

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Township of Melancthon Roads Sub-Committee held a meeting on May 15, 2019 at 1:30 p.m. in the Council Chambers. The following members were present: David Besley, Chair; David Thwaites, Vice-Chair and Wayne Hannon (1:40 p.m.). Also present were: Denise Holmes, CAO/Clerk & Secretary; Wendy Atkinson, Treasurer/Deputy Clerk; Craig Micks, Director of Public Works and Kaitlin Chessell, Administration and Finance Assistant. Chair Besley called the meeting to order.

### **Additions/Deletions/Approval of Agenda**

Moved by Thwaites, Seconded by Besley that the agenda be approved as circulated. Carried.

### **Declaration of Pecuniary Interest or Conflict of Interest**

No declaration declared at this time.

### **Approval of Draft Minutes**

Moved by Thwaites, Seconded by Besley that the minutes of the Roads Sub-Committee meeting held on April 17, 2019 be approved as circulated. Carried.

### **Business Arising from Minutes**

Hardman - 142 Mill Lane – The letter has gone out to Mr. Hardman, but no response has been received.

No Parking signs - recommendation to Council – need to revisit this due to the review of Parking By-law.

### **Correspondence Items**

1. Email from Shelly Alexander regarding speeding concerns in Corbetton
2. Letter and invoice from Allan Wargon

# 1 - as there were no details of when, where and times of speeding, Staff will request this information.

# 2 - the letter received from Allan Wargon, enclosing his invoice for the 2018-2019 snowblowing of the deviation road was reviewed and discussed. The Roads Sub-Committee have determined that because the ownership of that road belongs to the Wargon's, the Township will not be paying this invoice. The ownership of the road was reported to Council on October 4, 2018 and was subsequently communicated to the Wargon's.

The letter goes on further to state, that when Melancthon has blocked off its part of the deviation road, the Wargon's will simultaneously erect a gate at a spot determined by the Public Works Director and then the track (road) will truly become a private road with no through traffic (only access for easement effected for Melancthon and other service

agencies), and he will no longer charge for the clearing of snow. During the Roads Sub-Committee meeting, Craig Micks, PWD raised concerns about the Township blocking off our portion of the road, as he felt that his Staff would be there every Monday morning to put the barricades back. After discussion, the Roads Sub-Committee concurred with the PWD and recommends to Council that the Township not block off access on our portion of the road and if Mr. Wargon does not want people on his private road, then he be responsible for barricading both ends.

### **Recommendation**

The Roads Sub-Committee recommends to Council that a letter be sent to Mr. Wargon advising that the Township of Melancthon will not be paying the invoice of \$1,502.90 for snowblowing, as the road is in his ownership and that the Township is not prepared to block off access on our road and if Mr. Wargon wants to keep the public off his private road, then he be responsible for barricading both ends.

### **General Business**

#### **1. Monthly Update from Director of Public Works**

Craig advised that they haven't been able to do much grading with all the rain. They have had to dig out some roads and fix them as they were not passable.

Craig advised that he had received an inquiry from a lady who hit a pot hole on 2<sup>nd</sup> Line SW and damaged her rim and tire. The Sub-Committee looked at the picture of the pot hole and of the tire/rim and determined that they were not reimbursing for the damage.

Craig advised that he was out with Glenn Clarke of RJ Burnside and Associates yesterday and a decision needs to be made on road counters. The quote is \$225.00 for each counter and there are 25 locations. The counters are placed over a 72 hour period. Craig is going to contact the County about their traffic counters. It was suggested to contact other municipalities to work together to get a better price. The pavements were all travelled and rated for overall condition.

It was asked where the speed signs are going to be located this year and Craig reported that they are already out in Corbetton and the other in Horning's Mills.

Craig advised that he was approached to sign a petition about beaver trapping and getting another trapper in at the County. Craig said this doesn't affect him so he wasn't signing the petition.

Craig noted that there is a beaver dam on the 2<sup>nd</sup> Line SW that they will be removing.

#### **2. Parking By-law - Referred from Council for Review and Recommendation**

Discussion on the enforcement of the By-law and the administration of tickets. It was noted that the By-law needs to be cleaned up and Craig was directed not to put the signs up in Horning's Mills. Staff to contact other municipalities in Dufferin to obtain their Parking By-laws. A rewrite of the By-law will be undertaken and reported at the next meeting.

### 3. Speed Sign Locations - Discussion and Direction

Already dealt with above.

### 4. Other/Additions

### 5. Unfinished Business

#### 1. Road Agreement with Town of Shelburne re: 4<sup>th</sup> Line OS from Highway 89 to former CPR Tracks - Director of Public Works to provide annual costs of maintenance

Craig advised that we receive \$5,000.00 annually plus the cost of living. We also get the tax revenue from the west side of the road. Craig estimates approximately \$5,000.00 in the summer (calcium and gravel) and \$5,000.00 in the winter (sand and salt) so he thinks the costs are being covered and its ok for now.

#### 2. 5 Sideroad Structure

Discussion ensued and Craig would like to see a barrier on both ends. There were concerns raised about coming around the “S” bends and the approaches to the bridge for liability reasons. It was suggested that the closure be done on a clear view. There were concerns from the Solicitor on who owned the land and if it was our property or not. Staff to inquire with the Solicitor if this is an issue or not, as the Sub-Committee is not concerned about the historical data and to determine if the Township owns the land or not.

#### 3. Horning’s Mills Community Park - Director of Public Works to provide costs for gravel on the outside of fence from County Road 124 to 15 Sideroad for Parking

Craig suggested that the Township put some top soil down, level it and pack it and plant grass seed as he feels it would be much better than making it a gravel area. The Roads Sub-committee agreed. This would be done in the Fall so it wouldn’t interfere with the summer event on June 22<sup>nd</sup> or people using the Park for ball.

While on the topic of the Park, it was noted that there is a light out in the pavilion, the tree to be removed in front of the score board is on Craig’s list and the screenings in the ball diamond will be raked and some more brought in. He also called Al Henderson about the weeds.

#### 4. Concern regarding a car parked on Main Street in Horning’s Mills (deal with at next meeting)

No action – this was an information item.

### Other

Strada Aggregates letter that is on the Council Agenda for tomorrow’s meeting – Member Thwaites would like to see a copy of the Road Agreement. The Sub-committee asked Staff to forward the Agreement to RJ Burnside and Associates for information when completing the Township’s Road Management Plan.

## **Delegations**

Dan Simmonds who lives in Horning's Mills on Mill Lane raised concerns about vehicles coming to the dead end and doing doughnuts and spinning up the gravel. He says summer time is the worst for this and the OPP have been notified several times. He does not know what the solution is. Discussion ensued and a suggestion was made about speed bumps and another suggestion about placing concrete blocks in a row to stop them from being able to do the doughnuts. Craig will go take a look at it and see if concrete blocks will work.

## **Public Question Period**

Harvey Lyon was in attendance and spoke to the document that Arunas Kalinauskas provided to the Sub-Committee last month. He said that he felt the Road Management Plan should be a good useable document by Staff and that we shouldn't get caught up on formulas. The Plan should be updated every year and he would like to see something similar to the bridge inspection report.

## **Confirmation Motion**

Moved by Thwaites, Seconded by Hannon that all actions of the Members and Officers of the Roads Sub-Committee with respect to every matter addressed and/or adopted by the Sub-Committee on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Sub-Committee Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

## **Adjournment**

3:00 p.m. - Moved by Thwaites, Seconded by Hannon that we adjourn this Roads Sub-Committee meeting to meet again on the 19<sup>th</sup> of June at 1:30 p.m. or at the call of the Chair. Carried.

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CHAIR

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SECRETARY