



**NORTH DUFFERIN COMMUNITY CENTRE BOARD OF
MANAGEMENT
MINUTES
WEDNESDAY, FEBRUARY 12, 2020 – 7:00 P.M.
NORTH DUFFERIN COMMUNITY CENTRE**



The North Dufferin Community Centre Board of Management known as “The Board” held its meeting on the 12th day of February, 2020 at 7:00 p.m., in the Norduff Room at The North Dufferin Community Centre. Those present:

Those present:

Chester Tupling, Chair, Mulmur
Bert Tupling, Vice-Chair, Melancthon
Nancy Noble, Mulmur
Clayton Rowbotham, Melancthon
Patricia Clark, Councillor, Mulmur
Dave Besley, Deputy Mayor, Melancthon
Debbie Fawcett, Melancthon, Melancthon
Donna Funston, NDCC Secretary, Melancthon
Heather Boston, Mulmur, Treasurer

Regrets:

Keith Lowry, Mulmur

#1 Call to Order by Chair

Chair Tupling called the meeting to order at 7:10 p.m.

#2 Additions/Deletions/Approval of Agenda

-Moved by Fawcett, Seconded by Clark the Agenda be approved as amended. Carried.

Member Fawcett added Strawberry Supper Update

#3 Declaration of Pecuniary Interest or Conflict of Interest

None.

#4 Approval of Draft Minutes

-Moved by Clark, Seconded by Fawcett, that the minutes of the North Dufferin Community Centre Board of Management held on January 14, 2020 be approved as circulated. Carried.

-Moved by Clark, Seconded by Fawcett, that the minutes of the North Dufferin Community Centre Board of Management held on January 21, 2020 as a Special Meeting be approved as circulated. Carried.

#5 Business Arising from the Minutes

Chair Tupling updated Member Noble on the special meeting with Sierra Consultants and the workshop that was held on February 4, 2020.

#6 Facility Manager's Report

James Woods was not in attendance for the meeting.

James had emailed his report to all Board members and the report is included in these minutes as it was not in the agenda package.

Member Fawcett noted that wi-fi is up and running free of charge at the Arena.

#7 General Business

1. Financial
 1. Accounts
 2. A/R update
 3. YTD vs. Budget comparison
 4. 2020 Budget Draft #4
2. Generator Switch for Mobile Generator
3. Other
4. Unfinished Business
 1. Arena Manager and Part time staff Pay Grids

#1.1 -Moved by Noble, Seconded by Rowbotham that the accounts in the amount of \$27,649.51 be approved to be paid. Carried.

#1.2 Discussion around A/R balances.

#1.3 Reviewed YTD numbers.

#1.4 Heather discussed the deficit from 2019 and how it impacts the 2020 budget. She noted the 2018 deficit was triple compared to the 2019 deficit but the Township Levy's would remain the same. Board deferred this section until after the closed session had been dealt with.

#2 It was suggested since the Arena is an emergency shelter a generator switch outside to hook up a mobile generator to run the front of the Arena would be beneficial. Chair

Tupling reports there is a switch at the back that powers the upstairs and he will check if the current switch will run the front section. This will be discussed at the next meeting. The Board is requesting Steve Murphy, Emergency Management & Communications Coordinator, Dufferin County, come to a meeting to tour the Arena and see the plugs that are currently there and then get his suggestions regarding a mobile generator.

- #3 Addition: Strawberry Supper – Member Fawcett reports they met last week to start organizing their event. May have entertainment this year to draw more people to supper.

#8 Information

#9 Closed Session

-Moved by Tupling, Seconded by Noble that the NDCC Board of Management move into closed session at 7:41 p.m. Carried.

-Moved by Clark, Seconded by Fawcett that the NDCC Board of Management rise from closed session at 8:22 p.m. with report. Report being directives given in the meeting. Carried.

#7 General Business

1. Financial
4. 2020 Budget Draft #4

-Moved by Tupling, Seconded by Noble that The Board of Management approve the 2020 Budget Draft #4 as amended. Carried.

#10 Notice of Motion

-None

#11 Confirmation Motion

-Moved by Tupling, Seconded by Noble be it resolved that: all actions of the Members and Officers of the North Dufferin Community Centre Board of Management with respect to every matter addressed and or adopted by the Board on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

#12 Adjournment

-Moved by Noble, Seconded by Rowbotham that we adjourn the North Dufferin Community Centre Board of Management meeting at 8:24 p.m. to meet again on Wednesday March 11, 2020 at 7:00 p.m. at the North Dufferin Community Centre or at the call of the Chair. Carried.

CHAIR

SECRETARY