

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Township of Melancthon Roads Sub-Committee held a meeting on January 8, 2020 at 1:30 p.m. in the Council Chambers. The following members were present: David Besley, Chair; David Thwaites, Vice-Chair and Wayne Hannon. Also present were: Denise Holmes, CAO/Clerk; Wendy Atkinson, Treasurer and Kaitlin Chessell, Road Sub-Committee Secretary. Chair Besley called the meeting to order at 1:30 p.m.

### **Additions/Deletions/Approval of Agenda**

Addition:

Winter Operations Plan

Moved by Thwaites, Seconded by Hannon that the agenda be approved as amended. Carried.

### **Declaration of Pecuniary Interest or Conflict of Interest**

No declaration declared at this time.

### **Approval of Draft Minutes**

Moved by Thwaites, Seconded by Hannon that the minutes of the Roads Sub-Committee meeting held on December 8<sup>th</sup>, 2019 be approved as circulated. Carried.

### **Business Arising from Minutes**

None.

### **Correspondence Items**

None.

### **General Business**

#### **1. Monthly Update from Public Works Superintendent**

None as Craig, Public Works Superintendent, was absent from the meeting.

#### **2. Melancthon-Strada Operating Agreement**

It was discussed that we will wait till spring to see what Craig recommends we do with that portion of the 4<sup>th</sup> Line OS and then contact Strada to see what their plan is. We will put this back on the April Roads Sub-Committee Agenda.

#### **3. NWN Drainage Issue**

Gord Feniak from RJ Burnside and Associates was present to discuss this issue. Gord advised that the grading plan followings engineering practices and standards. Craig, Public Works Superintendent, was concerned about them draining to the ditch

but Gord says that because its surface water and not tile draining to the ditch it is different. The other route they looked at was diverting the water to the municipal drain at the back of the property but this would be difficult as most of the water on this property naturally drains away from the municipal drain. Gord spoke to the fact that we would be putting a clause in the Site Plan Agreement to ensure that NWN would be responsible for any problems this drainage could cause to the Township.

#### 4. Routine Maintenance Cost Identification - Road Management Plan

See minutes below, discussed later in the meeting.

#### 5. Bridge 13 Costing Estimates

No information has been received at this time. Deferred to next meeting.

#### 6. Other/Additions

##### Winter Operations Plan

The Winter Operations Plan is currently 65% completed and the remaining information is being gathered to complete the plan. Training to refresh employees on the MMS Standards and an online provision for training was discussed.

#### 7. Unfinished Business

##### 1. 5 Sideroad Structure (Update if any)

The lawyer is working to correct the title to close this bridge still, things are at a stand still currently. It was discussed about talking to Steve on how to expedite the process without financial compensation. It was discussed that we may have to erect signs on this road and around the bridge saying use at own risk, bridge not safe and do everything short of closing the bridge.

##### 2. Public Works Superintendent - Grader Options and Costing

None as Craig, Public Works Superintendent, was absent from the meeting.

##### 3. Letter from Harvey Lyon - Road Management Plan

Council directed this letter back to the Roads Sub-Committee to respond. It was discussed that the costs are going to be what they are, as we need to get the roads back on the right track and not everyone is going to agree with the decisions made. This will be addressed in the long term plan.

The Roads Sub-Committee took a break for 10 minutes.

## **General Business**

### **4. Routine Maintenance Cost Identification - Road Management Plan**

Arunas Kalinauskas, B.Sc and Henry Centen, P.Eng from RJ Burnside and Associates have issued an addenda to the Road Management Plan that now includes the costs of geo-grid and engineering for the 5<sup>th</sup> Line OS, as well as includes routine maintenance costing that we need to be doing each year. They identified that it would cost about \$71,200 annually for the first ten years to keep up with routine maintenance that is required to keep the roads in good shape till they are scheduled to be resurfaced. This has increased the money required annually to approximately \$700,000. It was discussed about being able to use the money that is sitting in Development Charges and the Roads Reserve Account.

### **Recommendations to Council**

Recommendation has been outlined below.

### **Public Question Period**

A member of the public talked about routine maintenance and the Road Management Plan addenda and how some of the roads they have identified for maintenance still don't seem to be addressed soon enough in the plan and may not hold out that long. They also mentioned that some of the roads that are being looked at resurfacing and not reverting to gravel, don't have the vehicle traffic per day to support this being necessary as other roads that have more vehicle traffic per day are being suggested to revert back to gravel in the plan.

Discussion ensued about the 5<sup>th</sup> Line OS and how we should contact the County about helping us repair this road due to the condition of County Road 21 and road closures which is forcing traffic down both the 5<sup>th</sup> Line OS and 4<sup>th</sup> Line NE, including lots of truck traffic.

### **Recommendation**

The Roads Sub-Committee recommends to Council that staff be directed to request a written report from the Dufferin County Roads Engineer to address the timing of the completion of County Road 21 (between the 4<sup>th</sup> Line NE and 5<sup>th</sup> Line OS), recognizing that County Road 21 traffic including trucks are traveling Township roads to the detriment of the Township infrastructure as a result of County Road 21 deficiencies.

### **Confirmation Motion**

Moved by Thwaites, Seconded by Hannon that all actions of the Members and Officers of the Roads Sub-Committee with respect to every matter addressed and/or adopted by the Sub-Committee on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Sub-Committee Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

**Adjournment**

3:05 p.m. - Moved by Hannon, Seconded by Thwaites that we adjourn this Roads Sub-Committee meeting to meet again on Wednesday January 15<sup>th</sup>, 2020 at 1:30 p.m. or at the call of the Chair. Carried.

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CHAIR

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SECRETARY