

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Council of the Corporation of the Township of Melancthon held a meeting on the 3<sup>rd</sup> day of October, 2019 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor D. Besley, Councillor W. Hannon, Councillor M. Mercer and Councillor D. Thwaites were present. Denise Holmes, CAO/Clerk was also present. Mayor White presided and called the meeting to order.

### **Announcements**

None.

### **Additions**

- Community Meeting - November 5, 2019 - Agenda Items - CAO/Clerk
- County of Dufferin Services Review - Appointment of Steering Committee Member - CAO/Clerk
- Reducing Carbon Footprint - Deputy Mayor Besley
- Update on a NWN Tour - Mayor White

### **Deletions**

None.

### **Approval of Agenda**

Moved by Thwaites, Seconded by Hannon that the agenda be approved as amended. Carried.

### **Disclosure of Pecuniary Interest and the General Nature Thereof**

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting and indicated that declarations must now be submitted in writing.

### **Minutes**

Moved by Besley, Seconded by Mercer that the minutes of the Council meeting held on September 19, 2019 be approved as circulated. Carried. There were a couple of typos in minutes that will be fixed before they are posted on the website.

### **Business Arising from Minutes**

None.

### **Point of Privilege or Personal Privilege**

Nothing for this.

### **Public Question Period**

The following were asked:

- questions pertaining to the cannabis regulation and definition presented at last meeting,
- questions pertaining to what is happening on 5<sup>th</sup> Line South of Highway 10,
- a question regarding the bridge on 5 Sideroad due to the presence of survey stakes and,

- a question about the speed limit being reduced on the 3<sup>rd</sup> Line.

### **Public Works**

Craig Micks, Public Works Superintendent, was in attendance.

### **Accounts**

The accounts were presented in the amount of \$243,863.88.

Moved by Besley, Seconded by Mercer that the road accounts, as presented by the Public Works Superintendent, be received. Carried.

### **Recommendations from the Special Roads Sub-Committee Meeting**

Deputy Mayor Besley who is Chair of the Roads Sub-Committee spoke to the recommendation from the Roads Sub-Committee meeting regarding Structure 2013 located on 30 Sideroad.

Moved by Thwaites, Seconded by Hannon that Council accept the recommendation from the Roads Sub-Committee meeting held on October 2, 2019, and hereby authorizes Chris Knechtel of RJ Burnside and Associates to prepare the tender package for Structure 2013 so that it can be released in early 2020. Carried.

### **Other**

Craig reported that the winter salt/sand is in. Mayor White asked when the sign on 2<sup>nd</sup> Line SW would be replaced and Craig advised it would be done tomorrow. Mayor White also asked about the second entrance being installed on a farm on 260 Sideroad west of Corbetton and Craig advised that the original entrance is being removed once the house is built.

### **Planning**

Chris Jones, Township Planning Consultant was in attendance.

### **Applications to Permit**

Chris advised that he has signed off on the following permits:

- Levi Martin - addition to single family dwelling - Part of Lot 30, Concession 7 NE
- Philip Prince - attached garage - Part Lot 291, Concession 1 NE

The application for a double sided billboard on Part Lot 19, Concession 2 OS was deferred pending more information.

### **Public Meeting for the Draft Cannabis Facility Definition and Regulation – Consideration to have it on a Special Date and Time**

Discussion ensued and the Statutory Public Meeting will be held on Thursday, November 7, 2019 at 7:00 p.m. Staff will get the notice circulated next week.

### **Other**

*Proposed Changes to the Aggregate Resources Act* - Chris will get something to Council on the changes.

Meeting with County Planners and OMAFRA regarding the Agricultural System Mapping - Chris updated Council on his meeting and said there is nothing in the refinement criteria that is obvious for Melancthon. The mapping shows contiguous blocks of rural land and feels that Melancthon mapping is better than the Province's mapping.

During this time, Mayor White updated Council on the Special Meeting of County Council on September 26, 2019 dealing with four severance applications that the Township of Amaranth approved. He commented on each of the applications and then advised that motions were passed directing staff to prepare an appeal to the Local Planning Appeal Tribunal as the severances do not conform with the County's Official Plan and are inconsistent with the Provincial Policy Statement.

### **Strategic Plan**

#### **Quality of Life - 1.3 - Enhanced amenities and services for residents and visitors**

Discussion ensued and it was noted that Staff have completed the website and coming events page of the action items indicated in the Plan.

### **Police Services Board**

#### **Mulmur - Melancthon Shared FTE - Update**

Councillor Thwaites updated Council on this matter and it appears that Mulmur is wanting to continue their enforcement with paid duty officers. It was noted that Mono may be interested in a further FTE to compliment what they already have and Grand Valley has also expressed interest. The process takes one year to 18 months to get a Full Time Equivalent Officer. It is an option, that Melancthon could also look at paid duty officers in the short term.

Councillor Thwaites also provided an update on the Joint PSB meeting held on September 27<sup>th</sup> with agenda items consisting of a Presentation from the Office of the Independent Police Review Director regarding Police Misconduct Complaints, Presentation on Cybercrime, discussion on traffic enforcement, Nottawasaga traffic enforcement model, photo radar, special constables motion by Mulmur Council and POA update.

6:10 p.m. - Moved by Hannon, Seconded by Thwaites that we adjourn Council to go into Committee of the Whole and reconvene as Council. Carried.

6:25 p.m. - Council reconvened and took a break and reconvened at 6:40 p.m.

### **Committee Reports**

The following verbal reports were given:

Councillor Mercer - Library Board - September 17, 2019; NVCA - September 27, 2019

Councillor Hannon - Shelburne Fire Board - October 1, 2019

Councillor Thwaites - Mulmur Melancthon Fire Board - September 10, 2019; CDRC - September 25, 2019

Deputy Mayor Besley - NDCC - September 12, 2019

### **Correspondence**

#### **\*Board & Committee Minutes**

1. Mulmur-Melancthon Fire Board - September 10, 2019

Moved by Besley, Seconded by Mercer that the Board and Committee Minutes

Correspondence Item No. 1 be received as information. Carried.

**\* Items for Information Purposes**

1. OPP Municipal Policing 2020 Annual Billing Statement Package
2. Township of Mulmur letter to Honourable Doug Ford, Premier regarding high policing costs
3. Email from Steve Clark, Minister of Municipal Affairs and Housing, Invitation to Workshop: Land Needs Assessment Methodology for the Greater Golden Horseshoe
4. Email from Ministry of Natural Resources and Forestry regarding proposed changes to the Aggregate Resources Act
5. Dufferin County Council in Brief for September 12, 2019
6. Town of Mono Resolution - Justice of the Peace shortage in the Province
7. Letter from Township of Springwater to Ministry of the Attorney General regarding Joint and Several Liability Consultation

Moved by Hannon, Seconded by Thwaites that Correspondence Items 1-7, for information purposes, be received as information. Carried.

**\* Items for Council Action**

1. Hiring Policy – Comments from Township Solicitor and Clean copy with recommended changes for passage
2. Report from Denise Holmes, CAO/Clerk - Mulmur-Melancthon Request for Proposal Recreational Needs and Efficiency Review - Steering Committee Melancthon Council Representative
3. Centre Dufferin Recreation Complex Board of Management Motion - Replacement of Arena Roof

# 1 - Moved by Mercer, Seconded by Besley that Council approve the Township of Melancthon Hiring Policy. Carried.

# 2 - Moved by Hannon, Seconded by Thwaites that Deputy Mayor Besley be appointed to sit on the Steering Committee for the Mulmur-Melancthon Request for Proposal - Recreation Needs and Efficiency Review. Carried.

# 3 - Moved by Besley, Seconded by Mercer that the Council of the Township of Melancthon support the Centre Dufferin Recreation Complex Board of Management in their submission of an application to the “Investing in Canada Infrastructure Program” for the replacement of the CDRC “Arena Roof”. Carried.

**General Business**

**Accounts**

The accounts were presented in the amount of \$964,009.57. Moved by Thwaites, Seconded by Hannon that the general accounts, as presented by the CAO/Clerk, be received. Carried.

**Notice of Intent to Pass By-law**

**By-law to Authorize a Fire Protection Agreement for the Joint Management and Operation of the Shelburne and District Fire Department & Report from Sabrina VanGerven, Secretary-Treasurer**

Moved by Hannon, Seconded by Thwaites that leave be given to introduce a By-law to authorize a Fire Protection Agreement for the Joint Management and Operation of the Shelburne and District Fire Department and it be hereby read a first and second time. Carried. By-law numbered 43-2019 and read a first and second time.

## New/Other Business/Additions

### Draft Cyber Security Policies - Update

It was noted that Staff are working on the Policies.

### County of Dufferin Service Delivery Review - Steering Committee Appointment

Moved by Thwaites, Seconded by Hannon that Mayor Darren White be appointed to sit on the Steering Committee for the County of Dufferin Service Delivery Review. Carried.

### Deputy Mayor Besley Reducing our Carbon Footprint

As this topic has been in the news lately regarding Climate Change, global warming, carbon footprint, etc., Deputy Mayor Besley asked himself what are we doing as a Municipal Council, to reduce our carbon footprint in Melancthon and that is the reason for adding this item to the Agenda. Discussion ensued and different suggestions were put forth on what Melancthon could do and has already done. For example, what we have done is, Melancthon has approved the installation of an electric charging station most recently. The streetlights in our subdivisions have been converted to LED and Melancthon was the first Township to purchase the Interim Tier 4 (Engine) John Deere Grader in 2012. A suggestion was made that we could host a "Carbon Footprint Day". Staff were directed to keep this item on the Agenda for discussion at each Council meeting. It was mentioned that a future goal to look forward to, is to have the Municipal Office and the Public Works building taken totally off the grid and run on solar panels.

### Mayor White - Tour of the NWN Facilities

Mayor White advised Council that he had the opportunity earlier today to tour the NWN Facilities in Mississauga and Oakville. The one in Mississauga is a new 40,000 square foot finishing facility and the one in Oakville is a subsidiary facility. Mayor White advised that he was pleasantly surprised with the high level of work that goes on in the facility and the people employed there – DNA people and Scientists that test chemical components. At the end of the tour, he sat down with the Representatives and they asked what they should do to get this out to the public? Mayor White suggested that they get someone in there with a video camera of where they took him on the tour and provide it at their Open House. In the end, Mayor White was happy with what he saw.

### Unfinished Business

*WDGPH Letter to Municipalities re: Alcohol Policy (Correspondence Item 6 deferred from August 15, 2019 \* September 5, 2019 Council meetings)*

Deferred.

### Delegations

None for this meeting.

### Closed Session

7:53 p.m. - Moved by Hannon, Seconded by Thwaites that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason(s): personal matters about an identifiable individual, including municipal or local board employees - tax arrears registration update and litigation or potential litigation, including matters before administrative tribunal, affecting the local board; - Melancthon-Nottawasaga Townline Deviation Road. Carried.

8:20 p.m. - Moved by Besley, Seconded by Mercer that we rise from Closed Session with report. Carried. The report being the directives given in Closed Session.

**Third Reading of By-laws**

Moved by Thwaites, Seconded by Hannon that By-law 43-2019 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

**Notice of Motion**

None for this meeting.

**Confirmation By-law**

Moved by Mercer, Seconded by Besley that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on October 3, 2019 and it be given the required number of readings. Carried. By-law numbered 44-2019 and given the required number of readings.

**Adjournment and Date of Next Meeting**

8:22 p.m. - Moved by Thwaites, Seconded by Hannon that we adjourn Council to meet again on Thursday, October 17, 2019 at 5:00 p.m. or at the call of the Mayor. Carried.

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MAYOR

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CLERK