

**CORPORATION OF THE TOWNSHIP OF MELANCTHON
COMMITTEE OF THE WHOLE**

A Committee of the Whole meeting of the Council of the Corporation of the Township of Melancthon was held on Thursday, May 2, 2019 at 6:48 p.m. (scheduled for 6:00 p.m.) in the Council Chambers. Mayor D. White, Deputy Mayor D. Besley, Councillors W. Hannon, M. Mercer and D. Thwaites were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Deputy Mayor Besley presided as Chair and called the meeting to order.

Approval of the Agenda

Moved by White, Seconded by Mercer that the Agenda be approved as circulated. Carried.

Minutes

Moved by Thwaites, Seconded by Hannon that the minutes of the Committee of the Whole meeting held on April 4, 2019 be approved as circulated. Carried.

Business Arising from the Minutes

None.

General Business

Review of Salvage By-law 36-2011 - Preliminary Discussion

A memo was circulated to the Committee with the responses to the By-law of what each Member would like to see in the new By-law. Discussion ensued and consensus was that the Committee liked the Ajax By-law and Staff will incorporate that By-law into a new By-law for Melancthon, as well as add the suggestions in the Memo, including Administrative Penalties. Staff were directed to contact Hanover and Adjala-Tosorontio to see if they have Salvage By-laws.

Review of the Horning's Mills Community Hall By-law 16-2013

A memo was circulated to the Committee and it was noted that the preamble of the draft By-law was amended to reflect the relevant jurisdiction. The Township Solicitor recommended that Council/Committee review Section 196(1) of the Municipal Act pertaining to Municipal Service Boards. Discussion ensued and before the By-law is passed, it was suggested that Committee/Council understand the scope and how the Board operates and then the Board be invited to a meeting to hear their views and visions for the Hall and perhaps a Terms of Reference could be established. There is an Agreement between the Township and the Woman's Institute regarding the Hall and Staff to look into this. Deferred to next meeting for further discussion.

Review of Parking By-law

Councillor Thwaites asked that this matter be placed on the Agenda, as the issue of Parking tickets came up at the Joint PSB meeting on April 2nd. It was noted that municipalities are responsible for collecting Part II tickets. How it works is that the Officer places the ticket on the windshield and then the person who was issued the ticket comes into the office and deals with the municipality on it and then it is up to Staff to file the charge with the POA, which is very labour intensive and none of Melancthon Staff have been trained on this and the process needs to be addressed by Council. Councillor Thwaites has noted several changes, revisions and corrections to the By-law. The matter was referred to the Roads Sub-Committee for review and recommendation.

Adjournment

7:25 p.m. - Moved by Hannon, Seconded by Thwaites that we adjourn Committee of the Whole to meet again on Thursday, June 6, 2019 at 6:00 p.m. or at the call of the Chair. Carried.

CHAIR

CLERK