



**NORTH DUFFERIN COMMUNITY CENTRE
BOARD OF MANAGEMENT
AGENDA
THURSDAY, JUNE 13, 2019 - 7:00 - 9:00 P.M.
NORTH DUFFERIN COMMUNITY CENTRE**



- 1. Call to order by Chair**
- 2. Additions/Deletions/Approval of the Agenda**
- 3. Declaration of Pecuniary Interest or Conflict of Interest**
- 4. Approval of Draft Minutes - May 9, 2019**
- 5. Business Arising from the Minutes**
- 6. Facility Manager's Report**
 1. Unfinished Business
 1. Quotes to repair Zamboni door and hot water tank
- 7. General Business**
 1. Financial
 1. Accounts
 2. YTD vs. Budget comparison
 2. Strawberry Supper Update
 3. Beef BBQ Update
 4. Other
 5. Unfinished Business
 1. Snow Removal and Booth Tender
 2. Heather Boston, Treasurer response from May 9 meeting
 3. Feasibility Plan - Township Support Update and Community Development and Planning Committee Update
 4. Possible Activities Available at the Arena
- 8. Information**
 1. Email from Kerstin Vroom regarding tables and chairs pickup and return
 2. Email from Kerstin Vroom requesting Mulmur Day advertising on Arena Sign - Request completed May 30, 2019
- 9. Notice of Motion**
- 10. Confirmation Motion**
- 11. Adjournment and Date of Next Meeting - Thursday July 11, 2019 - 7:00 - 9:00 p.m. - North Dufferin Community Centre**

Accounts Payable

Arena A/P May 1st - 31, 2019

Vendor 000000 Through 999999

Invoice Entry Date 2019-01-01 to 2019-05-31 Paid Invoices Cheque Date 2019-05-01 to 2019-05-31

Vendor Number Name	Invoice Number	Invoice Desc	Chq Nbr	Invoice Date	Entry Date	Amount
000001 HURONIA/MED-E-OX LTD	157381	ARENA FURNACE PROPANE	000203	2019-03-04	2019-05-16	90.00
		01-2000-7210 ARENA FURNACE PROPANE				90.00
000004 MCDONALD HOME HARDWAR 77979		CURTAIN ROD BRACKETS	000200	2019-05-03	2019-05-09	92.02
		01-2000-7220 CURTAIN ROD BRACKETS				92.02
000004 MCDONALD HOME HARDWAR 78013		RETURN ROD/BRACKET	000200	2019-05-04	2019-05-09	-8.48
		01-2000-7220 RETURN ROD/BRACKET				-8.48
		Vendor Total				83.54
000006 TELIZON INC	35004	PHONE CHARGES MAY 2019	000204	2019-05-13	2019-05-16	66.49
		01-2000-7110 PHONE CHARGES MAY 2019				66.49
000013 WAYNE BIRD FUELS	425515	ARENA FURNACE OIL	000208	2019-04-03	2019-05-23	1,089.58
		01-2000-7210 ARENA FURNACE OIL				1,089.58
000013 WAYNE BIRD FUELS	425516	ARENA FURNACE OIL	000208	2019-04-03	2019-05-23	363.30
		01-2000-7210 ARENA FURNACE OIL				363.30
		Vendor Total				1,452.88
000023 COUNTY OF DUFFERIN	IN00000005986	PROPANE TRAINING	000206	2019-05-16	2019-05-23	162.82
		01-2000-7015 PROPANE TRAINING				162.82
000026 CREEMORE ECHO	47551	AD-RPF BOOTH & SNOW	000207	2019-05-17	2019-05-23	100.57
		01-2000-7110 AD-RPF BOOTH & SNOW				100.57
000046 BARCLAY WHOLESALE	16970	FLOOR PADS, TOWEL ROLL	000202	2019-05-13	2019-05-14	126.56
		01-2000-7220 FLOOR PADS, TOWEL ROLL				126.56
000046 BARCLAY WHOLESALE	17240	BLADE SHARPENING	000205	2019-05-27	2019-05-28	102.55
		01-2000-7240 BLADE SHARPENING				102.55
		Vendor Total				229.11
000060 2239198 ONTARIO INC.	2019-1031	SNOW REMOVAL MARCH 2019	000201	2019-05-01	2019-05-14	559.35
		01-2000-7220 SNOW REMOVAL MARCH 2019				559.35
000062 GFL ENVIRONMENTAL INC.	SD-0000273230	APR 10 & 24 LIFTS	000199	2019-04-30	2019-05-09	101.70
		01-2000-7220 APR 10 & 24 LIFTS				101.70
		Unpaid Invoices				0.00
		Paid Invoices				2,846.46
		Invoices Total				2,846.46
		Selected G/L Account Total				2,846.46
		Payroll:				5969.89
		Total:				8816.35

GB Fin #1.1
JUN 13 2019

Donna Funston

From: Heather Boston <hboston@mulmur.ca>
Sent: Wednesday, May 15, 2019 12:22 PM
To: Donna Funston
Subject: RE: NDCC May 9 requests
Attachments: Mulmur Melancthon User Summary.xls; RFQ results for Fuel and Furnace oil.pdf

Hi Donna,

Here are the answers:

Requests from last night's meeting are listed below:

1. Does Mulmur Township have money in capital costs that is set aside specifically for the NDCC? Amount being \$10,000? **Yes**
2. Please put the Booth and snow removal tenders on the Mulmur Website, first change date to June 10,2019. **Done**
3. The user fee for 2019 amount of \$2,616.52 how is that made up? It includes the 10% and \$36 charges Is it from Jan-present? **Yes**
Are people being double charged this \$36 fee in the same season? **No**. Why it is so high for beginning of the year when this fee should be mostly paid in Sept or Oct. It isn't high at the beginning of the year, just matches when the ice is rented. It is charged at 10% for each rental until we receive rosters and then the 10% fee is reversed and \$36 is charged for every non-resident. Some teams never give us a roster and they just get charged 10% throughout the entire season.
4. On the Comparison for use of Arena spreadsheet – Honeywood Minor Hockey would have 0 unknown as it has to be submitted to OMHA with an address please fix this. Shows 40 unknown. **Done, see attachment.**
5. 65 listed as unknown for Honeywood Womens Hockey were they charged 10%? **Yes**. If so, should they not be listed under the non-res column? **No because we never got a roster so they could include residents and non-residents; it's unknown.**
6. Is the Board able to send a tender for oil separately from Mulmur Township? **Yes they are, however, they might not get as favourable rates.**
Are we currently under Mulmur rates? **Yes and I've attached the tender results from last time.**

Please send this to me by or before June 5 to be included in the June Agenda Package.

Have a great weekend!!

Thanks,
Donna



Donna Funston | Administration and Finance Assistant | Township of Melancthon |

dfunston@melancthontownship.ca | PH: 519-925-5525 ext 103 | FX: 519-925-1110 | www.melancthontownship.ca |

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REPORT TO COUNCIL



March 31, 2011

To: Mayor Mills and Members of Council

From: John Willmetts, Director of Public Works

Subject: Results of RFQ 2011-09 and RFQ 2011-10.

PURPOSE

The purpose of this report is inform Council of the results of RFQ 2011-09 and RFQ 2011-10

REPORT - BACKGROUND

On March 7, 2011 the Township released two RFQ's for fuel/furnace oil and propane. It was advertised in the three local news papers, on the Township website as well as on Badingo (a website for governments and businesses to post tenders and quotes on). At the closing date the township had received 4 bids for fuel & 3 bids for propane. The prices shown on the following RFQ's are based on the Toronto Rack Price set on Tuesday March 29, 2011(Rack price is the price paid by the local Agents to the Fuel Companies)

The following are the results.

RFQ 2011- 09

Name of Supplier	Colored diesel	Township yard	Price / liter
Wayne Bird Fuels			\$1.044
Stephens Fuels			\$1.07
FS Partners			\$1.072
Sarjents Co. LTD.			\$1.0781
	Clear diesel	Township yard	
Wayne Bird Fuels			\$1.205
Stephens Fuels			\$1.232
Sarjents Co. LTD			\$1.2317
FS Partners			\$1.2395
	Regular Gas	Township yard	
Wayne Bird Fuels			\$1.18
FS Partners			\$1.2076
Stephens Fuels			\$1.209
Sarjents Co. LTD			\$1.2148
	Furnace Oil	Township yard	
Wayne Bird Fuels			\$1.01
Stephens Fuels			\$1.019
Sarjents Co. LTD			\$1.0329
FS Partners			\$1.1005
	Furnace Oil	Honeywood Arena	
Wayne Bird Fuels			\$1.01
Stephens Fuels			\$1.019
Sarjents Co. LTD			\$1.0329
FS Partners			\$1.1005

Name of Supplier	Clear Diesel	Rosemont Fire Hall	Price / liter
Wayne Bird Fuels			\$1.205
Stephens Fuels			\$1.232
Sarjents Co. LTD			\$1.2317
FS Partners			\$1.2395

RFQ 2011-10

Name of Supplier	Propane Gas	Honeywood Fire Hall and Arena	Price / liter
Sparling Propane			\$0.4905
FS Partners			\$0.5252
Superior Propane Inc.		Incomplete bid	
		Rosemont Fire Hall	
Sparling Propane			\$0.4905
FS Partners			\$0.5252
Superior Propane Inc.		Incomplete bid	

(Rack price + delivery charges + taxes = price)

FINANCIAL IMPACT

The Township will not see a change in the price that they are paying for gas, diesel fuel, furnace oil and propane. The reason being is that the present suppliers, Bird Fuels and Sparling Propane are currently providing the Township with fuels at the above rates.

RECOMENDATIONS

It is my recommendation that Council accept RFQ 2011-09 from Wayne Bird Fuels and RFQ 2011-10 from Sparling Propane.

Respectfully submitted

John Willmetts, Director of Public Works

Donna Funston

From: Kerstin Vroom <kvroom@mulmur.ca>
Sent: Wednesday, May 15, 2019 4:44 PM
To: Donna Funston; James Woods
Cc: John Willmetts; Heather Boston
Subject: DATE!: Tables and Chairs for Author's Festival

Hello Donna,
The date is going to be August 11, 2019.
So we will pick up the tables/chairs on Friday August 09 and will return them on Monday August 12.
Let me know if you have any questions and/or concerns.

Thanks!
Kerstin

From: Kerstin Vroom
Sent: Monday, April 15, 2019 3:48 PM
To: Donna Funston <dfunston@melancthontownship.ca>; James Woods <jwoods@mulmur.ca>
Cc: John Willmetts <jwillmetts@mulmur.ca>; Heather Boston <hboston@mulmur.ca>
Subject: Tables and Chairs for Author's Festival

Hello Donna,

Just to let you know, the Township is once again borrowing 12 tables and 140 chairs for the Author's in the Hills of Mulmur Festival. This is the fifth year for this event.
Public Works would be coming to the arena on the Thursday to pick them up and have them back on Monday. They have not yet set a date but it will be in August.

Let me know if you have any questions,

Kindest Regards,
Kerstin

Kerstin Vroom, CMO CMM I | Clerk
Township of Mulmur | 758070 2nd Line East | Mulmur, Ontario L9V 0G8
Phone 705-466-3341 ext. 223 | Fax 705-466-2922 | kvroom@mulmur.ca



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Donna Funston

From: Kerstin Vroom <kvroom@mulmur.ca>
Sent: Tuesday, May 14, 2019 11:02 AM
To: Donna Funston
Cc: Denise Holmes; Ruth
Subject: Arena Sign

Hello Donna!
Trust you are well 😊

The Mulmur Community Events Committee is hoping that the Arena Board would advertise Mulmur Day for them on the sign outside.

For your information it is on Saturday June 15, starting at 3:00 pm at the Mulmur Township Office Grounds. \$10 per ticket, kids free. Pig Roast, Live Band, Family Games and Cash Bar

Can you let me know if this is doable and if there is a charge for this?

Kindest Regards,
Kerstin

Kerstin Vroom, CMO CMM I | Clerk
Township of Mulmur | 758070 2nd Line East | Mulmur, Ontario L9V 0G8
Phone 705-466-3341 ext. 223 | Fax 705-466-2922 | kvroom@mulmur.ca



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