



**ROADS SUB-COMMITTEE ELECTRONIC MEETING AGENDA
WEDNESDAY, JULY 8, 2020 - 9:00 A.M.**

(For information on how to join the meeting, please go to the Roads Sub-Committee Meetings page on the Township Website to find the link, Meeting ID and Password)

1. Call to Order
2. Additions/Deletions/Approval of Agenda

Be it resolved that the agenda be approved as Carried. Carried.

3. Declaration of Pecuniary Interest or Conflict of Interest
4. Approval of Draft Minutes - May 27th, 2020

Be it resolved that the minutes of the Roads Sub-Committee meeting held on May 27th, 2020 be approved as Circulated. Carried.

5. Business Arising from Minutes
6. Correspondence Items
7. General Business
 1. 2nd Line SW
 1. Update on Road Work
 2. Letter to Southgate
 2. Email from Kathleen McCauley - Horning's Mills Concerns
 3. Email from Michael Quinn regarding walking on 5 Sideroad Bridge
 4. Speed Bump Quotes for Horning's Mills Main Street
 5. Radar Sign Placement
 6. 2021 Road Projects
 7. Structure 2013, Structure 2021 & Bridge 13 Update
 8. Other/Additions
 9. Unfinished Business
 1. Sidewalks in Corbetton
 2. Scheduling of Roads Sub-Committee meetings

8. Delegations

10:00a.m. - Karisa Downey, County of Dufferin - Discussion about Cycling Routes connecting the Town of Shelburne and the Township of Mulmur using Township of Melancthon Roads

10:30a.m. - Scott Burns, Scott Martin and Mike Hooper, Public Works Department County of Dufferin - Discussion about County Road 21 Construction

9. Recommendations to Council
10. Public Question Period

11. Confirmation Motion

Be it resolved that all actions of the Members and Officers of the Roads Sub-Committee with respect to every matter addressed and/or adopted by the Board on the above date be hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

12. Adjournment and Date of Next Meeting

Be it resolved that we adjourn this Roads Sub-Committee meeting to meet again on _____ at _____ or at the call of the Chair. Carried

Denise Holmes

From: [REDACTED]
Sent: Thursday, June 11, 2020 2:07 PM
To: Denise Holmes
Subject: Sign Concern

Good day Denise,

I contact the office the other day over several matters. I spoke with Kaitlin and was advised to contact you regarding a couple of concerns.

We reside at [REDACTED] Main Street Melancthon (Hornings Mills). I have a concern with the stop sign that was installed in the middle of our driveway.

Several years ago, we were approached by township staff regarding the instillation of the new stop signs in Hornings Mills. At the time, we were advised that the new sign would be placed there for no longer than one year. After that time lapsed, the sign would be moved back onto the grass area as a "stop ahead" sign.

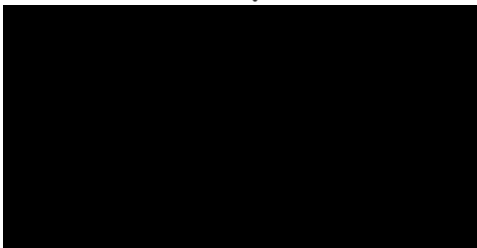
Fast forward 4 years, and the stop sign is still located in the middle of my driveway. Early this week township staff were present to re secure the sign that has come loose, and we made the request to move the sign as had been promised us many years ago. We were advised that we must attend a council meeting to have this addressed. As such I am contact you to make this request. The sign is a huge nuisance and impedes with accessing my driveway with a trailer. To make the situation even more frustrating, the Hornings Mills community or Township group that place flower barrels around town continue to place one at the stop sign causing further issues. I appeal to the council to please have this stop sign moved as was promised when installed.

Secondly, with the opening of the Market Store in Hornings Mills combined with the influx of people driving around, we now have the additional challenge of the store clients blocking our driveway and our neighbors. This concern was raised when the request for the permit to open the Market Store was made. I spent most of last Saturday and Sunday informing drivers that they can not park across the driveways. It is not acceptable or fair that property owns must police the streets to ensure we have access to our properties. I would like advice on how best to address this concern moving forward.

Thank you in advance for your time in these matters.

Best regards,

Kathleen McCauley



Denise Holmes

From: Micheal Quinn [REDACTED]
Sent: Monday, June 22, 2020 4:13 PM
To: Denise Holmes
Subject: Bridge on 5 Sideroad

I have a request regarding the bridge that is presently blocked on 5 Sideroad between highway 10 and the 4th line. Currently the concrete blockade on the east side of the bridge are offset enough to allow a person to get through but not on the west side. It would be helpful if you could send a machine to move one of the obstructions enough to allow people to walk through. I understand that the bridge is not safe for traffic but I am pretty sure pedestrians could cross it safely. Our family uses 5 Sideroad for walks as it has very little traffic.

I would also like to know what the plans are long term for that bridge. Thank you.

Mike Quinn
[REDACTED]

Sent from my iPad



Cedar Signs
1507 Clyde Road,
Cambridge N1R 5S7
Canada
519-740-0376

Quotation # SO1650

Invoicing address:

Melancthon, Township of
157101 Hwy 10
Shelburne ON L0N 1S0
Canada

Shipping address:

Melancthon, Township of
157101 Hwy 10
Shelburne ON L0N 1S0
Canada
☎ 519-925-5525

Quotation Date: 06/18/2020 **Salesperson:** Jen Boehm **Valid Until:** 07/18/2020 **Customer Account:** 40106 **Quote Created by:** Jen Boehm

Description	Quantity	UOM	Unit Price	Amount
[9406] Rubber Speed Bump	1	Unit	126.70	\$ 126.70
[9408] Rubber Parking Curb and Speed Bump Spike	4	Unit	3.00	\$ 12.00
Subtotal				\$ 138.70
HST 13% on \$ 138.70				\$ 18.03
Total				\$ 156.73

Payment terms: 30 Net Days



Maximum Signs
 17 Sandbourne Dr
 Pontypool, ON L0A 1K0
 Phone: 7052779666
 Fax: 7052779669

Quotation

Quote Township of Melancthon
 To: 157101 Hwy 10
 Melancthon, ON L9V 2E6
 Canada

Quote Number: 14573	Contact: Kaitlin Chessell
Quote Date: 06/18/20	Expires: 07/18/20
Customer: MELANCTON	Terms: Net 30 Days
Salesman: House Account	Phone:
Ship Via:	FAX:
	Delivery: 5-7 Business Days

Thank you for the opportunity to submit this quote. All prices and term are valid for 30 days from the date of this quote.

<u>Item</u>	<u>Part Number</u> <u>Description</u>	<u>Revision</u>	<u>Quantity</u>	<u>Price</u>	<u>Ext Price</u>
1	EASY-RIDER-6 6' Easy Rider - Speed Bump Striped Yellow		1	\$145.00 /EA	\$145.00
Sub Total:					\$145.00
Taxes:					\$18.85
Total:					\$163.85

By Tyler Haslam
 Maximum Signs



Quotation

Quote Number: QT0037508
 Date: 2020-06-19
 Salesperson: DK
 Valid Until: 2020-07-19

Bill To	Ship To
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MELANCTHON TOWNSHIP OF
 157101 HIGHWAY 10
 MELANCTHON, ON L9V 2E6
 T: (519) 925-5525
 F: (519) 925-1110

MELANCTHON TOWNSHIP OF
 157101 HIGHWAY 10
 MELANCTHON, ON, L9V 2E6
 T: (519) 925-5525
 F: (519) 925-5525

Description	PO Number	Customer No.	Ship Via	Terms
6' speed bumps/end caps/rebar spikes		001184	BW PREPAY & CHARGE	NET30

Ordered By:	Ship Date	FOB	Loc	Due in Hand
(ET) Kaitlin Chessell @ 519-925-5525 ext 104	2020-06-24	50 Roysun	WOODBIDGE	06/26/2020

Qty. Ord.	Qty. Shp.	Qty. B/O	Item Number	Description	Unit Price	UOM	Extended Price
1	0	1	D2-SPSB6	STINSON PREMIUM 6' SPEED BUMP	153.32	EA	153.32
2	0	2	D2-SP6SPE	STINSON PREMIUM SPEED BUMP END CAPS	33.20	EA	66.40
6	0	6	D2-ST91400	REBAR SPIKES 14"	2.73	EA	16.38

Comments: DELIVERY 3-5 DAYS FROM DATE OF ORDER F.O.B. WOODBRIDGEII	Tax Summary: HSTON 30.69	Currency Included Tax 0.00 Order Discount 0.00 Subtotal 236.10 Total sales tax 30.69 Total order 266.79	CAD
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All Quotations are F.O.B. Stinson location unless otherwise stated.
 All applicable taxes are extra unless otherwise stated

Quotation Accepted By

Concord Location
 130 Creditstone Road
 Concord, Ontario
 L4K 1P2
 T: (905) 669-2360
 F: (905) 669-3537

Roysun Location
 50 Roysun Rd.
 Woodbridge, ON
 L4L 8L8
 T: (905) 669-2360
 F: (289)-371-3026

Norbett Location
 31 Norbett Dr.
 Stouffville, ON
 L4A 2G7
 T: (905) 669-2360
 F: (289)-371-3026

Quote Number: QT0037508

Print Name: _____

Signature: _____

Denise Holmes

From: Chris Knechtel <Chris.Knechtel@rjburnside.com>
Sent: Tuesday, June 16, 2020 2:12 PM
To: Denise Holmes; Roads
Cc: Wendy Atkinson; Matt Brooks; Mark August
Subject: RE: Melancthon Bridge 13 (260 Sideroad in Riverview) - Design Progress Update

Hi Denise and Craig,

Hope everyone has been keeping well, pretty strange times we are living through right now.

I just wanted to provide you with a brief update on a few of the ongoing bridge and culvert projects we have currently with the Township.

Structure 2013 Replacement (30th Sideroad)

- Contracts for Construction have been executed with Reeves Construction
- Currently working to schedule a pre-construction meeting
- NVCA Permit remains outstanding, we have followed up today with this and are expecting to receive it any day now
- Contractor to confirm their schedule, but construction is likely to start in July 2020

Structure 2021 Repair (2nd Line NE)

- Jarlian Construction was unable to complete the rebar welding repairs in 2019 due to highwater levels
- We have followed up with them and are meeting on site this week to discuss the scope of the repair work
- Expecting this repair work to be completed in June/July 2020 and we will send our payment recommendation to the Township once we receive their invoice and the work is completed to our satisfaction

Bridge 13 Rehabilitation (260 Sideroad in Riverview) - Design and Tender

- Topographic Survey completed
- CAD Base file and preliminary design underway
- Received existing drawings from MTO, utility design locates completed
- Site visit completed to confirm measurements
- Environmental screening completed
- Working to prepare submission to Conservation Authority and Township for review - Summer 2020
- We remain on track to tender this project in Fall/Winter 2020
- Construction 2021

Let us know if you have any questions/require any clarification

We will be in touch

Chris