

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 6th day of February, 2020 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor D. Besley, Councillor W. Hannon, Councillor M. Mercer and Councillor D. Thwaites were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Announcements

Deputy Mayor Besley congratulated Mayor White on being appointed the Vice-Chair of the Western Ontario Wardens' Caucus.

Additions

None.

Deletions

None.

Approval of Agenda

Moved by Thwaites, Seconded by Mercer that the agenda be approved as circulated. Carried.

* It was noted that the Closed Session part of the meeting would be moved up to after Planning as Chris will be in attendance for Closed Session.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting and indicated that declarations must now be submitted in writing.

Minutes

Moved by Besley, Seconded by Hannon that the minutes of the Council meeting held on January 16, 2020 be approved as circulated. Carried.

Business Arising from Minutes

An update on the By-law Enforcement Officer situation was given. Staff advised that the Shelburne By-law Enforcement Officer is too busy to take us on apart from his job at Shelburne, the Township of Southgate's Officer is too busy with Southgate's needs and the Township of Mulmur has found a By-law Enforcement Officer but Mulmur CAO feels it would be easier to have separate contracts, rather than enter into a joint venture. Staff will reach out to this person that Mulmur has retained and see if they are interested in doing By-law Enforcement for Melancthon as well. Staff will also reach out to Staff at Adjala-Tosorontio and Grey Highlands and report back.

Point of Privilege or Personal Privilege

None.

Public Question Period

A question was asked if the County of Dufferin is updating their Official Plan and there was a brief discussion about the process.

Public Works

Craig Micks, Public Works Superintendent was in attendance.

1. Accounts

The accounts were presented in the amount of \$62,393.80. Moved by Thwaites, Seconded by Mercer that Council receive the public works accounts, as presented by the Public Works Superintendent. Carried.

2. Letter from Catharina Luybregts regarding high water run off near her property

The letter was reviewed and Craig advised that he was talking to Tom Pridham, P. Eng., Drainage Engineer about this and he will come out to have a look at things. The drain hasn't been cleaned out in quite some time and this is likely the option. Staff will send a letter to Mrs. Luybregts advising of this information and that once we hear further from Mr. Pridham on his recommendation, we will be in touch with her.

3. Other

Nothing for this.

Planning

1. Applications to Permit

The NWN Permit has not been signed off on yet as Chris is still waiting for clarification on a couple items. Chris will be signing off on the Metz Homes application in the package for a new dwelling with attached garage on Part of Lot 14, Concession 2 OS - 24 Church Street in Horning's Mills.

2. Notice of Intent to Pass By-law

1. By-law to amend lands legally described as Part 1, Plan 7R-6618, located in the West Part of Lot 17, Concession 3 OS, and Part 1, Plan 7R-537, located in the West Part of Lot 18, Concession 3 OS - Bonnefield

Moved by Thwaites, Seconded by Mercer that leave be given to introduce a By-law to amend By-law No. 12-79, as amended for lands legally described as Parts 1, Plan 7R-6618, located in the West Part of Lot 17, Concession 3 OS, and lands legally described as Part 1, Plan 7R-537, located in the West Part of Lot 18, Concession 3 OS and it be hereby read a first and second time and numbered 7-2020. Carried.

2. By-law to amend lands legally described as Part 1, 2 and 3, Plan 7R-6619, located in West Part of Lot 19, Concession 1 OS and lands legally described as Parts 1, 2 and 3, Plan 7R-4110 located in the West Part of Lot 20, Concession 1 OS - Bonnefield

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to amend By-law No. 12-79, as amended, for lands legally described as Parts 1, 2 and 3, Plan 7R-6619, located in the West Part of Lot 19, Concession 1 OS, and lands legally described as Parts 1, 2 and 3, Plan 7R-4110, located in the West Part of Lot 20, Concession 1 OS and it be hereby read a first and second time and numbered 8-2020. Carried.

3. By-law to amend lands legally described as Parts 1 and 2, Plan 7R-6620, and lands legally described as Part 2, Plan 7R-3781, located in the East Part of Lots 18 and 19, Concession 1 OS - Bonnefield

Moved by Thwaites, Seconded by Mercer that leave be given to introduce a By-law to amend By-law 12-79, as amended, for lands legally described as Parts 1 and 2, Plan 7R-6620, and lands legally described as Part 2, Plan 7R-3781, located in the East Part of Lots 18 and 19, Concession 1 OS and it be hereby read a first and second time and numbered 9-2020. Carried.

3. Bonnefield Consent Agreements

Moved by Thwaites, Seconded by Mercer that leave be given to introduce a By-law to authorize the execution of a Consent Agreement between Bonnefield Farmland Ontario III Inc. and the Corporation of the Township of Melancthon and it be hereby read a first and second time and numbered 10-2020 (B3/19 & B4/19). Carried.

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to authorize the execution of a Consent Agreement between Bonnefield Farmland Ontario III Inc. and the Corporation of the Township of Melancthon and it be hereby read a first and second time and numbered 11-2020 (B6/19 & B7/19). Carried.

Moved by Thwaites, Seconded by Mercer that leave be given to introduce a By-law to authorize the execution of a Consent Agreement between Bonnefield Farmland Ontario III Inc. and the Corporation of the Township of Melancthon and it be hereby read a first and second time and numbered 12-2020 (B5/19). Carried.

4. Other

Councillor Thwaites declared an interest in this matter as he is a neighbour to the lands in question and left the Council Chambers.

Chris advised that there is an Official Plan Amendment Public Meeting scheduled during the next Council meeting. There are six 10 acre parcels on the 3rd Line that have merged and the owners want to put them back the way they were to develop them. The Official Plan allows for a consent policy for re-establishment of lots. The County of Dufferin has been consulted as they are the approval authority for Official Plan Amendments.

Councillor Thwaites returned to the Council Chambers.

Delegations

5:30 p.m. - A Public Meeting had been called for a Proposed Zoning By-law Amendment on 518024 County Road 124 - East Part Lot 21, Concession 2 OS - Lennox Farms. The purpose of the rezoning is to amend the Township's Zoning By-law to zone lands to permit a bunkhouse facility for farm workers and to recognize the existing buildings and facilities utilized in conjunction with the sale and processing of farm produce. Bill and Brian French were in attendance for the public meeting. The Clerk advised of the comments received as a result of the circulation of the notice of public meeting from the Upper Grand District School Board, County of Dufferin Building, Planning and Public Works Department, NVCA and Enbridge Gas. Chris Jones spoke to his report. There were no concerns or questions from the gallery and no concerns of Council.

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to amend By-law No. 12-79, as amended, for lands located in the East Part of Lot 21, Concession 2 OS and it be hereby read a first and second time and numbered 13-2020. Carried.

5:45 p.m. - Chris Carrier, Fire Marque attended Council to explain the cost recovery program for Fire Departments response to insured perils. He advised that they have over 110 clients with Southgate and Mulmur Townships just signing on. He will be attending the March 9th Council meeting in Shelburne. Further discussion ensued on the program but Council did not make a decision on it.

Closed Session

6:07 p.m. - Moved by Besley, Seconded by Hannon that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason: litigation or potential litigation, including matters before administrative tribunal, affecting the local board - LPAT Appeal - Legal Representation. Carried.

6:30 p.m. - Moved by Hannon, Seconded by Besley that we rise from Closed Session with report. Carried. The report is the directives that Staff were given in Closed Session.

Council took a break and then reconvened.

6:40 p.m. - Moved by Thwaites, Seconded by Mercer that we adjourn Council to move into Committee of the Whole and reconvene as Council. Carried.

7:08 p.m. - Council reconvened.

Strategic Plan

1. Effective Governance - 5.1 - Improve Local Autonomy

Discussion ensued and we are doing this and collaborating with other local municipalities, the County of Dufferin and other Counties.

Climate Change Initiatives

1. Upgrade of lights in Municipal Office

Mayor White asked that this item be moved to under the Efficiency Study update later in the meeting.

Police Services Board

Councillor Thwaites reported that at the last meeting held on February 5, 2020, Municipal Member, Alan Blundell was appointed as Chair. Provincial Member Kate Martin's appointment expires on March 20, 2020 and she is giving consideration to staying on one more year and the Secretary will look into this. There was discussions with Staff Sergeant Randall on the Action Plan and the priorities noted are: 1. visibility of OPP in the Community; 2. traffic offence enforcement and 3. property crime reduction. The Board would like to make a recommendation to Council that \$2,500 be placed in the 2020 Budget for the purposes of Paid Duty. This will allow the Township to have approximately three - four days of Paid Duty (each paid duty is \$295.04/4 hours). The OPP will focus on traffic enforcement and visibility. Melancthon is hosting the Joint PSB meeting on April 24, 2020 and the Board is starting to put the Agenda together. Councillor Thwaites spoke to the summit on OPP Governance that he attended on January 30th. The Solicitor General is seeking input on how to draft the regulations. There are a series of roundtable discussions and the Central one will be held February 28th in Orillia. Councillor Thwaites is attending, as well as Chair Blundell.

Staff will place the \$2,500.00 in the 2020 Budget for consideration by Council during budget deliberations.

Committee Reports

The following verbal Committee Reports were given:

Councillor Mercer - NVCA AGM.
Councillor Thwaites - CDRC, Mulmur Melancthon Fire Board
Deputy Mayor Besley - NDCC
Mayor White - Horning's Mills Park Board

Correspondence

***Board & Committee Minutes**

1. GRCA Summary of the General Membership Meeting - January 24, 2020

Moved by Hannon, Seconded by Besley that the Board and Committee Minutes Correspondence Item 1 be received as information. Carried.

*** Items for Information Purposes**

1. Dufferin County Council in Brief for January 9, 2020
2. Notice of Public Meeting Dufferin County Official Plan Review
3. NVCA Board Member's Per Diem and Expenses for 2019
4. Melancthon Building Permit 2019 Year End Report
5. OPP Municipal Policing Bureau News Bulletin - January 2020
6. MPAC Assessment Change Summary by Property Class in Melancthon
7. Email from AMO - Government Announces Consultation on Re-composition of OPP Detachment Boards
8. Ontario Community Infrastructure Fund - Formula-Based Funding Allocation Notice
9. Ministry of Municipal Affairs and Housing - Municipal Modernization Program Funding
10. Town of Shelburne Planning Application - 612 Owen Sound Street - Consent Application
11. RJ Burnside Bradley Drainage Invoice - July 1, 2018 - December 31, 2019
12. RJ Burnside Blydorp Drainage Invoice - January 1, 2019 - December 31, 2019
13. RJ Burnside Lynch Drainage Invoice - July 1, 2019 - December 31, 2019
14. RJ Burnside Bonnefield/Wallace Drainage Invoice - August 1, 2019 - December 31, 2019
15. RJ Burnside Drainage Superintendent Services - October 1, 2019 - December 31, 2019
16. NVCA Media Release - 60th AGM
17. Email from SOLGENinput regarding OPP Regional Roundtable Sessions
18. RLB Chartered Professional Accountants 2019 Audit Plan
19. Letter from Ministry of Children, Community and Social Services regarding survey for Poverty Reduction Strategy now available online

Moved by Thwaites, Seconded by Mercer that Correspondence Items 1-19, for information purposes, be received as information except 3 and 9 for discussion. Carried.

Discussion ensued on Item 3 as there were questions on how the Representative was paid and it was advised that the NVCA Rep is paid by the NVCA.

Discussion ensued on Item 9 and the County has received grant funding from the Province for the Efficiency Study. While on this topic, Mayor White mentioned about setting some of Melancthon's money aside to find out what it would cost to take the office and public works building "off the grid" and to use some of the funds at the Parks and the Hall.

*** Items for Council Action**

1. Email from Ilona Feldmann Request for Municipal Support from Lake Erie Source Protection Region
2. Bluewater Geoscience Consultants - Proposal to Provide 2020 Semi-Annual Groundwater Monitoring and Sampling for Melancthon Landfill Site
3. Email from Eowyn Spencer regarding 2020 GRCA Budget and Municipal Levy
4. 2020 CDRC Recreation Guide Spring/Summer - Content for Melancthon Page
5. Request from Headwaters Food and Farming Alliance for \$500 for Headwaters Farm Fresh Food Guide

1 - no action taken

2 - Moved by Thwaites, Seconded by Mercer that we accept the quote from Bluewater Geoscience Consultants Inc., in the amount of \$22,300.00 + HST, to provide the 2020 Semi-Annual Groundwater Monitoring and Sampling for the Melancthon Landfill Site located at Part of Lot 12, Concession 4 NE. Carried.

3 - Staff directed to put the levy in the 2020 Budget.

4 - Staff directed to send information to the CDRC regarding the Horning's Mills Park Event on June 27th and rental information for the Horning's Mills Park.

5 - no action taken

General Business

1. Accounts

Wendy Atkinson, Treasurer presented the accounts in the amount of \$105,117.98. Moved by Hannon, Seconded by Besley that Council receive the general accounts, as presented by the Treasurer. Carried.

2. New/Other Business/Additions

1. Horning's Mills Hall Board of Management - Extend Term of Board

Defer and discuss under Unfinished Business - Proposal.

2. County of Dufferin - Service Delivery Review - Update

Mayor White provided an update to Council on the meeting that he and the CAO attended on February 4, 2020. The list of services for the review has been finalized and the Consultant will be meeting with Staff of each municipality to gather information for the services on the list in the next couple weeks.

3. Unfinished Business

1. Township of Huron-Kinloss motion supporting the resolution brought forth by the Township of Ramara - requesting the province to review the existing Conservation Authorities Act, 1990, R.S.O. 1990 & 2. County of Simcoe recommendation supporting the Township of Ramara regarding conservation authority exit clause

Councillor Mercer spoke to this motion. The Conservation Authorities Act does not allow them to have an exit clause. There are 13 out of the 18 municipalities that have signed a Memorandum of Understanding with the NVCA. Council took no action on either of these items.

3. County of Simcoe recommendation supporting the Township of Springwater regarding NVCA Levy

Councillor Mercer spoke to this item and the reasoning behind the motion. No action was taken by Council.

4. Motion by Councillor Mercer regarding local boards and committees

It was Moved by Mercer, Seconded by Hannon that to support continued and positive involvement in local boards and committees, and strengthen community engagement, Council review the board committee structure with respect to recruitment and terms of reference. Discussion ensued about Committee structure and the possibility of having a Board of Management and a Board of Operations, and the Management Board would oversee the Board of Operations which would consist of volunteers. As there will be further discussion on this matter going forward, the mover and seconder withdrew the motion.

5. Notice of Intent to Pass By-law - By-law to provide remuneration, allowances and expenses for Members of Council and it be given a first and second reading and numbered 3-2020 - Tabled from January 16, 2020 meeting

Moved by Hannon, Seconded by Thwaites that leave be given to introduce a By-law to provide remuneration, allowances and expenses for Members of Council and it be given a first and second reading and numbered 3-2020. Carried.

6. Horning's Mills Community Hall Board of Management - Proposal

Further discussion ensued on this matter and the fact that the Township doesn't own the Hall – it is in our name only and if it ceases to be operated for recreation, it reverts back to the Women's Institute. Council will hold a public meeting to hear from the Community and what they want the future to hold for the Hall. It was suggested that the meeting not be held at the Hall and that it be held in the Council Chambers. It was felt that April would work for the meeting. Further discussion at the next meeting and to set the Agenda.

During this time, Staff advised that concerns were raised by a Member of the Hall Board that the information provided to the Township for the newsletter was not used and instead we put in the Hall website address. It was advised by the Member, that the website has not been updated in a couple years and doesn't work. It was requested that the Township send out an email to correct the error. Staff advised Council that they were unaware of the website not working as no one had advised them. Township Staff were directed not to send out an email correcting this matter.

During this time, it was mentioned about having one Board for the Horning's Mills Cemetery, Hall and Park. Council needs to come up with a Plan for this and how it will work and possibly appoint a Steering Committee to look at ideas. More discussion at a later date.

Moved by Besley, Seconded by White that the Board of Management for the Horning's Mills Community Hall be extended to April 30, 2020. Carried.

Third Reading of By-laws

Moved by Thwaites, Seconded by Mercer that By-laws 7-2020, 8-2020, 9-2020, 10-2020, 11-2020, 12-2020 and 13-2020 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

None for this meeting.

Confirmation By-law

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on February 6, 2020 and it be given the required number of readings and numbered 14-2020. Carried.

Adjournment and Date of Next Meeting

9:35 p.m. - Moved by Thwaites, Seconded by Mercer that we adjourn Council to meet again on Thursday, February 20, 2020 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK