

**CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Council of the Corporation of the Township of Melancthon held a meeting on the 20<sup>th</sup> day of December, 2018 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor D. Besley, Councillor W. Hannon, Councillor M. Mercer and Councillor D. Thwaites were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

**Announcements**

Deputy Mayor Besley congratulated Mayor White on becoming the County of Dufferin Warden for the 2018/2019 Council term on December 13, 2018.

**Additions**

Mayor White - Discussion on Federal PC Party  
Councillor Mercer - AMO Member – Vacancy on the Board

**Deletions**

None.

**Approval of Agenda**

Moved by Thwaites, Seconded by Hannon that the agenda be approved as amended. Carried.

**Disclosure of Pecuniary Interest and the General Nature Thereof**

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting.

**Minutes**

Moved by Besley, Seconded by Mercer that the minutes of the Council meeting held on December 6, 2018 be approved as circulated. Carried.

**Business Arising from Minutes**

Councillor Mercer expressed her concerns that she was not appointed to the NVCA Board of Management at the last meeting as that was her number one priority. Further discussion ensued on this matter and Mayor White who was appointed to the Board will step aside so she can be appointed to the Board. The appointment to be revisited in 12 months. Staff were directed to bring a motion to the next meeting to rescind the motion which appointed Mayor White to the Board on December 6, 2018.

**Point of Privilege or Personal Privilege**

None.

**Public Question Period**

No questions asked.

**Public Works**

**1. Report from Denise Holmes regarding Delegation of Authority - Reconstruction of Bridge 10**

The Report was reviewed and received as information.

2. Report from Roads Sub-Committee - Recommendations from December 12, 2018 meeting

Deputy Mayor Besley, who is Chair of the Roads Sub-Committee reviewed all recommendations from the Report with Council and the following motions were introduced and passed:

Moved by Thwaites, Seconded by Hannon that Whereas, RJ Burnside and Associates has been providing Engineering Services to the Corporation of the Township of Melancthon for the past 20+ years; And Whereas, RJ Burnside and Associates has access to privileged and historical information and has the profound knowledge of the Township's Road Infrastructure having completed the Asset Management Study and Bridge Studies; Now therefore be it resolved that the Council of the Corporation of the Township of Melancthon will be procuring Engineering Services under Section 5 of Schedule B of By-law No. 57-2004 (Being a By-law to Procure Goods and Services), for the motions relating to Structure 2003, Structure 0004, Structure 2029, Structure 2021, the Melancthon Road Study and the 2019 Bridge Study. Carried.

Moved by Thwaites, Seconded by Hannon that the Council of the Township of Melancthon accepts the recommendation of the Township of Melancthon Roads Sub-committee and retains RJ Burnside and Associates for the engineering and contract administration on Structure 2003. Staff be directed to include the amount of \$33,600.00 + HST in the 2019 Budget. And further, that Burnside's be directed to put the tender out as soon as possible. Carried.

Moved by Besley, Seconded by Mercer that the Council of the Township of Melancthon accepts the recommendation of the Township of Melancthon Roads Sub-committee and directs Staff to investigate the costs and procedure for closing a portion of 5 Sideroad to remove Structure 0004, as the costs to replace this structure cannot be justified due to the low traffic volumes. Carried.

Moved by Thwaites, Seconded by Hannon that the Council of the Township of Melancthon accepts the recommendation of the Township of Melancthon Roads Sub-committee and retains RJ Burnside and Associates to complete a detailed site investigation in the Summer of 2019, during low flow, to confirm the signs of lateral movement on Structure 2029 before the Township proceeds to plan for rehabilitation. Staff be directed to include the engineering cost of \$750.00 + HST in the 2019 Budget. Carried.

Moved by Besley, Seconded by Mercer that the Council of the Township of Melancthon accepts the recommendation of the Township of Melancthon Roads Sub-committee and directs Staff to contact RJ Burnside and Associates to obtain further information on the short term repair identified for Structure 2021. Carried.

Moved by Thwaites, Seconded by Hannon that the Council of the Township of Melancthon accepts the recommendation of the Township of Melancthon Roads Sub-committee and the Township of Melancthon proceed with the Melancthon Road Study at an estimated cost of \$45,000.00 + HST, subject to Staff getting a timeline to complete the study as well as technical issues that require clarification. If the timeline is suitable to Staff, then Staff be directed to include this cost in the 2019 Budget. Carried.

Moved by Mercer, Seconded by Besley that the Council of the Township of Melancthon accepts the recommendation of the Township of Melancthon Roads Sub-committee and directs Staff to retain the services of RJ Burnside and Associates to complete the 2019 Bridge Study at an estimated cost of \$16,900.00 + HST. Staff be directed to include this amount in the 2019 budget. Carried.

Deputy Mayor Besley advised Council that the winter help for this season has been covered.

## Delegations

5:40 p.m. - Harvey Lyon attended Council. His presentation to Council was with regards to the challenges the Township faces regarding its road infrastructure. He presented numbers on gravel vs. paved roads costs, spoke on the Township's asset management plan, and the different road agreements the Township has in place with Developers and the Township's Strategic Plan.

6:18 p.m. - Council took a break and reconvened at 6:30 p.m.

## Planning

Chris Jones, Township Planning Consultant was in attendance.

## Applications to Permit

Chris reviewed an application from Dave Ashley for a 3-season sunroom on Part of Lot 3, Concession 5 SW. He asked that the matter be deferred as he wanted to review the OS2 zone overlay on this property. If it is ok, Staff directed to sign the approval.

## Notice of Intent to Pass By-law - Deeming By-law Lot 17, Plan 54

Moved by Besley, Seconded by Mercer that leave be given to introduce a By-law to deem a lot in a Plan of Subdivision (Lot 17, Plan 54) and it be hereby read a first and second time. Carried. By-law numbered 69-2018 and read a first and second time.

## Consultation - Increasing Housing Supply in Ontario

1. Email from Sonya Pritchard - Consultation session dates for interested Councillors
2. Email from Karisa Downey - Housing Consultation Proposed Locations and Times
3. Dufferin County Press Release - Increasing Housing in Dufferin County
4. Letter from Steve Clark - Ministry of Municipal Affairs and Housing - Gathering input on how to increase the supply and mix of housing, speed up development timelines and drive down costs

The above received as information.

## Report from Darrell Keenie, Dufferin County Municipal Comprehensive Review Work Plan Summary

Received as information.

## Report from Chris Jones - Comments on the Agricultural System - Township of Melancthon

Chris spoke to his memorandum which has been sent to the Growth Policy Planning and Analysis Department at the Ministry. It was suggested that we need to request some Minister Delegations at Conferences to speak to this matter.

## Bill 66 - Ministry of Municipal Affairs and Housing - Planning Act

Received as information.

## Cannabis

1. AMO Policy Update - Changes to other Acts related to the Use and Sale of Cannabis
2. AMO - Cannabis Implementation Information to Help Prepare Council Reports
3. AMO Policy Update - Information for Councils - Developing a Municipal Cannabis Policy Statement
4. Report from Chris Jones regarding Retail Sale of Cannabis
5. AMO Policy Update - Cannabis Shortage Will Limit Number of Stores

Unfinished Business - Items from December 6, 2018 Council Meeting

1. AMO Communication - Cannabis Retail Regulations Released - Info Item 4
2. Minister Of Finance letter regarding The Ontario Cannabis Legalization Implementation Fund - Info Item 5
3. AMO Communication - Cannabis Implementation Information to Help Prepare Council Reports - Info Item 6

Moved by Thwaites, Seconded by Hannon that the Township of Melancthon opts out of being a suitable location for a cannabis retail store. Carried. Staff to notify the Alcohol Gaming and Commission and the Ministry of Finance about Council's decision.

Police Services Board

Next meeting - February 20, 2019

County Council Update

Mayor White advised that he was acclaimed as the Warden for the 2018/19 term and the Boards and Committees were selected at the meeting.

Correspondence

\* Items for Information Purposes

1. AMO Policy Update - Ontario Government Releases New Environment Plan for Consultation
2. OCLIF - Ontario Cannabis Legalization Implementation Fund - First Payment
3. Email from Steve Clark to Mayor Darren White - Ministry of Municipal Affairs and Housing
4. Email from Charlotte Caza - Ministry of Municipal Affairs and Housing - 2017 Financial Information Return Data Review
5. Letter from Steve Clark - Minister, Ministry of Municipal Affairs and Housing regarding Municipal Reporting Burden
6. Letter from MPAC - About MPAC and Ontario's Assessment System
7. Dufferin County Press Release - Dufferin County Swears in New Council

Moved by Thwaites, Seconded by Hannon that Correspondence Items 1-7 for information purposes, be received as information. Carried.

With regards to item # 3 in the correspondence, Staff were directed to request a Delegation with Minister Clark at the ROMA conference but if the deadline has passed, to contact MPP Sylvia Jones' office and request that she attend a future Council meeting as a Delegation, so that Council can discuss land use planning issues (new Agricultural system mapping) and the repeal of the Green Energy Act with her and how it will affect Melancthon.

\* Items for Council Action

1. Council Resolution from the Town of Kearney re Voters List for Municipal Elections
2. Letter from Bretton Estates Residents - Residents Concerns
3. Letter from Peter Santos - Drainage Charges on his property
4. Email from Tonya Wilson, Ward & Uptigrove - Charity Melancthon Council would like a donation to support
5. Email Kenneth Kee - Municipal Policing Bureau Specialist, OPP - Melancthon OPP contract renewal
6. Report from Denise Holmes - Return of Deposit to Alvin and Sarah Bauman

# 1 - Moved by Thwaites, Seconded by Hannon that Council for the Township of Melancthon endorse and support the attached resolution of the Town of Kearney regarding Voter's List for Municipal Elections and supports the re-establishment of the multi-stakeholder working group between the parties outlined in the resolution to identify ways to create and maintain the Voter's List for Municipal Elections. Carried.

# 2 - Staff were directed to contact the residents in the letter to set up a meeting with them, the Engineers, Mayor White and the CAO regarding the concerns.

# 3 - Discussion ensued and Staff were directed to advise Mr. Santos that the drain clean out was conducted in accordance with the Drainage Act and that Council could not remove his property from the drain or reverse the charges.

# 4 - Discussion ensued and the choice of Charity was either the Choices Youth Shelter in Orangeville or Shelburne Food Bank or split the donation between the two.

# 5 - Discussion ensued and it was suggested that if the Council members had questions or concerns with the contract to send them to the CAO so that they could be forwarded on to the OPP ahead of the meeting. Council decided on a six year contract.

# 6 - Moved by Mercer, Seconded by Besley that the security deposit of \$5,000.00 be returned to Alvin and Sarah Bauman, as the existing house on Lots 214-216, Concession 2 NE has been demolished. Carried.

### General Business

#### 1. New/Other Business

##### 1. Motion to reduce taxes on various properties under Section 357 of the Municipal Act

Moved by Thwaites, Seconded by Hannon that We reduce the taxes on the following properties under Section 357 of the Municipal Act:

1. 2-17700 - Part Lot 28, Con 9 NE - from Jan 01 - Dec 31, 2018, removal of house
2. 1-25400 - Part Lot 6, Con 3 NE - from Jan 01 - Dec 31, 2017, Jan 01 - Dec 31, 2018, removal of barn
3. 1-24300 - West Part Lot 13, Con 4 OS - from Mar 14 - Dec 31, 2018, removal of house
4. 2-02500 - West Part Lot 28, Con 1 OS - from Jan 01 - Dec 31, 2017, clerical error, tower assessed on property in error

Carried.

### Additions

#### Mayor White - Discussion on Federal PC Party

Mayor White advised that he was contacted by Kevin Weatherbee, Candidate for the Dufferin-Caledon Conservative Party Nomination and who has contacted the other Mayors in the Dufferin-Caledon riding about the Party trying to “parachute” members in from outside of the riding. He would like a letter of support (which he will circulate to the Mayors) sent to Andrew Scheer, Leader of the Party, that a local voice should take precedent and the Party shouldn’t allow people from outside the riding to run. Discussion ensued and concerns raised that we shouldn’t be endorsing this sort of matter or getting involved in this political process. Mayor White advised that when he receives the letter, he would send it out to Council.

#### Councillor Mercer - AMO Member – Vacancy on the Board

Councillor Mercer advised that she had received information from AMO about vacancies on the Board and that she would like to put her name forward. There would be 12 meetings per year and the Township would have to cover those costs. The CAO will confirm with AMO, which area the Township is in for Councillor Mercer to put her name forward.

**Mayor White - SWIFT Program**

Mayor White updated Council with the information he obtained at the Western Warden's Meeting regarding the SWIFT Program.

**2. Unfinished Business**

1. By-law to appoint a Board of Management for the Horning's Mills Community Hall
2. By-law to appoint a Board of Management for the Horning's Mills Cemetery
3. By-law to appoint a Board of Management for the Corbetton Community Park
4. By-law to appoint a Board of Management for St. Paul's Cemetery

All of the above items deferred.

**Third Reading of By-laws**

Moved by Thwaites, Seconded by Hannon that By-law 70-2018 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

**Notice of Motion**

None for this meeting.

**Confirmation By-law**

Moved by Besley, Seconded by Mercer that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on December 20, 2018 and it be given the required number of readings. Carried. By-law numbered 71-2018 and given the required number of readings.

**Adjournment and Date of Next Meeting**

8:06 p.m. - Moved by Thwaites, Seconded by Hannon that we adjourn Council to meet again on Thursday, January 17, 2018 at 5:00 p.m. or at the call of the Mayor. Carried.

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MAYOR

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CLERK