

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held an electronic meeting on the 21st day of May, 2020 at 5:00 p.m. Mayor D. White, Deputy Mayor D. Besley, Councillor W. Hannon, Councillor M. Mercer and Councillor D. Thwaites were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Announcements

None.

Additions

Councillor Thwaites - CDRC Update under New/Other Business/Additions
Deputy Mayor Besley - NDCC 2020 Budget under Business Arising from Minutes

Deletions

None.

Approval of Agenda

Moved by Besley, Seconded by Mercer that the agenda be approved as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting and indicated that declarations must now be submitted in writing.

Minutes

Moved by Mercer, Seconded by Besley that the minutes of the Council meeting held on May 7, 2020 be approved as circulated. Carried.

Business Arising from Minutes

Deputy Mayor Besley - NDCC Budget 2020 - Deputy Mayor Besley advised there would be no Beef BBQ or Strawberry Supper this year due to COVID-19, so there would be a loss of revenue in the amount of approximately \$20,000.00. He did advise that on the expense side, there has been substantial savings in hydro for the ice going out early due to COVID-19 and zamboni propane savings. The new hot water tanks, for filling the zamboni, are doing great job and powered by propane so there is a significant savings there. In the end when you take all of that into effect, the end result is a balanced budget. The Board will likely revisit it in one month.

Moved by Besley, Seconded by Hannon that the NDCC Final Revised Budget for 2020 in the amount of \$222,461.00 be approved. Carried.

Councillor Hannon - regarding Councillor Thwaites memo on Governance for OPP Police Services Boards. He wanted to confirm that the memo had been sent to other Councils and if not, should it be? Councillor Thwaites advised that he has spoken with different reps of other Police Services Boards and they were going to put it on their Council agendas but couldn't confirm that they did. He has not heard back from the other Boards, and didn't anticipate hearing back.

Point of Privilege or Personal Privilege

None.

Public Question Period

A question was asked would Council consider installing the stop sign at 5th Line OS and 15 Sideroad sooner than later as 5th Line is being used as a drag strip. This matter was referred to the Roads Sub-Committee for Craig Micks', Public Works Superintendent, opinion on the matter as he was going to be monitoring snow removal at this intersection this winter season.

Public Works

Open - Tender 3-2020 - For the Placement of HL4 Hot Mix Asphalt, Geo-Grid and Shoulder Gravel

The Clerk opened the Tenders received (price includes the HST):

- Cox Construction - \$367,368.65
- AECON - \$368,843.30
- The Murray Group Limited (Miller Paving) - \$359,255.25
- Graham Bros. Construction Limited - \$342,316.55

The Tenders were referred to the Roads Sub-Committee for review and recommendation to Council for its meeting on June 4th, 2020.

Open - Tender 4-2020 - For the Placement of HL4 Hot Mix Asphalt

The Clerk opened the Tenders received (price includes HST):

- Cox Construction - \$209,835.35
- AECON - \$224,723.10
- The Murray Group Limited (Miller Paving) - \$195,603.00
- Graham Bros. Construction Limited - \$201,315.15

The Tenders were referred to the Roads Sub-Committee for review and recommendation to Council for its meeting on June 4th, 2020.

Other

Nothing for this matter.

Planning

Chris Jones, Township Planning Consultant was in attendance.

Applications to Permit

Isaac Martin - West Part of Lot 23, Concession 4 OS - feed storage, barn, shed, silo entry, tower silos. Chris advised that he has not signed off on these permits yet. He is still waiting for a Nutrient Management Strategy.

Other

Chris advised that Strada Aggregates has applied for a Temporary Zoning By-law Amendment for the storage of trailer bodies on the West Part of Lot 11, Concession 3 OS

due to this pandemic. There will be a public meeting for this matter on June 18th, 2020. He said Council will get a background information report on this at the next meeting.

Councillor Thwaites inquired about the NWN Roads issue regarding the Site Plan Agreement amendment. Chris advised that he has been speaking with them about this and they expect to have something to us tomorrow.

Climate Change Initiatives

Mayor White updated Council on the County of Dufferin Electric Vehicle Charging Stations Initiative and that there is movement on this.

Police Services Board

Councillor Thwaites did not have anything to report.

County Council Update

Mayor White updated Council on the last County Council meeting and advised that the County Committee Structure has been eliminated and now County Council will be every two weeks instead of once a month. They are moving forward on a number of initiatives, one of them being a formalized Rural Resiliency Taskforce to jump start Agricultural, Tourism and Eco-Tourism sectors within the County and the Taskforce is made up of the Mayors of the six rural and agricultural municipalities in the County. There will be a meeting set up next Wednesday. Mayor White attended yesterday's Agricultural Roundtable Session.

Delegations

5:30 p.m. - A public meeting was called to consider a proposed Zoning By-law Amendment on the West Part of Lot 9, Concession 2 O.S. The purpose of the rezoning is to zone lands for rural residential purposes in order to fulfil a condition of severance approval. Laura Allen, Applicant was in attendance for the public meeting. Mayor White outlined the format of the meeting and the Clerk advised that two written submissions were received as a result of the required circulation under the Planning Act from the Upper Grand District School Board and the County of Dufferin Building and By-law Department. Chris Jones, Township Planning Consultant spoke to his Report. He advised that the By-law would be deferred until the next meeting, as the survey just got registered and he would like to put the plan number in the Zoning By-law. Mayor White asked if any member of Council or any member of the Public have any questions or concerns with respect to the application and there were none. The public meeting adjourned at 5:36 p.m.

Correspondence

*** Items for Information Purposes**

1. Ministry of Agriculture Food and Rural Affairs regarding NASM Plan Approval for East Part Lot 7, Con 3 OS
2. NVCA Board Meeting Highlights April 24, 2020
3. NVCA Media Release - Conservation Areas Scheduled to Re-Open this Friday
4. Township of Southgate Notice of Public Meeting - Proposed Official Plan Amendment and Zoning By-law Amendment

Moved by Mercer, Seconded by Thwaites that Correspondence Items 1-4, for information purposes, be received as information. Carried.

General Business

Notice of Intent to Pass By-laws

To approve the signing of the Mulmur-Melancthon Fire Department - Dispatch Agreement between the Town of Tillsonburg and the Mulmur-Melancthon Fire Board - (Councillor Thwaites)

The following motion was passed at the Mulmur-Melancthon Fire Board Meeting held on May 11, 2020: ***Motion by Thwaites/Besley: THAT the Mulmur-Melancthon Fire Board receive Chief Davison's report on fire dispatch services; AND THAT the Board recommend that their respective Councils approve entering into an agreement with the Town of Tillsonburg to provide the Mulmur-Melancthon Fire Department with emergency dispatch services effective August 1, 2020. Carried.***

Discussion ensued on this matter and questions and concerns were raised regarding the technology required to provide this service to the Mulmur-Melancthon Fire Department. It was also mentioned that a legal opinion was being obtained on the legalities for the Board to sign the Agreement. There will be a meeting on Monday, May 25th to get this all sorted out and to receive the necessary information at that meeting. It was decided that Council would take no action on this matter until after the Fire Board meeting and therefore this matter was deferred until the June 4th meeting. It was also suggested that a clause be added to the Mulmur Melancthon Fire Board Agreement that would allow the Board to conduct the day to day business, and that the Board could make decisions for the fire service.

By-law To amend Schedule A of the Tariff of Fees By-law to set out the fee for Major and Minor Telecommunication Applications

Deferred to under Unfinished Business to be discussed after the amendments to the Telecommunications Protocol.

New/Other Business/Addition

COVID-19 Updates

The Clerk advised she received a quote for the permanent glass at the front counter from Dufferin Windows and has approved that quote. She also advised that there is temporary plexi-glass coming in the mean time. The Clerk reported that Shelburne CAO is taking a report to her Council Monday night about a re-opening plan.

Mayor White reported that the County Council is expecting an approximate \$1.5 million shortfall in this year's budget, but they cannot quantify savings until they are further into this. Mayor White advised that someone cut the fencing at the Horning's Mills Park and this will need to be checked out. He also reported that Dufferin Oaks is out of the outbreak and things are steadily improving at Shelburne Residence.

Addition: CDRC - Councillor Thwaites (discussed now because it relates to COVID-19 issue)

The Board met the other night. The Facility Administration Manager is attending a webinar on Friday, with other Recreation Complex Managers, to discuss staging and reopening and what all will be involved. The Board directed that she follow up with the Public Health Unit, as the Province is going to be allowing day camps, and the Board will have to decide whether they will proceed with that this summer. A report will follow. The other part of the meeting focussed on financials. It appears that there will be an approximate \$19,000 deficit based on scenario discussed at the meeting. The Facility Administration Manager will continue to monitor the financials to see where they are headed with revenue projections.

6:00 p.m. - Moved by Thwaites, Seconded by Hannon that we adjourn Council to move into Committee of Adjustment and reconvene as Council. Carried.

6:10 p.m. - Council reconvened.

Unfinished Business

Mulmur and Melancthon Joint Meeting

There will be a Joint Mulmur and Melancthon Council meeting in the next couple of weeks regarding the Report from the Sierra Planning Group regarding the North Dufferin Community Centre Efficiency Study. There is a North Dufferin Community Centre Board Meeting scheduled on May 27th for the Board to receive the Report.

Tabled Motions from May 7, 2020 Meeting - Telecommunications Protocol Amendments to Section 5 & 7

Staff explained the changes that were made to the Telecommunications Protocol, as a result of the tabled motions from the May 7th Council meeting.

Mayor White raised concerns that he felt the minor application fee was too steep and felt it was up to all of us to do what we can do, to get providers to come to our municipality due to the circumstances with this pandemic. He also raised concerns about subsection v. in Section 7 of the Protocol and felt this was another barrier. Other members of Council concurred with Mayor White.

Moved by Mercer, Seconded by Besley that Sections 5 & 7 of the Township of Melancthon Protocol for Establishing Telecommunication Facilities be amended by removing subsection v. of Section 7 of the Protocol, as well as reducing the Minor Application Fee to \$150.00. Carried.

Staff were asked to follow up with service providers in the Fall, with an invitation to a meeting, in order that Council can take some proactive steps with internet providers, to find out what the issues are in our Township.

As a new motion was passed regarding the amendments to the Telecommunications Protocol, the movers and seconders of the tabled motions from the May 7, 2020 meeting withdrew those motions.

Notice of Intent to Pass By-law

By-law To amend Schedule A of the Tariff of Fees By-law to set out the fee for Major and Minor Telecommunication Applications

Moved by Thwaites, Seconded by Hannon that leave be given to introduce a By-law to amend By-laws 35-2013, 54-2018 & 4-2020 and it now be read a first and second time and numbered 31-2020. Carried.

Concerns with Fire By-laws (Councillor Thwaites)

Councillor Thwaites spoke to his memo regarding the concerns/issues with the Fire By-laws. Consensus and direction of Council was that this matter would be referred to Committee of the Whole, to further discuss the amendments to the By-laws.

Tabled Motion from the March 19, 2020 Council Meeting - By-law to Adopt an Emergency Management Program

No action at this time.

6:45 p.m. Council took a break and then reconvened.

Closed Session

6:51 p.m. Moved by Thwaites, Seconded by Mercer that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason(s): Litigation or potential litigation, including matters before administrative tribunal, affecting the local board - regarding a Notice of Application and Personal matters about an identifiable individual, including municipal or local board employees - Update on Property Standards/NEC Complaint in Horning’s Mills . Carried.

7:10 p.m. - Moved by Hannon, Seconded by Thwaites that we rise from Closed Session with report. Carried. The Report is the directives given to Staff in Closed Session.

Third Reading of By-laws

Moved by Besley, Seconded by Thwaites that By-laws 30-2020 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

None.

Confirmation By-law

Moved by Mercer, Seconded by Thwaites that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on May 21, 2020 and it be given the required numbers of readings and numbered 31- 2020. Carried.

Adjournment and Date of Next Meeting

Moved by Hannon, Seconded by Besley that we adjourn Council at 7:13 p.m. to meet again on Thursday, June 4, 2020 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK