

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Council of the Corporation of the Township of Melancthon held a meeting on the 15<sup>th</sup> day of August, 2019 at 5:00 p.m. in the Council Chambers. Councillor W. Hannon, Councillor M. Mercer and Councillor D. Thwaites were present. Mayor D. White and Deputy Mayor D. Besley were absent with prior notice given. Denise Holmes, CAO/Clerk was also present.

### **Motion to appoint an Acting Head of Council in the absence of Mayor White**

The Clerk read the following motion: Moved by Mercer, Seconded by Hannon that Councillor Thwaites be appointed as Acting Head of Council for this Council meeting in the absence of Mayor Darren White. Carried. Acting Mayor Thwaites called the meeting to order.

### **Announcements**

None.

### **Additions**

None.

### **Deletions**

None.

### **Approval of Agenda**

Correspondence Item #5 and Council Action #3 were moved up in the Agenda to under Planning, so that they could be discussed with the Planner.

Moved by Mercer, Seconded by Hannon that the agenda be approved as amended. Carried.

### **Disclosure of Pecuniary Interest and the General Nature Thereof**

Acting Mayor Thwaites advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting and indicated that declarations must now be submitted in writing.

### **Minutes**

Moved by Mercer, Seconded by Hannon that the minutes of the Council meeting held on July 18, 2019 be approved as circulated. Carried.

### **Business Arising from Minutes**

Councillor Mercer advised Council that she would not be able to talk about the NVCA matter until the NVCA CAO and Lawyer clears it. She noted that there is an NVCA meeting scheduled for August 23, 2019. If she speaks about it, it violates the Code of Conduct and is against the By-laws of the Organization.

### **Point of Privilege or Personal Privilege**

None.

### **Public Question Period**

A question was asked about a road being added to the Development Charge Study and the process involved to do so.

A question was asked about NWN Inc. and when they would be holding a public forum and comments made that they had sent a letter into Haldimand County with a proposal but there is no further information on it.

### **Delegations**

5:20 p.m. - A public meeting had been called to consider a proposed zoning by-law amendment for the West Part of Lot 17, Concession 3 OS - RP 7R-4184, Part 1, 2 & 3. Amy Williams was in attendance for the public meeting. The purpose of the rezoning is to amend the Township's Zoning By-law to zone an existing lot of record to the Rural Residential (RR) Zone. The Clerk advised that two comments were received from the required circulation under the Planning Act and those comments were from the Upper Grand School Board and Enbridge Gas Inc. Chris Jones, Township Planner was in attendance and spoke to the zoning by-law amendment. Acting Mayor Thwaites asked Council and those present in the gallery if there were any questions and/or concerns and there were none from Council or the gallery.

Moved by Hannon, Seconded by Mercer that leave be given to introduce a by-law to amend By-law No. 12-1979 as amended, for lands legally described as Parts 1, 2 and 3, Plan 7R-4184, located in Part of Lot 17, Concession 3 OS and it be hereby read a first and second time. Carried. By-law numbered 36-2019 and read a first and second time. The public meeting adjourned at 5:26 p.m.

### **Public Works**

#### **1. Accounts**

The accounts were presented in the amount of \$91,037.78. Moved by Mercer, Seconded by Hannon that the Public Works accounts be received as presented by the CAO/Clerk. Carried.

#### **2. Recommendations from the Roads Sub-Committee Meeting held on August 13, 2019 (if any)**

The Clerk advised Council of the recommendation from the Roads Sub-Committee meeting pertaining to Structure 2021 and to retain the services of Jarlian Construction to complete temporary repairs in the amount of \$8,700.00 + HST.

Moved by Hannon, Seconded by Mercer that we accept the recommendation from the Roads Sub-Committee and approve Jarlian Construction to complete temporary repairs on Structure 2021 in the amount of \$8,700.00 + HST. We also approve engineering fees in the amount of \$1,000.00 + HST for RJ Burnside and Associates to oversee the work. Carried.

#### **3. Other**

The Clerk advised that she is starting to receive emails from residents of other municipalities regarding the Wargon Deviation Road as Mr. Wargon has now gated the access and Melancthon has put the barricades up on its portion of the road that was declared closed by motion of Council in 2005. The Clerk was directed to respond to the emails advising that the ownership of that road belongs to Allan and Esther Wargon and that Melancthon's portion of the road was closed by motion of Council in 2005.

## **Planning**

Chris Jones, Township Planner was in attendance for this portion of the meeting.

### **1. Applications to Permit**

Chris advised that he reviewed and has signed off on the following permits:

Carol Fluney - replace front and back deck - Part of Lot 297, Concession 1 SW  
Mohammad Qureshi - dwelling - Part Lot 14, Concession 9 SW  
Soloman Martin - cement pad for grain bin - Part Lot 26, Concession 9 NE  
Gino Cicero - dwelling - West Part Lot 15, Concession 1 OS (not on spreadsheet)

Applications reviewed but not approved as more information is required:

Levi Frey - bin for cattle bedding - Lot 31, Concession 9 NE  
George Martin - skid loader storage - Lot 27, Concession 10 NE

### **2. Other**

#### **PPS Review**

Chris spoke to the Provincial Policy Review and advised that comments are due by October 21<sup>st</sup>. He has scanned through it and advised that he will do a more detailed overview for Council. He asked Council to review the changes and the sections that peak their interest and ask him questions about them at the next meeting. He will endeavour to have his overview for the September 5<sup>th</sup> meeting.

#### **Prime Ag/Natural Heritage Mapping**

Chris spoke to the implementation of the Prime Agricultural Land/Natural Heritage Mapping and suggested that he produce something in the way of ariel mapping of the rural areas that have been approved. Questions about notifying businesses or whether this could be another section under the Planning section of the website. He advised that he would prepare a report to Council on this matter.

#### **Action Item Correspondence # 3**

Chris advised that this is a small lot in Horning's Mills that was subject of a tax sale and the applicant has applied to the NEC and NVCA. The applicant has submitted a site plan and Chris advised that the setbacks meet the R1 Zone requirements in the zoning by-law and he has no issues with it.

#### **Delegation - Cont.**

5:30 p.m. - Nancy Neale, Watson and Associates attended Council as the passage of Development Charges By-law was on the Agenda and in case there were any questions, she was there to answer them. She advised that there were some refinements to the By-law to include definitions for cannabis, greenhouses, the Agricultural definition was tweaked to ensure that it is clear as to what falls under the Agricultural definition. There have been no changes to the calculated rates. On the cannabis issue, if they get into production, it will be subject to development charges. Discussion on the ability to exempt residential dwellings and if we could just calculate it on houses in plans of subdivision. Ms. Neale advised that the Township would have to calculate it on an area specific basis. It was asked about adding a road to the study and she advised that Council could switch out projects if the total amount of the project was close to one already in the study without affecting change. If we add a road, then Council would have to have a second public meeting to

increase the charge. After some further discussion, it was decided there would be no changes to the revised By-law.

Moved by Hannon, Seconded by Mercer that leave be given to introduce a By-law to establish development charges for the Township of Melancthon and to repeal Development Charge By-law Number 2014-42 and it be hereby read a first and second time. Carried. By-law numbered 37-2019 and read a first and second time.

### **Police Services Board**

#### **1. FTE Officer shared with Mulmur Township - Update (if any)**

Acting Mayor Thwaites advised that he has had ongoing discussions with Mulmur and they are not interested in discussing this until after they have had a Council and Police Services Board meeting. He has had discussions with the Detachment Commander and is wondering about a full time traffic unit similar to Nottawasaga, in which the enhancement would be spread out to all participating Section 10 Municipalities. The process could take one year to 18 months. There will be further discussion with the other municipalities at the Joint PSB meeting on September 27<sup>th</sup>.

#### **2. Other**

Discussion regarding the Community Policing Meeting. The date will be Tuesday, November 5<sup>th</sup> at the Municipal Office in the Council Chambers. An agenda will be prepared prior to the meeting for Council to review and will deal with both municipal and policing issues.

### **Correspondence**

#### **\*Board & Committee Minutes**

1. North Dufferin Community Centre - July 11, 2019

Moved by Mercer, Seconded by Hannon that the Board and Committee Minutes Correspondence Item No. 1 be received as information. Carried.

#### **\* Items for Information Purposes**

1. Email from Jennifer Willoughby regarding By-law Enforcement Services
2. NVCA Media Release - Healthy Waters Program gets \$25,000 backing from WWF's Loblaw Water Fund
3. Town of Halton Hills Motion Regarding Reducing Litter and Waste in our Communities
4. Dufferin County Council in Brief - July 11, 2019
5. Ministry of Municipal Affairs and Housing Provincial Policy Statement Review - Draft Policies
6. WDGPH Letter to Municipalities re Alcohol Policy
7. Report from Shara Bagnell, County of Dufferin Health and Safety Advisor - 2018 Health and Safety Review
8. AMO Communications - Attorney General Launches Consultation on Municipal Liability and Insurance Costs
9. Township of Mulmur Public Meeting for Proposed Zoning By-law Amendment
10. Update from Watson & Associates Economists Ltd regarding Bill 108 Regulations
11. Town of Shelburne Planning Applications - 218 Greenwood Street
12. Town of Shelburne Planning Applications - 443 Main Street West

Moved by Mercer, Seconded by Hannon that Correspondence Items 1-12, for information purposes, be received as information excepting item 1, 6, 8 and 10. Carried.

6:25 p.m. - Council took a 10 minute break.

6:35 p.m. - Council reconvened.

# 1 - Item deferred for further discussion at the September 19<sup>th</sup> meeting.

# 6 - It was asked if Council and Staff could go through the questions and actualize it for Melancthon. With regards to the engagement questions, Staff were asked to consult with the Town of Shelburne. Staff to put this item back on a future agenda for further discussion.

# 8 - Item deferred to September 5<sup>th</sup> when the Township's Insurance Representatives will be in attendance.

# 10 - Item deferred to September 5<sup>th</sup>. Suggestions that we need to engage Sylvia Jones, MPP in this matter.

**\* Items for Council Action**

1. Township of Melancthon Hiring Policy
2. Email request from Sara Wick, Climate Change Coordinator, regarding Electrical Vehicle charging station
3. NEC request for comments - 625435 15<sup>th</sup> Sideroad

# 1 - Deferred to the next meeting. A concern was raised under Offers of Employment – # 5 (b) and it was decided to see if there were any other concerns before sending into the Township Solicitor for review. There was also discussion about succession planning and a policy for that.

# 2 - Deferred to the next meeting

# 3 - Council directed Staff to advise the NEC that there are no objections to this Planning Application.

**General Business**

**1. Accounts**

The accounts were presented in the amount of \$136,674.35. Moved by Mercer, Seconded by Hannon that the General Accounts be received as presented by the CAO/Clerk. Carried.

**2. Unfinished Business**

**1. Councillor Mercer, Notice of Motion - *Town of Mono letter regarding Highway Traffic Act Set Fines including a Resolution passed on May 14, 2019***

Acting Mayor Thwaites advised that he had been speaking with Deputy Mayor Creelman from the Town of Mono about the motion. Deputy Mayor Creelman advised that the original motion has been rescinded as the original motion was too narrow in scope and there was an error in the direction to the Chief Justice. He advised that Mono is having a Community meeting next week where this topic will be discussed and Acting Mayor Thwaites suggested this matter be deferred to September 5<sup>th</sup>. Acting Mayor Thwaites advised that he has already started working on a more comprehensive motion, so with that being said, Councillor Mercer said she would withdraw her motion.

**Closed Session**

Nothing for this meeting.

**Third Reading of By-laws**

Moved by Mercer, Seconded by Hannon that By-laws 36-2019 & 37-2019 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

**Notice of Motion**

None for this meeting.

**Confirmation By-law**

Moved by Mercer, Seconded by Hannon that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on August 15, 2019 and it be given the required number of readings. Carried. By-law numbered 38-2019.

**Adjournment and Date of Next Meeting**

7:14 p.m. - Moved by Mercer, Seconded by Hannon that we adjourn Council to meet again on Thursday, September 5, 2019 at 5:00 p.m. or at the call of the Mayor. Carried.

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MAYOR

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CLERK