

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Township of Melancthon Roads Sub-Committee held a meeting on September 11, 2019. There was an onsite at Structure 2003 located on 3rd Line OS at 1:30pm. The meeting followed at 2:10pm in the Council Chambers. The following members were present: David Besley, Chair; David Thwaites, Vice-Chair. Also present were: Denise Holmes, CAO/Clerk; Wendy Atkinson, Treasurer; Craig Micks, Public Works Superintendent and Kaitlin Chessell, Road Sub-Committee Secretary. Chair Besley called the meeting to order.

Additions/Deletions/Approval of Agenda

Additions:

Chris Knechtel; RJ Burnside and Associates to discuss the bridge study.

Moved by Thwaites, Seconded by Besley that the agenda be approved as amended. Carried.

Declaration of Pecuniary Interest or Conflict of Interest

No declaration declared at this time.

Approval of Draft Minutes

Moved by Thwaites, Seconded by Besley that the minutes of the Roads Sub-Committee meeting held on August 13, 2019 be approved as circulated. Carried.

Business Arising from Minutes

The Committee wanted it noted that this meeting was supposed to be for the Roads Management Plan and we have still received nothing from RJ Burnside and Associates.

Correspondence Items

None.

General Business

1. Monthly Update from Public Works Superintendent

Craig advised that the Horning's Mills Park parking was completed, and they are working on ditching and culvert replacements. Craig has been in contact with James Dick and has set up a meeting to discuss when the sand will be delivered. The traffic count data from River Road was discussed. Craig advised they would be taking in two graders to the Shelburne Fall Fair this upcoming weekend.

2. Traffic Count Information Request for 2nd Line SW, 3rd Line OS and 5th Line OS

Craig Micks was directed by the Roads Sub-Committee to have the road counter collect data from the 2nd Line SW in two locations - the north end and around 280 Sideroad, as well as collect data on the 3rd Line OS and the 5th Line OS.

3. Fuel Tender

Craig discussed about re-tendering for fuel for the 2020 year. It was discussed that the tender should go out and be ready to be opened at the October 3rd, 2019 Council Meeting.

4. Winter Staffing and Schedule

Craig discussed hiring a winter crew. Craig is to discuss with the Treasurer what could fit into the budget and come back to the next meeting with a plan for the winter.

4. Other/Additions

1. Chris Knechtel; RJ Burnside and Associates to discuss the Bridge Study.

Chris Knechtel from RJ Burnside and Associates gave an update on the Bridge Study and went over the bridges and culverts that are top priority for us to fix. Some of these priorities are bridges and culverts that we are currently working on fixing up by the end of the 2019 year. He spoke on Bridge 13 in Riverview and recommended that concrete core samples be taken to test the existing concrete deck. He estimates between \$5000 - \$10,000 to do this. The Roads Sub-Committee directed him to go ahead and get a quote for this. He will have the quote for the September 19, 2019 Council meeting for consideration. Chris is hoping that the draft report of the Bridge Study will be complete by the end of September.

6. Unfinished Business

1. 5 Sideroad Structure

Steve Christie is currently dealing with their lawyer.

2. Wargon - Update

None.

3. Letter to Heidi Sewell - Update

None.

Recommendations to Council

None.

Public Question Period

Harvey Lyon was in attendance and mentioned about the Shelburne by-pass and how one of the routes that was discussed was 5 Sideroad where we are closing the

bridge. Concerns were raised about the Road Management Plan Draft Report not being available for discussion at this meeting.

Confirmation Motion

Moved by Besley, Seconded by Thwaites that all actions of the Members and Officers of the Roads Sub-Committee with respect to every matter addressed and/or adopted by the Sub-Committee on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Sub-Committee Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

Adjournment

3:35 p.m. - Moved by Thwaites, Seconded by Besley that we adjourn this Roads Sub-Committee meeting to meet again on Wednesday October 9th, 2019 at 1:30pm or at the call of the Chair. Carried.

CHAIR

SECRETARY