

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 21st day of November, 2019 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor D. Besley, Councillor W. Hannon, Councillor M. Mercer and Councillor D. Thwaites were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Announcements

Mayor White advised that the Feral Cat Rescue was hosting its Open House on Saturday, November 30th from 1 - 4 p.m. at 476260 3rd Line Melancthon.

Additions

Deputy Mayor Besley - Livestock running at large in the Township and turbine contract termination issue that has been in the media lately

Deletions

None.

Approval of Agenda

Moved by Thwaites, Seconded by Hannon that the agenda be approved as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting and indicated that declarations must now be submitted in writing.

Minutes

Moved by Besley, Seconded by Mercer that the minutes of the Council meeting held on November 7, 2019 be approved as amended. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

Public Question Period

No questions asked.

Public Works

Report of Kaitlin Chessell, Recommendations from the Roads Sub-Committee meeting held on November 13, 2019

Deputy Mayor Besley, who is Chair of the Roads Sub-Committee, spoke to the recommendation which is to recommend that stop signs be placed on 5th Line OS at 15

Sideroad and on 2nd Line SW at 250 Sideroad. This recommendation came as a result of reviewing traffic count data indicating a lot of speeding occurring on these roads and it was thought that placing stop signs would be a good traffic calming measure. With regards to the 5th Line OS stop sign, it was suggested that another road count be done in the Spring before a By-law is brought to Council. It was also noted that this is not a good area in the winter time with the blowing snow. With regards to the stop sign on 2nd Line SW, this will become effective April 1st, 2020. Stop ahead signs will also be erected.

Detailed Deck Condition Survey Report on Structure 13 Riverview Bridge from RJ Burnside and Associates (if available)

Not available for this meeting.

Other

Mayor White suggested that with the new funding announcement (Municipal Modernization Program Intake 1), that the Township apply for Intake 1 and continue on with the Road Management Plan and have the rest of the roads studied in the Township. Deadline for Intake 1 is December 6th. It was noted that Arunas Kalinauskas, RJ Burnside and Associates, is being invited back to the next Roads Sub-Committee meeting, as the Roads Sub-Committee has some issues relating to maintenance on roads that were not in the Plan, and they would like to follow up with him on that matter.

Planning

Chris Jones, Township Planning Consultant was in attendance.

Applications to Permit

None.

Report from Chris Jones - Application for ZBA - Lot 20, Concession 4 NE (Tripp/Serbin) & Notice of Intent to Pass By-law - By-law to amend Zoning with respect to lands located in Part of Lot 20, Concession 4 NE (Tripp/Serbin)

Chris Jones spoke to his Report and the Zoning By-law Amendment and went through the sequence of events relating to the application. Concerns were raised that it was recommended now as a permanent use instead of temporary use, there were concerns with future livestock in the area, concerns that precedents have already been set for 3-year temporary use for businesses in the Township and that this use does not fit in the rural area. It was also noted that some members are not against the use, just in favour of a temporary use.

Council deferred this zoning by-law amendment and directed Chris to bring a temporary use zoning by-law amendment to the next meeting.

Notice of Intent to Pass By-law - By-law to amend Zoning for the Township of Melancthon to define and regulate cannabis facilities

Chris Jones advised that there were some minor revisions made to the draft Zoning By-law Amendment as a result of comments received at the Public Meeting. Discussion ensued about a question asked at the last meeting about other cannabis crops and could they be brought to the processing facility under this By-law, and Chris advised that the By-law would not preclude it, but that approvals would have to be obtained from the Federal Government for that purpose.

Moved by Besley, Seconded by White that leave be given to introduce a By-law to amend

By-law 12-1979, as amended, to define and regulate cannabis facilities and it be hereby read a first and second time. Carried. By-law numbered 47-2019.

Other

Chris advised that NWN Scientific has submitted a revised set of plans under its Site Plan Application, which Craig Micks has reviewed. Chris should have a Report for the next meeting on this matter.

Climate Change Initiatives

Staff directed to continue on with items that have been previously discussed such as replacing lights in the Municipal Office and taking the Public Works Department and Administration Department off the grid. Staff to investigate grants to do this.

Police Services Board

Staff advised that a notice was going out and in the papers regarding the OPP Action Plan 2020-2022 requesting comments from the Public on priorities for the Plan. The comments received will be in the January 16, 2020 Agenda package and those comments will then be referred to the Police Services Board meeting for February 5, 2020.

County Council Update

Mayor White provided an update on the following Agenda items from the last meeting which included:

- School bus cameras
- County Forest conflict issues
- Waste Services Tenders
- Interoperable radio network
- Service Delivery Review
- 2020 Budget

Correspondence

*Board & Committee Minutes

1. Shelburne & District Fire Board - October 1, 2019
2. Township of Melancthon Police Services Board - September 12, 2019
3. NDCC - September 12, 2019

Moved by Thwaites, Seconded by Hannon that the Board and Committees Correspondence Items 1-3 be received as information. Carried.

* Items for Information Purposes

1. Thank You Letter From The Board of Directors of the Shelburne Agricultural Society
2. Township of Ramara Motion Regarding Conservation Authority Exit Clause
3. Resolution from Town of Wasaga Beach Regarding Adoption of Township of Springwater - Nottawasaga Valley Conservation Authority Levy
4. Township of Springwater Resolution Regarding Nottawasaga Valley Conservation Authority Levy
5. WDG Board of Health Highlights - October 2019
6. Invite from Dufferin County to attend Election of the Warden for 2020 Thursday December 12, 2019 at 6:00 p.m.
7. Town of Shelburne Planning Application - 485387 Sideroad 30 (County Road 11)

Moved by Mercer, Seconded by Besley that Correspondence Items 1-7, for information purposes, be received as information. Carried.

*** Items for Council Action**

1. Melancthon-Southgate Recreation Agreement - Draft Nov 20, 2019
2. Letter from Ministry of Municipal Affairs and Housing advising that Intake 1 is now open as part of the Municipal Modernization Program
3. Shelburne Fire Board - Draft 2020 Operating Budget

1 - Moved by Hannon, Seconded by Thwaites that the Mayor and Clerk be directed to sign the Agreement between the Corporation of the Township of Southgate and the Corporation of the Township of Melancthon with respect to the Southgate Recreation Services in Dundalk. The term of the Agreement is January 1, 2020 to December 31, 2023. Carried.

2 - already dealt with under Public Works

3 - It was advised that this is a draft and will be modified. No action.

5:58 p.m. - Council took a two minute break and reconvened at 6:00 p.m.

Moved by Besley, Seconded by Mercer that we adjourn Council to move into Committee of Adjustment and reconvene as Council. Carried.

6:17 p.m. - Council reconvened.

General Business

Notice of Intent to Pass By-law

By-law to Appoint Officials from December 1, 2019 to December 31, 2020

Moved by Hannon, Seconded by Thwaites that leave be given to introduce a By-law to appoint officials from December 1, 2019 to December 31, 2020 and it be hereby read a first and second time. By-law numbered 48-2019.

By-law to Constitute and Appoint A Committee of Adjustment

Moved by Mercer, Seconded by Besley that leave be given to introduce a By-law to constitute and appoint a Committee of Adjustment and it be hereby read a first and second time. Carried. By-law numbered 49-2019.

By-law to Appoint a Board of Management for the Horning's Mills Community Hall

Deferred until after Committee of the Whole.

By-law to Provide for Maintenance and Repair to the Gordon Drainage Works

Moved by Besley, Seconded by Mercer that leave be given to introduce a By-law to provide for maintenance and repair to the Gordon Drainage Works and for the borrowing on the credit of the municipality the amount required for such work and it be hereby read a first and second time. Carried. By-law numbered 50-2019.

By-law to Provide for Maintenance and Repair to the Dickson Drainage Works

*Mayor White declared an interest in the next By-law as he lives in the catchment area and will be assessed costs and left the Council Chambers. Deputy Mayor Besley presided.

Moved by Hannon, Seconded by Thwaites that leave be given to introduce a By-law to provide for maintenance and repair to the Dickson Drainage Works and for the borrowing on the credit of the municipality the amount required for such work and it be hereby read

a first and second time. Carried. By-law numbered 51-2019.

Mayor White returned to the Council Chambers and continued to preside over the meeting.

New/Other Business/Additions

Notice of Motion Re: 2020 Council Meetings

Moved by Mercer, Seconded by Besley that Council reconsider meeting frequency and scheduling in 2020 from 2 monthly meetings to 1 longer meeting per month starting in the morning to allow Staff greater time to focus on township work. Lunch included! This rescheduling to be attempted for 2020 and revisited each year.

Mayor White called for discussion on the motion. Discussion ensued and concerns/suggestions put forth. It was decided to compromise on the motion and have one day meeting and one evening meeting per month, as Councillors are busy with Committee work, some have day employment and Council would like as many people attending meetings as possible. This would allow some that cannot attend evening meetings to attend during the day. The 2020 Meeting schedule will need to be amended, as well as the Procedural By-law. Comments were received from Wayne Nicholson on this matter and included in the Agenda package.

Both the Mover and Secunder withdrew the motion and Deputy Mayor Besley will prepare a new motion for the next meeting which would change the Council meeting schedule to one day meeting and one evening meeting (with the exception of the months where only one meeting will be held and that will be an evening meeting).

6:30 p.m. - Moved by Thwaites, Seconded by Hannon that we adjourn Council to move into Committee of the Whole and reconvene as Council. Carried.

7:35 p.m. Council took a break until 7:45 p.m. and then reconvened Council.

Delegations

7:46 p.m. (Scheduled for 7:30 p.m.) - Closed Session Matter – Personal matters about an identifiable individual, including municipal or local board employees - Tax Arrears Registration. Moved by Mercer, Seconded by Besley that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason(s): personal matters about an identifiable individual, including municipal or local board employees - Tax Arrears Registration Delegation. Carried.

8:07 p.m. - Moved by Besley, Seconded by Mercer that we rise from Closed Session with no report. Carried.

General Business - Cont.

Motion that CAO/Clerk and Treasurer be authorized to pay all accounts to December 31, 2019

Moved by Hannon, Seconded by Thwaites that the CAO/Clerk and Treasurer be authorized to pay all accounts to December 31, 2019. Carried.

Motion to transfer \$100,000.00 from the Gas Tax Reserve Account to the General Account, re: Structure 2003, as per the 2019 Budget

Moved by Mercer, Seconded by Besley that we transfer \$100,000.00 from the Gas Tax Reserve Account to the General Account, re: Structure 2003, as per the 2019 Budget.

Carried.

Motion to transfer \$5,000.00 from the General Account to the Special Reserve Fund Emergency Relief as per the 2019 Budget

Moved by Thwaites, Seconded by Hannon that we transfer \$5,000.00 from the General Account to the Special Reserve Fund Emergency Relief as per the 2019 Budget. Carried.

Motion to transfer \$150,000.00 from the General Account to the Roads Replacement Equipment Reserve Fund as per the 2019 Budget

Moved by Besley, Seconded by Mercer that we transfer \$150,000.00 from the General Account to the Roads Replacement Equipment Reserve Fund as per the 2019 Budget. Carried.

Motion to transfer \$200,000.00 from the General Account to the Roads Capital Reserve Fund as per the 2019 Budget

Moved by Hannon, Seconded by Thwaites that we transfer \$200,000.00 from the General Account to the Roads Capital Reserve Fund as per the 2019 Budget. Carried.

Motion that the amount of \$10,000.00 be transferred from the General Account to the Landfill Rehabilitation Reserve Fund as per the 2019 Budget

Moved by Mercer, Seconded by Besley that the amount of \$10,000.00 be transferred from the General Account to the Landfill Rehabilitation Reserve Fund as per the 2019 Budget. Carried.

Motion to transfer \$1,346.52 from the General Account to the Insurance Reserve Fund Account - 2019 insurance surplus (roads - \$95.12, admin \$1,251.40)

Moved by Thwaites, Seconded by Hannon that we transfer \$1,346.52 from the General Account to the Insurance Reserve Fund Account - 2019 insurance surplus (roads - \$95.123, adm in - \$1,251.40). Carried.

Motion to transfer surplus monies, as determined by the Auditor in their preparation of the 2018 Consolidated Financial Statement, to the Working Capital Reserve

Moved by Besley, Seconded by Mercer that we transfer surplus monies, as determined by the Auditor in their preparation of the 2018 Consolidated Financial Statement, to the Working Capital Reserve. Carried.

Other

Horning's Mills Board of Management By-law

Moved by Hannon, Seconded by Thwaites that the term of the Board of Management for the Horning's Mills Community Hall be extended to February 6, 2020. Carried.

Addition(s) (if any)

Deputy Mayor Besley - Livestock Running at Large

This past weekend there were several reports on social media regarding cattle running at large and being on the Township roads and on other people's property. Township Staff are aware of who the cattle belong to. Questions were raised as to whether there is liability on the part of the Township and what can we as a Township do about this? Staff

were directed to contact Bill McCutcheon of the Dufferin Federation of Agriculture to see if he can assist with this matter.

Deputy Mayor Besley - Turbines - Contract being terminated

There has been information in the news where the Provincial Government is terminating contracts for wind turbines and taking some of them down and where does that leave Melancthon with 167 turbines? It was noted that the ones being taken down are not commissioned. It was suggested that Sylvia Jones, MPP be invited back to Council to provide an update as she didn't have a lot of information about this when asked in May (when she had attended Council). Mayor White offered to address this with MPP Jones.

Unfinished Business

Draft Salvage By-law - Changes made to the Draft By-law as a result of direction of Council at the last meeting

The changes were reviewed and Staff were directed to send the draft By-law to the Township's Solicitor for one further review before it is brought back to Council at the next meeting for passage.

Third Reading of By-laws

Moved by Besley, Seconded by Mercer that By-laws 47-2019, 48-2019, 49-2019, 50-2019 and 51-2019 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

The following Notice of Motion was given to be debated at the next meeting:

Moved by Mercer, that to support continued and positive involvement in local boards and committees, and strengthen community engagement, Council review the board committee structure with respect to recruitment, and terms of reference.

Confirmation By-law

Moved by Thwaites, Seconded by Hannon that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on November 21, 2019 and it be given the required number of readings. Carried. By-law numbered 52-2019.

Adjournment and Date of Next Meeting

9:15 p.m. - Moved by Mercer, Seconded by Besley that we adjourn Council to meet again on Thursday, December 12, 2019 at 9:00 a.m. or at the call of the Mayor. Carried.

MAYOR

CLERK