



TOWNSHIP OF MELANCTHON

A G E N D A

Thursday, June 6, 2019 - 5:00 p.m.

1. **Call to Order**
2. **Announcements**
3. **Additions/Deletions/Approval of Agenda**
4. **Declaration of Pecuniary Interest and the General Nature Thereof**
5. **Approval of Draft Minutes - May 16, 2019 & Special Meeting - May 22, 2019**
6. **Business Arising from Minutes**
7. **Point of Privilege or Personal Privilege**
8. **Public Question Period** (Please visit our website under Agendas and Minutes for information on Public Question Period)
9. **Public Works**
 1. Accounts
 2. Other
10. **Planning**
 1. Applications to Permit
 2. Report from Chris Jones, Township Planning Consultant regarding Secondary Suites
 3. Other
11. **Strategic Plan**
 1. Unfinished from April 4th and May 2nd Council Meetings
 1. ***Innovation and Growth*** - 3.3 - Focus and encourage development in the 3 communities - Discussion on Action Items
12. **Police Services Board**
13. **Committee Reports**
14. **Correspondence**

***Board & Committee Minutes**

1. Shelburne Public Library - Tuesday April 16, 2019

*** Items for Information Purposes**

1. Email from Nancy Neale - Bill 108 Submission to the Province by Watson & Associates Economists Ltd.
2. Letter from David Tilson, MP regarding deadline for New Horizons for Seniors Program
3. Email from Karisa Downey - Reports from Darrell Keenie updating County Economic Development
4. Email from Steve a Wever, Town of Shelburne Planner - Planning Application Circulation
5. Motion from the Township of The Archipelago regarding Bill 108
6. Letter from Town of Mono to The Honourable Steve Clark regarding Bill 108
7. Letter from Steve Clark, Minister of Municipal Affairs and Housing regarding Bill 108, More Homes, More Choice
8. GRCA Summary of the General Membership Meeting May 24, 2019
9. Letter from The Honourable Doug Ford regarding the decision to maintain the in-year cost sharing adjustment to land ambulance, public health and child care services
10. Upper Grand District School Board Notice of Passing of Education Development Charges

- By-Laws for Wellington County & Dufferin County
11. Melancthon Township's Birthday Celebration - June 22, 2019 Horning's Mills Community Park
 12. Petrolia Town Council Resolution - Combining OGRA & ROMA Conference
 13. Municipality of East Ferris Resolution - Combining OGRA & ROMA Conference
 14. Town of Aurora Council Resolution - Bill 108, the More Homes, More Choice Act
 15. Town of Grimsby Motion - Opposition to Bill 108
 16. Regional Municipality of York - Bill 108 - More Homes, More Choice Act, 2019
 17. Grey County Committee of the Whole Resolution - Bill 108
 18. Town of Halton Hills Resolution - Bill 108
 19. City of Markham - Bill 108
 20. Township of Muskoka Lakes - Bill 108
 21. Town of Orangeville - Notice of Passing of Resolution - Ontario Municipal Partnership Fund (OMPF)
 22. Town of Orangeville - Notice of Passing of Resolution - Opt Out of Commercial/Industrial Vacancy Rebate Program
 23. Email from Kathryn Hoo regarding Pit #2 and Bonnefield Property 2018 Amphibian Monitoring Report
 24. Wellington Catholic District School Board and Upper Grand District School Board - Notice of Passing of Education Development Charges By-laws

*** Items for Council Action**

1. Email from Kim Fraser - CDRC 2019 Approved Budget
2. Email from Jennifer Willoughby - Requesting Township of Melancthon permission to detour traffic August 10, 2019 for Fiddle Contest Parade Route
3. Request from Marc Atkinson - Atkinson Farms Ltd. to renew Agreement regarding the location of a pump and associated equipment and piping on road allowance

15. General Business

1. Accounts
2. New/Other Business/Additions
 1. Notice of Motion - Moved by Councillor Mercer - regarding a By-law for Cannabis Production Facilities
 2. Parking Lot beside Horning's Mills Hall - Discussion and Direction
 3. Mileage for Volunteer Board Members - Councillor Mercer
3. Unfinished Business
 1. Correspondence Items 1, 4 & 13 from May 16, 2019 Council Meeting, Motion - Moved by Councillor Mercer regarding Provincial Budget Changes to Libraries
 2. Draft Letter Property Standards By-law (Councillor Thwaites)
 3. NDCC Budget - 2019
 4. Correspondence Item 11 - ROMA/OGRA Conference - Consideration of support

16. Delegations

17. Closed Session

18. Third Reading of By-laws (if required)

19. Notice of Motion

20. Confirmation By-law

21. Adjournment and Date of Next Meeting - Thursday, June 20, 2019 - 5:00 p.m.

22. On Sites

22. Correspondence on File at the Clerk's Office

APPLICATIONS TO PERMIT FOR APPROVAL
June 6, 2019 COUNCIL MEETING

PROPERTY OWNER	PROPERTY DESCRIPTION	TYPE OF STRUCTURE	DOLLAR VALUE	D.C.'s	COMMENTS
Wendy Travis	E Pt Lot 5, Concession 3 OS 476294 3rd Line	Attached garage	\$60,000	NO	approved at May 16 meeting
1392119 Ontario Inc Applicant: Dave Metz	Pt Lot 14, Con 2 OS Part 1 7R6527 30 Church Street Horning's Mills	Single Family Dwelling	\$390,000	YES	
Allison Whitten	682424 260 Sideroad Plan 20A, Lot 23, Lot 24	Deck	\$1,100	NO	

PLAN #1
JUN 06 2019

MEMORANDUM

To: Mayor White and Members of Council
Copy: Ms. Denise Holmes, CAO
From: Chris Jones MCIP, RPP
Date: May 31, 2019
Re: Secondary Suites

PURPOSE OF MEMO

Provincial law and policy requires municipalities to establish policies and regulations for secondary suites.

The purpose of this memo is to review current policies and the regulations of abutting municipalities and obtain Council direction to move forward with the preparation of a draft zoning by-law amendment to accommodate secondary suites through as-of-right zone regulation.

SECONDARY SUITES

A secondary suite is a self-contained residential dwelling unit located within (or forming part of) an existing dwelling or accessory structure which is capable of functioning as an independent dwelling unit in a manner compliant with the Ontario Building Code.

CURRENT POLICIES AND PROVISIONS ADDRESSING SECONDARY SUITES

The Planning Act R.S.O 1990

Section 16 (3) of the Planning Act states:

Without limiting what an official plan is required to or may contain under subsection (1) or (2), an official plan shall contain policies that authorize the use of a second residential unit by authorizing:

- a) The use of two residential units in a detached house, semi-detached house or rowhouse if no building or structure ancillary to the detached house, semi-detached house or rowhouse contains a residential unit; and,*
- b) The use of a residential unit in a building or structure ancillary to a detached house, semi-detached house or rowhouse if the detached house or semi-detached house or rowhouse contains a single residential unit.*

It is also noted that the above Section is proposed to be modified by Bill 108 so it reads as follows:

An official plan shall contain policies that authorize the use of additional residential units by authorizing:

- a) *The use of two residential units in a detached house, semi-detached house or rowhouse; and,*
- b) *The use of a residential unit in a building or structure ancillary to a detached house, semi-detached house or rowhouse.*

Provincial Policy Statement (2014)

Section 1.1.1 b) of the Provincial Policy Statement states that:

Healthy, livable and safe communities are sustained by accommodating an appropriate range and mix of residential (including second units, affordable housing and housing for older persons) ... (emphasis added)

A Place to Grow (2019)

Section 2.2.6 of the Growth Plan refers to secondary suites in the following policy addressing housing:

Upper and single-tier municipalities, in consultation with lower tier municipalities, the Province, and other appropriate stakeholders, will:

- a) *support housing choice through the achievement of the minimum intensification and density targets in this plan, as well as the other policies of this Plan by:*
 - i) *Identifying a diverse range and mix of housing options and densities, including second units and affordable housing to meet projected needs of current and future residents....*
- d) *implement 2.2.6.1 a) through official plan policies and designations and zoning by-laws*

County of Dufferin Official Plan

Section 3.7.4 of the County of Dufferin Official Plan establishes the following guiding policies for secondary suites:

The County supports the provision of second residential units and garden suites as a means to provide a greater diversity of housing types and housing affordability.

• **Municipal Planning Services** •

Chris D. Jones BES, MCIP, RPP
51 Churchill Drive
Barrie, Ontario
(705) 725-8133

It is the policy of the County that:

- a) The County generally encourages the permission of second residential units within single detached, semi-detached, and townhouse dwelling units where a residential unit is not permitted in an accessory structure to those housing types on the property. Local municipalities may permit the second residential unit to be located within a residential accessory structure, subject to the policies and regulation of the local municipal official plan and zoning by-law.
- b) Local municipal official plans and implementing zoning by-law will contain detailed policies and requirements related to second residential units, which generally support their creation, and will have consideration for such matters as: land use permissions for second residential units, parking requirements, servicing, and compliance with other relevant municipal and provincial requirements.
- c) Local municipalities are encouraged to establish policies related to garden suites in their official plan, where appropriate.

Melancthon Official Plan

Section 3.12 of the new Official Plan for the Township of Melancthon establishes the following guiding policies for secondary suites:

- (a) A second dwelling unit is permitted in specific types of residential uses through either:
 - i the use of two dwelling units in a detached dwelling or semi-detached dwelling if no building or structure accessory to the detached dwelling or semi-detached dwelling contains a dwelling unit; or
 - ii the use of a dwelling unit in a building or structure ancillary to a detached dwelling or semi-detached dwelling if the detached dwelling or semi-detached dwelling contains a single dwelling unit.
- (b) The development of second dwelling units shall comply with the applicable policies of this section including the criteria of subsection (c) immediately below, all other relevant policies of this Plan, including those relating to servicing, hazardous lands and floodplains, and the provisions of the implementing Zoning By-law.
- (c) All second dwelling units shall meet the following criteria:
 - i there is compliance with all applicable Zoning By-law provisions;
 - ii there is compliance with all Building Code and Fire Code provisions;

• Municipal Planning Services •

Chris D. Jones BES, MCIP, RPP
 51 Churchill Drive
 Barrie, Ontario
 (705) 725-8133

- iii *there is sufficient room on the subject property for any required services including individual on-site water and sewage services and all associated approvals have been obtained;*
 - iv *the site is not within any area subject to natural hazards such as floodplains or erosion hazards and any permits required from a conservation authority have been obtained;*
 - v *sufficient on-site parking and amenity areas are provided;*
 - vi *no new vehicular access facility is required from the abutting public road; and,*
 - vii *there is no substantial alteration to the exterior appearance of the building as a detached or semi-detached dwelling.*
- (d) *The criteria of subsection (c) immediately above may be implemented through the use of such measures as Zoning By-law provisions, the application of design guidelines, and requirements for servicing approvals.*

ABUTTING MUNICIPALITIES

Mulmur Township

Section 3.3 of the Township of Mulmur Comprehensive Zoning By-law establishes zone regulations that permit additional single dwellings as well as accessory dwelling units.

The regulations governing accessory dwelling units include:

- a) Minimum lot area of 0.4 ha;
- b) Appropriate water and septic servicing; and,
- c) Attachment by a common ceiling, floor or wall having a minimum surface area of 12 m².

Amaranth Township

Comprehensive Zoning By-law 2-2009 (Consolidated December 2010) did not include regulations for secondary suites.

Clearview Township

Section 2.5.1 of the Clearview Township Zoning By-law included the following regulations for accessory apartments:

• ***Municipal Planning Services*** •

Chris D. Jones BES, MCIP, RPP
51 Churchill Drive
Barrie, Ontario
(705) 725-8133

- a) A minimum habitable area of 25m² for studio apartments or 32 m² for 1 bedroom apartments;
- b) Habitable space shall not exceed 111 m²;
- c) Separate sanitary facilities and kitchen facilities from the principle dwelling;
- d) Separate entry from the principle dwelling;
- e) Designed to be an integral part of the dwelling and not alter façade facing the street;
- f) Minimum 1 parking space;
- g) Not be located below the floor elevation of a flood plain;
- h) Adequate water and septic services;
- i) Compliant with all other regulations (i.e. fire, health, safety or occupancy).

Southgate Township

Township of Southgate Zoning By-law 19-2002 (Consolidated version February 2009) did not include regulations for secondary suites.

ANALYSIS

The policy direction from the Province, the County and the Township's official plan clearly suggests that secondary suites need to be addressed as an integral part of our future housing strategy. As a rural municipality with almost no diversity or choice in housing type, the importance of accommodating secondary suites as a measure to address affordability and to accommodate aging in place is heightened.

Currently the Township's Zoning By-law does not allow more than one dwelling on a lot and furthermore the definition of a "dwelling" permits only one kitchen. As a result, landowners seeking to establish secondary suites are currently required to obtain a special zoning approval through an application for a zoning by-law amendment and Council has approved several of these amendments over the last few years.

It is recommended that Council initiate an amendment process to the Comprehensive Zoning By-law to allow secondary suites in an existing dwelling unit subject to zone regulations. For the purpose of preliminary discussion on the development of zone regulations, proposed zone regulations for secondary suites are provided on the next page:

• Municipal Planning Services •

Chris D. Jones BES, MCIP, RPP
51 Churchill Drive
Barrie, Ontario
(705) 725-8133

Draft Regulations for Secondary Suites

Notwithstanding any other provisions of this By-law, one secondary dwelling unit is permitted in a dwelling provided:

- a) *the principle dwelling has a minimum gross floor area of 65 square metres;*
- b) *the maximum gross floor area of the secondary dwelling unit is 50 square metres (538 ft²) and the minimum gross floor area is 30 square metres (323 ft²);*
- c) *the principle dwelling unit and the secondary dwelling unit shall each have an independent means of access from the outside;*
- d) *The resultant two-unit dwelling is compliant with all other provisions of this By-law and the Ontario Building Code Act;*
- e) *the principle dwelling and secondary dwelling unit shall share one septic system which shall be confirmed to be in good working order;*
- f) *the secondary dwelling unit shall require one parking space and shall share the same driveway as the principle dwelling;*
- g) *no accessory use or home based business shall be permitted in conjunction with a secondary dwelling unit; and,*
- h) *within the R1 Zone the establishment of a secondary suite shall require the owner to enter into a site plan agreement.*

RECOMMENDED RESOLUTION

If Council is in agreement with the general direction of this report, the following resolution is suggested:

1. That Council gives direction to the CAO and Planner to coordinate the preparation of a draft zoning amendment to authorize as-of-right permission of and regulations for secondary suites in the Township and to schedule a public meeting in accordance with the requirements of the Planning Act.

Respectfully Submitted,



Chris Jones MCIP, RPP

• Municipal Planning Services •

Chris D. Jones BES, MCIP, RPP
51 Churchill Drive
Barrie, Ontario
(705) 725-8133

*Minutes for Shelburne Public Library Board Meeting
Tuesday, April 16, 2019*

Present: Geoff Dunlop Shane Hall James Hodder (by Skype)
Mikal Archer Gail Little Sharon Martin
Margaret Mercer Patricia Clark

Also Present: Rose Dotten, CEO/ Head Librarian

Regrets: Paul Barclay

The Chair, Geoff Dunlop, called the meeting to order at 7:00 P.M.

Motion 12-19 M. Archer, S. Martin

Be it resolved that we approve the Agenda for April 16, 2019, as amended.

Carried

Motion 13-19 S. Martin, M. Archer

Be it resolved that we approve the minutes of the board meeting dated March 19, 2018.

Carried

Financial Reports:

Motion 14-19 S. Hall, M. Mercer

Be it resolved that we approve the Accounts Payable Register for March, 2019 with invoices and payments in the amount of \$28,384.77.

Carried

CEO/ Head Librarian's Report:

- **Statistics**

We include circulation statistics for the month of March, 2019. You will see that our statistics were a little higher than February, 2018. There is a fluctuation month to month with little reason as to why. As discussed at the meeting, the statistics show about 17 people/day on the computers. The inventory statistics were recorded and shown, but not included in the statistics total; however, those inventory numbers record materials that were handled by staff.

Following a discussion at the previous meeting a report was presented about the various types of statistics that can be gathered, such as Google Analytics, Facebook, Twitter, and Instagram. Staff does use these statistics to adjust for various operational decisions but the raw data itself is somewhat meaningless without further context which is determined by day-to-day programming and operations.

B/D Comm # 1
JUN 06 2019

A Board member suggested we might do a separate report to be distributed to the various Councils outlining the activities and various committees in which the staff engages. At this time, the minutes which record these events are sent to each Municipality, reports are presented at the Board, and if a verbal report is to be presented at the Council meeting, the elected board member can share that information with their respective councils. There is also the weekly article in the Shelburne paper which outlines the events and programs.

- **Library Literary Events**

Our upcoming Library Literary Events are as follows:

- Traveler's Tales—Chile & Argentina, with Gord Gallaughier,
Tues., April 30/19, 7 pm.

- **Coffee, Conversation & Books**

The most recent Coffee, Conversation & Books, was on March 20/19, at Euphoria in Grand Valley, with Anthony Carnovale, as the guest author.

The other upcoming 2019 dates have been set and the upcoming events are:

Wed., April 17, 2019—Claire Smith, Brewed Awakenings

Wed., May 15, 2019—Debra Komar, at Jelly Craft Bakery

Wed, June 19, 2019—Natalie Merrit-Broderick, at Euphoria

- **EDC Shelburne Community Breakfast**

The CEO attended the EDC Shelburne Community breakfast and found it useful as an update on the local concerns and Strategic plans as the Town moves forward.

- **Authors in the Hills of Mulmur**

Rose also attended the Township of Mulmur Events committee as a Representative of the Authors in the Hills of Mulmur committee. She indicated some areas such as parking, cleaning and food service with which extra help would be greatly appreciated. The committee was very supportive and will help out once the date and timelines are established.

Correspondence:

- None

Business:

- **Capital Expenditure – Building Repairs**

Rose told the Board that she is still in the process of getting information and eventually quotes to have the Front Steps repaired. Once she has the various quotes, she will bring the information to the board.

- **Shelburne Seed Library**

Rose announced that the Shelburne Seed Library is now in place, in our Library. The Board members were show the location and the types of seeds that are being held in the Seed library, and the book that patrons will be used to record the seeds that they are going to be planting this year.

- In Camera session—if necessary
Not necessary

Motion 15-19 M. Mercer, S. Hall

That we now adjourn at 7:45 p.m., to meet again May 21, 2019, at 7 pm., or at call of the Chair.

Carried

Denise Holmes

From: Nancy Neale <neale@watsonecon.ca>
Sent: Wednesday, May 29, 2019 7:12 PM
To: Denise Holmes; 'Wendy Atkinson'
Subject: FW: Bill 108 Submission to the Province by Watson & Associates Economists Ltd.
Attachments: Letter to Province re Bill 108 May 29 2019.pdf

Good evening,

The attached is Watson & Associates Economists Ltd.'s submission to the Province, summarizing our perspectives with respect to Bill 108. We would be pleased to discuss this further with you, if so desired.

Please feel free to share our submission with your members of Council.

Disclaimer: This message is for the use of the intended recipient(s) only and may contain information that is privileged, proprietary, confidential, and/or exempt from disclosure under any relevant privacy legislation. If you are not the intended recipient or authorized agent thereof, you are hereby notified that any review, retransmission, dissemination, distribution, copying, conversion to hard copy, taking of action in reliance on or other use of this communication is strictly prohibited. If you are not the intended recipient and have received this message in error, please notify the sender by return e-mail and delete or destroy all copies of this message. Warning: Although Watson & Associates Economists Ltd. has taken reasonable precautions to ensure no viruses are present in this email, the company cannot accept responsibility for any loss or damage arising from the use of this email or attachments.

If you do not wish to receive future emails from Watson & Associates Economists Ltd. which update you on municipal matters, please reply to this message with the subject 'UNSUBSCRIBE'.

Watson & Associates Economists Ltd.

Plaza Three
101-2000 Argentia Rd.
Mississauga, Ontario
L5N 1V9

Office: 905-272-3600
Fax: 905-272-3602
www.watsonecon.ca



Total Control Panel

[Login](#)

To: dholmes@melanctontownship.ca
From: neale@watsonecon.ca

Message Score: 1
My Spam Blocking Level: High

High (60): Pass
Medium (75): Pass
Low (90): Pass

[Block](#) this sender
[Block](#) watsonecon.ca

This message was delivered because the content filter score did not exceed your filter level.

May 29, 2019

Mr. John Ballantine
Manager, Municipal Finance Policy Branch
Ministry of Municipal Affairs and Housing
13th Floor, 777 Bay Street
Toronto, Ontario
M5G 2E5

Dear Mr. Ballantine:

Re: Bill 108: Potential Changes to the Development Charges Act

On behalf of our many municipal clients, by way of this letter we are summarizing our perspectives on the changes to the *Development Charges Act* (D.C.A.) as proposed by Bill 108.

Watson & Associates Economists Ltd.

Watson & Associates Economists Ltd. is a firm of municipal economists, planners and accountants, which has been in operation since 1982. With a municipal client base of more than 250 Ontario municipalities and utility commissions, the firm is recognized as a leader in the municipal finance/local government field. The firm's Directors have participated extensively as expert witnesses on development charge (D.C.) and municipal finance matters at the Local Planning Appeal Tribunal (formerly known as the Ontario Municipal Board) for over 37 years.

Our background in D.C.s is unprecedented including:

- carrying out over one-half of the consulting work completed in Ontario in the D.C. field during the past decade; and
- providing submissions and participating in discussions with the Province when the D.C.A. was first introduced in 1989 and with each of the amendments undertaken in 1997 and 2015.

Changes to Eligible Services

The Bill proposes to remove "soft services" from the D.C.A. These services will be considered as part of a new "community benefits charge" (discussed below) imposed under the Planning Act. Eligible services that will remain under the D.C.A. include water, wastewater, stormwater, services related to a highway, policing, fire, transit and waste diversion.



As provided below (a detailed summary is provided in Appendix A), Province-wide this change would remove 20% of annual collections from the D.C.A.

Table 1 - Development Charge Collections - 2013 to 2017

Service Category	Total Collections 2013 to 2017	Annual Average Collections	Percentage of Total
Services Continued Within D.C.A.	\$ 8,069,285,661	\$ 1,613,857,132	80%
Services to be Moved to Community Benefits Charge	1,967,192,671	393,438,534	20%
Total	\$ 10,036,478,333	\$ 2,007,295,667	100%

Since it is unclear as to the potential ability to replace these revenues with the proposed community benefits charge, a number of concerns are raised:

- Many municipalities have constructed facilities for these various services, and the ability to recoup the annual debt charges is in question. This lost revenue may shift the burden directly onto existing taxpayers.
- A number of municipalities enter into agreements to have the developing landowner fund certain services (e.g. parkland development) and provide D.C. credits at the time of building permit issuance. It is unclear how a municipality is to honour these commitments given the new revenue structure.
- Many municipalities have projects for these services in progress. The lost funding may put these projects in jeopardy.
- Many municipalities have borrowed D.C. revenues from another D.C. service to fund these expenditures. Once again, it is unclear how to fund these balances.
- Municipalities have concerns with the potential of the Minister to limit the scope of eligible services for which community benefits charges could be imposed through regulation, particularly as this might relate to future funding plans based on this revenue source.

Waste Diversion

The Bill would remove the mandatory 10% deduction for this service.

This change will be helpful to municipalities in funding this service. Moreover, the ability to forecast the increase in needs over a period longer than 10 years will allow municipalities to better determine the long-term average increase in needs.



Payment in Installments Over Six Years

The Bill proposes that rental housing, non-profit housing and commercial/industrial/institutional developments pay their development charges in six equal annual payments commencing the earlier of the date of issuance of a building permit or occupancy. If payments are not made, interest may be charged (at a prescribed rate) and may be added to the property and collected as taxes.

As the proposed changes to the D.C.A. are to facilitate the Province's affordable housing agenda, it is unclear why these installment payments are to be provided to commercial, industrial and institutional developments. Table 2 presents the number of non-residential building permits issued annually by Ontario municipalities over the period 2012 to 2017. Based on the past six years, municipalities would be managing installment collections on almost half a million building permits.

Table 2 - Non-residential Building Permits Issued - 2012 to 2017

Service	2012	2013	2014	2015	2016	2017	Total
Permits Issued	67,795	75,182	76,189	79,070	86,158	82,640	467,034

Source: Financial Information Returns - 2012 to 2017

Based on the above:

- Administration of this process to undertake annual collections, follow up on delayed payments, and pursue defaulting properties would increase administrative staffing needs significantly. If an ability to recover these administrative costs is not provided, then this would be a direct impact on property taxes.
- It is unclear what security requirements the municipality may impose. As the building permit is most often taken out by the builder, there is a disconnect with the potential owner of the building. We would recommend that the D.C.A. provide the ability to either receive securities or be able to register the outstanding collections on title to the property.
- The delay in receiving the D.C. revenue will impact the D.C. cashflow. As most of these "hard services" must be provided in advance of development occurring, it will require increased debt and borrowing costs. Added interest costs will place upward pressure on the D.C. quantum.

When the D.C. Amount is Determined

The Bill proposes that the D.C. amount for developments proceeding by site plan approval or requiring a zoning by-law amendment, shall be determined based on the D.C. charge in effect on the day of the application for site plan approval or zoning by-law amendment. If the development is not proceeding via these planning approvals,



then the amount is determined the earlier of the date of issuance of a building permit or occupancy.

Based on the above:

- We perceive the potential for abuse with respect to the zoning change requirement. A minor change in a zoning would activate this section of the D.C.A. and lock-in the rates. This would give rise to enhancing the land value of the property as it has potentially lower D.C. payments.
- D.C.s tend to increase in subsequent five-year reviews, because the underlying D.C.A. index does not accurately reflect the actual costs incurred by municipalities. Locking-in the D.C. rates well in advance of the building permit issuance would produce a shortfall in D.C. revenue, as the chargeable rates will not reflect the current rate (and therefore current costs) as of the time the development proceeds to be built. If municipalities are being required to maintain these charges, then the D.C.A. should provide for adjustment to reflect changes in actual costs, allow for ease of amendment between review periods, and index charges based on actual cost experience.
- There should be a time limit established in the D.C.A. as to how long the development takes to move from site plan application, or zoning application, to the issuance of a building permit. There is no financial incentive for the development to move quickly to building permit if this is not provided. Although the D.C.A. indicates that the Minister may regulate this, if no regulation is provided then the rates would be set in perpetuity.

Second Dwelling Units in New Residential Developments or Ancillary to an Existing Dwelling Unit are to be Exempt from Paying Development Charges

We perceive that imposing an immediate exemption for a second unit in a new home will cause considerable problems for existing agreements with developers. Potential impacts could include:

- For existing agreements and in certain circumstances, the developer may not recover the full amount of the agreed-to funding.
- Alternatively, the municipality may have to recognize the potential funding loss. The municipality then must generate the funding even though these expenditures were not planned. This may cause direct impacts on debt levels, tax/use rates or delays in future funding given the added net costs to build the infrastructure.
- The potential arises for the conditions within these agreements to now be challenged in court in light of the provincial regulation changes, giving rise to considerable legal expense, delays in development (given the uncertainty of the outcome) and loss of confidence in negotiating future agreements.



- Note also that, with respect to allocation of capacity for water and wastewater servicing, there may be further impacts given Environmental Assessment approvals for targeted development levels.
- Increasing the number of statutory exemptions also results in a revenue loss for municipalities that have to be funded from non-D.C. funding sources, thus increasing the obligation on property taxes.

Soft Services to be Included in a New Community Benefits Charge Under the Planning Act

It is proposed that a municipality may, by by-law, impose community benefits charges against land to pay for the capital costs of facilities, services and matters required because of development or redevelopment in the area to which the by-law applies. These services may not include those authorized by the D.C.A. Various provisions are proposed as follows:

- *Before passing a community benefits charge by-law, the municipality shall prepare a community benefits charge strategy that, (a) identifies the facilities, services and matters that will be funded with community benefits charges; and (b) complies with any prescribed requirements.*
- *Land for parkland purposes will be included in this charge.*
- *The amount of a community benefits charge payable shall not exceed an amount equal to the prescribed percentage of the value of the land as of the valuation date.*
- *The valuation date is the day before building permit issuance.*
- *Valuations will be based on the appraised value of land. Various requirements are set out in this regard.*
- *All money received by the municipality under a community benefits charge by-law shall be paid into a special account.*
- *In each calendar year, a municipality shall spend or allocate at least 60 per cent of the monies that are in the special account at the beginning of the year.*
- *Requirements for annual reporting shall be prescribed.*
- *Transitional provisions are set out regarding the D.C. reserve funds and D.C. credits.*

The proposed changes are limited, in that the details are left to be defined by Regulation. As such:

- More information is needed, as there are several key items to be included as part of the regulations; i.e. what items are to be included in community benefits charge strategy and what percentage of the "value of land" is to be eligible for collection.
- Depending on what is to be included in the community benefits charge strategy, this may be undertaken at a similar time as the D.C. background study. As



noted, however, it is unclear as to the prescribed items to be included along with the process required to adopt the strategy and the by-law.

- The potential for future parkland is minimized by including it as part of the charge along with all other "soft services."
- Concern is raised regarding what prescribed percentage of the land value will be allocated for the charge. If the same percentage is provided for all of Ontario, then a single family lot in Toronto valued at \$2 million will yield 20 times the revenue of a \$100,000 lot in eastern Ontario. Given that building costs for the same facilities may only vary by, say, 15%, the community benefits charge will yield nominal funds to pay for required services for most of Ontario. As such, if prescribed rates are imposed, these should recognize regional, in not area-municipal, distinctions in land values.
- It is unclear how the community benefits charge will be implemented in a two-tier municipal system. Given that both the upper and lower tiers will have needs, there is no guidance on how the percentage of the land value will be allocated or how the process for allocating this would occur. Obviously, land values will vary significantly in urban versus semi-urban communities (e.g. in York Region, land value in Markham is significantly higher than in Georgina), so that the upper tier needs may only take, say, 30% of the allotted value in the urban areas but 75% to 90% of the allotted semi-urban or rural values.
- Given the need for appraisals and the ability of the applicant to challenge the appraisal, a charging system based on land values will be extremely cumbersome and expensive. It is unclear how appraisal costs are recovered and the appraisals may become significant costs on each individual property.

By-laws That Expire After May 2, 2019

The Bill provides in subsection 9.1 (1) that a development charge by-law expiring on or after May 2, 2019 and before the prescribed date shall remain in force as it relates to the soft services being moved to community benefits charges.

Confusion is produced by this section of the Bill. There are many municipal D.C. by-laws (over 70) currently set to expire between May and August of this year. Until the Bill is passed into law, these D.C. by-laws will need to be replaced by new ones. This section of the Bill should be amended to reflect that the new D.C. rates in effect at the time of the new legislation coming into force will continue so as to not present confusion over rates as of May 2, 2019 versus rates passed under these new D.C. by-laws.

Conclusions/Observations

In late 2018/early 2019, the Province invited many sectors to participate in the Province's Housing Supply Action Plan. This process included specialized Development Charges and Housing Affordability Technical Consultations undertaken to provide input to this Action Plan. From those discussion sessions undertaken with members of the development/building community, it was acknowledged that there are



challenges for the development/building community to address the housing needs for certain sectors of the housing market. Rental housing is one example of an area where the low profit margins and high risks may limit participation by developer/builders; however, there clearly does not appear to be a Province-wide concern with D.C. rates that would warrant a wholesale reduction/elimination of D.C.s for any particular service. Arising from those discussions it was expected that these matters would be the focus of the legislated changes; however, Bill 108 has varied significantly from that target:

- The Bill makes wholesale changes to the D.C.A. which will restrict revenues collected from all forms (and all prices) of housing. Hence, the target is no longer rental or affordable housing focused. Where municipalities have been developing D.C. policies and programs to address affordable housing needs directly, the loss of D.C. funding will make these programs unaffordable due to the overall revenue lost.
- The Bill has introduced changes to collections and locking in rates, which directly benefit commercial, industrial and institutional developments, that were not part of the Province's Housing Supply Action Plan. It is unclear why this has been introduced. The six-payment plan for this sector is expected to be expensive and cumbersome to administer.
- Many transitional items have not been addressed and it is unclear whether the developing land owner is responsible for potential revenue losses or whether that will be the responsibility of the municipality. These matters need to be addressed, otherwise time and money will be spent clarifying these matters in the courts.
- The Regulations to define the new community benefits charges have not been circulated with the Bill; hence, the magnitude of the impact cannot be calculated. It is anticipated, however, that a significant amount of revenue will be lost along with additional lands for park purposes. This either places a direct burden onto taxpayers or will reduce service levels significantly for the future.

Yours very truly,

WATSON & ASSOCIATES ECONOMISTS LTD.

Gary D. Scanlan, B.A., PLE
Director

Andrew Grunda, MBA, CPA, CMA
Principal



Appendix A

Development Charge Collections 2013 to 2017



Appendix A: Development Charge Collections 2013 to 2017

Development Charge Collections - 2013 to 2017							
Service	2013	2014	2015	2016	2017	Total	Average Annual
Services Continued Within D.C.A.							
Development Studies	\$ 6,785,229	\$ 7,539,525	\$ 9,634,244	\$ 9,536,538	\$ 11,607,836	\$ 45,103,372	\$ 9,020,674
Fire Protection	19,100,753	23,624,512	24,765,253	27,313,942	26,978,473	121,782,933	24,356,587
Police Protection	16,473,155	18,511,592	20,652,998	18,378,613	20,548,089	94,564,447	18,912,889
Roads and Structures	459,358,776	612,034,803	690,333,195	779,050,973	719,779,061	3,260,556,808	652,111,362
Transit	76,809,022	132,348,600	130,908,057	132,489,696	136,970,102	609,525,477	121,905,095
Wastewater	226,276,592	326,853,930	366,627,394	442,003,774	377,008,100	1,738,769,790	347,753,958
Stormwater	35,407,598	37,192,646	36,127,040	52,679,456	53,577,620	214,984,360	42,996,872
Water	249,052,732	324,843,966	373,922,202	474,822,033	513,942,477	1,936,583,410	387,316,682
GO Transit	7,594,651	9,005,572	10,515,931	9,837,550	10,461,361	47,415,065	9,483,013
D.C.A. Continued Services	\$ 1,096,858,508	\$ 1,491,955,146	\$ 1,663,486,314	\$ 1,946,112,574	\$ 1,870,873,119	\$ 8,069,285,661	\$ 1,613,857,132
Services to Be Included Within New Section 37 Community Benefits Charge							
Emergency Medical Services	\$ 3,112,736	\$ 4,765,936	\$ 5,128,696	\$ 4,840,840	\$ 5,773,536	\$ 23,621,744	\$ 4,724,349
Homes for the Aged	3,073,247	2,939,550	3,743,039	3,595,331	4,297,427	17,648,594	3,529,719
Daycare	2,499,810	3,301,019	3,088,376	1,760,689	2,473,840	13,123,734	2,624,747
Housing	17,947,287	18,658,790	19,786,738	16,116,747	21,684,247	94,193,609	18,838,762
Parkland Development	64,269,835	88,966,081	84,900,635	73,762,908	87,751,688	399,651,147	79,930,229
Library	28,579,595	33,673,639	32,963,569	33,161,869	34,690,844	163,069,516	32,613,903
Recreation	113,885,296	139,822,233	162,878,471	165,794,581	160,313,825	742,694,406	148,538,881
General Government	12,050,045	12,270,754	12,829,713	21,443,520	8,654,142	67,248,174	13,449,635
Parking	1,906,154	3,594,036	4,821,705	3,986,887	3,947,438	18,256,220	3,651,244
Animal Control	18,224	16,511	44,952	23,839	15,205	118,731	23,746
Municipal Cemeteries	38,942	69,614	55,007	170,736	108,145	442,444	88,489
Other	100,284,812	88,219,453	84,354,637	82,629,254	71,435,996	427,124,152	85,424,830
Services to be Moved to Community Benefits Charge	\$ 347,665,983	\$ 396,297,616	\$ 414,595,538	\$ 407,487,201	\$ 401,146,333	\$ 1,967,192,671	\$ 393,438,534
Total	\$ 1,444,524,491	\$ 1,888,252,762	\$ 2,078,081,852	\$ 2,353,599,776	\$ 2,272,019,452	\$10,036,478,333	\$ 2,007,295,667

Source: Financial Information Returns - 2013 to 2017

Ottawa

Room 711, Justice Building
Ottawa, Ontario K1A 0A6
Tel.: 613-995-7813
Fax.: 613-992-9789
Email: david.tilson@parl.gc.ca



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

RECEIVED
MAY 29 2019

Orangeville

Unit 2, 229 Broadway
Orangeville, Ontario, L9W 1K4
Tel: 519-941-1832
Fax: 519-941-8660
Toll-free: 1-866-941-1832
Email: david.tilson.c1@parl.gc.ca

OTTAWA
May 22, 2019

David Tilson
Member of Parliament
Dufferin — Caledon

Bolton

Royal Courtyards
Upper Level, Unit #E2
18 King Street East
Bolton, Ontario, L7E 1E8
Tel: 905-857-6080
Fax: 905-857-5570
Email: david.tilson.c1a@parl.gc.ca

Mayor Darren White & Members of Council
Township of Melancthon
157101 Highway 10
Melancthon, ON L9V 2E6

Dear Mayor White & Members of Council,

I am writing to inform you of the upcoming deadline for the latest window to apply for the New Horizons for Seniors Program. Community-based projects under the New Horizons for Seniors Program that enable seniors to share their knowledge, skills and experiences with others and help communities increase their capacity to address local issues are eligible to receive up to \$25,000 per year, per organization.

Projects must address one or more of the program's five objectives:

- promoting volunteerism among seniors and other generations;
- engaging seniors in the community through the mentoring of others;
- expanding awareness of elder abuse, including financial abuse;
- supporting the social participation and inclusion of seniors; and
- providing capital assistance for new and existing community projects and/or programs for seniors.

In addition, the program is focusing on three national priorities:

- preventing elder abuse and fraud, including measures to reduce crimes and harms against seniors;
- supporting healthy aging in the community, addressing dementia, including community supports and intergenerational housing; and
- counteracting ageism in the workplace to promote labour market retention of seniors

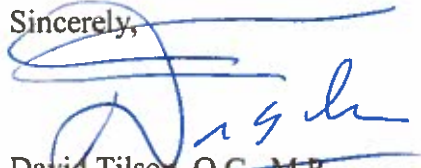
The Program is currently accepting applications. However, the deadline to apply is **June 21, 2019** (postmarked).

.../2

- 2 -

I would encourage you to avail yourself of this opportunity. I have included further information for your reference. All information required to apply can be found online at <https://www.canada.ca/en/employment-social-development/programs/new-horizons-seniors.html>.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Tilson', with a large, sweeping flourish above it.

David Tilson, Q.C., M.P.
Dufferin-Caledon

Denise Holmes

From: Karisa Downey <kdowney@dufferincounty.ca>
Sent: Monday, May 13, 2019 2:51 PM
To: Susan Stone; Jessica Kennedy; Christine Gervais; Meghan Townsend; mkluge@townofgrandvalley.ca; Denise Holmes; chris_mplanningservices@rogers.com; Mark Early; david.trotman@townofmono.com; Tracey Atkinson; Jeanette McFarlane; Ruth Phillips; bward@orangeville.ca; Carol Maitland; swever@gspgroup.ca
Subject: County Ec Dev Update
Attachments: CC 2019-05-09 Dufferin County Agricultural Advisory Group.pdf; CC 2019-05-09 Dufferin County RED Grant.pdf; CC 2019-05-09 Dufferin County Economic Development Fund.pdf; CC 2019-05-09 Dufferin County Economic Development Branding.pdf; DD-InDufferin-Branding-R1.pdf

Hi all

I am writing to follow up on some new projects taking place at the County.

Last week at County Council, a series of Economic Development Reports were presented. Darrell and I also attended DMOA last Friday to inform municipalities about the programs coming to County Economic Development, but I wanted to send an email out to all to ensure everyone was aware of the new initiatives.

- 1) In late summer 2018, we applied for a Rural Economic Development (RED) Grant from OMAFRA. We applied for matching funds of \$32,500 to hire a Business Retention and Expansion (BR+E) Coordinator to facilitate an Agriculture and Food BR+E from June 2019- March 2020. We were happy to announce that our application was approved and we will be hiring for the new position as soon as we receive the Agreement from the Province. This individual will be meeting with business owners in the Agriculture and Food Sector to gather data on the current business climate in Dufferin as it pertains to Agriculture and Food. Once that is complete, the data will be analyzed and the BR+E Coordinator will create an action plan to map out how positive change can be made to enhance Dufferin's business climate.
- 2) In coordination we will be starting an Agriculture Advisory Group. Councillor Guy Gardhouse has kindly put his name forward as the Council representative for this group. I have attached the Council Report and Terms of Reference for the Group to this email. Should you know of anyone who would be a good fit for this Group, please pass their information forward to us.
- 3) Come September, we will be launching our Joint Economic Development Committee. This group will be an opportunity for members of all municipalities to come together twice per year to discuss matters pertaining to economic development, share ideas and learn about new initiatives taking place in the world of economic development. A sub-committee will be created to play the role of granting committee, as listed in #4 below.
- 4) The County has approved an Economic Development Fund that will provide funding to municipalities who wish to work on economic development projects. Applications are due by November 1, 2019 and successful applicants will be notified in January 2020. Municipalities are encouraged to consult and work with County staff to complete their funding applications. Please see the Report to Council along with the Funding Guidelines attached.
- 5) We have officially launched our "InDufferin" economic development branding and will be pushing it out via our marketing initiatives in the near future. Please see documents showcasing the new branding attached.

Should you have any questions on any of the initiatives listed above, please do not hesitate to get in touch.

Thank you,

Karisa Downey | Economic Development Officer

County of Dufferin | 519.941.2816 x2508 | kdowney@dufferincounty.ca | 55 Zina Street, Orangeville, ON L9W 1E5

Join in Dufferin - Share your stories. Connect with your community. Have your say on new projects. Click here to **Sign Up and Speak Up!**

DISCLAIMER: This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. If you have received this email in error please notify the sender. Please note that any views or opinions presented in this email are solely those of the author and do not necessarily represent those of the County of Dufferin. Finally, the recipient should check this email and any attachments for the presence of viruses. The County of Dufferin accepts no liability for any damage caused by any virus transmitted by this email. The Corporation of the County of Dufferin, 55 Zina Street, Orangeville, Ontario. www.dufferincounty.ca

Total Control Panel

[Login](#)

To: dholmes@melancthontownship.ca [Remove this sender from my allow list](#)

From: kdowney@dufferincounty.ca

You received this message because the sender is on your allow list.



REPORT TO COUNCIL

To: Warden White and Members of County Council

From: Darrell Keenie, Director
Planning, Economic Development and Culture

Date: May 9, 2019

Subject: Rural Economic Development (RED) Grant

In Support of Strategic Plan Priorities and Objectives:

Economic Vitality: 1.1 Foster a regional approach to economic development.

Service Excellence: 4.3 Enhance value for money.

Purpose

The purpose of this report is to inform County Council of the recent approval received under OMAFRA's Rural Economic Development (RED) grant program.

Background & Discussion

In August 2018, County Economic Development staff submitted an application for Rural Economic Development funding, which has now received approval from the Ontario Ministry of Agriculture and Rural Affairs (OMAFRA). That approval is for \$32,500 (the total amount requested) toward the hire of contract employee to complete an agriculture-related Business Retention and Expansion (BR&E) study. The contract term is from June 1, 2019 to March 31, 2020.

The BR&E study will gather insight and data on the current business climate in the local agricultural sector. The study's primary areas of focus will include: animal production and aquaculture; food manufacturing; food services and drinking places; farm, lawns and garden machinery and equipment merchant wholesales; food, beverage and tobacco merchant wholesalers; agricultural supplies merchant wholesales; and food and beverage stores.

The contract staff person (BR&E Co-ordinator) will be responsible for working with the new Dufferin County Agricultural Advisory Committee and will conduct business visits in the local food and agriculture sector, collect and analyse data, report on findings and propose an action plan. The action plan will identify achievable and measurable initiatives to guide and support agriculture and food in Dufferin.

Local Municipal Impact

Local municipalities will be provided with full access to the findings and outputs of this project, and will be able to use that information to launch their own local agriculture-based economic development initiatives.

Financial, Staffing, Legal, or IT Considerations

OMAFRA has approved the County's request for \$32,500 in matching funds to retain the services of a qualified contract employee to complete the Agriculture 'Business Retention and Expansion' project. The County's portion of this project, or \$32,500, is recommended to come from the Rate Stabilization Reserve.

Strategic Direction and County of Dufferin Principles

Fulfilling the County's role in facilitating community-based economic development initiatives is in line with the corporate strategic directions 1.1.2. Work with partners to develop sustainable economic development plan/strategy and 4.3.2 Explore alternative sources of funding. Using a RED grant to complete economic development work adheres to the strategic principles:

1. **We Manage Change** – by proactively seeking input directly from the local agricultural industry shifts in conditions;
2. **We Deliver Quality Service** – by undertaking a Business Retention and Expansion project to reflect the input and needs of the agricultural industry in Dufferin;
3. **We Communicate** – by sharing findings and statistics with project participants, local municipalities, and the public;
4. **We Make Good Decisions** – by fostering an environment of collaboration that contributes to informed decisions that reflect the needs of the agricultural community and industry in Dufferin County.

Recommendation

THAT the report of the Director of Planning, Economic Development and Culture, dated May 9, 2019, regarding the Rural Economic Development Grant be received;

AND THAT County Council approve the required matching funds of \$32,500 to come from the County's Rate Stabilization Reserve;

AND THAT the necessary by-law be enacted.

Respectfully Submitted By:

Darrell Keenie

Director of Planning, Economic Development and Culture



REPORT TO COUNCIL

To: Warden White and Members of County Council
From: Darrell Keenie, Director
Planning, Economic Development and Culture
Date: May 9, 2019
Subject: Dufferin County Agricultural Advisory Group

In Support of Strategic Plan Priorities and Objectives:

Economic Vitality: 1,3 Promote Conservation and Environmental Sustainability.
Communication and Connections: 2.1 Connect with residents

Purpose

The purpose of this report is to inform Council of the establishment of a new Dufferin County Agricultural Advisory Group.

Background & Discussion

Dufferin County's Economic Development Strategic Plan outlines agriculture as one of Dufferin County's key sectors with over 690 individual farms and 156,593 acres in land being utilized for farming (Statistics Canada, 2016). Farm cash receipts in Dufferin County totalling \$113.5 million were reported for 2016, along with 1,085 jobs related to crop or animal production (Statistics Canada, 2016).

Due to the large impact that the agricultural industry has in our community, the Dufferin County Economic Development Strategic Plan notes the importance of creating a connection with our agriculture community, and specifically the need to "design and pursue a County agriculture and rural affairs economic development program" (Section D.1.3). As an important first step, the establishment of an Agricultural Advisory Group will allow for direct consultation and input on County initiatives, policies and decisions in this area of economic development, including:

- New Provincial and County policy proposals
- Agriculture business attraction and retention strategies
- Promotion and education of agriculture and related business and industry
- Promote normal farm practices and the right to farm
- Protect the County's prime agricultural areas from fragmentation, development and land uses unrelated to agriculture.

Membership, Administration and Communications:

Proposed terms of reference for the Dufferin County Agricultural Advisory Group are attached to this report, which include details of group composition and activities. It is recommended that the Advisory Group include representation from a broad cross section of the local agricultural community and industry, and that meetings be held biannually, supported by online communications and public information about the Group and its activities.

Local Municipal Impact

None at this time.

Financial, Staffing, Legal, or IT Considerations

Expenses relating to the activities of Agricultural Advisory Group are to be allocated to the approved County budget for Economic Development.

Meetings and activities of the Advisory Group will involve County Economic Development and Planning staff to provide support and information.

Strategic Direction and County of Dufferin Principles

Fulfilling the County's role in facilitating consultation with the agriculture sector is in line with the corporate strategic directions 1.3.5 Support conservation of farmland and agricultural opportunities and 2.1.3 Encourage feedback and comments in a variety of innovative forums. It also adheres to the strategic principles:

1. **We Manage Change** – by consulting with our agriculture community on projects and proposed changes to policy;
2. **We Deliver Quality Service** – by taking into consideration the impact that policy implementation will have on our key sectors, and taking their concerns into consideration;
3. **We Communicate** – by meeting on a regular basis and discussing current economic development and planning matters that may pertain to the agriculture community;
4. **We Make Good Decisions** - by engaging the parties who will be impacted the most in our decision making.

Recommendation

THAT the report of the Director of Planning, Economic Development and Culture, dated May 9, 2019, regarding Agriculture Advisory Group be received;

AND THAT the Terms of Reference for the Dufferin County Agricultural Advisory Group be approved;

AND THAT [name of County Councillor] be appointed to Chair the Agricultural Advisory Group for the current term of Council.

Respectfully Submitted By:

**Darrell Keenie
Director of Planning, Economic Development and Culture**

**Attachments:
Draft Dufferin County Agricultural Advisory Group Terms of Reference**



Dufferin County Agricultural Advisory Group Terms of Reference

1. Guiding Principles:

The Dufferin County Agricultural Advisory Group (DCAAG) co-ordinates opportunities for communication between organizations providing an agriculture function. The Agriculture Advisory Group acts as the voice of the agricultural community at the Dufferin County table. The Agricultural Advisory Group will have the opportunity to provide comments from an agricultural lens on new economic development initiatives, policies or existing issues that may impact and benefit the agricultural industry in Dufferin County. In one of the fastest growing areas in Ontario, Dufferin County strives to ensure that the agricultural community and industry continues to be supported and to flourish amidst rapid population growth.

2. Purpose:

The purpose of DCAAC is to provide comment and recommendations to County Council on ongoing matters associated with the local agricultural sector and community, and specifically the County's economic development and planning initiatives relating to agriculture. DCAAC's focus on areas of planning and economic development include:

- New Provincial and County policy proposals
- Agriculture business attraction and retention strategies
- Promotion and education of agriculture and related business and industry
- Promote normal farm practices and the right to farm
- Protect the County's prime agricultural areas from fragmentation, development and land uses unrelated to agriculture.

3. Activities/Strategies:

DCAAC will provide input on:

- Initiatives to attract and retain agricultural businesses in Dufferin County
- Initiatives to promote existing agricultural industry and businesses in the community, and those that stimulate a positive climate for growth
- Initiatives to promote awareness of DCAAC and its activities
- Community growth and land use planning related discussions, specifically as they relate to agricultural lands, uses and activities
- The identification and promotion of a range of agricultural-related uses and on-farm diversified use

4. **Rules of conduct/Term of Group:** The County's Procedural By-law shall apply and guide proceedings of the Group. The term of the Group will run concurrent with the term of Dufferin County Council or until successor members are appointed.



5. **Chair of Group:** The Chair of DCAAC will be a member of Dufferin County Council, appointed by County Council.
6. **Term of the Chair:** The term of the Chair will run concurrent with the term of County Council, until a new Group membership is appointed.
7. **Appointment of a Vice-Chair:** A Vice-Chair will be appointed at the first meeting of DCAAC. The Vice-Chair will assume the duties of the Chair when the Chair is not available.
8. **Frequency of Meetings:** Meetings of DCAAC will be held bi-annually, and at the call of the Chair as required. Email communications will be used in between meetings as necessary.
9. **Composition of Group:**

Number of Voting Members	Representing
2	Commercial livestock producers (eg. dairy, hog, beef, poultry, etc.)
2	Grain grower (eg. wheat, soy beans, corn)
2	Ag business supplier (eg. grain dryer, agronomist, equipment)
1	Farm gate / market sales (eg. garden vegetables, fruit, flowers, etc)
1	Commercial fruit / vegetable farmer (potatoes, spinach, etc.)
1	Agri-tourism business owner / operator (eg. Tours, farm store, bakery, etc.)
1	Value added processor (eg. cheese, oil ,cider, ice cream, meat, preserves etc)
1	Specialty crop grower (eg. maple, greenhouse, nursery)
1	Young farmer (Under the age of 30)
1	Member of County Council
13	Total

10. **Quorum:** A quorum of the Group shall be the majority of members.

11. **Group Administration:** The Group may establish sub-groups as required. Any municipality with an economic development committee is entitled to appoint a member to this Group in an ex-officio capacity. The County's Economic Development staff will provide administrative and related support where necessary.



REPORT TO COUNCIL

To: Warden White and Members of County Council

From: Darrell Keenie, Director
Planning, Economic Development and Culture

Date: May 9, 2019

Subject: Economic Development Branding

In Support of Strategic Plan Priorities and Objectives:

Connect with residents. 2.1. Promote and market County and community programs and services.

Purpose

The purpose of this report is to inform County Council of new branding for the County's economic development function.

Background & Discussion

The County's approved Economic Development Strategy recommends the development of Dufferin County Economic Development Branding (D.6.1) to give a face to the economic development function at the County.

In the summer of 2018, County staff oversaw the formation of a Branding Committee consisting of representatives from County Council, local municipalities and economic development committees, our regional workforce planning committee, and our local agricultural and tourism industries. The purpose of the Branding Committee was to provide input on how to ultimately market and promote the County's economic development function. Committee members were interviewed as a group and individually to identify the key elements of a brand framework. As an example, members were asked for their impressions about what makes Dufferin unique from both a community and economic perspective.

This search for what is at the heart of Dufferin County's strength and uniqueness was fruitful, with common themes emerging to form the basis of a branding framework to follow. Staff then worked closely with a local consultant, Allograph, to develop options for branding the County's Economic Development function. (Allograph are the Caledon-based firm recently engaged to develop the design of new County gateway signage.)

In working with the consultant, staff have established a branding concept that is believed to work for existing businesses in Dufferin, as well as to attract those looking to Dufferin as a viable place of residence, employment and business opportunity. The new economic development branding will be utilized on all materials issued from the economic development office, and will be the face of Dufferin as it pertains to economic development. The branding concept will be presented to Council members and the public at the May 2019 County Council meeting.

Local Municipal Impact

None at this time.

Financial, Staffing, Legal, or IT Considerations

None at this time.

Strategic Direction and County of Dufferin Principles

Fulfilling the County's role in economic development and promoting local business development opportunities is in line with the corporate strategic directions and principles:

1. **We Manage Change** – by proactively promoting local economic development opportunities that are appropriate and sustainable;
2. **We Deliver Quality Service** – by developing a high quality brand concept for the County's economic development function that reflects community strengths;
3. **We Communicate** – by implementing a new economic develop brand for the County and community, and working on a number of fronts to promote its existence;
4. **We Make Good Decisions** – by collaborating with elected officials, local municipalities and members of the local business community to develop a sustainable brand for economic development in Dufferin County.

Recommendation

THAT the report of the Director of Planning, Economic Development and Culture, dated May 9, 2019, regarding the Economic Development Branding be received.

Respectfully Submitted By:

Darrell Keenie
Director of Planning, Economic Development and Culture

Client:
Dufferin County

Project:
In Dufferin Branding

Description:
Logo Design
Base Logo / Word Mark

File Date:
April 18, 2019

Revision:
1) colour adjustment to
base logo motif / adjustment
of lettering placement

Note:
This concept is for
discussion purposes only.
Not for reproduction
or fabrication.

 **ALLOGRAPH**
www.allograph.ca

This document is the property of Allograph Inc. and is not to be reproduced, stored in a retrieval system, or transmitted in any form or by any means, electronic, mechanical, photocopying, recording, or by any information storage and retrieval system, without the prior written permission of Allograph Inc.

page: 1 of 7

Branding: Logo Design



Base Logo / Word Mark

Intent:

- to create welcoming and identifiable brand that will represent and promote Dufferin County's diverse economic development initiatives
- brand identity should tie into existing Dufferin County branding

Key Values:

- expandable, bold, friendly, clean, contemporary, diverse,

Descriptors:

Informative / destination / place / bold / visit / explore / location / geography / welcoming / versatile / geometric / clean

Font:

The font "Segoe" is characterized by excellent legibility both in print, web and signage. A well-finished geometric design with optimized kerning and minor modifications create an identifiable word mark or brand.

Client:
Dufferin County

Project:
In Dufferin Branding

Description:
Logo Variations
Brand Offerings

File Date:
April 18, 2019

Revision:
1) colour adjustment to
base logo motif / adjustment
of offering placement

Note:
This concept is for
discussion purposes only.
Not for reproduction
or fabrication.

Logo Variations
Brand Offerings

explore
 **inDufferin**

 **ALLOGRAPH**
DESIGN & BRAND STRATEGY
1000 SHEPPARD AVENUE EAST, SUITE 100
SCARBOROUGH, ONTARIO M1S 1T5
416-291-1111 | www.allograph.ca

Client:
Dufferin County

Project:
In Dufferin Branding

Description:
Design Variations for
Brand Offerings
(continued)

File Date:
April 18, 2019

Revision:
D colour adjustment to
base logo motif / adjustment
of offering placement

Note:
This concept is for
discussion purposes only.
Not for reproduction
or fabrication.

Design Variations for
Brand Offerings categories (continued)

discover
 **inDufferin**

shop
 **inDufferin**

dine
 **inDufferin**

grow
 **inDufferin**

 **ALLOGRAPH**
www.allograph.com

Allograph Inc. is a registered trademark of Allograph Inc.
All rights reserved. No part of this publication may be reproduced
without prior written permission from Allograph Inc.

Design Applications Web / Mobile App

Client:
Dufferin County

Project:
In Dufferin Branding

Description:
Design Applications
Web / Mobile App

File Date:
April 18, 2019

Revision:
1) colour adjustment to
base logo motif / adjustment
of offering placement

Note:
This concept is for
discussion purposes only.
Not for reproduction
or fabrication.



ALLOGRAPH
GRAPHIC DESIGN & MARKETING
1000 Highway 10 West, Suite 100, Mississauga, ON L4V 1P9
Tel: (905) 876-1111 | Fax: (905) 876-1112
Email: info@allograph.ca | Website: www.allograph.ca

Client:
Dufferin County

Project:
In Dufferin Branding

Description:
Logo Design
Design 1,
Applications:
Web / Print

File Date:
April 18, 2019

Revision:
1) colour adjustment to
base logo model / adjustment
of offering placement

Note:
This concept is for
discussion purposes only.
Not for reproduction
or fabrication.

Design Applications
Web / Print



Client:
Dufferin County

Project:
In Dufferin Branding

Description:
Branding Design

File Date:
April 18, 2019

Revision:
1) colour adjustment to
base logo motif / adjustment
of offering placement

Note:
This concept is for
discussion purposes only.
Not for reproduction
or fabrication.

Design Applications Applications Web / Print (continued)



Applications:
Promotional Items

Client:
Dufferin County

Project:
In Dufferin Branding

Description:
Applications:
Promotional Items

File Date:
April 18, 2019

Revision: _

Note:
This concept is for
discussion purposes only.
Not for reproduction
or fabrication.



ALLOGRAPH
www.allograph.com

All rights reserved. All other marks and/or logos are the property of their respective owners. No part of this document may be reproduced without prior written permission from Allograph.



REPORT TO COUNCIL

To: Warden Darren White and Members of County Council

From: Darrell Keenie, Director
Planning, Economic Development and Culture

Date: May 9, 2019

Subject: Dufferin County Economic Development Fund

In Support of Strategic Plan Priorities and Objectives:

Economic Vitality: 1.1 Foster a regional approach to economic development

Good Governance 3.1 Promote rural/urban cohesiveness.

Purpose

The purpose of this report is to provide information on the new Dufferin County Economic Development Fund (ED Fund).

Background & Discussion

The establishment of a County Economic Development Fund is an initiative identified in the County's approved Economic Development Strategic Plan (Section D.1.4), which states that the purpose of the fund is to "build capacity and assist in realizing common objectives" throughout the County. By way of example, Wellington County has established a similar fund, providing local municipalities with financial assistance for economic development projects that benefit the local community while supporting the goals and objectives of the County-level Economic Development Strategic Plan.

Under a new Dufferin County ED Fund, the approval of projects will take place annually based on applications received, and in accordance with ED Fund guidelines. (See attached draft Guidelines.) The function of the ED Fund will not only involve the granting of funds for approved projects, but also the provision of assistance and guidance during project planning and implementation upon request. The County recognizes that only two of the local municipalities in Dufferin have staff dedicated to economic development, and that assistance from County economic development staff on a local project may be beneficial.

In order to facilitate the review of applications for funding under the ED Fund, and recommendations for projects to be approved, it is suggested that the County convene an annual meeting of existing local economic development committees and representatives to oversee the granting process (as well as to discuss economic

development items of mutual interest). This approach is favoured over creating a separate economic development committee at the County-level. A subcommittee of this joint meeting of local economic development representatives would be appointed and tasked with the review of applications to the ED Fund, and providing a recommendation to County Council for approval.

Local Municipal Impact

The Dufferin County Economic Development Fund is being created to financially support economic development initiatives within the local municipalities. It is anticipated the County ED Fund will create interest in and support for local initiatives that benefit the broader goals and objectives of Dufferin County's Economic Development Strategy.

Financial, Staffing, Legal, or IT Considerations

The approved 2019 County Budget includes an amount of \$40,000 dedicated to the new Dufferin County ED Fund.

Strategic Direction and County of Dufferin Principles

Fulfilling the County's role in facilitating community-based economic development initiatives is in line with the corporate strategic directions 1.1.2. Work with partners to develop a sustainable economic development plan/strategy and 3.1.1 Collaborate with local municipalities to look for innovative opportunities to partner and share resources. This report adheres to the strategic principles:

1. **We Manage Change** – by implementing a community-based fund to encourage and facilitate local economic development initiatives in accordance with a strategy/plan;
2. **We Deliver Quality Service** – by promoting the ED Fund to local municipalities to facilitate initiatives that reflect the needs, plans and desires of the community;
3. **We Communicate** – by establishing an additional means of dialogue and collaboration between the County and local municipalities in the form of the new Economic Development Fund;
4. **We Make Good Decisions** – by fostering an environment of collaboration that contributes to informed decisions that reflect the needs of the community, local industry/businesses and potential community investors.

Recommendation

THAT the report of the Director of Planning, Economic Development and Culture, dated May 9, 2019, regarding Dufferin County Economic Development Fund be received.

AND THAT County Economic Development Fund Guidelines be approved.
Respectfully Submitted By:

Darrell Keenie
Director of Planning, Economic Development and Culture

Attachments:
Draft: Dufferin County Economic Development Fund Guidelines



GUIDELINES:

Dufferin County Economic Development Fund

1. Objective:

The Dufferin County Economic Development Fund (ED Fund) provides funds to support local municipal economic development projects and initiatives. The goal of the ED Fund is to promote co-operative work on projects that are important to the local community while supporting the goals and objectives of the Dufferin County Economic Development Strategy, 2017.

2. Supported Projects:

Projects/initiatives must support either a municipality's own economic development strategy or the economic development strategy at the County level. Details of how the proposed initiative supports the strategy must be clearly stated in the application for funding.

3. Funding:

The amount of funding provided will be based on a number of factors:

- the integrity and completeness of an application,
- the amount of project funding requested,
- the total number of applications to the ED Fund received, and
- the amount of funding approved by County Council

4. Guidelines:

- i. Applications for funding will be received on an annual basis, and must be submitted in co-ordination with the County's Economic Development Officer.
- ii. The deadline for annual applications to the ED Fund is November 1st.
- iii. Funds received are not required to be matched by the local municipality.
- iv. Projects for which County ED Funds have been approved must be substantially completed by December 31st of the year after the funding is granted.
- v. Projects seeking funding will be assessed in terms of how they align with local economic development goals and the Dufferin County Economic Development

Strategic Plan. Cost effectiveness, contribution to the economic viability of the community, partnership opportunities, financial leverage and long term impact will also be assessed.

- vi. All project applications shall include a detailed budget that identifies all sources of funding including other grants, self-generated revenue, contributions, etc.
- vii. Successful applicants will be required to provide a final report to the County upon project completion.

5. Application Review Process:

Initial review of ED Fund applications for eligibility and completeness will undertaken by the County's Economic Development Officer. Full review of complete applications and recommendations for approval will be facilitated by a subcommittee of a joint committee comprised of local economic development committees and representatives in Dufferin County. The Joint Committee will meet bi-annually, in February and September of each year. The Subcommittee to review applications to the ED Fund will meet as required.

The annual timeline for receipt, review and recommendation of applications to the Dufferin County ED Fund shall be as follows:

- Application deadline: received by the County Economic Development Officer no later than November 1st at 5:00 pm.
- Review of eligible and complete applications by the ED Fund Subcommittee: November and December.
- Recommendations forwarded to January meeting of County Council for final review and approval.

Approval and disapproval of all applications will be communicated via the Economic Development staff.

6. Grant Recipient Obligations:

Successful applicants must provide a final report on the project no later than 90 days following completion of the project. Final reporting requirements are listed below.

Grant recipients must acknowledge the County contribution to the project in all related public information, printed material and media coverage.

7. Final Reporting Requirements

Final reporting requirements will be supplied as part of the full application package, but will include:

Measureable results to be provided where applicable/attainable:

- i. Business Climate Improvements (testimonials, survey results)

- ii. Economic Impact (jobs, businesses)
- iii. Strategic Plan Implementation (how project has progressed municipal objectives)
- iv. Community Capacity Building (trained, new networks)
- v. The actions formed as a result of the project and its completion
- vi. Sector and public engagement

Other Considerations:

- i. Project partners formed to complete project
- ii. Applicability to other communities
- iii. Innovations to meet specific community needs
- iv. Anecdotal commentary demonstrating value of project (staff, business, agencies)
- v. Media coverage

A detailed budget and accounting for the project which identifies all sources of income and expenses, and a copy of media and marketing materials generated, are to be submitted with the final report.

8. Distribution of Funds:

Funds will be distributed to successful applicants upon the signing of a Letter of Agreement stating that the applicant will comply with the obligations as listed above.

Denise Holmes

From: Planning Account <planning@shelburne.ca>
Sent: Monday, May 13, 2019 4:14 PM
To: Planning Account
Subject: Town of Shelburne Planning Application Circulation
Attachments: B19 02 - Application.pdf; B19 02 - Circulation Letter.pdf; B19 02 - Public Meeting Notice - Mailing.pdf; B19 02 - Severance Sketch.pdf; Z19-01 and B19-02 Circulation Response Form.pdf; Z19 01 - Application.pdf; Z19 01 - Public Meeting Notice - Mailing.pdf

Good Afternoon

The Town of Shelburne has received applications for Consent and Zoning By-law Amendment for property municipally known as 221 Owen Sound Street.

A copy of the information submitted by the applicant and the Notice of Public Meeting for each application are attached for your review.

We would appreciate receiving any comments, concerns or conditions you may have by Friday, May 24, 2019.

Thank You

Steve Wever, MCIP, RPP

Town Planner

Total Control Panel

[Login](#)

To: dholmes@melancthontownship.ca
From: planning@shelburne.ca

Message Score: 1
My Spam Blocking Level: High

High (60): Pass
Medium (75): Pass
Low (90): Pass

[Block this sender](#)
[Block shelburne.ca](#)

This message was delivered because the content filter score did not exceed your filter level.



THE CORPORATION OF THE TOWN OF SHELburne

NOTICE OF PUBLIC MEETING

UNDER SECTION 53 OF THE PLANNING ACT

Take notice that the Committee of Adjustment of the Corporation of the Town of Shelburne will hold a public meeting on:

MONDAY, MAY 27, 2019

The public meeting is scheduled to start at 6:30 p.m., or as shortly thereafter as possible, and will be held in the Council Chambers at the Municipal Offices, 203 Main Street East, Shelburne. The purpose of the meeting is to consider the following planning application:

COMMITTEE OF ADJUSTMENT

- 1) **Application for Consent B19/02** – 2658317 Ontario Inc. has submitted an application for consent for a property located at 221 Owen Sound Street. The subject property is legally described as All of Lot 6, Block 6 on Registered Plan 5A. The property has an existing total area of approximately 666 square metres with 15.2 metres of frontage on Owen Sound Street and approximately 45 metres on Second Avenue East. The purpose and effect of the application is to sever a portion of the property to have a land area of 300 square metres to create a new residential lot on the subject land. The retained land will have an area of 366 square metres and will maintain the existing dwelling with frontage onto Owen Sound Street. The subject lands currently have an existing two-storey single-detached dwelling and shed (shed to be removed). Please note that the applicant has also submitted an application for Zoning By-law Amendment (Z19/01) concurrent with this application.

Take notice that the above application has been deemed complete so that it can be circulated and reviewed.

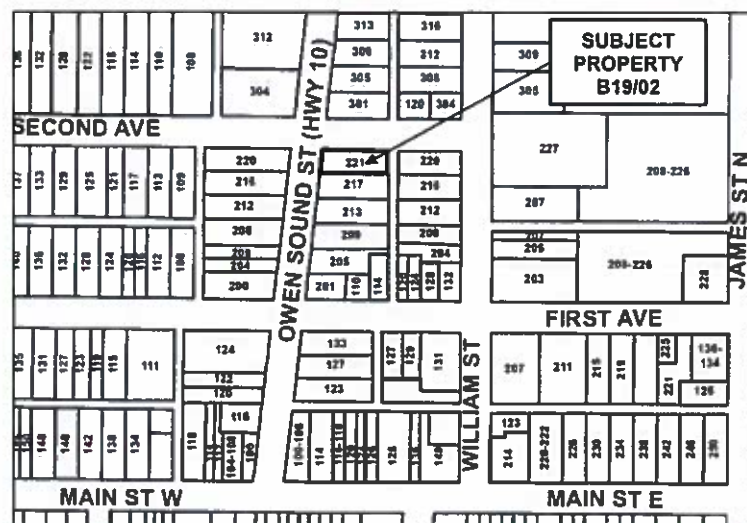
At the meeting you will be given the opportunity to ask questions and indicate whether you support or oppose the application for consent. Written submissions will be accepted by the Secretary-Treasurer up to the time of the Public Meeting and will be given consideration by the Committee of Adjustment prior to a decision being made.

If a person or public body that files an appeal of a decision of the Committee of Adjustment of the Town of Shelburne in respect of the proposed consent does not make written submissions to the Secretary-Treasurer of the Committee of Adjustment of the Town of Shelburne before it gives or refuses to give a provisional consent, the Local Planning Appeal Tribunal may dismiss the appeal. If you wish to be notified of the decision of the Committee of Adjustment in respect of the proposed Consent, you must make a written request to the Secretary-Treasurer.

Additional information relating to the proposed consent is available for inspection at the Town of Shelburne Municipal Office at 203 Main Street East, during normal office hours, 8:30 a.m. to 4:30 p.m. and on the Town's website at www.townofshelburne.on.ca.

Dated at the Town of Shelburne
on the 13th day of May, 2019.

Jennifer Wiltoughby,
Committee of Adjustment
Secretary-Treasurer
Town of Shelburne
203 Main Street East
Shelburne, Ontario L9V 3K7
Phone: 519-925-2600
Email: planning@shelburne.ca





TOWN OF SHELburne

Planning & Development Department

May 13, 2019

CIRCULATED TO:

- County of Dufferin**
- Nottawasaga Valley Conservation Authority**
- Upper Grand District School Board**
- Public Works**
- Engineering**
- Fire Dept**
- Legal**
- Police**
- Council*

*Email and hard copy circulation

**Email circulation only

APPLICATION FOR CONSENT CIRCULATION

FILE NO: B19/02

PROJECT: 221 Owen Sound Street (2658317 Ontario Inc.)

Please take notice that an application has been submitted to the Town of Shelburne for the approval to create a residential lot on the property municipally known as 221 Owen Sound. The proposed consent application will create a residential lot with a frontage of 18.9 metres on Second Avenue East being the severed lot and the retained land will maintain the existing 15.2 metres on frontage on Owen Sound Street. The retained lot will maintain the existing two-storey single detached dwelling and provide for additional parking spaces. The severed lot will accommodate for the construction of a new single detached dwelling and two parking spaces. The existing shed on the property will be demolished.

A copy of the completed consent application form and draft severance sketch submitted by the applicant and the Notice of Public Meeting are attached. Please contact me should you require additional information to complete your review.

I would appreciate any comments, concerns or conditions you may have by:

Friday, May 21st, 2019.

Please provide comments in an electronic format via email, or if you have no comment or objection please complete the attached response sheet and return it by email, to planning@shelburne.ca. Should you have any questions or require any additional information, please contact me.

Sincerely,

Steve Wever, MCIP, RPP
Town Planner

Attachment(s)



TOWN OF SHELBURNE

PLANNING & DEVELOPMENT

Zoning By-law Amendment Application and Consent Application

Circulation Response Form

File: Z19/01 and B19/02

Project: Applications for Zoning By-law Amendment and Consent
221 Owen Sound Street – 2658317 Ontario Inc.

If you have no comments or objection to the approval of the above noted applications please complete this form and email or fax it to the **Town Planner** at the Town of Shelburne by **May 24, 2019**.

Email: planning@shelburne.ca
Fax Number: 519-925-6134

(No cover page is necessary)

By signing this document I acknowledge that as a representative of the noted organization / body / or person, I have reviewed this application and as a result have no comments or concerns related to this matter.

Agency Name
(Please Print)

Representative Name
(Please Print)

Representative Title
(Please Print)

Signature

Date

203 Main Street East
Box 69
Shelburne, Ontario
L0N 1S0
Tel: (519) 925-2600
Fax: (519) 925-6134
www.townofshelburne.on.ca



For Office Use Only

File #: B19/02
Date Received: 04/16/2019
Date Accepted: 04/30/2019
Application Fees:
\$4,830 PAID

**TOWN OF SHELburne
APPLICATION FORM FOR CONSENT**

1. APPLICATION INFORMATION

Name of Applicant: SANDY BROWN

Mailing Address: _____

Telephone Number (Home) _____ Fax Number: _____

Telephone Number (Business): _____ Email Address: _____

2. OWNER

If the Applicant is not the Owner of the subject lands, than authorization from the Owner is required, as well as the following information:

Name: 2658317 ONTARIO INC.

Mailing Address: BLDG 4, SUITE 400, 5025 ORBITOR DR. MISSISSAUGA ON L4W 4Y5

Telephone Number: _____ Fax Number: _____

3. MORTGAGES, CHARGES OR OTHER ENCUMBRANCES

Name: _____

Mailing Address: _____

Name: _____

Mailing Address: _____

4. APPLICATION

What is the type and purpose of the application?

- ☒ new lot
- ☐ lot addition
- ☐ easement
- ☐ charge or lease
- ☐ correction of title

If known, the name of the person to whom the land or an interest in the land is to be transferred, charged or leased: _____

5. SUBJECT LANDS (LANDS TO BE SEVERED AND LANDS TO BE RETAINED)

Street Name and Number: 221 OWEN SOUND STREET

Lot: 6 Concession: _____

Reference Plan: Registered Plan 5A Part/Block/Lot: BLOCK 6

Area of subject lands: 666 m² Frontage: 15.2m

Depth: 41.9m

What is the current use of the subject lands? Residential

What is the proposed use of the subject lands? Residential

Are there any easements or restrictive covenants affecting the subject lands? Yes ☐ No ☒

Specify: _____

When were the subject lands acquired by the current owner? 2013/11/02

How long have the existing uses continued on the subject lands? Unknown

6. LANDS TO BE SEVERED

Area of severed lands: 300 m² Frontage: 18.9m

Depth: 16.1m

What is the current use of the lands to be severed? Residential

What is the proposed use of the lands to be severed? Residential

Number and use of buildings and structures on the lands to be severed:

Existing: Shed (To be removed)

Proposed: Single Dwelling

Are the lands to be severed accessible by?

- ☐ Provincial highway
☒ Municipal road (maintained year round)
☐ Right of way
☐ Other, describe _____

SERVICING

	<u>Municipal</u>	<u>Private</u>	<u>Other</u>
Water Supply	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frontage on Road	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Is storm drainage provided by: ☒ Storm Sewer ☐ Ditch ☐ Swale
☐ Other, describe _____

ZONING AND OFFICIAL PLAN INFORMATION

What is the present Zoning of the lands to be severed? Residential Two (R2) zone

What is the present Official Plan designation on the lands to be severed? Mixed Use

7. LANDS TO BE RETAINED

Area of retained lands: 366 m² Frontage: 15.2 m

Depth: 26 24.6 m

What is the current use of the lands to be retained? Residential

What is the proposed use of the lands to be retained? Residential

Number and use of buildings and structures on the lands to be retained:

Existing: 2 Story Dwelling Proposed: _____

Are the lands to be retained accessible by:

- ☐ Provincial highway
☒ Municipal road (maintained year round)
☐ Right of way
☐ Other, describe _____

SERVICING

	<u>Municipal</u>	<u>Private</u>	<u>Other</u>
Water Supply	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frontage on Road	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Is storm drainage provided by: ☒ Storm Sewer ☐ Ditch ☐ Swale
☐ Other, describe _____

ZONING AND OFFICIAL PLAN INFORMATION

What is the present Zoning of the lands to be retained? Residential Two (R2) Zone

What is the present Official Plan designation on the lands to be retained? Mixed Use

8. OTHER APPLICATIONS

Are or have the subject lands been the subject of any other applications under the Planning Act for approval?

☒ yes

☐ no

If yes, what is the file number? _____

What is the status of the application? _____

9. DRAWINGS

Please include a sketch or survey showing the following:

1. The boundaries and dimensions of the subject land including the lot(s) to be created;
2. The location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the building or structures from the front yard lot line, rear yard lot line and side yard lot lines;
3. The approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;
4. The current uses on land that is adjacent to the subject land;
5. The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way; and,
6. The location and nature of any easement affecting the subject land.

Drawings should be of an adequate size to clearly identify all features and provide dimensions. The drawings should be to scale. The Municipality may require drawings to be prepared on a legal survey, and additional information to be surveyed.

10. PAYMENT OF FEES

As of the date of this application, I hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape architectural and/or external planning consulting expenses incurred by the Town of Shelburne during the processing of this application and the application fee set by the Town of Shelburne.

APRIL 16, 2019
Date


Signature of Owner/Applicant

Note: All invoices for payment shall be sent to the person indicated in Section 2 of this application, unless otherwise requested.

11. AUTHORIZATION

I/We _____ am/are the owner(s) of the subject lands for which this application is to apply. I/We _____ do hereby grant authorization to _____ to act on my/our behalf _____

APRIL 16, 2019
Date

Signature of Registered Owner(s)

12. AFFIDAVIT

I, SANDY BROWN of the TOWN OF ORANGEVILLE in the COUNTY OF DUFFERIN solemnly declare that all of the above statements contained herein and in all exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of "The Canada Evidence Act".

DECLARED BEFORE ME AT TOWN OF SHELBURNE
in the COUNTY of DUFFERIN
this 16th day of APRIL 2019

[Signature]
Witness

Signature of Registered Owner (s) or Agent

13. PERMISSION TO ENTER

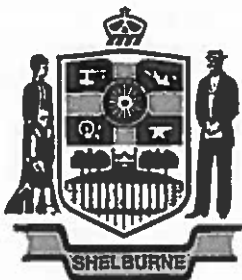
I hereby authorize the members of staff and/or members of Committee of Adjustment of the Town of Shelburne to enter upon the subject lands and premises _____ for the purpose of evaluating the merits of this application. This is their authority for doing so.

APRIL 16, 2019
Date

Signature of _____ Agent

Personal information contained on this form is collected under the authority of *The Municipal Freedom of Information and Protection of Privacy Act*. This sheet and any additional information provided will be placed on the Council agenda. The agenda is a public document and forms part of the permanent public record. Questions about this collection should be directed to the Clerk at 519-925-2600.

203 Main Street East
Box 69
Shelburne, Ontario
L0N 1S0
Tel: (519) 925-2600
Fax: (519) 925-6134
www.townofshelburne.on.ca



For Office Use Only

File #: Z19/01
Date Received: 04/16/2019
Date Accepted: 04/30/2019
Application Fees:
\$3,550 PAID

TOWN OF SHELburne
APPLICATION FORM FOR AN ZONING BY-LAW AMENDMENT

Date Received: APR 16 / 2019

1. APPLICATION INFORMATION

Name of Applicant: SANDY BROWN

Mailing Address: [REDACTED]

Telephone Number (Home): [REDACTED] Fax Number: [REDACTED]

Telephone Number (Business): [REDACTED] Email Address: [REDACTED]

2. OWNER

If the Applicant is not the Owner of the subject lands, than authorization from the Owner is required, as well as the following information:

Name: 2658317 ONTARIO INC

Mailing Address: BUDG 4, SUITE 400, 5025 ORBITOR DR, MISSISSAUGA, ON
L4W 4Y5

Telephone Number: [REDACTED] Fax Number: [REDACTED]

3. MORTGAGES, CHARGES OR OTHER ENCUMBRANCES

Name: _____

Mailing Address: _____

Name: _____

Mailing Address: _____

04/04/2013

4. SUBJECT LANDS

Lot: 6 Concession: _____

Reference Plan: Registered Plan 5A Part/Block/Lot: BLOCK 6

Street Name and Number: OWEN SOUND STREET + SECOND AVENUE EAST
(if corner lot please include both street names)

Area of subject lands: 666 m² Frontage: 15.2m

Depth: 41.9m

What is the current use of the subject land? Residential

What is the proposed use of the subject lands? Residential

When were the subject lands acquired by the current owner? 2018/11/02

How long have the existing uses continued on the subject lands? Unknown

5. ZONING AND OFFICIAL PLAN INFORMATION

What is the present Official Plan designation of the subject lands? Mixed Use

What is the present zoning? Residential Two (R2) Zone

What is the purpose of the proposed Zoning By-law Amendment? To sever

lands into two parcels - Change Zoning to R4
To also convert the existing dwelling
into 3 units

6. PROPOSED DEVELOPMENT

Please describe any proposed development on the subject lands (include buildings, floor area, height, parking spaces, etc. and attached plans with site and development statistics):

New Dwelling with a floor area of 12.1 m² and a maximum building
height of 8.0m. Retained lot to have 3 parking spaces and
severed to have 2 parking spaces.

04/04/2013

7. ACCESS

Is the subject land accessible by:

- ☐ Provincial highway
☒ Municipal road (maintained year round)
☐ Right of way
☐ Other, describe _____

8. SERVICING

	<u>Municipal</u>	<u>Private</u>	<u>Other</u>
Water Supply	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frontage on Road	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Is storm drainage provided by: ☒ Storm Sewer ☐ Ditch ☐ Swale
☐ Other, describe _____

9. STATUS OF OTHER APPLICATION

Are the subject lands the subject of any other applications under the Planning Act?

☒ Yes ☐ No ☐ Unknown

If yes, describe the application(s)? Consent Application + Minor Variance Application

10. DRAWINGS

Drawings shall be provided as required in the Official Plan Amendment Process sheet.

11. PAYMENT OF FEES

As of the date of this application, I hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape architectural and/or external planning consulting expenses incurred by the Town of Shelburne during the processing of this application and the application fee set by the Town of Shelburne.

APR 21 2019
Date


Signature of Owner/Applicant

Note: All invoices for payment shall be sent to the person indicated in section 2 of this application, unless otherwise requested.

04/04/2013

12. AUTHORIZATION

I/We SAVOY BROWN am/are the owner(s) of the subject lands for which this application is to apply. I/We _____ do hereby grant authorization to _____ to act on my/our behalf in regard to this application.

APRIL 16, 2019
Date

Signature of Registered Owner(s)

13. AFFIDAVIT

I, SAVOY BROWN of the TOWN OF DRANGVILLE in the COUNTY OF DUFFERIN solemnly declare that all of the above statements contained herein and in all exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of "The Canada Evidence Act".

DECLARED BEFORE ME AT TOWN OF SHELBURNE
in the COUNTY of the DUFFERIN
this 16th day of APRIL, 2019

[Signature]
Witness

Signature of Registered Owner (s) or Agent

14. PERMISSION TO ENTER

I hereby authorize the members of staff and/or elected members of Council of the Town of Shelburne to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

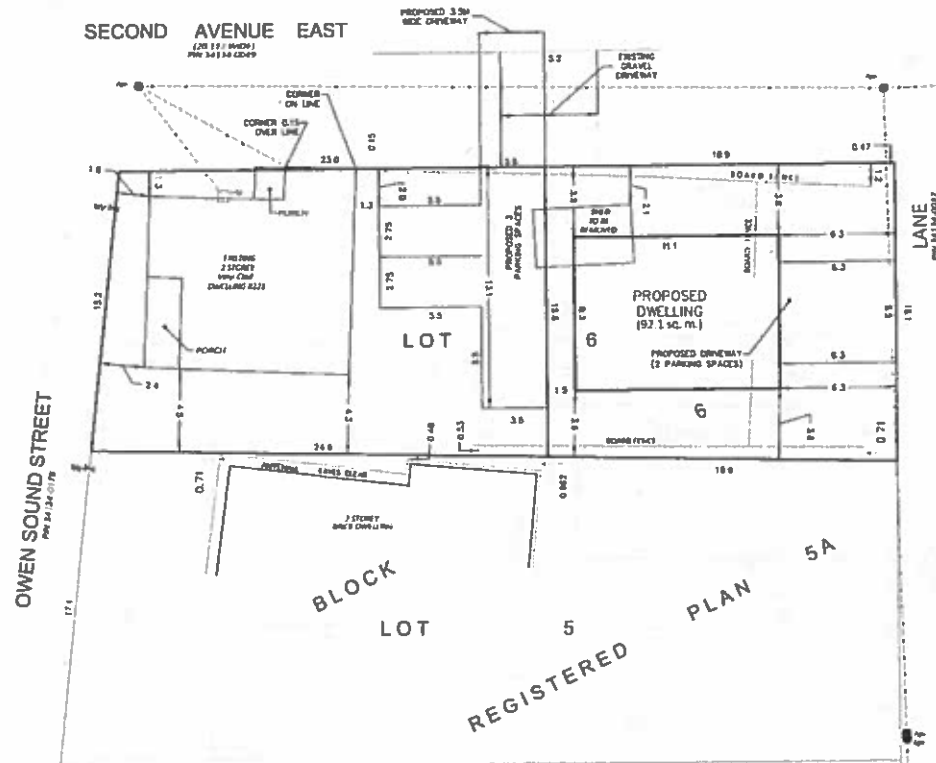
APRIL 16, 2019
Date

Signature of Registered Owner (s) or Agent

Personal information contained on this form is collected under the authority of *The Municipal Freedom of Information and Protection of Privacy Act*. This sheet and any additional information provided will be placed on the Council agenda. The agenda is a public document and forms part of the permanent public record. Questions about this collection should be directed to the Clerk at 519-925-2600.

SEVERANCE SKETCH ON
ALL OF LOT 6
BLOCK 6
REGISTERED PLAN 5A
TOWN OF SHELBURNE
COUNTY OF DUFFERIN
SCALE 1:150

YAN HARTEN SURVEYING INC.



	DENOTES SEVERED PARCELS	AREA = 300 m ²
	DENOTES UNSEVERED PARCELS	AREA = 300 m ²
		TOTAL AREA = 600 m ²

NOTE:
THIS IS NOT A PLAN OF SURVEY
ALL DIMENSIONS AS SUBJECT TO FINAL SURVEY
BOUNDARY INFORMATION SHOWN HEREON IS BASED ON RECORDS (COMP. AT THE
LAND REGISTRY OFFICE, PLANS 78 1305, 78 1311, 78 1460 AND 78 1466,
SURVEY BY J. J. HARRIS, O.L.S., DATED AUGUST 18, 1977 AND
SURVEY BY P. J. THOMAS, O.L.S., DATED JULY 12, 1989)

ZONING BY LAW 38-2007
EXISTING: RESIDENTIAL TWO (R2) ZONE
PROPOSED: RESIDENTIAL FOUR (R4) ZONE

	REQUIRED	RETAINED	PROPOSED
			SEVERED
• MINIMUM LOT AREA	• 300m ²	• 300m ²	• 300m ²
• MINIMUM LOT FRONTAGE	• 11.0m	• 11.0m	• 11.0m
• MINIMUM LOT WIDTH	• 6.0m	• 6.0m	• 6.0m
• MINIMUM SETBACK SIDE YARD	• 5.0m	• 5.0m	• 5.0m
• MINIMUM SETBACK REAR YARD	• 3.0m	• 3.0m	• 3.0m
• OTHER SET	• 0.0m	• 0.0m	• 0.0m
• MINIMUM OF 10 YARD	• 7.5m	• 7.5m	• 7.5m
• MINIMUM SETBACK FROM STREET (FRONT)	• 10.0m	• 10.0m	• 10.0m
• MAXIMUM LOT COVER	• 40%	• 40%	• 40%
• MAXIMUM BUILDING FLOOR AREA	• 9.0m	• 9.0m	• 9.0m

3000 HALL & HARTEN SURVEYING INC.

METRIC:
DIMENSIONS SHOWN ON THIS PLAN ARE IN METERS AND CAN BE CONVERTED TO FEET BY
DIVIDING BY 0.3048

DATE	APR 1/25	OWNER'S SIGNATURE
DATE	MAY 2/25	PROPOSED SEVERANCE SKETCH & PLAN
DATE	MAY 4/25	FOR PRELIMINARY REVIEW WITH TOWN
DATE		REVISION

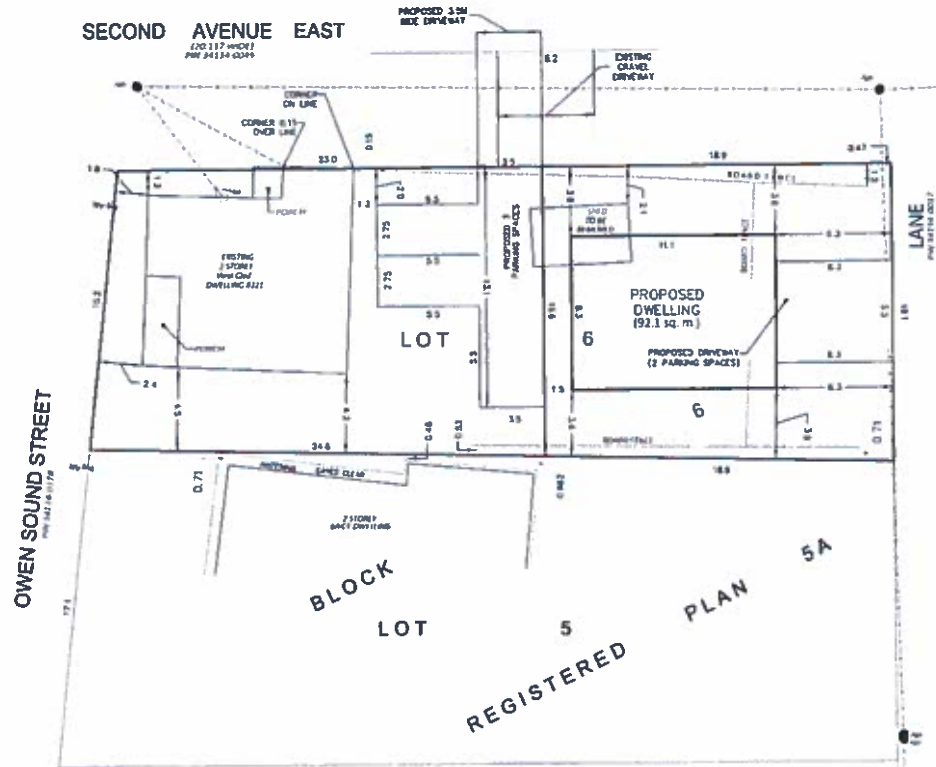
Van Harten
SURVEYING INC.
LATER SURVEYORS AND ENGINEERS

Phone	1-800-461-2766	Location	1-800-461-2766	Change of	1-800-461-2766
Website	www.vanharten.com	Email	info@vanharten.com	Address	1-800-461-2766
Address	1-800-461-2766	Address	1-800-461-2766	Address	1-800-461-2766

APR 01/2025 1:25pm
© 2025 VAN HARTEN SURVEYING INC. ALL RIGHTS RESERVED

SEVERANCE SKETCH ON
ALL OF LOT 6
BLOCK 6
REGISTERED PLAN 5A
TOWN OF SHELburne
COUNTY OF DUFFERIN
SCALE 1:500

VAN HARTEN SURVEYING INC.



	EXISTING RETAINED PARCEL	AREA = 300 m ²
	PROPOSED SEVERANCE	AREA = 306 m ²
		TOTAL AREA = 606 m ²

NOTE:
THIS IS NOT A PLAN OF SURVEY
ALL DIMENSIONS AS SUBJECT TO FINAL SURVEY
BOUNDARY INFORMATION SHOWN IS BASED ON BAY 11 CORNERS FOUND AT THE
LAND REGISTRY OFFICE, PLANS 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 845, 846, 847, 848, 849, 850, 851, 852, 853, 854, 855, 856, 857, 858, 859, 860, 861, 862, 863, 864, 865, 866, 867, 868, 869, 870, 871, 872, 873, 874, 875, 876, 877, 878, 879, 880, 881, 882, 883, 884, 885, 886, 887, 888, 889, 890, 891, 892, 893, 894, 895, 896, 897, 898, 899, 900, 901, 902, 903, 904, 905, 906, 907, 908, 909, 910, 911, 912, 913, 914, 915, 916, 917, 918, 919, 920, 921, 922, 923, 924, 925, 926, 927, 928, 929, 930, 931, 932, 933, 934, 935, 936, 937, 938, 939, 940, 941, 942, 943, 944, 945, 946, 947, 948, 949, 950, 951, 952, 953, 954, 955, 956, 957, 958, 959, 960, 961, 962, 963, 964, 965, 966, 967, 968, 969, 970, 971, 972, 973, 974, 975, 976, 977, 978, 979, 980, 981, 982, 983, 984, 985, 986, 987, 988, 989, 990, 991, 992, 993, 994, 995, 996, 997, 998, 999, 1000, 1001, 1002, 1003, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1012, 1013, 1014, 1015, 1016, 1017, 1018, 1019, 1020, 1021, 1022, 1023, 1024, 1025, 1026, 1027, 1028, 1029, 1030, 1031, 1032, 1033, 1034, 1035, 1036, 1037, 1038, 1039, 1040, 1041, 1042, 1043, 1044, 1045, 1046, 1047, 1048, 1049, 1050, 1051, 1052, 1053, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1061, 1062, 1063, 1064, 1065, 1066, 1067, 1068, 1069, 1070, 1071, 1072, 1073, 1074, 1075, 1076, 1077, 1078, 1079, 1080, 1081, 1082, 1083, 1084, 1085, 1086, 1087, 1088, 1089, 1090, 1091, 1092, 1093, 1094, 1095, 1096, 1097, 1098, 1099, 1100, 1101, 1102, 1103, 1104, 1105, 1106, 1107, 1108, 1109, 1110, 1111, 1112, 1113, 1114, 1115, 1116, 1117, 1118, 1119, 1120, 1121, 1122, 1123, 1124, 1125, 1126, 1127, 1128, 1129, 1130, 1131, 1132, 1133, 1134, 1135, 1136, 1137, 1138, 1139, 1140, 1141, 1142, 1143, 1144, 1145, 1146, 1147, 1148, 1149, 1150, 1151, 1152, 1153, 1154, 1155, 1156, 1157, 1158, 1159, 1160, 1161, 1162, 1163, 1164, 1165, 1166, 1167, 1168, 1169, 1170, 1171, 1172, 1173, 1174, 1175, 1176, 1177, 1178, 1179, 1180, 1181, 1182, 1183, 1184, 1185, 1186, 1187, 1188, 1189, 1190, 1191, 1192, 1193, 1194, 1195, 1196, 1197, 1198, 1199, 1200, 1201, 1202, 1203, 1204, 1205, 1206, 1207, 1208, 1209, 1210, 1211, 1212, 1213, 1214, 1215, 1216, 1217, 1218, 1219, 1220, 1221, 1222, 1223, 1224, 1225, 1226, 1227, 1228, 1229, 1230, 1231, 1232, 1233, 1234, 1235, 1236, 1237, 1238, 1239, 1240, 1241, 1242, 1243, 1244, 1245, 1246, 1247, 1248, 1249, 1250, 1251, 1252, 1253, 1254, 1255, 1256, 1257, 1258, 1259, 1260, 1261, 1262, 1263, 1264, 1265, 1266, 1267, 1268, 1269, 1270, 1271, 1272, 1273, 1274, 1275, 1276, 1277, 1278, 1279, 1280, 1281, 1282, 1283, 1284, 1285, 1286, 1287, 1288, 1289, 1290, 1291, 1292, 1293, 1294, 1295, 1296, 1297, 1298, 1299, 1300, 1301, 1302, 1303, 1304, 1305, 1306, 1307, 1308, 1309, 1310, 1311, 1312, 1313, 1314, 1315, 1316, 1317, 1318, 1319, 1320, 1321, 1322, 1323, 1324, 1325, 1326, 1327, 1328, 1329, 1330, 1331, 1332, 1333, 1334, 1335, 1336, 1337, 1338, 1339, 1340, 1341, 1342, 1343, 1344, 1345, 1346, 1347, 1348, 1349, 1350, 1351, 1352, 1353, 1354, 1355, 1356, 1357, 1358, 1359, 1360, 1361, 1362, 1363, 1364, 1365, 1366, 1367, 1368, 1369, 1370, 1371, 1372, 1373, 1374, 1375, 1376, 1377, 1378, 1379, 1380, 1381, 1382, 1383, 1384, 1385, 1386, 1387, 1388, 1389, 1390, 1391, 1392, 1393, 1394, 1395, 1396, 1397, 1398, 1399, 1400, 1401, 1402, 1403, 1404, 1405, 1406, 1407, 1408, 1409, 1410, 1411, 1412, 1413, 1414, 1415, 1416, 1417, 1418, 1419, 1420, 1421, 1422, 1423, 1424, 1425, 1426, 1427, 1428, 1429, 1430, 1431, 1432, 1433, 1434, 1435, 1436, 1437, 1438, 1439, 1440, 1441, 1442, 1443, 1444, 1445, 1446, 1447, 1448, 1449, 1450, 1451, 1452, 1453, 1454, 1455, 1456, 1457, 1458, 1459, 1460, 1461, 1462, 1463, 1464, 1465, 1466, 1467, 1468, 1469, 1470, 1471, 1472, 1473, 1474, 1475, 1476, 1477, 1478, 1479, 1480, 1481, 1482, 1483, 1484, 1485, 1486, 1487, 1488, 1489, 1490, 1491, 1492, 1493, 1494, 1495, 1496, 1497, 1498, 1499, 1500, 1501, 1502, 1503, 1504, 1505, 1506, 1507, 1508, 1509, 1510, 1511, 1512, 1513, 1514, 1515, 1516, 1517, 1518, 1519, 1520, 1521, 1522, 1523, 1524, 1525, 1526, 1527, 1528, 1529, 1530, 1531, 1532, 1533, 1534, 1535, 1536, 1537, 1538, 1539, 1540, 1541, 1542, 1543, 1544, 1545, 1546, 1547, 1548, 1549, 1550, 1551, 1552, 1553, 1554, 1555, 1556, 1557, 1558, 1559, 1560, 1561, 1562, 1563, 1564, 1565, 1566, 1567, 1568, 1569, 1570, 1571, 1572, 1573, 1574, 1575, 1576, 1577, 1578, 1579, 1580, 1581, 1582, 1583, 1584, 1585, 1586, 1587, 1588, 1589, 1590, 1591, 1592, 1593, 1594, 1595, 1596, 1597, 1598, 1599, 1600, 1601, 1602, 1603, 1604, 1605, 1606, 1607, 1608, 1609, 1610, 1611, 1612, 1613, 1614, 1615, 1616, 1617, 1618, 1619, 1620, 1621, 1622, 1623, 1624, 1625, 1626, 1627, 1628, 1629, 1630, 1631, 1632, 1633, 1634, 1635, 1636, 1637, 1638, 1639, 1640, 1641, 1642, 1643, 1644, 1645, 1646, 1647, 1648, 1649, 1650, 1651, 1652, 1653, 1654, 1655, 1656, 1657, 1658, 1659, 1660, 1661, 1662, 1663, 1664, 1665, 1666, 1667, 1668, 1669, 1670, 1671, 1672, 1673, 1674, 1675, 1676, 1677, 1678, 1679, 1680, 1681, 1682, 1683, 1684, 1685, 1686, 1687, 1688, 1689, 1690, 1691, 1692, 1693, 1694, 1695, 1696, 1697, 1698, 1699, 1700, 1701, 1702, 1703, 1704, 1705, 1706, 1707, 1708, 1709, 1710, 1711, 1712, 1713, 1714, 1715, 1716, 1717, 1718, 1719, 1720, 1721, 1722, 1723, 1724, 1725, 1726, 1727, 1728, 1729, 1730, 1731, 1732, 1733, 1734, 1735, 1736, 1737, 1738, 1739, 1740, 1741, 1742, 1743, 1744, 1745, 1746, 1747, 1748, 1749, 1750, 1751, 1752, 1753, 1754, 1755, 1756, 1757, 1758, 1759, 1760, 1761, 1762, 1763, 1764, 1765, 1766, 1767, 1768, 1769, 1770, 1771, 1772, 1773, 1774, 1775, 1776, 1777, 1778, 1779, 1780, 1781, 1782, 1783, 1784, 1785, 1786, 1787, 1788, 1789, 1790, 1791, 1792, 1793, 1794, 1795, 1796, 1797, 1798, 1799, 1800, 1801, 1802, 1803, 1804, 1805, 1806, 1807, 1808, 1809, 1810, 1811, 1812, 1813, 1814, 1815, 1816, 1817, 1818, 1819, 1820, 1821, 1822, 1823, 1824, 1825, 1826, 1827, 1828, 1829, 1830, 1831, 1832, 1833, 1834, 1835, 1836, 1837, 1838, 1839, 1840, 1841, 1842, 1843, 1844, 1845, 1846, 1847, 1848, 1849, 1850, 1851, 1852, 1853, 1854, 1855, 1856, 1857, 1858, 1859, 1860, 1861, 1862, 1863, 1864, 1865, 1866, 1867, 1868, 1869, 1870, 1871, 1872, 1873, 1874, 1875, 1876, 1877, 1878, 1879, 1880, 1881, 1882, 1883, 1884, 1885, 1886, 1887, 1888, 1889, 1890, 1891, 1892, 1893, 1894, 1895, 1896, 1897, 1898, 1899, 1900, 1901, 1902, 1903, 1904, 1905, 1906, 1907, 1908, 1909, 1910, 1911, 1912, 1913, 1914, 1915, 1916, 1917, 1918, 1919, 1920, 1921, 1922, 1923, 1924, 1925, 1926, 1927, 1928, 1929, 1930, 1931, 1932, 1933, 1934, 1935, 1936, 1937, 1938, 1939, 1940, 1941, 1942, 1943, 1944, 1945, 1946, 1947, 1948, 1949, 1950, 1951, 1952, 1953, 1954, 1955, 1956, 1957, 1958, 1959, 1960, 1961, 1962, 1963, 1964, 1965, 1966, 1967, 1968, 1969, 1970, 1971, 1972, 1973, 1974, 1975, 1976, 1977, 1978, 1979, 1980, 1981, 1982, 1983, 1984, 1985, 1986, 1987, 1988, 1989, 1990, 1991, 1992, 1993, 1994, 1995, 1996, 1997, 1998, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 21



THE CORPORATION OF THE TOWN OF SHELburnE
NOTICE OF COMPLETE APPLICATION AND PUBLIC MEETING
UNDER SECTION 34 OF THE PLANNING ACT

Take notice that the Council of the Corporation of the Town of Shelburne has received a complete application for a Zoning By-law Amendment (File No. Z19/01) and will hold a public meeting on:

MONDAY, JUNE 10, 2019

The public meeting is scheduled to start at 6:30 p.m., or as shortly thereafter as possible, and will be held in the Council Chambers at the Municipal Office, 203 Main Street East, Shelburne.

The purpose of the meeting is to consider an Amendment to the Town of Shelburne Zoning By-law No. 38-2007. Take notice that the application has been deemed complete so that it can be circulated and reviewed.

The subject property is municipally known as 221 Owen Sound Street. The property is located at the southwest corner of Owen Sound Street and Second Avenue East. The property is designated as Mixed Use in the Official Plan and zoned Residential Type Two (R2) in the Zoning By-law. The accompanying map illustrates the location of the land subject to the proposed zoning amendment.

The purpose and effect of the Amendment is to rezone the property from Residential Type Two (R2) Zone to Residential Type Four Exception (R4-#) Zone. Site-specific provisions for the severed lot are proposed to include: a minimum front yard to 3.8 metres whereas 6.0 metres is required and a reduction in the minimum rear yard to 3.6 metres whereas 7.5 metres is required. The application is also proposing site-specific provisions for the retained lot to recognize the existing front yard (1.8 metres) and exterior side yard (0.15 metres) of the existing dwelling, and to permit the existing dwelling to be used as a converted dwelling with 3 dwelling units. Note that the applicant has also submitted a Consent application (B19/02) for the purpose of creating a new residential lot from the existing property. The proposed Zoning Amendment is to apply to both the severed and retained land, with separate site-specific provisions for the severed lot and retained lot.

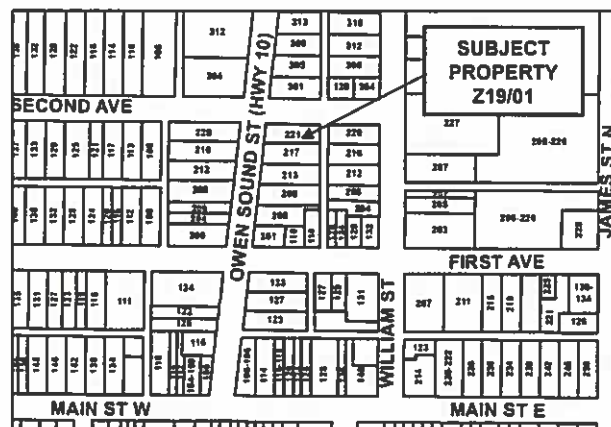
At the meeting you will be given an opportunity to ask questions and indicate whether you support or oppose the Zoning By-law Amendment. Written submissions will be accepted by the Clerk up to the time of the Public Meeting and will be given consideration by the Council prior to a decision being made.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Clerk of the Town of Shelburne before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Additional information relating to the proposed Zoning By-law Amendment will be available for inspection at the Town of Shelburne Municipal Office at 203 Main Street East, during normal office hours, 8:30 a.m. to 4:30 p.m. and on the Town's website at www.townofshelburne.on.ca. If you wish to be notified of the passing of the proposed Zoning By-law Amendment, you must make a written request to the Town at the address below.

Dated at the Town of Shelburne
on the 13th day of
May, 2019.

Jennifer Willoughby, Clerk
Town of Shelburne
203 Main Street East
Shelburne, Ontario L9V 3K7
Phone: 519-925-2600
Email: planning@shelburne.ca





Township of The Archipelago

9 James Street, Parry Sound ON P2A 1T4

Tel: 705-746-4243/Fax: 705-746-7301

www.thearchipelago.on.ca

May 17, 2019

19-078

**Moved by Councillor Ashley
Seconded by Councillor Frost**

RE: Bill 108, the More Homes, More Choice Act, 2019

WHEREAS, the Government of Ontario has introduced Bill 108, The More Homes, More Choice Act, which amends 13 different Acts with the stated objective of stimulating the supply of housing in the Province of Ontario;

AND WHEREAS, Schedule 9 of the proposed legislation would amend the Local Planning Appeal Tribunal Act, reverting many of the practices and procedures of the tribunal to those of the former Ontario Municipal Board, thereby allowing an un-elected, unaccountable body to make important planning decision for our community;

AND WHEREAS, Schedule 12 of the proposed legislation would make multiple amendments to the Planning Act and, specifically, would reduce the timelines for making decision related to official plans, zoning by-laws and plans of subdivision, further impeding a municipalities ability to make important planning decision at the local level and reducing appeals to the Local Planning Appeals Tribunal;

AND WHEREAS, Schedule 5 of the proposed legislation would amend the Endangered Species Act, thereby establishing a Species at Risk Conservation Fund, enabling a charge in lieu of meeting requirements to adequately protect species at risk and their habitat;

AND WHEREAS the government of Ontario has not adequately consulted with the municipalities with respect to this proposed legislation, and;

NOW THEREFORE BE IT RESOLVED that Council for the Township of The Archipelago opposes Schedules 9, 12, and 5 of the proposed legislation highlighted above, as they will have a negative impact on our community and therefore call for their removal from the Bill;

AND NOW THEREFORE FURTHER BE IT RESOLVED that Council for the Township of The Archipelago request the Government of Ontario to halt the legislation and properly engage and consult with Municipalities before further considering the proposed legislation.

BE IT FURTHER RESOLVED that a copy of this resolution be sent to The Honourable Doug Ford, Premier of Ontario, The Honourable Christine Elliott, Deputy Premier, The Honourable Steve Clark, Minister of Municipal Affairs and Housing, Andrea Horwath, Leader of the New Democratic Party, Norm Miller, Parry Sound Muskoka MPP, Association of Municipalities of Ontario, and all Ontario Municipalities.

Carried.



Town of Mono

347209 Mono Centre Road
Mono, Ontario L9W 6S3



May 21, 2019

The Honourable Steve Clark
Minister of Municipal Affairs & Housing
777 Bay Street - 14th Floor
Toronto Ontario M5G 2E5

Dear Minister

Re: Draft Bill 108 - Schedule 2 - More Homes More Choices Act
Modernizing Conservation Authority Operations - ERO Number 013 - 5018
Conservation Authority Development Permits - ERO Number 013 - 4992

Council for the Town of Mono received a verbal summary of Bill 108 from our Director of Planning on May 14th, 2019 and will endeavour to follow with a planning report for our upcoming May 28th Council session.

Your announcement respecting Bill 108, which has a primary objective of encouraging development of a greater supply of affordable housing, is understandable and desirable. With that good objective in mind, the question of how and when Bill 108 can provide the catalyst to fulfill this objective needs to be scrutinized.

There are perhaps some shorter term solutions that might lend themselves to encouraging the private sector to build more affordable housing and your Ministry has identified some creative ideas (e.g., dwelling units in accessory structures, exempting new rental units from rent controls, hiring more adjudicators to deal with disputes, harmonization of Provincial and Federal building codes, deferral of Development Charges on new rental units at time of first lease etc.).

However, there are other proposed initiatives in Bill 108 that are causing concern. One of these is Schedule 2, changes to the Conservation Authorities Act (CAA). Some of the changes have merit but other changes are unclear.

As noted in the Environmental Registry of Ontario (ERO) postings, extreme weather events increasingly threaten our settlements and communities. Ontario Conservation Authorities (CA's) provide an important leading role that has direct involvement with the Ontario land use planning policy framework, environmental protection, natural hazards management, source water protection and natural resource use and conservation. They do this important work from a regional and watershed-based perspective that is closely aligned with upper and lower tier municipalities. In Mono, our Planning Department engages regularly with our CA's, as well as Dufferin County, and does so in a responsive, coordinated manner to avoid duplication and give timely advice to landowners, stakeholders, house builders and developers.

From the Town's perspective, we commend the Province's desire to improve consistency among CA's, Board governance and funding transparency via municipal partner levies for mandatory and non-mandatory programs and services. I believe that all three CA's having jurisdiction in Mono (i.e. NVCA, CVC and TRCA) are already striving to realize this objective.

Town of Mono also supports proclamation of various un-proclaimed services, that were enabled through various amendments to the Conservation Authorities Act; but affected CA's need to be part of the equation in order to ensure policy effectiveness, implementation, support and most importantly environmental protection.

We note that there are several themes that underly the Province's attempt to modernize the governance and operational mandate of Ontario CA's. These include:

1. Define core mandatory programs and services.
2. Greater transparency respecting mandatory versus non mandatory funding levies.
3. CA Board member scope of duties.
4. Proclamation of un-proclaimed provision in the CAA.
5. Enforcement and offences.

I have below summarized our comments for each:

1. Define core mandatory programs and services:
 - a) Maintain flexible objectives for the purpose and goals of the CAA for long term application.
 - b) Facilitate and support watershed-based solutions in view of emerging trends.
 - c) Maintain the role the CA's play in an integrated land use planning system as a core mandatory service.
 - d) Ensure all core mandatory programs remain consistent with the purpose of the CAA.
 - e) Support management and acquisition of sensitive and watershed lands under CA public ownership.

2. Greater transparency respecting mandatory versus non mandatory funding levies:
 - a) Provide clear direction respecting municipal levies for CA programs and services.
 - b) Update the CAA with clear principles regarding levy funding, cost recovery for mandatory programs and services.
 - c) Require non-mandatory programs and services are funded to ensure they cover respective portion of CA implicit cost functions.
 - d) Consider how CA's and municipalities engage non-core programs and services via agreements for their delivery and ensure they are aligned to coincide with end of council term for execution or renewal.
3. CA Board Members - Duties & Role:
 - a) Amend the CAA to clarify duties and roles of CA board members with the goal being to act in the best interest of the CA.
 - b) Examine the size of all CA boards and amend the CAA as necessary to ensure broad, and accountable representation.
4. Proclamation of Un-Proclaimed CAA Provisions:
 - a) Include fees for programs and services.
 - b) Include recovery of capital costs and operating expenses where warranted via levies.
 - c) Include regulation of areas with CA jurisdiction, such as development permits.
 - d) Include enforcement and offence charges along with stern rectification measures.
 - e) Allow CA funding and fee charges to reflect ongoing demand for under-funded programs and services (ie flood mitigation).
 - f) Support and broaden fees and charges for development review in support of the primary principle that development pays for itself.
5. Enforcement and Offences:
 - a) Invoke stronger provisions in the CAA and CA regulations to provide more effective deterrents over non-compliant matters under Section 28 Regulations.
 - b) Provide enhanced provisions for enforcement and compliance in the CAA, including, stop work orders, orders to comply and clarity respecting "after the fact" permits.

I trust the above suggestions will merit thoughtful consideration by your Ministry, Minister Clark. In closing, I wish to stress that effective improvements to the many Provincial legislative Acts under consideration in Bill 108, collectively require a careful and thoughtful approach.

It is tempting to try and make quick fix changes in the hope of showing prompt solutions to complex problems. Change is of course inevitable and indeed necessary, but fast change rarely provides the intended result. I urge you, Minister Clark, to continue to collaborate with your municipal and stakeholder agency representatives so that sound change prevails, that will stand the test of time, legislatively, procedurally and even politically. Ontario citizens have always stood behind sound policy and legislation with timely input and consideration.

Collectively we can and will find meaningful and effective solutions to many of the issues facing Ontario. The Town of Mono will endeavour to provide further comments to Bill 108, after our next May 28th Council session, in time for your June 1st ERO postings deadline.

Sincerely,



Laura Ryan - Mayor
Town of Mono - Dufferin County

Email: council@townofmono.com

Copies:

1. Sylvia Jones - Minister of Community Safety & Correctional Services
2. Pam Hillock - Dufferin County Clerk
3. Kerstin Vroom - Mulmur Township Clerk
4. Denise Holmes - Melancthon Township Clerk
5. Jennifer Willoughby - Town of Shelburne Clerk
6. Susan Greatrix- Town of Orangeville Clerk
7. Susan Stone - Township of Amaranth & East Garafraxa Clerk
8. Jane Wilson - Town of Grand Valley Clerk

Ministry of
Municipal Affairs
and Housing

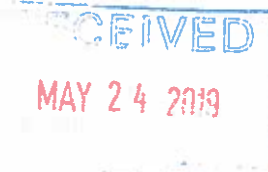
Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel.: 416 585-7000

Ministère des
Affaires municipales
et du Logement

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. : 416 585-7000



19-3055

May 14, 2019

Your Worship
Mayor Darren White
Township of Melancthon
157101 Highway 10
Melancthon ON L9V 2E6

Dear Mayor Darren White,

On May 2, I released **More Homes, More Choice: Ontario's Housing Supply Action Plan** <https://www.ontario.ca/page/more-homes-more-choice-ontarios-housing-supply-action-plan>. It lays out our government's comprehensive plan to increase the supply of housing that is affordable and provides families with more meaningful choices on where to live, work and raise their families.

The Greater Golden Horseshoe is a critical economic driver, both provincially and nationally, with 85 per cent of the province's population growth expected in this region by 2041. We know that we need a growth plan to not only address the current housing crisis, but to also prepare the region for the exponential growth that will occur over the next 20 years. That is why **A Place to Grow: Growth Plan for the Greater Golden Horseshoe** <https://www.ontario.ca/document/place-grow-growth-plan-greater-golden-horseshoe> is a critical part of Ontario's Housing Supply Action Plan.

A Place to Grow addresses the needs of the region's growing population, its diversity, its people and its local priorities. It is the result of the recent consultations on growth plan policies in the Greater Golden Horseshoe, and I would like to thank you for sharing your input during that process. All input was carefully considered in the development of A Place to Grow and the introduction of the Provincially Significant Employment Zones. A Place to Grow will help increase housing supply, create jobs, attract investments and promote economic development. It comes into effect on May 16, 2019 and aims to provide planning flexibility at the local level.

In my letter of May 2, 2019, I outlined that we have identified 29 Provincially Significant Employment Zones that we consulted on to provide enhanced protections for existing employment areas. The 29 zones have not changed as a result of consultations; however, we have revised them to address any factual errors in the mapping based on municipal official plans that are in effect. These zones can be viewed on our web portal: <http://ontario.ca/dp16>.

...12 WFO# 7
JUN 06 2019

Requests for Reconsideration

During the next phase of work, we will be reviewing more than 750 requests we received during the consultation period to reconsider a particular zone and/or add new zones. As a part of this, we may require additional information from municipalities and others who submitted requests. Each request will be assessed on its own merit, and other considerations, such as local planning context and provincial interest.

To help process these reconsiderations, we will be seeking demonstrable municipal support, such as a council endorsed letter that outlines local support for the request. We will work with the parties involved to connect with the appropriate municipal officials.

Any requests for reconsideration received after May 2, 2019 should be submitted to the impacted municipality to include in its planning process or should be accompanied by a letter of endorsement from the impacted municipality when submitted to the Province. Further details on the Requests for Reconsideration process including how requests are assessed can be found online at <https://ontario.ca/page/provincially-significant-employment-zones>.

If you have questions about the zones, the Requests for Reconsideration process, or accessing mapping files of the existing zones, please contact ministry staff at growthplanning@ontario.ca.

Engagement on longer-term use of Provincially Significant Employment Zones

The last phase of work will look at the longer-term use of Provincially Significant Employment Zones. The ministry has already begun to consider innovative ways to use the zones to leverage economic development investments, programs and strategies both inside and outside the Greater Golden Horseshoe. Our goal is to maximize the economic opportunities that these zones can provide. This includes but is not limited to the number of jobs and people in these zones as they play a strategic and significant role in keeping Ontario economically viable both provincially and internationally.

Provincially Significant Employment Zones can be areas with high concentrations of employment, areas that are recognized to have high economic output, or areas that are understood to play an economically strategic or significant role to the region. They will help provide stable, reliable employment across the region and opportunities for greater integration of the different facets of longer-term planning.

With our partners from the ministries of Economic Development, Job Creation, and Trade; Transportation; Infrastructure; Finance; Agriculture, Food and Rural Affairs; and the province's Open for Business Division, we will be holding stakeholder discussions this summer. These discussions will focus on ways to maximize the use of the zones as tools in investments, infrastructure planning and economic activity.

In the interim, if you have any questions, concerns or ideas, feel free to contact the representative in my office, Jae Truesdell, Senior Policy Advisor – Planning, Zoning & Development at jae.truesdell@ontario.ca. You may also contact Cordelia Clarke Julien, Assistant Deputy Minister, Ontario Growth Secretariat, Ministry of Municipal Affairs and Housing at cordelia.clarkejulien@ontario.ca or at 416-325-5803 for any process-related matters.

Thank you once again for sharing your input. I value your feedback and look forward to continuing to work together in the months ahead.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Steve Clark', with a stylized, cursive script.

Steve Clark
Minister of Municipal Affairs and Housing

cc:

Chris Jones, Township Planner
Denise Holmes, CAO/Clerk



Grand River Conservation Authority
Summary of the General Membership Meeting – May 24, 2019

To GRCA/GRCF Board and Grand River watershed municipalities - Please share as appropriate.

Action Items

The Board approved the resolutions as presented in the agenda:

- Financial Summary
- Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation – Application 219/19
- Pines Campground Reconfiguration - Elora Gorge Conservation Area
- GRCA Applications Intake 5 of the National Disaster Mitigation Program Update
- Amendment to Land Disposition, Puslinch Township (closed meeting agenda)
- Acquisition of Personal Property, Mapleton Township (closed meeting agenda)
- Chair's Report of the Chief Administrative Officer Hiring Committee (closed meeting agenda)

Information Items

The Board received the following reports as information:

- Cash and Investment Status
- General Levy Apportionment Legal Update
- Environmental Assessments
- Current Watershed Conditions

Delegations

The Board heard from the following delegations:

- John and Elinor Hueton regarding the history of Dumfries Conservation Area
- Rick Hilborn regarding current affairs at Dumfries Conservation Area

For full information, please refer to the May 24 Agenda Package. Complete agenda packages and minutes of past meetings can be viewed on our online calendar. The minutes of this meeting will be posted on our online calendar on June 28, 2019.

You are receiving this email as a GRCA board member, GRCF board member, or a Grand River watershed member municipality. If you do not wish to receive this monthly summary, please respond to this email with the word 'unsubscribe'.



Premier of Ontario
Premier ministre
de l'Ontario

Legislative Building
Queen's Park
Toronto, Ontario
M7A 1A1

Édifice de l'Assemblée législative
Queen's Park
Toronto (Ontario)
M7A 1A1

Dear Heads of Council:

Our government was elected to clean up Ontario's financial nightmare that was created by 15 years of mismanagement and irresponsible actions on the part of the Liberals. The \$15 billion annual deficit and \$347 billion long-term debt they left to our children and grandchildren is a direct threat to critical public services the people of Ontario rely on. The interest payments on our debt alone amount to \$1 billion a month, not one cent of which goes to hiring more front line-emergency workers, lowering taxes or paying down the debt.

Getting Ontario back on a path to balance is essential for protecting important government services, long-term prosperity, attracting investment and creating good-paying jobs.

And we also believe that every government needs to step up and do its part; there is only one taxpayer, and the job of finding savings while protecting core services rests with every elected official in Ontario.

Having spent time at the city level I also understand that, with municipal budgets already set for the 2019-20 fiscal year, our partners need to have flexibility to achieve those savings.

After listening to the concerns of our partners and following the advice of my Minister of Municipal Affairs and Housing, Steve Clark, our government has made the decision to maintain the in-year cost sharing adjustments for land ambulance, public health and child care services.

Minister Clark has advised us to take this approach on the understanding that, as partners, Ontario's municipalities will use the additional time to work with the Government of Ontario to transform critical shared public services and find the efficiencies that will ensure their sustainability.

Our commitment to provide \$7.35 million, through the Audit and Accountability Fund, to help large municipalities find four cents on every dollar will support these efforts. And the \$200 million we have committed to small and rural municipalities to modernize services will also play an important part in meeting these objectives.

.../2

INFO # 9
JUN 06 2019

Our government was elected to protect public services for future generations, and a big part of that is by balancing the budget in a responsible way – that was our commitment. It is reassuring for me to hear that municipalities understand the fiscal challenges we face, but more importantly they understand that we face these challenges together. I look forward to working collaboratively with you to find savings, strengthen front-line services and protect what matters most to the people of Ontario. Sincerely,

The Hon. Doug Ford
Premier of Ontario



UPPER GRAND DISTRICT SCHOOL BOARD

Jennifer Passy BES, MCIP, RPP

Manager of Planning

Board Office: 500 Victoria Road N. Guelph, ON N1E 6K2

Email: jennifer.passy@ugdsb.on.ca

Tel: 519-822-4420 ext. 820 or Toll Free: 1-800-321-4025

May 17, 2019

PLN: 19-048

File Code: M01

Sent by: mail & email

REC'D/RECEIVED

27 -05- 2019

Clerk

Township of Melancthon

157101 Highway 10

Melancthon, ON L9V 2E6

Re: Notice of Passing of Education Development Charges By-Laws for Wellington County & Dufferin County 2019

In accordance with Section 15 of O. Reg 20/98, please be advised on the 15th day of May, 2019 the Upper Grand District School Board passed Education Development Charges by-laws for Wellington County and Dufferin County. The new by-laws come into force on the 20th day of May, 2019. Under the new by-laws the Education Development Charges imposed are as follows:

Region	Current 100% Residential Rate	Calculated 100% Residential Rate	Year 1 May 20, 2019 to May 19, 2020	Year 2 May 20, 2020 to May 19, 2021	Year 3 May 20, 2021 to May 19, 2022	Year 4 May 20, 2022 to May 19, 2023	Year 5 May 20, 2023 to May 19, 2024
County of Dufferin	\$832	\$2,734	\$1,132	\$1,432	\$1,732	\$2,032	\$2,332
County of Wellington (incl. City of Guelph)	\$1,567	\$2,222	\$1,867	\$2,167	\$2,222		

Enclosed you will find a copy of the notice of passing together with the 2019 Education Development Charges By-Laws for Wellington County and Dufferin County. Section 257.64(1) of the Education Act provides for a forty-day appeal period following the day that the Board passes the by-law. Forty days from May 15 is Monday June 24, 2019.

Should you have additional questions, please contact the Planning Department for more information at planning.info@ugdsb.on.ca or by telephone at 519-822-4420 ext. 821.

Sincerely,

Upper Grand District School Board

Jennifer Passy, BES, MCIP, RPP

Manager of Planning

Attach: Notice of Passing dated May 17, 2019

2019 Education Development Charges By-law (Dufferin County)

2019 Education Development Charges By-law (Wellington County)

Upper Grand District School Board

INFO #10

JUN 06 2019

• Linda Busuttill; Chair
• Mike Foley

• Mark Bailey; Vice-Chair
• Barbara Lustgarten Evoy

• Jolly Bedi
• Martha MacNeil

• Gail Campbell
• Robin Ross

• Jen Edwards
• Lynn Topping



NOTICE OF THE PASSING OF EDUCATION DEVELOPMENT CHARGES BY-LAWS



On the 15th day of May, 2019, Upper Grand District School Board and Wellington Catholic District School Board each passed Education Development Charges By-laws under Section 257.54 of the Education Act. Upper Grand District School Board passed Education Development Charges By-law, 2019 (Wellington County) which applies to the residential development of land in the County of Wellington including the City of Guelph and Education Development Charges By-law, 2019 (Dufferin County) which applies to the residential development of land in the County of Dufferin. Wellington Catholic District School Board passed Education Development Charges By-law 2019-01 which applies to the residential development of land in the County of Wellington including the City of Guelph.

Any person or organization may appeal any or all of the By-laws to the Local Planning Appeal Tribunal (formerly the Ontario Municipal Board) under Section 257.65 of the Act by filing with the Secretary of the applicable School Board on or before the 24th day of June, 2019, a notice of appeal setting out the objection to the By-law(s) and the reasons supporting the objection.

The By-laws come into force on May 20, 2019. The education development charges imposed under the By-laws are set out below:

	Region	Current 100% Residential Rate	Calculated 100% Residential Rate	Year 1 May 20, 2019 to May 19, 2020	Year 2 May 20, 2020 to May 19, 2021	Year 3 May 20, 2021 to May 19, 2022	Year 4 May 20, 2022 to May 19, 2023	Year 5 May 20, 2023 to May 19, 2024
UGDSB	County of Dufferin	\$832	\$2,734	\$1,132	\$1,432	\$1,732	\$2,032	\$2,332
UGDSB	County of Wellington (incl. City of Guelph)	\$1,567	\$2,222	\$1,867	\$2,167	\$2,222		
WCDSB	County of Wellington (incl. City of Guelph)	\$317	\$619	\$617	\$619			

Subject to limited exemptions, education development charges are imposed on all residential development of lands in the County of Dufferin and the County of Wellington. Accordingly, a key map showing the location of the lands subject to the By-laws is not provided.

Copies of the complete By-laws are available for examination in the offices of the Upper Grand District School Board located at 500 Victoria Road North, Guelph, or on the Board's website at www.ugdsb.ca or Wellington Catholic District School Board located at 75 Woolwich Street, Guelph or on the Board's website at www.wellingtoncdsb.ca.

Notice of a proposed by-law amending the education development charges by-law(s) or the passage of such an amending by-law is not required to be given to any person or organization, other than to certain clerks of municipalities or secretaries of school boards, unless the person or organization gives the secretary of the Board a written request for notice of any amendments to the education development charges by-law and has provided a return address.

Dated at the City of Guelph this 17 day of May, 2019
Martha C. Rogers, Director of Education/Secretary to the Board
Tamara Nugent, Director of Education

UPPER GRAND DISTRICT SCHOOL BOARD
EDUCATION DEVELOPMENT CHARGES BY-LAW, 2019
DUFFERIN COUNTY

A by-law for the imposition of education development charges

WHEREAS section 257.54 (1) of the *Education Act* provides that a district school board may pass by-laws for the imposition of education development charges against land in its area of jurisdiction undergoing residential development if there is residential development in the area of jurisdiction of the district school board that would increase education land costs and the residential development requires one or more of the actions identified in section 257.54(2) of the *Education Act*;

AND WHEREAS the Upper Grand District School Board has referred to the Minister of Education the following estimates for approval:

- (i) the total number of new elementary school pupils and new secondary school pupils; and
- (ii) the number of elementary school sites and secondary school sites used to determine the net education land costs;

which estimates the Minister of Education approved on May 2, 2019, in accordance with section 10 of Ontario Regulation 20/98;

AND WHEREAS the Upper Grand District School Board has satisfied the conditions prescribed by section 10 of Ontario Regulation 20/98 in order for it to pass an education development charge by-law;

AND WHEREAS the Upper Grand District School Board has conducted a review of its education development charge policies and held a public meeting on April 24, 2019, in accordance with section 257.60 of the *Education Act*;

AND WHEREAS the Upper Grand District School Board has given a copy of the education development charge background study relating to this by-law to the Minister of Education and to each school board having jurisdiction within the area to which this by-law applies;

AND WHEREAS the Upper Grand District School Board has given notice and held public meetings on April 24, 2019 and May 15, 2019, in accordance with section 257.63(1) of the *Education Act* and permitted any person who attended the public meetings to make representations in respect of the proposed education development charges;

AND WHEREAS the Upper Grand District School Board has determined in accordance with section 257.63(3) of the *Education Act* that no additional public meeting is necessary in respect of this by-law;

NOW THEREFORE THE UPPER GRAND DISTRICT SCHOOL BOARD HEREBY ENACTS AS FOLLOWS:

PART I

APPLICATION

Defined Terms

1. In this by-law,
 - (a) "Act" means the *Education Act*, R.S.O. 1990, c.E.2, as amended, or a successor statute;
 - (b) "agricultural use" means lands, buildings or structures used, or designed or intended for use for the purpose of a *bona fide* farming operation including, but not limited to, animal husbandry, dairying, fallow, field crops, removal of sod, forestry, fruit farming, horticulture, market gardening, pasturage, poultry keeping and any other activities customarily carried on in the field of agriculture;
 - (c) "Board" means the Upper Grand District School Board;
 - (d) "County" means the County of Dufferin;
 - (e) "development" includes redevelopment;
 - (f) "dwelling unit" means a room or suite of rooms used, or designed or intended for use by one person or persons living together, in which culinary and sanitary facilities are provided for the exclusive use of such person or persons, and shall include, but is not limited to, a dwelling unit or units in an apartment, group home, mobile home, duplex, triplex, semi-detached dwelling, single detached dwelling, stacked townhouse and townhouse;
 - (g) "education land costs" means costs incurred or proposed to be incurred by the Board,
 - (i) to acquire land or an interest in land, including a leasehold interest, to be used by the Board to provide pupil accommodation;
 - (ii) to provide services to the land or otherwise prepare the site so that a building or buildings may be built on the land to provide pupil accommodation;
 - (iii) to prepare and distribute education development charge background studies as required under the Act;

- (iv) as interest on money borrowed to pay for costs described in paragraphs (i) and (ii); and
 - (v) to undertake studies in connection with an acquisition referred to in paragraph (i).
 - (h) "education development charge" means charges imposed pursuant to this by-law in accordance with the Act;
 - (i) "local board" means a local board as defined in the *Municipal Affairs Act*, other than a board defined in section 257.53(1) of the Act;
 - (j) "mixed use" means land, buildings or structures used, or designed or intended for use, for a combination of non-residential and residential uses;
 - (k) "non-residential use" means lands, buildings or structures or portions thereof used, or designed or intended for use for other than residential use or agricultural use, and includes, but is not limited to, an office, retail, industrial or institutional use;
 - (l) "*Planning Act*" means the *Planning Act*, R.S.O. 1990, c. P.13, as amended;
 - (m) "Regulation" means Ontario Regulation 20/98, as amended, made under the Act;
 - (n) "residential development" means lands, buildings or structures developed or to be developed for residential use.
 - (o) "residential use" means lands, buildings or structures used, or designed or intended for use as a dwelling unit or units, and shall include a residential use accessory to a non-residential use and the residential component of a mixed use or of an agricultural use;
2. In this by-law where reference is made to a statute or a section of a statute such reference is deemed to be a reference to any successor statute or section.

Lands Affected

3. (1) Subject to section 3(2), this by-law applies to all lands in the County.
- (2) This by-law shall not apply to lands that are owned by and are used for the purposes of:
- (i) the County or a local board thereof;
 - (ii) a municipality or a local board thereof;
 - (iii) a board as defined in section 257.53(1) of the Act;

- (iv) a public hospital receiving aid under the *Public Hospitals Act*, R.S.O. 1990, c. P.40;
- (v) Metrolinx.

Approvals for Development

- 4. (1) Education development charges shall be imposed against all lands, buildings or structures undergoing residential development if the development requires one or more of the following:
 - (a) the passing of a zoning by-law or of an amendment thereto under section 34 of the *Planning Act*;
 - (b) the approval of a minor variance under section 45 of the *Planning Act*;
 - (c) a conveyance of land to which a by-law passed under subsection 50(7) of the *Planning Act* applies;
 - (d) the approval of a plan of subdivision under section 51 of the *Planning Act*;
 - (e) a consent under section 53 of the *Planning Act*;
 - (f) the approval of a description under section 9 of the *Condominium Act, 1998*;
or
 - (g) the issuing of a permit under the *Building Code Act, 1992* in relation to a building or structure.
 - (2) In respect of a particular development an education development charge will be collected once, but this does not prevent the application of this by-law to future development on the same property.
5. The Board has determined that the residential development of land to which this by-law applies increases education land costs.

Categories of Development and Uses of Land Subject to Education Development Charges

- 6. Subject to the provisions of this by-law, education development charges shall be imposed upon all categories of residential development.
- 7. Subject to the provisions of this by-law, education development charges shall be imposed upon all residential uses of land, buildings or structures.

PART II

EDUCATION DEVELOPMENT CHARGES

Residential Education Development Charges

8. Subject to the provisions of this by-law, an education development charge per dwelling unit shall be imposed upon the designated categories of residential development and the designated residential uses of land, buildings or structures, including a dwelling unit accessory to a non-residential use, and, in the case of a mixed-use building or structure, upon the dwelling units in the mixed-use building or structure. The education development charge per dwelling unit shall be in the following amounts for the periods set out below:

- (i) May 20, 2019 to May 19, 2020 - \$1,132.00;
- (ii) May 20, 2020 to May 19, 2021 - \$1,432.00;
- (iii) May 20, 2021 to May 19, 2022 - \$1,732.00;
- (iv) May 20, 2022 to May 19, 2023 - \$2,032.00;
- (v) May 20, 2023 to May 19, 2024 - \$2,332.00.

Exemptions from Residential Education Development Charges

9. (1) In this section,
- (i) "gross floor area" means the total floor area, measured between the outside of exterior walls or between the outside of exterior walls and the centre line of party walls dividing the building from another building, of all floors above the average level of finished ground adjoining the building at its exterior walls;
 - (ii) "other residential building" means a residential building not in another class of residential building described in this section;
 - (iii) "semi-detached or row dwelling" means a residential building consisting of one dwelling unit having one or two vertical walls, but no other parts, attached to another structure;
 - (iv) "single detached dwelling" means a residential building consisting of one dwelling unit that is not attached to another building.
- (2) Subject to sections 9(3) and (4), education development charges shall not be imposed with respect to,

- (i) the enlargement of an existing dwelling unit that does not create an additional dwelling unit;
 - (ii) the creation of one or two additional dwelling units in an existing single detached dwelling; or
 - (iii) the creation of one additional dwelling unit in a semi-detached dwelling, a row dwelling, or any other residential building.
- (3) Notwithstanding section 9(2)(ii), education development charges shall be imposed in accordance with section 8 if the total gross floor area of the additional unit or two additional dwelling units exceeds the gross floor area of the existing single detached dwelling.
- (4) Notwithstanding section 9(2)(iii), education development charges shall be imposed in accordance with section 8 if the additional dwelling unit has a gross floor area greater than,
 - (i) in the case of a semi-detached or row dwelling, the gross floor area of the existing dwelling unit; or
 - (ii) in the case of any other residential building, the gross floor area of the smallest dwelling unit already contained in the residential building.
- 10. (1) Education development charges under section 8 shall not be imposed with respect to the replacement, on the same site, of a dwelling unit that was destroyed by fire, demolition or otherwise, or that was so damaged by fire, demolition or otherwise as to render it uninhabitable.
- (2) Notwithstanding section 10(1), education development charges shall be imposed in accordance with section 8 if the building permit for the replacement dwelling unit is issued more than 4 years after,
 - (i) the date the former dwelling unit was destroyed or became uninhabitable; or
 - (ii) if the former dwelling unit was demolished pursuant to a demolition permit issued before the former dwelling unit was destroyed or became uninhabitable, the date the demolition permit was issued.
- (3) Notwithstanding section 10(1), education development charges shall be imposed in accordance with section 8 against any dwelling unit or units on the same site in addition to the dwelling unit or units being replaced. The onus is on the applicant to produce evidence to the satisfaction of the Board, acting reasonably, to establish the number of dwelling units being replaced.

PART III
ADMINISTRATION

Payment of Education Development Charges

11. Education development charges are payable in full to the area municipality in which the development takes place on the date a building permit is issued in relation to a building or structure on land to which this education development charge by-law applies.
12. The treasurer of the Board shall establish and maintain an educational development charge account in accordance with the Act, the Regulation and this by-law.

Payment by Services

13. Notwithstanding the payments required under section 11, and subject to section 257.84 of the Act, the Board may, by agreement, permit an owner to provide land for pupil accommodation in lieu of the payment of all or a part of the education development charges.

Collection of Unpaid Education Development Charges

14. Section 349 of the *Municipal Act, 2001* applies with necessary modifications with respect to an education development charge or any part of it that remains unpaid after it is payable.

Motion to Review the By-law

15. (1) Where it appears to the Board that the land values underlying the education development charge calculation are indicating higher costs than the Board is generally experiencing over a period of time sufficient to show the discrepancy with a reasonable degree of assurance, the Board shall consider a motion to study amending the by-law to reduce the charge.
- (2) Where it appears to the Board that the land values underlying the education development charge calculation are indicating lower costs than the Board is generally experiencing over a period of time sufficient to show the discrepancy with a reasonable degree of assurance, the Board shall consider a motion to study amending the by-law to increase the charge.

Date By-law In Force

16. This by-law shall come into force on May 20, 2019.

Date By-law Expires

17. This by-law shall expire five years after the date it comes into force, unless it is repealed at an earlier date.

Repeal

18. The Upper Grand District School Board Education Development Charges By-law, 2014 (Dufferin County) is hereby repealed on the date this by-law comes into force.

Severability

19. In the event any provision, or part thereof, of this by-law is found by a court of competent jurisdiction to be *ultra vires*, such provision, or part thereof, shall be deemed to be severed, and the remaining portion of such provision and all other provisions of this by-law shall remain in full force and effect.


Interpretation

20. Nothing in this by-law shall be construed so as to commit or require the Board to authorize or proceed with any capital project at any time.

Short Title

21. This by-law may be cited as the Upper Grand District School Board Education Development Charges By-Law, 2019 (Dufferin County).

ENACTED AND PASSED this 15th day of May, 2019.



Chairperson



Director of Education and Secretary

UPPER GRAND DISTRICT SCHOOL BOARD
EDUCATION DEVELOPMENT CHARGES BY-LAW, 2019
WELLINGTON COUNTY

A by-law for the imposition of education development charges

WHEREAS section 257.54 (1) of the *Education Act* provides that a district school board may pass by-laws for the imposition of education development charges against land in its area of jurisdiction undergoing residential development if there is residential development in the area of jurisdiction of the district school board that would increase education land costs and the residential development requires one or more of the actions identified in section 257.54(2) of the *Education Act*;

AND WHEREAS the Upper Grand District School Board has referred to the Minister of Education the following estimates for approval:

- (i) the total number of new elementary school pupils and new secondary school pupils; and
- (ii) the number of elementary school sites and secondary school sites used to determine the net education land costs;

which estimates the Minister of Education approved on May 2, 2019, in accordance with section 10 of Ontario Regulation 20/98;

AND WHEREAS the Upper Grand District School Board has satisfied the conditions prescribed by section 10 of Ontario Regulation 20/98 in order for it to pass an education development charge by-law;

AND WHEREAS the Upper Grand District School Board has conducted a review of its education development charge policies and held a public meeting on April 24, 2019, in accordance with section 257.60 of the *Education Act*;

AND WHEREAS the Upper Grand District School Board has given a copy of the education development charge background study relating to this by-law to the Minister of Education and to each school board having jurisdiction within the area to which this by-law applies;

AND WHEREAS the Upper Grand District School Board has given notice and held public meetings on April 24, 2019 and May 15, 2019, in accordance with section 257.63(1) of the *Education Act* and permitted any person who attended the public meetings to make representations in respect of the proposed education development charges;

AND WHEREAS the Upper Grand District School Board has determined in accordance with section 257.63(3) of the *Education Act* that no additional public meeting is necessary in respect of this by-law;

NOW THEREFORE THE UPPER GRAND DISTRICT SCHOOL BOARD HEREBY ENACTS AS FOLLOWS:

PART I

APPLICATION

Defined Terms

1. In this by-law,

- (a) "Act" means the *Education Act*, R.S.O. 1990, c.E.2, as amended, or a successor statute;
- (b) "agricultural use" means lands, buildings or structures used, or designed or intended for use for the purpose of a *bona fide* farming operation including, but not limited to, animal husbandry, dairying, fallow, field crops, removal of sod, forestry, fruit farming, horticulture, market gardening, pasturage, poultry keeping and any other activities customarily carried on in the field of agriculture;
- (c) "Board" means the Upper Grand District School Board;
- (d) "County" means the County of Wellington and includes the City of Guelph;
- (e) "development" includes redevelopment;
- (f) "dwelling unit" means a room or suite of rooms used, or designed or intended for use by one person or persons living together, in which culinary and sanitary facilities are provided for the exclusive use of such person or persons, and shall include, but is not limited to, a dwelling unit or units in an apartment, group home, mobile home, duplex, triplex, semi-detached dwelling, single detached dwelling, stacked townhouse and townhouse;
- (g) "education land costs" means costs incurred or proposed to be incurred by the Board,
 - (i) to acquire land or an interest in land, including a leasehold interest, to be used by the Board to provide pupil accommodation;
 - (ii) to provide services to the land or otherwise prepare the site so that a building or buildings may be built on the land to provide pupil accommodation;
 - (iii) to prepare and distribute education development charge background studies as required under the Act;

- (iv) as interest on money borrowed to pay for costs described in paragraphs (i) and (ii); and
 - (v) to undertake studies in connection with an acquisition referred to in paragraph (i).
 - (h) "education development charge" means charges imposed pursuant to this by-law in accordance with the Act;
 - (i) "local board" means a local board as defined in the *Municipal Affairs Act*, other than a board defined in section 257.53(1) of the Act;
 - (j) "mixed use" means land, buildings or structures used, or designed or intended for use, for a combination of non-residential and residential uses;
 - (k) "non-residential use" means lands, buildings or structures or portions thereof used, or designed or intended for use for other than residential use or agricultural use, and includes, but is not limited to, an office, retail, industrial or institutional use;
 - (l) "*Planning Act*" means the *Planning Act*, R.S.O. 1990, c. P.13, as amended;
 - (m) "Regulation" means Ontario Regulation 20/98, as amended, made under the Act;
 - (n) "residential development" means lands, buildings or structures developed or to be developed for residential use.
 - (o) "residential use" means lands, buildings or structures used, or designed or intended for use as a dwelling unit or units, and shall include a residential use accessory to a non-residential use and the residential component of a mixed use or of an agricultural use;
2. In this by-law where reference is made to a statute or a section of a statute such reference is deemed to be a reference to any successor statute or section.

Lands Affected

3. (1) Subject to sections 3(2) and 3(3), this by-law applies to all lands in the County.
- (2) This by-law shall not apply to lands that are owned by and are used for the purposes of:
- (i) the County or a local board thereof;
 - (ii) a municipality or a local board thereof;
 - (iii) a board as defined in section 257.53(1) of the Act;

- (iv) a public hospital receiving aid under the *Public Hospitals Act*, R.S.O. 1990, c. P.40.
- (3) In accordance with section 19 of the University of Guelph Act, 1964, S.O. 1964 c. 120, property vested in the University of Guelph and any lands and premises leased to and occupied by the University are exempt from education development charges under this by-law so long as the same are actually used and occupied for University or University related purposes, those purposes being set out in section 3 of the University of Guelph Act, 1964, as amended.

Approvals for Development

- 4. (1) Education development charges shall be imposed against all lands, buildings or structures undergoing residential development if the development requires one or more of the following:
 - (a) the passing of a zoning by-law or of an amendment thereto under section 34 of the *Planning Act*;
 - (b) the approval of a minor variance under section 45 of the *Planning Act*;
 - (c) a conveyance of land to which a by-law passed under subsection 50(7) of the *Planning Act* applies;
 - (d) the approval of a plan of subdivision under section 51 of the *Planning Act*;
 - (e) a consent under section 53 of the *Planning Act*;
 - (f) the approval of a description under section 9 of the *Condominium Act, 1998*;
or
 - (g) the issuing of a permit under the *Building Code Act, 1992* in relation to a building or structure.
- (2) In respect of a particular development an education development charge will be collected once, but this does not prevent the application of this by-law to future development on the same property.
- 5. The Board has determined that the residential development of land to which this by-law applies increases education land costs.

Categories of Development and Uses of Land Subject to Education Development Charges

- 6. Subject to the provisions of this by-law, education development charges shall be imposed upon all categories of residential development.

7. Subject to the provisions of this by-law, education development charges shall be imposed upon all residential uses of land, buildings or structures.

PART II

EDUCATION DEVELOPMENT CHARGES

Residential Education Development Charges

8. Subject to the provisions of this by-law, an education development charge per dwelling unit shall be imposed upon the designated categories of residential development and the designated residential uses of land, buildings or structures, including a dwelling unit accessory to a non-residential use, and, in the case of a mixed-use building or structure, upon the dwelling units in the mixed-use building or structure. The education development charge per dwelling unit shall be in the following amounts for the periods set out below:
- (i) May 20, 2019 to May 19, 2020 - \$1,867.00;
 - (ii) May 20, 2020 to May 19, 2021 - \$2,167.00;
 - (iii) May 20, 2021 to May 19, 2024 - \$2,222.00.

Exemptions from Residential Education Development Charges

9. (1) In this section,
- (i) "gross floor area" means the total floor area, measured between the outside of exterior walls or between the outside of exterior walls and the centre line of party walls dividing the building from another building, of all floors above the average level of finished ground adjoining the building at its exterior walls;
 - (ii) "other residential building" means a residential building not in another class of residential building described in this section;
 - (iii) "semi-detached or row dwelling" means a residential building consisting of one dwelling unit having one or two vertical walls, but no other parts, attached to another structure;
 - (iv) "single detached dwelling" means a residential building consisting of one dwelling unit that is not attached to another building.
- (2) Subject to sections 9(3) and (4), education development charges shall not be imposed with respect to,

- (i) the enlargement of an existing dwelling unit that does not create an additional dwelling unit;
 - (ii) the creation of one or two additional dwelling units in an existing single detached dwelling; or
 - (iii) the creation of one additional dwelling unit in a semi-detached dwelling, a row dwelling, or any other residential building.
- (3) Notwithstanding section 9(2)(ii), education development charges shall be imposed in accordance with section 8 if the total gross floor area of the additional unit or two additional dwelling units exceeds the gross floor area of the existing single detached dwelling.
- (4) Notwithstanding section 9(2)(iii), education development charges shall be imposed in accordance with section 8 if the additional dwelling unit has a gross floor area greater than,
 - (i) in the case of a semi-detached or row dwelling, the gross floor area of the existing dwelling unit; or
 - (ii) in the case of any other residential building, the gross floor area of the smallest dwelling unit already contained in the residential building.
- 10. (1) Education development charges under section 8 shall not be imposed with respect to the replacement, on the same site, of a dwelling unit that was destroyed by fire, demolition or otherwise, or that was so damaged by fire, demolition or otherwise as to render it uninhabitable.
- (2) Notwithstanding section 10(1), education development charges shall be imposed in accordance with section 8 if the building permit for the replacement dwelling unit is issued more than 4 years after,
 - (i) the date the former dwelling unit was destroyed or became uninhabitable; or
 - (ii) if the former dwelling unit was demolished pursuant to a demolition permit issued before the former dwelling unit was destroyed or became uninhabitable, the date the demolition permit was issued.
- (3) Notwithstanding section 10(1), education development charges shall be imposed in accordance with section 8 against any dwelling unit or units on the same site in addition to the dwelling unit or units being replaced. The onus is on the applicant to produce evidence to the satisfaction of the Board, acting reasonably, to establish the number of dwelling units being replaced.

PART III

ADMINISTRATION

Payment of Education Development Charges

11. Education development charges are payable in full to the area municipality in which the development takes place on the date a building permit is issued in relation to a building or structure on land to which this education development charge by-law applies.
12. The treasurer of the Board shall establish and maintain an educational development charge account in accordance with the Act, the Regulation and this by-law.

Payment by Services

13. Notwithstanding the payments required under section 11, and subject to section 257.84 of the Act, the Board may, by agreement, permit an owner to provide land for pupil accommodation in lieu of the payment of all or a part of the education development charges.

Collection of Unpaid Education Development Charges

14. Section 349 of the *Municipal Act, 2001* applies with necessary modifications with respect to an education development charge or any part of it that remains unpaid after it is payable.

Motion to Review the By-law

15. (1) Where it appears to the Board that the land values underlying the education development charge calculation are indicating higher costs than the Board is generally experiencing over a period of time sufficient to show the discrepancy with a reasonable degree of assurance, the Board shall consider a motion to study amending the by-law to reduce the charge.
- (2) Where it appears to the Board that the land values underlying the education development charge calculation are indicating lower costs than the Board is generally experiencing over a period of time sufficient to show the discrepancy with a reasonable degree of assurance, the Board shall consider a motion to study amending the by-law to increase the charge.

Date By-law In Force

16. This by-law shall come into force on May 20, 2019.

Date By-law Expires

17. This by-law shall expire five years after the date it comes into force, unless it is repealed at an earlier date.

Repeal

18. The Upper Grand District School Board Education Development Charges By-law, 2014 (Wellington County) is hereby repealed on the date this by-law comes into force.

Severability

19. In the event any provision, or part thereof, of this by-law is found by a court of competent jurisdiction to be *ultra vires*, such provision, or part thereof, shall be deemed to be severed, and the remaining portion of such provision and all other provisions of this by-law shall remain in full force and effect.


Interpretation

20. Nothing in this by-law shall be construed so as to commit or require the Board to authorize or proceed with any capital project at any time.

Short Title

21. This by-law may be cited as the Upper Grand District School Board Education Development Charges By-Law, 2019 (Wellington County).

ENACTED AND PASSED this 15th day of May, 2019.



Chairperson



Director of Education and Secretary



Melancthon Township's

BIRTHDAY CELEBRATION

FIREWORKS
FIRST RESPONDERS
BOUNCY CASTLE
LIVE MUSIC
BBQ

Saturday June 22nd, 2019 - 5pm
Horning's Mills Community Park

Dufferin County
Compost Give-a-way



INFO#11
JUN 06 2019



**Petrolia Town Council
Resolution Form**

Date: May 13, 2019

Resolution #: C-32 - 05/13/2019

Moved By: Councillor Field

Seconded by:

Grant Purdy

WHEREAS on the May 13, 2019 regular council agenda, correspondence item 12 q) was received from the Ontario Good Roads Association;

AND WHEREAS as during the 2019 OGRA conference AGM a resolution was passed regarding the re-establishment of an annual combined conference for both OGRA & ROMA;

AND WHEREAS as a past attendee of the combined conferences, it makes great sense for the OGRA & ROMA conferences to be returned to a combined conference effort each February, not only financially for the municipality but also for availability for participation of members of Council and staff;

NOW THEREFORE BE IT RESOLVED that the Council of the Town of Petrolia support the original resolution passed at the OGRA AGM to re-establish a combined OGRA & ROMA conference;

AND FURTHERMORE that a letter be sent to the ROMA Board of Directors, outlining our support for a collaborative OGRA ROMA annual combined conference, and that this letter of support be circulated to the Ontario Municipalities, and the OGRA Board of Directors;

Carried	<input checked="" type="checkbox"/>
Deferred	<input type="checkbox"/>
Defeated	<input type="checkbox"/>

Clerk's Signature:

[Signature]

Recorded Vote if called:

Council	Yes	No
Loosley, Brad		
Deighton, Wade		
Field, Joel		
O'Hara, Ross		
Purdy, Grant		
Souch, Marty		
Wellen, Donald		

Declaration of Conflict of Interest

_____ declared their interest, abstained from the discussion and did not vote on the matter.

INFO #12
JUN 06 2019

MUNICIPALITÉ • EAST FERRIS • MUNICIPALITY



390 HIGHWAY 94, CORBEIL, ONTARIO P0H 1K0
TEL.: (705) 752-2740 FAX.: (705) 752-2452
Email: municipality@eastferris.ca

REGULAR COUNCIL MEETING HELD May 28th, 2019

2019-151

**Moved by Councillor Lougheed
Seconded by Councillor Trahan**

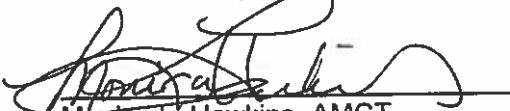
WHEREAS at the Regular meeting of Council held May 14th, 2019, Council requested that the Municipality of East Ferris petition Ontario Municipalities to support the OGRA/ROMA Combined Conference;

AND WHEREAS the Municipality has received already same request from the Town of Petrolia to support a combined conference;

BE IT HEREBY RESOLVED that this resolution be circulated to all Ontario Municipalities and petition ROMA to place the combined conference to a membership vote.

Carried Mayor Rochefort

CERTIFIED to be a true copy of
Resolution No. 2019-151 passed by the
Council of the Municipality of East Ferris
on the 28th, day of May, 2019.


Monica L. Hawkins, AMCT
Clerk

INFO #13
JUN 06 2019



Legislative Services
Michael de Rond
905-726-4771
clerks@aurora.ca

Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

May 15, 2019

Delivered by email
doug.ford@pc.ola.org

The Honourable Doug Ford
Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford:

Re: Town of Aurora Council Resolution of Tuesday, May 14, 2019
Re: Motion (a) Mayor Mrakas; Re: Response to Bill 108, the More Homes,
More Choice Act

Please be advised that this matter was considered by Council at its meeting held on Tuesday, May 14, 2019, and in this regard Council adopted the following resolution:

Whereas the legislation that abolished the Ontario Municipal Board (OMB) and replaced it with the Local Planning Appeal Tribunal (LPAT) received unanimous, all-party support; and

Whereas all parties recognized that local governments should have the authority to uphold their provincially-approved Official Plans, to uphold their community-driven planning; and

Whereas Bill 108 will once again allow an unelected, unaccountable body to make decisions on how our communities evolve and grow; and

Whereas on August 21, 2018, Minister Clark once again signed the Memorandum of Understanding (MOU) with the Association of Municipalities of Ontario and entered into "...a legally binding agreement recognizing Ontario Municipalities as a mature, accountable order of government."; and

Whereas this MOU is "enshrined in law as part of the *Municipal Act*" and recognizes that as "...public policy issues are complex and thus require

INFO # 14
JUN 06 2019

coordinated responses...the Province endorses the principle of regular consultation between Ontario and municipalities in relation to matters of mutual interest”; and

Whereas by signing this agreement, the Province made “...a commitment to cooperating with its municipal governments in considering new legislation or regulations that will have a municipal impact”; and

Whereas Bill 108 will impact 15 different Acts: *Cannabis Control Act, 2017; Conservation Authorities Act; Development Charges Act; Education Act; Endangered Species Act, 2007; Environmental Assessment Act; Environmental Protection Act; Labour Relations Act, 1995; Local Planning Appeal Tribunal Act, 2017; Municipal Act, 2001; Occupational Health and Safety Act; Ontario Heritage Act; Ontario Water Resources Act; Planning Act; and Workplace Safety and Insurance Act, 1997;*

- 1. Now Therefore Be it Hereby Resolved That the Town of Aurora oppose Bill 108, which in its current state will have negative consequences on community building and proper planning; and**
- 2. Be It Further Resolved That the Town of Aurora call upon the Government of Ontario to halt the legislative advancement of Bill 108 to enable fulsome consultation with Municipalities to ensure that its objectives for sound decision-making for housing growth that meets local needs will be reasonably achieved; and**
- 3. Be It Further Resolved That a copy of this Motion be sent to The Honourable Doug Ford, Premier of Ontario, The Honourable Christine Elliott, Deputy Premier, The Honourable Steve Clark, Minister of Municipal Affairs and Housing, Andrea Horwath, Leader of the New Democratic Party, and all MPPs in the Province of Ontario; and**
- 4. Be It Further Resolved That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.**

The above is for your consideration and any attention deemed necessary.

Re: Town of Aurora Motion (a) Response to Bill 108, the More Homes, More Choice Act
May 15, 2019
Page 3 of 3

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Michael de Rond', written in a cursive style.

Michael de Rond

Town Clerk

The Corporation of the Town of Aurora

MdR/lb

Copy: Hon. Christine Elliott, Deputy Premier
Hon. Steve Clark, Minister of Municipal Affairs and Housing
Andrea Horwath, Leader of the New Democratic Party
All MPPs in the Province of Ontario
Association of Municipalities of Ontario
All Ontario Municipalities



**Town of Grimsby
Administration**
Office of the Town Clerk
160 Livingston Avenue, P.O. Box 159, Grimsby, ON L3M 4G3
Phone: 905-945-9634 Ext. 2015 | Fax: 905-945-5010
Email: skim@grimsby.ca

File No: C-19-167

Hon. Doug Ford, Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

SENT VIA EMAIL

RE: Opposition to Bill 108

Please be advised the Council of the Corporation of the Town of Grimsby at its regular Council meeting held on May 21, 2019 approved the following resolution:

WHEREAS the legislation that abolished the OMB and replaced it with LPAT received unanimous – all party support; and

WHEREAS All parties recognized that local governments should have the authority to uphold their provincially approved Official Plans; to uphold their community driven planning; and

WHEREAS Bill 108 will once again allow an unelected, unaccountable body make decisions on how our communities evolve and grow; and

WHEREAS On August 21, 2018 Minister Clark once again signed the MOU with the Association of Municipalities of Ontario and entered into "...a legally binding agreement recognizing Ontario Municipalities as a mature, accountable order of government."; and

WHEREAS This MOU is "enshrined in law as part of the Municipal Act". And recognizes that as "...public policy issues are complex and thus require coordinated responses...the Province endorses the principle of regular consultation between Ontario and municipalities in relation to matters of mutual interest"; and

WHEREAS By signing this agreement, the Province made "...a commitment to cooperating with its municipal governments in considering new legislation or regulations that will have a municipal impact"; and

WHEREAS Bill 108 will impact 15 different Acts - Cannabis Control Act, 2017, Conservation Authorities Act, Development Charges Act, Education Act, Endangered Species Act, 2007, Environmental Assessment Act, Environmental Protection Act, Labour Relations Act, 1995, Local Planning Appeal Tribunal Act, 2017, Municipal Act, 2001, Occupational Health and Safety Act,

info#15
JUN 06 2019



**Town of Grimsby
Administration
Office of the Town Clerk**
160 Livingston Avenue, P.O. Box 159, Grimsby, ON L3M 4G3
Phone: 905-945-9634 Ext. 2015 | **Fax:** 905-945-5010
Email: skim@grimsby.ca

Ontario Heritage Act, Ontario Water Resources Act, Planning Act, Workplace Safety and Insurance Act, 1997.

Now Therefore Be it Hereby Resolved That Town of Grimsby oppose Bill 108 which in its current state will have negative consequences on community building and proper planning; and

Be it further resolved that Town of Grimsby call upon the Government of Ontario to halt the legislative advancement of Bill 108 to enable fulsome consultation with Municipalities to ensure that its objectives for sound decision making for housing growth that meets local needs will be reasonably achieved; and

Be It Further Resolved That a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, The Honourable Christine Elliott, Deputy Premier, the Honourable Steve Clark, Minister of Municipal Affairs, the Honourable Andrea Horwath, Leader of the New Democratic Party, and all MPPs in the Province of Ontario; and

Be It Further Resolved That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

Yours sincerely,

Sarah Kim
Acting Town Clerk

Cc: Hon. Christine Elliott, Deputy Premier
Hon. Steve Clark, Minister of Municipal Affairs
Hon. Andrea Horwath, Leader of the New Democratic Party
All MPPs in the Province of Ontario
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

May 17, 2019

To All Ontario Municipalities:

Re: Bill 108 – More Homes, More Choice Act, 2019

On May 16, 2019 Regional Council adopted the following resolution:

WHEREAS the legislation that abolished the Ontario Municipal Board and replaced it with the Local Planning Appeal Tribunal received unanimous – all party support; and

WHEREAS all parties recognized that local governments should have the authority to uphold their provincially approved Official Plans; to uphold their community driven planning; and

WHEREAS Bill 108 will once again allow an unelected, unaccountable body make decisions on how our communities evolve and grow; and

WHEREAS the Region of York requests that the proposed changes to the Planning Act provide greater deference than that previously afforded to local, municipal decisions on development applications, by restoring the test under the Planning Act that appeals must be on the basis that the municipal decision is not consistent with the Provincial Policy Statement, fails to conform with a provincial plan, or fails to conform with the local and regional Official Plan(s); and

WHEREAS the Region of York requests that the tribunal framework restore the previous ability for participants in Local Planning Appeal Tribunal hearings to provide in person evidence in a hearing; and

WHEREAS the Region of York recognizes that proposed grouping together of a variety of community services, including parkland dedication, under community benefits charge framework, which is subject to a monetary cap, will limit a municipality's ability to continue to provide parks and a range of community services and facilities at a consistent and equitable level of service across the

municipality, and requests that the previous Development Charge "soft services" be maintained and separated from the community benefits charge under the proposed Bill 108; and

WHEREAS on August 21, 2018 Minister Clark once again signed the Memorandum of Understanding with the Association of Municipalities of Ontario and entered into "...a legally binding agreement recognizing Ontario Municipalities as a mature, accountable order of government."; and

WHEREAS this Memorandum of Understanding is "enshrined in law as part of the Municipal Act" and recognizes that as "...public policy issues are complex and thus require coordinated responses...the Province endorses the principle of regular consultation between Ontario and municipalities in relation to matters of mutual interest"; and

WHEREAS by signing this agreement, the Province made "...a commitment to cooperating with its municipal governments in considering new legislation or regulations that will have a municipal impact"; and

WHEREAS Bill 108 will impact 15 different Acts - Cannabis Control Act, 2017, Conservation Authorities Act, Development Charges Act, Education Act, Endangered Species Act, 2007, Environmental Assessment Act, Environmental Protection Act, Labour Relations Act, 1995, Local Planning Appeal Tribunal Act, 2017, Municipal Act, 2001, Occupational Health and Safety Act, Ontario Heritage Act, Ontario Water Resources Act, Planning Act, Workplace Safety and Insurance Act, 1997.

THEREFORE be it resolved that:

1. The Regional Municipality of York *express serious concerns with* Bill 108 which in its current state *may* have negative consequences on community building and proper planning.
2. The Region of York supports the positive changes within Bill 108 such as: 1. removing the requirement for low risk projects to undertake environmental assessments; 2. appointing more Local Planning Appeal Tribunal adjudicators to deal with appeals; 3. streamlining the planning process provided that the planning processes are streamlined at both the provincial and local levels]; 4. the removal of the 10% discount for determining development charges for hard services.

3. The Regional Municipality of York call upon the Government of Ontario to halt the legislative advancement of Bill 108 to enable fulsome consultation with Municipalities to ensure that its objectives for sound decision making for housing growth that meets local needs will be reasonably achieved.
4. A copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, The Honourable Christine Elliott, Deputy Premier, the Honourable Steve Clark, Minister of Municipal Affairs, the Honourable Andrea Horwath, Leader of the New Democratic Party, and all MPPs in the Province of Ontario.
5. A copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

Sincerely



Christopher Raynor
Regional Clerk



Clerk's Department

595 9th Avenue East, Owen Sound Ontario N4K 3E3
519-372-0219 / 1-800-567-GREY / Fax: 519-376-8998

May 28, 2019

Honourable Doug Ford, Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

VIA EMAIL

Dear Honourable Sir:

At the May 23, 2019 session of Grey County Committee of the Whole, resolution CW116-19 was adopted as follows:

That the Town of Aurora correspondence dated May 14, 2019 regarding Bill 108 be supported as follows:

WHEREAS the legislation that abolished the OMB and replaced it with LPAT received unanimous – all party support; and

WHEREAS all parties recognized that local governments should have the authority to uphold their provincially approved Official Plans; to uphold their community driven planning; and

WHEREAS Bill 108 will once again allow an unelected, unaccountable body make decisions on how our communities evolve and grow; and

WHEREAS on August 21, 2018 Minister Clark once again signed the MOU with the Association of Municipalities of Ontario and entered into "...a legally binding agreement recognizing Ontario Municipalities as a mature, accountable order of government."; and

WHEREAS this MOU is "enshrined in law as part of the Municipal Act". And recognizes that as "...public policy issues are complex and thus require coordinated responses...the Province endorses the principle of regular consultation between Ontario and municipalities in relation to matters of mutual interest"; and

WHEREAS by signing this agreement, the Province made "...a commitment to cooperating with its municipal governments in considering new legislation or regulations that will have a municipal impact"; and

WHEREAS Bill 108 will impact 15 different Acts - Cannabis Control Act, 2017, Conservation Authorities Act, Development Charges Act, Education Act, Endangered Species Act, 2007, Environmental Assessment Act, Environmental Protection Act, Labour Relations Act, 1995, Local Planning Appeal Tribunal Act, 2017, Municipal Act, 2001, Occupational Health and Safety Act, Ontario Heritage Act, Ontario Water Resources Act, Planning Act, Workplace Safety and Insurance Act, 1997.

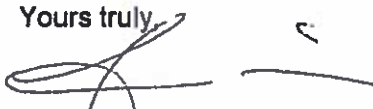
Now Therefore Be it Hereby Resolved That Grey County oppose Bill 108 which in its current state will have negative consequences on community building and proper planning; and

Be it further resolved that Grey County call upon the Government of Ontario to halt the legislative advancement of Bill 108 to enable fulsome consultation with Municipalities to ensure that its objectives for sound decision making for housing growth that meets local needs will be reasonably achieved; and

Be It Further Resolved That a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, The Honourable Christine Elliott, Deputy Premier, the Honourable Steve Clark, Minister of Municipal Affairs, the Honourable Andrea Horwath, Leader of the New Democratic Party, and all MPPs in the Province of Ontario; and

Be It Further Resolved That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

Yours truly,



Jacquelyn Morrison
Deputy Clerk/ Legislative Coordinator
(519) 372-0219 x 1294
jacquelyn.morrison@grey.ca
www.grey.ca

cc. Mayor Tom Mrakas, Town of Aurora
Hon. Christine Elliott, Deputy Premier of Ontario
Hon. Steve Clark, Minister of Municipal Affairs
Hon. Andrea Horwath, Leader of the New Democratic Party
MPPs in the Province of Ontario
Association of Municipalities of Ontario
Ontario Municipalities



TOWN OF
HALTON HILLS
Working Together Working for You!

May 28, 2019

The Honourable Doug Ford, Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

SENT VIA EMAIL

Dear Premier Ford;

Re: Resolution regarding Bill 108

Please be advised that Council for the Town of Halton Hills at its meeting of Monday, May 27, 2019, adopted the following Resolution:

Resolution No. 2019-0102

WHEREAS the legislation that abolished the Ontario Municipal Board (OMB) and replaced it with the Local Planning Appeal Tribunal (LPAT) received unanimous – all party support;

AND WHEREAS all parties recognized that local governments should have the authority to uphold their provincially approved Official Plans; to uphold their community driven planning;

AND WHEREAS Bill 108 will once again allow an unelected, unaccountable body to make decisions on how our communities evolve and grow;

AND WHEREAS on August 21, 2018 Minister Clark once again signed the Memorandum of Understanding (MOU) with the Association of Municipalities of Ontario, which recognizes that "Public policy issues are complex and thus require coordinated responses..." and that "The Municipal Act, 2001 provides that the Province of Ontario endorses the principle of regular consultation between Ontario and municipalities in relation to matters of mutual interest";

AND WHEREAS the MOU sets out that "Ontario is committed to cooperating with its municipal governments in considering new legislation or regulations that will have a municipal impact";

AND WHEREAS Bill 108 will impacts 15 different Acts – Cannabis Control Act, 2017, Conservation Authorities Act, Development Charges Act, Education Act, Endangered Species Act, 2007, Environmental Assessment Act, Environmental Protection Act, Labour Relations Act, 1995, Local Planning Appeal Tribunal Act, 2017, Municipal Act, 2001, Occupational Health and Safety Act, Ontario Heritage Act, Ontario Water Resources Act, Planning Act, Workplace Safety and Insurance Act, 1997.

NOW THEREFORE BE IT RESOLVED THAT The Town of Halton Hills oppose Bill 108 which in its current state will have negative consequences on community building and proper planning;

AND FURTHER THAT The Town of Halton Hills call upon the Government of Ontario to halt the legislative advancement of Bill 108 to enable fulsome consultation with Municipalities to ensure that its objectives for sound decision making for housing growth that meets local needs will be reasonably achieved;

AND FURTHER THAT a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, The Honourable Christine Elliott, Deputy Premier, the Honourable Steve Clark, Minister of Municipal Affairs, the Honourable Andrea Horwath, Leader of the Ontario New Democratic Party, the Honourable John Fraser, Leader of the Ontario Liberal Party, the Honourable Mike Schreiner, Leader of the Green Party of Ontario and all MPPs in the Province of Ontario;

AND FURTHER THAT a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

CARRIED

Enclosed for your information is a copy of Resolution No. 2019-0102.

If you have any questions, please contact Suzanne Jones, Town Clerk for the Town of Halton Hills at 905-873-2601 ext. 2331 or suzannej@haltonhills.ca.

Yours truly,



Renée Brown
Deputy Clerk – Legislation & Elections

:enclosure

- c. The Honourable Christine Elliott, Deputy Premier
- The Honourable Steve Clark, Minister of Municipal Affairs
- The Honourable Andrea Horwath, Leader of the New Democratic Party
- The Honourable John Fraser, Leader of the Ontario Liberal Party
- The Honourable Mike Schreiner, Leader of the Green Party
- All MPP's in the Province of Ontario
- Association of Municipalities of Ontario (AMO)
- All Ontario Municipalities



THE CORPORATION
OF
THE TOWN OF HALTON HILLS

Moved by: James J. Fogal Date: May 27, 2019
Councillor J. Fogal

Seconded by: C. Somerville Resolution No.: 2019-0102
Councillor C. Somerville

15.1

WHEREAS the legislation that abolished the Ontario Municipal Board (OMB) and replaced it with the Local Planning Appeal Tribunal (LPAT) received unanimous – all party support;

AND WHEREAS all parties recognized that local governments should have the authority to uphold their provincially approved Official Plans; to uphold their community driven planning;

AND WHEREAS Bill 108 will once again allow an unelected, unaccountable body to make decisions on how our communities evolve and grow;

AND WHEREAS on August 21, 2018 Minister Clark once again signed the Memorandum of Understanding (MOU) with the Association of Municipalities of Ontario, which recognizes that “Public policy issues are complex and thus require coordinated responses...” and that “The Municipal Act, 2001 provides that the Province of Ontario endorses the principle of regular consultation between Ontario and municipalities in relation to matters of mutual interest”;

AND WHEREAS the MOU sets out that “Ontario is committed to cooperating with its municipal governments in considering new legislation or regulations that will have a municipal impact”;


AND WHEREAS Bill 108 will impacts 15 different Acts – Cannabis Control Act, 2017, Conservation Authorities Act, Development Charges Act, Education Act, Endangered Species Act, 2007, Environmental Assessment Act, Environmental Protection Act, Labour Relations Act, 1995, Local Planning Appeal Tribunal Act, 2017, Municipal Act, 2001, Occupational Health and Safety Act, Ontario Heritage Act, Ontario Water Resources Act, Planning Act, Workplace Safety and Insurance Act, 1997.

NOW THEREFORE BE IT RESOLVED THAT The Town of Halton Hills oppose Bill 108 which in its current state will have negative consequences on community building and proper planning;

AND FURTHER THAT The Town of Halton Hills call upon the Government of Ontario to halt the legislative advancement of Bill 108 to enable fulsome consultation with Municipalities to ensure that its objectives for sound decision making for housing growth that meets local needs will be reasonably achieved;

AND FURTHER THAT a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, The Honourable Christine Elliott, Deputy Premier, the Honourable Steve Clark, Minister of Municipal Affairs, the Honourable Andrea Horwath, Leader of the Ontario New Democratic Party, the Honourable John Fraser, Leader of the Ontario Liberal Party, the Honourable Mike Schreiner, Leader of the Green Party of Ontario and all MPPs in the Province of Ontario;

AND FURTHER THAT a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.



Mayor Rick Bonnette



May 24, 2019

The Honorable Doug Ford
Premier of Ontario
Room 281, Legislative Building
Queen's Park, Toronto
ON M7A 1A1

RE: BILL 108

Dear Premier;

This will confirm that at a meeting held on May 14, 2019, the Council of the City of Markham adopted the following resolution:

WHEREAS the legislation that abolished the OMB and replaced it with LPAT received unanimous – all party support; and,

WHEREAS All parties recognized that local governments should have the authority to uphold their provincially approved Official Plans; to uphold their community driven planning; and,

WHEREAS Bill 108 will once again allow an unelected, unaccountable body to make decisions on how our communities evolve and grow; and,

WHEREAS the City of Markham requests that the proposed changes to the Planning Act provide greater deference than that previously afforded to local, municipal decisions on development applications, by restoring the test under the Planning Act that appeals must be on the basis that the municipal decision is not consistent with the Provincial Policy Statement, fails to conform with a provincial plan, or fails to conform with the local and regional Official Plan(s);and,

WHEREAS the City of Markham requests that the tribunal framework, restore the previous ability for participants in Local Planning Appeal Tribunal hearings to provide in person evidence in a hearing; and,

WFO# 19
JUN 06 2019

WHEREAS, the City of Markham recognizes that proposed grouping together of a variety of community services, including parkland dedication, under community benefits charge framework and subject to a monetary cap will limit a municipality's ability to continue to provide parks, and a range of community services and facilities at a consistent and equitable level of service across the municipality, and requests that the previous Development Charge "soft services" be maintained and separated from the community benefit charge under the proposed Bill 108; and,

WHEREAS On August 21, 2018 Minister Clark once again signed the MOU with the Association of Municipalities of Ontario and entered into "...a legally binding agreement recognizing Ontario Municipalities as a mature, accountable order of government."; and,

WHEREAS this MOU is "enshrined in law as part of the Municipal Act", and recognizes that as "...public policy issues are complex and thus require coordinated responses...the Province endorses the principle of regular consultation between Ontario and municipalities in relation to matters of mutual interest"; and,

WHEREAS by signing this agreement, the Province made "...a commitment to cooperating with its municipal governments in considering new legislation or regulations that will have a municipal impact"; and,

WHEREAS Bill 108 will impact 15 different Acts - Cannabis Control Act, 2017, Conservation Authorities Act, Development Charges Act, Education Act, Endangered Species Act, 2007, Environmental Assessment Act, Environmental Protection Act, Labour Relations Act, 1995, Local Planning Appeal Tribunal Act, 2017, Municipal Act, 2001, Occupational Health and Safety Act, Ontario Heritage Act, Ontario Water Resources Act, Planning Act, Workplace Safety and Insurance Act, 1997.

NOW THEREFORE BE IT RESOLVED:

1. That the City of Markham oppose Bill 108 which in its current state will have negative consequences on community building and proper planning; and
2. That the City of Markham supports the positive changes within Bill 108 such as: 1. removing the requirement for low risk projects to undertake environmental assessments; 2. appointing more Local Planning Appeal Tribunal adjudicators to deal with appeals; 3. streamlining the planning process provided that the planning processes are streamlined at both the provincial and local levels; 4. the removal of the 10% discount for determining development charges for hard services; and,

3. The City of Markham call upon the Government of Ontario to halt the legislative advancement of Bill 108 to enable fulsome consultation with Municipalities to ensure that its objectives for sound decision making for housing growth that meets local needs will be reasonably achieved; and,
4. That a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, The Honourable Christine Elliott, Deputy Premier, the Honourable Steve Clark, Minister of Municipal Affairs, the Honourable Andrea Horwath, Leader of the New Democratic Party, and all MPPs in the Province of Ontario; and further that a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Kimberley Kitteringham', with a stylized flourish at the end.

Kimberley Kitteringham
City Clerk

Cc: The Honourable Christine Elliott, Deputy Premier
The Honourable Steve Clark, Minister of Municipal Affairs
The Honourable Andrea Horwath, Leader of the New Democratic Party,
All MPPs in the Province of Ontario
Association of Municipalities of Ontario (AMO) and all Ontario municipalities



COUNCIL MEETING

Agenda Item 10. b.

Date: May 17, 2019

C- 30 -17/05/19

MOVED BY:

SECONDED BY:

W. Hayes
Steve Valley

WHEREAS the legislation that abolished the OMB and replaced it with LPAT received unanimous – all party support;

AND WHEREAS All parties recognized that local governments should have the authority to uphold their provincially approved Official Plans and to uphold their community driven planning;

AND WHEREAS Bill 108 will once again allow an unelected, unaccountable body make decisions on how our communities evolve and grow;

AND WHEREAS On August 21, 2018 Minister Clark once again signed the MOU with the Association of Municipalities of Ontario and entered into "...a legally binding agreement recognizing Ontario Municipalities as a mature, accountable order of government.";

AND WHEREAS This MOU is "enshrined in law as part of the Municipal Act". And recognizes that as "...public policy issues are complex and thus require coordinated responses...the Province endorses the principle of regular consultation between Ontario and municipalities in relation to matters of mutual interest";

AND WHEREAS By signing this agreement, the Province made "...a commitment to cooperating with its municipal governments in considering new legislation or regulations that will have a municipal impact";

AND WHEREAS Bill 108 will impact 15 different Acts - Cannabis Control Act, 2017, Conservation Authorities Act, Development Charges Act, Education Act, Endangered Species Act, 2007, Environmental Assessment Act, Environmental Protection Act, Labour Relations Act, 1995, Local Planning Appeal Tribunal Act, 2017, Municipal Act, 2001, Occupational Health and Safety Act, Ontario Heritage Act, Ontario Water Resources Act, Planning Act, Workplace Safety and Insurance Act, 1997.

Now Therefore Be it Resolved That The Township of Muskoka Lakes oppose Bill 108 which in its current state will have negative consequences on community building and proper planning; and

Be it further resolved that the Township of Muskoka Lakes call upon the Government of Ontario to halt the legislative advancement of Bill 108 to enable fulsome consultation with Municipalities to ensure that its objectives for sound decision making for housing growth that meets local needs will be reasonably achieved; and

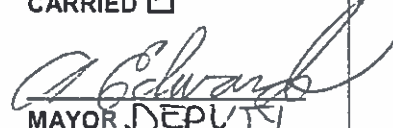
Be It Further Resolved That a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, The Honourable Christine Elliott, Deputy Premier, the Honourable Steve Clark, Minister of Municipal Affairs, the Honourable Andrea Horwath, Leader of the New Democratic Party, and all MPPs in the Province of Ontario; and

Be It Further Resolved That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

RECORDED VOTE:	NAYS	YEAS
COUNCILLOR BRIDGEMAN	<input type="checkbox"/>	<input type="checkbox"/>
COUNCILLOR EDWARDS (Deputy Mayor)	<input type="checkbox"/>	<input type="checkbox"/>
COUNCILLOR HAYES (Acting Deputy Mayor)	<input type="checkbox"/>	<input type="checkbox"/>
COUNCILLOR JAGLOWITZ	<input type="checkbox"/>	<input type="checkbox"/>
COUNCILLOR KELLEY	<input type="checkbox"/>	<input type="checkbox"/>
COUNCILLOR MAZAN	<input type="checkbox"/>	<input type="checkbox"/>
COUNCILLOR NISHIKAWA	<input type="checkbox"/>	<input type="checkbox"/>
COUNCILLOR ROBERTS	<input type="checkbox"/>	<input type="checkbox"/>
COUNCILLOR ZAVITZ	<input type="checkbox"/>	<input type="checkbox"/>
MAYOR HARDING	<input type="checkbox"/>	<input type="checkbox"/>
TOTALS		
Recorded Vote Requested by: _____	_____	_____

DEFEATED ☐

CARRIED ☒


MAYOR DEPUTY

Clerk's Department

May 29, 2019

Sent by Email
doug.ford@pc.ola.org

The Honourable Doug Ford, Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Dear Mr. Ford:

Re: Notice of Passing of Resolution – Ontario Municipal Partnership Fund (OMPF)

Please be advised that the Council of the Corporation of the Town of Orangeville, at its Regular Council Meeting held on May 13, 2019 approved the following Resolution:

Whereas the Provincial government announced it was conducting a review of the Ontario Municipal Partnership Fund (OMPF), which provides funding allotments to municipal governments to help offset operating and capital costs;

And whereas municipalities were further advised that the overall spending envelope for the program would decrease, having a significant impact on future budgets and how funds are raised by municipalities as funding will be reduced by an unspecified amount;

And whereas if allocations to municipalities are reduced, Councils will need to compensate with property tax increases or local service reductions;

Now therefore be it resolved that although an interim payment has been received, Council of the Town of Orangeville expresses grave concern with the potential reduction and/or loss of the OMPF allotment in future years;

And that Council petitions the Provincial Government to complete the OMPF review in an expeditious manner as future financial consideration ensures municipal sustainability;

Info # 21
JUN 06 2019

And that this resolution be circulated to the Premier, Ministers of Finance, Municipal Affairs and Housing and our local MPP and local area municipalities for their endorsement and support.

Carried Unanimously.

Yours truly,

Susan Greatrix | Clerk

Town of Orangeville | 87 Broadway | Orangeville, ON L9W 1K1

519-941-0440 Ext. 2242 | Toll Free 1-866-941-0440 Ext 2242 | Cell 519-278-4948

sgreatrix@orangeville.ca | www.orangeville.ca

SG:tc

cc: The Honourable Vic Fedeli, Minister of Finance (vic.fedeli@pc.ola.org)
The Honourable Steve Clark, Minister of Municipal Affairs & Housing (steve.clark@pc.ola.org)
The Honourable Sylvia Jones, Solicitor General, MPP Dufferin-Caledon (sylvia.jonesco@pc.ola.org)
County of Dufferin (clerk@dufferincounty.ca)
Township of Amaranth (suestone@amaranth-eastgary.ca)
Township of East Garafraxa (suestone@amaranth-eastgary.ca)
Town of Grand Valley (jwilson@townofgrandvalley.ca)
Township of Melancthon (dholmes@melancthontownship.ca)
Town of Mono (clerksOffice@townofmono.com)
Township of Mulmur (kvroom@mulmur.ca)
Town of Shelburne (jwilloughby@shelburne.ca)

Clerk's Department

May 29, 2019

Sent by Email
clerk@dufferincounty.ca

Pam Hillock
Director of Corporate Services/Clerk
County of Dufferin
55 Zina Street
Orangeville, ON L9W 1E5

Dear Ms. Hillock:

**Re: Notice of Passing of Resolution – Opt Out of Commercial/Industrial
Vacancy Rebate Program**

Please be advised that the Council of the Corporation of the Town of Orangeville, at its Regular Council Meeting held on May 27, 2019 approved the following Resolution:

Whereas Section 364 of the Municipal Act 2001, and Ontario Regulation 325/01, states that every municipality shall have a program to provide tax rebates to owners of property that have vacant portions, if that property is in any of the commercial or industrial tax classes. The Municipal Act requires the amount of this rebate must be between 30% and 35%.

And whereas announced in a previous Ontario Budget, municipalities have broad flexibility to opt out or reduce the rebate amount of the business vacancy rebate and reduction programs;

And whereas in the Town of Orangeville the amount refunded in 2018 for the 2017 Vacancy Tax Rebate Program resulted in a loss of property tax revenue of \$78,774 for the Town of Orangeville, \$35,426 for the County of Dufferin, \$2,400 for the BIA and \$76,492 for the local School Boards;

And whereas 25 of the 31 properties who received a vacancy rebate for 2017 had previously received a rebate in one or both of the 2 prior years, and in some cases more;

And whereas the Vacancy Tax Rebate Program contributes to commercial and industrial buildings remaining vacant for extended periods of time, thus inhibiting potential development and having an overall negative economic impact on the community in which they are situated;

And whereas Council opt out of the Property Tax Rebate Program for Vacant Units as part of an effort to better encourage use of such properties for the benefit of the community;

And whereas the Vacancy Tax Rebate Program results in both a loss of property tax revenue, and increases the administrative workload;

And whereas the decision to opt out of the Vacancy Tax Rebate Program must be made in conjunction with the Council of the County of Dufferin;

Therefore be it resolved that:

Orangeville Town Council request Dufferin County Council to consider opting out of the Vacancy Tax Rebate Program;

And the Councils of the County of Dufferin and the Town of Orangeville direct staff to discuss the issues, process and options and report back to their respective Councils;

And further that a copy of this resolution be sent to the County of Dufferin and all the municipalities within the County of Dufferin to advise of Orangeville Town Council's interest in seeking abolishment of the Vacancy Tax Rebate Program.

Carried Unanimously.

Yours truly,



Susan Greatrix | Clerk

Town of Orangeville | 87 Broadway | Orangeville, ON L9W 1K1

519-941-0440 Ext. 2242 | Toll Free 1-866-941-0440 Ext 2242 | Cell 519-278-4948

sgreatrix@orangeville.ca | www.orangeville.ca

SG:tc

cc: Township of Amaranth (suestone@amaranth-eastgary.ca)
Township of East Garafraxa (suestone@amaranth-eastgary.ca)
Town of Grand Valley (jwilson@townofgrandvalley.ca)
Township of Melancthon (dholmes@melancthontownship.ca)
Town of Mono (ClerksOffice@townofmono.com)
Township of Mulmur (kvroom@mulmur.ca)
Town of Shelburne (jwilloughby@shelburne.ca)

Denise Holmes

From: Kathryn Hoo <khoo@nrsi.on.ca>
Sent: Friday, May 10, 2019 2:14 PM
To: kim.benner@ontario.ca; dfeatherstone@nvca.on.ca; dholmes@melanctontownship.ca
Cc: GHoran@Strada-Aggregates.com; Tecia White; Ryan Archer
Subject: Melancthon Pit #2 and Bonnefield Property 2018 Amphibian Monitoring Report
Attachments: Untitled attachment 00026.htm; NRSI_7641_Melancthon Pit and Bonnefield Property 2018 Amphibian Monitoring Report_2019-05-10.pdf

Hello,

Please see attached for the 2018 Melancthon Pit #2 and Bonnefield property integrated amphibian monitoring report.

Best regards,

Kathryn Hoo

--

Kathryn Hoo B.Sc.
Terrestrial and Wetland Biologist
Natural Resource Solutions Inc.
415 Phillip Street, Unit C
Waterloo, ON N2L 3X2
(p) 519-725-2227 Ext. 406 (f) 519-725-2575
(w) www.nrsi.on.ca <<https://www.nrsi.on.ca>> (e) khoo@nrsi.on.ca
<<mailto:khoo@nrsi.on.ca>>
[@nrsinews](https://twitter.com/nrsinews) <<https://twitter.com/nrsinews?lang=en>>

Total Control Panel

[Login](#)

To: dholmes@melanctontownship.ca
From: khoo@nrsi.on.ca

Message Score: 50
My Spam Blocking Level: High

High (60): Pass
Medium (75): Pass
Low (90): Pass

[Block](#) this sender
[Block](#) nrsi.on.ca

This message was delivered because the content filter score did not exceed your filter level.



Integrated Monitoring Plan for Melancthon Pit #2 and the Future Bonnefield Property Pit Expansion

Summary of 2018 Biological Survey Results

Prepared for:

Strada Aggregates Inc.
30 Floral Parkway
Concord, Ontario L4K 4R1

Project No. 764I/1748A | May 2019



NATURAL RESOURCE SOLUTIONS INC.

Aquatic, Terrestrial and Wetland Biologists

Integrated Monitoring Plan for Melancthon Pit #2 and the Future Bonnefield Property Pit Expansion

Summary of 2018 Biological Survey Results

Project Team

Staff	Role
Ryan Archer	Project Advisor/Terrestrial and Wetland Biologist
Kathryn Hoo	Project Manager/Terrestrial and Wetland Biologist
Amy Reinert	Terrestrial and Wetland Biologist
Elizabeth Milne	Terrestrial and Wetland Biologist
Jennifer McCarter	Terrestrial and Wetland Biologist
Joseph Lance	Terrestrial and Wetland Biologist
Lillian Knopf	Terrestrial and Wetland Biologist
Tara Brenton	Terrestrial and Wetland Biologist
Kaitlin Filippov	GIS Technician

Report submitted on May 10, 2019



Kathryn Hoo
Project Manager
Terrestrial and Wetland Biologist

Table of Contents

1.0	Introduction	1
2.0	Methods	3
2.1	Anuran Call Surveys	3
2.2	Hydrological, Hydrogeological and Water Quality Monitoring.....	3
3.0	Anuran Survey Results	5
3.1	Melancthon Pit #2.....	5
3.2	Bonnefield Property (ANR-009)	7
3.3	Melancthon Pit #2 – Comparison to Baseline Survey Results	7
4.0	Hydrological, Hydrogeological and Water Quality Data	15
4.1	Surface Water Levels	15
4.2	Groundwater Levels	15
4.3	Pond Surface Water Quality	16
4.4	Hydrological/Hydrogeological and Water Quality Summary	16
5.0	Summary and Recommendations	17
6.0	References.....	20

List of Tables

Table 1: Summary of maximum calling codes and maximum abundance estimates by species during 2018 site visits for Melancthon Pit #2 and the Bonnefield property wetland (ANR-009)...	6
Table 2: Summary of maximum calling codes and maximum abundance estimates by species across site visits during pre-extraction (2009, 2013) and operation-stage (2014-2018) monitoring years at Melancthon Pit #2.....	8

List of Figures

Figure 1: Spring Peeper Occurrence Across Stations by Year	9
Figure 2: Gray Treefrog Occurrence Across Stations by Year	10
Figure 3: Wood Frog Occurrence Across Stations by Year	11
Figure 4: American Toad Occurrence Across Stations by Year	11
Figure 5: Green Frog Occurrence Across Stations by Year.....	12
Figure 6: Northern Leopard Frog Occurrence Across Stations by Year	13
Figure 7: Species Richness by Year for Each Station	14

List of Appendices

Appendix I 2018 Calling Amphibian Survey Results By Survey Visit

Appendix II Supplementary Data Collected During 2018 Survey Visits

Maps

Map 1 Melancthon Pit #2 and Bonnefield Property Study Area

Map 2 Melancthon Pit #2 and Bonnefield Property Amphibian Monitoring Stations

1.0 Introduction

Natural Resource Solutions Inc. (NRSI) was retained in 2018 by Strada Aggregates to continue an annual anuran (frog and toad) monitoring program for Melancthon Pit #2 (also known as Shelburne South Pit), located on 4th Line in the Township of Melancthon, Dufferin County (Map 1). The annual monitoring program was recommended in the Level 1 and 2 Natural Environment Assessment (NEA) reports for the subject property as completed by NRSI and recommended by Michalski Nielson in their review of the NEA Level 2 report (NRSI 2010).

In accordance with the Integrated Monitoring Plan for biological and hydrogeological monitoring within the existing and future Strada Aggregates pit operations (Appendix I), NRSI expanded this monitoring program in 2018 to integrate additional anuran monitoring within the future Bonnefield property pit expansion (see Map 1). Annual monitoring at the wetland located on the Bonnefield property was recommended in NRSI's NEA report for the Prince and Bonnefield properties (NRSI 2017), which documented the presence of breeding amphibians within the wetland during 2016 surveys. 2018 monitoring documented additional baseline data on breeding amphibian species presence and relative abundance prior to aggregate extraction. The future Bonnefield property pit expansion will be fully integrated with the existing aggregate operations at Melancthon Pits #1 and #2.

The monitoring program was designed to include the following:

1. Annual monitoring of the on-site wetlands to understand the presence and abundance of breeding amphibians (NRSI), and,
2. Annual surface and groundwater monitoring to assess water level fluctuations in the small on-site wetland pockets (Whitewater Hydrogeology).

Aggregate extraction operations at Melancthon Pit #2 commenced in 2014, including construction of facility structures (e.g., truck laneways, scale house installation). 2018 therefore represented the 5th year of facility operation on the property. Sediment and erosion control fencing was maintained as shown on the original Operational Plan prepared by MHBC (2010). Existing on-site wetland features have been maintained in accordance with the Operational Plan. 2018 also represented the 1st year of annual biological and hydrogeological monitoring at the Bonnefield property wetland following 2016 surveys completed in support of the natural environment and hydrogeological studies completed for the pit expansion license and municipal planning approval (NRSI 2017, Whitewater Hydrogeology 2017). See Map 1 for the Melancthon Pit #2 and Bonnefield Property locations.

This report summarizes the results of anuran surveys completed in 2018 at both Melancthon Pit #2 and the Bonnefield property. The results of the Melancthon Pit surveys were compared to baseline (pre-extraction) data collected by NRSI during 2009 (as part of the NEA Level 2 study) and 2013. Data collected in 2018 was also combined with annual data collected between 2014 and 2017 data to provide "operational" phase results for comparison against baseline conditions. Operational-stage data were also examined for any preliminary trends or notable variations in data among years within the operational stage of the pit. The Bonnefield property surveys documented additional baseline data on breeding amphibian species presence and relative abundance at this site prior to aggregate extraction.

The overall objective of this study is to monitor temporal breeding anuran species presence and relative abundance (i.e., calling codes; see Methods below) within and between the pre-extraction and operational phases of Melancthon Pit #2 and the Bonnefield property pit expansion within an integrated study. Anuran survey results are also compared against annual surface water and groundwater monitoring data, collected by Whitewater Hydrogeology Ltd, to assess potential relationships with anuran breeding habitat conditions. If significant changes in biological and hydrological conditions are observed, it may suggest negative impacts caused by pit construction and operations, and may trigger the need for additional recommendations to adequately address and mitigate those impacts.

2.0 Methods

2.1 Anuran Call Surveys

Anuran call surveys were completed during three night-time survey visits; on April 24, May 22, and June 25, 2018, at Melancthon Pit #2, and May 2, May 22, and June 25, 2018, at the Bonnefield Property, following the Marsh Monitoring Program survey protocol (Bird Studies Canada 2009). All stations that were surveyed in 2017 at the Melancthon Pit were again surveyed in 2018, with the addition of one station on the Bonnefield Property (Map 2).

Using standardized survey forms, NRSI biologists identified by sound all species that were calling within 50m, 50-100m, or greater than 100m from the station during a 3-minute passive listening period. For each documented species, a three-level calling code system was used as a qualitative measure of relative abundance. Calling code 1 was used when abundances were low enough that number of calling individuals could be estimated and calls did not overlap; calling code 2 was used when the calls overlapped somewhat but the number of individuals could still be estimated; calling code 3 was used when the group was calling as a full chorus and it was not possible to estimate number of individuals. Each species recorded on the survey form was written with a corresponding calling code; for calling codes 1 or 2, the estimated number of individuals was also written. Wherever possible, water temperature and pH were recorded onto the survey form in addition to other ambient condition data (e.g., air temperature, wind, precipitation). Surveys occurred between a half-hour after sunset and midnight, and the survey time was recorded on the forms during each visit. Surveys were completed during appropriate weather and temperature conditions as outlined in the survey protocol (Bird Studies Canada 2009). One exception to this occurred on June 25, when the air temperature dropped below the recommended temperature in the survey protocol during the course of the survey. It is not anticipated that this deviation from guidelines will have any material impact on the long term trends documented at the pits.

2.2 Hydrological, Hydrogeological and Water Quality Monitoring

2018 was the 5th year in which surface water level data was collected by Whitewater Hydrogeology at two stations as part of the compliance monitoring program required as a condition of the pit Site Plan. The water level monitoring points correspond to anuran survey stations ANR-001 (i.e., the "North Pond") and ANR-005 (the "South Pond") as shown on Map 1. Water level monitoring of the North and South Ponds was completed during June-November 2018, using water level loggers. See the *2018 Compliance Groundwater Monitoring Report, Shelburne Pits* (Whitewater Hydrogeology 2019) for further details about water level survey methodology.

Groundwater level monitoring was also completed by Whitewater Hydrogeology within Melancthon Pit #2 and the Bonnefield property in 2018, as reported in the *2019 Compliance Groundwater Monitoring Report*. Within Melancthon Pit #2, groundwater level data was collected at two stations that corresponded to areas at or near amphibian monitoring stations. Specifically, these monitoring wells were placed adjacent to the North Pond (ANR-001) and between anuran stations ANR 006 and 007a (see Whitewater Hydrogeology 2019). Groundwater monitoring wells at ANR-001 included a deep overburden (Tavistock Till) well (OW10A in Whitewater Hydrogeology (2019)), while groundwater monitoring near stations ANR-006 and ANR-007a (OW6A) consisted of a shallow (sand and gravel) groundwater well. OW6A

is also adjacent to the wash pond that was put into use beginning in 2017. For the purposes of this report, results from OW6A are presented, including an analysis of the possible localized effect of the wash pond on shallow groundwater. The shallow groundwater well at ANR-001 that was monitored in previous years, but not in 2018, will be monitored again beginning in 2019 (T. White, Whitewater Hydrogeology, pers. comm., April 2019).

Within the Bonnefield property, groundwater level data was collected at two locations in 2018: wells OW17A/OW17B in the south-central portion of the property and wells OW18A/OW18B in the northeastern portion of the property. As described by Whitewater Hydrogeology (2019), monitors 'A' are shallow groundwater wells if the sand and gravel unit is saturated; otherwise they are situated in the Tavistock Till. Monitors 'B' are constructed in the bedrock contact aquifer system.

Surface water quality was measured for the North and South Ponds as reported in Whitewater Hydrogeology (2019). Measured parameters included pH, conductivity, dissolved oxygen, temperature and total dissolved solids, as well as an analysis of volatile organic compounds and petroleum hydrocarbons. Samples for surface water quality analysis were collected during the spring and fall, following the standard semi-annual sampling timeline.

3.0 Anuran Survey Results

3.1 Melancthon Pit #2

A total of 4 common anuran species were recorded within Melancthon Pit #2 across all 2018 site visits:

- American Toad (*Anaxyrus americanus*),
- Gray Treefrog (*Hyla versicolor*),
- Spring Peeper (*Pseudacris crucifer crucifer*), and
- Northern Leopard Frog (*Lithobates pipiens*).

Three of the 4 observed species have been recorded each monitoring year since 2013. Northern Leopard Frog was recorded for the third year in a row in 2018, after having not been recorded on the subject property during the 2013, 2014 and 2015 surveys. Western Chorus Frog (*Pseudacris triseriata*) (Great Lakes-St. Lawrence/Canadian Shield population), is designated as Threatened under the federal *Species at Risk Act* and is considered a Species of Conservation Concern in Ontario. This species was recorded by NRSI biologists within the subject property during 2009 surveys, but has not been recorded during annual amphibian call surveys completed since 2013. Green Frog, which was recorded every year between 2013-2015, and again in 2017, was not recorded in 2018. Wood Frog was also not recorded in 2018, after having been recorded every year since 2013.

Table 1 presents a summary of anuran survey results across all 2018 site visits. See Appendix II for detailed survey results by site visit. Appendix III presents the results of weather and temperature conditions recorded during each survey.

Among species, Spring Peeper was observed to be most abundant across monitoring stations during the 2018 survey period, followed by Gray Treefrog and American Toad. Spring Peeper was recorded at full chorus at 7 stations during visit 2 (ANR-001, 002, 003, 004, 005, 006, and 007a). Spring Peeper was also recorded with 2 individuals at ANR-008a. Two or more Gray Treefrog males were recorded calling at ANR-004, 006 and 007b. Gray Treefrog was recorded at 1 station in 2018 at which it had not been detected since pre-extraction surveys: ANR-007b. In comparison to previous monitoring years, Gray Treefrog was less abundant in 2018 than in 2017, and similar to totals observed in 2016. American Toad was recorded at 4 stations in 2018 (ANR-002, 004, 006 and 007a), up from only 1 station in 2017. American Toad had not been previously recorded at ANR-006.

During the 2018 survey period Northern Leopard Frog was observed to occur in low abundances on the subject property. Consistent with 2017, Northern Leopard Frog was recorded at 3 of the 9 monitoring stations, all during visit 2.

The stations with the highest species richness in 2018 were ANR-004 and ANR-006 which both had 3 anuran species heard across visits. This represents a decrease from 5 species recorded at station ANR-004 in 2017 (during which Wood Frog and Northern Leopard Frog were also detected) and an increase from 2 species recorded at station ANR-006 in 2017 (during which American Toad was not detected). ANR-006 has seen a consistent and notable increase in species richness and abundance from pre-extraction surveys when no individuals were detected. ANR-006 was followed by 5 stations (ANR-001, 002, 003, 007a and 008a) which each had 2 anuran species across visits. ANR-005 and 007b had the lowest species richness with one species heard across visits.

Table 1: Summary of maximum calling codes and maximum abundance estimates by species during 2018 site visits for Melancthon Pit #2 and the Bonnefield property wetland (ANR-009).

SCIENTIFIC NAME	COMMON NAME	Species Detected by Monitoring Station																			
		ANR-001		ANR-002		ANR-003		ANR-004		ANR-005		ANR-006		ANR-007a		ANR-007b		ANR-008a		ANR-009	
		Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.
<i>Anaxyrus americanus</i>	American Toad			1	1			1	2			2	2	1	2						
<i>Hyla versicolor</i>	Gray Treefrog							2	6			2	3			1	2				
<i>Pseudacris crucifer crucifer</i>	Spring Peeper	3		3		3		3		3		3		3				2	2	3	
<i>Lithobates pipiens</i>	Northern Leopard Frog	1	2			1	1											1	1		
<i>Lithobates sylvatica</i>	Wood Frog																			3	

This represents an increase for ANR-007b which had no species recorded in 2017, and a decrease for ANR-005 which had 2 species recorded in 2017. Species richness and abundance at ANR-005 has shown an overall decrease since pre-extraction surveys when 5 species were detected at this station.

Anuran abundances were similar across most stations, with 7 stations having a single occurrence of call code 3 (Spring Peeper in all cases). Stations ANR-007b and 008a had relatively low abundances with no full choruses detected and abundances of only 1 to 2 individuals of particular species.

3.2 Bonnefield Property (ANR-009)

A total of 3 anuran species were recorded within the Bonnefield property across all 2018 site visits:

- Spring Peeper
- Wood Frog
- Western Chorus Frog

Spring Peeper and Wood Frog are both considered common species in Ontario. These 2 species were detected at full chorus at ANR-009 during the 2018 surveys. Western Chorus Frog (Great Lakes-St. Lawrence/Canadian Shield population), is designated as Threatened under the federal *Species at Risk Act* and is considered a Species of Conservation Concern in Ontario. Two individuals of this species were detected at ANR-009 in 2018.

No anuran calling activity was incidentally recorded in 2018 within a small vernal pool that is located approximately 60m south of ANR-009 within the Bonnefield property woodland. This vernal pool had been surveyed for anuran calling activity as part of 2016 Natural Environment Assessment field surveys. However, due to lack of anuran breeding evidence within this feature, it was recommended that surveys cease at this location unless anuran calling activity is incidentally recorded within this feature in the future.

Field data collected in 2018 at the Bonnefield Property will be combined with field data collected there in 2016 to represent baseline (pre-extraction) conditions. The 3 anuran species detected in 2018 represents a decrease from 5 species detected in 2016. Spring Peeper, Wood Frog, and Gray Treefrog were the most abundant species across both years, with Spring Peeper and Wood Frog being detected at full chorus in both years, while Gray Treefrog was detected at full chorus in 2016. American Toad and Green Frog were detected in small numbers in 2016, but were not detected at all in 2018. This may have been the result of cooler than normal temperatures during that monitoring period. Two Western Chorus Frog individuals were detected during 2018 surveys; this species was not detected in 2016.

3.3 Melancthon Pit #2 – Comparison to Baseline Survey Results

Field data collected during the 2009 and 2013 monitoring seasons were combined to represent baseline (pre-extraction) conditions against which to compare operational-phase anuran survey results (2014-2018 data combined). Table 2 contains the maximum calling code, with associated maximum abundance of calling males for codes 1 or 2, for each detected

Table 2: Summary of maximum calling codes and maximum abundance estimates by species across site visits during pre-extraction (2009, 2013) and operation-stage (2014-2018) monitoring years at Melancthon Pit #2.

SCIENTIFIC NAME	COMMON NAME	MONITORING STAGE	Species Detected by Monitoring Station																	
			ANR-001		ANR-002		ANR-003		ANR-004		ANR-005		ANR-006		ANR-007a		ANR-007b		ANR-008a	
			Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.
<i>Anaxyrus americanus</i>	American Toad	Pre-Extraction	1	1	2	4	1	1	1	1	2	3			1	1				
		Operation	2	3	1	1	2	2	1	2	1	1	2	2	2	2				
<i>Hyla versicolor</i>	Gray Treefrog	Pre-Extraction	3	-	2	9	2	8	3	-	1	4					1	2		
		Operation	2	8	2	12	2	5	2	11	3	-	2	4	2	3	1	2	2	4
<i>Pseudacris crucifer crucifer</i>	Spring Peeper	Pre-Extraction	3	-	3	-	2	7	3	-	3	-			3	-	1	2		
		Operation	3	-	3	-	3	-	3	-	3	-	3	-	3		1	2	3	
<i>Rana clamitans melanota</i>	Green Frog	Pre-Extraction	1	1							1	1								
		Operation	1	2	1	2	1	1	1	1	1	2								
<i>Lithobates pipiens</i>	Northern Leopard Frog	Pre-Extraction	1	1					1	1										
		Operation	1	2			1	1	1	2					1	1			1	1
<i>Pseudacris triseriata</i>	Western Chorus Frog	Pre-Extraction							1	1										
		Operation																		
<i>Lithobates sylvatica</i>	Wood Frog	Pre-Extraction	3	-	3	-			3	-	1	1			3	-	3	-	3	-
		Operation	2	5	2	2	2	4	3	-	2	4			2	2	2	5	3	-

species across site visits within both the pre-extraction and operational periods. These results should be interpreted with caution as the pre-extraction results are based on a relatively small number of visits between years at the station level (ranging from 3-6 survey events depending on station) whereas 15 survey events have occurred during the operational phase to date.

In total, 7 species were recorded during the pre-extraction period, while 6 were recorded during the operational period. The one species not recorded during the operational period was Western Chorus Frog, which was only recorded during the 2009 monitoring year. Western Chorus Frog was detected with only one individual, at ANR-004. Overall, Spring Peeper was the most abundant species within subject property wetlands during both monitoring stages. The species occurred at 7 stations during pre-extraction, and was recorded at all 9 stations during the operational period. Spring Peeper was recorded at full chorus (code 3) at 5 stations during the pre-extraction period and at 8 stations during the operational period. After not being recorded at ANR-006 and 008a during the pre-extraction period (based on 3 surveys completed in 2013), Spring Peeper was recorded with a full chorus at ANR-006 and ANR-008a during the operational period. Figure 1 below shows a comparison of Spring Peeper occurrence across stations by year during the operational period, as compared to pre-extraction results. As shown, the number of stations where Spring Peeper was detected remained relatively consistent from year to year, with a slight increasing trend from pre-extraction results. This increasing trend can be seen when looking at all stations where Spring Peeper was detected, as well when looking at only those stations at which Spring Peeper was detected at a calling code of 3 (full chorus).

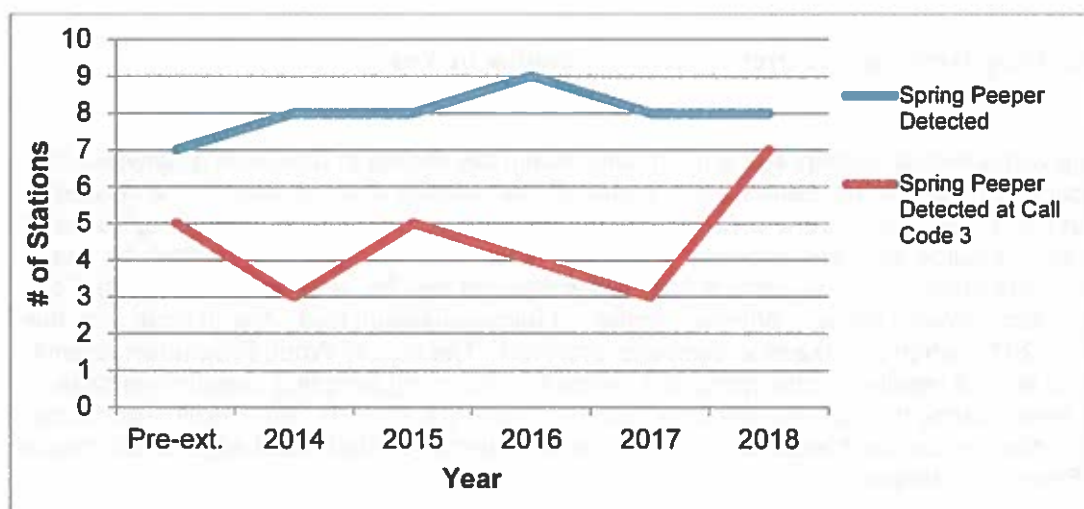


Figure 1: Spring Peeper Occurrence Across Stations by Year

Gray Treefrog was also recorded at relatively high abundances across monitoring periods, and the number of stations at which it was recorded increased from 6 to 9 between monitoring periods. At ANR-005, Gray Treefrog abundance increased from a maximum of four recorded individuals to a recorded full chorus between pre-extraction and operational periods. Figure 3 below shows a comparison of Gray Treefrog occurrence across stations by year during the operational period, as compared to pre-extraction results. As shown, the number of stations at

which Gray Treefrog was detected remained fairly consistent from year to year, with the exception of 2018, when a noticeable decrease occurred. This decrease is likely a result of lower air temperatures recorded during visit 3 in 2018, and is not anticipated to have any material impact on the long term trends of Gray Treefrog abundance. An overall slight decreasing trend in abundance can also be seen when looking at the number of stations at which a full chorus was detected.

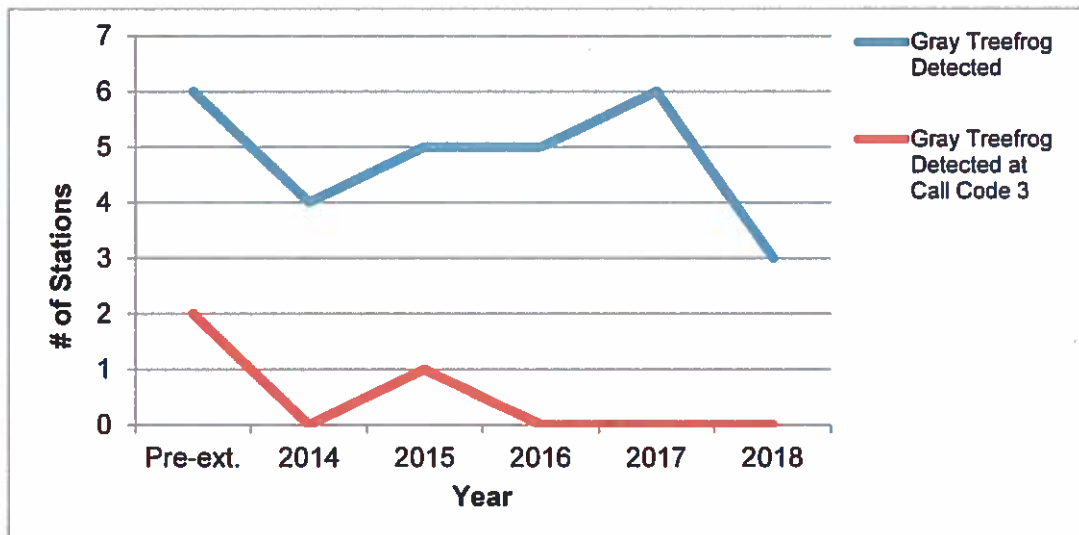


Figure 2: Gray Treefrog Occurrence Across Stations by Year

Wood Frog was similarly widespread among stations but decreased in abundance between the pre-extraction and operational periods. For example, the species was recorded at full chorus (code 3) at 6 of 9 stations during pre-extraction, but only at 2 of 9 stations during the operational period. Figure 3 below shows a comparison of Wood Frog occurrence across stations by year during the operational period, as compared to pre-extraction results. As shown, the number of stations at which Wood Frog was detected remained fairly consistent from year to year, with the exception of 2018, when a noticeable decrease occurred. The lack of Wood Frog observations in 2018 was likely a result of a late spring that delayed Wood Frog breeding (resulting in calls not being heard during the April survey when they are usually detected). An overall decreasing trend in abundance can be inferred when looking at the number of stations at which a full chorus of Wood Frogs was detected.

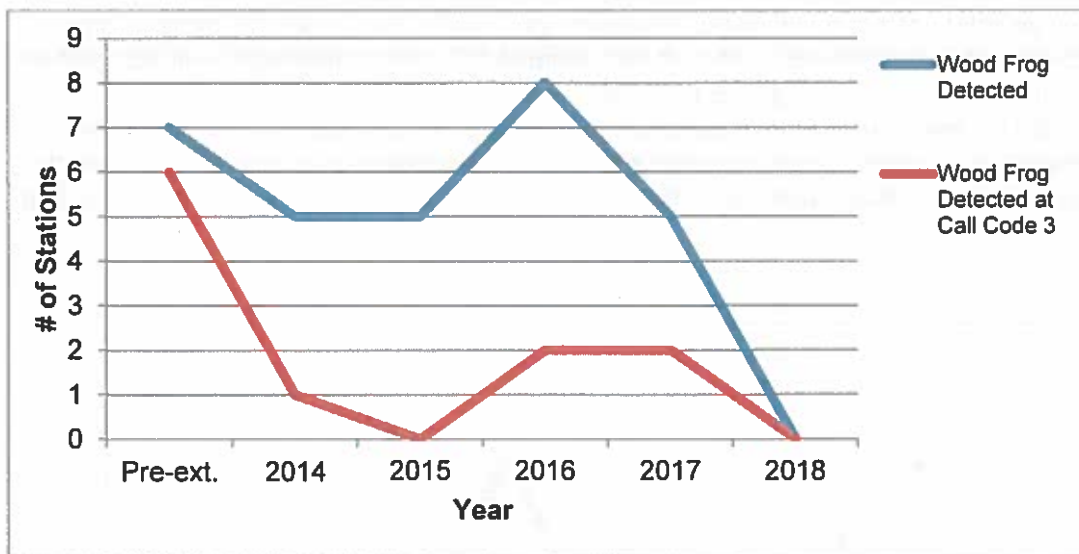


Figure 3: Wood Frog Occurrence Across Stations by Year

American Toad was similarly widespread across stations during pre-extraction and operational periods (6 stations for the pre-extraction time period and 7 stations for the operational time period). During both monitoring periods, most stations contained only 1-3 calling individuals. Figure 4 below shows a comparison of American Toad occurrence by year during the operational period, as compared to pre-extraction results. As shown, the number of stations at which American Toad was detected decreased from pre-extraction to 2017, with a moderate increase again in 2018.

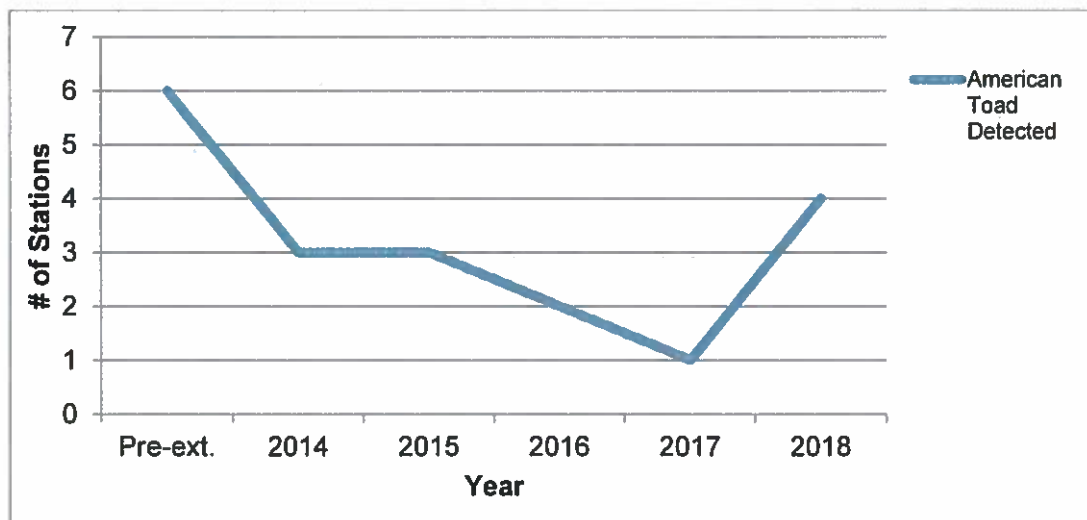


Figure 4: American Toad Occurrence Across Stations by Year

Green Frog was detected at 5 stations during operational monitoring; a notable increase from 2 stations during pre-extraction monitoring. A maximum of 1-2 calling individuals was detected at these stations in a given year. Figure 5 below shows a comparison of Green Frog occurrence by year during the operational period, as compared to pre-extraction results. As shown, the number of stations at which Green Frog was detected varied from year to year with no distinct trend. The 2018 results may have been influenced by cooler-than-normal conditions during that period.

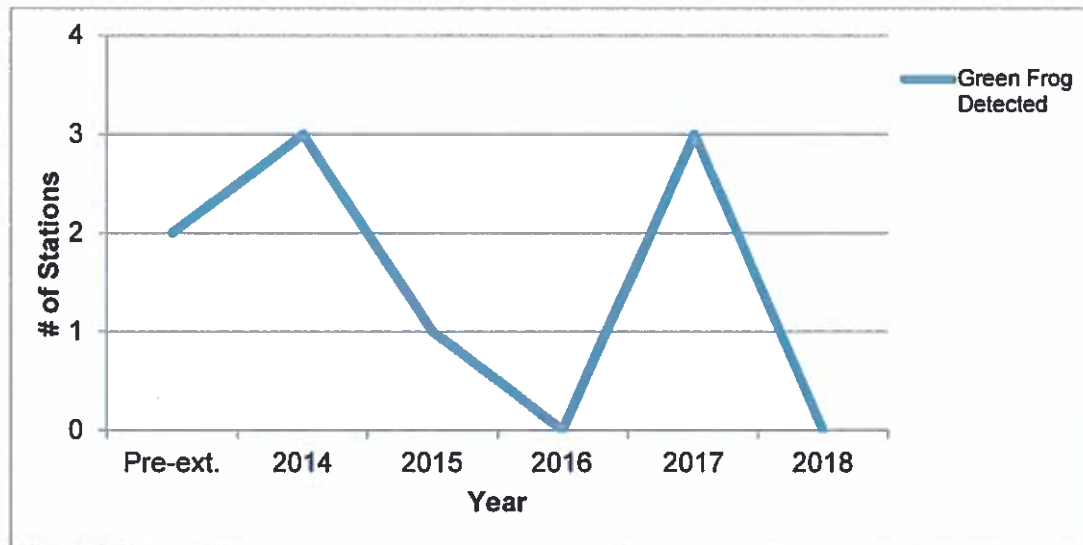


Figure 5: Green Frog Occurrence Across Stations by Year

Northern Leopard Frog was detected at 5 stations during operational monitoring; an increase from 2 stations during pre-extraction monitoring. A maximum of 1-2 calling individuals was detected at these stations in a given year. Northern Leopard Frog was recorded for the third year in a row in 2018, after having not been recorded on the subject property during the 2013, 2014 and 2015 surveys. Figure 6 below shows a comparison of Northern Leopard Frog occurrence by year during the operational period, as compared to pre-extraction results. An increasing trend in the number of stations at which Northern Leopard Frog was detected can be seen.

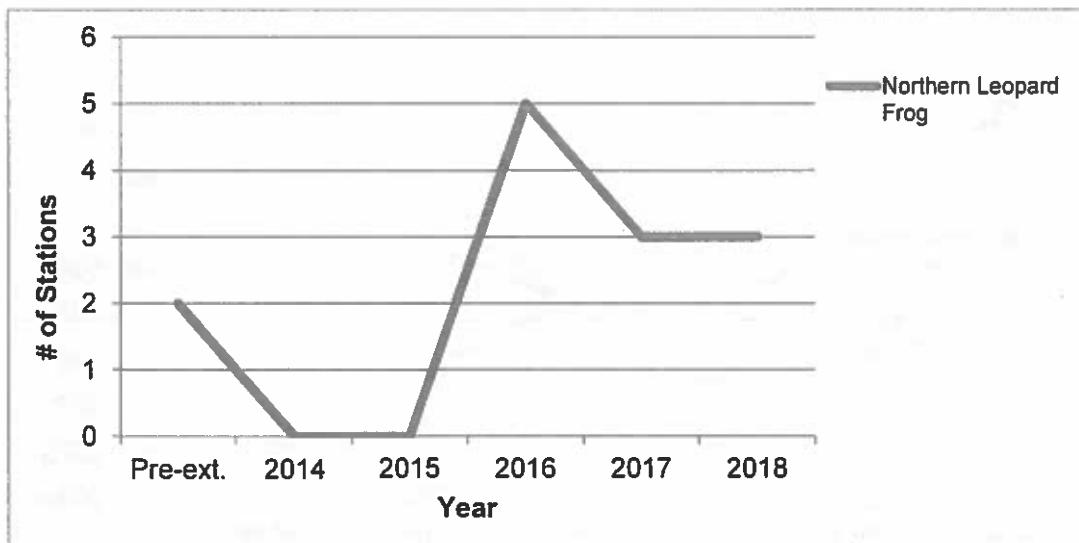


Figure 6: Northern Leopard Frog Occurrence Across Stations by Year

Stations ANR-001, 004 and 005 contained the highest species richness during the pre-extraction period (6, 6, and 5 species, respectively). During the operational period, ANR-001, 003 and 004, were recorded with the highest species richness (6 species), while 3 other stations (ANR-002, 005 and 007a) contained 5 species.

A comparison of species richness by year during the operational period (compared to pre-extraction results) can be seen in Figure 7 below for each monitoring station. An overall increasing trend in species richness can be seen for station ANR-006. Station ANR-008a also shows an overall increasing trend, with the exception of 2018, which is likely a result of unfavourable weather during visits 1 and 3 in that year. A decreasing overall trend in species richness can be seen for stations ANR-001 and 005. Stations ANR-002, 003, 004, 007a and 007b showed some variation in species richness from year to year, but with no apparent overall trend.

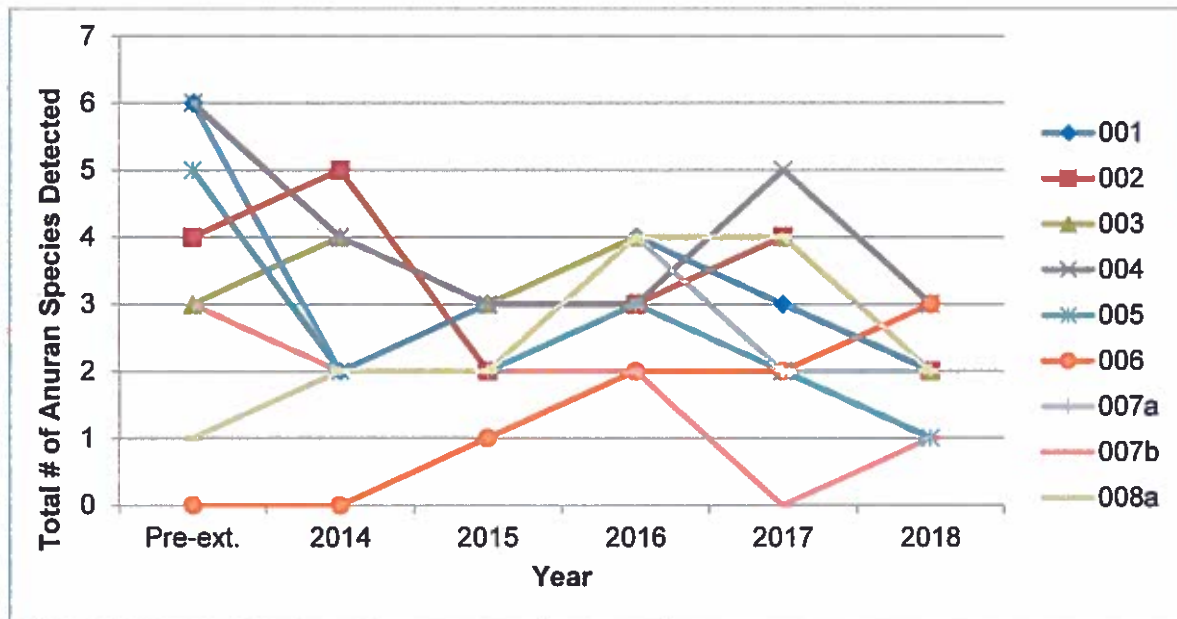


Figure 7: Species Richness by Year for Each Station

During the pre-extraction period, the highest abundances occurred at stations ANR-001 and 004, each of which contained 3 species (Spring Peeper, Gray Treefrog and Wood Frog) recorded calling at full chorus. Stations ANR-002 and ANR-007a each contained 2 species (Spring Peeper and Wood Frog) calling at full chorus. By comparison, stations ANR-004, 005 and 008a contained 2 species at code 3 during the operational period. Four other stations contained 1 species at code 3 (ANR-001, 002, 003, and 006) during this period. The total number of stations containing at least 1 species calling at full chorus increased by 1 species between monitoring periods, with 7 stations during pre-extraction surveys and 8 stations during operational surveys. Within stations, the number of species calling at full chorus declined at 5 stations between pre-extraction and operational periods. However, in multiple cases, the operational-stage abundance of species previously recorded at code 3 was still relatively high (e.g., 5-9 individuals). Four stations recorded an increase in the number of species calling at full chorus from pre-extraction to operation, with an increase of 1 species at each of ANR-003, 005, 006, and 008a.

4.0 Hydrological, Hydrogeological and Water Quality Data

4.1 Surface Water Levels

The results of the 2018 surface water monitoring program, as collected by Whitewater Hydrogeology, are illustrated in Figure 6 of the *2018 Compliance Groundwater Monitoring Report* (Whitewater Hydrogeology 2019). Surface water levels were consistently higher in the South Pond than the North Pond (by at least approximately 0.5m) throughout the 2018 hydrological monitoring period. This is consistent with water level observations collected in 2016 and 2017, but contrasts with 2015 observations, in which surface water levels were similar in both ponds before declining more rapidly in the North Pond by early August. The rate of surface water level reduction was gradual and very consistent between both ponds in 2018, which is similar to observations collected in 2017. Both ponds retained surface water throughout the entire season prior to freezing, which is consistent with 2017 observations. Historically these ponds have dried up during periods of drought (Whitewater Hydrogeology 2019).

Surface water level data was limited during the April-June amphibian monitoring period, during which water level data was only collected in June. Water levels declined slightly in the South Pond during the June monitoring period, declining from approximately 494.5masl in early June to 494.4masl by the end of June. Water levels in the North Pond also gradually declined during June, from approximately 492.9masl to 492.6masl. Both declines were part of the larger consistent but gradual decline seen in these ponds throughout most of the monitoring period. June surface water levels in the South Pond were notably higher in 2018 compared to 2017 when levels fluctuated around 494masl. By contrast, surface water levels in the North Pond were slightly higher in 2017, which ranged between approximately 492.8-493.2masl. See the *2017 Compliance Groundwater Monitoring Report* (Whitewater Hydrogeology 2018) for further details of water level results.

Standing water was present at the majority of anuran monitoring stations for the duration of the April-June 2018 amphibian monitoring period. This included standing water present at all but one monitoring station during June (ANR-003). This was similar to 2017 observations when only one station (ANR-006, in April) was observed to contain no water, and 2016 observations when all but one station (ANR-006) contained standing water in June. By contrast, 5 of the 9 stations were dry by June during the 2015 monitoring season.

4.2 Groundwater Levels

The shallow groundwater level near ANR-006/ANR-007a and the wash pond (well OW6A) was relatively consistent between the spring 2018 (roughly March to June) and the spring 2017 periods, peaking at 493.33 during the May 28, 2018 manual reading as compared to a peak level of 493.24 during the May 12, 2017 manual reading (Whitewater Hydrogeology 2018, 2019). The timing of the spring based groundwater elevation fluctuation at OW6A was similar to that at other monitored wells. During the amphibian monitoring period, overburden groundwater elevation was 493.19masl on April 23, but increased to 493.33masl on May 28 before declining slightly again to 493.19masl on June 9 (Whitewater Hydrogeology 2019). Groundwater elevation at well OW6A on April 23, 2018 was 0.29m higher than on April 9, 2017. These results suggest that operation of the wash pond, which commenced during fall 2017, had no observable effects on groundwater levels and fluctuation patterns compared to the previous year (T. White, Whitewater Hydrogeology, pers. comm., April 2019).

As stated above, shallow groundwater levels were not monitored at well OW10A in 2018, which is adjacent to ANR-001. However, it is NRSI's understanding that shallow groundwater monitoring will resume at this location in 2019 (T. White, Whitewater Hydrogeology, pers. comm., April 2019).

Shallow groundwater levels on the Bonnefield property, monitored at wells OW17A and OW18A, were relatively consistent between spring 2017 and spring 2018. The timing of spring based groundwater elevation fluctuations at these two wells was similar to that at other monitored wells.

4.3 Pond Surface Water Quality

As reported in the *2018 Compliance Groundwater Monitoring Report*, measured water quality parameters within the North and South Ponds were consistent with quality levels that are typical of fresh surface water, and did not yield evidence of contamination derived from the on-site activities. Furthermore, analysis of surface water samples did not indicate the presence of petroleum products (Whitewater Hydrogeology 2019).

4.4 Hydrological/Hydrogeological and Water Quality Summary

Based on these analyses, operation of the pit is not having any measurable impacts on surface or groundwater levels, or water quality within the pond features. Each pond was observed to maintain water levels throughout the 2018 monitoring period, whereas these features were observed to go dry during past years with the exception of 2016 and 2017 (Whitewater Hydrogeology 2018). The presence of suitable water depth and the relatively stable surface and groundwater levels at the monitored locations suggest that the hydrological regime is sufficient to support the amphibian breeding function observed at the North and South Pond sites, and that water quantity and quality was not a limiting factor at these ponds during the breeding period. The hydrological regime observed at well OW6A (near the wash pond) is understood to be consistent with pre-extraction conditions at that location, which indicates that the wash pond is not having a localized effect on shallow groundwater. This result is also consistent with 2018 anuran monitoring data collected at stations ANR-006 and ANR-007a/b. Stations ANR-007a/b had species abundances in 2018 that were relatively consistent with previous years, while station ANR-006 showed an increase in species abundance in 2018.

5.0 Summary and Recommendations

In 2018, NRSI biologists completed the sixth year of an annual program to monitor the ecological condition of subject property wetlands as a means of identifying any potential impacts caused by aggregate extraction activities at Melancthon Pit #2. As recommended in the Level 2 NEA report for the subject property (NRSI 2010), studies were initiated to track long-term wetland characteristics based on annual anuran breeding activity in conjunction with associated surface water and groundwater measurements within the subject property collected by Whitewater Hydrogeology Ltd. Regular surface water monitoring was initiated in 2014. The biological and hydrological/hydrogeological monitoring plan for Melancthon Pit #2 was incorporated into an Integrated Monitoring Plan (Appendix I) for Melancthon Pits #1, #2, and the future Bonnefield property pit expansion beginning with 2018 field survey activities.

Data collected in 2013 at Melancthon Pit #2 was compiled with NRSI data collected in 2009 to represent baseline (pre-extraction) conditions. Data collected from 2014 to 2018 were combined to represent the operational-phase monitoring period on the property, including facility extraction and aggregate extraction.

As described above, the results of comparative analysis between pre-extraction and operational-stage monitoring periods at Melancthon Pit #2 should be interpreted with caution as they are based on a relatively small number of survey visits across years at the station level. Therefore, observed differences in species presence and relative abundance, within and among stations, between the two monitoring periods may not be directly caused by facility construction and operational effects within the property. The power of the monitoring program to further assess any potential impacts caused by the facility operations will be increased through additional years of data collection during which long-term trends may be identified and variability caused by potential confounding factors (e.g., precipitation levels within a particular monitoring season) are less pronounced. However, the data collected to date provide a preliminary assessment of potential trends in species richness and occurrence at the station level across years.

Altogether, 7 anuran species were recorded within the Melancthon Pit wetlands, including the provincial Species of Conservation Concern Western Chorus Frog. To date, Western Chorus Frog was only observed in 2009, at 1 station. Spring Peeper was recorded as the most abundant and widespread species, and showed a slight increasing trend when data was compared on a year to year basis (see Figure 1). Gray Treefrog was also recorded at relatively high abundances across monitoring periods, but showed a slight decreasing trend in full chorus detection when operational data was compared to baseline data on a year-by-year basis (see Figure 2). Wood Frog occurrence was consistently widespread among monitored stations during both monitoring periods. An exception to this occurred in 2018 when Wood Frog was not detected at any of the monitoring stations. This is likely a result of a late spring in 2018, which led to a late start to Wood Frog breeding, and resulted in this species not being detected during the April survey (when it is usually detected). A year-by-year comparison of operational data compared to pre-extraction data showed an overall decline in abundance for this species.

American Toad and Green Frog occurred in relatively low abundances during both monitoring periods and did not show any discernable trend when comparing operational data to baseline data on a year-to-year basis (see Figures 5 and 6, respectively). Northern Leopard Frog was recorded at 5 stations in 2016, 3 stations in 2017, and 3 stations in 2018, after having not been detected on-site since 2009; this represents an increasing trend in overall abundance for this species (see Figure 7).

A comparison of species richness by year during the operational period (compared to pre-extraction results) (Figure 7) showed an overall increasing trend in species richness for station ANR-006. Station ANR-008a also showed an overall increasing trend, with the exception of 2018, which was likely a result of unfavourable weather during visits 1 and 3 in that year. By contrast, a decreasing overall trend in species richness was seen for stations ANR-001 and 005. Stations ANR-002, 003, 004, 007a and 007b showed some variation in species richness from year to year, but with no apparent overall trend.

Altogether, these results suggest that the small, isolated wetlands located in the north end of the Melancthon Pit including the Reed Canary Grass swale (as surveyed by stations ANR-001 to 005) provide good quality habitat for the majority of the species that breed within the subject property. Wet pockets within the meadow marsh associated with the western edge of the large swamp feature were observed to also provide suitable breeding habitat for amphibians at stations ANR-007a and 008a, particularly for Spring Peepers. The White Cedar-Hardwood Mineral Mixed Swamp, where it occurs on or adjacent to the subject property, supports a healthy population of Spring Peepers but does not represent important breeding habitat for other anuran species.

Overall, breeding anuran abundance at the Melancthon Pit was observed to be relatively consistent between the pre-extraction and operational periods to date, particularly among the wetland features located immediately adjacent to the active aggregate extraction areas. Species occurrence and abundance has remained consistent or has increased across periods with the exception of Wood Frogs and Gray Treefrogs, which have declined in abundance since the pre-extraction period. At this time there is no evidence to indicate the change in observed Wood Frog or Gray Treefrog abundance is not a natural fluctuation in the local population, or if not, whether it can be attributed to the on-site activities or is part of a broader species population trend. Additional years of operational-stage monitoring data will provide stronger evidence for whether on-site activities may be impacting anuran breeding activities and/or the health of wetland breeding habitats. However, based on surface water level and quality data, and groundwater level data collected by Whitewater Hydrogeology, operation of the pit is not observed to be causing any measurable impacts to the existing hydrological regime on the property. Furthermore, it is likely that seasonally cooler conditions during visits 1 and 3 of the 2018 monitoring season may have mis-aligned the timing of those surveys with peak calling activities. Additional monitoring will reflect whether or not 2018 results were aberrational from typical results for species such as Wood Frog and Gray Treefrog, and for station-level species richness values. The continued persistence of a healthy population of breeding anurans, relative to observed pre-extraction conditions, further suggests that the anuran habitat functions of the on-site wetlands are being maintained.

Annual monitoring at the Bonnefield Pit was recommended in NRSI's NEA report for the Prince and Bonnefield properties (NRSI 2017), which documented the presence of breeding amphibians within the Bonnefield property wetland during 2016 surveys. 2018 monitoring at the Bonnefield property documented additional baseline data on breeding amphibian species presence and relative abundance prior to aggregate extraction. The 2018 data collected at the Bonnefield property will be combined with 2016 data to represent baseline (pre-extraction) conditions against which to compare future operational-phase anuran survey results. A total of 6 anuran species were detected at the Bonnefield Pit between 2016 and 2018, including the provincial Species of Conservation Concern Western Chorus Frog. The presence of Western

Chorus Frog within this wetland further reinforces the significance of this wetland as anuran breeding habitat, which was identified in the 2017 NEA report.

It is recommended that the amphibian monitoring program continue at both Melancthon Pit #2 and at the Bonnefield property wetland, concurrent with ongoing hydrological/hydrogeological monitoring, to further investigate trends in amphibian breeding diversity and abundance against these abiotic factors in accordance with the Natural Environment Assessment studies recommendations. Continued monitoring will improve the power of the program to detect changes to observed trends and whether these changes may occur as a result of by pit operational activities. Future monitoring results will also improve the strength of analyses identify any trends in species richness and abundance within the Melancthon Pit operational period itself, which may provide further inference as to whether any potential impacts are occurring due to pit operation.

6.0 References

- Bird Studies Canada (BSC). 2009. Marsh Monitoring Program Participant's Handbook for Surveying Amphibians. 2009 Edition. Published by Bird Studies Canada in Cooperation with Environment Canada and the U.S. Environmental Protection Agency. February 2009.
- Natural Resource Solutions Inc. (NRSI). 2010. Melancthon Pit Natural Environment Level 2 Assessment. Prepared for Strada Aggregates Inc. January 2010.
- Natural Resource Solutions Inc. (NRSI). 2017. Level 1/2 Natural Environment Assessment and Environmental Impact Study. Prince and Bonnefield Properties, 4th Line, Melancthon Township. Prepared for Strada Aggregates Inc. May 2017.
- MHBC. 2010. Melancthon Pit Operational Plan. Prepared for Strada Aggregates Inc. March 15, 2010.
- Whitewater Hydrogeology Ltd. 2017. Combined Level 1 and 2 Hydrogeological Assessment, Proposed Bonnefield and Prince Pits. Draft. Prepared for Strada Aggregates. January 2017.
- Whitewater Hydrogeology Ltd. 2019. 2018 Compliance Groundwater Monitoring Report, Shelburne Pits. Prepared for Strada Aggregates Inc. April 2019.

Appendix I

Integrated Monitoring Plan

Strada Aggregates Melancthon Pits – Integrated Monitoring Plan

February 2018

Background

The Strada Melancthon Pits consist of:

- Pit #1 (Licence # 129167) located at West Half of Lot 13, Concession 3 O.S., licenced in 2004;
- Pit #2 (Licence # 625155) located at West Half of Part Lot 11 and 12, Concession 3 O.S., licenced in 2012; and
- The proposed Bonnefield and Prince extension lands located at Part of West Half of Lots 12 and 14, Concession 3 O.S.

The proposed Prince and Bonnefield extensions will be fully integrated with existing aggregate operations at Melancthon Pits #1 and #2. The existing operations require monitoring and annual reporting with respect to the water table, water quality and the natural environment. Hydrogeological and natural environment investigations for the proposed extension have recommended expansion of the monitoring programs to include the additional lands. The Ministry of Natural Resources and Forestry (MNRF) has requested an Integrated Monitoring Plan to consolidate the existing and proposed monitoring requirements.

Natural Environment

Amphibian Monitoring

Annual monitoring of the wetlands for the presence of breeding amphibians was originally recommended in the Level 2 Natural Environment Assessment (NEA) report for Melancthon Pit #2, as well as surface and groundwater monitoring to assess water level fluctuations (NRSI 2010). The implementation of an amphibian monitoring program was further requested by the Nottawasaga Valley Conservation Authority (NVCA) and Michalski Nielson in their review of the Level 2 NEA report.

NRSI has undertaken annual amphibian monitoring at the wetlands located adjacent to Melancthon Pit #2 since 2013. Initial amphibian call surveys were undertaken in 2009.

Of the two proposed pit areas, only the Bonnefield Pit property contains wetland habitat (outside the extraction area). Surveys completed in 2016 recorded the presence of breeding amphibians. To ensure that the proposed pit does not negatively impact the wetland and its amphibian breeding habitat function it was recommended that the existing amphibian monitoring program for Melancthon Pit #2 be expanded to include the Bonnefield Pit to maximize efficiencies, and achieve consistency in methodology and data comparability.

Annual amphibian call surveys that were initiated at Melancthon Pit #2 will continue for the duration of the lifespan of the pit, as was originally proposed. Beginning in 2018, NRSI will initiate annual monitoring of the Bonnefield property wetland which will also be undertaken for the lifespan of that pit. Annual monitoring of the Bonnefield Pit wetland will build on NRSI's 2016 amphibian call surveys on the property

to inform the NEA report. See **Map 1** for the location of the existing monitoring stations at Melancthon Pit #2 in addition to the single monitoring station at the Bonnefield Pit wetland. Since no amphibian calling activity was documented within the Bonnefield property vernal pool during 2016 surveys, despite the presence of standing water, additional long-term monitoring of the vernal pool is not included in this plan. However, if amphibian calling activity is heard within the vernal pool during future monitoring years, an additional monitoring station will be established at this location and will be monitored annually.

Proposed monitoring at the Bonnefield Pit wetland will document additional baseline data on breeding amphibian species presence and relative abundance prior to aggregate extraction, followed by multiple years of operational-stage monitoring. As has been completed for Melancthon Pit #2, long-term data will be collected to identify trends or other indicators that will be used to assess any negative occurrences to amphibian breeding activity that may be the result of pit activities. The amphibian survey data collected at the Bonnefield and Melancthon Pit #2 sites will also be compared to look for spatial trends, or any similarities or differences in survey results over time that may indicate presence of localized or widespread pit operation effects.

In accordance with survey methodology completed to date, the monitoring program will utilize the Marsh Monitoring Program methodology (BSC 2009), which records amphibian call activity during 3-minute call counts. Counts will be conducted once per month during each of April, May and June in conjunction with appropriate night time air temperatures and wind speeds. If the provincial Species of Conservation Concern Western Chorus Frog (*Pseudacris triseriata*) is detected during any monitoring event, additional monitoring events may be added to fully document the abundance and distribution of this species within the surveyed wetlands.

A brief summary report, combining the results collected from the Melancthon Pit #2 site with the Bonnefield Pit site, will be prepared each year which outlines the findings of the annual monitoring. This will include an assessment of the surface water and groundwater monitoring data to be collected by Whitewater Hydrogeology within both properties (Whitewater Hydrogeology 2017) as it relates to amphibian breeding conditions. Each annual report will be provided to Strada for their review, and then to the NVCA and the Township of Melancthon.

Woodland Buffer

The deciduous woodland communities within the Bonnefield and Prince extension lands will be retained outside the proposed limit of extraction. 10 metre woodland buffers have been recommended to protect these features and mitigate impacts from adjacent extraction activities. The woodland buffers will be allowed to re-naturalize and will be supplemented with targeted native species plantings.

The woodland buffers will be inspected during pit operations to ensure disturbances are not occurring. The health and survival of buffer planting will also be inspected.

Hydrogeology

Compliance groundwater and surface water monitoring has been occurring at both Melancthon Pit #1 and #2 since 2001 and 2007, respectively. In addition, baseline groundwater monitoring commenced in

2017 at the Bonnefield and Prince properties. In total, there are currently 28 groundwater well nests that monitor 52 discrete aquifer intervals in the overburden and bedrock aquifers. The Melancthon Pit #1 and #2 groundwater monitoring programs were developed to characterize the local groundwater conditions at each individual property and were based on two operating pits (two scale houses, two fuel storage areas, and multiple crushing and processing operations). The proposed licensing of the Bonnefield and Prince properties provides an opportunity to not only streamline operations by eliminating the need to operate as individual pits but to develop a revised groundwater monitoring program. The revision would remove redundancies in the monitoring network and reporting allowing for an opportunity to complete an accumulative impact assessment from the Strada properties.

The revised groundwater monitoring program is shown on **Map 2**. The revised program consists of 22 groundwater well nests that monitor 36 discrete aquifer intervals in the overburden and bedrock aquifers.

The proposed program focuses on the on going monitoring of background conditions (up gradient locations) in both the overburden and bedrock aquifers and the monitoring of potential influences from the aggregate operation on down gradient locations. The proposed groundwater monitoring program is provided in **Table 1**. Selected up gradient and down gradient wells will be sampled for water quality. The water quality parameters for the semi annual (spring and fall) and annual (spring) sampling programs are provided in **Table 2**.

Surface water elevation monitoring has been on-going at the North and South Ponds (Map 2), since 2007. Two additional surface water monitoring stations to monitor the hydro-period in the wetland and vernal pool (Map 2) will commence in 2018. This monitoring will consist of the collection of continuous water level data during non-frozen conditions. Data will be assessed in conjunction with the groundwater monitoring data as part of the annual reporting requirement.

Table 1 – Proposed Groundwater Monitoring Network

Well ID	Water Levels		Water Quality	
	Monthly	Manual Water	Semi Annual	Annual
OW2-A	X		X	
OW2-B	X		X	
OW3-B	X		X	
OW4-A	X		X	
OW4-B	X		X	
OW5-A	X		X	X
OW5-B	X		X	
OW6-A	X		X	X
OW7-A	X		X	X
OW7-B	X		X	
OW8-A	X		X	X
OW9-A	X		X	X
OW10-A	X		X	X
OW11-A	X		X	X
OW11-B	X		X	
OW12-A	X		X	X

Well ID	Water Levels		Water Quality	
	Monthly	Manual Water	Semi Annual	Annual
OW13-A	X		X	
OW13-B	X		X	
OW14-B	X		X	X
OW15-B	X		X	
OW16-B	X		X	X
OW17-A	X			
OW17-B	X			
OW18-A	X		X	X
OW18-B	X		X	
OW19-A	X			
OW19-B	X		X	
OW20-B	X		X	X
OW21-B	X		X	X
OW22-B	X		X	
OW23-B	X		X	

Note: the collection of continuous water levels at selected groundwater monitoring locations is recommended.

Table 2 – Proposed Water Quality Parameters

Semi-Annual Groundwater Quality Parameters	Annual Groundwater Quality Parameters
General Water Quality Parameters: pH, Conductivity, Alkalinity, Bicarbonate, Chloride, Calcium, Magnesium, Potassium, Sodium, Sulphate, Nitrate, Nitrite, Phosphorous, and Metals (dissolved).	Total Petroleum Hydrocarbons (F1-F4) BTEX, Total Oil and Grease

It is recommended that a single annual groundwater monitoring report for the Melancthon Pits #1 and 2, as well as the proposed Bonnefield and Prince Pits be prepared and submitted to the MNRF, Township of Melancthon and NVCA prior to March 31st of each year and include the monitoring data for the 12 month period ending December 31st of the previous year. The report shall include, but not be limited to, the following:

1. Monitoring data collected as per Table 1 and Table 2;
2. Data in tabulated and graphical formats;
3. Interpretation of the collected data including discussions of any observed trends in groundwater levels and groundwater quality (analytical) results;
4. Recommendations on and justification for the need for make changes to monitoring locations, monitoring frequency, type of monitoring, pumping patterns and/or the need for mitigation, and
5. Summary and documentation of any water well complaint(s) and their resolution(s).

Visit 1

24-Apr-18 (ANR-001 to ANR-008); 2-May-18 (ANR-009)

Visit 2

22-May-18

Visit 3

25-Jun-18

[illegible]

Appendix III
Supplementary Data Collected During 2018 Survey Visits

2018 Calling Amphibian Weather Results

Visit 1 24-Apr-18

Station Name	Start time	Wind speed	% Cloud Cover	Air temp.	Water temp.	Water pH	Precipitation	Remarks
ANR-001	21:41	1	100	9	1.1	7.8	Drizzle	Partial ice coverage
ANR-002	21:51	1	100	9	8.1	7.5	Light rain	
ANR-003	21:58	1	100	8	7.3	7.6	Light rain	
ANR-004	21:32	1	100	8	7.5	7.6	Drizzle	
ANR-005	21:25	1	100	8	1.1	8.1	Drizzle	Partial ice coverage; Spring Peeper > 100m
ANR-006	21:14	2	100	8	3.2	7.8	Drizzle	Very small area of standing water
ANR-007a	20:58	2	100	10	5.1	7.7	Drizzle	Two Spring Peeper > 100m
ANR-007b	20:58	2	100	10	6.3	8	Drizzle	
ANR-008a	20:43	2	100	7	11	8.7	Drizzle	

Visit 1 2-May-18

Station Name	Start time	Wind speed	% Cloud Cover	Air temp.	Water temp.	Water pH	Precipitation	Remarks
ANR-009	21:23	0	70	14	15.2	8.1	None	

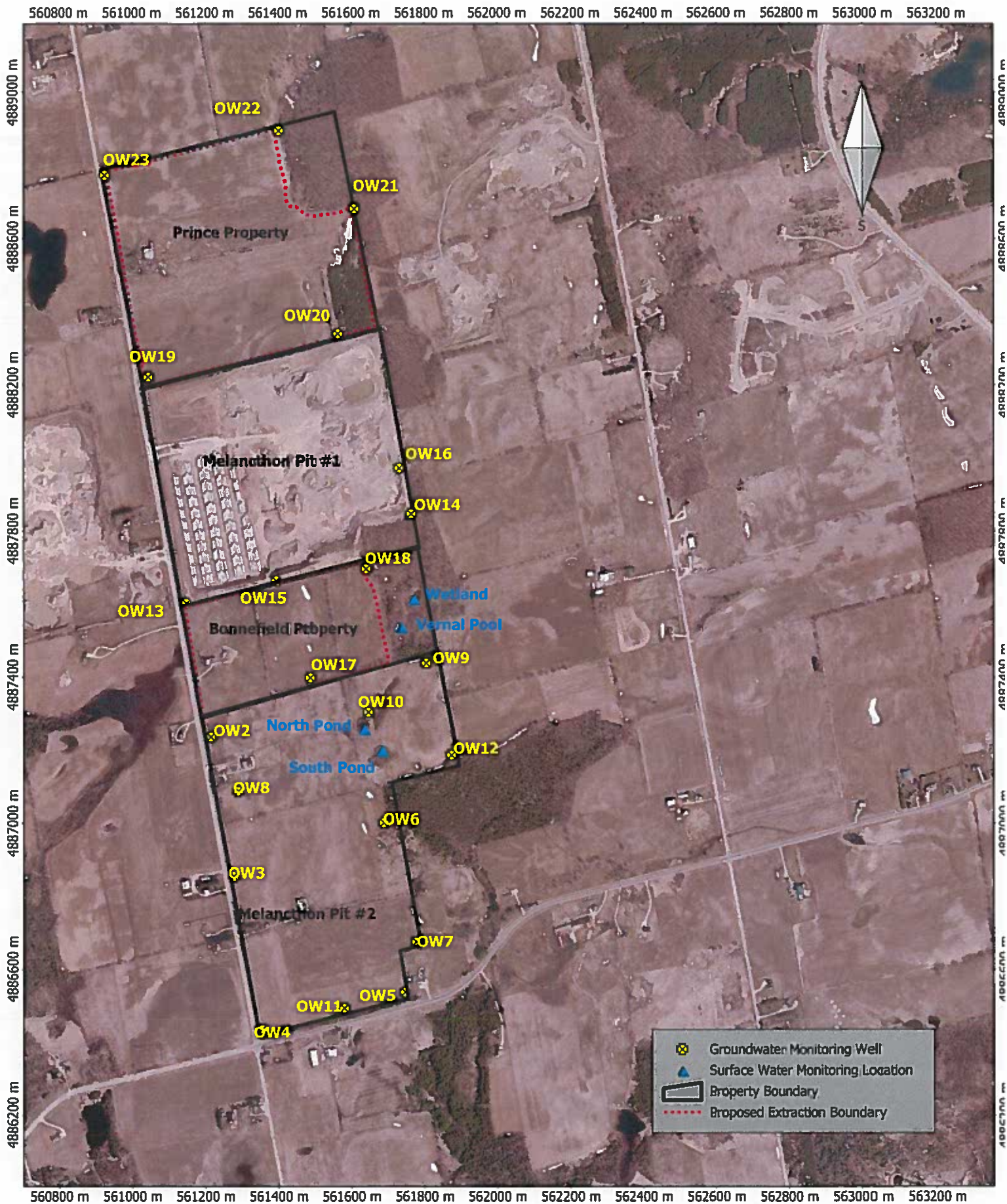
Visit 2 22-May-18

Station Name	Start time	Wind speed	% Cloud Cover	Air temp.	Water temp.	Water pH	Precipitation	Remarks
ANR-001	22:15	2	100	16	14.2	7.2	None	
ANR-002	22:09	1	100	14	15.6	8.2	None	
ANR-003	21:56	1	100	14	15	8.3	None	
ANR-004	22:05	3	100	15	15.9	7.4	Light fog	
ANR-005	21:59	3	100	15	14.9	7.6	Fog	
ANR-006	21:41	2	100	16	8.9	7.8	Fog	
ANR-007a	21:29	1	100	16	9.5	8.1	Fog	Gray Treefrog > 100m, American Toad > 100m
ANR-007b	21:26	1	100	16	9.5	8.1	Fog	Gray Treefrog > 100m
ANR-008a	21:11	1	100	14	13.9	8.5	Light fog	Three American Toads > 100m
ANR-009	21:20	1	100	14	12.8	8.2	Drizzle	

Visit 3 25-Jun-18

Station Name	Start time	Wind speed	% Cloud Cover	Air temp.	Water temp.	Water pH	Precipitation	Remarks
ANR-001	22:22	1	0	12	16.3	8.6	None	Gray Treefrogs > 100m
ANR-002	22:24	0	0	12	15.2	8.5	None	
ANR-003	22:22	0	1	12	-	-	None	No water present
ANR-004	22:10	1	0	12	15.8	8.8	None	
ANR-005	22:08	0	1	12	18	7.7	None	
ANR-006	22:08	1	0	12	-	-	None	
ANR-007a	21:54	1	0	14	13.4	9.5	None	
ANR-007b	21:54	1	0	14	-	-	None	
ANR-008a	21:54	0	1	14	17.4	8.5	None	
ANR-009	23:02	1	0	12	14.6	8.5	None	

Maps



Appendix II
2018 Calling Amphibian Survey Results By Survey Visit





Map 1

Melancthon Pit #2 and Bonnefield Property

Study Area

NATURAL RESOURCE SOLUTIONS INC.
Aquatic, Terrestrial and Wetland Ecologists

April 18, 2019
Project: NRSI-07641
Scale: 1:5,000
NAD83 - UTM Zone 17

Bonnefield Property

North Pond

South Pond

Melancthon Pit #2

ATH LINE

COUNTY ROAD 17

Legend

Subject Property

Map Produced by Natural Resource Solutions Inc.
This map is proprietary and confidential and must not be duplicated or distributed by any means without express written permission of NRSI.

Produced using information provided under license by the Ministry of Natural Resources, copyright the Queen's Printer of Ontario and Strada Aggregates. Imagery: ESRI 2018.



0 200 400 Metres



Dear Valued Stakeholder:

The Wellington Catholic District School Board and the Upper Grand District School Board held a joint Board meeting on May 15, 2019 to pass their respective Education Development Charge By-laws:

In accordance with Section 15 of O. Reg 20/98, please be advised on the 15th day of May, 2019 the Wellington Catholic District School Board passed an Education Development Charge by-law for Wellington County i. The new by-laws come into force on the 20th day of May, 2019. Under the new by-laws the Education Development Charges imposed are as follows:

Region	Current 100% Residential Rate	Calculated 100% Residential Rate	Year 1 May 20, 2019 to May 19, 2020	Year 2 May 20, 2020 to May 19, 2021	Year 3 May 20, 2021 to May 19, 2022	Year 4 May 20, 2022 to May 19, 2023	Year 5 May 20, 2023 to May 19, 2024
County of Wellington (incl. City of Guelph)	\$317	\$619	\$617	\$619			

Attached you will find a copy of the notice of passing together with the 2019 Education Development Charges By-Law for Wellington County. Section 257.64(1) of the Education Act provides for a forty-day appeal period following the day that the Board passes the by-law. Forty days from May 15 is Monday, June 24, 2019. Hard copies of a formal letter and accompanying attachments will be mailed to you directly.

Should you have additional questions, please contact me directly.

Sincerely,



Tracy McLennan
Superintendent of Corporate Services and Treasurer

Attach: Notice of Passing dated May 17, 2019
2019 Education Development Charges By-law (Wellington County)



NOTICE OF THE PASSING OF EDUCATION DEVELOPMENT CHARGES BY-LAWS



On the 15th day of May, 2019, Upper Grand District School Board and Wellington Catholic District School Board each passed Education Development Charges By-laws under Section 257.54 of the Education Act. Upper Grand District School Board passed Education Development Charges By-law, 2019 (Wellington County) which applies to the residential development of land in the County of Wellington including the City of Guelph and Education Development Charges By-law, 2019 (Dufferin County) which applies to the residential development of land in the County of Dufferin. Wellington Catholic District School Board passed Education Development Charges By-law 2019-01 which applies to the residential development of land in the County of Wellington including the City of Guelph.

Any person or organization may appeal any or all of the By-laws to the Local Planning Appeal Tribunal (formerly the Ontario Municipal Board) under Section 257.65 of the Act by filing with the Secretary of the applicable School Board on or before the 24th day of June, 2019, a notice of appeal setting out the objection to the By-law(s) and the reasons supporting the objection.

The By-laws come into force on May 20, 2019. The education development charges imposed under the By-laws are set out below:

The By-laws are set out below:								
	Region	Current 100% Residential Rate	Calculated 100% Residential Rate	Year 1 May 20, 2019 to May 19, 2020	Year 2 May 20, 2020 to May 19, 2021	Year 3 May 20, 2021 to May 19, 2022	Year 4 May 20, 2022 to May 19, 2023	Year 5 May 20, 2023 to May 19, 2024
UGDSB	County of Dufferin	\$832	\$2,734	\$1,132	\$1,432	\$1,732	\$2,032	\$2,332
UGDSB	County of Wellington (incl. City of Guelph)	\$1,567	\$2,222	\$1,867	\$2,167	\$2,222		
WCDSB	County of Wellington (incl. City of Guelph)	\$317	\$619	\$617	\$619			

Subject to limited exemptions, education development charges are imposed on all residential development of lands in the County of Dufferin and the County of Wellington. Accordingly, a key map showing the location of the lands subject to the By-laws is not provided.

Copies of the complete By-laws are available for examination in the offices of the Upper Grand District School Board located at 500 Victoria Road North, Guelph, or on the Board's website at www.ugdsb.ca or Wellington Catholic District School Board located at 75 Woolwich Street, Guelph or on the Board's website at www.wellingtoncdsb.ca.

Notice of a proposed by-law amending the education development charges by-law(s) or the passage of such an amending by-law is not required to be given to any person or organization, other than to certain clerks of municipalities or secretaries of school boards, unless the person or organization gives the secretary of the Board a written request for notice of any amendments to the education development charges by-law and has provided a return address.

Dated at the City of Guelph this 17 day of May, 2019
Martha C. Rogers, Director of Education/Secretary to the Board
Tamara Nugent, Director of Education

WELLINGTON CATHOLIC DISTRICT SCHOOL BOARD
EDUCATION DEVELOPMENT CHARGES BY-LAW No. 2019-01
WELLINGTON COUNTY

A by-law for the imposition of education development charges

WHEREAS section 257.54 (1) of the *Education Act* provides that a district school board may pass by-laws for the imposition of education development charges against land in its area of jurisdiction undergoing residential development if there is residential development in the area of jurisdiction of the district school board that would increase education land costs and the residential development requires one or more of the actions identified in section 257.54(2) of the *Education Act*;

AND WHEREAS the Wellington Catholic District School Board has referred to the Minister of Education the following estimates for approval:

- (i) the total number of new elementary school pupils and new secondary school pupils; and
- (ii) the number of elementary school sites and secondary school sites used to determine the net education land costs;

which estimates the Minister of Education approved on May •, 2019, in accordance with section 10 of Ontario Regulation 20/98;

AND WHEREAS the Wellington Catholic District School Board has satisfied the conditions prescribed by section 10 of Ontario Regulation 20/98 in order for it to pass an education development charge by-law;

AND WHEREAS the Wellington Catholic District School Board has conducted a review of its education development charge policies and held a public meeting on April 24, 2019, in accordance with section 257.60 of the *Education Act*;

AND WHEREAS the Wellington Catholic District School Board has given a copy of the education development charge background study relating to this by-law to the Minister of Education and to each school board having jurisdiction within the area to which this by-law applies;

AND WHEREAS the Wellington Catholic District School Board has given notice and held public meetings on April 24, 2019 and May 15, 2019, in accordance with section 257.63(1) of the *Education Act* and permitted any person who attended the public meetings to make representations in respect of the proposed education development charges;

AND WHEREAS the Wellington Catholic District School Board has determined in accordance with section 257.63(3) of the *Education Act* that no additional public meeting is necessary in respect of this by-law;

NOW THEREFORE THE WELLINGTON CATHOLIC DISTRICT SCHOOL BOARD
HEREBY ENACTS AS FOLLOWS:

PART I

APPLICATION

Defined Terms

1. In this by-law,
 - (a) "Act" means the *Education Act*, R.S.O. 1990, c.E.2, as amended, or a successor statute;
 - (b) "agricultural use" means lands, buildings or structures used, or designed or intended for use for the purpose of a *bona fide* farming operation including, but not limited to, animal husbandry, dairying, fallow, field crops, removal of sod, forestry, fruit farming, horticulture, market gardening, pasturage, poultry keeping and any other activities customarily carried on in the field of agriculture;
 - (c) "Board" means the Wellington Catholic District School Board;
 - (d) "County" means the County of Wellington;
 - (e) "development" includes redevelopment;
 - (f) "dwelling unit" means a room or suite of rooms used, or designed or intended for use by one person or persons living together, in which culinary and sanitary facilities are provided for the exclusive use of such person or persons, and shall include, but is not limited to, a dwelling unit or units in an apartment, group home, mobile home, duplex, triplex, semi-detached dwelling, single detached dwelling, stacked townhouse and townhouse;
 - (g) "education land costs" means costs incurred or proposed to be incurred by the Board,
 - (i) to acquire land or an interest in land, including a leasehold interest, to be used by the Board to provide pupil accommodation;
 - (ii) to provide services to the land or otherwise prepare the site so that a building or buildings may be built on the land to provide pupil accommodation;
 - (iii) to prepare and distribute education development charge background studies as required under the Act;
-

- (iv) as interest on money borrowed to pay for costs described in paragraphs (i) and (ii); and
 - (v) to undertake studies in connection with an acquisition referred to in paragraph (i).
 - (h) "education development charge" means charges imposed pursuant to this by-law in accordance with the Act;
 - (i) "local board" means a local board as defined in the *Municipal Affairs Act*, other than a board defined in section 257.53(1) of the Act;
 - (j) "mixed use" means land, buildings or structures used, or designed or intended for use, for a combination of non-residential and residential uses;
 - (k) "non-residential use" means lands, buildings or structures or portions thereof used, or designed or intended for use for other than residential use or agricultural use, and includes, but is not limited to, an office, retail, industrial or institutional use;
 - (l) "*Planning Act*" means the *Planning Act*, R.S.O. 1990, c. P.13, as amended;
 - (m) "Regulation" means Ontario Regulation 20/98, as amended, made under the Act;
 - (n) "residential development" means lands, buildings or structures developed or to be developed for residential use.
 - (o) "residential use" means lands, buildings or structures used, or designed or intended for use as a dwelling unit or units, and shall include a residential use accessory to a non-residential use and the residential component of a mixed use or of an agricultural use;
2. In this by-law where reference is made to a statute or a section of a statute such reference is deemed to be a reference to any successor statute or section.

Lands Affected

3. (1) Subject to sections 3(2) and 3(3), this by-law applies to all lands in the County.
- (2) This by-law shall not apply to lands that are owned by and are used for the purposes of:
- (i) the County or a local board thereof;
 - (ii) a municipality or a local board thereof;
 - (iii) a board as defined in section 257.53(1) of the Act;

- (iv) a public hospital receiving aid under the *Public Hospitals Act*, R.S.O. 1990, c. P.40;
 - (v) Metrolinx.
- (3) In accordance with section 19 of the University of Guelph Act, 1964, S.O. 1964 c. 120, property vested in the University of Guelph and any lands and premises leased to and occupied by the University are exempt from education development charges under this by-law so long as the same are actually used and occupied for University or University related purposes, those purposes being set out in section 3 of the University of Guelph Act, 1964, as amended.

Approvals for Development

4. (1) Education development charges shall be imposed against all lands, buildings or structures undergoing residential development if the development requires one or more of the following:
- (a) the passing of a zoning by-law or of an amendment thereto under section 34 of the *Planning Act*;
 - (b) the approval of a minor variance under section 45 of the *Planning Act*;
 - (c) a conveyance of land to which a by-law passed under subsection 50(7) of the *Planning Act* applies;
 - (d) the approval of a plan of subdivision under section 51 of the *Planning Act*;
 - (e) a consent under section 53 of the *Planning Act*;
 - (f) the approval of a description under section 9 of the *Condominium Act, 1998*; or
 - (g) the issuing of a permit under the *Building Code Act, 1992* in relation to a building or structure.
- (2) In respect of a particular development an education development charge will be collected once, but this does not prevent the application of this by-law to future development on the same property.
5. The Board has determined that the residential development of land to which this by-law applies increases education land costs.
-

Categories of Development and Uses of Land Subject to Education Development Charges

6. Subject to the provisions of this by-law, education development charges shall be imposed upon all categories of residential development.
7. Subject to the provisions of this by-law, education development charges shall be imposed upon all residential uses of land, buildings or structures.

PART II

EDUCATION DEVELOPMENT CHARGES

Residential Education Development Charges

8. Subject to the provisions of this by-law, an education development charge per dwelling unit shall be imposed upon the designated categories of residential development and the designated residential uses of land, buildings or structures, including a dwelling unit accessory to a non-residential use, and, in the case of a mixed-use building or structure, upon the dwelling units in the mixed-use building or structure. The education development charge per dwelling unit shall be in the following amounts for the periods set out below:
 - (i) May 20, 2019 to May 19, 2020 - \$617.00;
 - (ii) May 20, 2020 to May 19, 2024 - \$619.00.

Exemptions from Residential Education Development Charges

9. (1) In this section,
 - (i) “gross floor area” means the total floor area, measured between the outside of exterior walls or between the outside of exterior walls and the centre line of party walls dividing the building from another building, of all floors above the average level of finished ground adjoining the building at its exterior walls;
 - (ii) “other residential building” means a residential building not in another class of residential building described in this section;
 - (iii) “semi-detached or row dwelling” means a residential building consisting of one dwelling unit having one or two vertical walls, but no other parts, attached to another structure;
 - (iv) “single detached dwelling” means a residential building consisting of one dwelling unit that is not attached to another building.

- (2) Subject to sections 9(3) and (4), education development charges shall not be imposed with respect to,
 - (i) the enlargement of an existing dwelling unit that does not create an additional dwelling unit;
 - (ii) the creation of one or two additional dwelling units in an existing single detached dwelling; or
 - (iii) the creation of one additional dwelling unit in a semi-detached dwelling, a row dwelling, or any other residential building.
 - (3) Notwithstanding section 9(2)(ii), education development charges shall be imposed in accordance with section 8 if the total gross floor area of the additional unit or two additional dwelling units exceeds the gross floor area of the existing single detached dwelling.
 - (4) Notwithstanding section 9(2)(iii), education development charges shall be imposed in accordance with section 8 if the additional dwelling unit has a gross floor area greater than,
 - (i) in the case of a semi-detached or row dwelling, the gross floor area of the existing dwelling unit; or
 - (ii) in the case of any other residential building, the gross floor area of the smallest dwelling unit already contained in the residential building.
10. (1) Education development charges under section 8 shall not be imposed with respect to the replacement, on the same site, of a dwelling unit that was destroyed by fire, demolition or otherwise, or that was so damaged by fire, demolition or otherwise as to render it uninhabitable.
- (2) Notwithstanding section 10(1), education development charges shall be imposed in accordance with section 8 if the building permit for the replacement dwelling unit is issued more than 4 years after,
 - (i) the date the former dwelling unit was destroyed or became uninhabitable; or
 - (ii) if the former dwelling unit was demolished pursuant to a demolition permit issued before the former dwelling unit was destroyed or became uninhabitable, the date the demolition permit was issued.
 - (3) Notwithstanding section 10(1), education development charges shall be imposed in accordance with section 8 against any dwelling unit or units on the same site in addition to the dwelling unit or units being replaced. The onus is on the applicant to
-

produce evidence to the satisfaction of the Board, acting reasonably, to establish the number of dwelling units being replaced.

PART III

ADMINISTRATION

Payment of Education Development Charges

11. Education development charges are payable in full to the area municipality in which the development takes place on the date a building permit is issued in relation to a building or structure on land to which this education development charge by-law applies.
12. The treasurer of the Board shall establish and maintain an educational development charge account in accordance with the Act, the Regulation and this by-law.

Payment by Services

13. Notwithstanding the payments required under section 11, and subject to section 257.84 of the Act, the Board may, by agreement, permit an owner to provide land for pupil accommodation in lieu of the payment of all or a part of the education development charges.

Collection of Unpaid Education Development Charges

14. Section 349 of the *Municipal Act, 2001* applies with necessary modifications with respect to an education development charge or any part of it that remains unpaid after it is payable.

Motion to Review the By-law

15. (1) Where it appears to the Board that the land values underlying the education development charge calculation are indicating higher costs than the Board is generally experiencing over a period of time sufficient to show the discrepancy with a reasonable degree of assurance, the Board shall consider a motion to study amending the by-law to reduce the charge.
- (2) Where it appears to the Board that the land values underlying the education development charge calculation are indicating lower costs than the Board is generally experiencing over a period of time sufficient to show the discrepancy with a reasonable degree of assurance, the Board shall consider a motion to study amending the by-law to increase the charge.

Date By-law In Force

16. This by-law shall come into force on May 20, 2019.
-

Date By-law Expires

17. This by-law shall expire five years after the date it comes into force, unless it is repealed at an earlier date.

Repeal

18. The Wellington Catholic District School Board Education Development Charges By-law No. 2014-01 is hereby repealed on the date this by-law comes into force.

Severability

19. In the event any provision, or part thereof, of this by-law is found by a court of competent jurisdiction to be *ultra vires*, such provision, or part thereof, shall be deemed to be severed, and the remaining portion of such provision and all other provisions of this by-law shall remain in full force and effect.

Interpretation

20. Nothing in this by-law shall be construed so as to commit or require the Board to authorize or proceed with any capital project at any time.

Short Title

21. This by-law may be cited as the Wellington Catholic District School Board Education Development Charges By-Law No. 2019-01.

ENACTED AND PASSED this 15th day of May, 2019.


Chairperson


Director of Education and Secretary

Denise Holmes

From: Kim Fraser <kfraser@shelburne.ca>
Sent: Thursday, May 30, 2019 5:07 PM
To: Jennifer Willoughby; Denise Holmes; Catherine Goustos; Les Halucha; clerksoffice@townofmono.com
Cc: Chris Gerrits
Subject: CDRC 2019 Approved Budget
Attachments: CDRC Budget 2019 Draft-May 29.Pg 1.cover.pdf; CDRC Budget 2019 Draft-May 29.Pg 1.summary.pdf; CDRC Budget 2019 Draft-May 29.Pg 2.revenue.pdf; CDRC Budget 2019 Draft-May 29.Pg 3.expenses.pdf; CDRC Budget 2019 Draft-May 29.Pg 4.increase explanation.pdf; CDRC Budget 2019 Draft-May 29.Pg 5.capital.pdf; CDRC Budget 2019 Draft-May 29.Pg 6.capital forecast.pdf; CDRC Budget 2019 Draft-May 29.Pg 7.scenarios.pdf

Hello everyone,

Please find attached the CDRC 2019 Approved Budget presented at the May 29, 2019 Board meeting. The budget represents a 3% increase in municipal funding (Page 1.Summary). And option #3 chosen on (Page 7.Scenarios)

The following motion was presented:

Moved by: L. Ryan

Seconded by: D. Sample

Be it resolved that the CDRC 2019 Draft Budget as presented on May 29, 2019 (and attached) be approved with Municipal Funding of \$317,478.00 being requested, and that a copy of the motion and the budget be sent to all member municipalities. Carried.

So you can read it properly, each page is a separate file.

If you have any questions, please contact me or your CDRC Board member.

Thank you

Kim Fraser
CDRC Facility Administration Manager
(519) 925-2400

Total Control Panel

[Login](#)

To: dholmes@melanctontownship.ca [Remove](#) this sender from my allow list
From: kfraser@shelburne.ca

You received this message because the sender is on your allow list.

CDRC 2019 APPROVED BUDGET

Presented to CDRC Board May 29, 2019

Copies to:

Town of Shelburne

Township of Melancthon

Township of Amaranth

Town of Mono

CDRC 2019 DRAFT BUDGET

	2016 ACTUAL	2017 Budget	2017 ACTUAL	2018 Budget	2018 ACTUAL	2019 Budget	2019 BUDGET VS 2018 ACTUAL	
OPERATING REVENUE								
ICE RENTALS	\$246,635	\$251,800	\$246,500	\$255,600	\$260,968	\$264,400	\$3,432	1%
FLOOR RENTALS	\$81,747	\$80,775	\$101,563	\$95,850	\$100,495	\$101,500	\$1,005	1%
OTHER RENTALS	\$10,195	\$10,000	\$11,046	\$10,500	\$11,451	\$11,500	\$49	0%
POOL RECEIPTS	\$53,421	\$55,000	\$63,859	\$55,000	\$76,384	\$68,000	(\$8,384)	-11%
CONCESSION SALES	\$76,167	\$83,550	\$84,674	\$73,550	\$86,968	\$84,050	(\$2,918)	-3%
MISCELLANEOUS	\$10,528	\$8,000	\$17,071	\$9,000	\$10,407	\$9,700	(\$707)	-7%
OPERATING REVENUE	\$478,692	\$489,125	\$524,712	\$499,500	\$546,673	\$539,150	(\$7,523)	-1%

	2016 ACTUAL	2017 Budget	2017 ACTUAL	2018 Budget	2018 ACTUAL	2019 Budget	2019 BUDGET VS 2018 ACTUAL	
OPERATING EXPENDITURE								
WAGES	\$326,383	\$346,300	\$361,061	\$376,500	\$391,635	\$452,000	\$60,365	15%
MAINTENANCE	\$79,522	\$73,900	\$75,380	\$78,700	\$88,948	\$90,300	\$1,352	2%
UTILITIES	\$114,983	\$118,500	\$138,927	\$118,500	\$132,496	\$138,000	\$5,504	4%
CONCESSION SALES	\$39,230	\$40,000	\$42,410	\$40,000	\$40,841	\$40,000	(\$841)	-2%
ADMINISTRATIVE	\$54,367	\$42,400	\$37,415	\$37,750	\$46,899	\$44,600	(\$2,299)	-5%
OPERATING EXPENDITURE	\$614,485	\$621,100	\$655,194	\$651,450	\$700,820	\$764,900	\$64,080	9%

	2016 ACTUAL	2017 Budget	2017 ACTUAL	2018 Budget	2018 ACTUAL	2019 Budget	2019 BUDGET VS 2018 ACTUAL	
OPERATING COSTS								
OPERATING REVENUE	\$478,692	\$489,125	\$524,712	\$499,500	\$546,673	\$539,150	(\$7,523)	-1%
OPERATING EXPENDITURE	\$614,485	\$621,100	\$655,194	\$651,450	\$700,820	\$764,900	\$64,080	9%
OPERATING LOSS (GAIN)	\$135,793	\$131,975	\$130,482	\$151,950	\$154,146	\$225,750	\$71,604	46%

	2016 ACTUAL	2017 Budget	2017 ACTUAL	2018 Budget	2018 ACTUAL	2019 Budget	2019 BUDGET VS 2018 ACTUAL	
CAPITAL EXPENDITURES								
CAPITAL EXPENSES	\$151,697	\$217,600	\$161,365	\$88,400	\$51,890	\$72,669	\$20,779	40%
PLUS: FUNDS TO CAP RES	\$0	\$0	\$10,340	\$67,881	\$102,194	\$19,059	(\$83,135)	-81%
LESS: FROM RESERVES	\$115,824	\$47,388	\$0	\$0	\$0	\$0	\$0	#DIV/0!
CAPITAL REQUIREMENTS	\$35,873	\$170,212	\$171,705	\$156,281	\$154,084	\$91,728	(\$62,356)	-40%

MUNICIPAL FUNDING	\$171,666	\$302,187	\$302,187	\$308,231	\$308,231	\$317,478	\$9,247	3%
-------------------	-----------	-----------	-----------	-----------	-----------	-----------	---------	----

	2016 ACTUAL	2017 Budget	2017 ACTUAL	2018 Budget	2018 ACTUAL	2019 Budget	2019 BUDGET VS 2018 ACTUAL	
CAPITAL RESERVE ACCT								
FROM OPERATIONS	\$0	\$0	\$0	\$67,881	\$0	\$0	\$0	#DIV/0!
(TO)/FROM CAPITAL COSTS	\$115,824	\$47,388	(\$10,340)	\$0	(\$102,194)	(\$19,059)	\$83,135	-81%
RESERVE ACCT BALANCE	\$38,106	(\$9,282)	\$48,446	\$116,327	\$150,640	\$169,699	\$19,059	13%

	2016 ACTUAL	2017 Budget	2017 ACTUAL	2018 Budget	2018 ACTUAL	2019 Budget	2019 BUDGET VS 2018 ACTUAL	
MUNICIPAL FUNDING								
SHELBURNE - 62%	\$106,433	\$187,356	\$187,356	\$191,103	\$191,103	\$196,836	\$5,733	3%
AMARANTH - 15%	\$25,750	\$45,328	\$45,328	\$46,235	\$46,235	\$47,622	\$1,387	3%
MELANCTHON - 15%	\$25,750	\$45,328	\$45,328	\$46,235	\$46,235	\$47,622	\$1,387	3%
MONO - 8%	\$13,733	\$24,175	\$24,175	\$24,658	\$24,658	\$25,398	\$740	3%
TOTAL	\$171,666	\$302,187	\$302,187	\$308,231	\$308,231	\$317,478	\$9,247	3%

REVENUE DETAIL

OPERATING REVENUE	2016 ACTUAL	2017 Budget	2017 ACTUAL	2018 Budget	2018 ACTUAL	2019 Budget	2019 BUDGET VS 2018 ACTUAL	
Hockey (ex Minor Hockey)	\$62,290	\$62,000	\$58,996	\$62,000	\$65,684	\$66,000	\$317	0%
Minor Hockey	\$121,969	\$118,000	\$124,129	\$125,000	\$124,553	\$126,000	\$1,447	1%
Hockey Schools (HTI)	\$17,594	\$24,000	\$18,749	\$23,000	\$22,159	\$23,000	\$841	4%
Figure Skating	\$26,055	\$24,000	\$26,611	\$27,000	\$24,929	\$25,500	\$572	2%
Public Schools Skating	\$13,234	\$18,000	\$11,289	\$13,000	\$17,845	\$18,000	\$156	1%
Broomball	\$5,494	\$5,800	\$6,726	\$5,600	\$5,800	\$5,900	\$100	2%
Total Ice Rentals	\$246,635	\$251,800	\$246,500	\$255,600	\$260,968	\$264,400	\$3,432	1%
Banquet Hall/Meeting Room Rent	\$28,759	\$28,000	\$38,262	\$33,000	\$24,788	\$25,000	\$212	1%
Ball Hockey	\$9,275	\$9,000	\$10,153	\$9,000	\$9,689	\$10,000	\$311	3%
Lacrosse	\$9,074	\$10,000	\$8,361	\$10,000	\$7,236	\$7,500	\$264	4%
Daycamp	\$30,864	\$30,000	\$40,937	\$40,000	\$54,855	\$55,000	\$145	0%
Special Events	\$3,775	\$3,775	\$3,850	\$3,850	\$3,927	\$4,000	\$73	2%
Total Floor Rentals	\$81,747	\$80,775	\$101,563	\$95,850	\$100,495	\$101,500	\$1,005	1%
Sign & Olympia Advertising	\$10,195	\$10,000	\$11,046	\$10,500	\$11,451	\$11,500	\$49	0%
Tables & Chairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
Total Other Rentals	\$10,195	\$10,000	\$11,046	\$10,500	\$11,451	\$11,500	\$49	0%
Pool Receipts:	\$53,421	\$55,000	\$63,859	\$55,000	\$76,384	\$68,000	(\$8,384)	-11%
Food Booth	\$65,994	\$75,000	\$72,875	\$65,000	\$75,347	\$73,000	(\$2,347)	-3%
Pro Shop	\$1,050	\$1,050	\$1,050	\$1,050	\$1,050	\$1,050	\$0	0%
Vending & Pop	\$9,122	\$7,500	\$10,749	\$7,500	\$10,571	\$10,000	(\$571)	-5%
Total Concession Sales	\$76,167	\$83,550	\$84,674	\$73,550	\$86,968	\$84,050	(\$2,918)	-3%
Fund Raising	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
Grants	\$5,790	\$5,000	\$12,149	\$6,000	\$8,400	\$9,700	\$1,300	15%
Donations/Pepsi Support	\$4,572	\$3,000	\$3,068	\$3,000	\$1,462	\$0	(\$1,462)	-100%
Interest	\$137	\$0	\$52	\$0	\$15	\$0	(\$15)	-100%
Miscellaneous	\$29	\$0	\$1,802	\$0	\$530	\$0	(\$530)	-100%
Total Miscellaneous	\$10,528	\$8,000	\$17,071	\$9,000	\$10,407	\$9,700	(\$707)	-7%
Total Operating Revenue	\$478,692	\$489,125	\$524,712	\$499,500	\$546,673	\$539,150	(\$7,523)	-1%

EXPENDITURE DETAIL

EXPENDITURES	2016 ACTUAL	2017 Budget	2017 ACTUAL	2018 Budget	2018 ACTUAL	2019 Budget	2019 BUDGET VS 2018 ACTUAL	
Arena	\$131,158	\$137,700	\$143,182	\$140,500	\$145,055	\$174,000	\$28,945	20%
Pool	\$42,049	\$48,000	\$50,555	\$49,000	\$57,140	\$55,000	(\$2,140)	-4%
Office	\$57,783	\$57,000	\$59,842	\$80,000	\$62,763	\$95,000	\$32,237	51%
Concession	\$26,178	\$26,500	\$27,037	\$27,000	\$28,809	\$28,000	(\$809)	-3%
Day Camp	\$20,979	\$21,300	\$24,162	\$25,000	\$39,889	\$40,000	\$111	0%
Benefits/WSIB/Source Dedns	\$48,236	\$55,800	\$56,282	\$55,000	\$57,979	\$60,000	\$2,021	3%
Total Wages	\$326,383	\$346,300	\$361,061	\$376,500	\$391,635	\$452,000	\$60,365	15%
General Building	\$24,603	\$28,000	\$29,540	\$28,000	\$35,375	\$32,500	(\$2,875)	-8%
Building Inspection	\$2,209	\$2,300	\$1,750	\$2,500	\$1,942	\$5,000	\$3,058	157%
Ice Machinery/Refridg Equip	\$21,169	\$18,500	\$16,913	\$21,000	\$18,992	\$21,000	\$2,008	11%
Grounds	\$13,790	\$9,000	\$12,078	\$10,000	\$16,000	\$14,000	(\$2,000)	-13%
Elevator Maintenance	\$3,972	\$4,100	\$4,145	\$4,200	\$4,221	\$4,300	\$79	2%
Janitorial Supplies	\$7,044	\$6,500	\$6,760	\$7,000	\$6,668	\$7,000	\$332	5%
Swimming Pool & Equipment	\$6,736	\$5,500	\$4,194	\$6,000	\$5,750	\$6,500	\$750	13%
Banquet Hall	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
Total Maintenance	\$79,522	\$73,900	\$75,380	\$78,700	\$88,948	\$90,300	\$1,352	2%
Hydro	\$93,226	\$90,000	\$110,476	\$90,000	\$105,499	\$107,000	\$1,501	1%
Natural Gas	\$17,278	\$24,000	\$23,281	\$24,000	\$20,737	\$21,000	\$263	1%
Water & Sewage	\$4,479	\$4,500	\$5,170	\$4,500	\$6,260	\$10,000	\$3,740	60%
Total Utilities	\$114,983	\$118,500	\$138,927	\$118,500	\$132,496	\$138,000	\$5,504	4%
Food Booth	\$39,230	\$40,000	\$42,410	\$40,000	\$40,841	\$40,000	(\$841)	-2%
Vending & Pop	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
Total Concession Purchases	\$39,230	\$40,000	\$42,410	\$40,000	\$40,841	\$40,000	(\$841)	-2%
Insurance	\$17,135	\$17,500	\$10,620	\$11,500	\$10,091	\$11,500	\$1,409	14%
Telephone / Website / Cellular	\$3,448	\$3,400	\$3,675	\$3,750	\$6,871	\$4,400	(\$2,471)	-36%
Office Supplies	\$2,474	\$2,400	\$2,892	\$2,500	\$1,444	\$6,500	\$5,056	350%
Pool Admin, Programs, Etc	\$3,762	\$3,600	\$4,408	\$3,700	\$4,786	\$4,000	(\$786)	-16%
Postage	\$228	\$250	\$136	\$200	\$181	\$200	\$19	11%
Advertising	\$3,089	\$6,000	\$1,541	\$2,500	\$915	\$1,500	\$585	64%
Prior Year Deficit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
Audit Fees, Legal	\$2,264	\$2,200	\$4,995	\$4,500	\$12,033	\$5,500	(\$6,533)	-54%
Courses, Fees, Dues	\$4,055	\$4,000	\$6,391	\$5,500	\$4,987	\$5,500	\$513	10%
Bank & POS Charges	\$598	\$550	\$725	\$600	\$977	\$1,000	\$23	2%
Bad Debts	\$15,148	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
Misc, Day Camp, Hall of Fame	\$2,167	\$2,500	\$2,032	\$3,000	\$4,615	\$4,500	(\$115)	-2%
Total Administrative	\$54,367	\$42,400	\$37,415	\$37,750	\$46,899	\$44,600	(\$2,299)	-5%
Total Operating Expenditures	\$614,485	\$621,100	\$655,194	\$651,450	\$700,820	\$764,900	\$64,080	9%
Allocate to Capital Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
Total Expenditures	\$614,485	\$621,100	\$655,194	\$651,450	\$700,820	\$764,900	\$64,080	9%

2019 Budget Increase Explanation

	2017 Actual	2018 Budget	2018 Actual	2019 Budget	2019 Bgt vs 2018 Bgt	%
Operating Loss	\$130,482	\$151,950	\$154,146	\$225,750	\$73,800	49%
Major Contributors to increase:						
Arena Wages	\$143,182	\$140,500	\$145,055	\$174,000	\$33,500	24%
Office Wages	\$59,842	\$80,000	\$62,763	\$95,000	\$15,000	19%
Hydro	\$110,476	\$90,000	\$105,499	\$107,000	\$17,000	19%
T&C Rentals	\$38,262	\$33,000	\$24,788	\$25,000	\$8,000	24%
Water & Sewer	\$5,170	\$4,500	\$6,260	\$10,000	\$5,500	122%
Total of Above					\$79,000	

Arena Wages	20% wage increase re: Ward & Uptigrove review
Office Wages	20% wage increase re: Ward & Uptigrove review
Hydro	2019 budget based on 2018 actuals
T&C Rentals	2019 budget based on 2018 actuals / Loss of taekwondo
Water & Sewer	New water meter - old meter underreporting usage

Proposed Capital - 2019

Hot water heater Replacement	7,000	Replace leaky hot water tank 17 years old
Rubber pool deck cover options 1	6,000	Repair pool decking Construction most damage (new quote) previous quote \$12,271
New Small floor scrubber Dressing Rooms	3,000	Cleaner more efficient able to move inot dressing rooms
T & C Rest room, hall ,kitchen upgrade, paint	2,500	MOVED 2018 from new faucets sinks counters,mirrors,paint, Trim contrast. Staff
Office supplies electronics new staff support	5,000	New laptop, printer,
Upgrade outside lighting change to led	1,000	Continue to upgrade outside lighting 1 main exterior light left
Pickle ball equipment	700	Replace pickle ball equipment borrowwed from Amaranth possibliy 2 sets to use on arena floor
Exit Doors need replacing (original arena doors)	4,000	original doors bottom of doors rusted out frames rusting \$4,000 per complete double door
Accessible ramp inside Arena staff	2,500	Plans drawn up 2015 arena staff to build issues with ramp and isle way, have a modification to address
Bleacher light upgrade to LED	5,000	Old fixtures incidents Update to Led energy efficient continue to make arena green as possible.
Personnel Detector-Amonia (power outages and alarms	935	Provide proper protection during power outages and if system went into 25ppm - 300 ppm alarm
New 14' Diving board old one worn ??	6,090	non-slip surface is starting to show signs of wear, w e have seen some slips but can not be sure if it is surface or individual
Solar Blanket Replacement	1,444	Solar blanket replacement end of blanket ripped and torn
Bleachers (vinyl cap) \$12,000	5,000	update seating, repaint seasonally, does not look clean, replaced some boards as showing age, rejuvenates bleacher
Sound system	5,000	Past its life, alot of crackle, some parts unavailable.
new door entrance storage bleacher	3,000	Separate entrance for CDRC to use storage area above bleachers
Appliances	500	small ac, appliances, microwave,freezer,stove
Pool Misc. chemicals, filter and cover	2,000	Replace filter body and covers
Additional cameras	2,000	Better coverage, of building for incidents Has been beneficial in providing information
Unidentified	10,000	Unidentified capital

72,669

CDRC CAPITAL FORECAST

	2020	2021	2022	2023	2024	2025
Roof						
Arena **Assume \$100k funding grant		\$300,000				
Arena						
Condenser on roof treatment	\$1,500					
Structure steel maintenance clean and paint		\$20,000				
Repair/ replace large doors (New Modify door)	\$10,000					
Arena dasher and glass replacement					\$25,000	
Equipment						
Olympia						\$60,000
T & C						
Refinish floor	\$9,000					
Heating new covers				\$5,000		
New lighting					\$5,000	
Pool						
2x Motors and pump			\$10,000			
Grounds						
Parking lot repave				\$150,000		
Accessible ramp out side asphalt		\$1,500				
Building						
Windows (by down stairs pool) replace single pa	\$2,000					
Snack bar exhaust upgrade		\$5,000				
Misc.						
Snack bar equipment appliances	\$2,000				\$2,000	
Gravel parking lot to pavement						\$200,000
Total	\$24,500	\$326,500	\$10,000	\$155,000	\$32,000	\$260,000

#1

7 Year Projection of CDRC Financial Position (2% Draft Budget increase)

Long Term Position	2019	2020	2021	2022	2023	2024	2025	Total
Reserve Opening Balance	\$150,898	\$162,898	\$232,126	-\$94,233	-\$147,549	-\$39,194	\$48,968	\$150,898
Municipal Contribution	\$314,390	\$320,678	\$327,091	\$333,633	\$340,306	\$347,112	\$354,054	\$2,337,264
Operating Loss	\$226,950	\$226,950	\$226,950	\$226,950	\$226,950	\$226,950	\$226,950	\$1,588,650
Capital Expenditures	\$75,440	\$24,500	\$426,500	\$160,000	\$5,000	\$32,000	\$260,000	\$983,440
Reserve Closing Balance	\$162,898	\$232,126	-\$94,233	-\$147,549	-\$39,194	\$48,968	-\$83,927	-\$83,927

Municipal Contribution	Based on 2% increase per year starting in 2019
Operating Loss	Assuming 2019 draft operating loss for future years
Capital Expenditures	Based on Marty's capital plan

#2

7 Year Projection of CDRC Financial Position (4% increase, delay roof and paving capital)

Long Term Position	2019	2020	2021	2022	2023	2024	2025	Total
Reserve Opening Balance	\$150,898	\$169,068	\$251,001	\$344,269	\$67,906	\$60,966	\$192,026	\$150,898
Municipal Contribution	\$320,560	\$333,383	\$346,718	\$360,587	\$375,010	\$390,011	\$405,611	\$2,531,879
Operating Loss	\$226,950	\$226,950	\$226,950	\$226,950	\$226,950	\$226,950	\$226,950	\$1,588,650
Capital Expenditures	\$75,440	\$24,500	\$26,500	\$410,000	\$155,000	\$32,000	\$260,000	\$983,440
Reserve Closing Balance	\$169,068	\$251,001	\$344,269	\$67,906	\$60,966	\$192,026	\$110,687	\$110,687

Municipal Contribution	Based on 4% increase per year starting in 2019 - Note: Shelburne approved 7% inc in 2019 budget
Operating Loss	Assuming 2019 draft operating loss for future years
Capital Expenditures	Based on Marty's capital plan but delay \$400k roof to 2022, and delay \$150k paving to 2023

#3

7 Year Projection of CDRC Financial Position (3% increase, \$100k roof grant, delay paving capital)

Long Term Position	2019	2020	2021	2022	2023	2024	2025	Total
Reserve Opening Balance	\$150,898	\$165,986	\$241,538	\$24,901	\$134,867	\$110,242	\$219,336	\$150,898
Municipal Contribution	\$317,478	\$327,002	\$336,812	\$346,917	\$357,324	\$368,044	\$379,085	\$2,432,663
Operating Loss	\$226,950	\$226,950	\$226,950	\$226,950	\$226,950	\$226,950	\$226,950	\$1,588,650
Capital Expenditures	\$75,440	\$24,500	\$326,500	\$10,000	\$155,000	\$32,000	\$260,000	\$883,440
Reserve Closing Balance	\$165,986	\$241,538	\$24,901	\$134,867	\$110,242	\$219,336	\$111,471	\$111,471

Municipal Contribution	Based on 3% increase per year starting in 2019
Operating Loss	Assuming 2019 draft operating loss for future years
Capital Expenditures	Based on Marty's capital plan assume \$100k funding for roof and delay of \$150k paving to 2023

Denise Holmes

From: Jennifer Willoughby <jwilloughby@shelburne.ca>
Sent: Tuesday, May 28, 2019 8:34 AM
To: Denise Holmes
Subject: Fiddle Contest Parade – August 10th, 2019
Attachments: Detour Route.pdf; Shelburne Fiddle Parade Route (rev 2018).pdf; Signin and Traffic Control Plan 2019.pdf

Good Morning Denise

The Town of Shelburne is hereby requesting the Township of Melancthon's permission to detour traffic along Township roads for this year's annual Fiddle Parade on August 10th, 2019. Roads will be closed from 12:00 pm and reopen at 3:00 pm.

The detour route (as show in the attached sketch) will be in effect for approximately three hours. The Town of Shelburne will be responsible for the signing of the above stated detour.

Your assistance in this matter is greatly appreciated.

Thank You

Jennifer Willoughby, Clerk I Phone: 519-925-2600 Ext 223 I Fax: 519-925-6134 I
jwilloughby@shelburne.ca
Town of Shelburne I 203 Main Street East, Shelburne ON L9V 3K7 I www.shelburne.ca

 please consider the environment before printing this e-mail



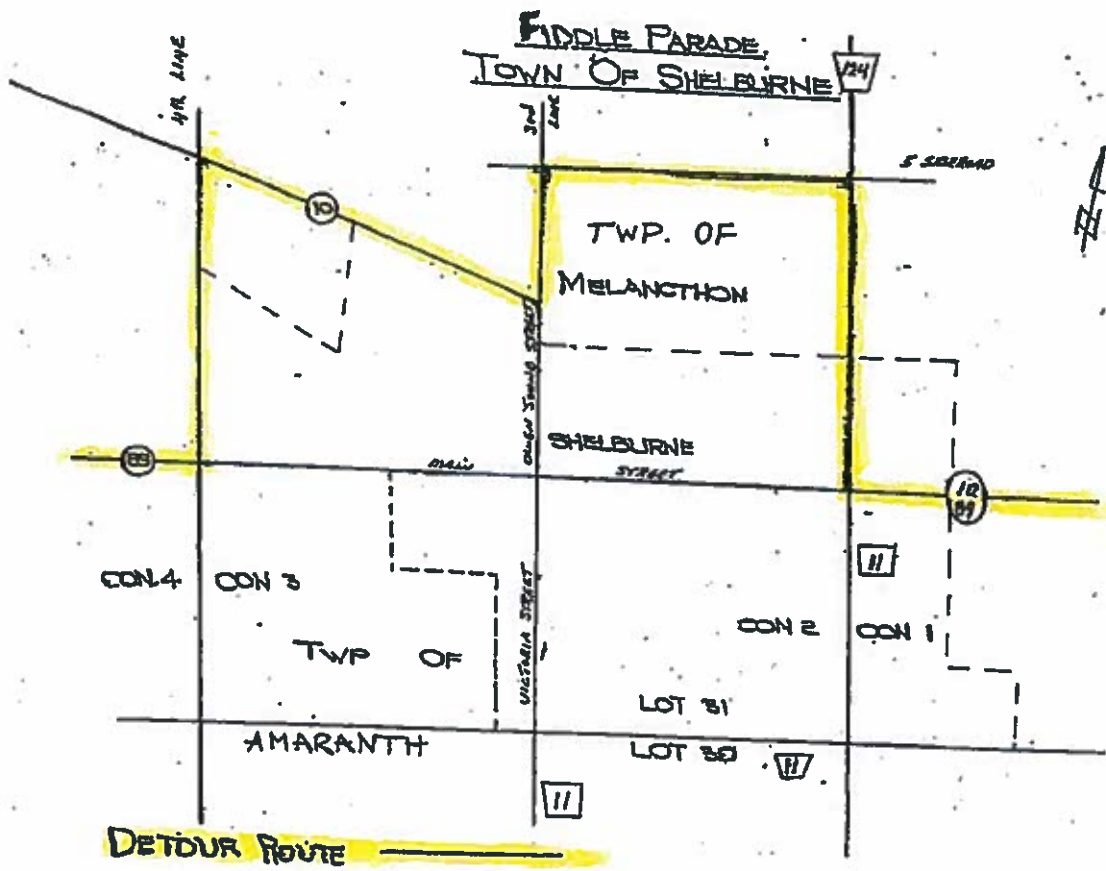
A People Place. A Change of Pace
SHELBURNE
ONTARIO CANADA

Total Control Panel

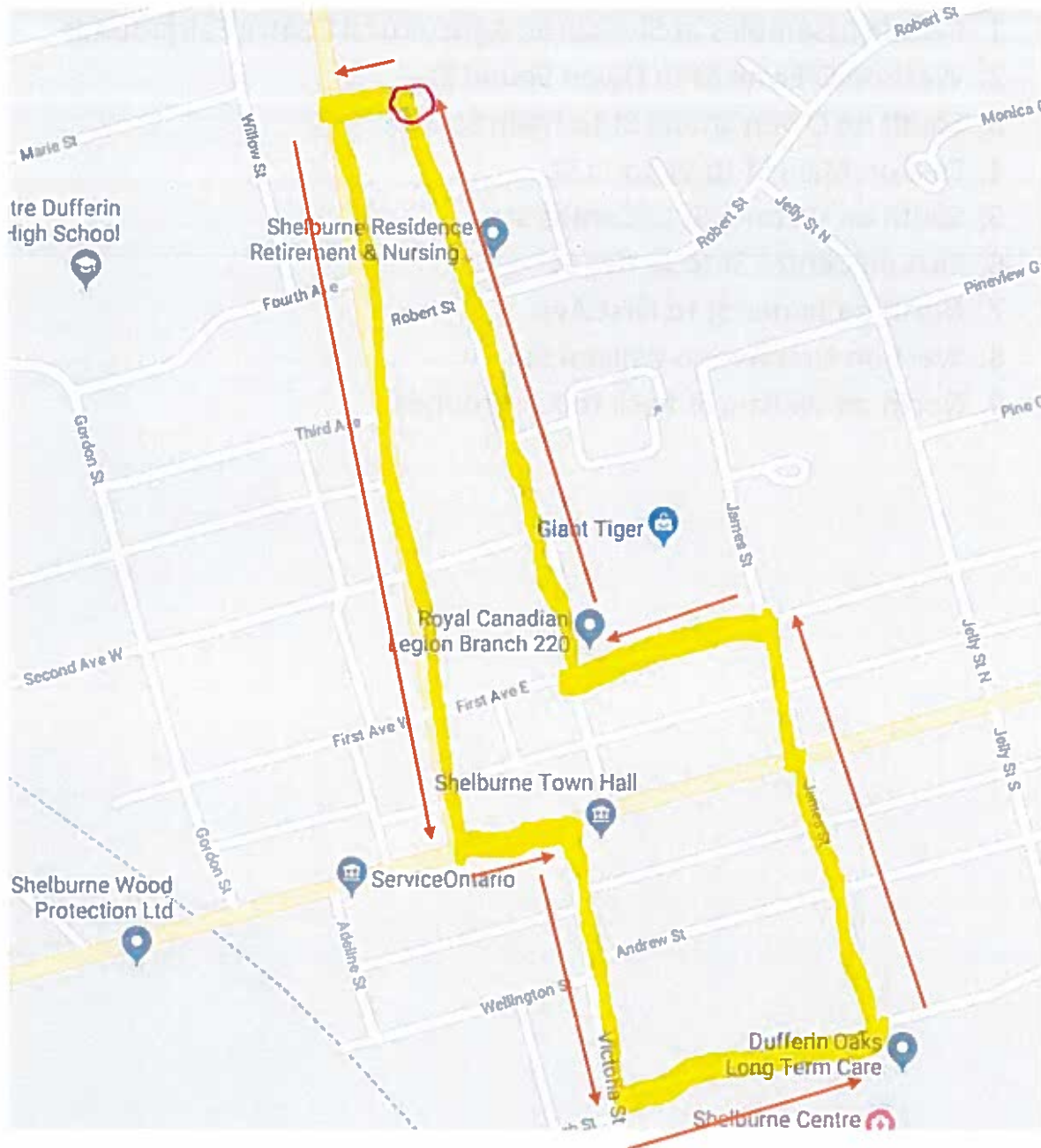
[Login](#)

To: dholmes@melancthontownship.ca [Remove this sender from my allow list](#)
From: jwilloughby@shelburne.ca

You received this message because the sender is on your allow list.



Shelburne Fiddle Parade Route (Rev 2018)



Shelburne Fiddle Parade Route (Rev 2018)

- 1. Parade assembles at Shelburne Agricultural Centre Fairgrounds**
- 2. West on O'Flynn St to Owen Sound St**
- 3. South on Owen Sound St to Main St**
- 4. East on Main St to Victoria St**
- 5. South on Victoria St to Centre St**
- 6. East on Centre St to James St**
- 7. North on James St to First Ave**
- 8. West on First Ave to William St**
- 9. North on William St back to Fairgrounds**

Atkinson Farms Ltd.
705257 County Rd 21
Melancthon ON
L9V 2A2

June 6, 2019

Township of Melancthon
157101 Highway 10
Melancthon ON
L9V 2E6

Attention: Members of Council

I am requesting renewal of our agreement regarding the location of a pump and associated equipment and piping on road allowance between Concessions 2 and 3 Old Survey, Township of Melancthon, from and including Lot 31 southbound to and including Lot 28 for irrigation purposes. All guidelines and restrictions remain the same.

Yours truly



Marc Atkinson
Atkinson Farms Ltd.

Act # 3
JUN 06 2019

AGREEMENT MADE AS OF JUNE 20, 2019

**BETWEEN: THE CORPORATION OF THE TOWNSHIP OF
MELANCTHON ("Melancthon")**

of the First Part

and

**ATKINSON FARMS LTD. and MARC ATKINSON
("Atkinson")**

of the Second Part

WHEREAS Atkinson Farms Ltd. is the holder of a permit from the Ministry of the Environment to draw water from the Middle Branch of the Noisy River;

AND WHEREAS Atkinson desires to locate pumping and piping equipment on Township property in order to draw water from the Middle Branch of the Noisy River;

IN CONSIDERATION of the mutual covenants contained in this Agreement and the sum of One Dollar, paid by Atkinson to the Township, the parties agree as follows:

1. The Township grants permission to Atkinson to locate a pump, motor, associated equipment and piping ("Water Equipment") on the road allowance between Concessions 2 and 3, Old Survey, Township of Melancthon, from and including Lot 31 southbound to and including Lot 28. Notwithstanding the installation of the Water Equipment, the Water Equipment shall remain the property of Atkinson.
2. The Water Equipment shall be placed off the travelled surface of the road. In order to place the Water Equipment, Atkinson shall construct such culverts and install such erosion protection as may be required by the Township Works Superintendent.
3. The Township grants permission to Atkinson to operate the Water Equipment.
4. Atkinson shall operate the Water Equipment in accordance with the Ministry of Environment Permit to Take Water No. 3462-6LEQT4
5. Atkinson releases the Township from any liability in connection with any damage caused to the Water Equipment by Township employees. Atkinson shall indemnify the Township in respect of any claims arising from the operation of the Water Equipment.
6. Atkinson shall maintain liability insurance in respect of the Water Equipment, in an amount of not less than [REDACTED] and the Township shall be an additional insured on the policy. Atkinson shall provide a copy of the policy to the Township.
7. Atkinson shall so operate the Water Equipment as not to commit nuisance.
8. Atkinson shall pay the Township's reasonable construction administrative and legal expenses in connection with the Agreement and the work carried out pursuant to this Agreement.
9. The permissions granted under this Agreement shall lapse on June 20, 2020.
10. Upon the Township being satisfied that Atkinson is in breach of the terms of this Agreement, the Township shall give written notice to Atkinson of the breaches. In the event Atkinson fails to remedy the breaches within 14 days, the Township shall be at liberty to declare this Agreement terminated, and the Agreement shall then be automatically terminated.
11. The parties covenant that they are entering into this agreement in good faith and will carry out its provisions in good faith.

12. This agreement shall enure to the benefit of, and be binding upon, the parties, their heirs, executors, successors and assigns.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals.

SIGNED, SEALED AND DELIVERED
in the presence of :

ATKINSON FARMS LTD.

per.....
Marc Atkinson, Vice-President

The Corporation of the Township
of Melancthon

.....
Denise Holmes, Clerk



Corporation of the Township of Melancthon

Moved by "M. Mercer"

Seconded by

Date:

June 6, 2019

Be it resolved that:

Whereas the Township of Melancthon Strategic Plan (2017) identifies as a priority the enhancement of quality of life in the Township;

And Whereas the Strategic Plan further stresses the need for the Township to implement policies and changes that make Melancthon a desirable place for current residents, new residents, and visitors;

And Whereas a large cannabis production facility may soon be operating in Melancthon Township near homes and residents;

And Whereas cannabis production in Melancthon is new and uncharted territory as no cannabis production facility has in the past or currently exists in Melancthon;

And Whereas neighbouring residents have expressed concerns about the introduction of such a facility in Melancthon with respect to safety and other considerations;

And Whereas the impacts of such a facility on residential health and security are unknown;

And Whereas the impact of chemicals on such crops are unknown and their impact on ground water also unknown;

And Whereas the odour of the crops may be invasive to neighbouring properties and subsequently problematic particularly where there are children;

And Whereas the enjoyment of outdoor residential environments must be protected from adverse noise, odor and other impacts of such a facility;

And Whereas traffic and noise from this facility may further adversely impact residents;

And Whereas Melancthon Township has By-laws pertaining to business operations in addition to a By-law pertaining to property standards;

And Whereas in the past, Melancthon Township has seen large industrial projects such as wind turbines and mega-quarries infiltrate the community without putting protective measures in place;

Now therefore be it resolved that the Council of the Township of Melancthon establish a By-law pertaining to the operation of cannabis production facilities to ensure that such operators understand the importance of maintaining quality of life and community standards that respect resident health and safety in the Township.

<u>Recorded Vote</u>	<u>Yea</u>	<u>Nay</u>
Mayor Darren White		
Deputy Mayor David Besley		
Councillor Wayne Hannon		
Councillor Margaret Mercer		
Councillor David Thwaites		

Carried / Lost _____

MAYOR



Corporation of the Township of Melancthon

Moved by "M. Mercer"

Seconded by

Date:

June 6, 2019

Be it resolved that:

WHEREAS the provincially funded Ontario Library Service agencies (Southern Ontario Library Service and Ontario Library Service – North) provide vital shared and collaborative public library services, including the Overdrive ebook collection, inter-library loan system and deliveries, technical support, skills training, and other services that are not sustainable by small and rural libraries alone;

AND WHEREAS the Ontario Library Service agencies ensure consistent quality and range of services are available to citizens through all public libraries no matter where they are located;

AND WHEREAS the Ontario Library Service agencies exist to provide value for money, efficiency and respect for taxpayer dollars by acting as a source of expertise and coordination, and leverage combined purchasing power to reduce operating costs for all Ontario public libraries; and

AND WHEREAS the role of these agencies is crucial to the day-to-day provision of services to the public at libraries of all sizes in every part of Ontario;

NOW THEREFORE BE IT RESOLVED THAT we the undersigned petition the Legislative Assembly of Ontario as follows:

1. To reverse the 50% funding cuts to Southern Ontario Library Service and Ontario Library Service – North agencies and reinstate provincial funding for these services to at least the 2017-2018 funding level, and
2. To maintain the operating grant funding for all Ontario libraries.

AND THAT this resolution be sent to the MPP, Minister of Tourism, Culture and Sport and all municipalities in Ontario.

<u>Recorded Vote</u>	<u>Yea</u>	<u>Nay</u>
Mayor Darren White		
Deputy Mayor David Besley		
Councillor Wayne Hannon		
Councillor Margaret Mercer		
Councillor David Thwaites		

Carried / Lost _____

MAYOR

GB# 2.3
JUN 06 2019

Draft letter re Property Standards

"Property owner"

Re: (legal description of property) – Property Standards

This letter is being written at the direction of the Municipal Council for the Township. Council seeks to ensure that Property Owners comply with the Township's Property Standards Bylaw.

Your property has been identified as being in non-compliance with the Bylaw. The Bylaw requires, in part, that:

- a. Any building or structure shall be maintained so as to be free of defects which may constitute possible accident hazards;
- b. Every part of any building shall be maintained in a safe and structurally sound condition;
- c. Yards and vacant property shall be kept clean and free from objects or conditions that might create a health, fire or accident hazard or detriment;
- d. Abandoned wells be decommissioned in accordance with the requirements of the Ministry of the Environment or be fully protected against accidental opening;
- e. Wrecked, discarded, unlicensed, unplated, derelict and abandoned vehicles, trailers, machinery and equipment shall not be parked, stored or left in a yard or lot;
- f. All farm land shall be kept free and clear of rubbish and other debris; and
- g. Any dilapidated, collapsing or partially constructed structures which are not currently under construction shall be repaired or removed.

Council would ask that within sixty days of the date of this letter either:

- a. your property be brought into compliance with Bylaw -2019, as amended, and satisfactory proof of same be provided to Council; or
- b. a written plan, satisfactory to Council, to achieve compliance be presented.

Failure to address the concerns of Council will result in Council directing its' Property Standards officer to initiate legal steps pursuant to Bylaw -2019, as amended, with the attendant cost and consequences. Further the Bylaw provides that property owners may be assessed an administrative penalty of \$(insert) or face prosecution under the Bylaw.

Council trust that its' concerns will be addressed forthwith and without the need to take legal steps and proceedings.

A copy of Bylaw -2019 is available for your reference on the Township website or from our office.

UNFB #2
JUN 06 2019

UNFB #2 GB #9.1.2
FEB 21 2019 FEB 07 2019

Please acknowledge receipt of this letter and address the concerns of Council.

Yours truly,