



**NORTH DUFFERIN COMMUNITY CENTRE BOARD OF
MANAGEMENT
MINUTES
WEDNESDAY, MARCH 11, 2020 – 7:00 P.M.
NORTH DUFFERIN COMMUNITY CENTRE**



The North Dufferin Community Centre Board of Management known as “The Board” held its meeting on the 11th day of March, 2020 at 7:00 p.m., in the Norduff Room at The North Dufferin Community Centre. Those present:

Those present:

Chester Tupling, Chair, Mulmur
Clayton Rowbotham, Melancthon
Keith Lowry, Mulmur
Patricia Clark, Councillor, Mulmur
Dave Besley, Deputy Mayor, Melancthon
Debbie Fawcett, Melancthon, Melancthon
Donna Funston, NDCC Secretary, Melancthon

Regrets:

Bert Tupling, Vice-Chair, Melancthon
Nancy Noble, Mulmur

#1 Call to Order by Chair

Chair Tupling called the meeting to order at 7:09 p.m.

#2 Additions/Deletions/Approval of Agenda

-Moved by Lowry, Seconded by Clark the Agenda be approved as circulated. Carried.

#3 Declaration of Pecuniary Interest or Conflict of Interest

None.

#4 Approval of Draft Minutes

-Moved by Clark, Seconded by Besley, that the minutes of the North Dufferin Community Centre Board of Management held on February 12, 2020 be approved as circulated. Carried.

#5 Business Arising from the Minutes

None.

#6 Facility Manager's Report

James Woods was not in attendance for the meeting and no report submitted for discussion.

#7 General Business

1. Financial
 1. Accounts
 2. A/R update
 3. YTD vs. Budget comparison
2. Other
3. Unfinished Business
 1. Arena Manager and Part time staff Pay Grids
 2. Generator Switch for Mobile Generator

#1.1 Board again is requesting that hydro bills be included in each months financial report, it is very tough and frustrating not having up to date numbers. Hydro is one of the largest expenses and needs to be included every month. Need to find a solution to this problem as it has been an ongoing since this Board started. Donna to speak with Heather and find a solution.

-Moved by Clark, Seconded by Lowry that the accounts in the amount of \$8,966.84 be approved to be paid. Carried.

#1.2 Discussion around A/R balances.

#1.3 The 2020 budget draft #4 was approved as amended, amended being wages increased to \$70,000 but this is not reflected in the 2020 budget figures on the YTD financial. Donna to ask Heather to adjust this figure.

#2 Member Lowry had a conversation with a resident of Dufferin County regarding the sport Cricket. Cricket pitch is inexpensive and useful, teams from Brampton are looking for places to play this sport. Board directed Member Lowry to collect more information about requirements to play Cricket (ex. Dimensions of playing field, grass or gravel to play, what is required for set up). Board directs Donna to request Denise send the Cricket idea to Sierra Planning to be added to the Recreation Study.

#3 Leave on as unfinished

#8 Information

-Moved by Besley, Seconded by Fawcett, that Item 8.1 and 8.2 be received as information.

#9 Closed Session

-Moved by Besley, Seconded by Fawcett that the North Dufferin Community Centre Board of Management move into closed session meeting pursuant to Section 239 of the Municipal Act, 2001, as amended, at 7:33 p.m. for the following reason:

Personal matters about an identifiable individual, including municipal or local board employees – Facility and Board Personnel Issues. Carried.

-Moved by Lowry, Seconded by Rowbotham that the NDCC BoM authorize the Chair and his designate to engage in negotiations with our Arena Manager with the intent to move toward salary based compensation from the current hour based model. The negotiations will include working conditions and responsibilities in addition to fiscal issues. Their offer will be brought back to the Board for ratification following agreement pro tem of the Manager. Carried.

#10 Notice of Motion

-None

#11 Confirmation Motion

-Moved by Fawcett, Seconded by Besley be it resolved that: all actions of the Members and Officers of the North Dufferin Community Centre Board of Management with respect to every matter addressed and or adopted by the Board on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

#12 Adjournment

-Moved by Besley, Seconded by Fawcett that we adjourn the North Dufferin Community Centre Board of Management meeting at 8:26 p.m. to meet again on Wednesday April 8, 2020 at 7:00 p.m. at the North Dufferin Community Centre or at the call of the Chair. Carried.

CHAIR

SECRETARY