

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Township of Melancthon Roads Sub-Committee held a meeting on November 13, 2019 at 1:30 p.m. in the Council Chambers. The following members were present: David Besley, Chair; David Thwaites, Vice-Chair and Wayne Hannon. Also present were: Denise Holmes, CAO/Clerk; Wendy Atkinson, Treasurer; Craig Micks, Public Works Superintendent and Kaitlin Chessell, Road Sub-Committee Secretary. Chair Besley called the meeting to order.

Additions/Deletions/Approval of Agenda

Addition:

Road Management Plan

Moved by Thwaites, Seconded by Hannon that the agenda be approved as amended. Carried.

Declaration of Pecuniary Interest or Conflict of Interest

No declaration declared at this time.

Approval of Draft Minutes

Moved by Thwaites, Seconded by Hannon that the minutes of the Roads Sub-Committee meeting held on October 9th, 2019 be approved as circulated. Carried.

Moved by Thwaites, Seconded by Hannon that the minutes of the Special Roads Sub-Committee meeting held on October 15th, 2019 be approved as circulated. Carried.

Business Arising from Minutes

Horning's Mills Community Mailbox Placement - Canada Post Update: We notified Canada Post letting them know that where they want to place the mail box would not work and where we had suggested to them to place it was too close to the road and did not meet their safety standards.

Clarification from Arunas on Road Management Plan Costing: Arunas gave clarification that for most road rehabilitation projects the township typically does not use engineering. However for the sections of the road along 5th line OS where they have recommended rehabilitation using Geo-Grid stabilization, it would require additional costing for engineering. Aruna estimated the following engineering costs for the 5th line OS segments:

- 5th Line OS from County Rd 17 to 280 Sideroad – engineering cost estimate \$18,000
- 5th Line OS from 270 Sideroad to 6th Line NE – engineering cost estimate \$6,500
- 5th Line OS from 20 Sideroad to County Rd 21 – engineering cost estimate \$12,000

- 5th Line OS from 6th Line NE to 20 Sideroad – engineering cost estimate \$4,500

Correspondence Items

None.

General Business

1. Monthly Update from Public Works Superintendent

Craig advised that they replaced the culvert on 7th Line SW and paved back over it. They spent 4 days brushing and chipping and have been busy getting the plows ready and plowing the roads.

2. Discuss Equipment needs for next year with Public Works Superintendent

Craig brought up that he thinks a new grader should be looked at for next year not as a replacement but as an addition to the fleet. The potential to buy a used grader or one coming off of a lease would be a better idea than buying a new grader. A new grader can cost upward of \$400,000. Craig was directed to price out different grader options and report back to the Roads Sub-Committee.

It was brought to the Roads Sub-Committee's attention that Birds Fuel came and filled up on two different occasions after they were made fully aware via letter and phone communication that their tender was up and that they had not been awarded the 2020 fuel tender. The lawyer was contacted in regards to this issue and he offered different ways to handle this situation, locks have now been placed on the tanks and their gauges have been removed from the tanks. It was decided that we would pay these bills but include a letter with payment notifying them that they are disqualified from all future fuel tenders.

3. Traffic Count Data 5th Line OS

There was a surprising amount of traffic on the portion of 5th Line OS between 280 Sideroad and County Road 17, when compared to the amount of traffic that was observed between County Road 21 and 20 Sideroad. There was a significant amount of truck traffic and a lot of speeding happening on this portion of the road. The traffic count information for the 2nd Line SW traffic was revisited as well and it was discussed that traffic calming methods should be used on these two roads as a large number of people are going well over the speed limit. Stop signs were discussed being placed on the 5th Line OS at 15 Sideroad and on the 2nd Line SW at 250 Sideroad to slow people down.

Recommendation

The Road Sub-Committee recommends to Council that stop signs be placed on 5th Line OS at 15 Sideroad and on 2nd Line SW at 250 Sideroad.

4. Sign Placement for Vertical Deficiencies on the 3rd Line OS

There were multiple vertical deficiencies along the 3rd Line OS that were addressed in the Road Management Plan. It was discussed to put up steep slope ahead signs along this road and Craig was looking for direction from the Road Sub-Committee for placement. It was decided that a sign would be placed on the 3rd Line OS at 15 Sideroad and another sign placed just north of County Road 17.

5. Bridge 13 Deck Condition Survey Report

This was not received from Chris Knechtel in time for the meeting. It was directed to bring this to the next Council Meeting on November 21, 2019 if received in time.

6. Other/Additions

Road Management Plan

It was discussed that there seems to be gaps in the Road Management Plan as there is some trouble spots that we are aware of that were not addressed in the report. Craig was directed to come up with a list of the gaps in the Road Management Plan as he should know the roads in the worst conditions and can drive around and identify them. The annual cost for roads over the next 10 years is a concern to the Road Sub-Committee and Wendy was directed to discuss with Arunas funding that we can apply for and what he thinks we would qualify for.

7. Unfinished Business

1. 5 Sideroad Structure

The survey has been completed and the impact on the neighboring property is smaller than it initially was. There was discussion around closed road sign placement and where they should be placed as there is a large bend in the road approaching the bridge we are closing.

2. Winter Staffing and Schedule

Craig is going to have himself and two other guys working 3:30 a.m. till 12:30 p.m. as well as someone on call to come in during bad weather to plow snow. The second shift will be two guys 12 p.m. till 9 p.m. Craig is looking at also having someone patrol every weekend as well.

Delegations

None.

Recommendations to Council

Recommendations have been outlined above.

Public Question Period

A member of the public commented that they felt 15 Sideroad on 5th Line OS was a good placement for the stop sign as opposed to 4th Line NE. They also commented that they believe we should be able to access the development charges money as the money collected on development charges for the wind turbines should be going to fix roads.

Confirmation Motion

Moved by Besley, Seconded by Thwaites that all actions of the Members and Officers of the Roads Sub-Committee with respect to every matter addressed and/or adopted by the Sub-Committee on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Sub-Committee Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

Adjournment

3:15 p.m. - Moved by Besley, Seconded by Thwaites that we adjourn this Roads Sub-Committee meeting to meet again on Wednesday December 11th, 2019 at 1:30 p.m. or at the call of the Chair. Carried.

CHAIR

SECRETARY