

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 7th day of February, 2019 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor D. Besley, Councillor W. Hannon (left meeting at 8:25 p.m.), Councillor M. Mercer and Councillor D. Thwaites were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Announcements

None.

Additions

- CAO - MPP Sylvia Jones Delegation
- Deputy Mayor Besley - NDCC Budget - defer

Deletions

None.

Approval of Agenda

Moved by Thwaites, Seconded by Hannon that the agenda be approved as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting.

Minutes

Moved by Besley, Seconded by Mercer that the minutes of the Council meeting held on January 17, 2019 be approved as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

Public Question Period

Email from Wayne Nicholson - Question regarding complaint process

Mr. Nicholson's email was in response to a concern raised by Deputy Mayor Besley at the December 6th Council meeting (documented in the minutes) that the Feral Cat Rescue was using a farm entrance off of the Third Line to access where the facility is to be located. When the temporary zoning by-law amendment was approved, it was agreed by Council and the applicant, that the Rescue would be using the existing laneway of the residential property owner who was leasing the land to the Feral Cat Rescue. Staff followed up with the owner of the farm entrance and was advised that permission was not granted for them to use the entrance. Staff were directed to send a letter to the Feral Cat Rescue reminding

the applicant that access to the Feral Cat Rescue Facility is to be gained via the existing entrance on the residential property, as that is what was agreed upon at the time the Temporary ZBA was approved. Staff were also directed to advise Mr. Nicholson that the process for complaints is that they are to be filed at the office on a By-law Complaint form.

A question was asked about the proposed Shelburne By-pass and Council member's thoughts on it and a comment advising Council of issues of dirt bikes and ATV's near 3rd Line and 15 Sideroad and the OPP not coming out to the call.

Public Works

1. Accounts

Craig Micks, Public Works Director presented the accounts in the amount of \$100,793.79. Moved by Besley, Seconded by Mercer that the public works accounts be approved as submitted by the Public Works Director. Carried.

2. Email from Chris Knechtel - Structure 2003 (3rd Line) Preliminary Design Report

The Report of Chris Knechtel was reviewed. Discussion ensued on the matter regarding the guide rails and Staff were directed to contact the Engineer to inquire that if the speed limit was reduced on that portion of road, would the recommendation change. The matter of the reduced speed limit to be added to the Roads Sub-Committee Agenda for the February 13th meeting.

It was also asked if clarification could be obtained from the Township Engineer regarding the replacement year for Option 3 (page 15) as it was felt that the calculation may be incorrect.

Moved by Besley, Seconded by Mercer that after reviewing the Structure 2003 (3rd Line) Preliminary Design Report prepared by RJ Burnside and Associates Limited, February 1, 2019, Council concurs with the recommendation of the Township Engineer and will proceed with Option 1 - Rehabilitation – Invert Paving. The estimated cost of construction is \$137,000.00 + HST. Carried.

3. Other

Nothing further for Public Works.

Planning

Chris Jones, Township Planning Consultant was in attendance.

1. Applications to Permit

The two applications to permit were reviewed by Chris Jones and approved:

- David and Danielle Ashley - Part of Lot 3, Concession 5 SW - sunroom
- David Hayles - Lot 256-258, Concession 2 SW - living space – it was noted in the comments that the Township Zoning By-law only permits one kitchen per dwelling

2. Report from Chris Jones - Policy to Protect Tree Canopy

Chris Jones reviewed his report with Council and the policy was approved to be brought back to the next meeting for passage. Chris did note that this policy will not create an obstruction if someone is building a home and needs to remove trees or if a farmer wishes to remove 10 acres of trees or a fence row. He says this policy does have teeth to protect

trees, however its going to be the Official Plan that really is the protection.

3. PowerPoint Presentation on Bill 66 and on the Amendment to the Growth Plan

Chris presented information on Bill 66 and the amendment to the Growth Plan.

After the presentation, Mayor White advised that he spoke with MPP Sylvia Jones and she had advised during the conversation that Schedule 10 of Bill 66 had been removed. Mayor White has no real issues with Bill 66. Councillor Mercer would like to see more analysis of the Bill and how it could impact Melancthon in the future. Chris advised that the Bill could contradict our Official Plan. Councillor Hannon requested that Bill 66 be kept on the Agenda for updates. Council will be taking no action in support or against the Bill but it will be kept on future agendas.

4. Other

Nothing for this.

6:20 p.m. - Council took a break and reconvened at 6:30 p.m.

Police Services Board

Next meeting is February 20, 2019 at 10:00 a.m.

Committee Reports

The following verbal reports were given:

Councillor Thwaites - Mulmur Melancthon Fire Board - February 4, 2019

Councillor Hannon - Shelburne Fire Board - February 5, 2019

Deputy Mayor Besley - North Dufferin Community Centre Board - January 8, 2019

Mayor White - Centre Dufferin Recreation Complex Board - January 23, 2019 & Nottawasaga Valley Conservation Authority - January 25, 2019.

Correspondence

***Board & Committee Minutes**

1. Melancthon Roads Sub-Committee December 12, 2018
2. GRCA - January 11, 2019 Selection of GRCA Board Member
3. GRCA - January 25, 2019 Summary of the GRCA General Membership Meeting

Moved by Besley, Seconded by Mercer that the Board and Committee Minutes Correspondence Items 1-3 be received as information. Carried.

*** Items for Information Purposes**

1. NVCA Remuneration Letter
2. County of Dufferin Building Department Report January 1 - December 31, 2018
3. Email from Jenny Li regarding Notice of Decision with respect to Township of Melancthon OPA 1
4. Email from Minister Steve Clark, Municipal Affairs & Housing regarding Proposed Amendment to the Growth Plan for the Greater Golden Horseshoe
5. Email from Fred Simpson regarding Bill 66, follow up letter sent to Honourable Todd Smith
6. Georgina Council Resolution - Bill 66 "Restoring Ontario's Competitiveness Act"

7. Town of Orangeville Resolution - Regarding Bill 66
8. Zoning By-Law Amendment - Township of Clearview
9. Statement of the Treasurer of Remuneration and Expenses Paid as Required by Section 284(1) of the Municipal Act, 2001 for the Year 2018
10. Headwaters Health Care Centre medium-sized hospital update in Ontario
11. Township of Southgate Notice of the Passing of a Zoning By-law
12. NVCA George Watson of Wasaga Beach to lead NVCA Board of Directors in 2019
13. Election Statistics - 2018 Melancthon Municipal School Board Elections
14. Town of Shelburne meets with Minister, MTO regarding Truck By-pass - Media Release
15. Email from Stacey Daub - Premier's Council Report January 2019

Moved by Hannon, Seconded by Thwaites that Correspondence Items 1-15, for information purposes, be received as information, except for Items 13, 14, 15. Carried.

13 - Councillor Thwaites spoke to the statistics and raised a concern regarding the school board elections and there is nothing in place that could stop someone from voting several times for a School Board Trustee. It was felt that the only way to solve the issue was to have School Boards run their own elections.

14 - Mayor White advised that he attended the Delegation at the ROMA conference that the Town of Shelburne Representatives had with the Minister of Transportation. The County has supported the by-pass in principle. There have been no routes established. In answer to the question at Public Question Period, Council has no opinion on this as we have not been asked for an opinion from the Town of Shelburne.

15 - The CAO advised that she had received a call from a Staff member at Headwaters Healthcare about this correspondence and the Township's support. The County has sent a letter, however, it is only on behalf of the County and the Headwater's Staff member was hoping that the lower tier municipalities would also send a letter of support. Staff were directed by Council to send the letter. Deadline is tomorrow.

*** Items for Council Action**

1. 2019 Melancthon Landfill Groundwater Monitoring Proposal
2. Request for comments from NEC Permit Application 537243 Main Street, Melancthon
3. Headwaters Farm Fresh Guide - Request for financial support

1 - Moved by Thwaites, Seconded by Hannon that we accept the quote from Bluewater Geoscience Consultants Inc., in the amount of \$22,300.00 + HST, to provide the 2019 Semi-Annual Groundwater Monitoring and Sampling for the Melancthon Landfill Site located at Part of Lot 12, Concession 4 NE. Carried.

2 - Council had no comments to make on this application.

3 - Staff were directed to have Ms. Marci Lipman come to the next Council meeting to answer some questions that Council had about the Headwaters Farm Fresh Guide before making a financial commitment.

General Business

1. Accounts

The Treasurer presented the accounts in the amount of \$129,435.43. Moved by Mercer, Seconded by Besley that the general accounts be approved as presented by the Treasurer. Before Mayor White called for the vote, the Treasurer advised that in the accounts was an invoice from the Township of Mulmur for the North Dufferin Community Centre, but

Council has not passed the budget. An amendment was made to the motion to exclude this payment. Mayor White re-read the motion: Moved by Mercer, Seconded by Besley that the general accounts be approved as presented by the Treasurer, except for the NDCC item which is to be deferred to Feb. 21/19. Carried.

2. Notice of Intent to Pass By-law - To appoint a Board of Management for the Corbetton Community Park

Moved by Thwaites, Seconded by Hannon that leave be given to introduce a By-law to appoint a Board of Management for the Corbetton Community Park and it be hereby read a first and second time. Carried. By-law numbered 7-2019 and read a first and second time. The following persons were appointed to the Board until November 14, 2022: Mayor Darren White (Member of Council), Cheryl Patterson, Caroline Karns, Cheryl Devlin and Jim Turner.

3. Shelburne & District Fire Board of Management Resolution - Capital Implications of future accommodation, Version 2 of the Capital Plan and 2019 Draft Operating Budget

Deferred to be discussed during the 2019 Capital and Operating Budget deliberations.

4. NVCA Draft Budget 2019

Staff have placed the amount of \$12,216.01 in the 2019 budget. This represents Melancthon's levy contribution of \$11,603.90 and year three capital asset levy of \$612.11.

5. NDCC Final Budget 2019

Deputy Mayor Besley asked that this item be deferred as the matter is on the NDCC Agenda for the meeting on February 12, 2019.

6. Southgate Public Library Agreement

Council reviewed the letter from Lacy Russell, Librarian CEO and directed Staff to advise Ms. Russell that Council accepts the recommendation to enter into a five year contract with the library.

7. GRCA 2019 Budget

Staff have placed the amount of \$18,422.00 in the 2019 budget. This represents Melancthon's levy contribution of \$15,381.00 and capital levy of \$1,662.00.

8. Draft 2019 Capital & Operating Budget - Supplied at Council Meeting

Wendy Atkinson, Treasurer presented and reviewed the 2019 Capital and Operating Budget with Council. She advised that in order to get our government grants, the municipality must spend \$444,000.00 in capital infrastructure, and we will be close with gravel included, as long as we spend all of the monies. She did advise that there is a \$40,000.00 hold back for Structure 15 (2nd Line SW). During this time, Craig Micks advised that there were no monies included for paving but he feels that some money should be placed in the budget to do patch paving on the 2nd Line SW from 300 Sideroad to Highway 89. Council asked Craig to get some quotes and Staff will add this item to the Roads Sub-Committee Agenda for the meeting next week (Feb. 13th). Discussion regarding Conferences and \$1,500.00 will be set aside per Councillor for attendance at any of the upcoming Conferences. Mayor White advised that he goes to Conferences through the County. Staff will obtain a list of applicable conferences and send them out. Discussion regarding training for administration staff, benefits, pension plan and legal fees. It was felt that the legal fees should be increased.

It was asked what each Council member was comfortable with as an increase, and the

consensus was 3% – cost of living is 2.2%. The Treasurer will make the changes and bring the budget back for a further review and possible passage at the February 21st Council meeting.

8:20 p.m. - Council took a break and reconvened at 8:26 p.m. Councillor Hannon was absent for the remainder of the meeting.

New/Other Business/Additions

1. Review of Property Standards By-law/Other By-laws/1.1. Submission of Draft Property Standards By-law (Councillor Thwaites)/1.2. Draft Letter for Property Standards By-law (Councillor Thwaites)

Deferred (as per below).

2. Understand/clarify role as Councillors with respect to going out and taking pictures or policing By-laws (Councillor Mercer)

Councillor Mercer advised Council of her concerns regarding the pictures of the abandoned homes from the last meeting. She spoke to her reasoning on why some of these homes may be left standing, offered her comments on how things should be approached and explained how she saw her role on Council. She noted that she wanted her concerns to be on the record. Councillor Thwaites responded with his reasoning for doing so and bringing this matter before Council. Deputy Mayor Besley felt that something needs to be done and the matter addressed because these abandoned homes are a safety hazard. Mayor White explained that Council has always been reactive as opposed to proactive due to budget constraints. Councillor Mercer felt that the public needs to be educated about the enforcement of our By-laws. As a result of the above discussions, Mayor White suggested that the draft By-law and draft letter be deferred to the next meeting. Councillor Thwaites advised that if there are any questions about the By-law, he's happy to address.

3. Discuss the Melancthon Strategic Plan (Councillor Mercer)

Deferred to the February 21, 2019 Council meeting as Councillor Mercer would like to do a presentation on the Strategic Plan

4. Goals/Priorities for 2019 - Discussion (Deputy Mayor Besley)

Deferred to the February 21, 2019 Council meeting - Staff directed to set aside a half hour for this discussion.

5. OPP - FTE Officer - Discussion (deferred from January 17, 2019)

Deferred to the February 21, 2019 meeting.

6. Other - Addition

Sylvia Jones, MPP - Staff were directed to have her come speak to the issues of Bill 66, Growth Plan and the Conservation Land Tax Incentive Program.

Other - Mayor White advised that the Town of Orangeville has put out "Significant Alerts" during severe winter events. It was discussed at ROMA and apparently reduces the minimum maintenance standards, if the Alert is put out.

Unfinished Business

1. 2020 Council Meeting Schedule (tabled motion from January 17, 2019)

Deferred to February 21, 2019 meeting.

2. Bill 66 - Support of Motion (Re: NDACT Presentation - January 17, 2019) - Town of Aurora Motion for consideration

Council will be taking no action on Bill 66. Staff was asked to keep this item on the Agenda for updates.

3. By-law to appoint a Board of Management for the Horning's Mills Community Hall

Moved by Thwaites, Seconded by Besley that leave be given to introduce a By-law to appoint a Board of Management for the Horning's Mills Community Hall and it be hereby read a first and second time. Carried. The By-law was numbered 8-2019 and read a first and second time. The following persons appointed to the Board of Management who shall hold office until December 4, 2019: Deputy Mayor Dave Besley (Member of Council), Debbie Fawcett (WI Representative), Sarah Harrison, Jennifer Weaver, Jocelyn Burke, James Webster, Lynn Hodgson and Jim Hill.

Council was supportive of a proposal of a couple of Committees being established – an IT Committee and Events Committee and felt that this matter would be best handled by the Board.

4. By-law to appoint a Board of Management for the Horning's Mills Cemetery

5. By-law to appoint a Board of Management for St. Paul's Cemetery

The CAO asked that both of these items be deferred. She advised that she was speaking with a Compliance Officer with Bereavement Association of Ontario who advises that there is no language in the Cemeteries Act that speaks to Boards. She said normally the Clerk of the municipality is in charge of the operations at the Cemetery. The CAO further advised that there was some public interest of the Horning's Mills Cemetery but before anything is done, the By-laws appointing the Boards of Management for both cemeteries must be rescinded and she is in the process of locating the By-laws.

Delegations

No Delegations for this Council meeting.

Closed Session

Council did not go into Closed Session.

Third Reading of By-laws

Moved by Thwaites, Seconded by White that By-laws 7-2019 and 8-2019 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

None.

Confirmation By-law

Moved by Thwaites, Seconded by Besley that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon

at its meeting held on February 7, 2019 and it be given the required number of readings. Carried.

Adjournment and Date of Next Meeting

9:20 p.m. - Moved by Mercer, Seconded by Besley that we adjourn Council to meet again on Thursday, February 21, 2019 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK