



**NORTH DUFFERIN COMMUNITY CENTRE BOARD OF
MANAGEMENT
MINUTES
TUESDAY, DECEMBER 11, 2018 – 7:00 P.M.
NORTH DUFFERIN COMMUNITY CENTRE**



The North Dufferin Community Centre Board of Management known as “The Board” held its meeting on the 11th day of December, 2018 at 7:00 p.m., in the Norduff Room at The North Dufferin Community Centre. Those present:

Chester Tupling, Chair, Mulmur
Bert Tupling, Vice-Chair, Melancthon
Nancy Noble, Mulmur
Debbie Fawcett, Melancthon
Dave Besley, Deputy Mayor, Melancthon
Keith Lowry, Mulmur
Clayton Rowbotham, Melancthon
Patricia Clark, Councillor, Mulmur
Heather Boston, NDCC Treasurer, Mulmur
Donna Funston, NDCC Secretary, Melancthon

#1 Call to Order by Chair

Chair Tupling called the meeting to order at 7:05 p.m.

#2 Additions/Deletions/Approval of Agenda

Additions: 7.6.4 – Charitable Donations

-Moved by Clark, Seconded by Noble the Agenda be approved as amended. Carried.

#3 Declaration of Pecuniary Interest or Conflict of Interest

None.

#4 Approval of Draft Minutes

-Moved by Noble, Seconded by Lowry, that the minutes of the North Dufferin Community Centre Board of Management held on November 13, 2018 be approved as circulated. Carried.

#5 Business Arising from the Minutes

None

#6 Facility Manager’s Report

James Woods, Facility Manager was in attendance for this portion of the meeting.

Hot water at the back needs to be brought up to standards, the tank needs to be minimum 48" off the ground because it uses propane.

Zamboni muffler broke and new one was ordered and will be sent to the Mulmur office.

James called regarding the Coke Cooler and has not received a return phone call. Direction from the Board was to have the Cooler removed from the Arena as the booth supplies cold drinks.

Tupling Tournament and OPP Tournament were held at the Arena and both were successful with positive compliments given.

Sump pump is broke, Heather will find the invoice and check about warranty.

Fire Chief did an inspection was very happy with Zamboni room and compressor room cleanup.

No hazards remain, and a report will be sent regarding the inspection.

James had a call from an outlaw hockey team regarding ice rental the following motion was made:

-Moved by Besley, Seconded by Rowbotham, whereas the Canadian Premier Junior Hockey League has inquired about renting ice and accommodation at the NDCC and whereas the Arena facility cannot accommodate a full time Hockey Team. Be it resolved the NDCC does not rent ice time and space for storage to the Canadian Premier Junior Hockey League at this time. Carried.

James has received concerns from GFL regarding the Arena garbage. He will get a price for a green bin rental and pickup in comparison to using tags from the County.

#7 General Business

1. Financial
 1. Accounts
 2. 2019 Budget
2. Mulmur Motion regarding NDCC Member Appointment
3. Mulmur Motion regarding Council Member Appointed to NDCC Board of Management
4. Melancthon Motion regarding NDCC Member Appointment
5. Melancthon Motion regarding Council Member Appointment to NDCC Board of Management
6. Unfinished Business
 1. RFQ – Risk Management Policy Quotes
 2. Survey Update – Mulmur Township Survey Papers
 3. Generator Update
 4. Charitable Donations

#1.1 -Moved by Besley, Seconded by Fawcett, be it resolved that the accounts in the amount of \$18,785.75 be approved to be paid. Carried.

#1.2 Board reviewed with Heather. Heather was asked to do an analysis for prime rental time for 2017 and 2018 looking at ice time (hours) rented. Board would like to compare the two years to see why 2018 is less.

#2. -Moved by Lowry, Seconded by Noble, be it resolved that the NDCC Board of Management receive items 2-5 as information. Carried.

- #6.1 Member Rowbotham will contact Workplace Safety Prevention Services (WSPS) for a possible walk thru of the Arena.
- #6.2 Mulmur found a Registered Survey for the property that was in question and the land is owned by the Township. Direction was given by the Board for Heather to let Van Harten know that a topographic survey will no longer be required as we have a Registered Survey.
- #6.3 Heather will look into a grant for a generator, three written quotes are required before she is able to apply for the grant. Board would like the Arena to own a generator to make the Arena self-sufficient and because it is recognized as an Emergency Shelter.
- #6.4 Member Besley suggests that a separate account be set up for donations made directly to the Arena.

-Moved by Noble, Seconded by Clark, be it resolved that the NDCC Board of Management establish through our CFO a dedicated account for the receipt of funds directed to the proposed new facility development of the Community Centre, in such manner to permit tax receipts to be issued to the donors. Carried.

Member Lowry called for a recorded vote and abstained from voting

Chair Chester Tupling Yea
 Vice Chair Bert Tupling Yea
 Member Dave Besley Yea
 Member Patty Clark Yea
 Member Debbie Fawcett Yea
 Member Nancy Noble Yea
 Member Clayton Rowbotham Yea

-Moved by B. Tupling, Seconded by Fawcett be it resolved that the NDCC Board of Management transfers raffle donations from 2015, 2016, 2017 and 2018 to the Arena Facility Development Fund. Carried.

#8 Delegation

-None

#9 Closed Session (if required)

-Not Required

#10 Notice of Motion

-None

#11 Confirmation Motion

-Moved by Tupling, Seconded by Fawcett be it resolved that: all actions of the Members and Officers of the North Dufferin Community Centre Board of Management with respect to every matter addressed and or adopted by the Board on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

#12 Adjournment

-Moved by Fawcett, Seconded by Tupling that we adjourn the North Dufferin Community Centre Board of Management meeting at 9:00 p.m. to meet again on Tuesday, January 8, 2019 at 7:00 p.m. at the North Dufferin Community Centre or at the call of the Chair. Carried.

CHAIR

SECRETARY