

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 2nd day of May, 2019 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor D. Besley, Councillor W. Hannon (left meeting at 8:30 p.m.), Councillor M. Mercer and Councillor D. Thwaites were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Announcements

None.

Additions

None.

Deletions

None.

Approval of Agenda

Moved by Thwaites, Seconded by Besley that the agenda be approved as circulated. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting and indicated that declarations must now be submitted in writing.

Minutes

Moved by Mercer, Seconded by Besley that the minutes of the Council meeting held on April 18, 2019 be approved as amended. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

Public Question Period

No questions asked.

Delegations

5:10 p.m. - Sara Wicks, Climate Change Coordinator and Scott Burns, Director of Public Works, County of Dufferin attended the meeting as Council invited them to speak on Dufferin's Climate Change Initiative. Ms. Wicks provided a program overview and answered the questions that some of the Members of Council had.

Public Works

1. Accounts

Craig Mick, DPW, was in attendance and presented the accounts in the amount of \$92,703.22. Moved by Mercer, Seconded by Besley that the public works accounts for the month of May, presented by the Director of Public Works, be received by Council. Carried.

2. Gravel Tenders

Mayor White opened the tenders received for 2019 Spring Gravel – approximately 20,000 tonnes of M Gravel (5/8") and 10,000 tonnes of A Gravel:

Duivenvoorden Haulage Limited

M Gravel - 9.25 + HST
A Gravel - \$8.50 + HST
Trucking - \$3.25 + HST

Fleshcon:

M Gravel - \$6.85 + HST
A Gravel - \$6.85 + HST
Trucking - \$3.35 + HST

Strada Aggregates

M Gravel - \$9:10 + HST
A Gravel - \$8.75 + HST
Trucking - \$3.25 + HST

Moved by Thwaites, Seconded by Hannon that the Council of the Corporation of the Township of Melancthon accept the tender from Fleshcon to supply and deliver approximately 20,000 tonnes of M Gravel, 5/8" and 10,000 tonnes of Granular A Gravel from Pit location Osprey and Radly. The gravel is to meet the Ontario Provincial Standards Specifications and test to be paid by contractor, with sample being supplied by the Township's Director of Public Works. Start time approximately May 21, 2019. The accepted prices of the tender are as follows: M Gravel - \$6.85 per tonne + \$.89 tax and Trucking \$3.35 per tonne + \$.43 tax, A Gravel - \$6.85 per tonne + \$.89 tax and Trucking \$3.35 per tonne + \$.43 tax. This procurement complies with the Procurement By-law for the Township of Melancthon. Carried.

3. Release 2018 Gravel Tender Cheque to Fleshcon

Moved by Thwaites, Seconded by Hannon that we return the tender deposit cheque to Fleshcon in the amount of \$32,040.00 for the 2018 gravel tender. Carried.

4. Other

Nothing for this.

Planning

1. Applications to Permit

Chris Jones, Township Planning Consultant advised that he has signed off on the one permit for the Adrian and Johanna Simpson, Part of Lot 251, Concession 1 SW - finishing basement.

The permit for Wendy Travis - East Part of Lot 5, Concession 3 OS - attached garage requires further review.

2. Other

Councillor Thwaites asked about moving forward with the comprehensive review of the Township's Zoning By-law due to various zoning by-law amendments that have been approved as of late. The Planner replied that this would be a one year to two year process. Staff advised that there are no monies in this year's budget to start the process. The starting process is to put together a document of what exists today with regards to all zoning by-law amendments.

Delegations

Deputy Mayor Besley declared an interest in this Delegation, as he is the listing real estate agent for subject lands Con 3 SW Melancthon and he left the Council Chambers.

5:30 p.m. - Gordon H. Fox, CEO and Nate Nienhuis both from NWN Scientific, et al attended Council to speak on intended use of subject lands – Lots 276 & 277, Concession 2 SW and its compliance with the Township's current By-laws and to answer questions Council may have of their proposal. The company is proposing to cultivate various cannabis strains outdoors and build and operate a +/- 60,000 square foot agricultural processing building to store and extract the harvested crops. The economic impact for Melancthon would be 40 full time jobs and 60 seasonal jobs, as well as spin-off benefits in the Agricultural service industry and Hospitality industry. The Company requires a license from Health Canada for both items, but the confirmation that is being requested today is that the subject lands can be used for the purpose of outdoor cultivation of cannabis and cold storage of the crop. They are also requesting that the Township will confirm to Health Canada, upon submission of their application, that the lands will permit outdoor cultivation of cannabis on the lands. Questions and concerns of Council were answered by both Mr. Fox and Mr. Nienhuis.

6:17 p.m. - Council took a break and reconvened at 6:35 p.m.

Delegation - Cont.

Moved by Hannon, Seconded by White that Whereas it is in the interests of the Township to specifically confirm the permitted use of the lands known as Lot 276 & 277, Concession 2 SW and 117287 2nd Line SW, Melancthon (the "Subject Lands") for the purpose of the outdoor cultivation of cannabis and accessory storage thereof;

Be it resolved that Council hereby confirms:

1. The Subject Lands are zoned General Agricultural (A1), and the outdoor cultivation of cannabis and the accessory and incidental cold storage of harvested cannabis crops is permitted use of the Subject Lands, subject to the provisions of s.4.3 of By-law 12-1979 as amended by 12-1982,
2. By-law 29-2014 does not apply to the outdoor cultivation of cannabis,
3. The Mayor and CAO of the Township are hereby authorized and directed to confirm the foregoing in writing forthwith to:
 - (i) Health Canada; and
 - (ii) The prospective purchaser of the Subject Lands. Carried.

Deputy Mayor Besley returned to the Council Chambers.

6:48 p.m. - Moved by Mercer, Seconded by Besley that we adjourn Council to move into Committee of the Whole and reconvene as Council. Carried.

7:28 p.m. - Council reconvened.

Strategic Plan

1. Unfinished from April 4, 2019 Council Meeting 1. *Innovations and Growth* - 3.3 - Focus and encourage development in the 3 communities – Discussion on Action Items

Discussion ensued on this matter from garbage clean-up from roadsides, to developing vacant lots in Corbetton and the construction of a walking track in Horning's Mills Park. A suggestion was made about retaining a "Community Development Officer" to take charge of the various Board events and overseeing community activities. This would be a good job for a summer student. The matter was deferred pending more discussion.

2. Other

Nothing for this.

Police Services Board

No new information to report.

Committee Reports

The following verbal reports were given:

Councillor Thwaites - Centre Dufferin Recreation Complex - April 24, 2019; Mulmur-Melancthon Fire Department - April 30, 2019

Councillor Mercer - Shelburne Library Board - April 16, 2019

Councillor Hannon - Southgate Recreation Advisory - May 2, 2019

Correspondence

***Board & Committee Minutes**

1. Shelburne Public Library - March 19, 2019

Moved by Hannon, Seconded by Thwaites that the Board and Committee minutes correspondence item number 1 be received as information. Carried.

*** Items for Information Purposes**

1. Letter from Mono Mayor Ryan regarding Reducing Litter and Waste in our Communities - Discussion Paper
2. Email from Karisa Downey, Economic Development Officer - New Municipal Gateway Sign Design
3. Email from Michelle Hargrave - County Council Resolution - Ontario Health Team
4. Email from Jerri-Lynn Levitt - Municipality of Grey Highlands Council Resolution - OMPF
5. 164 Royal Canadian Air Cadet Squadron conducting their 44th Annual Ceremonial Review
6. Email from Eowyn Spencer - GRCA summary of the General Membership Meeting- April 26, 2019
7. AMCTO Advocacy Win: Elections Ontario Recommends Changes to the Voters' List

Moved by Besley, Seconded by Mercer that correspondence items 1-7, for information purposes, be received as information. Carried.

5 - Councillor Thwaites will represent the Township of Melancthon at the 44th Annual Ceremonial Review of the 164 Royal Canadian Air Cadet Squadron on June 8, 2019.

*** Items for Council Action**

1. Dundalk District Agricultural Society Request for Sponsorship
2. Email from April Loughheed - Developer Driven Improvements to Hwy 10/89 - Notice of Step-Down

1 - Moved by Hannon, Seconded by Thwaites that we give a grant to the Dundalk Agricultural Society in the amount of \$750.00 for the 164th Dundalk Fall Fair. Carried.

2 - Staff were directed to advise that they had no comments to make, but look forward to the completion of this project.

General Business

1. Accounts

Wendy Atkinson, Treasurer presented the accounts in the amount of 102,930.32. Moved by Thwaites, Seconded by Hannon that the general accounts for the month of May, presented by the Treasurer, be received by Council. Carried.

2. New/Other Business/Additions

1. Property Standards By-law - Discussion on Public Meeting for Draft By-law - May 16, 2019 Council Meeting

The Public Meeting will be held on May 16, 2019, to allow members of the public a chance to provide their comments on the Draft By-law. Staff to decide on the time and to advertise on the website.

2. Tabled Motion from April 4, 2019 Council Meeting - Climate Change is increasing the frequency of extreme weather

Moved by Mercer, Seconded by Besley that WHEREAS it is well established that climate change is increasing the frequency of extreme weather events and posing other risks, such as drought, forest fires and rising sea levels, which present serious threats to our natural environment, our health, our jobs and our economy; WHEREAS the 2016 Paris Agreement, signed by more than 190 countries, including Canada, committed to limit the global temperature increase to below two degrees Celsius and to pursue efforts to limit this increase to 1.5 degrees Celsius, in order to avoid the most severe climate change impacts; WHEREAS local governments are essential to the successful implementation of the Paris Agreement; WHEREAS Canada's cities and communities influence approximately 50 per cent of national greenhouse gas (GHG) emissions and can drive systemic low-carbon practices, including: building high-efficiency buildings, undertaking building retrofits and developing district heating; building active transit, electric vehicle infrastructure and electrified public transit; implementing near-zero GHG waste plans; and delivering high-efficiency water and wastewater services; WHEREAS investments in these types of measures also reduce operating costs, help municipalities maintain and plan for future community services, protect public health, support sustainable community development, increase community resilience and reduce a community's vulnerability to environmental, economic and social stresses; WHEREAS a number of government and international and national organizations have called for greater cooperation among all stakeholders to meet reduction targets, including Canada's Big City Mayors' Caucus, which supports binding GHG emission reduction targets at the international, national and city levels, action plans that cut emissions, identification of risks and mitigation solutions, and regular municipal GHG emissions reporting; WHEREAS the Federation of Canadian Municipalities (FCM) and ICLEI—Local Governments for Sustainability have established the Partners for Climate Protection (PCP) program to provide a forum for municipal governments to share their knowledge and

experience with other municipal governments on how to reduce GHG emissions; WHEREAS over 300 municipal governments across Canada representing more than 65 per cent of the population have already committed to reducing corporate and community GHG emissions through the PCP program since its inception in 1994; WHEREAS PCP members commit to adopt a community GHG reduction target of 30 per cent below 2005 levels by 2030, in line with the Government of Canada's target, and to adopt a corporate GHG reduction target that is similar or more ambitious, and to consider adopting a deeper community and corporate emissions reduction target of 80 per cent by 2050; WHEREAS the PCP program is based on a five-milestone framework that involves completing a GHG inventory and forecast, setting a GHG reduction target, developing a local action plan, implementing the plan, and monitoring progress and reporting results; WHEREAS PCP members commit to carry out the five-milestone framework within 10 years of joining the program and to report on progress at least once every two years; WHEREAS PCP members accept they can be suspended from the program — subject to prior notice in writing by the PCP Secretariat — in the event of non-submission of progress reports within the established deadlines; BE IT RESOLVED that the Township of Melancthon endorse the Government of Canada's commitment to the Paris Agreement to limit global temperature increase to below two degrees Celsius and to pursue efforts to limit the global temperature increase to 1.5 degrees Celsius; and BE IT RESOLVED that the Township of Melancthon review the guidelines on PCP member benefits and responsibilities and then communicate to FCM its participation in the PCP program and its commitment to achieving the milestones set out in the PCP five-milestone framework; BE IT FURTHER RESOLVED that the Township of Melancthon appoint the following: a) Corporate staff person: Kaitlin Chessell, Administrative and Finance Assistant; b) Elected official: Mayor Darren White to oversee implementation of the PCP milestones and be the points of contact for the PCP program within the municipality. Carried.

3. One-Time Payment Funding from the Provincial Government - Discussion on efficient ways to operate

Mayor White advised that he had been speaking with the Mayor of Mulmur regarding the one-time payment of monies received in March from the Provincial Government. The letter announcing the one-time payment, advised that the Province was providing the funds to support small and rural municipalities' efforts to become more efficient and reduce expenditure growth in the longer term. Both Mayors would like to hire a consultant to determine if there are similar services that could be shared among the two road departments.

Moved by White, Seconded by Besley that the CAO of Melancthon Township and the CAO of Mulmur Township be directed to work together with the Mayors and Deputy Mayors to develop an RFP for collaborative service between the municipalities. Carried.

8:30 p.m. - Councillor Hannon leaves meeting.

4. Dufferin Wind Power – DWP Donations for 2019 - Looking for recommendations

Staff advised that Dan Bernard of DWP was requesting information on where 2019 Donations could be made to various Boards in the Township. Staff were directed to advise DWP that the Recreation Boards are listed on the Township's website and he could look there for the information, as Council was not going to direct where funds should go.

5. Set up date for an onsite at the parking lot beside the Horning's Mills Community Hall, regarding paving it with funds received from the Main Street Revitalization Fund

The onsite will be held on Tuesday, May 14th at 6:30 p.m.

6. Email from William Barton regarding excessive water

Staff were directed to respond to Mr. Barton and advise that this is not a Township matter. Staff also directed to contact Tom Pridham, P.Eng., R.J. Burnside and Associates to obtain more information on this matter.

Unfinished Business

1. NDCC Budget 2019

Deputy Mayor Besley advised that there is a meeting next week.

Closed Session

No Closed Session for this meeting.

Third Reading of By-laws (if required)

Not required.

Notice of Motion

None for this meeting.

Confirmation By-law

Moved by Besley, Seconded by Thwaites that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on May 2, 2019 and it be given the required number of readings. Carried. By-law numbered 25-2019.

Adjournment and Date of Next Meeting

8:40 p.m. - Moved by Besley, Seconded by Mercer that we adjourn Council to meet again on Thursday, May 16, 2019 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK