

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 5th day of September, 2019 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor D. Besley, Councillor W. Hannon, Councillor M. Mercer and Councillor D. Thwaites were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Announcements

Mayor White advised that the location of the County Council meetings has changed and they will now be held in the Town of Orangeville Council Chambers.

Additions

None.

Deletions

None.

Approval of Agenda

Moved by Besley, Seconded by Thwaites that the agenda be approved as circulated. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting and indicated that declarations must now be submitted in writing.

Minutes

Moved by Mercer, Seconded by Thwaites that the minutes of the Council meeting held on August 15, 2019 be approved as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

During this time, Councillor Mercer advised that she would not be speaking about NVCA matters that were done in Closed Session as it is against the Code of Conduct at both NVCA and Melancthon.

Also during this time, Mayor White, on behalf of Council, presented Denise Holmes, CAO/Clerk with a plaque, along with a beautiful bouquet of flowers, in recognition and appreciation of her 25 years of service with the Township of Melancthon.

Public Question Period

No questions asked.

Public Works

Craig Micks, Public Works Superintendent was in attendance.

Accounts

The accounts were presented in the amount of \$205,544.22. It was noted that the invoice of Demmans Excavating should be removed and put on the General accounts. Moved by Hannon, Seconded by Thwaites that the Public Works Accounts, presented by the Public Works Superintendent, be received. Carried.

Report from Kaitlin Chessell, Secretary Roads Sub-Committee - Recommendation from the August 13, 2019 meeting

Moved by Thwaites, Seconded by Hannon that Council directs the Clerk and the Public Works Superintendent to sign the Tile Drainage Conveyance License Agreement between Riccardo Tamburro, the Corporation of the Municipality of Grey Highlands and the Corporation of the Township of Melancthon. Carried.

Open Quotes for Winter Sand 2019

The quotes, to supply and deliver approximately 3,000 tonnes of screened winter sand, were opened as follows:

Sutherland Construction - \$18.56/tonne
Duivenvoorden Haulage Ltd. - \$15.70/tonne
James Dick Construction Ltd. - \$15.35/tonne

Craig Micks reviewed the quotes and provided his recommendation of James Dick Construction Ltd. Moved by Thwaites, Seconded by Hannon that the Council of the Township of Melancthon accepts the quote from James Dick Construction Limited for the supply and delivery of approximately 3,000 tonnes of screened winter sand for the quoted price of \$15.35 per tonne, plus applicable taxes. Quoted price includes the rental of the stacker. The screened winter sand is to meet OPSS Specifications and the test is to be paid by the contractor with the sample supplied by the Township. Completion date is October 4, 2019. This quote complies with the Township's Procurement By-law. Carried.

Other

The Parking area at the Horning's Mills Park has been completed and the Hamlet Signage installed. It was noted that we are receiving a lot of compliments on the new Hamlet Signage.

Planning

Chris Jones, Planning Consultant, was in attendance.

Applications to Permit

Chris has signed off on the following applications:

- George Martin - skid loader storage - Lot 27, Concession 10 NE
- Levi Frey - bin for cattle bedding - Lot 31, Concession 9 NE
- Levi Martin - Woodworking on-farm shop - Part of Lot 30, Concession 7 NE

Strategic Plan

Quality of Life - 1.1 - Maintain and improve local infrastructure

It was advised that the Township is always wanting to maintain and improve its local infrastructure.

Police Services Board

Next meeting is September 12, 2019 and there will be a report at the next meeting.

Committee Reports

The following verbal reports were given:

Councillor Hannon - Southgate Rec Board - September 5, 2019, Fire Board - September 3, 2019

Councillor Mercer - NVCA - August 23, 2019

Deputy Mayor Besley - NDCC - September 3, 2019

Councillor Thwaites - CDRC - August 28, 2019

Delegations

5:30 p.m. - Brenda Serbin attended Council to discuss her concerns regarding the application for zoning change to permit the construction and operation of an on farm business at Lot 20, Concession 4 NE. One of the concerns was the temporary use but the Planner has recommended this and other applications have been approved under a three-year temporary use. Chris Jones will take Ms. Serbin's input and re-draft another By-law for consideration.

Deputy Mayor Besley declared an interest for this next Delegation and stated that he is the Real Estate Agent acting for the owner of the subject property and the transaction is yet to be closed and finalized. Deputy Mayor Besley then left the Council Chambers.

5:40 p.m. - Gord Fox and Nate Nienhuis, NWN & Jeremy Humphrey and Chad John-Baptiste, WSP attended Council to speak to Council about the Site Plan Control Application that was submitted for 117287 2nd Line SW - the NWN Facility. Mr. John-Baptiste spoke to the project timeline, gave Council a site overview of the property and the campus plan which consists of a freezer building (33,000 square feet), equipment storage (17,000 square feet), agricultural storage (42,000 square feet) and a future processing extraction building (15,000 square feet), which is subject to rezoning. He advised that fencing would be constructed around the site (6-8 feet high) and that the existing buildings on the property would be removed but was unsure what will happen to the existing dwelling at this time. It was advised that the transaction of the property is to close on September 17th. Council raised the subject of the Public Consultation meeting and inquired when this would take place and it was advised by a representative that something could be done before the end of the month. There were concerns about the buildings on the site plan, as this was not on the original proposal but Mr. Fox advised that the rules have changed and they need a building for when the crop comes off to safely store the product. Mr. Jones advised that the site plan application was a very good submission with a lot of detail. The submission has been circulated to the Township's Engineer, Solicitor, GRCA and the County of Dufferin for comments. A question was raised about the agricultural storage building and where is the distinction between an actual grow up and storage. Mr. Nienhuis advised that agricultural storage is not designed to grow plants for common distribution or sale and its just a starting point that leads to open field growing. There were no further questions of Council.

Deputy Mayor Besley returned to the Council Chambers.

6:15 p.m. (scheduled for 6:00 p.m.) - Heather Hill, Noble Insurance and Colin Smith, Frank Cowan and Company attended Council for the Presentation of the 2019 Insurance Program. It was noted that there is a 5% increase in the general liability. While the Township's Insurance Reps were in attendance, there was a discussion regarding Joint and Several Liability and a question on what they are doing to advocate on behalf of municipalities. It was advised that AMO and OGRA have been the ones lobbying the government on this issue. Mr. Smith advised that there is an article put out by Cowan's on this matter and he will share it with Staff.

6:30 p.m. - Council took a break and reconvened at 6:50 p.m.

Planning - Cont.

Report From Chris Jones, Municipal Planning Services - Draft Provincial Policy Statement and Cannabis Regulations

Chris reviewed his report with Council. He advised that he doesn't see anything in the draft PPS that concerns him and the deadline for comments is October 21st and he doesn't have any recommendations or suggestions for input. He did request Council to go through the draft revisions and if they had any questions or concerns to forward them to the Clerk to be provided to him.

Chris spoke to the Prime Ag Mapping. Melancthon is predominantly Class 1-3 land. He will get the Provincial mapping and prepare some wording that it can be put on the Township's website with regards to the changes.

Chris spoke to the cannabis regulations in his report. He advised that the Township has a definition which needs to be updated to present day. He will bring it forward to Council to make comments, suggestions, etc..

Other

7:45 p.m. - Moved by Mercer, Seconded by Besley that we adjourn Council to go into Committee of the Whole and reconvene as Council. Carried.

8:20 p.m. - Council reconvened.

Correspondence

***Board & Committee Minutes**

1. Horning's Mills Community Hall Board - June 11, 2019

Moved by Hannon, Seconded by Thwaites that the Board and Committees Correspondence Item 1 be received as information. Carried.

*** Items for Information Purposes**

1. Letter to Honourable Jeff Yurek from NVCA regarding shutting down any programs not related to "core mandate" as outlined in the More Homes, More Choice Act (Bill 108)
2. RJ Burnside invoice from April 1, 2019 through June 30, 2019
3. NVCA Media Release - New 20 year watershed management plan focuses on environment, economy and social needs
4. Email from Steve Murphy regarding Township of Melancthon Compliance results - 2018, Emergency Management and Civil Protection Act
5. Letter from Michelle Dunne, Deputy Clerk, Dufferin County - response to correspondence from Centennial Hylands Elementary School regarding sidewalk along County Road 11

6. Email from Meghan Townsend, Deputy Clerk, Town of Grand Valley - Resolution regarding Community Safety and Well-Being Plan
7. Email from Amy Boyko regarding listing of Aquatic Species under the Species at Risk Act - August 21, 2019
8. Media Release from Conservation Ontario - Province Moves to Constrain Conservation Authorities' Programs and Services
9. Letter from Ministry of the Environment regarding More Homes, More Choice Act, 2019
10. Email from Sabrina VanGerven, Secretary/Treasurer Shelburne & District Fire Board - Resolution Passed for user fee by-law
11. The Corporation of the Township of Papineau-Cameron passed a resolution regarding Provincial debt
12. Email from Bruna Fischer, Watson & Associates Economists Ltd - Review and Commentary Letter to the Province on Community Benefits Charge and Development Charges Act
13. Letter from Laura Ryan, Town of Mono, Mayor - regarding amalgamation

Moved by Thwaites, Seconded by Hannon that Correspondence Items 1-13, for information purposes, be received as information except Item 1-8-13. Carried.

Discussion on items 1 & 8 and a comment made about 13 that it was an astute way of dealing with the amalgamation matter and it was felt that it was great letter from Mayor Ryan.

*** Items for Council Action**

1. Email from Karisa Downey, Economic Development Officer, Dufferin County - requesting RSVP to the first Economic Development Committee Meeting
2. Email from Karisa Downey, Economic Development Officer, Dufferin County - regarding Rural Economic Development letter of support for County Gateway Signage

1 - Councillor Margaret Mercer will attend the meeting on behalf of the Township.

2 - Staff directed to send a letter of support.

8:45 p.m. - Council took a break and reconvened at 8:55 p.m.

General Business

1. Accounts

The accounts were presented in the amount of \$154,888.48. Moved by Mercer, Seconded by Besley that the General accounts, presented by the Treasurer, be received. Carried.

2. Notice of Intent to Pass By-laws

By-law to replace 8-2007 (Tariff of Fees and Charges as established for the purposes of the Planning Act, s. 69, as amended)

Moved by Hannon, Seconded by Thwaites that leave be given to introduce a By-law to provide for the tariff of fees and charges for the purposes of the Planning Act, s. 69, as amended and it be hereby read a first and second time. Carried. By-law numbered 39-2019 and read a first and second time.

By-law to Authorize the Township of Melancthon to Appoint a Deputy Fire Chief for the Mulmur Melancthon Fire Department

Moved by Besley, Seconded by Mercer that leave be given to introduce a By-law to

authorize the Township of Melancthon to appoint a Deputy Fire Chief for the Mulmur Melancthon Fire Department and it be hereby read a first and second time. Carried. By-law numbered 40-2019 and read a first and second time.

3. New/Other Business/Additions

Request permission to close the Municipal Office on Wednesday, October 23rd so that all Administration Staff can attend the Annual Emergency Exercise (CRITICAL FAILURE) Training - (CAO)

Permission granted and notice will be posted on the front door, website, telephone answering machine, etc.

Discussion on "efficiency" monies received in March 2019 from the Province of Ontario (Mayor White)

Mayor White asked that this item be added to the Agenda to reinforce the importance of moving forward with this as a result of his attendance at the AMO Conference in August. The Minister of Municipal Affairs and Housing was advised of the County of Dufferin's intended use of the monies and the onus will fall next to the lower tiers to use their monies. It was advised that the draft RFP for the Efficiency Study will be forthcoming shortly and that it will be a three-stage, three-phase study covering just about everything. It will be noted in the draft RFP, that this will not be an amalgamation study.

4. Unfinished Business

Letter from George Watson, Chair - Nottawasaga Valley Conservation Authority regarding a request he resign as Chair (Correspondence Item 2 deferred from July 18, 2019 Council meeting)

Councillor Mercer advised that George Watson is still the Chair of the NVCA.

Township of Melancthon Hiring Policy (Action Item 1 deferred from August 15, 2019 Council meeting)

Staff to send the Hiring Policy to the Township Solicitor to be vetted before the Policy is approved by Council as there were concerns regarding the requirement of a medical certificate under Section 5 – Offers of Employment. Staff to pull out all of Job Descriptions of Staff to be reviewed by the Human Resources Sub-Committee.

Email request from Sara Wick, Climate Change Coordinator, regarding Electrical Vehicle charging station (Action Item 2 deferred from August 15, 2019 Council meeting)

Discussion ensued on the matter and Staff were directed to contact the County and advise that Melancthon is willing to have a charging station at its Municipal Office.

WDGPH Letter to Municipalities re: Alcohol Policy (Correspondence Item 6 deferred from August 15, 2019 Council meeting)

Deferred.

AMO Communications - Attorney General Launches Consultation on Municipal Liability and Insurance Costs (Correspondence Item 8 deferred from August 15, 2019 Council meeting and to be discussed during Delegation with Insurance Representatives)

Already dealt with under Delegations – nothing further.

Update from Watson & Associates Economists Ltd regarding Bill 108 Regulations
(Correspondence Item 10 deferred from August 15, 2019 Council meeting)

Mayor White updated Council on a conversation he had with Minister Steve Clark, Municipal Affairs and Housing regarding the changes to the Development Charges under Bill 108 and Staff were directed to obtain a copy of the letter that the County sent to Minister Clark and prepare a similar letter to send off to the Minister with a copy to MP Sylvia Jones.

Town of Mono letter regarding Highway Traffic Act Set Fines including a Resolution passed
on May 14, 2019 (deferred from August 15, 2019 Council meeting)

Councillor Thwaites to follow up at the September 19, 2019 Council meeting, as this matter is on the Police Services Board Agenda for the September 12, 2019 meeting and a draft motion will be presented at that meeting for consideration of the Police Services Board with a recommendation to forward to Council for approval.

Closed Session

9:30 p.m. - Moved by Thwaites, Seconded by Hannon that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason(s):

1. Litigation or potential litigation, including matters before administrative tribunal, affecting the local board - Melancthon-Nottawasaga Townline Deviation Road
2. Litigation or potential litigation, including matters before administrative tribunal, affecting the local board - Update on Property Enforcement Matter (Mayor White)
3. Litigation or potential litigation, including matters before administrative tribunal, affecting the local board - Shelburne and District Fire Department
4. Personal matters about an identifiable individual, including municipal or local board employees - Tax Arrears Registration Update from Treasurer

Carried.

10:10 p.m - Moved by Besley, Seconded by Mercer that we rise from Closed Session with report. Carried. The report being the verbal directives given to Staff in Closed Session.

As per Section 12 of the Procedural By-law, all Members of Council were in agreement at 10:00 p.m. to continue on with the business of Council on the Agenda.

Third Reading of By-laws

Moved by Hannon, Seconded by Thwaites that By-laws 39-2019 and 40-2019 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

None for this meeting.

Confirmation By-law

Moved by Thwaites, Seconded by Hannon that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on September 5, 2019 and it be given the required number of readings. Carried.

Adjournment and Date of Next Meeting

10:12 p.m. - Moved by Besley, Seconded by Mercer that we adjourn Council to meet again

on Thursday, September 19, 2019 at 5:00 p.m. or at the call of the Mayor. Carried.

On Sites

An onsite was conducted before the Council meeting at 4:00 p.m. at the Feral Cat Rescue Facility located at 476260 3rd Line, so Council members and the CAO/Clerk could have a tour of the new facility. Councillor Mercer was not able to make the onsite with prior notice given.

MAYOR

CLERK