



TOWNSHIP OF MELANCTHON

A G E N D A

Thursday, September 5, 2019 - 5:00 p.m.

1. **Call to Order**
2. **Announcements**
3. **Additions/Deletions/Approval of Agenda**
4. **Declaration of Pecuniary Interest and the General Nature Thereof**
5. **Approval of Draft Minutes - August 15, 2019**
6. **Business Arising from Minutes**
7. **Point of Privilege or Personal Privilege**
8. **Public Question Period** (Please visit our website under Agendas and Minutes for information on Public Question Period)
9. **Public Works**
 1. Accounts
 2. Report from Kaitlin Chessell, Secretary Roads Sub-Committee - Recommendation from the August 13, 2019 meeting
 3. Open Quotes for Winter Sand 2019
 4. Other
10. **Planning**
 1. Applications to Permit
 2. Report From Chris Jones, Municipal Planning Services - Draft Provincial Policy Statement and Cannabis Regulations
 3. Other
11. **Strategic Plan**
 1. ***Quality of Life*** - 1.1 - Maintain and improve local infrastructure
12. **Police Services Board**
13. **Committee Reports**
14. **Correspondence**

***Board & Committee Minutes**

1. Horning's Mills Community Hall Board - June 11, 2019

*** Items for Information Purposes**

1. Letter to Honourable Jeff Yurek from NVCA regarding shutting down any programs not related to "core mandate" as outlined in the More Homes, More Choice Act (Bill 108)
2. RJ Burnside invoice from April 1, 2019 through June 30, 2019
3. NVCA Media Release - New 20 year watershed management plan focuses on environment, economy and social needs
4. Email from Steve Murphy regarding Township of Melancthon Compliance results - 2018, Emergency Management and Civil Protection Act
5. Letter from Michelle Dunne, Deputy Clerk, Dufferin County - response to correspondence from Centennial Hylands Elementary School regarding sidewalk along County Road 11
6. Email from Meghan Townsend, Deputy Clerk, Town of Grand Valley - Resolution regarding Community Safety and Well-Being Plan

7. Email from Amy Boyko regarding listing of Aquatic Species under the Species at Risk Act - August 21, 2019
8. Media Release from Conservation Ontario - Province Moves to Constrain Conservation Authorities' Programs and Services
9. Letter from Ministry of the Environment regarding More Homes, More Choice Act, 2019
10. Email from Sabrina VanGerven, Secretary/Treasurer Shelburne & District Fire Board - Resolution Passed for user fee by-law
11. The Corporation of the Township of Papineau-Cameron passed a resolution regarding Provincial debt
12. Email from Bruna Fischer, Watson & Associates Economists Ltd - Review and Commentary Letter to the Province on Community Benefits Charge and Development Charges Act
13. Letter from Laura Ryan, Town of Mono, Mayor - regarding amalgamation

*** Items for Council Action**

1. Email from Karisa Downey, Economic Development Officer, Dufferin County - requesting RSVP to the first Economic Development Committee Meeting
2. Email from Karisa Downey, Economic Development Officer, Dufferin County - regarding Rural Economic Development letter of support for County Gateway Signage

15. General Business

1. Accounts
2. Notice of Intent to Pass By-law
 1. By-law to replace 8-2007 (Tariff of Fees and Charges as established for the purposes of the Planning Act, s. 69, as amended)
 2. By-law to Authorize the Township of Melancthon to Appoint a Deputy Fire Chief for the Mulmur Melancthon Fire Department
3. New/Other Business/Additions
 1. Request permission to close the Municipal Office on Wednesday, October 23rd so that all Administration Staff can attend the Annual Emergency Exercise (CRITICAL FAILURE) Training - (CAO)
 2. Discussion on "efficiency" monies received in March 2019 from the Province of Ontario (Mayor White)
4. Unfinished Business
 1. Letter from George Watson, Chair - Nottawasaga Valley Conservation Authority regarding a request he resign as Chair (Correspondence Item 2 deferred from July 18, 2019 Council meeting)
 2. Township of Melancthon Hiring Policy (Action Item 1 deferred from August 15, 2019 Council meeting)
 3. Email request from Sara Wick, Climate Change Coordinator, regarding Electrical Vehicle charging station (Action Item 2 deferred from August 15, 2019 Council meeting)
 4. WDGP Letter to Municipalities re: Alcohol Policy (Correspondence Item 6 deferred from August 15, 2019 Council meeting)
 5. AMO Communications - Attorney General Launches Consultation on Municipal Liability and Insurance Costs (Correspondence Item 8 deferred from August 15, 2019 Council meeting and to be discussed during Delegation with Insurance Representatives)
 6. Update from Watson & Associates Economists Ltd regarding Bill 108 Regulations (Correspondence Item 10 deferred from August 15, 2019 Council meeting)
 7. Town of Mono letter regarding Highway Traffic Act Set Fines including a Resolution passed on May 14, 2019 (deferred from August 15, 2019 Council meeting)

16. Delegations

1. 5:30 p.m. - Robin Tripp & Brenda Serbin - Discuss application for zoning change to permit the construction and operation of an on farm business at Lot 20, Concession 4 NE
2. 5:40 p.m. - Gord Fox and Nate Nienhuis, NWN & Jeremy Humphrey and Chad John-Baptiste - WSP - regarding a presentation to Council regarding the Site Plan Control Application submitted for 117287 2nd Line SW - the NWN Facility
3. 6:00 p.m. - Heather Hill, Noble Insurance and Colin Smith, Frank Cowan and Company - Presentation of the 2019 Insurance Program

17. Closed Session

1. Approval of Draft Minutes - July 18, 2019
2. Business Arising from Minutes - follow up regarding the request to purchase a portion of unopened Road Allowance in Horning's Mills
3. Litigation or potential litigation, including matters before administrative tribunal, affecting the local board - Melancthon-Nottawasaga Townline Deviation Road
4. Litigation or potential litigation, including matters before administrative tribunal, affecting the local board - Update on Property Enforcement Matter (Mayor White)
5. Litigation or potential litigation, including matters before administrative tribunal, affecting the local board - Shelburne and District Fire Department
6. Personal matters about an identifiable individual, including municipal or local board employees - Tax Arrears Registration Update from Treasurer

18. Third Reading of By-laws

19. Notice of Motion

20. Confirmation By-law

21. Adjournment and Date of Next Meeting - Thursday September 19, 2019 - 5:00 p.m.

22. On Sites

1. 4:00 p.m. - Feral Cat Rescue Facility - 476260 3rd Line

22. Correspondence on File at the Clerk's Office



The Corporation of

THE TOWNSHIP OF MELANCTHON

157101 Hwy. 10, Melancthon, Ontario, L9V 2E6

Telephone - (519) 925-5525

Fax No. - (519) 925-1110

Website: www.melancthontownship.ca

Email: info@melancthontownship.ca

CORPORATION OF THE TOWNSHIP OF MELANCTHON

MEMORANDUM

TO: MAYOR WHITE AND MEMBERS OF COUNCIL

FROM: KAITLIN CHESSELL, SECRETARY ROADS SUB-COMMITTEE

**SUBJECT: RECOMMENDATION FROM ROADS SUB-COMMITTEE MEETING
AUGUST 13, 2019**

DATE: September 5, 2019

7.2 General Business - Tile Drainage Conveyance License Agreement with the Municipality of Grey Highlands

Craig Micks - Public Works Superintendent received a tile drainage conveyance license agreement from the Municipality of Grey Highlands. The agreement is between Riccardo Tamburro, the Township of Melancthon and the Municipality of Grey Highlands. Riccardo Tamburro has requested permission from the Municipalities to convey tile drainage flow through lands owned by the Township and the Municipality. Riccardo Tamburro will enter into an agreement under authority of section 2 of the Drainage Act, R.S.O. 1990 with the owner of the outlet lands. Craig Micks advised at the Roads Sub-Committee meeting on August 13th, 2019 that there is no road crossing agreement with the Municipality of Grey Highlands.

Recommendation

The Roads Sub-Committee recommends to Council that we sign the tile drainage conveyance license agreement with the Municipality of Grey Highlands and Riccardo Tamburro.

PW#2
SEP 05 2019

Municipality of Grey Highlands

TILE DRAINAGE CONVEYANCE LICENSE AGREEMENT

THIS AGREEMENT dated the 13 day of June, 2019

BETWEEN:

RICCARDO TAMBURRO

hereinafter called the "Licensee"

OF THE FIRST PART

AND

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

hereinafter called the "Township"

OF THE SECOND PART

AND

**THE CORPORATION OF THE MUNICIPALITY OF GREY
HIGHLANDS**

hereinafter called the "Municipality"

OF THE THIRD PART

WHEREAS the Licensee has requested permission from the Municipalities to convey tile drainage flow through lands owned by the Township (Township Lands) and the Municipality (the Municipal Lands);

AND WHEREAS the foregoing drainage flow arises from works by the Licensee which have or will be as a "Mutual Drain Agreement" under authority of section 2 of the Drainage Act, R.S.O. 1990 wherein drainage flows originating from the Licensee's Lands and after passing through the Township and Municipality's Lands, will outlet on other lands owned by the Licensee (the Outlet Lands);

AND WHEREAS the Licensee will enter into an agreement under authority of section 2 of the *Drainage Act*, R.S.O. 1990 with the owner of the Outlet Lands;

AND WHEREAS the Township and the Municipality has agreed to permit its lands, which comprise an opened and maintained public highway, to be used for the conveyance of drainage flows on the understanding that Licensee will assume all responsibility for the cost of works necessary to accommodate the passage of drainage flows and any liability for such works or the conveyance of such drainage flow;

AND WHEREAS the authorization hereunder will become operative upon the inclusion of this agreement as Schedule A to the aforementioned Mutual Drain Agreement and its registration on title to the Licensee's Lands and the Outlet Lands;

NOW THEREFORE in consideration of the premises and the mutual covenants hereinafter contained, the parties agreed as follows:

1. Lands

The Lands subject to this License Agreement as well as the Licensee's Lands and the Outlet Lands are more particularly described as

Party of the First Part:

Name - Riccardo Tamburro - Roll # 22190000030190000000
Legal Description: Lot 26,27 Con 3 SDR Osprey TWP.
Being PIN

And

Name - Riccardo Tamburro - Roll # 420814000200200
Legal Description: Part Lot 27, Concession 3 SDR
Being PIN

Party of the Second Part:

Name - THE CORPORATION OF THE TOWNSHIP OF MELANCTHON
Roll #
Legal Description: Melancthon – Osprey Townline
Being PIN

Party of the Third Part:

Name - THE CORPORATION OF THE MUNICIPALITY OF GREY HIGHLANDS
Roll #
Legal Description: Melancthon – Osprey Townline
Being PIN

2. License

The Licensee is hereby authorized to convey drainage flows through the Township and the Municipality's lands subject to the terms and conditions set out in this agreement.

3. Drainage Works and Costs

- a. The Licensee shall be responsible for all cost incurred by the Municipality arising from the authorization granted in section 2.
- b. Every provision of this Agreement by which the Licensee is obligated in any way shall be deemed to include the words "at the expense of the Licensee" unless the context otherwise requires.
- c. The Licensee shall pay such reasonable fees as may be invoiced to the Township and the Municipality by its solicitor and/or consulting engineer in connection with all work to be performed as a result of the provisions of this Agreement. In the event that the Township or the Municipality engages the services of an engineer or technical personnel not permanently employed by the Township or the Municipality, to review the plans of the Licensee and/or carry out on-site inspections of the work performed, the Township or the Municipality will advise the Licensee accordingly of this need, and the costs of such outside engineers so engaged shall be the responsibility of the Licensee. The Township or the Municipality may require a deposit for this purpose.
- d. Where additional drainage works are required to convey the

drainage flows through the Township and Municipal Lands, the Licensee shall be responsible for all costs related thereto.

4. Indemnification from Liability and Release

The Licensee:

- a. covenants and agrees with the Township and the Municipality that the Licensee will indemnify and save harmless the Township and Municipality, its officers, servants, officials and agents from any claim or demand, loss, cost, charge or expense which the Township and/or the Municipality may incur or be liable for in consequence of the permission hereinbefore granted and/or the exercise by the Licensee of such permission
- b. hereby releases and forever discharges the Township and the Municipality, its officers, servants, officials and agents from any claim, demand, loss, cost, charge or expense which may arise as a result of the Township and/or the Municipality performing any work on the Township and Municipal Lands which may interfere with the Roadway.

5. Effective Date, Term and Notice

- a. This Licence shall only become effective upon:
 - i. the execution of a Mutual Drain Agreement by then owners of the Licensee's Lands and Outlet Lands; and
 - ii. the registration of such agreement on title to the foregoing lands.
- b. Upon coming into effect as provided in subsection a, this License shall continue from year to year subject to the termination provisions hereinafter set forth.
- c. Upon the deletion from title to either or both of the Licensee's Lands and the Outlet Lands, the Licensee shall provide copies of the instrument effecting the deletion.

6. Termination of Agreement

This License:

- a. may be terminated by the Township and/or the Municipality, at its sole discretion upon the giving of six (6) months' notice in writing by the Municipality and/or Township to the Licensee. In addition to the foregoing, whereupon the Licensee has been given notice of a default under the terms of this License, and such default has not been corrected within fifteen (15) days of receiving such notice the Township and/or the Municipality may terminate this License; or
 - b. shall automatically terminate upon the termination of the Mutual Agreement Drain Agreement and/or its removal/deletion from title to the Outlet Lands and/or the Licensee's Lands; or
 - c. shall automatically terminate upon the granting of a permanent easement to the Licensee for the conveyance of drainage flows from the Licensee's Lands.
 - d. shall automatically terminate upon the construction of a Municipal Drain for the conveyance of drainage flows from the Licensee's Lands.
-

7. No Interest in Land

The Licensee acknowledges that this Agreement shall in no way create any interest in land or permanent easement rights.

8. Emergency Situation

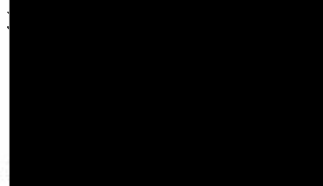
If, in the opinion of the Township or the Municipality, there is an emergency situation as a result of the authorization granted hereunder, which requires immediate attention to avoid damage to private or public property or services owned by the Township and the Municipality or to eliminate a potential hazard to persons, such work may be done immediately by the Township or the Municipality at the expense of the Licensee, but notice shall be given to the Licensee at the earliest possible time.

9. Assignment

This license may not be assigned to a subsequent owner of the Licensee's Lands without the Township or the Municipality's written consent which will not be unreasonably withheld.

IN WITNESS WHEREOF the Parties have hereunto affixed their signatures and corporate seal attested to by the hands of their proper officers, duly authorized in that behalf.

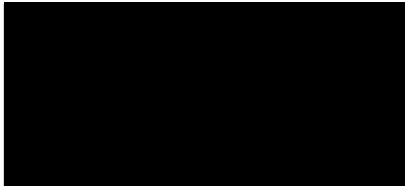
SIGNED, SEALED AND DELIVERED



Riccardo Tamburro,
Party to the First Part

JULY 15/19.

Date



Witness

JULY 15/19

Date

THE CORPORATION OF THE TOWNSHIP OF
MELANCTHON

Party of the Second Part

Craig Micks, Director of Public Works

Denise B. Holmes, Municipal Clerk

Date

THE CORPORATION OF THE MUNICIPALITY
OF GREY HIGHLANDS

Party of the Third Part

Herb Lemon, Director, Transportation &
Environmental Services

Raylene Martell, Municipal Clerk

Date

APPLICATIONS TO PERMIT FOR APPROVAL
Sept 5, 2019 COUNCIL MEETING

PROPERTY OWNER	PROPERTY DESCRIPTION	TYPE OF STRUCTURE	DOLLAR VALUE	D.C.'s	COMMENTS
Gino Cicero	West Part Lot 15, Concession 1 OS	dwelling	\$340,000	YES	

• Municipal Planning Services Ltd. •

MEMORANDUM

To: Mayor White and Members of Council
Copy: Ms. Denise Holmes, CAO
From: Chris Jones MCIP, RPP
Date: September 3, 2019
Re: Draft Provincial Policy Statement and Cannabis Regulations

Provincial Policy Statement 2014

Part 1 Preamble

- a) Emphasis on the use of up-to-date official plans and zoning by-laws to implement provincial policy

Part 2 Legislative Authority

- a) Planning authorities to "be consistent with" the Provincial Policy Statement

Part 3 – How to Read the PPS

- a) No comments

Part 4 – Vision for Ontario's Planning System

- a) Recognition of Indigenous communities
- b) Planning authorities required to permit and facilitate a range of housing options

Part 5 – Policies

- a) Planning horizon extended from 20 to 25 years (housing and employment).
- b) "impacts from new or expanding settlement areas on agricultural operations which are adjacent or close to the settlement area are avoided and where avoidance is not possible, impacts are minimized...In undertaking a comprehensive review the level of detail...should correspond with the complexity and scale of the settlement boundary expansion of development proposal."
- c) New policy – settlement boundary adjustments are permitted outside of a comprehensive review subject to criteria.
- d) Rural policies not changed but will no longer be applicable if Provincial agricultural land

• Municipal Planning Services Ltd. •

51 Churchill Drive, Unit 1
Barrie, Ontario
(705) 725-8133

PLAN #2
SEP 05 2019

mapping is implemented in Melancthon.

- e) Planning authorities shall engage (rather than encourage) coordination of land use planning matters with Indigenous communities.
- f) Upper tier shall identify and allocate housing employment projections (no longer coordinates)
- g) Compatibility requirements for major facilities and sensitive land use is modified to acknowledge that avoidance may not always be possible.
- h) Where municipal services are not available, planned or feasible, private services may be utilized for multi-unit/lot development.
- i) Deleted – "Transportation and land use consideration shall be integrated at all stages of the planning process".
- j) Deleted – "Planning authorities should promote renewable energy and alternative energy systems..."
- k) Municipalities may choose to manage wetlands not subject to policy 2.1.4 in accordance with guidelines developed by the Province
- l) Planning authorities are encouraged to use an agricultural system approach to maintain and enhance the geographic continuity of agricultural land base and the functional and economic connections to the agri-food network.
- m) Non-agricultural uses in prime ag areas would not need to be compliant with MDS, but still require an identified need for the use within the planning horizon.
- n) Extraction of aggregate would be permitted in natural features provided long-term rehab can demonstrate no negative impacts on the natural feature or their ecological function
- o) Depth of extraction to be regulated by ARA
- p) New policy - Planning authorities to support, where feasible, on-site and local re-use of excess soil.
- q) Planning Authorities to take action to support increasing housing supply...

New Definitions

- a) Agricultural System
- b) Agri-food network
- c) Greenbelt area

- d) Housing options
- e) Impacts of a changing climate

Modified Definitions

- a) On-farm diversified use includes a ground mounted solar-facility.

Cannabis Regulation

Haldimand County

- Defines "Cannabis Production Facility" and "Air Treatment Control System"
- Permitted in agricultural and industrial zones
- GFA less than 6,957 m² requires a 150 metre setback from sensitive uses
- GFA greater than 6,957 m² requires 200 m setback from sensitive uses
- GFA greater than 9,290 m² requires 250 m setback from sensitive uses
- Any size facility without air treatment control requires 300 m setback
- Minimum lot area of 4 .0 ha
- Minimum setback is 30 metres from any lot line
- Wholly enclosed building

Norfolk County (Approved March 2018)

- Defines "Cannabis" and "Cannabis Production and Processing" and "Air Treatment Control"
- Excludes "Cannabis Production and Processing" from definition of "Farm"
- Permitted in the agricultural and industrial zones and subject to a 70 metre setback from sensitive zones if equipped with an Air Treatment Control
- 150 metre setback from dwellings, schools, places of worship or day care nursery

Town of Pelham (Draft Zoning Amendment)

- Outdoor storage, growing and production is a prohibited use
- 150 metre setback from a sensitive land use or as recommended by an odour impact study
- 500 metre separation between production operations
- Minimum Lot Area 3 ha
- Agricultural use is defined to preclude cannabis production
- Draft regulations also include an OPA, Odour By-law, Nuisance By-law Fortification By-law, Fence By-law.

County of Brant – Draft Zoning Amendment (Housekeeping)

- Definitions distinguish between "Cannabis Production Facility" and "Medical Cannabis Production Facility"

Medical Cannabis Regulations

- 70 metre setback from sensitive uses where located in an industrial zone
- 150 metre setback from sensitive uses where located in an agricultural zone
- Fully enclosed facility
- No open storage
- Site plan control
- Only permitted in industrial and agricultural zones

Cannabis Production Regulations

- 150 metre setback from any sensitive land use
- All other provisions the same

HORNING'S MILLS COMMUNITY HALL BOARD
Meeting Minutes – Tuesday, June 11, 2019

The Horning's Mills Community Hall Board held a meeting on the 11th day of June 2019 at 7:00 pm at the Horning's Mills Hall. Members present were James Webster, Jennifer Weaver, Sarah Harrison, Debbie Fawcett, Jocelyn Burke, David Thwaites, and Lynn Hodgson. Jim Hill was not in attendance. James Webster – Chair called the meeting to order at 7:00 pm.

ANNOUNCEMENTS:

Harrison requested that the financial business of the meeting be reviewed near the beginning as she would possibly have to leave meeting early due to previous commitment.

ADDITIONS / DELETIONS:

Harrison inquired when Dillman Sanitation last cleaned septic tank. Webster believed within the last 5 – 6 years. Will discuss further under New Business.

APPROVAL OF AGENDA:

Motion #11 – 2019 to Approve the Agenda – moved by Weaver, seconded by Thwaites. Carried.

APPROVAL OF DRAFT MINUTES:

Motion #12 – 2019 to Approve the Draft Minutes of the previous meeting held on Tuesday, April 9, 2019 as circulated – moved by Burke, seconded by Harrison. Carried.

BUSINESS ARISING FROM MINUTES:

No new business arose from the minutes.

PUBLIC QUESTION PERIOD:

No Public Question Period required.

FINANCIAL REVIEW:

Harrison provided financial balance sheet as of May 31, 2019.

Harrison received notice that the licence fee for the lift will be increasing by 3%.

Motion #13 – 2019 to Pay Expenses:

Home Hardware (toilet repairs, lightbulbs, paint for stairs \$111.39)

Sarah Harrison (to reimburse for purchase of No Frills gift cards to purchase groceries for Easter Pancake Breakfast \$200)

Moved by Burke, seconded by Weaver. Carried.

Discussed challenges faced when dealing with hall bookings. Harrison spoke with Telizon – provides a service where phone messages can be emailed and forwarded at a cost of \$29.95 per month in addition to current monthly rate of \$38 plus tax. However, would be unable to use current line to dial out in case of emergency as line would be tied up with email service. Therefore, a second line would be required at an additional expense. Thwaites suggested Webster track the hall booking calls over the next 3 months and the Board will discuss further at September meeting.

Hall rentals – Birthday Party (last month), Wedding and Anniversary (coming up)

Thwaites brought forth the discussion of money owing from the hall rentals pertaining to the gospel church group. Fawcett informed Board that the organization has finished with the current rental of the hall and paid all back-rent owing. John Kidd did show interest in future rental of hall for the group. Fawcett received and delivered cheque.

Thwaites given cheques from Harrison to deliver to Melancthon Township office.

Thwaites requested that the 2019 Draft Budget be adopted. Must be approved prior to being presented to council. Will be discussed further under New Business.

UNFINISHED BUSINESS:

Fawcett informed Board that Heather Black is available to clean hall for \$25 per hour. Webster will request that a half-day spring cleaning be done prior to a wedding on June 22, 2019. Board will trial for a couple of months.

It was requested that Councillor Thwaites give an update on inquiry to have parking lot of Hall asphalted. Discussed that issue was still being considered and that Melancthon Township was seeking further information re costs.

Horning's Mills Community Hall Fall Dinner is planned for Saturday, September 21, 2019. Jim Hill had previously offered to provide the entertainment with an Old-Time Jamboree.

Fawcett at prior meeting presented quote received to construct display case for Women's Institute artifacts as mentioned in April 9, 2019 minutes. Harrison to obtain a second quote on cabinet. Will discuss further next meeting.

NEW BUSINESS:

Discussed the purchase of a dehumidifier for the hall as humidity has been an issue. Webster spoke with Arthurs Fuel who suggested purchasing a high-quality dehumidifier.

Motion #14 – 2019 to purchase a high-quality dehumidifier for the main floor of Hall with a budget up to \$500 – moved by Harrison, seconded by Fawcett. Carried.

Webster presented the 2019 Horning's Mills Community Hall Draft Budget.

Income – Rentals \$7,000, Donations \$100, Event Revenue \$1,800 TOTAL \$8,900

Expenses - Hydro-Gas-Phone \$3,800, Snow Removal \$500, Annual Safety Inspections \$250, Cleaning Supplies \$850, Hiring of Cleaner \$3,000, Elevator Maintenance \$1450 TOTAL \$9,850

Main floor kitchen renovations will be at an additional expense of \$6,000 (will include new stoves, commercial grade kitchenware, etc.)

Motion #15 – 2019 to pass the 2019 Horning's Mills Community Hall Draft Budget – moved by Weaver, seconded by Fawcett. Carried.

Fawcett informed Board that Dillman Sanitation last cleaned the Hall septic tank in 2011 prior to the Heritage Day celebrations.

Discussion was brought forth about applying for a grant to assist with kitchen renovations.

Fawcett has communicated with individual who was in charge of installing elevator. Will look at current fire escape, meet with Board members, and inform of improvements needed. Funding would be available. Fawcett to notify individual if Board is interested in following up.

Councillor Thwaites informed members of the Board that they would be invited to attend a council meeting. Denise Holmes to notify Board of date.

Fawcett informed Board that the Mono Centre Women's Institute group is interested in joining the Horning's Mills organizations for meetings.

CLOSED SESSION:

Not required.

ADJOURNMENT AND DATE OF NEXT MEETING:

Next meeting set for July 9, 2019 at 7:00 pm.

Meeting Adjournment at 7:38 pm. Moved by Burke, seconded by Harrison. Carried.

CHAIR

SECRETARY



Nottawasaga Valley
Conservation Authority

August 21, 2019

Honourable Jeff Yurek
Ontario Ministry of Environment, Conservation and Parks
777 Bay Street, 5th Floor
Toronto, ON M7A 2J3

Dear Minister Yurek,

I am writing in response to your letter dated August 16, 2019 requesting the Nottawasaga Valley Conservation Authority (NVCA) to start shutting down any programs not related to our "core mandate" as outlined in the More Homes, More Choice Act (Bill 108) and not proceed with any increases to fees or levies. I was shocked and frustrated upon receiving your letter.

For close to 60 years, in concert with a multitude of partners, the NVCA has safe guarded our watershed communities from natural hazards including flooding and erosion. We have protected our drinking water and generated millions of dollars for environmental restoration and enhancement projects within our member municipalities. A healthy environment also supports strong tourism, bringing economy to local communities.

None of this would be possible without the integration of all of our programs, including natural hazard management, monitoring, forestry, stewardship and education. The separation and "winding down" of these programs has the potential to cause long term impacts to watershed ecological health and increase flooding and erosion. Consequential economic impacts could affect key areas such as recreation, agriculture, municipal infrastructure, and public health. Now more than ever, this effective and efficient approach to integrated watershed management is paramount and to not continue would be a serious step backwards and put our watershed in grave danger.

The importance of conservation authorities is evident when looking at watersheds without conservation authorities. A prime example is Muskoka/Bracebridge which suffered from catastrophic flooding two years in a row. This resulted in an injection of \$5 million, up to \$10 million from the Province to find a solution. Your letter jeopardizes Ontario's environmental future and economic prosperity. Future costs to restore Ontario's economic and environmental balance have and will far exceed the cost of the programs that the Ford Government seems intent on eliminating.

The Province of Ontario now only contributes \$97,307.20 to our operations. That represents less than 2% of the NVCA's total budget. The balance of our budget is facilitated through our 18 watershed municipalities, corporate donations, and community and individual sponsorships. Companies within our watershed like Honda Canada, Cabela's and

Patagonia considers working with us important, as these organizations know our work will support their business model.

The NVCA also generates revenue through our Spring Tonic Maple Syrup Festival and wedding bookings. We conduct these activities because our funding was cut significantly in the mid-1990s, forcing us to find other resources to help offset some of the costs of delivering mandatory programs set by the Province.

Our member municipalities have supported us in delivering other programs that reflect the important economic drivers within our watershed. For example, recreational sport fisheries provide significant economic return and are based on the natural reproduction of wild fish using healthy stream habitats. Our river restoration and water quality programs are viewed as a cost effective investment in maintaining this revenue stream.

Every year, the NVCA facilitates tens of thousands of people, both inside and outside of our watershed through our education and conservation programs. The number of children who attend our education programs each year is equivalent to the population of a small town in Ontario. New Canadians visit our Tiffin Centre for Conservation to celebrate Canadian heritage, values and learn about the importance of our natural environment.

Our tree planting program plays a significant role in fighting climate change, and improving water quality and quantity in our watershed. Once the canopy is established, it plays a vital role in moderating stream temperatures, which supports our healthy salmonid fishery on the Nottawasaga River. In turn, this enhances the economic development and tourism in the Georgian Bay basin.

In light of the fact that your government funds less than 2% of the NVCA's budget, we question the Province's authority to make this request. There has been no consultation with conservation authorities or our municipal representatives as they are the ones who ensure that our programs are responsive to local needs.

The NVCA stands up to the great work that we do. Therefore, we will continue our work as directed by our member municipalities. On August 23, 2019, I will be presenting our budget proposal to our board members, asking for a 3% increase, while challenging them to advocate for the conservation authority that protects their environment and helps build their economy.

Sincerely,

A handwritten signature in black ink, appearing to read 'Doug Hevenor', with a long horizontal stroke extending to the right.

Doug Hevenor
Chief Administrative Officer



July 29, 2019

Via: Mail

Ms. Wendy Atkinson
Treasurer /Deputy Clerk
Township of Melancton
157101 Highway No. 10
Melancton ON L9V 2E6

Dear Wendy:

Re: Drainage Superintendent Services
File No.: D-ME-SUP
Project No.: MSO019743.2019

As we are into the second half of the business year, we would appreciate updating our account for Professional Services. The enclosed invoice covers the time period from April 1, 2019 through June 30, 2019.

The work undertaken during this period includes the following:

April 2019

- Completion of the "Application for Maintenance Grant" for Ontario Ministry of Agriculture, Food and Rural Affairs, for work completed on the Amos Drain and on the Coutts Drain. Upload all to "Grants Ontario" web site.
- Received plans from County representative for road culvert replacements on McManaman Drain. Review plans for compliance with existing drain grade lines and sized structures.
- On-site with Contractor to Gordon Drain to complete balance of drain cleanout. Notify owner and check progress of the work.

May 2019

- Field investigation of Curphy Drain upstream of Highway No.10 to take photos of existing conditions as requested by Fisheries and Oceans Canada (DFO). Forwarded information to DFO as requested. Telephone discussion with Biologist regarding possible site visit.
- Discussion with County representative regarding the replacement of an existing concrete box culvert on County Road No. 21 on the McNabb Drainage Works. Review of drain profile and replacement options. Meeting with County representatives regarding recommended alternative.
- Attend with County staff at their office to discuss concerns with the drawings for the proposed County Road No. 17 road culvert replacements on McManaman Drain. Also, discussion with County representative regarding nuisance trapping.

WFO #2
SEP 05 2019

- Request from County representative regarding nuisance beaver forms for Henry Drain and for Shier Drain. General discussion regarding procedure and further notify Township staff of the above.
- Request from Blydorp regarding proposed cleanout needed at lower end of the Henderson Drain for proper outlet of farm tile. On-site at drain for field investigation for possible maintenance.
- Review of email forwarded by CAO/Clerk from Bill Barton regarding a 2018 site meeting. Review notes and prepared and forwarded summary of discussion for Council's information as requested.

June 2019

- Forward request to DFO for extension to the authorization for cleanout of part of the McNabb Drain.
- Telephone discussion with Jeff Demmans regarding completion of the levelling work on the Dickson Drainage Works.

As you are aware, the cost of employing a Drainage Superintendent is eligible for a 50% grant. The Ministry has requested that the grant application be submitted yearly. As such the application will be completed for you at year's end.

Should you have any questions, or if we can be of any further assistance, please call.

Yours truly,

R.J. Burnside & Associates Limited
Drainage Superintendent



T.M. Pridham, P.Eng.
Drainage Engineer
TMP:sp

Enclosure(s) Invoice No. MSO019743.2019-2

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R.J. Burnside & Associates Limited
15 Townline
Orangeville, ON L9W 3R4
Phone: (519) 941-5331 Fax: (519) 941-7721
www.rjburnside.com

Township of Melancthon
157101 Highway 10
Melancthon, ON L9V 2E6

July 25, 2019

Invoice No:

MSO019743.2019 - 2

Project MSO019743.2019 RJB File: D-ME-SUP-2019
Professional Services through June 30, 2019

	Hours	Amount	
Senior Engineer I			
Pridham, Thomas	10.00		
Engineer IV			
Knechtel, Christopher	1.00		
Tech IV			
Uderstadt, Gerd	24.50		
Totals	35.50		
Total Labour			4,685.00
Travel - Mileage		98.43	
Misc Reimbursable Expense		13.88	
Total Reimbursables		112.31	112.31
HST #885871228	13.00 % of 4,797.31	623.65	
Total Tax		623.65	623.65
Total Amount Due in CDN Funds			<u><u>\$5,420.96</u></u>

Billings to Date

	Current	Previously	Billed to Date
Labor	4,685.00	5,703.50	10,388.50
Expense	112.31	94.19	206.50
Tax	623.65	753.70	1,377.35
Totals	5,420.96	6,551.39	11,972.35

Please reference your billing client number when making payments via direct deposit or electronic transfer.

Billing Client Number: 61

Project Manager: Thomas Pridham

Payment terms are net 30 days. Late payments are subject to a penalty of 1% per month (12% annually).

Denise Holmes

From: Maria Leung <mleung@nvca.on.ca>
Sent: Friday, August 9, 2019 10:43 AM
Subject: NVCA Media Release - New 20 year watershed management plan focuses on environment, economy and social needs
Attachments: Cover for 2019 Nottawasaga Valley Conservation Authority Integrated Watershed Management Plan.jpg

NVCA MEDIA RELEASE

FOR IMMEDIATE RELEASE

UTOPIA, Ontario (August 9, 2019) – Today, the Nottawasaga Valley Conservation Authority (NVCA) released a new Integrated Watershed Management Plan (IWMP). The purpose of the plan is to guide how the NVCA manages the watershed and its resources over the next 20 years.

When developing the plan, the NVCA consulted with its eighteen watershed municipalities, three county partners, the agricultural and development communities and non-governmental organizations. First Nations groups were also contacted as part of the consultation process.

Through the consultation and the Conservation Authorities Act, the IWMP has a strong focus on the environmental, economic and social needs of the watershed. These issues are addressed by managing both natural resources and human activities together.

"This is a very important document for the NVCA and everyone who lives, works and plays in our watershed," said Doug Hevenor, CAO of NVCA. "By maintaining a healthy environment, it enables us to have healthy lifestyles, recreational opportunities and business growth."

The issues addressed in the IWMP are: water quality and quantity, flood and erosion management, resilient biodiversity and habitats, sustainable economic and recreation opportunities, improved quality of life and neighbourhood desirability, and the ability of the watershed to adapt to stressors such as climate change and urban growth.

"The NVCA understands that our watershed is changing all the time," continued Hevenor. "The Integrated Watershed Management Plan is designed to be a living document so that it can be revisited and updated to reflect these changes."

The IWMP was partially funded by the Federation of Canadian Municipalities Municipal Climate Implementation Fund.

For more information about the IWMP or how it was put together, [please visit NVCA's website](#).

- 30 -

About NVCA: The Nottawasaga Valley Conservation Authority is a public agency dedicated to the preservation of a healthy environment through specialized programs to protect, conserve and enhance our water, wetlands, forests and lands.

Media contact: Maria Leung, Communications Coordinator 705-424-1479 ext.254,
mleung@nvca.on.ca

Attached: Cover for 2019 Nottawasaga Valley Conservation Authority Integrated Watershed Management Plan

Maria Leung | Communications Coordinator

Nottawasaga Valley Conservation Authority

8195 8th Line, Utopia, ON L0M 1T0

T 705-424-1479, ext. 254 | F 705-424-2115

mleung@nvca.on.ca | nvca.on.ca

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Denise Holmes

From: Steven Murphy <smurphy@dufferincounty.ca>
Sent: Wednesday, July 31, 2019 2:54 PM
To: Denise Holmes, CAO/Clerk
Subject: FW: EMCPA 2018 compliance results / Résultats de conformité de 2018 à la LPCGSU - Melancthon
Attachments: Township of Melancthon-Compliance results-2018.pdf; Canton de Melancthon-Résultats de conformité de 2018.pdf

Denise,

Please see the attached letter from OFMEM.

Steve

From: Ask OFMEM (MCSCS) <one@emergencymanagementontario.ca>
Sent: Monday, June 24, 2019 9:31 AM
To: Darren White (External) <dwhite@melancthontownship.ca>
Cc: Drew.Maddison@ontario.ca; Steven Murphy <smurphy@dufferincounty.ca>
Subject: EMCPA 2018 compliance results / Résultats de conformité de 2018 à la LPCGSU - Melancthon

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the contents to be safe.

Dear Mayor,

Please find attached the **2018 EMCPA compliance results for the Township of Melancthon.**

Should you have any questions about your compliance results please contact us.

Madame la mairesse,
Monsieur le maire,

Vous trouverez ci-joints les résultats de conformité de **2018** à la LPCGSU pour le **Canton de Melancthon.**

Si vous avez des questions à propos de vos résultats de conformité, veuillez nous contacter.

Thank you / Merci,

Office of the Fire Marshal and Emergency Management (OFMEM) / Bureau du commissaire des incendies et de la gestion des situations d'urgence

Ministry of the Solicitor General / Ministère du Solliciteur général

Tel. / Tél. : 1-800-565-1842 | Email / Courriel : askofinem@ontario.ca | Fax / Téléc. : 647 329-1143

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Office of the Fire Marshal and
Emergency Management

25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tel: 647-329-1100
Fax: 647-329-1143

Ministère du Solliciteur général

Bureau du commissaire des incendies
et de la gestion des situations
d'urgence

25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tél. : 647-329-1100
Téléc. : 647-329-1143



June 24, 2019

Your Worship Darren White
Township of Melancthon
157101 Hwy 10
Melancthon, ON L9V2E6

Dear Mayor:

It is the responsibility of municipalities to ensure they are in compliance with the Emergency Management and Civil Protection Act (EMCPA).

The Office of the Fire Marshal and Emergency Management (OFMEM) has reviewed the documentation submitted by your Community Emergency Management Coordinator (CEMC) and has determined that your municipality was compliant with the EMCPA in 2018.

The safety of your citizens is important, and one way to ensure that safety is to ensure that your municipality is prepared in case of an emergency. You are to be congratulated on your municipality's efforts in achieving compliance in 2018.

I look forward to continuing to work with you to ensure your continued compliance in 2019.

If you have any questions or concerns about the compliance monitoring process, please contact your Emergency Management Field Officer.

Sincerely,

A handwritten signature in black ink, appearing to read "Jon Pegg", written over a horizontal line.

Jon Pegg
Chief of Emergency Management

cc: Steven D. Murphy - CEMC
Drew Maddison - Field Officer - Bruce Sector

August 7, 2019

Denise Holmes
Township of Melancthon
157101 Highway 10
Melancthon, Ontario L9V 2E6

Dear Denise,

In response to your letter dated July 19, 2019 forwarding correspondence to us from Centennial Hylands Elementary School in regards to a request for a sidewalk along County Road 11, we will be forwarding this request to the Town of Shelburne for consideration. In accordance with Section 55 (1) of the *Municipal Act, 2001*,

An upper-tier municipality is not responsible for the construction and maintenance of sidewalks on its highways and the lower-tier municipality in which the highways are located is responsible for the construction and maintenance of the sidewalks and has jurisdiction over that part of the highway, unless the municipalities agree otherwise.

Kindest regards,



Michelle Dunne
Deputy Clerk

cc. Jennifer Willoughby, Clerk, Town of Shelburne

Denise Holmes

From: Meghan Townsend <mtownsend@townofgrandvalley.ca>
Sent: Wednesday, August 14, 2019 3:04 PM
To: Denise Holmes; 'Sonya Pritchard'
Cc: 'Susan Stone'; 'Mark Early'; 'Tracey Atkinson'; 'Jennifer Willoughby'; Jane Wilson; Karen Landry; 'Pamela Hillock'; 'Fred Simpson'; 'Randall, Nicol (OPP)'
Subject: RE: Community Safety and Well-Being Plan

Hello,
At yesterday's meeting, Grand Valley Council passed the following resolution:

2019-08-28

Moved by P Rentsch, Seconded by R Taylor

BE IT RESOLVED THAT the Town of Grand Valley supports the Township of Melancthon's resolution passed July 18, 2019 which requested that the County of Dufferin take a lead role in coordinating the development of the Community Safety and Well-Being Plan for the member municipalities of Dufferin.

CARRIED

Thank you,



Meghan Townsend, MPS, BSc | Deputy Clerk

Town of Grand Valley | 5 Main Street North, Grand Valley, ON L9W 5S6

Tel: (519) 928-5652 | Fax: (519) 928-2275 | mtownsend@townofgrandvalley.ca

From: Denise Holmes <dholmes@melancthontownship.ca>
Sent: July 19, 2019 10:41 AM
To: 'Sonya Pritchard' <spritchard@dufferincounty.ca>
Cc: 'Susan Stone' <suestone@amaranth-eastgary.ca>; 'Mark Early' <mark.early@townofmono.com>; 'Tracey Atkinson' <tatkinson@mulmur.ca>; 'Jennifer Willoughby' <jwilloughby@shelburne.ca>; Jane Wilson <jwilson@townofgrandvalley.ca>; Karen Landry <klandry@orangeville.ca>; 'Pamela Hillock' <clerk@dufferincounty.ca>; Meghan Townsend <mtownsend@townofgrandvalley.ca>; 'Fred Simpson' <fred.simpson@townofmono.com>; 'Randall, Nicol (OPP)' <Nicol.Randall@opp.ca>
Subject: Community Safety and Well-Being Plan

Good morning Sonya,

At the meeting of Council held on July 18, 2019, the following motion was introduced and passed:

Moved by Thwaites, Seconded by Hannon

Be it resolved that: "WHEREAS, the Provincial Government has enacted legislation through the Comprehensive Police Services Act which requires municipal governments to adopt community safety and well-being (CSWB) plans by January 2021;

AND WHEREAS, the Dufferin Situation Table was created in April 2016 to ensure significant cooperation and collaboration between police services, health services, human services, and

community support agencies to facilitate harm reduction by connecting those identified in a situation of acutely elevated risk to the most appropriate services in order to avert a crisis;

AND WHEREAS, the County of Dufferin, as a founding member of the situation table with strong relationships with the community stakeholders, is in a good position to formalize and document this work which is the basis of the community safety and well-being plan;

NOW THEREFORE BE IT RESOLVED, that the Township of Melancthon requests Dufferin County to play a lead role in coordinating the development of the Community Safety and Well Being Plan(s)." **Carried.**

Thank you.

Regards,
Denise Holmes



Denise B. Holmes, AMCT | Chief Administrative Officer/Clerk | Township of Melancthon |

dholmes@melancthontownship.ca | PH: 519-925-5525 ext 101 | FX: 519-925-1110 | www.melancthontownship.ca |

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Denise Holmes

From: Boyko, Amy <Amy.Boyko@dfo-mpo.gc.ca>
Sent: Friday, August 16, 2019 10:38 AM
To: C&A SARA Consultations / C&A LEP Consultations (DFO/MPO)
Cc: Staton, Shawn; Watson, Ernest; Toyne, Melanie; Walker, Monica; Boyko, Amy
Subject: Listing of Aquatic Species under the Species at Risk Act - August 21, 2019

Greetings,

This email is to inform you that the Governor in Council (GIC) is anticipating publishing in *Canada Gazette*, Part II on August 21, 2019, its decisions regarding the listing under the *Species at Risk Act* (SARA) for the aquatic species below. Fisheries and Oceans Canada has previously consulted with you on the potential listing of one or more of these species that may be of interest to you.

You may find the listing decisions for the aquatic species below published in the [Canada Gazette, Part II](#). For further information on aquatic species at risk, you may also wish to view Fisheries and Oceans Canada's [Aquatic Species at Risk website](#) or the [Species at Risk Public Registry](#).

Yours sincerely,
Melanie Toyne
Regional Manager
Species at Risk Program
Central and Arctic Region

Aquatic species for which listing decisions are being made by the Governor in Council (GiC) under the *Species at Risk Act*:

Species	Committee on the Status of Endangered Wildlife in Canada (COSEWIC) Classification	GiC Decision
Fishes		
Channel Darter (St. Lawrence)	Special Concern	List
Cutlip Minnow	Special Concern	List
Lake Sturgeon (Southern Hudson Bay – James Bay)	Special Concern	List
Northern Sunfish (Great Lakes – St. Lawrence)	Special Concern	List
Silver Lamprey (Great Lakes – Upper St. Lawrence)	Special Concern	List
Black Redhorse	Threatened	List
Pugnose Minnow	Threatened	List
Pugnose Shiner	Threatened	List
Silver Shiner	Threatened	List
Channel Darter (Lake Erie)	Endangered	List
Channel Darter (Lake Ontario)	Endangered	List
Silver Chub (Great Lakes – Upper St. Lawrence)	Endangered	List
Spotted Gar	Endangered	List
Molluscs		
Eastern Pondmussel	Special Concern	List
Mapleleaf (Great Lakes – Upper St. Lawrence)	Special Concern	List
Rainbow	Special Concern	List
Threehorn Wartyback	Threatened	List
Fawnsfoot	Endangered	List
Hickorynut	Endangered	List
Lilliput	Endangered	List

Amy Boyko

Species at Risk Biologist, Species at Risk Program
 Fisheries and Oceans Canada/Government of Canada
amy.boyko@dfo-mpo.gc.ca/Tel: 905-336-6236

Biologiste, espèces en péril, Programme des espèces en péril
 Pêches et Océans Canada/Gouvernement du Canada
amy.boyko@dfo-mpo.gc.ca/Tél. : 905-336-6236

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ConservationONTARIO
Natural Champions

Media Release

FOR IMMEDIATE RELEASE

Province Moves to Constrain Conservation Authorities' Programs and Services

NEWMARKET (August 19, 2019) Conservation authorities and Conservation Ontario are stunned by a letter that the Province circulated recommending that conservation authorities start shutting down any programs not related to their 'core mandate' as described by the Province in the proposed changes to the *Conservation Authorities Act* earlier this year.

Conservation authorities (CAs) and their member municipalities received letters from Jeff Yurek, Minister of Environment, Conservation and Parks (MECP), addressed to 'whom it may concern' on Friday evening (August 16) recommending that CAs start to wind down any programs not directly related to their 'core mandate'.

"This is confusing and extremely disappointing," said Kim Gavine, General Manager of Conservation Ontario, the Association which represents Ontario's 36 conservation authorities. Conservation authorities provide a wide variety of watershed management programs in partnership with all levels of government. These programs help to reduce or prevent the costly and devastating damages of flooding, protect water resources, help to reduce pollution from getting to the Great Lakes and support healthy watersheds.

"We've been caught completely by surprise," Gavine said. "We've been working for months in good faith with the government to make a number of planning and development approvals streamlining changes to support their agenda to eliminate the deficit and implement the Housing Strategy." There was no consultation with Conservation Ontario or the CAs about this letter before it was circulated.

"I can only assume they are trying to avoid criticism about downloading conservation authorities' programs and services to municipalities," she said. Conservation authorities' provincial funding for natural hazards was reduced by 50 percent earlier this year.

Gavine pointed out that what the government is proposing isn't taking into consideration the fact that the CA Act is still a work in progress.

"The changes being proposed by the government to the *Conservation Authorities Act* haven't even been proclaimed and we are only starting discussions about the regulations that go with the legislation which will specify which actual programs and services are mandatory," she said. After mandatory programs and services are agreed upon by the Province and conservation

authorities, then CAs can begin to negotiate the remaining non-mandatory programs with their member municipalities.

"It was a very pre-emptive move that disregards the process and relationship that conservation authorities and municipalities have together."

30

For more information:

Kim Gavine, General Manager, Conservation Ontario

905.895.0716 ext 231 (Cell) 905.251.3268 kgavine@conservationontario.ca

Jane Lewington, Marketing & Communication Specialist

905.895.0716 ext 222 (Cell) 905.717.0301 jlewington@conservationontario.ca

www.conservationontario.ca

Ministry of the Environment,
Conservation and Parks

Ministère de l'Environnement,
de la Protection de la nature et des
Parcs

Office of the Minister

Bureau du ministre

777 Bay Street, 5th Floor
Toronto ON M7A 2J3
Tel.: 416-314-6790

777, rue Bay, 5^e étage
Toronto (Ontario) M7A 2J3
Tél. : 416.314.6790



August 16, 2019

To whom it may concern:

As you know, on June 6, 2019, our government passed the *More Homes, More Choice Act, 2019*, which updated the *Conservation Authorities Act*. We made these legislative changes to improve public transparency, consistency, and accountability in conservation authority operations. These changes will give greater control to individual municipalities on conservation authority programs and budgets. These changes will also require conservation authorities to re-focus their efforts on the delivery of programs and services related to their core mandate, such as those related to:

- Risk of natural hazards;
- Conservation and management of CA owned or controlled lands;
- Drinking water source protection;
- Protection of the Lake Simcoe watershed;
- Other programs or services, as prescribed by regulation.

Furthermore, over the coming months, I will be reviewing all of the relevant legislation and regulations that govern Ontario's conservation authorities to explore even more opportunities to re-focus their efforts and to ensure they are best serving the interests of the people of Ontario.

In the meantime, I request that you review and consider your own conservation authority's activities and begin preparations and planning to wind down those activities that fall outside the scope of your core mandate. I also encourage you to refrain from developing new policies that are not aligned with your mandate or with provincial policies. Finally, I ask that while we are undergoing this review and updating the legislation and regulations that you do not proceed with any increases to your fees or levies.

I appreciate the work of conservation authorities and the feedback that was provided on the legislative changes. I look forward to receiving further input and recommendations as we move forward with upcoming regulatory and policy proposals.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff Yurek".

Jeff Yurek

Minister of the Environment, Conservation and Parks

WFO#9
SEP 05 2019

Denise Holmes

From: Sabrina VanGerven <sabrinavangerven@gmail.com>
Sent: Thursday, July 18, 2019 9:00 PM
To: tmcqueen@amaranth.ca; jwilloughby@shelburne.ca; dholmes@melancthontownship.ca; kvroom@mulmur.ca; fred.simpson@townofmono.com
Subject: Shelburne & District Fire Board

At the July 2nd meeting of the Shelburne & District Fire Board the following resolutions were passed:

RESOLUTION #3

Moved By: F Nix Seconded By: G Little

BE IT RESOLVED THAT:

The user fee bylaw of Shelburne & District Fire Department Municipalities be amended so that the board can recover expense in insured perils.

CARRIED

RESOLUTION #4

Moved By: G Little Seconded By: H Foster

BE IT RESOLVED THAT:

The Shelburne & District fire Board enter into a contract with fire marquee.

CARRIED

If you have any questions or concerns please do not hesitate to contact me.

Kind Regards,

Sabrina VanGerven - Secretary/Treasurer
Shelburne & District Fire Board

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Office: (705) 744-5610 • Fax: (705) 744-0434 • Garage: (705) 744-5072
E-mail: clerk@papineaucameron.ca Website: www.papineaucameron.ca

August 15, 2019

The Honourable Doug Ford, Premier
Legislative Building Room 281
Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford,

The Council of the Township of Papineau-Cameron met at their regular meeting on August 13, 2019 and passed the following resolution:

Date:	August 13, 2019	Resolution Number:	2019-160
Moved By:	Councillor Terry Bangs	Seconded By:	Councillor Alvina Neault

WHEREAS there are 444 municipalities in Ontario that are very efficient and well-governed, and who respond quickly to ratepayer's needs;

AND WHEREAS in the 1990's the Conservative Government forced many municipalities to amalgamate on the guise they would become more efficient, effective, save money, lower taxes and ultimately reduce the Provincial deficit;

AND WHEREAS there has never been a valid evidence-based study that supported these outcomes;

AND WHEREAS forced amalgamation actually accomplished just the opposite; ill feelings, increased animosity and mistrust, job losses, rise in local taxes and an increase in Provincial debt;

AND WHEREAS there are many positive examples of small rural and northern municipalities working together in a collaborate and cooperative manner via shared agreements that responds to local needs without amalgamation and Provincial interference;

AND WHEREAS the Provincial Government has a large deficit due to their own decision-making;

AND WHEREAS recently the same Conservative Government recently reduced one large regional municipal government by 50%, without "consultation";

AND WHEREAS this same Conservative Government is presently reviewing other Provincial regional governments through a purported "consultative" approach with a view to reduce or eliminate them;

AND WHEREAS the Provincial Government should investigate all other internal ways of reducing their deficit and becoming more fiscally responsible over time rather than downloading to the one level of government that is the most efficient, has the lowest cost and is closest to the electorate which will not put a dent in the provincial deficit;

AND WHEREAS the Province could look at what other provinces have done to reduce the debt with one singular education system, organizing unorganized municipalities, controlling OPP costs, substantially increase fines, and find a way to collect millions and millions of dollars in unpaid fines and instead, invest in the north to create jobs and stimulate and enhance economic development;

THAT before the Provincial Government forces amalgamation in any of the 444 municipalities in Ontario, our AMO organization go beyond requesting "consultation" and "demand" that the Provincial Government do the following:

1. Hold a local referendum letting the citizens decide to amalgamate or not.
2. Conduct an evidence-based study to show that amalgamation actually saves costs, jobs, lowers taxes and reduce the provincial deficit.
3. Allow those municipalities to work out their own local collaborative agreement that best suit their local needs and to be permitted to do so, on their own time line and volition.
4. To ensure that there is absolutely no conflict of interest in this consultative process.
5. To emphasize the political reality of forcing amalgamation on the many rural and northern municipalities across Ontario.

AND FURTHER THAT a copy of this resolution be sent to Doug Ford – Premier of Ontario, Christine Elliott – Deputy Premier, Steve Clark – Minister of Municipal Affairs, and all MPPs in the Province of Ontario;

AND FURTHER THAT a copy of this resolution be sent to the Association of Municipalities of Ontario (AMO), the Northwestern Ontario Municipal Association (NOMA), Rural Ontario Municipalities Association (ROMA), Federation of Northern Ontario Municipalities (FONOM), the District of Parry Sound Municipal Association (DPSMA) and all Ontario municipalities for their consideration.

CARRIED

Feel free to contact us if you have any questions.

Sincerely,

Jason McMartin, BA, ADA
CAO/Clerk-Treasurer

c.c. The Council of Papineau-Cameron
Christine Elliott – Deputy Premier
Steve Clark – Minister of Municipal Affairs
All MPP in the Province of Ontario
District of Parry Sound Municipal Association

Association of Municipalities of Ontario
Northwestern Ontario Municipal Association
Rural Ontario Municipalities Association
Federation of Northern Ontario Municipalities
All Ontario Municipalities

INFO # 11
SEP 05 2019

The Corporation of the Township of Papineau-Cameron

P.O. BOX 630, #4861 HIGHWAY 17, MATTAWA, ON POH 1V0

DATE: August 13, 2019

RESOLUTION NUMBER: 2019-160

MOVED BY:

T. Bangs

SECONDED BY:

Alvina Neault

WHEREAS there are 444 municipalities in Ontario that are very efficient and well-governed, and who respond quickly to ratepayer's needs;

AND WHEREAS in the 1990's the Conservative Government forced many municipalities to amalgamate on the guise they would become more efficient, effective, save money, lower taxes and ultimately reduce the Provincial deficit;

AND WHEREAS there has never been a valid evidence-based study that supported these outcomes;

AND WHEREAS forced amalgamation actually accomplished just the opposite; ill feelings, increased animosity and mistrust, job losses, rise in local taxes and an increase in Provincial debt;

AND WHEREAS there are many positive examples of small rural and northern municipalities working together in a collaborate and cooperative manner via shared agreements that responds to local needs without amalgamation and Provincial interference;

AND WHEREAS the Provincial Government has a large deficit due to their own decision-making;

AND WHEREAS recently the same Conservative Government recently reduced on large regional municipal government by 50%, without "consultation";

AND WHEREAS this same Conservative Government is presently reviewing other Provincial regional governments through a purported "consultative" approach with a view to reduce or eliminate them;

AND WHEREAS the Provincial Government should investigate all other internal ways of reducing their deficit and becoming more fiscally responsible over time rather than downloading to the one level of government that is the most efficient, has the lowest cost and is closest to the electorate which will not put a dent in the provincial deficit;

AND WHEREAS the Province could look at what other provinces have done to reduce the debt with one singular education system, organizing unorganized municipalities, controlling OPP costs, substantially increase fines, and find a way to collect millions and millions of dollars in unpaid fines and instead, invest in the north to create jobs and stimulate and enhance economic development;

THAT before the Provincial Government forces amalgamation in any of the 444 municipalities in Ontario, our AMO organization go beyond requesting "consultation" and "demand" that the Provincial Government do the following:

1. Hold a local referendum letting the citizens decide to amalgamate or not.
2. Conduct an evidence-based study to show that amalgamation actually saves costs, jobs, lowers taxes and reduce the provincial deficit.
3. Allow those municipalities to work out their own local collaborative agreement that best suit their local needs and to be permitted to do so, on their own time line and volition.
4. To ensure that there is absolutely no conflict of interest in this consultative process.
5. To emphasize the political reality of forcing amalgamation on the many rural and northern municipalities across Ontario.

AND FURTHER THAT a copy of this resolution be sent to Doug Ford – Premier of Ontario, Christine Elliott – Deputy Premier, Steve Clark – Minister of Municipal Affairs, and all MPPs in the Province of Ontario;

AND FURTHER THAT a copy of this resolution be sent to the Association of Municipalities of Ontario (AMO), the Northwestern Ontario Municipal Association (NOMA), Rural Ontario Municipalities Association (ROMA), Federation of Northern Ontario Municipalities (FONOM), the District of Parry Sound Municipal Association (DPSMA) and all Ontario municipalities for their consideration.

CARRIED:

Robert Corriveau

(Mayor)

NOT CARRIED:

(Mayor)

Recorded Vote (Upon Request of Councillor _____) Section 246 (1) Municipal Act

RECORDED DIVISION VOTE	YES Signature	NO Signature	ABSTAIN Signature
Mayor Robert Corriveau			
Deputy Mayor Shelley Belanger			
Councillor Terry Bangs			
Councillor Wendy Adams			
Councillor Alvina Neault			

COPY

Denise Holmes

From: Bruna Fischer <fischer@watsonecon.ca> on behalf of Watson & Associates Economists Ltd. <info@watsonecon.ca>
Sent: Thursday, August 22, 2019 3:25 PM
Subject: Letters to Province on C.B.C. and D.C. - Review and Commentary by Watson & Associates Economists Ltd.
Attachments: Aug 21 2019 Letter to Province on O Reg 019-0183-signed.pdf; Aug 21 2019 Letter to Province on O Reg 019-0184-signed.pdf

Good afternoon,

On behalf of our many municipal clients, we are providing our comments on the draft Ontario Regulation 019-0183 and 019-0184 regarding the proposed Community Benefits Charge (C.B.C.) and changes to the Development Charges Act (D.C.A.).

The attached letters provides Watson's review and commentary on the draft Regulations proposed for the D.C.A. and the Planning Act (as they relate to the C.B.C.).

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Watson & Associates Economists Ltd.

Plaza Three
101-2000 Argentia Rd.
Mississauga, Ontario
L5N 1V9

Office: 905-272-3600
Fax: 905-272-3602
www.watsonecon.ca



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August 21, 2019

John Ballantine, Manager
Municipal Finance Policy Branch
Municipal Affairs and Housing
13th Floor, 777 Bay St.
Toronto, ON
M5G 2E5
Canada

Dear Mr. Ballantine:

Re: Comments on Draft Regulations 019-0183 - Community Benefits Charge

On behalf of our many municipal clients, we are providing our comments on the draft Ontario Regulation 019-0183 regarding the proposed Community Benefits Charge (C.B.C.). Generally, our questions and commentary follow the format of the draft regulation along with general discussion at the end of the letter.

1. Transition

The specified date for municipalities to transition to community benefits is January 1, 2021.

- A 12-month transition period may appear sufficient, however, there are more than 200 municipalities in the Province with current development charge (D.C.) by-laws. It will take some time for municipalities to consider the new C.B.C. methodology, evaluate the approach to these studies, collect background data (i.e. property value information), carry out the study, undertake a public process and pass a by-law. Based on our experience, the time frame is limited and should be extended to at least 18 months. This time period is consistent with major changes made in the past to the *Development Charges Act* (D.C.A.) (1989 and 1997).

Proposed Subsection 51.1 (6) of the Planning Act states that a community benefits charge by-law cannot be imposed if the approval of a plan of subdivision is the subject of a condition that is imposed under subsection (1) on or after the effective date.

Non-application of by-law under s. 37(6) The development or redevelopment of land within a plan of subdivision is not subject to a community benefits charge by-law under section 37, if the approval of the plan of subdivision is the subject of a condition that is imposed under subsection (1) on or after the effective date. 2019, c. 9, Sched. 12, s. 15 (7).



The effective date is proposed to be January 1, 2020.

"effective date" is the day section 9 of Schedule 12 to the More Homes, More Choice Act, 2019 comes into force.

- The implications of subsection 51.1(6) and 37.1(1) is that municipalities requiring the provision of land as a condition of a subdivision agreement after the "effective date" but before a Community Benefits Charge by-law has been put in place will lose the ability to use Community Benefits Charges to recover other growth related costs from that development.

2. Reporting on Community Benefits

"The Minister is proposing to prescribe reporting requirements that are similar to existing reporting requirements for development charges and parkland under section 42 of the Planning Act. Municipalities would be required annually to prepare a report for the preceding year that would provide information about the amounts in the community benefits charge special account, such as:

- *Opening and closing balances of the special account*
- *A description of the services funded through the special account*
- *Details on amounts allocated during the year*
- *The amount of any money borrowed from the special account, and the purpose for which it was borrowed*
- *The amount of interest accrued on money borrowed."*

In regard to the above:

- Confirm that "special account" and reserve fund have the same meaning. If they don't please provide a definition for "special account".
- In regard to "amounts allocated", within the context of the legislation where 60% of funds must be spent or allocated annually, can amounts be allocated to a capital account for future spending (i.e. recreation facility in year 5 of a forecast period) or are they to be allocated for immediate spending only?
- Similar to D.C. reserve funds, can the funds in the special account only be used for growth-related capital costs (i.e. cannot be used as an interim financing source for other capital expenditures)?

3. Reporting on Parkland

"The amendments to the Planning Act in Schedule 12 of the More Homes, More Choice Act, 2019 provide that municipalities may continue using the current basic parkland provisions of the Planning Act if they are not collecting community benefits charges. Municipalities would be required annually to prepare a report for the preceding year that would provide information about the amounts in the special account, such as:

- *Opening and closing balances of the special account*



- *A description of land and machinery acquired with funds from the special account*
 - *Details on amounts allocated during the year*
 - *The amount of any money borrowed from the special account, and the purpose for which it was borrowed.*
-
- In regard to the amount of interest accrued on money borrowed, confirm that the "special account" and reserve fund have the same meaning.
 - This section of the regulation is introduced to allow municipalities to continue using the current basic parkland provisions of the *Planning Act*. However, in contrast to the current reporting under s. 42 (15) of the *Planning Act* which allows funds to be used "for park or other public recreation purposes", the scope in this regulation is for "land and machinery." Confirm whether the scope of services has been limited or continues to be the same.

4. Exemptions from Community Benefits

"The Minister is proposing that the following types of developments be exempt from charges for community benefits under the Planning Act:

- *Long-term care homes*
 - *Retirement homes*
 - *Universities and colleges*
 - *Memorial homes, clubhouses or athletic grounds of the Royal Canadian Legion*
 - *Hospices*
 - *Non-profit housing."*
-
- Confirm whether "for-profit" developments will be entitled to exemptions similar to "not-for-profit" developments.
 - Will the regulations prescribe that exemptions must be funded from non-C.B.C. sources, similar to D.C.s, or can these exemptions be funded from the special account and incorporated into the calculation methodology?
 - Will there be definitions provided for each of the development types noted above and will these definitions link to legislation or accreditation for the various facilities provided above.
 - Does the phrase "universities and colleges" relate only to the academic space? Housing and commercial developments can occur on university/college owned lands and hence, should not be exempted by this provision. Moreover, would private institutions be included within these definitions?

5. Community Benefits Formula

"Provides the authority for municipalities to charge for community benefits at their discretion, to fund a range of capital infrastructure for community services needed because of new development."



- The regulation notes that, “This capital infrastructure for community services could include libraries, parkland, daycare facilities, and recreation facilities.” Is the inclusion of libraries, parkland, daycare facilities, and recreation facilities as capital infrastructure for community services intended to be exhaustive or are all other “soft” services (e.g. social and health services) eligible to be included as community benefits?
- What capital costs will be eligible as capital infrastructure for community services? The D.C.A. has an existing definition for capital costs which includes land, buildings, capital leases, furnishing and equipment, various types of studies and approvals, etc. Will these capital costs continue to be eligible as capital infrastructure under a C.B.C.?
- Will the cost of land appraisals, including annual appraisal studies, required for the C.B.C. be an eligible cost to be recovered through the C.B.C.?
- Will existing (and future) growth-related debt payments and all outstanding/existing D.C. credits for soft services be an eligible cost to be recovered through the C.B.C.?
- For parkland dedication, most municipalities have a local service policy which defines the minimum standard of development on which the land will be dedicated (i.e. graded, seeded, fenced, etc.). Will the local service policy be allowed to continue? If not, how will this matter be handled policy wise or cost wise?
- Will the D.C.A. mandatory 10% discount still apply to capital costs for services under a C.B.C.?
- The C.B.C. payable could not exceed the amount determined by a formula involving the application of a prescribed percentage to the value of the development land. The value of land that is used is the value on the day before the building permit is issued to account for the necessary zoning to accommodate the development. Will a range of percentages be prescribed to take into account varying values of land for different types of development or will the C.B.C. strategy require a weighting of the land values within the calculations?
- Will the range of percentages be prescribed to account for geographic differences in land values (i.e. municipal, county, regional, etc.)?
- Will the prescribed percentage account for differences in land use or zoning?
- Will the same percentage apply to both residential and non-residential lands be different? Will the formula also deal with mixed use properties?
- The Ministry is not providing prescribed percentages at this time. Can the Province confirm that no prescribed percentages will be proclaimed during the transition period?
- How will the formula deal with redevelopment (i.e. where buildings are demolished and replaced with another building, this could include conversions from residential to non-residential, vice versa, intensification, etc.)?
Is there a prescribed planning horizon for calculating the C.B.C. (i.e. 10 years)?



- Will municipalities be required to express the C.B.C. as a percentage of land value or will the percentage simply be used to determine if the applicable charge fits within the maximum percentage of land value? For example, a municipality could impose C.B.C.s as a charge per unit, based on the unit type, similar to how D.C.s are currently imposed. When a developer applies for a building permit, a determination would need to be made whether the charge payable based on the type of dwelling being developed exceeds the maximum permissible percentage of land value. Allowing C.B.C.s to be imposed as a charge per unit would provide for a tighter nexus between the charge and the increase in need for service resulting from the development, by reflecting underlying differences in occupancy levels between different unit types. If the C.B.C. is expressed as a percentage of value then the C.B.C. would be more akin to a tax, since there is no clear relationship between land value and increase in need for service.

6. Appraisals for Community Benefits

It is proposed that,

- *"If the owner of land is of the view that the amount of a community benefits charge exceeds the amount legislatively permitted and pays the charge under protest, the owner has 30 days to provide the municipality with an appraisal of the value of land.*
- *If the municipality disputes the value of the land in the appraisal provided by the owner, the municipality has 45 days to provide the owner with an appraisal of the value of the land.*
- *If the municipality's appraisal differs by more than 5 percent from appraisal provided by the owner of the land, the owner can select an appraiser from the municipal list of appraisers, that appraiser's appraisal must be provided within 60 days."*
- Is the third appraisal binding? Can this appraisal be appealed to the Local Planning Appeal Tribunal (L.P.A.T.)?
- Can the costs for land appraisals be included as eligible costs to be funded under the C.B.C.?
- Do all municipalities across the province have a sufficient inventory of land appraisers (i.e. at least 3) to meet the demands and turnaround times specified within the regulations?
- A potential loophole may arise where a developer sells their land to a related company at a deeply discounted value. Is the market value what the land sold for in this transaction or will market value be defined differently by the regulation? Can the definition of market value be established to overrule this situation?

7. Excluded Services for Community Benefits

"The following facilities, services or matters are to be excluded from community benefits:

- *Cultural or entertainment facilities*



- *Tourism facilities*
 - *Hospitals*
 - *Landfill sites and services*
 - *Facilities for the thermal treatment of waste*
 - *Headquarters for the general administration of municipalities and local boards."*
-
- This would be consistent with the ineligible services currently included in the D.C.A. Is there a distinction between services defined as "the thermal treatment of waste" and incineration?
 - Will there be any limitation to capital costs for computer equipment or rolling stock with less than 7 years' useful life (present restrictions within the D.C.A.)?
 - Are these services exhaustive, relative to the description of community services referenced in item 5 above.

8. Community Planning Permit System

Amendments to the Planning Act will allow conditions requiring the provision of specified community facilities or services, as part of the community planning permit system (which combines and replaces the individual zoning, site plan and minor variance processes). It is proposed, "that a community benefits charge by-law would not be available for use in areas within a municipality where a community planning permit system is in effect and specified community services are identified."

- The above suggests different charges to different lands. It is unclear as to the amount of recovery provided under the C.B.C. and that allowed under the community planning permit system.
- Will the community planning permit system have the same percentage of land value restrictions as the C.B.C.?

9. Other Matters

The following are questions arising from the new cost recovery approach which is not clearly expressed in the draft legislation.

- Will upper-tier municipalities (i.e. Counties and Regions) be allowed to continue to collect for their "soft" services under C.B.C.? How will the prescribed percentage of the land value be allocated between upper- and lower-tier municipalities? If they are required to provide an averaged percentage across their jurisdiction, how are they to recover their costs if their percentage of land value can be absorbed within the urban area municipalities but not absorbed within the rural area municipalities?
- How are mixed use developments which include exempt development types to be handled? For example, exempt institutional uses are planned for the first floor of a high-rise commercial/residential building.



- Will ownership or use determine the ability to impose the C.B.C.?
- In situations where large industrial or commercial properties are purchased for long-term purposes and only small portions of the full site are initially developed, is the C.B.C. calculated for the entire property or only the portion being developed at that time (with lot coverage provisions)? As the property continues to develop, is the percentage applied to the existing and undeveloped portion of the land?
- D.C. by-laws must be revisited at least every 5 years. Is there a similar time period to be established for the Community Benefits Strategy underlying the C.B.C.?
- The Act requires that *"In preparing the community benefits charge strategy, the municipality shall consult with such persons and public bodies as the municipality considers appropriate"*. Will the regulations further define a public process to be followed?
- As the province will most likely consider the C.B.C. percentage in light of past practice, will all of the above noted costs be included in the determination of the C.B.C. percentage?
- Currently, many municipalities enter in agreements where the developing land owner either develops the park (and receives a credit for the work) or pre-pays the D.C. to advance the funds to develop the park. Will similar types of arrangements be allowed under the C.B.C.? Also, if the land owner wants to enhance the park at a standard in excess of the municipal standard, can this overcontribution be allowed without a monetary recovery from the C.B.C.?

We trust that the aforementioned information and questions assist the Province in developing the appropriate regulations for municipalities to continue to collect the required funding needed for these important services.

Yours very truly,

WATSON & ASSOCIATES ECONOMISTS LTD.

Gary D. Scandlan, BA, PLE
Director

Andrew Grunda, MBA, CPA, CMA
Principal

August 21, 2019

John Ballantine, Manager
Municipal Finance Policy Branch
Municipal Affairs and Housing
13th Floor, 777 Bay St.
Toronto, ON
M5G 2E5
Canada

Dear Mr. Ballantine:

Re: Comments on Draft Regulations 019-0184 – Changes to the Development Charges Act

On behalf of our many municipal clients, we are providing our comments on the draft Ontario Regulation 019-0184 regarding the proposed changes to the *Development Charges Act* (D.C.A.). Generally, our questions and commentary follow the format of the draft regulation.

1. Transition of Discounted Soft Services

Provides for transition to the Community Benefits Charge (C.B.C.) authority during the period of January 1, 2020 to January 1, 2021.

- Confirm that all D.C.A. provisions of Bill 108 will be effective at the municipality's discretion during the transition period (i.e. by January 1, 2021), such that development charge (D.C.) by-law amendments for collections and statutory exemptions can take effect at the same time as the transition of soft services to a C.B.C.

2a. D.C. Deferral

Provides for the deferral of D.C.s for rental housing development, non-profit housing development, institutional, industrial, and commercial development until occupancy.

- The draft regulation speaks to "until occupancy;" however, it is proposed to be collected during a term (5 or 20 years) beyond occupancy. Clarify that this means period "from the date of occupancy."
- How would date of occupancy be defined in the case of a commercial strip mall or industrial condo building where many businesses occupy portions of the building over time?



- As land ownership may change during the deferral period, how will municipalities track the changes in ownership? Is there an ability to place a notice on title of the land?
- Can security be taken to ensure recovery of the payments, or will municipalities only be entitled to recover this as taxes on default?
- Are municipalities allowed to collect the totality of the charge upfront if requested by the developing landowner (currently allowed for by section 27 of the D.C.A.)?

2b. Deferral Definitions

“Non-profit housing development’ means the construction, erection or placing of one or more buildings or structures for or the making of an addition or alteration to a building or structure...”

- This appears to cover both new developments as well as redevelopments. Need to consider how the application of D.C. credits would apply on redevelopments.

“Rental housing development’ means...four or more self-contained units that are intended for use as rented residential premises.”

- Definition speaks to “intended.” What requirement is in place for these units to remain a “rented residential premises” and over the deferral period?
- Can municipalities impose requirements to maintain status over the term of installments?
- Will municipalities be entitled to collect remaining installments and interest if the use is changed?
- How will this be substantiated at the time of occupancy?

“Non-profit housing development’ means...by a non-profit corporation.”

- What requirement is in place for the development to remain a “non-profit corporation” over the deferral period?
- Can municipalities impose requirements to maintain status over the term of installments?
- Will municipalities be entitled to collect remaining installments and interest if the use is changed?
- How will this be substantiated at the time of occupancy?

“Institutional development’ means...long-term care homes; retirement homes; universities and colleges; memorial homes; clubhouses; or athletic grounds of the Royal Canadian Legion; and hospices.”

- Long-term care homes and retirement homes are considered in some municipalities as residential development types with charges imposed based on the number of dwelling units. Does this require these developments to be



charged as non-residential developments based on the gross floor area of development?

Does the phrase “universities and colleges” relate only to the academic space, as many municipalities impose D.C.s on the housing related to the institution.

- Many colleges and universities own land but provide long-term leases for the land. Use of the buildings should be the basis for imposing the D.C. not ownership of the land.

“Commercial development’ means...office buildings as defined under subsection 11(3) in Ontario Regulation 282/98 under the Assessment Act; and shopping centres as defined under subsection 12(3) in Ontario Regulation 282/98 under the Assessment Act.”

- This would appear to apply to a subset of commercial types of development. The *Assessment Act* defines a shopping centre as:
 - “i. a structure with at least three units that are used primarily to provide goods or services directly to the public and that have different occupants, or
 - ii. a structure used primarily to provide goods or services directly to the public if the structure is attached to a structure described in subparagraph i on another parcel of land.”
 - “Shopping centre’ does not include any part of an office building within the meaning of subsection 11 (3).”
- Office includes:
 - “(a) a building that is used primarily for offices,
 - (b) the part of a building that, but for this section, would otherwise be classified in the commercial property class if that part of the building is used primarily for offices.”
- Confirm all other types of commercial will continue to be charged fully at the time of building permit issuance.
- Will municipalities be entitled to collect remaining installments and interest if the use is changed?
- Will these definitions require D.C. background studies to further subdivide the growth forecast projections between shopping centre, office and other commercial development for cash flow calculation purposes?

Administration of deferral charges in two-tier jurisdiction.

- Regulation does not speak to policies for upper- and lower-tier municipalities. Areas where variation could occur including collection of installments (i.e. who monitors and collects installments), commonality for processing payment defaults, interest rates, etc.



3. D.C. Freeze for Site Plan and Zoning By-law Amendment

The D.C. quantum would be frozen “until two years from the date the site plan application is approved, or in the absence of the site plan application, two years from the date the zoning application was approved.”

- D.C.s are frozen from the date of site plan or zoning bylaw application up to a period of 2 years after approval. In the situation where the planning application is appealed by the applicant, would they still be entitled to the rates at the date of planning application submission?
- This provision may provide for abuse where landowners may apply for minor zoning changes or provide incomplete planning applications in order to freeze the D.C. quantum for several years.
- Are municipalities able to recover the lost revenue due to differences in rates between site plan/zoning application and building permit issuance within the DC calculations?

4. Maximum Interest Rates on D.C. Deferrals for Freeze

Minister is not proposing to prescribe a maximum interest rate that may be charged on D.C. amounts that are deferred or on D.C.s that are frozen.

- Municipalities will need to consider what rates are to be used in this regard (i.e. annual short-term borrowing rates, long-term debenture rates, maximum rates on unpaid taxes, etc.).
- Should there be consistency between upper- and lower-tier municipalities?
- If interest rate selected is too high, would it discourage paying installments?

5. Additional Dwelling Units

It is proposed that the present exemption within existing dwellings be expanded to allow “...the creation of an additional dwelling in prescribed classes of residential buildings and ancillary structures does not trigger a D.C.” Further, in new single, semi and row dwellings (including ancillary structures), one additional dwelling will be allowed without a D.C. payment. Lastly, it is proposed that, “...within other existing residential buildings, the creation of additional units comprising 1% of existing units” would be exempted.

- All the noted exemptions should be granted once, so as to not allow for multiple exemptions in perpetuity.
- The regulation should define a “row dwelling.” Does a row dwelling include other multiples such as stacked townhouses and back-to-back townhouses?



We trust that the aforementioned information and questions assist the Province in developing the appropriate regulations for municipalities to continue to collect the required funding needed for funding DC services.

Yours very truly,

WATSON & ASSOCIATES ECONOMISTS LTD.

Gary D. Scandlan, BA, PLE
Director

Andrew Grunda, MBA, CPA, CMA
Principal



Town of Mono

347209 Mono Centre Road
Mono, Ontario L9W 6S3

August 30th, 2019

Hon. Steve Clark
Minister of Municipal Affairs
Ministry of Municipal Affairs and Housing
17th Floor, 777 Bay St.
Toronto, ON M5G 2E5

RE: Municipal Amalgamations

Minister Clark,

Our Council has recently received Council Resolutions from the Township of McKellar and the Municipality of Hasting Highlands, regarding forced amalgamations of Ontario municipalities. Our Council supports the intent of these resolutions which generally request that where the Province is considering forced amalgamations of municipalities, that the Province hold a local referendum to determine support for amalgamation; that evidence based studies are prepared to justify amalgamations, and to allow municipalities to prepare collaborative agreements for amalgamation under their own timelines and not forced by arbitrary deadlines.

Over the past 25 years, the County of Dufferin has seen three significant major reviews or challenges of the governance model for the County, including single-tier County; Orangeville as a separated city; and amalgamation of local municipalities within the County system. It has always been determined that the status quo has the most significant financial and social benefits for the residents of Dufferin County.

Bigger is not always better, and I would suggest to you that the requests that you are seeing today from municipalities for organizational change are coming from the communities forced into regional governments in the 1970's onward, and the municipalities forced into amalgamations during the days of the previous Harris Conservative government in the late 1990's.

The Town of Mono and its municipal partners in Dufferin County have been able to ensure cost efficient government not only through service agreements and joint service boards, but also the sharing of personnel, machinery and infrastructure. Not only does the Town of Mono have service agreements within the County of Dufferin, we have agreements for services with municipalities in Peel Region and Simcoe County. We have always found that where opportunities exist the option of contracting for services, and participating on joint boards for services, provides a much more cost-efficient approach to

providing services such as library, arenas, fire and emergency services to our community. Our service delivery models transcend municipal boundaries.

As indicated previously, Dufferin and the local municipalities have not supported amalgamation of local governments over the last 25 years, however, we have continually met to address our residents' need for cost efficient service delivery. Today is no different. I would like to take this opportunity to advise you that the County of Dufferin and the local municipalities are utilizing monies from the Municipal Modernization funding to complete a service review. This service review aims to investigate opportunities to increase existing cooperation between our municipalities in hopes of finding newer or better opportunities to deliver our local community services to the residents of Dufferin in an efficient, accountable and cost-effective fashion.

I trust we are following the path that your government initiated with you Municipal Modernization funding announcements.

Regards,

TOWN OF MONO



Laura Ryan
Mayor

Copies: Premier Ford
Hon. Sylvia Jones, Solicitor General, MPP Dufferin-Caledon
County of Dufferin, Clerk
Dufferin Municipalities, Clerks

Denise Holmes

From: Karisa Downey <kdowney@dufferincounty.ca>
Sent: Wednesday, August 7, 2019 3:46 PM
Subject: Joint Ec Dev Committee Meeting
Attachments: CC 2019-05-09 Dufferin County Economic Development Fund.pdf

Hello everyone,

As you know, Council passed a report in May of this year that suggested the introduction of a bi-annual County Joint Economic Development Committee meeting that would allow for sharing of local economic development initiatives amongst the local municipalities, and would oversee the new Economic Development Fund (ED Fund) granting process (see attached Report to Council).

The first meeting will take place on **Thursday September 12th at 9:00 am in the Sutton Room** on the second floor of the County Administration Office at 55 Zina St.

This meeting is open to municipal economic development staff and municipal economic development committee members.

We are excited to welcome Jana Burns, Director of Economic Development at Wellington County to our first meeting, who will speak to the success of the Wellington Joint Economic Development Committee, along with the Wellington County Economic Development Implementation Fund. The ED Fund in Dufferin is based on the program that was implemented in Wellington County, and we are grateful to have Jana joining us to speak to the many success stories in Wellington County resulting from the implementation of their fund.

We will also take the opportunity during this meeting to walk through the Dufferin ED Fund and respond to any questions that any municipalities may have about the process.

Additionally, we will be forming our ED Fund sub- committee. This committee will be responsible for reviewing the ED Fund applications, and recommending project for approval.

Please feel free to pass this invitation along to those in your municipality who may sit on your local economic development committees and may be interested in attending this meeting. At future meetings, we hope to share more about different projects and opportunities that exist locally and create opportunities to work together on joint initiatives.

If you would kindly RSVP to this meeting, it would be most appreciated.

Thank you and I look forward to hearing from you,

**Karisa Downey | Economic Development Officer | Planning, Economic Development and Culture
County of Dufferin** | 519.941.2816 x2508 | kdowney@dufferincounty.ca | 55 Zina Street, Orangeville,
ON L9W 1E5

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REPORT TO COUNCIL

To: Warden Darren White and Members of County Council

From: Darrell Keenie, Director
Planning, Economic Development and Culture

Date: May 9, 2019

Subject: Dufferin County Economic Development Fund

In Support of Strategic Plan Priorities and Objectives:

Economic Vitality: 1.1 Foster a regional approach to economic development
Good Governance 3.1 Promote rural/urban cohesiveness.

Purpose

The purpose of this report is to provide information on the new Dufferin County Economic Development Fund (ED Fund).

Background & Discussion

The establishment of a County Economic Development Fund is an initiative identified in the County's approved Economic Development Strategic Plan (Section D.1.4), which states that the purpose of the fund is to "build capacity and assist in realizing common objectives" throughout the County. By way of example, Wellington County has established a similar fund, providing local municipalities with financial assistance for economic development projects that benefit the local community while supporting the goals and objectives of the County-level Economic Development Strategic Plan.

Under a new Dufferin County ED Fund, the approval of projects will take place annually based on applications received, and in accordance with ED Fund guidelines. (See attached draft Guidelines.) The function of the ED Fund will not only involve the granting of funds for approved projects, but also the provision of assistance and guidance during project planning and implementation upon request. The County recognizes that only two of the local municipalities in Dufferin have staff dedicated to economic development, and that assistance from County economic development staff on a local project may be beneficial.

In order to facilitate the review of applications for funding under the ED Fund, and recommendations for projects to be approved, it is suggested that the County convene an annual meeting of existing local economic development committees and representatives to oversee the granting process (as well as to discuss economic

development items of mutual interest). This approach is favoured over creating a separate economic development committee at the County-level. A subcommittee of this joint meeting of local economic development representatives would be appointed and tasked with the review of applications to the ED Fund, and providing a recommendation to County Council for approval.

Local Municipal Impact

The Dufferin County Economic Development Fund is being created to financially support economic development initiatives within the local municipalities. It is anticipated the County ED Fund will create interest in and support for local initiatives that benefit the broader goals and objectives of Dufferin County's Economic Development Strategy.

Financial, Staffing, Legal, or IT Considerations

The approved 2019 County Budget includes an amount of \$40,000 dedicated to the new Dufferin County ED Fund.

Strategic Direction and County of Dufferin Principles

Fulfilling the County's role in facilitating community-based economic development initiatives is in line with the corporate strategic directions 1.1.2. Work with partners to develop a sustainable economic development plan/strategy and 3.1.1 Collaborate with local municipalities to look for innovative opportunities to partner and share resources. This report adheres to the strategic principles:

1. **We Manage Change** – by implementing a community-based fund to encourage and facilitate local economic development initiatives in accordance with a strategy/plan;
2. **We Deliver Quality Service** – by promoting the ED Fund to local municipalities to facilitate initiatives that reflect the needs, plans and desires of the community;
3. **We Communicate** – by establishing an additional means of dialogue and collaboration between the County and local municipalities in the form of the new Economic Development Fund;
4. **We Make Good Decisions** – by fostering an environment of collaboration that contributes to informed decisions that reflect the needs of the community, local industry/businesses and potential community investors.

Recommendation

THAT the report of the Director of Planning, Economic Development and Culture, dated May 9, 2019, regarding Dufferin County Economic Development Fund be received.

AND THAT County Economic Development Fund Guidelines be approved.
Respectfully Submitted By:

Darrell Keenie
Director of Planning, Economic Development and Culture

Attachments:
Draft: Dufferin County Economic Development Fund Guidelines



GUIDELINES:

Dufferin County Economic Development Fund

1. Objective:

The Dufferin County Economic Development Fund (ED Fund) provides funds to support local municipal economic development projects and initiatives. The goal of the ED Fund is to promote co-operative work on projects that are important to the local community while supporting the goals and objectives of the Dufferin County Economic Development Strategy, 2017.

2. Supported Projects:

Projects/initiatives must support either a municipality's own economic development strategy or the economic development strategy at the County level. Details of how the proposed initiative supports the strategy must be clearly stated in the application for funding.

3. Funding:

The amount of funding provided will be based on a number of factors:

- the integrity and completeness of an application,
- the amount of project funding requested,
- the total number of applications to the ED Fund received, and
- the amount of funding approved by County Council

4. Guidelines:

- i. Applications for funding will be received on an annual basis, and must be submitted in co-ordination with the County's Economic Development Officer.
- ii. The deadline for annual applications to the ED Fund is November 1st.
- iii. Funds received are not required to be matched by the local municipality.
- iv. Projects for which County ED Funds have been approved must be substantially completed by December 31st of the year after the funding is granted.
- v. Projects seeking funding will be assessed in terms of how they align with local economic development goals and the Dufferin County Economic Development

Strategic Plan. Cost effectiveness, contribution to the economic viability of the community, partnership opportunities, financial leverage and long term impact will also be assessed.

- vi. All project applications shall include a detailed budget that identifies all sources of funding including other grants, self-generated revenue, contributions, etc.
- vii. Successful applicants will be required to provide a final report to the County upon project completion.

5. Application Review Process:

Initial review of ED Fund applications for eligibility and completeness will undertaken by the County's Economic Development Officer. Full review of complete applications and recommendations for approval will be facilitated by a subcommittee of a joint committee comprised of local economic development committees and representatives in Dufferin County. The Joint Committee will meet bi-annually, in February and September of each year. The Subcommittee to review applications to the ED Fund will meet as required.

The annual timeline for receipt, review and recommendation of applications to the Dufferin County ED Fund shall be as follows:

- Application deadline: received by the County Economic Development Officer no later than November 1st at 5:00 pm.
- Review of eligible and complete applications by the ED Fund Subcommittee: November and December.
- Recommendations forwarded to January meeting of County Council for final review and approval.

Approval and disapproval of all applications will be communicated via the Economic Development staff.

6. Grant Recipient Obligations:

Successful applicants must provide a final report on the project no later than 90 days following completion of the project. Final reporting requirements are listed below.

Grant recipients must acknowledge the County contribution to the project in all related public information, printed material and media coverage.

7. Final Reporting Requirements

Final reporting requirements will be supplied as part of the full application package, but will include:

Measureable results to be provided where applicable/attainable:

- i. Business Climate Improvements (testimonials, survey results)

- ii. Economic Impact (jobs, businesses)
- iii. Strategic Plan Implementation (how project has progressed municipal objectives)
- iv. Community Capacity Building (trained, new networks)
- v. The actions formed as a result of the project and its completion
- vi. Sector and public engagement

Other Considerations:

- i. Project partners formed to complete project
- ii. Applicability to other communities
- iii. Innovations to meet specific community needs
- iv. Anecdotal commentary demonstrating value of project (staff, business, agencies)
- v. Media coverage

A detailed budget and accounting for the project which identifies all sources of income and expenses, and a copy of media and marketing materials generated, are to be submitted with the final report.

8. Distribution of Funds:

Funds will be distributed to successful applicants upon the signing of a Letter of Agreement stating that the applicant will comply with the obligations as listed above.

Denise Holmes

From: Karisa Downey <kdowney@dufferincounty.ca>
Sent: Thursday, August 29, 2019 3:24 PM
To: Jessica Kennedy; tmcqueen@amaranth.ca; Meghan Townsend; Denise Holmes; Fred Simpson; Tracey Atkinson; Ruth Phillips; Carol Maitland
Subject: RED Letter of Support
Attachments: County Gateway.PNG; County and Municipal Gateway.PNG

Hi everyone

We intend to submit a RED (Rural Economic Development) application for our wayfinding sign project that is currently underway. It is our hope that the province will assist in funding the first phase of our wayfinding project including: County gateway signs (preliminary and secondary) as well as municipal gateway signs. Because this is a County wide project, and will ultimately act as the first phase of a greater wayfinding project (with directional signs to come in a future phase as indicated in previous presentations), we hope that the province will see the regional approach we are taking to brand our community.

The purpose of this email is to ask each of you for a letter of support for this project. If possible, we would like to have all letters by the end of Thursday (September 5) next week to allow time to put our application together for the deadline.

Should you require additional details about this project, please do not hesitate to get in touch.

Thank you in advance and I look forward to hearing from you,

**Karisa Downey | Economic Development Officer | Planning, Economic Development and Culture
County of Dufferin** | 519.941.2816 x2508 | kdowney@dufferincounty.ca | 55 Zina Street, Orangeville,
ON L9W 1E5

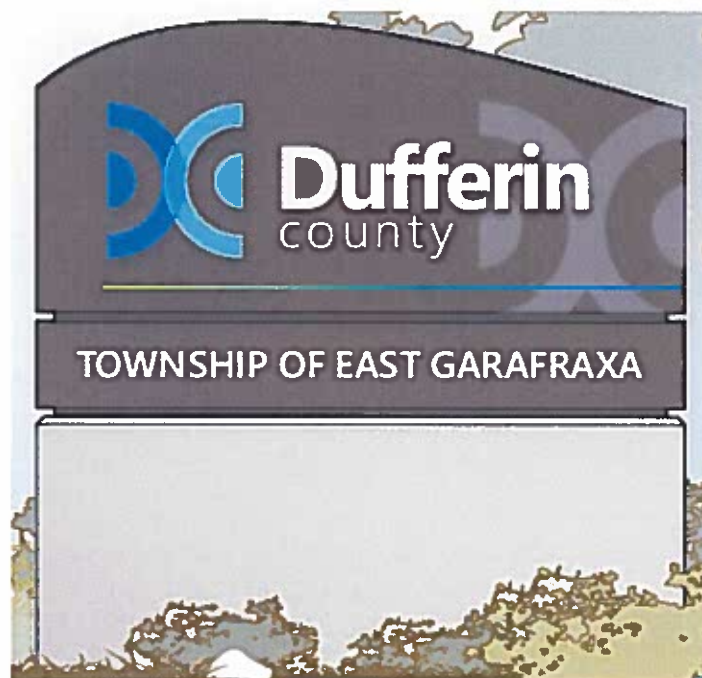
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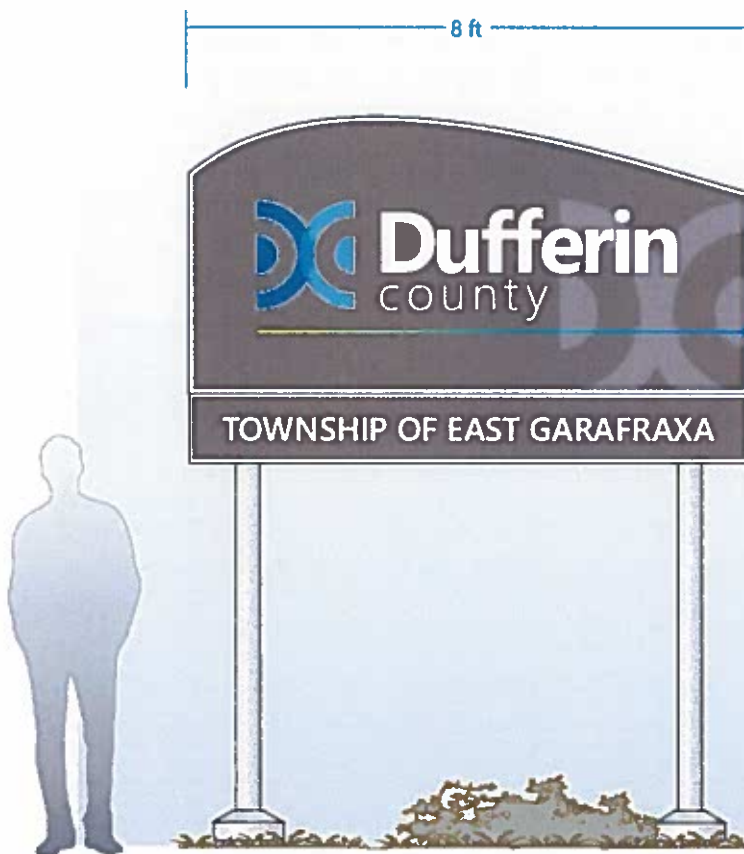
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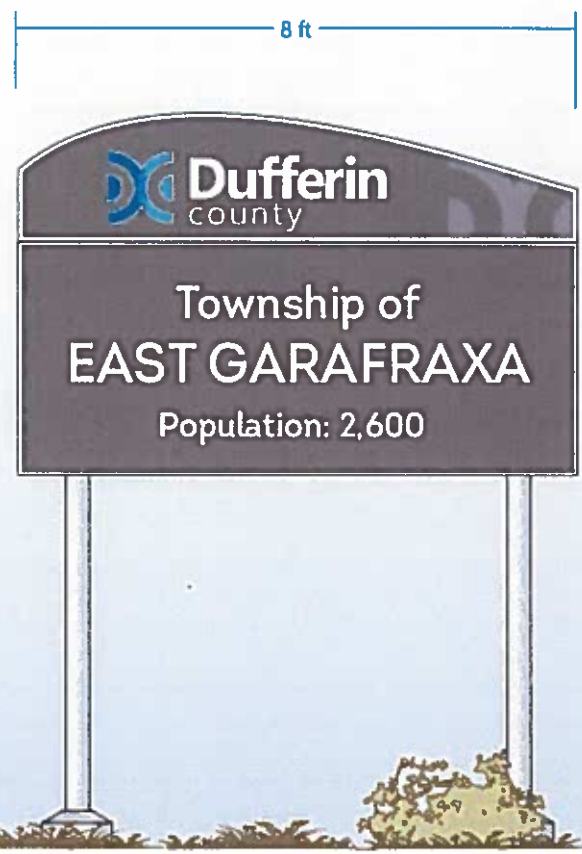
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County Gateway Sign



Municipal Gateway Sign

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NUMBER

WHEREAS the Planning Act, s. 69 permits the Council of the Township to enact this by-law;

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF MELANCTHON BY THE MUNICIPAL COUNCIL THEREOF ENACTS AS FOLLOWS:

1. The tariff of fees and charges as set out in Schedule "A" are hereby established for the purposes of the Planning Act, s. 69, as amended.
2. For greater certainty, it is hereby enacted that the applicant shall bear all the costs of the application, including internal review, administrative services, costs of circulation, holding public meetings, in-house and external professional services, independent professional peer reviews, studies, plans and such other expenditures as are incurred by the Municipality in order to properly administer, process and evaluate the application, appeal proceedings to the Local Planning Appeals Tribunal, Court of Law or any other judicial proceeding.
3. Council hereby determines that the amounts established in Schedule "A" are designed to meet only the minimum anticipated cost to the Municipality or to the committee of adjustment in respect of the processing of each type of application provided for in the tariff. The fees shall be increased to the actual costs of the Municipality as reasonably established (from time to time on an interim or final basis, as the case may be) by Council or committee, based upon the administrative time, internal expenses, external expenses and overhead on external expenses, (which overhead is hereby fixed at 10%).
4. Despite the tariff of fees established under this by-law, the Council or the committee of adjustment in processing an application may reduce the amount or waive the requirement for the payment of a fee in respect of the application where the Council or committee is satisfied that it would be unreasonable to require payment in accordance with the tariff.
5. No action shall be taken by Council, committee or staff in processing any application until the deposits specified in Schedule "A" are paid or replenished.
6. Any unused balance of any deposit made shall be refunded to the applicant following the completion of the application or the withdrawal of the application upon confirmation from the Clerk that all invoices and other claims in respect of the application have been received and paid.
7. By-law 8-2007 is hereby repealed.

BY-LAW read a first and second time this day of

BY-LAW read a third time and passed this day of

Mayor

Clerk

GB # 2.1

SEP 05 2019

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NUMBER

Schedule "A"

Planning Fees and Charges

Application	Minimum Fees	Minimum Deposit
Consent application	1,000.00	1,000.00
Title validation	800.00	1,000.00
Changes to applications requiring re-circulation	300.00	
Minor variance, non-conforming use application	1,000.00	1,000.00
Official Plan amendment	2,500.00	3,000.00
Zoning by-law amendment (to implement a condition of consent)	750.00	1,000.00
Zoning By-law amendment	1,500.00	2,000.00
Zoning By-law amendment to remove a Hold	500.00	1,000.00
Site plan application (per site)	1,000.00	1,000.00
Subdivision / condominium application	\$250.00 per lot, subject to a minimum of \$5,000, and to a maximum of \$15,000	15,000.00
All other Planning Act related applications	500.00	1,000.00
Preliminary development inquires and Pre-Application Consultation	1,000.00	1,000.00
Planning compliance letters	100.00	

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NO. -2019

A BY-LAW TO AUTHORIZE THE TOWNSHIP OF MELANCTHON TO APPOINT A DEPUTY FIRE CHIEF FOR THE MULMUR MELANCTHON FIRE DEPARTMENT

WHEREAS pursuant to *the Fire Protection and Prevention Act, 1997*, Part II paragraph 6. (6) states "A fire chief may delegate his or her powers or duties under sections 14, 19 and 20 and such other powers and duties as may be prescribed to any firefighter or class of firefighters, subject to such limitations, restrictions or conditions as may be prescribed or set out in the delegation. 1997, c. 4, s. 6."

AND WHEREAS a Deputy Fire Chief means the person appointed by Council to act on behalf of the Fire Chief of the fire department in case of an absence or a vacancy in the office of Fire Chief;

NOW THEREFORE the Municipal Council of the Corporation of the Township of Melancthon hereby enacts as follows:

WHEREAS the Corporation of the Township of Melancthon have enacted By-Law No. 23-1979 to establish a fire department;

NOW THEREFORE the Corporation of the Township of Melancthon enacts that Mathew Waterfield be appointed as Deputy Fire Chief of the Mulmur Melancthon Fire Department to serve from August 1, 2019 with a probationary period of 12 months from the date of hire and shall not be discharged without just cause, without a hearing before the Councils.

AND FURTHER THAT any by-laws or resolutions not consistent with this by-law are hereby rescinded.

BY-LAW READ A FIRST, SECOND AND A THIRD TIME, AND FINALLY PASSED THIS 5th DAY OF SEPTEMBER, 2019.

.....
MAYOR

.....
CLERK

GB #2.2
SEP 05 2019

TOWNSHIP OF MELANCTHON

DELEGATION REQUEST FORM

Request for Delegation, any written submissions and background information for consideration by Council must be submitted to the Clerk's Office by 12:00 noon on the Thursday, prior to the requested meeting.

REQUEST DATE: ~~August 15, 2019~~ - Sept 5/19 5:30pm

NAME: Robin Tripp & Brenda Serbin

PHONE: [REDACTED]

ADDRESS: 723190, 250 Sideroad, Melancthon

Township

EMAIL ADDRESS: [REDACTED]

SIGNATURE:

Purpose of Delegation Request (state position taken on issue, if applicable).

Discuss application for a zoning change to permit the construction and operation of an on farm business to Lot 20, Concession 4, NE.

We feel that the proposed ZBA that has been created by Chris Jones - does not permit the creation of an exemplary, sustainable, competitive event centre in Melancthon Township. There are a number of restriction/conditions listed on the ZBA that would leave the Event Centre at a deficit in comparison to other local Centres.

The onerous conditions imposed on the current ZBA will negatively impact on the ability to compete with Event Centres in neighboring townships. All of these restriction and conditions would be covered under existing by-laws that would enable the council too confidently ensure oversight of the Center.

It is an expensive (time and money) endeavor to construct a high end, elegant, Event Centre and with that, one needs to ensure the availability of a long term commitment to the operation.

REMINDER - DELEGATIONS ARE ALLOWED 10 MINUTES TO SPEAK

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DEL # 1
SEP 05 2019



TOWNSHIP OF MELANCTHON
DELEGATION REQUEST FORM

Request for Delegation. any written submissions and background information for consideration by Council must be submitted to the Clerk's Office by 12:00 noon on the Thursday prior to the requested meeting.

REQUEST DATE: September 5, 2019

NAME: Jeremy Humphrey - WSP

PHONE: [REDACTED]

ADDRESS: Suite 500 - 119 Spadina Ave, Toronto, ON M5V 2L1

EMAIL ADDRESS: jeremy.humphrey@wsp.com

SIGNATURE: [REDACTED]

Purpose of Delegation Request (state position taken on issue, if applicable).

Presenting to Council regarding the Site Plan Control Application submitted for
117287 2nd Line SW - the NWN facility.

REMINDER - DELEGATIONS ARE ALLOWED 10 MINUTES TO SPEAK

Personal information contained on this form is collected under the authority of *The Municipal Freedom of Information and Protection of Privacy Act*. This sheet and any additional information provided will be placed on the Council Agenda. The Agenda is a public document and forms part of the permanent public record. Questions about this collection should be directed to the Clerk at 519-925-5525.

TOWNSHIP OF MELANCTHON
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MELANCTHON, ONTARIO
L9V 2E6
519-925-5525 Fax - 519-925-1110 Email info@melancthontownship.ca

DEL # 2

SEP 05 2019