

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held an electronic meeting on the 16th day of April, 2020 at 5:00 p.m. Mayor D. White, Deputy Mayor D. Besley, Councillor W. Hannon, Councillor M. Mercer and Councillor D. Thwaites were present. Denise Holmes, CAO/Clerk, Wendy Atkinson, Treasurer/Deputy Clerk, Craig Micks, Public Works Superintendent and Chris Jones, Township Planning Consultant were also present. Mayor White presided and called the meeting to order at 5:17 p.m. due to some technical difficulties.

Announcements

None.

Additions

None.

Deletions

None.

Approval of Agenda

Moved by Thwaites, Seconded by Mercer that the agenda be approved as circulated. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting and indicated that declarations must now be submitted in writing.

Minutes

Moved by Besley, Seconded by Mercer that the minutes of the March 19, 2020 Council meeting be approved as circulated. Carried.

Moved by Thwaites, Seconded by Besley that the minutes of the Special Electronic Meeting held on April 3, 2020 be approved as circulated. Carried.

Business Arising from Minutes

Councillor Mercer updated Council regarding the Shelburne Public Library and advised that she did send an email to the Board Chair expressing her concerns. There was a Zoom meeting (electronic) held last week to test the technology and get updates. There will be a regular meeting next Tuesday.

Point of Privilege or Personal Privilege

None.

Public Question Period

No questions from the public.

Public Works

Open Tenders for the supply and delivery of "M" and "A" Gravel

Denise Holmes, CAO/Clerk opened the tenders received (in no particular order):

1. Fleshcon:

M Gravel - \$7.95 + \$1.03 tax/tonne

A Gravel - \$7.95 + \$1.03 tax/tonne

Trucking - \$3.35 + \$0.42/tonne

2. Duivenvoorden Haulage:

M Gravel - \$9.25 + \$1.20 tax/tonne

A Gravel - \$8.50 + \$1.11 tax/tonne

Trucking - \$3.45 + \$0.45/tonne

3. Strada Aggregates:

M Gravel - \$9.10 + \$1.18 tax/tonne

A Gravel - \$8.75 + \$1.14 tax/tonne

Trucking - \$3.25 + \$0.42/tonne

4. Walker Aggregates:

M Gravel - \$7.75 + \$1.01 tax/tonne

A Gravel - \$7.75 + \$1.01 tax/tonne

Trucking - \$5.00 + \$0.65 tax/tonne

Craig Micks, Public Works Superintendent was asked to review the tenders and bring back a recommendation later in the meeting.

Request from NWN Scientific for an extension to the deadline of Clause 34 in the Site Plan Agreement

Chris Jones, Township Planning Consultant spoke to his Report on this matter. There was discussion and Chris was directed to contact NWN and advise that Council would like to see the information on the Agenda for the May 21st meeting.

Moved by Thwaites, Seconded by Mercer that Council amend Section 34 of the Site Plan Agreement between 2690044 Ontario Inc. and the Corporation of the Township of Melancthon and the deadline for the OWNER to furnish the Township with the additional information on the Township Engineer peer reviewed traffic assessment memo be extended to July 16, 2020. Carried.

General Business

Unfinished Business - 2020 Draft Capital and Operating Budgets

Wendy Atkinson, Treasurer reviewed her budget report and the budget with Council and also provided answers to the questions that Councillor Thwaites raised. There was discussion and Wendy was directed to remove the \$2,500.00 Paid Duty line item. There was discussion on Conferences and Councillor Mercer has already been registered for AMO. Staff did this early to get the early bird rate. Councillor Mercer advised that if the Conference was going to be held virtually, she would not be attending.

6:05 p.m. - Moved by Besley, Seconded by Thwaites that we adjourn Council to move into

Committee of Adjustment and reconvene as Council.

6:10 p.m. - Council reconvened.

2020 Budget - Continued

Wendy was asked to provide Council with year to date revenue and revenue projections for the May 7th meeting. Staff will contact both the Shelburne and Dundalk Agricultural Societies to see what their plans are for this year. Discussion regarding the reconstruction of the 2nd Line SW – top and bottom end and after discussion it was decided that it would be tendered separately with a clause that the Township may not be able to award the tender for both sections. The Horning's Mills Community Hall contribution approved at the meeting on March 19th was discussed and it was Moved by Thwaites, Seconded by White that Staff be directed to remove the grant in the amount of \$5,000.00 from the budget for the Horning's Mills Community Hall. Discussion ensued before the vote was called and then the motion carried. There was further discussion on this matter and Councillor Mercer voiced her concerns about the removal of this grant. Mayor White advised that the grant could be reinstated later and that she could bring a notice of motion for the next meeting.

Spring Gravel Tenders - Continued

Craig Micks, Public Works Superintendent recommended the Council accept the tender from Fleshcon.

Moved by Thwaites, Seconded by White that the Council of the Corporation of the Township of Melancthon accept the tender from Fleshcon to supply and deliver approximately 20,000 tonnes of M Gravel, 5/8" and 10,000 tonnes of Granular A Gravel from Pit location Osprey and Radly. The gravel is to meet the Ontario Provincial Standards Specifications and test to be paid by contractor, with sample being supplied by the Township's Public Works Superintendent. Start time approximately May 21, 2020. The accepted prices of the tender are as follows: M Gravel - \$7.95 per tonne + \$1.03 tax and Trucking \$3.35 per tonne + \$0.43 tax A Gravel - \$7.95 per tonne + \$1.03 tax and Trucking \$3.35 per tonne + \$0.43 tax. This procurement complies with the Procurement By-law for the Township of Melancthon. Carried.

Delegations

None for this meeting

Closed Session

None for this meeting

Third Reading of By-laws

None.

Notice of Motion

None.

Confirmation By-law

Moved by Thwaites, Seconded by Besley that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on April 16, 2020 and it be given the required numbers of readings and numbered 24-2020. Carried.

Adjournment and Date of Next Meeting

6:52 p.m. - Moved by Mercer, Seconded by Hannon that we adjourn this meeting of Council to meet again on Thursday, May 7, 2020 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK