

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Council of the Corporation of the Township of Melancthon held an electronic meeting on the 7<sup>th</sup> day of May, 2020 at 5:00 p.m. Mayor D. White, Deputy Mayor D. Besley, Councillor W. Hannon, Councillor M. Mercer and Councillor D. Thwaites were present. Denise Holmes, CAO/Clerk, Wendy Atkinson, Treasurer/Deputy Clerk, Craig Micks, Public Works Superintendent and Chris Jones, Township Planning Consultant were also present. Mayor White presided and called the meeting to order.

### **Announcements**

Councillor Hannon thanked all for the donation to the Badjeros United Church in his Dad's Memory.

### **Additions**

None.

### **Deletions**

None.

### **Approval of Agenda**

Moved by Thwaites, Seconded by Mercer that the agenda be approved as circulated. Carried.

### **Disclosure of Pecuniary Interest and the General Nature Thereof**

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting and indicated that declarations must now be submitted in writing.

### **Minutes**

Moved by Thwaites, Seconded by Besley that the minutes of the April 16, 2020 Council meeting be approved as circulated. Carried.

### **Business Arising from Minutes**

The CAO advised that the Shelburne and District Agricultural Society would be making its decision regarding the Fall Fair on June 1<sup>st</sup> and the Dundalk and District Agricultural Society would be making its decision sometime in July.

### **Point of Privilege or Personal Privilege**

None.

### **Public Question Period**

A question was asked about the Public Meeting for the Horning's Mills Community Hall.

### **Public Works**

Craig Micks, Public Works Superintendent was in attendance.

#### **1. Accounts**

The accounts were presented in the amount of \$90,413.79.

Moved by Thwaites, Seconded by Besley that Council receive the public works accounts as presented. Carried.

## 2. Letter from Strada Aggregates regarding Road Improvements on the 4<sup>th</sup> Line OS

Moved by Mercer, Seconded by Thwaites that Council receive the letter from Strada Aggregates regarding the 4<sup>th</sup> Line OS Road Improvement and concur that the reconstruction of the 4<sup>th</sup> Line OS will commence in the Spring 2021. Carried.

## 3. Other

Deputy Mayor Besley (also Chair of the Roads Sub-Committee) advised that the tenders for the 2<sup>nd</sup> Line SW are ready to go out the first of next week and will be going out as two tenders. They will close on May 21<sup>st</sup>, be opened at the Council Meeting, referred to the Roads Sub-Committee for a recommendation at the June 4<sup>th</sup> Council meeting.

## **Planning**

Chris Jones, Township Planning Consultant was in attendance.

### Applications to Permit - May 7, 2020 and March 19, 2020

May 7, 2020 - Michelle Jackson - Garage and Storage on Part of Lot 260, Concession 2 SW  
March 19, 2020 - Marc Atkinson/Jeanette Atkinson - Single family dwelling - West Part of Lot 29, Concession 3 OS

### Notice of Public Tower Application from Rural Net Township of Melancthon Protocol for Establishing Telecommunications Facility/Proposed Amendment to Section 7 of the Township's Telecommunications Protocol

Chris Jones spoke to the Township's Protocol and the application received from Rural Net and the proposed amendment to the Protocol.

Moved by Besley, Seconded by Thwaites that Section 7 - Minor Installations in the Township of Melancthon Protocol for Establishing Telecommunications be amended as follows:

## **7. MINOR INSTALLATIONS**

*The Township recognizes that minor installations may not require public consultations or a detailed public process as outlined by this protocol. On this basis the following minor installations will not be subject to Section 6 of this protocol where Council has reviewed the applicant's submission and resolved that the installation meets one or more of the following criteria:*

- a) *Co-location on existing sites;*
- b) *Increase of existing tower sites to a maximum of 25% of existing height to a maximum of 30 metres;*
- c) *Roof top or silo installations;*
- d) *Tower does not exceed 30 metres in height, is not located in a settlement area and it has been confirmed in the submission required under Section 5 that the installation will meet the following criteria:*
  - i. *Provide service speeds of 50/10;*
  - ii. *Service packages must include packages with no data caps or limits;*
  - iii. *Installation must serve a local area where a lack of service currently exists; and, Must provide proof of required licensing from Government of Canada.*

*And that Section 5 of the Protocol be amended to add an application fee for a Minor Installation Application of \$150.00.*

Discussion ensued on the motion and each Member of Council was given a chance to voice their concerns and ask questions. It was mentioned that the installation of towers is governed by Industry Canada and it was suggested that we have a sit down with all local service providers to fill in the gaps and get ideas of where existing towers are. It was advised that some members have had conversations with Kyle Seeback, MP for Dufferin Caledon who is aware of the lack of internet services. An amendment to the motion on the floor was put forth by Councillor Thwaites as follows:

Be it resolved that the motion to amend Section 7 – Telecommunications Protocol be amended as follows:

(a) the word “where” in the third line be deleted and replaced by the word “if”;

(b) paragraph (b) read “Increase of existing tower to a maximum of 25% of the existing height with the resulting tower height not to exceed 30 meters;

(c) paragraph (d) be amended to insert:

    “(iv)” if the Applicant is not the owner of the site property the written consent, irrevocable of the owners

    (v) if the owner of the site property operates a business then any owner must provide written proof of holding any required licences/permits and maintain the same in good standing

    (vi) any approval is subject to the Applicant dismantling and/or removing any tower if the Applicant ceases to provide tower service pursuant to its licence

(d) the second sentence of Paragraph 7 of the existing protocol shall continue to be applicable.

Further discussion ensued and it was decided that both motions would be tabled and the wording in the motions would be “word-smithed” into a new amendment for Section 7 of the Protocol and brought back to Council.

#### 4. Verbal Update Regarding Provincially Significant Wetlands Designation

Chris provided an update on the Provincially Significant Wetland Designation at the request of Council due to a motion received from the Municipality of West Nipissing Ouest. He said that in our area, there is generally no new designated wetlands and they are already assessed and mapped in our Official Plan. The Ministry of Natural Resources and Forestry is in control of this and there is not much point in disputing it. For any existing PSW’s, the District Ministry Office should have this information in its possession.

#### 5. Other

Chris spoke to the Administration of Notices under Ontario Regulation 149/20 that was passed on April 15, 2020. While the State of Emergency is in effect, there has been a pause on all Planning Act timelines. The Township made decisions on a couple of applications that were sent out between February 26<sup>th</sup> and March 17<sup>th</sup> and those decisions will have to be re-circulated. The one application was the Redickville Church ZBA and the other was the 2577791 Ontario Inc. OPA (six lots on 3<sup>rd</sup> Line OS).

#### **Strategic Plan**

##### Economic Stability - 4.3 - Support local farmers

Will be discussing this matter later in the Agenda.

## **Climate Change Initiatives**

No new information.

## **Police Services Board**

### **Email/Memo from David Thwaites regarding Governance for OPP**

Moved by Thwaites, Seconded by White that Council receive the Memorandum regarding Governance for OPP Police Services Boards from Councillor David Thwaites, Municipal Member of the Melancthon Police Services Board and directs that the memo be forwarded to the Honourable Sylvia Jones, Solicitor General. Discussion ensued on the memo and concerns were mostly raised regarding Sections 7 & 8 each Council member was given a chance to speak on their concerns. Councillor Thwaites advised that he would amend the memo with regards to those Sections. The motion was then amended to read: Council receive the Memorandum, regarding Governance for OPP Police Services Boards from Councillor David Thwaites, Municipal Member of the Melancthon Police Services Board and directs that the memo be forwarded to the Honourable Sylvia Jones, Solicitor General after an amendment to Sections 7 & 8. Carried.

## **Committee Reports**

The following verbal reports were given:

Councillor Mercer - Shelburne Library Board, NVCA

## **Correspondence**

### **\*Board & Committee Minutes**

1. NDCC - January 14, 2020
2. NDCC - January 21, 2020
3. NDCC - February 12, 2020
4. Mulmur-Melancthon Fire Board - January 13, 2020

Moved by Besley, Seconded by White that the Board and Committee Minutes Correspondence Items 1-4 be received as information. Carried.

6:45 p.m. - Council took a five minute break and reconvened.

### **\* Items for Information Purposes**

1. Letter from Dennis Ramsarran & Stephanie Grylls, Owners Blue Sky RV Resort
2. Township of Armour Resolution regarding High Speed Internet Connectivity in Rural Ontario
3. Letter from Councillor Rod Ward, Township of Armour, High Speed Internet
4. NVCA Board Meeting Highlights April 24, 2020
5. Watson & Associates comments on Draft Regulations 019-1406 - Changes to the Development Charges Act
6. County of Grey is Requesting Comments Regarding Redline Revision to an Existing Draft Approved Subdivision - Part Lots 233 and 234, Concession 1 Township of Southgate
7. Township of Amaranth Resolution regarding Registration of Tax Arrears Certificate
8. Letter from Township of Amaranth regarding Emergency Community Support Fund
9. GRCA General Membership Meeting April 24, 2020
10. Email from Eowyn Spencer, GRCA, link to 2020 Budget and 2019 Audited Financial Statements
11. Integrated Monitoring Plan for Melancthon Pit #2 and the Future Bonnefield Property Pit Expansion

12. Town of Shelburne Planning Application Circulation - Part Lot Control Exemption By-law - Hyland Village
13. RJ Burnside Invoice Blydorp Drainage Works - Professional Services January 2020 - March 2020
14. RJ Burnside Invoice Lynch Drainage Works - Professional Services January 2020 - March 2020
15. RJ Burnside Invoice Bonnefield/Wallace Drainage Works - Professional Services January 2020 - March 2020
16. RJ Burnside Invoice Drainage Superintendent Services - January 2020 - March 2020
17. Email from Mark Early regarding Bell Application to CRTC Broadband Fund
18. Letter from Steve Clark, Minister of Municipal Affairs and Housing
19. Newsletter from Sylvia Jones, MPP Dufferin-Caledon
20. Email from AMO - AMO releases OPP Detachment Boards Discussion Paper
21. Letter from GRCA regarding COVID-19 updates

Moved by Mercer, Seconded by Hannon that Correspondence Items 1-21, for information purposes, be received as information except items 1, 5 and 6 for further discussion. Carried.

# 1 - Councillor Mercer asked that this correspondence be pulled and recommended that we not advocate for or against on this matter and let the Province make the decision for this. Council concurred and took no action on the correspondence.

# 5 - Councillor Thwaites asked that this correspondence be pulled and raised his concerns about the costs of implementing the community benefit charge, as well as concerns for Staff having to administer this, as there is zero benefit to us. Staff were directed to have Ms. Neale attend a future Council meeting to speak to the community benefit charge and specifically how it will benefit Melancthon. This will also be discussed with Sylvia Jones, MPP.

# 6 - Councillor Thwaites asked that this correspondence be pulled and was seeking clarification on where this residential development was and where the access was coming from. It was advised that the access was through the backside of Victoria Street. In the future, Council will be more attentive of Southgate development that would impact Melancthon Township roads. There will be no impact to the 2<sup>nd</sup> Line SW.

**\* Items for Council Action**

1. Email from Aimee Raves, Acting Treasurer regarding Property Tax Deferrals

Moved by Besley, Seconded by Thwaites that as per Section 311 (15) of the Municipal Act, the Township of Melancthon supports the amended County of Dufferin 2020 Property Tax Payments schedule to coincide with the education payment dates, deferring the June and September payments by 90 days. Carried.

2. Letter from Scott Burns, Director of Public Works, County of Dufferin regarding Zero-Emission Vehicle Infrastructure Program

Moved by White, Seconded by Besley that Council approve the commitment of \$10,000.00 to fund the installation of a Level 2 (208/240 V) connector as part of the Dufferin Electric Vehicle Charging Network. This infrastructure to be installed at the Municipal Office/Public Works Campus. The monies for this infrastructure project to be transferred from the Municipal Modernization Fund. Carried.

3. Email from Heather Boston - NDCC Revised Final Budget 2020

Moved by Besley, Seconded by Thwaites that Council approve the NDCC Revised Final Budget 2020 with Melancthon's levy being \$54,410.00. Before Mayor White called for the vote, discussion ensued and Staff advised that the Budget was not approved by Mulmur Township and directed

back to the Board for review. The mover and seconder than withdrew the motion and Council directed that the budget go back to the Board for further review.

### **General Business**

#### **Notice of Intent to Pass By-laws:**

##### ***By-law to Authorize the Execution of an Agreement between the Corporation of the Township of Melancthon and the Corporation of the Town of Orangeville for By-law Enforcement Services***

Moved by Mercer, Seconded by Hannon that leave be given to introduce a By-law to authorize the execution of an Agreement between the Corporation of the Township of Melancthon and the Town of Orangeville for By-law Enforcement Services and it be given a first and second reading and numbered 25-2020. Carried.

##### **By-law to amend By-law 48-2019, By-law to appoint Municipal Officials**

Moved by Thwaites, Seconded by Mercer that leave be given to introduce a By-law to amend By-law 48-2019 and it be given a first and second reading and numbered 26-2020. Carried.

##### **By-law to authorize the closing of part of a highway containing a bridge under the jurisdiction of the Township of Melancthon - Structure 0004 located on 5 Sideroad**

Moved by Thwaites, Seconded by Mercer that leave be given to introduce a By-law to authorize the closing of part of a highway containing a bridge under the jurisdiction of the Township of Melancthon being Structure 0004, located on 5 Sideroad and it be given a first and second reading and numbered 27-2020. Carried.

##### **By-law to adopt the 2020 Capital and Operating Budget & Set Tax Rates & Report from Treasurer and 2020 Draft (5) Capital and Operating Budgets**

Wendy Atkinson, Treasurer, presented the Draft Budget and reviewed her Report with Council. There was a question regarding COVID-19 and the impact, but Staff advised that it's really too early to tell what the impacts will be. A question regarding the dog tag revenue and it was advised that the invoices just went out. Mayor White asked those members of the public that were present for the meeting if they had any questions or concerns and there were none.

Moved by White, Seconded by Besley that leave be given to introduce a By-law to adopt the estimates of all sums required during the year and to strike the rates of taxation, and to further provide for penalty and interest in default of payment thereof for the year 2020 and it be given a first and second reading and numbered 28-2020. Carried.

### **Accounts**

Wendy presented the accounts in the amount of \$199,680.18. Moved by Thwaites, Seconded by Mercer that Council receive the general accounts as presented. Carried.

### **New/Other Business/Additions**

#### **Concerns with Fire By-law (Councillor Thwaites)**

Deferred to the next meeting.

### **COVID-19 Updates**

Staff advised that this item was added for any member of Council or Staff who wished to provide an update. The CAO advised that she had been having weekly Zoom meetings with other CAO's in the County, Emergency Management meetings and that she was sitting in on the Public Works

meetings. She advised that she is looking at what re-opening the office would look like and has Dufferin Windows coming on Monday to measure for glass at the front counter.

Mayor White provided an update on County matters.

COVID-19 - Impacts to the Melancthon Agricultural Community - Councillor Thwaites

Councillor Thwaites spoke to this issue and wondered if there was something that Melancthon Township could be doing such as partnering with, supporting, advocating with those who have more control over the local farmers. Mayor White spoke about the County Economic Development Committee who is already working with local farmers of Dufferin County and hosting Agriculture Roundtable sessions. The Committee is working for the local farmers behind the scenes and cautioned about duplication. Mayor White advised that the Committee is planning another Agricultural Roundtable Session # 4 soon and will inquire if it would be open to Members of Council.

Notice of Motion - Moved by Councillor Mercer - to transfer \$5,000.00 from the Municipal Modernization Fund to the Horning's Mills Community Hall account to run the operations of the Hall

Moved by Mercer, Seconded by White that \$5,000.00 be transferred from the Municipal Modernization Fund to the Horning's Mills Community Hall account to assist the Board with operational costs. Councillor Mercer asked for a recorded vote. Before Mayor White called for the vote, discussion ensued on the motion and each Councillor was given the chance to voice their concerns or support for the motion. A suggestion was made about removing the \$5,000.00 and to just pay the actual operating costs – they may be less, they may be more – but not to have a specified amount in the motion. The motion to now read: that the actual operational costs be transferred from the Municipal Modernization Fund to the Horning's Mills Community Hall account to assist the Board with operational costs.

Councillor Mercer - yea  
Councillor Thwaites - nay  
Deputy Mayor Besley - yea  
Councillor Hannon - yea  
Mayor White - yea

Carried.

**Unfinished Business**

Mulmur and Melancthon Joint Meeting

Deferred.

**Delegations**

No Delegations.

**Closed Session**

No Closed Session.

**Third Reading of By-laws**

Moved by Hannon, Seconded by Besley that By-laws 25-2020, 26-2020, 27-2020 & 28-2020 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book.  
Carried.

**Notice of Motion**

None for this meeting.

**Confirmation By-law**

Moved by Hannon, Seconded by Mercer that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on May 7, 2020 and it be given the required numbers of readings and numbered 29-2020. Carried.

**Adjournment and Date of Next Meeting**

Moved by Hannon, Seconded by Besley that we adjourn this meeting of Council at 8:31 p.m. to meet again on Thursday, May 21, 2020 at 5:00 p.m. or at the call of the Mayor. Carried.

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MAYOR

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CLERK