



TOWNSHIP OF MELANCTHON

A G E N D A

Thursday, March 21, 2019 - 5:00 p.m.

1. **Call to Order**
2. **Announcements**
3. **Additions/Deletions/Approval of Agenda**
4. **Declaration of Pecuniary Interest and the General Nature Thereof**
5. **Approval of Draft Minutes - March 7, 2019**
6. **Business Arising from Minutes**
7. **Point of Privilege or Personal Privilege**
8. **Public Question Period** (Please visit our website under Agenda & Minutes for information on Public Question Period)
9. **Public Works**
 1. Wargon Road Closure
 2. Other
10. **Planning**
 1. Applications to Permit
 2. Bill 66 - Questions, comments, concerns of Council
 3. Other
11. **Police Services Board**
12. **County Council Update**
13. **Correspondence**

***Board & Committee Minutes**
 1. Township of Melancthon Roads Sub-Committee - February 13, 2019
*** Items for Information Purposes**
 1. Email from Sandy Kitchen, CAO/Clerk, Township of Mattice - Council Resolution regarding Paragraph 4 of the Declaration of Office
*** Items for Council Action**
 1. Shelburne Public Library Agreement for 2019
 2. NEC - Request for comments for building dwelling at Part lot 11, Concession 1 OS
14. **General Business**
 1. New/Other Business
 1. Heritage Designation/Committee - Councillor Mercer
 2. Bolton Sod - Fill Issue - Mayor White
 3. Review of Salvage Yard By-law - set meeting date for Committee of the Whole for this purpose
 2. Unfinished Business
 1. By-law to Adopt the estimates of all sums required during the year and to strike the rates of taxation, and to further provide for penalty and interest in default of payment thereof for the year 2019 (this item may be deferred, as Staff require the County of Dufferin's Tax Rate By-law to complete Township By-law)
 2. NDCC Budget 2019
 3. Withdraw motion of January 17, 2019 regarding the 2020 Council meeting

schedule

15. Delegations

1. 5:30 p.m. - Martin Keller, Source Protection Manager, GRCA regarding Draft Updated Grand River Source Protection Plan (requested by Council to attend meeting)
2. 5:50 p.m. - Allison Whitten regarding issue with community feral cats – (please refer to Delegation Request Form)

16. Closed Session

17. Third Reading of By-laws (if required)

18. Notice of Motion

19. Confirmation By-law

20. Adjournment and Date of Next Meeting - Thursday, April 4, 2019 - 1:00 p.m.

21. On Sites

22. Correspondence on File at the Clerk's Office

APPLICATIONS TO PERMIT FOR APPROVAL
March 21, 2019 COUNCIL MEETING

PROPERTY OWNER	PROPERTY DESCRIPTION	TYPE OF STRUCTURE	DOLLAR VALUE	D.C.'s	COMMENTS
10617784 Canada Corp Applicant: Ajeet Sran	28 Brookwater Cres. Caledon ON Part Lot 10-11, Con 11 SW	single family dwelling	\$450,000.00	YES	
Bryan Hannon	398589 5th Line West Part Lot 30, Con 4 OS	single family dwelling	\$250,000.00	NO	demolish current house

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Township of Melancthon Roads Sub-Committee held a meeting on February 13, 2019 at 1:30 p.m. in the Council Chambers. The following members were present: David Besley, Chair and David Thwaites, Vice-Chair. Wayne Hannon was absent with prior notice. Also present were: Denise Holmes, CAO/Clerk, Secretary, Wendy Atkinson, Treasurer/Deputy Clerk, Craig Micks, Director of Public Works and Kaitlin Chessell, Administration and Finance Assistant. Chair Besley called the meeting to order at 1:35 p.m.

Additions/Deletions/Approval of Agenda

Additions: Paving Costs - 2019, speed limit reduction 3rd Line OS and Entrance Permit - Vander Zaag.

Moved by Thwaites, Seconded by Besley that the agenda be approved as amended. Carried.

Declaration of Pecuniary Interest or Conflict of Interest

No declaration declared at this time.

Approval of Draft Minutes

Moved by Thwaites, Seconded by Besley that the minutes of the January 9, 2019 Roads Sub-Committee meeting be approved as circulated. Carried.

Business Arising from Minutes

At this time, Staff provided information to Deputy Mayor Besley regarding who would be attending the OGRA Conference, as per direction at the last meeting.

Correspondence Items

1. Email from John Caudle, Rothsay Plant Manager, Hickson Facility - Request for an exemption from the Reduced Load By-law - (By-law 49-2015 included for reference)

The Roads Sub-Committee considered this request and discussion ensued. Craig Micks, Director of Public Works advised that he had a meeting last year with a Staff member from the Ministry of Transportation who advised that the Township should not be granting exemptions during the half load season due to the damage it could cause to the roads. While on the topic, Craig advised that he received a request from Hydro One for an exemption to the By-law for emergency purposes. A Sub-Committee member advised that Hydro One was already exempted in the By-law under Public Utility, but

Staff advised that the By-law doesn't cover them because Hydro One is partly a Private Utility company now. It was therefore recommended that the By-law be amended to include Private Utility emergency vehicles, so that Township Staff did not have to provide a letter every year.

Recommendation

The Township of Melancthon Roads Sub-Committee recommends to Council that Section 5 of By-law No. 49-2015 – By-law to Provide for Reduced Load Periods within Township of Melancthon and to Provide for Exemptions be amended to include: (f) Private Utility emergency vehicles.

General Business

1. Melancthon Road Management Plan - Requested information (deferred from January 9, 2019)

Discussion ensued and it was felt that all the framework required is in the work plan. Staff directed to carry on with this.

2. Update from Public Works Director

Craig advised that they have been busy plowing and sanding roads for the past three weeks. The injector in Truck 5 had to be replaced. They are keeping an eye on the sand as it is getting low but mentioned that a company in Barrie makes this all the time so no issues if we run out.

Craig advised that he had received a call from the OPP on Sunday night (Feb. 10th) regarding a hydro pole that had been hit on the 3rd Line OS and that the road had to be closed. When Craig showed up with the wooden road closed signs he was advised that those signs were no good, so he had to go get some from the County. The Officer had advised him that the Police could not charge persons who drove around the signs because it did not indicate that they were closed by Police order on the signs. Craig was looking for direction on this matter and Member Thwaites, who sits on the Police Services Board, will discuss this matter at the next PSB meeting.

3. Other/Additions

Entrance Permit - Vander Zaag.

Craig advised that Vander Zaag's have submitted an entrance permit application for a second farm entrance for their farm on the 3rd Line OS. Discussion ensued and if they want this entrance, they will have to remove the current farm entrance. Discussion on the creation of an entrance policy and Staff will look into this. Craig to advise Vander Zaag of the decision.

Paving Costs - 2019

As a result of discussions at the Council meeting held on February 7, 2019 during the 2019 Capital and Operating Budget deliberations, Craig advised of some patch paving work that was required on the 2nd Line SW between 300 SR and Highway 89. He was asked to obtain pricing for this meeting which he did. Craig advised that the cost of paving is \$10/square foot and, at the moment, there is approximately 500 square feet that needs to be patched. He said there could be more area required once winter is over, so it was decided that \$10,000.00 should be put in the budget to cover this. Craig advised that they may have to dig out the paving and pack it with gravel until they can get it paved.

Recommendation

The Township of Melancthon Roads Sub-Committee recommends to Council that Staff be directed to include \$10,000.00 in the 2019 Roads Budget for patch paving of the 2nd Line SW from 300 SR to Highway 89.

Speed limit reduction 3rd Line OS

As a result of discussions at the Council meeting held on February 7, 2019 regarding Structure 2003, Staff were asked to place this matter on the Agenda for discussion. Staff advised that they contacted the Township Engineer to find out if the speed limit was reduced on the 3rd Line to 50 km/hour, if that would change the recommendation regarding guide rails, but a response has not yet been received. Discussion ensued and it was felt that because the speed limit coming around the curve going south approaching Highway 10 is 40 km/hour, that the speed limit be reduced to 40 km/hour going north from Highway 10 and ending at the first property north of the culvert on the east side (exact measurements to be included in the By-law). While on the topic of Structure 2003, it was noted in the Report of Chris Knechtel, RJ Burnside and Associates, dated February 1, 2019, that the existing culvert protrudes approximately 1.8m +/- on private property and it was recommended that Council go into Closed Session at the next meeting to discuss this matter under the category litigation or potential litigation, including matters before administrative tribunal, affecting the local board.

Recommendation

The Township of Melancthon Roads Sub-Committee recommends to Council that the speed limit on the 3rd Line north from Highway 10 to the first property north of Structure 2003 on the east side be reduced to 40 km/hour and Staff be directed to bring a By-law to the next Council meeting with this change.

-and-

The Township of Melancthon Roads Sub-Committee recommends to Council that Council move into Closed Session regarding litigation or potential litigation, including matters before administrative tribunal, affecting the local board regarding Structure 2003

property.

Recommendations to Council

Recommendations have been outlined above.

Public Question Period

Harvey Lyon was in attendance and inquired about the 4th Line OS from the Strada Pit (north pit) to 15 Sideroad and if we will get through to Spring with the condition of the road. Craig advised that the road counters will be put out on this portion of the road first thing in the Spring.

Confirmation Motion

Moved by Thwaites, Seconded by Besley that all actions of the Members and Officers of the Roads Sub-Committee with respect to every matter addressed and/or adopted by the Sub-Committee on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Sub-Committee Members at the meeting held on the above date are hereby adopted, ratified and confirmed. Carried.

Adjournment

2:40 p.m. - Moved by Thwaites, Seconded by Besley that we adjourn this Roads Sub-Committee meeting to meet again on March 13, 2019 at 10:00 a.m. or at the call of the Chair. Carried.

CHAIR

SECRETARY

Sandy Kitchen

From: Sandy Kitchen
Sent: Thursday, January 24, 2019 1:20 PM
To: Sandy Kitchen
Subject: FW: Council resolution - Declaration of office
Attachments: Oath of allegiance.pdf

----- Original message -----

From: Suzanne Fauchon <sfauchon@matticevalcote.ca>
Date: 2019-01-11 8:38 AM (GMT-05:00)
To: gscharback@westelgin.net, guillaume.richy@valharty.ca, harlytwp@parolink.net, harris@parolink.net, harris@whitby.ca, hmcclerkmreith@gamil.com, heather.boyd@brant.ca, hkasprick@kenora.ca, hscott@osmitownship.ca, hsoady-easton@grimbsby.ca, huhomson@sdccounties.ca, info@stirling-rawdon.com, jackiet@northmiddlesex.on.ca, jallen@latchford.ca, jamini@frontenacounty.ca, Janet.Pilon@hamilton.ca, jaremy.hpayne@bellnet.ca, **Jennifer Astrologo** <jastrologo@kingsville.ca>, jault@frontofyonge.com
Subject: Council resolution - Declaration of office

Good morning,

Our Municipal Council recently passed a resolution asking the Minister of Municipal Affairs and Housing to amend paragraph 4 of municipal council members' Declaration of office.

Enclosed herewith you will find a copy of said resolution, and of its accompanying letter, which have been sent to the Minister, to the Premier and to our parliament representatives.

We would appreciate your support in this regard.

Sincerely,



Guyline Coulombe
CAO/Clerk
Township of Mattice – Val Côté
gcoulombe@matticevalcote.ca
Tel: 705-364-6511
Fax: 705-364-6431
www.matticevalcote.ca

Municipalité de
Municipality of

mATTICE~
VAL CÔTÉ



Sac postal / P.O. Bag 129, Mattice, Ont. P0L 1T0
(705) 364-6511 – Fax: (705) 364-6431

December 11th, 2018

Ministry of Municipal Affairs and Housing
Office of the Minister
777 Bay Street, 17th Floor
Toronto, ON
P5G 2E5

Attention: Honourable Steve Clark, Minister

Honourable Minister,


Re: Paragraph 4 of the Declaration of Office

Section 232 of the *Municipal Act, 2001 (Ontario)* provides that a person cannot take a seat on the council of a municipality until he or she takes the declaration of office on the form established by the Minister for that purpose.

In its current version, the declaration of office contains a statement whereby newly elected members of Council promise and declare their faith and allegiance to the Queen. Said statement is considered by many as irrelevant to the current political state of affairs, while many others find it simply offensive.

The Municipality of Mattice – Val Côté recently passed the enclosed resolution requesting that your Ministry amend paragraph 4 of the Declaration of Office in order to address these very legitimate concerns.

Sincerely yours,


Marc Dupuis
Mayor

Encl. Resolution no. 18-190



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

SENT VIA EMAIL (gcoulombe@matticevalcote.ca)

March 5, 2019

Municipality of Mattice-Val Côté
P. O. Bag 129
Mattice, ON P0L 1T0

Attn: Guylaine Coulombe, CAO/Clerk

**RE: KINGSVILLE TOWN COUNCIL SUPPORT OF MATTICE-VAL CÔTÉ TOWN
COUNCIL'S RESOLUTION ON PARAGRAPH 4 OF THE DECLARATION OF
OFFICE**

At its Regular Meeting held Monday, February 11, 2019 Council of the Town of Kingsville supported Council of the Township of Mattice-Val Côté's Resolution passed December 10, 2018 as follows:

"130-2019

Moved By Councillor Kimberly DeYong

Seconded By Councillor Laura Lucier

BE IT RESOLVED THAT the Council of the Corporation of the Town of Kingsville received the resolution and correspondence from the Township of Mattice-Val Côté regarding Council Members' Declaration of Office;

AND THAT Council endorses and supports the replacement of paragraph four of the Declaration of Office with the following wording: "I will be faithful and bear true allegiance to my country, Canada, and to its three founding nations",

AND THAT a copy of this resolution be forwarded to the Ministry of Municipal Affairs and Housing, to the Premier of Ontario, and to our provincial and federal parliament representatives and to all Ontario municipalities.

CARRIED"

-Page 2-

A copy of your correspondence is enclosed.

Yours very truly,

A handwritten signature in dark ink, appearing to read "Jennifer Astrologo". The signature is fluid and cursive, with the first name "Jennifer" written in a larger, more prominent script than the last name "Astrologo".

Jennifer Astrologo, Director of Corporate Services/Clerk
Corporate Services Department

JA/so

Enclosure

cc:	The Hon. Doug Ford, Premier of Ontario	premier@ontario.ca
	The Hon. Steve Clark, Minister of Municipal Affairs & Housing	minister.mah@ontario.ca
	Tracey Ramsey, MP	tracey.ramsey@parl.gc.ca
	Taras Natyshak, MPP	tnatyshak-gp@ndp.on.ca
	All Ontario Municipalities	

Municipalité de
Municipality of

**MATTICE-
VAL CÔTÉ**

Sac postal / P.O. Bag 129, Mattice, Ont. P0L 1T0
(705) 364-6511 – Fax: (705) 364-6431



Meeting no. 18-15

Resolution no. 18-190

Date: December 10th, 2018

Moved by: Daniel Grenier

Seconded by: Steve Brousseau

WHEREAS the requirement for members of municipal Council to be faithful and to bear true allegiance to the Queen is considered by many to be outdated and representative of a different era, and;

WHEREAS said requirement can go against or be contrary to an individual's culture, principles and beliefs, and;

WHEREAS said requirement presents an obstacle for some individuals who would have otherwise been willing to run for Council and serve at the municipal level of government;

NOW THEREFORE BE IT RESOLVED THAT the Ministry of Municipal Affairs and Housing and its Minister modify the wording of paragraph four of the Declaration of Office to make it more inclusive and representative of the times, and;

BE IT FURTHER RESOLVED THAT the Ministry consider replacing paragraph four of the Declaration of Office with the following wording: "I will be faithful and bear true allegiance to my country, Canada, and to its three founding nations", and;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Ministry of Municipal Affairs and Housing, to the Premier of Ontario, Doug Ford, to our provincial and federal parliament representatives, Guy Bourgouin and Carol Hughes, and to all Ontario municipalities.

Carried ☒ Defeated ☐ Deferred ☐

Mayor, Marc Dupuis
Presiding Officer

Recorded Vote
(unanimous unless indicated below)

Name	Yeas	Neas	Abstention
Dupuis, Marc			
Brousseau, Steve			
Grenier, Daniel			
Lemay, Richard			
Malenfant, Joyce			

Certified by:

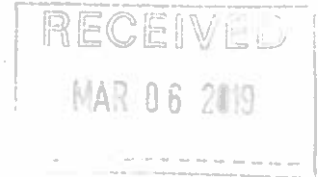
Guylaire Coulombe
Guylaire Coulombe, CAO/Clerk



SHELBURNE PUBLIC LIBRARY

201 Owen Sound Street
Shelburne, Ontario
L9V 3L2

Telephone 519-925-2168
Fax 519-925-6555
www.shelburnelibrary.ca



March 5, 2019

Township of Melancthon
157101 Highway 10
Melancthon, ON L9V 2E6

Attention: Ms. Denise Holmes

Dear Ms. Holmes

Re: 2019 Library Board Agreement

Enclosed are 3 copies of the 2019 Municipal Agreement between the Township of Melancthon and the Shelburne Public Library Board, in triplicate. Please review, sign and return 2 copies of the agreement at your earliest convenience. We will sign and return one copy for your records.

I have also enclosed invoices for the instalments as requested by some municipalities.

If you have any questions, please do not hesitate to contact either myself or Rose Dotten, CEO.

Yours truly,

Gord Gallaugh
Treasurer
Shelburne Public Library

/gg
Encl. agreement, 3 invoices

ACT #1
MAR 21 2019

AGREEMENT

THIS AGREEMENT made in triplicate this day of March, 2019,

BETWEEN: THE SHELBURNE PUBLIC LIBRARY BOARD
(hereinafter called the "Board")

AND THE CORPORATION OF THE TOWNSHIP OF MELANCTHON
(hereinafter called the "Municipality")

WHEREAS Section 29 (1) of the Public Libraries Act, R.S.O. 1990 Chapter P.44, allows for the council of a municipality to enter into a contract with a public library board for the purpose of providing the residents of the municipality with library services.

AND WHEREAS the Board and the Municipality deem it expedient to enter into such an agreement.

NOW THEREFORE WITNESSETH THIS AGREEMENT that in consideration of the covenants and terms contained herein, the parties hereto agree as follows:

1. DESCRIPTION OF SERVICES:

- 1.1 The Board shall endeavour to provide in co-operation with other public library boards a comprehensive and efficient library service to the residents of the Municipality.
- 1.2 The Board shall operate a library which shall be open a minimum of 25 hours per week and shall not make a charge for membership in the library.
- 1.3 The Board shall allow the residents of the Municipality to,
 - a. borrow circulating materials; and
 - b. use reference and information services as the Public Library Board considers practicable, without making any charge.
- 1.4 The Board may impose such fees as it considers proper for services not referred to in sections 1.2 and 1.3.

2. WARRANTIES OF THE BOARD:

- 2.1 The Board is a corporation duly established under the *Public Libraries Act, 1990*.
- 2.2 To ensure quality library service under this Agreement the Board shall:
 - 2.2.1 ensure that all materials are available for use outside the library except those used for reference service, and rare and fragile items;
 - 2.2.2 ensure circulation policies of greatest convenience to the users and maximum use of materials;
 - 2.2.3 ensure that the selection of materials reflects the needs of the community.

3. REPORTS:

- 3.1 The Board shall submit an annual report to the Municipality.
- 3.2 The Municipality shall make an annual financial report to the Minister and make any other reports required by the Public Libraries Act, 1990 and the regulations or as requested by the Minister.

4. LIMITATION OF LIABILITY:

- 4.1 The Municipality shall not be liable for any injury, death or property damage to the Board, its employees or agents or for any claim by any third party against the Board, its employees or agents.

5. INSPECTION:

- 5.1 The Municipality shall be entitled, at all reasonable times, to review any records, books, accounts and documents in the possession of or under the control of the Board, subject to the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*, Section 14.

6. NOTICES:

- 6.1 Notices under this Agreement shall be given in writing by personal delivery, or by mail, or by facsimile transmission.
- 6.2 Notice by mail shall be deemed to have been given on the third business day after the date of mailing.
- 6.3 Mailing addresses for notices under this Agreement are as follows:
- i) for Township of Melancthon
157101 Highway 10
Melancthon, ON L9V 2E6
 - ii) for Shelburne Public Library Board
201 Owen Sound St.
Shelburne, ON L9V 3L2

7. FINANCIAL:

- 7.1 The Municipality shall annually levy upon its assessment a sum to be used for the maintenance of the Board.
- 7.2 The Municipality shall in addition pay to the Board certain monies paid to the Municipality by the Province of Ontario for library services.
- 7.3 The sum of funds received by the Municipality under Sections 7.1 and 7.2 shall be equal to the Municipality's portion of the total funds required by the Board, as shown in Appendix B.
- 7.4 The attached Appendix A, which forms part of this Agreement, is a copy of the Board resolution being the new Funding Formula that was passed by the Board on June 21, 2016.
- 7.5 The attached Appendix B, which forms part of this Agreement, is a listing of the Payments to be made by the Municipality if the option in 8.1.A is chosen.

8. PAYMENT TERMS:

- 8.1 The Municipality shall pay to the Board the funds under Section 7.3 according to one of the following payment options:
- A.
 - 1. Fifty percent (50%) of the amount required for Board purposes in the current year on or before the 31st day of March, 2019.
 - 2. Twenty-five percent (25%) of the amount required for Board purposes in the current year, on or before the 30th day of June, 2019.
 - 3. Remainder of the balance owing on or before the 30th day of September 2019.
 - B.
 - 1. Funds raised under Section 7.1 shall be paid to the Board in equal installments coincident with the dates upon which the Municipality collects its taxes in 2019.

2. Funds raised under Section 7.2 shall be paid to the Board within fifteen (15) days of being received by the Municipality.

8.2 If, in the year 2019 the Board's budget is not approved by the Town of Shelburne by March 31, 2019, the Municipality shall pay to the Board an interim payment of funds according to the following schedule which interim payment of funds shall be deducted from the Municipality's 2019 levy once the Board's budget is finalized.

1. Fifty percent (50%) of the amount required for board purposes in 2018, which amount shall be paid to the Board on or before the 31st day of March, 2019.

9. FAILURE TO MAKE PAYMENTS:

9.1 If the payment schedule chosen by the Municipality is not complied with, the Library reserves the right to withdraw the Library services to residents of the Municipality until the payment is complied with.

10. ENTIRE AGREEMENT:

10.1 This agreement constitutes the entire Agreement between the parties. Upon the execution of this Agreement, any existing Agreements between the parties with respect to library services shall forthwith become null and void.

10.2 In the event that any covenant, provision or term of this Agreement should at any time be held by any competent tribunal to be void or unenforceable, then the Agreement shall not fail but the covenant, provision or term shall be deemed to be severable from the remainder of this Agreement which shall remain in full force and effect, mutatis mutandis.

IN WITNESS WHEREOF the parties hereto have hereunto affixed their respective corporate seals duly attested to by the hands of their respective proper officers in that behalf.

THE SHELBURNE PUBLIC
LIBRARY BOARD

Per: _____
Chair

Per: _____
Secretary/Treasurer

THE CORPORATION OF THE
TOWNSHIP OF MELANCTHON

Per: _____
Mayor

Per: _____
Clerk

MUNICIPALITY ELECTION
UNDER SECTION 8
Initial one only:

8.1.A _____
Mayor

Clerk

8.1.B _____
Mayor

Clerk

APPENDIX A

Resolution extracted from Shelburne Public Library Board minutes dated June 21, 2016:

Funding Formula

Motion 29-16 L. Townsend, D. Besley

WHEREAS on June 8, 2016, a meeting was held with the Mayors, Municipal Clerks and Council Representatives of the Town of Shelburne and the four contracting Municipalities of Amaranth, Melancthon, Mono and Mulmur, together with Geoff Dunlop, Board Chair, Rose Dotten, CEO/Head Librarian, and Gord Gallagher, Treasurer;

AND WHEREAS it was determined that the funding formula for the Shelburne Public Library should be revised to reflect the change in the number of households with patrons in all five municipalities;

Therefore, be it resolved that beginning in January, 2017, the levy required to balance the Shelburne Public Library operating budget will be allocated based on a 3-year average of active household cardholders, determined by the Library operating system, as of September 30 in the year preceding the budget year, for each municipality;

Be it further resolved that in addition to the foregoing, any capital projects for the Library requiring additional municipal funding will be allocated based on the same formula;

Be it further resolved that the Municipal partners may use the MPAC assessment totals as of September 30 each year as a verification tool for any substantial shifts in household user numbers.

Carried

APPENDIX B

Township of Melancthon Assessment is \$54,831.00

Under Option 8.1.A - the payments shall be:

March 31, 2019	\$27,415.50
June 30, 2019	\$13,707.75
September 30, 2019	\$13,707.75

AGREEMENT

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(hereinafter called the "Board")

AND **THE CORPORATION OF THE TOWNSHIP OF MELANCTHON**
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WHEREAS Section 29 (1) of the Public Libraries Act, R.S.O. 1990 Chapter P.44, allows for the council of a municipality to enter into a contract with a public library board for the purpose of providing the residents of the municipality with library services.

AND WHEREAS the Board and the Municipality deem it expedient to enter into such an agreement.

NOW THEREFORE WITNESSETH THIS AGREEMENT that in consideration of the covenants and terms contained herein, the parties hereto agree as follows:

1. DESCRIPTION OF SERVICES:

- 1.1 The Board shall endeavour to provide in co-operation with other public library boards a comprehensive and efficient library service to the residents of the Municipality.
- 1.2 The Board shall operate a library which shall be open a minimum of 25 hours per week and shall not make a charge for membership in the library.
- 1.3 The Board shall allow the residents of the Municipality to,
 - a. borrow circulating materials; and
 - b. use reference and information services as the Public Library Board considers practicable, without making any charge.
- 1.4 The Board may impose such fees as it considers proper for services not referred to in sections 1.2 and 1.3.

2. WARRANTIES OF THE BOARD:

- 2.1 The Board is a corporation duly established under the *Public Libraries Act, 1990*.
- 2.2 To ensure quality library service under this Agreement the Board shall:
 - 2.2.1 ensure that all materials are available for use outside the library except those used for reference service, and rare and fragile items;
 - 2.2.2 ensure circulation policies of greatest convenience to the users and maximum use of materials;
 - 2.2.3 ensure that the selection of materials reflects the needs of the community.

3. REPORTS:

- 3.1 The Board shall submit an annual report to the Municipality.
- 3.2 The Municipality shall make an annual financial report to the Minister and make any other reports required by the Public Libraries Act, 1990 and the regulations or as requested by the Minister.

4. **LIMITATION OF LIABILITY:**

- 4.1 The Municipality shall not be liable for any injury, death or property damage to the Board, its employees or agents or for any claim by any third party against the Board, its employees or agents.

5. **INSPECTION:**

- 5.1 The Municipality shall be entitled, at all reasonable times, to review any records, books, accounts and documents in the possession of or under the control of the Board, subject to the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*, Section 14.

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7. **FINANCIAL:**

- 7.1 The Municipality shall annually levy upon its assessment a sum to be used for the maintenance of the Board.
- 7.2 The Municipality shall in addition pay to the Board certain monies paid to the Municipality by the Province of Ontario for library services.
- 7.3 The sum of funds received by the Municipality under Sections 7.1 and 7.2 shall be equal to the Municipality's portion of the total funds required by the Board, as shown in Appendix B.
- 7.4 The attached Appendix A, which forms part of this Agreement, is a copy of the Board resolution being the new Funding Formula that was passed by the Board on June 21, 2016.
- 7.5 The attached Appendix B, which forms part of this Agreement, is a listing of the Payments to be made by the Municipality if the option in 8.1.A is chosen.

8. **PAYMENT TERMS:**

- 8.1 The Municipality shall pay to the Board the funds under Section 7.3 according to one of the following payment options:
- A.
 - 1. Fifty percent (50%) of the amount required for Board purposes in the current year on or before the 31st day of March, 2019.
 - 2. Twenty-five percent (25%) of the amount required for Board purposes in the current year, on or before the 30th day of June, 2019.
 - 3. Remainder of the balance owing on or before the 30th day of September 2019.
 - B.
 - 1. Funds raised under Section 7.1 shall be paid to the Board in equal installments coincident with the dates upon which the Municipality collects its taxes in 2019.

2. Funds raised under Section 7.2 shall be paid to the Board within fifteen (15) days of being received by the Municipality.

8.2 If, in the year 2019 the Board's budget is not approved by the Town of Shelburne by March 31, 2019, the Municipality shall pay to the Board an interim payment of funds according to the following schedule which interim payment of funds shall be deducted from the Municipality's 2019 levy once the Board's budget is finalized.

1. Fifty percent (50%) of the amount required for board purposes in 2018, which amount shall be paid to the Board on or before the 31st day of March, 2019.

9. FAILURE TO MAKE PAYMENTS:

9.1 If the payment schedule chosen by the Municipality is not complied with, the Library reserves the right to withdraw the Library services to residents of the Municipality until the payment is complied with.

10. ENTIRE AGREEMENT:

10.1 This agreement constitutes the entire Agreement between the parties. Upon the execution of this Agreement, any existing Agreements between the parties with respect to library services shall forthwith become null and void.

10.2 In the event that any covenant, provision or term of this Agreement should at any time be held by any competent tribunal to be void or unenforceable, then the Agreement shall not fail but the covenant, provision or term shall be deemed to be severable from the remainder of this Agreement which shall remain in full force and effect, mutatis mutandis.

IN WITNESS WHEREOF the parties hereto have hereunto affixed their respective corporate seals duly attested to by the hands of their respective proper officers in that behalf.

THE SHELBURNE PUBLIC
LIBRARY BOARD

Per: _____
Chair

Per: _____
Secretary/Treasurer

THE CORPORATION OF THE
TOWNSHIP OF MELANCTHON

Per: _____
Mayor

Per: _____
Clerk

MUNICIPALITY ELECTION
UNDER SECTION 8
Initial one only:

8.1.A _____
Mayor

Clerk

8.1.B _____
Mayor

Clerk

APPENDIX A

Resolution extracted from Shelburne Public Library Board minutes dated June 21, 2016:

Funding Formula

Motion 29-16 L. Townsend, D. Besley

WHEREAS on June 8, 2016, a meeting was held with the Mayors, Municipal Clerks and Council Representatives of the Town of Shelburne and the four contracting Municipalities of Amaranth, Melancthon, Mono and Mulmur, together with Geoff Dunlop, Board Chair, Rose Dotten, CEO/Head Librarian, and Gord Gallagher, Treasurer;

AND WHEREAS it was determined that the funding formula for the Shelburne Public Library should be revised to reflect the change in the number of households with patrons in all five municipalities;

Therefore, be it resolved that beginning in January, 2017, the levy required to balance the Shelburne Public Library operating budget will be allocated based on a 3-year average of active household cardholders, determined by the Library operating system, as of September 30 in the year preceding the budget year, for each municipality;

Be it further resolved that in addition to the foregoing, any capital projects for the Library requiring additional municipal funding will be allocated based on the same formula;

Be it further resolved that the Municipal partners may use the MPAC assessment totals as of September 30 each year as a verification tool for any substantial shifts in household user numbers.

Carried

APPENDIX B

Township of Melancthon Assessment is \$54,831.00

Under Option 8.1.A - the payments shall be:

March 31, 2019	\$27,415.50
June 30, 2019	\$13,707.75
September 30, 2019	\$13,707.75

Niagara Escarpment Commission

99 King Street East
P.O. Box 308
Thornbury, ON N0H 2P0
Tel. No. (519) 599-3340
Fax No. (519) 599-6326
www.escarpment.org

Commission de l'escarpement du Niagara

99, rue King est
p.o.b. 308
Thornbury ON N0H 2P0
No de tel. (519) 599-3340
Télécopieur (519) 599-6326
www.escarpment.org



March 14, 2019

Via Email

To: County of Dufferin
Township of Melancthon
Ministry of Natural Resources and Forestry
Nottawasaga Valley Conservation Authority

REQUEST FOR COMMENTS

FILE NUMBER: M/R/2018-2019/9237

APPLICANT: Randy Staveley
AGENT: n/a
OWNER: same as applicant

LOCATION: Part Lot 11, Concession 1 OS
585491 County Road 17
Township of Melancthon, County of Dufferin
ARN 221900000115750

RELATED FILES: D/A/2014-2015/262; D/A/2011-2012/331; D/R/1995-1996/8; D/R/1993-1994/195; D/R/1985-1986/186; D/A/1983-1983/67; D/R/1983-1983/63; D/R/1982-1982/92

PROPOSED DEVELOPMENT:

To construct a 1 storey plus walk-out, ± 317 sq m (± 3420 sq ft - includes w/o area) single dwelling with a height to peak of ± 7.3 m (± 24 ft), plus a 1 storey, ± 100 sq m (1080 sq ft) attached garage, and install a sewage disposal system, on a 13.2 ha (32.79 ac) existing lot.
(Note: the property is not within the Niagara Escarpment Plan but is within the area of Niagara Escarpment Development Control.

The attached Development Permit application, which is summarized above, is being sent to you for your review. Your comments and recommendations are requested for the Niagara Escarpment Commission's consideration.

We would appreciate receiving your comments via email to necthornbury@ontario.ca by: **April 4, 2019**. If we do not receive your comments by this date we will assume you have no objection to this proposal. If you require additional time to provide comments please notify us at least one week prior to this date.

If you require further information, please contact Jenna Skinner at (519) 599-3004 or email: jenna.skinner@ontario.ca

FILE # M/R/2018-2019/9237
(For NEC office use only)

NIAGARA ESCARPMENT DEVELOPMENT PERMIT APPLICATION

(FMS #0113 - Revised November 29, 2018)

THE NIAGARA ESCARPMENT PLANNING AND DEVELOPMENT ACT, RSO, 1990, AS AMENDED

NIAGARA ESCARPMENT COMMISSION

232 Guelph Street, 3rd Floor
Georgetown, ON L7G 4B1

Phone: 905-877-5191

Fax: 905-873-7452

Website: www.escarpment.org

Email: necgeorgetown@ontario.ca

Serving the areas of:

Dufferin County (Mono)
Region of Halton
Region of Peel
Region of Niagara
City of Hamilton

NIAGARA ESCARPMENT COMMISSION

Box 308, 99 King Street East
Thornbury, ON N0H 2P0

Phone: 519-599-3340

Fax: 519-599-6326

Website: www.escarpment.org

Email: necthornbury@ontario.ca

Serving the areas of:

Bruce County
Grey County
Simcoe County
Dufferin County (Mulmur, Melancthon)

RECEIVED

FEB 10 2018

NIAGARA ESCARPMENT
COMMISSION

- Please ensure that the information you provide in this application is complete and accurate.
- Incomplete or inaccurate information will delay the processing of your application.
- Please contact your local Commission office if you have any questions about your proposal or this application.

1. APPLICANT

Name: Randy Staveley
Mailing Address: City Rd #17 Melancthon ONT L9U 1Z1
City/Town Province Postal Code
Phone: [REDACTED] Fax: _____ E-mail: _____

2. AGENT (if any)

Name: _____
Mailing Address: _____
Street/P.O. Box City/Town Province Postal Code
Phone: _____ Fax: _____ E-mail: _____

3. OWNER (if different from applicant)

Name: _____
Mailing Address: _____
Street/P.O. Box City/Town Province Postal Code
Phone: _____ Fax: _____ E-mail: _____

4. CONTRACTOR (if applicable)

Name: Randy Staveley General
Mailing Address: _____
Street/P.O. Box City/Town Province Postal Code
Phone: _____ Fax: _____ E-mail: _____

5. PROPERTY LOCATION

County/Region Dufferin Municipality Melanchton (former) Municipality _____
Lot WPT 11 Concession 105 and/or Lot _____ Plan _____
Civic Address # 585491 Street Address 585491 Cty Rd #17
(Fire/Emergency #)
Assessment roll number 22-19-000-001-15750-0000

6. LOT INFORMATION

Lot Size 32.79 ACRES Frontage 83^m Depth 307^m

7. SERVICING

Existing Road Frontage:	<input checked="" type="checkbox"/> Municipal	<input type="checkbox"/> Private	<input type="checkbox"/> Right-of-Way	<input checked="" type="checkbox"/> Year-round
Proposed Road Frontage:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Private	<input type="checkbox"/> Right-of-Way	<input type="checkbox"/> Year-round
Existing Water Supply:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Communal	<input type="checkbox"/> Private Well	<input type="checkbox"/> Other: _____
Proposed Water Supply:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Communal	<input type="checkbox"/> Private Well	<input type="checkbox"/> Other: _____
Existing Sewage System:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Communal	<input type="checkbox"/> Private Septic	<input type="checkbox"/> Other: _____
Proposed Sewage System:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Communal	<input type="checkbox"/> Private Septic	<input type="checkbox"/> Other: _____

8. EXISTING and PROPOSED DEVELOPMENT

Note: "Development" includes the construction of buildings and structures, alterations to the landscape, (e.g. placing fill, drainage alterations, pond construction or alteration), any change of use or new use (e.g. residential to commercial, new home business, etc). If additional space is required please include a separate attachment.

Existing Development: (describe)

Proposed Development: (describe)

↓
Residential _____
Recreational _____
Agricultural FARM.
Commercial _____
Other _____
(e.g., industrial, institutional,

↓

9. EASEMENTS, COVENANTS, AGREEMENTS

Describe the type and terms of any easements, right-of-ways, covenants, agreements or other restrictions registered on or affecting the title of the property and/or attach a copy:

10. DATE OF PURCHASE

Date the property was purchased by the current owner: July 16/82.

Date the property will be purchased by the applicant (if purchasing from current owner): _____

Note regarding Sections 11, 12, 13, 14, 15, 16:

Depending on the type or nature of the proposed development and/or the characteristics of the property, supporting information such as Environmental Impact Studies, Landscape Plans, Lighting Plans, Visual Assessments, Grading Plans, Erosion Control Plans, Slope Stability Studies, etc., may be required in support of the following information.

11. CONSTRUCTION DETAILS

PLEASE NOTE

Ground Floor Area is the total exterior measurements of any building, including attached garages and enclosed decks (as applicable).

Total Floor Area (i.e., total mass) is based on the exterior measurements of the building and includes the total of the ground floor area (including attached garages, etc), plus walkout basements, plus full or half second storeys, etc.

Maximum Height is measured from the lowest grade (e.g., walkout side), to the peak of the roof.

	Ground Floor Area (Exterior measurements)	Total Floor Area	# of Storeys	Maximum Height (to peak)	Use of structure
Dwelling	Garage Attached 30x36	1080 sq ft	1	24 ft	
Dwelling Addition	House 38x45 + walkout	3420 sq ft			
Accessory Building 1					
Accessory Building 2					
Accessory Building Addition					
Other Building					
Demolition (specify what structure)					

*If fill is required for any of the developments proposed above please provide details in Section 12 below.

12. ACCESSORY FACILITIES, STRUCTURES, FILLING, GRADING, etc.

(e.g. Driveways, Decks, Gazebos, Swimming Pools, Tennis Courts, Lighting, Signs, Wind Turbines, free-standing Solar Panels, Hydro Poles/Lines, Retaining Walls, Placement of Fill, Grading, Berms, Parking Areas, Tree/Site Clearing, etc.) (See next page for Ponds)

Describe and provide information such as: dimensions, size, height, amount of fill etc.

13. HOME BUSINESS, CHANGE OF USE, NEW USE

(e.g.: Establishing a Home Business, Home Occupation, Home Industry or Bed and Breakfast business.
Converting or changing the use or establishing a new use on a property or within any dwelling building or structure on a property.)

Describe the proposed business or new use and provide information such as:

Type of business or use, size or area of building &/or land to be occupied or altered by the use, construction or alteration details, number of employees, access, parking, storage details, sales, hours of operation, signage, etc.

Note: A separate, detailed, business overview or plan should be provided.

14. PONDS – New pond / Existing pond work – dredging, maintenance, repair, etc.)

The following information is the minimum information that is required for pond construction or alteration/maintenance. Generally, a hydrology/hydrogeology report and/or an environmental impact assessment is also required.

Pond is: ☐ Proposed ☐ Existing ☐ Other (e.g., on-stream, by-pass) _____

Type of Pond: ☐ Dug ☐ Spring-fed ☐ Irrigation ☐ Other _____

Use of Pond: ☐ Recreation ☐ Livestock/farm ☐ Well ☐ Other _____

Water Source: ☐ Precipitation/run-off ☐ Springs

Size of Pond: Water Area _____ Depth of Water _____

Height of Banks _____ Width of Banks _____

Setbacks: Distance to nearest watercourse, wetland and/or roadside ditch: _____

Distance to nearest existing or proposed septic system: _____

Construction Details/Inflow/Outflow Details, Emergency Outflow/Spillway Details: _____
(describe type of construction, water supply, receiving area or watercourse, etc.)

Erosion/sediment control measures: _____

Placement of excavated material: _____

Finish grading and landscaping: _____

15. AGRICULTURAL DEVELOPMENT

If your proposal involves agricultural land or uses, indicate and briefly describe here; and complete other sections of this application form as applicable. Note: Additional detailed information may be required.

- ☐ Small Scale Commercial Use Accessory to Agriculture: _____
- ☐ Mobile Dwelling Accessory to Agriculture: _____
- ☐ Dwelling in Agricultural Area (near barns – MDS I): _____
- ☐ Livestock Facility (MDS II): _____
- ☐ Equestrian Facility (e.g, arenas, riding rings, events): _____
- ☐ Farm Pond: _____
- ☐ Winery: _____
- ☐ Winery Event: _____
- ☐ Farm Vacation Home: _____
- ☐ 'Agricultural Purposes Only' (APO) Lot Creation: _____

16. LOT CREATION

If this application involves the creation / severance of a new lot, please provide the following information:

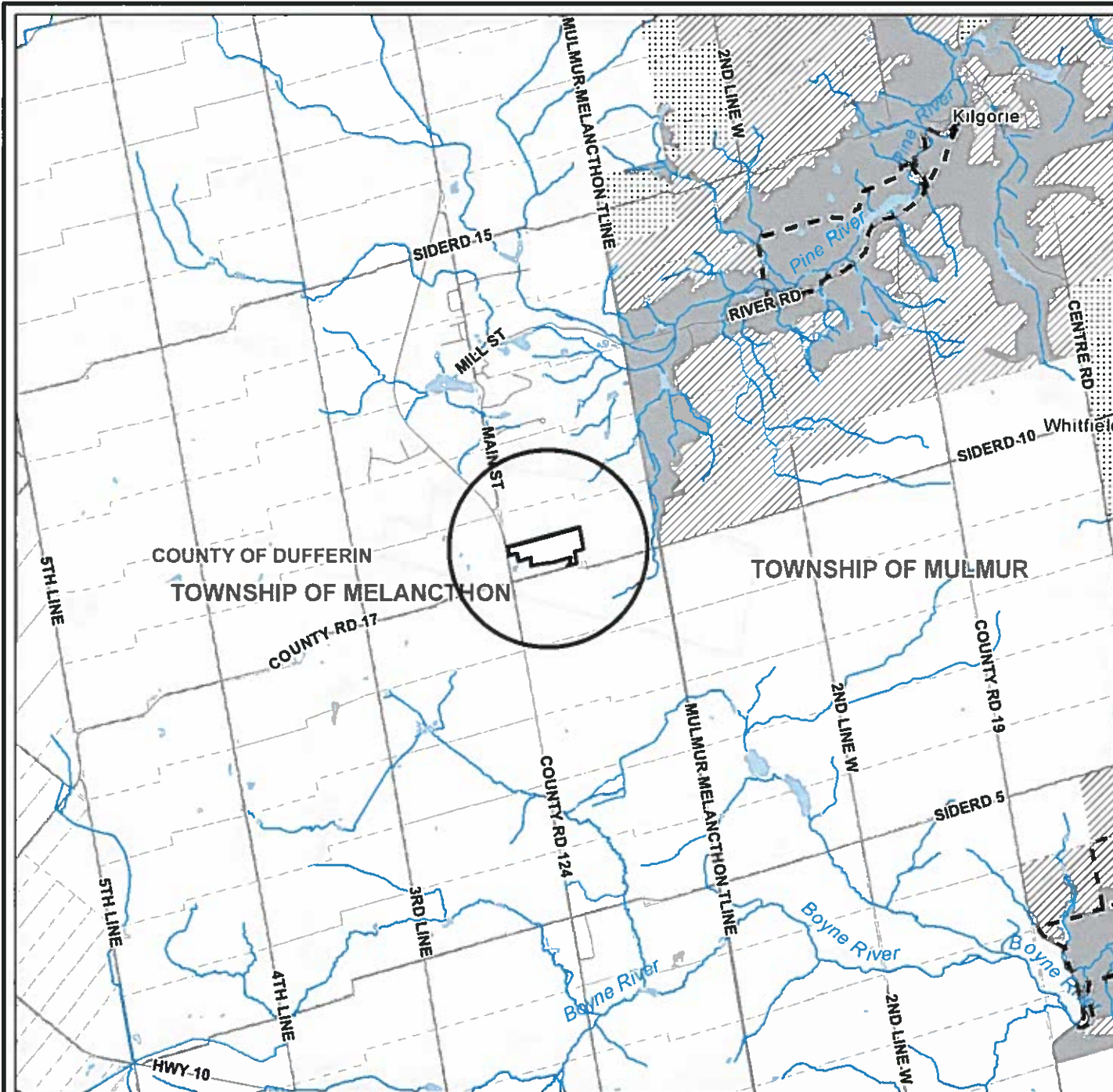
- | | | | |
|--|---|--|--|
| i) Existing Lot:
Frontage _____
Depth _____
Size _____ | ii) Proposed Lot:
Frontage _____
Depth _____
Size _____ | iii) Retained Lot:
Frontage _____
Depth _____
Size _____ | iv) Use of new Lot
<input type="checkbox"/> Residential
<input type="checkbox"/> Agricultural/APC
<input type="checkbox"/> Conservation
<input type="checkbox"/> Lot Addition
<input type="checkbox"/> Commercial
<input type="checkbox"/> Industrial |
|--|---|--|--|

17. OTHER INFORMATION

Additional information to clarify your proposal may be submitted here or on a separate attachment: _____

[illegible]

Map 1A
Niagara Escarpment Plan
 STAVELEY
 File: M/R/2018-2019/9237



- Subject Property
- Plan Designations**
 - Escarpment Natural Area
 - Escarpment Protection Area
 - Escarpment Rural Area
 - Public Land (in Parks and Open Space System)
 - Roads
 - Waterbodies
 - Watercourse
 - Upper Tier Municipality
 - Lower/Single Tier Municipality
 - Lot and Concession Boundary

NOTE: The Niagara Escarpment Plan Designation boundaries shown on this map are approximate and subject to confirmation through a site inspection and the application of the Interpretation of Boundaries section of the Niagara Escarpment Plan.

Scale 1:50,000
 0 380 760 1140 1520
 Metres

Passed on Mar 11, 2019
 THIS IS NOT A PLAN OF SURVEY.
 This map is illustrative only. Do not rely on it as being a precise indicator of routes.
 Location of features, not as a guide to navigation. Base derived from various sources.
 Map compiled and provided by the Geographic Information Systems
 (GIS) Department of the Niagara Escarpment Commission,
 Ministry of Natural Resources

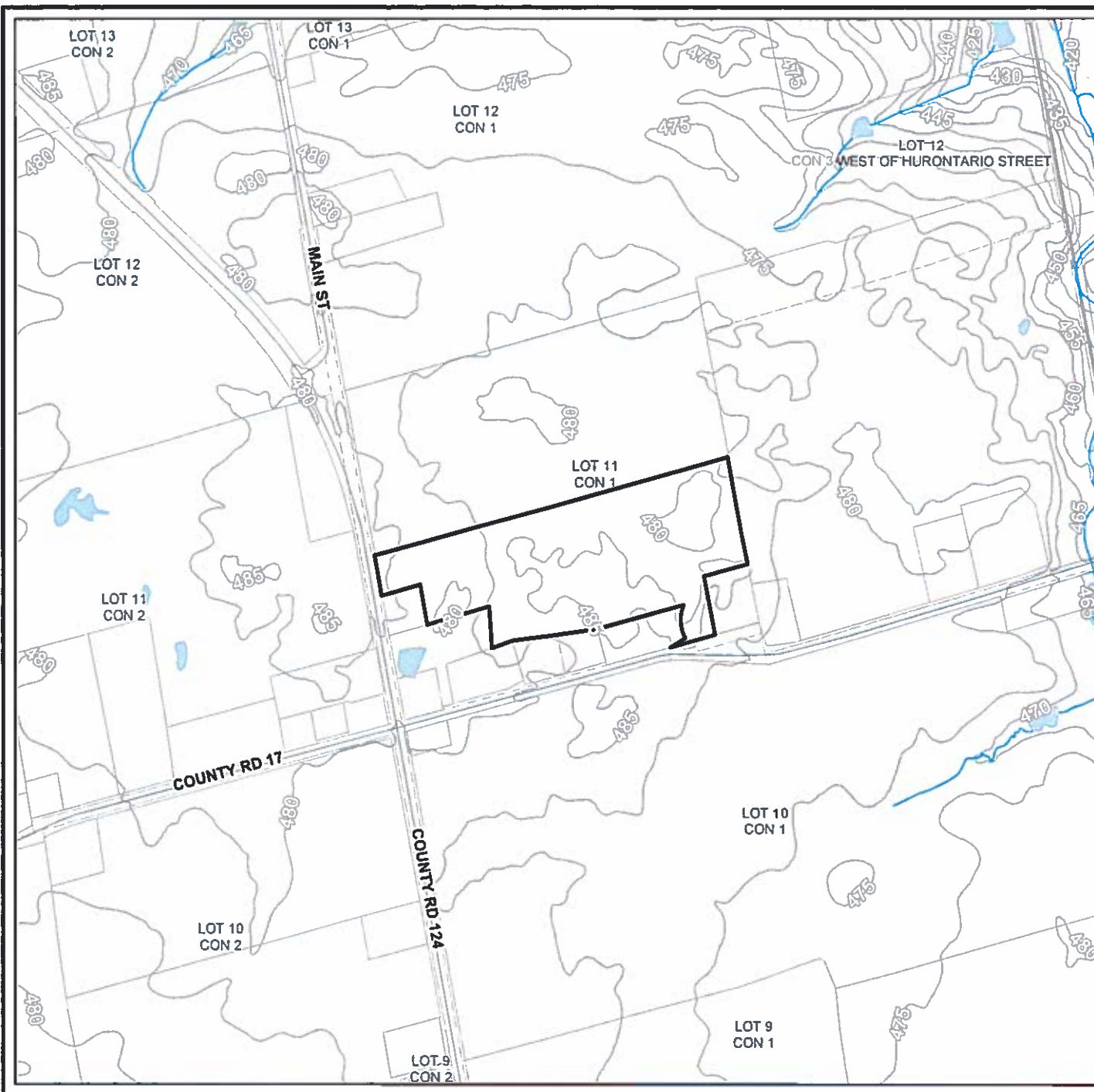


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Map 2 Lot Configuration

STAVELEY
File: M/R/2018-2019/9237



- Subject Property
- Roads
- Waterbodies
- Watercourse
- Contour (5 metre intervals)
- Upper Tier Municipality
- Lower/Single Tier Municipality
- Lot and Concession Boundary
- Parcel Boundary

Scale 1:10,000

0 75 150 225 300

Metres

Printed on Mar 11, 2019

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Map compiled and produced by the Geospatial Information Systems
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Ministry of Natural Resources



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Map 2C Orthophoto

STAVELEY
File: M/R/2018-2019/9237

- Subject Property
- Roads
- Waterbodies
- Watercourse
- Upper Tier Municipality
- Lower/Single Tier Municipality
- Lot and Concession Boundary
- Parcel Boundary

Orthophoto Date: 1995-2015

Scale 1:10,000



Printed on Mar 11, 2019

THIS IS NOT A PLAN OF SURVEY.

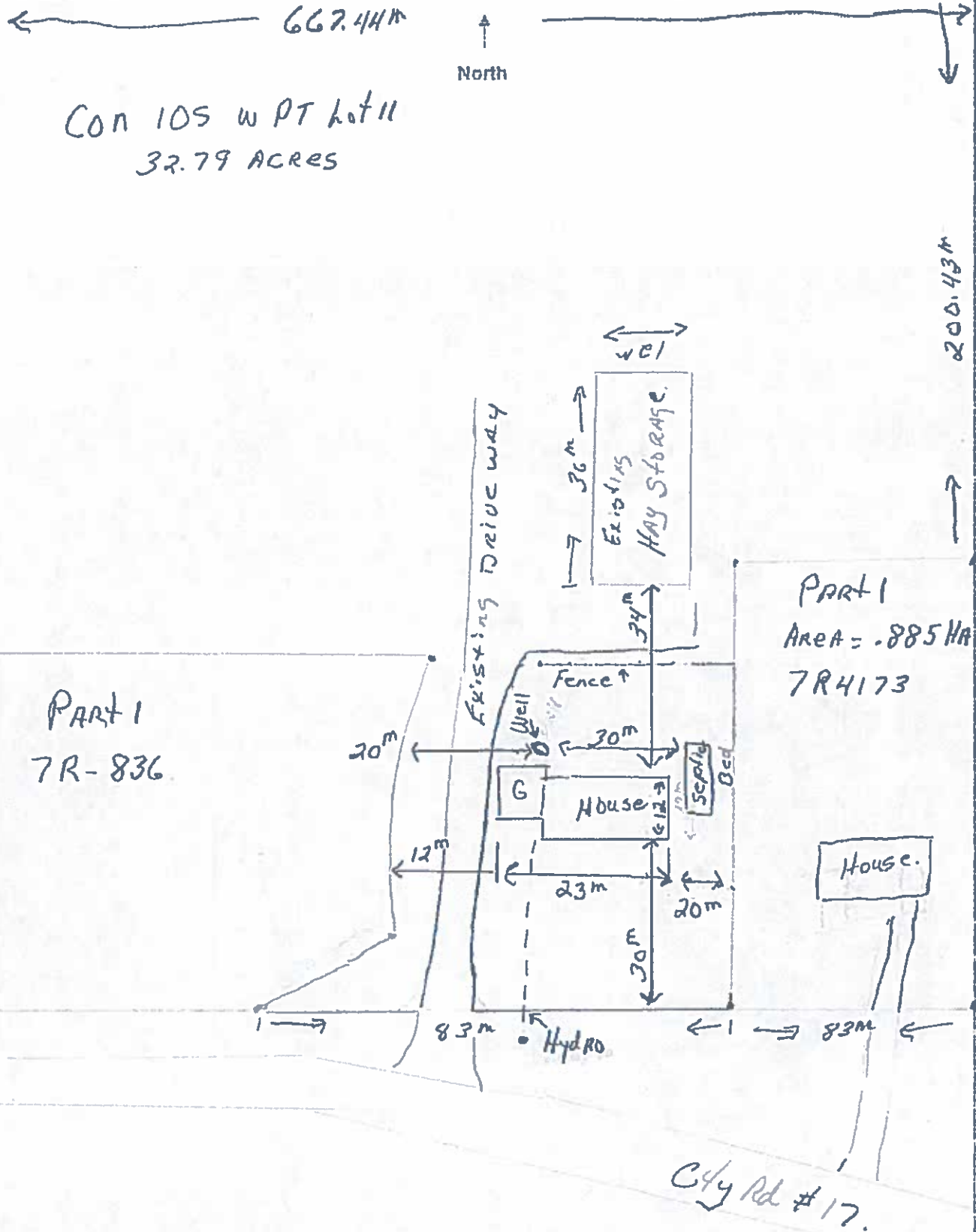
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20. SITE PLAN



MAP 3 - SITE PLAN
 APPLICANT: STAVELEY
 FILE: M/R/2018-2019/9237



Mar 21
5:50 pm

TOWNSHIP OF MELANCTHON

DELEGATION REQUEST FORM

Request for Delegation, any written submissions and background information for consideration by Council must be submitted to the Clerk's Office by 12:00 noon on the Thursday, prior to the requested meeting.

REQUEST DATE: March 14th 2019

NAME: Allison Whitten

PHONE [REDACTED]

ADDRESS [REDACTED]

EMAIL ADDRESS [REDACTED]

SIGNATURE: [REDACTED]

Purpose of Delegation Request (state position taken on issue, if applicable).

Issue with community feral cats. There are 6+ cats living under a neighbours deck. We
watched them eat from the trash and run around the residential streets for approximately a year. We already
adopted one of them, seeing that she was pregnant and very friendly, and successfully rehomed
her five kittens. We now have begun attempting to trap the rest, hoping to at the very least neuter/spay
them so this epidemic of feral cats in Melancthon can diminish. However it is much too difficult
for us to do on our own, and we could use municipal lead on the issue at hand.

REMINDER - DELEGATIONS ARE ALLOWED 10 MINUTES TO SPEAK

Personal information contained on this form is collected under the authority of *The Municipal Freedom of Information and Protection of Privacy Act*. This sheet and any additional information provided will be placed on the Council Agenda. The Agenda is a public document and forms part of the permanent public record. Questions about this collection should be directed to the Clerk at 519-925-5525.

DEL-2
MAR 21 2019