

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 15th day of November, 2018 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor J. Elliott, Councillor D. Besley, Councillor W. Hannon and Councillor J. Webster were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Announcements

Mayor White reminded all in the gallery that there will be a Come and Go Appreciation for Deputy Mayor Elliott for her many years of governance on Sunday from 1-3 p.m. in the Council Chambers.

Mayor White advised that last evening, the County of Dufferin hosted a Council Orientation Session and during the session, they conducted a Dufferin Trivia game show and he happily announced that Melancthon's table was the winner at the end of the evening!

Additions

None.

Deletions

None.

Approval of Agenda

Moved by Besley, Seconded by Hannon that the agenda be approved as circulated. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting.

Minutes

Moved by Elliott, Seconded by Webster that the minutes of the Council meeting held on November 1, 2018 be adopted as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

Nothing for this meeting.

Public Question Period

A question was raised from a resident who had put in a letter for the Hoover/Bauman Temporary Use Zoning By-law Amendment and wondered if this matter was going to be discussed tonight. This same person also raised concerns about the condition of the stones in the St. Paul's Cemetery and said there was damage. This will have to be brought forth to the new Board.

Public Works

Craig Micks was in attendance.

1. Letter to Council from Mark Hardman regarding concerns of a drainage culvert beside 142 Mill Lane Horning's Mills

Discussion ensued on this matter. Craig advised that there is a 4' or 5' culvert there now and the water comes down over the falls and every year gets closer and closer to his house. Craig advised that he wanted to put a culvert in but when he contacted our engineers they told him he couldn't do that. It was suggested that it would be a good idea to consult with the NVCA and let them know that we want to save the Township road and ask what they would suggest.

2. Other

A question was raised about the radar signs and if they would be brought in for the winter. Craig advised that they would. He also advised that someone has damaged the road at 260 Sideroad and 4th Line SW.

Planning

1. Applications to Permit

None for this meeting.

2. Report from Chris Jones, Township Planner - OPA/ZBA - Source Water Protection

Chris reviewed his report with Council and recommended that if Council concurred with this report and found the revised OPA to be acceptable, to approve the Official Plan Amendment and Zoning By-law Amendment.

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to adopt an Official Plan Amendment (OPA 1) for the Township of Melancthon and to incorporate polices to address Source Water Protection and it be hereby read a first and second time. Carried. By-law numbered 56-2018 and read a first and second time.

Moved by Elliott, Seconded by Webster that leave be given to introduce a By-law to amend By-law No. 12-79, as amended, with respect to lands identified by the South Georgian Bay Lake Simcoe and Grand River Protection Plans as Wellhead Protection Areas and it be hereby read a first and second time. Carried. By-law numbered 57-2018 and read a first and second time.

3. Report from Chris Jones, Township Planner - Bauman Temporary Use Zoning By-law Amendment

Chris reviewed his report with Council. After the public meeting on November 1st, he went back and did some research and looked at the Official Plan policies. He said he did not append an amendment for approval as he wanted to have a discussion at this meeting and then direction to bring back an amendment and if Council did not support the application, then there was no need to do an amendment. He spoke to Section 5.2.3 - On Farm Diversified Use and Section 7.9 c – Temporary Use. He advised in his report that the draft By-law that was prepared for the public meeting was prepared on the premise that the original A1-116 zone would remain intact with the temporary use being authorized through the introduction of a secondary paragraph and schedule to the A1-116 zone. He said however given that the existing welding shop is co-located in part of an agricultural building and has not maximized its floor area permission as authorized by the By-law, an alternate option is to re-write the A1-116 zone in the following manner in an effort to align any future expansion of the welding shop with the current On-Farm Use regulations:

General Agricultural Exception (A1-116) Zone

In addition to the permitted uses of the A1 Zone, on lands located in Part of Lot 32, Concession 3 and 4, N.E.T.S.R and located in the A1-116 Zone, an existing welding shop having a floor area of 185.8 square metres (2,000 square feet) shall be a permissible use within an existing agricultural building. For the purpose of the A1-116 Zone, any expansion,

renovation, alteration or change to the existing welding shop shall only be undertaken in compliance with Section 3.13 3) of the Zoning By-law (On-Farm Diversified Uses), with the exception that the maximum floor area of the welding shop shall not exceed 575 square metres. And furthermore, in the A1-116 Zone, a portion of an existing workshop located closest to County Road 9 may be utilized on a temporary basis for one additional on-farm diversified use consisting of a small-scale assembly facility. The assembly facility shall be located in an existing storage building and shall utilize no more than 46.45 square metres of the storage building. The assembly facility shall be operated by no more than one individual. In accordance with Section 39 of the Planning Act the assembly facility shall cease and desist prior to the 3-year anniversary of the passage of this By-law.

Chris advised that this new exception would be accompanied by a new zone schedule, which would identify the owner's entire farm parcel as being subject to the A1-116 Zone as shown in Figure 4 of his report.

Chris also advised that the only way a temporary use gets revived is they have to come back and ask for another. At the end of the day, and in this case, it will revert back in 2021.

Direction of Council was that they felt that this matter should be dealt with by the current Council, and therefore, a special meeting will be called to deal with the draft By-law referencing the above.

4. Other

Nothing for this.

6:19 p.m. - Moved by Hannon, Seconded by Besley that we adjourn Council to go into Committee of the Whole and reconvene as Council. Carried.

6:25 p.m. - Council reconvened.

Police Services Board

Next meeting is Wednesday, November 21, 2018 at 10:00 a.m.

County Council Update

Mayor White advised of the County's new online citizen engagement tool being brought online sometime this month called "Are You In". This was presented at the Council Orientation Session last night.

Correspondence

*Board & Committee Minutes

1. St. Paul's Cemetery Board Meeting - October 17, 2018
2. Shelburne & District Fire Board - October 2, 2018
3. Centre Dufferin Recreation Complex - September 26, 2018

Moved by Hannon, Seconded by Besley that the Board and Committee Minutes Correspondence Items 1-3 be received as information. Carried.

* Items for Information Purposes

1. NVCA Board Meeting Highlights October 26, 2018
2. Letter from Stacey Daub regarding Headwaters Health Care Centre and Township of Melancthon continuing to work together
3. Shelburne Council Passes New Cannabis Rule
4. AMO Policy Update - While You Were Busy
5. Wellington-Dufferin-Guelph Public Health Letter regarding Cannabis Legalization
6. Letter from Ministry of Indigenous Affairs - Settlement of Williams Treaties Land Claim
7. Report from Denise Holmes, CAO/Clerk - Accessibility Report 2018 Municipal

Election

Moved by Elliott, Seconded by Webster that Correspondence Items 1-7, for information purposes, be received as information. Carried.

General Business

1. Notice of Intent to Pass By-law - Development Agreement between Connie Tunney and Corporation of the Township of Melancthon

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to authorize the execution of an Agreement between Connie Tunney and the Corporation of the Township of Melancthon and it be hereby read a first and second time. Carried. By-law numbered 58-2018 and read a first and second time.

2. New/Other Business/Additions

1. County of Dufferin - Emergency Management Program Committee and Appointment of Members to the Committee

Moved by Elliott, Seconded by Webster that WHEREAS the Emergency Management Civil Protection Act, Ontario Regulation 380/04, s. 11 (1) states that every municipality shall have an Emergency Management Program Committee; AND WHEREAS the Committee shall advise the Council on the development and implementation of the municipality's Emergency Management Program; AND WHEREAS the Committee shall conduct an annual review of the municipality's Emergency Management Program and shall make recommendations to the Council for its revision if necessary; NOW THEREFORE Council appoints the Community Emergency Management Coordinator, Steve Murphy; CAO/Clerk and /or designates; Director of Public Works and/or designates to the Emergency Management Program Committee for the Township of Melancthon, and authorizes those personnel who, from time-to-time, are invited to participate as determined by the core membership such as emergency service personnel; AND FURTHER THAT the Chair of the Township of Melancthon Emergency Management Program Committee shall be the Community Emergency Management Coordinator, Steve Murphy. Carried.

2. Appointment of Member to the Grand River Conservation Authority - Email from Eowyn Spencer, Executive Assistant and Email from Susan Stone, CAO/Clerk-Treasurer - Amaranth and East Garafraxa Township

Moved by Webster, Seconded by Elliott that Council of the Township of Melancthon extends the appointment of Guy Gardhouse as the Grand River Conservation Authority Representative of the Townships of Amaranth, East Garafraxa, Melancthon and Southgate and the Town of Grand Valley until December 31, 2018 and also extend to 2019 as required until a new appointment has been made by the participating municipalities. Carried.

Moved by Besley, Seconded by Hannon that Council of the Township of Melancthon recommends that Guy Gardhouse be appointed as Grand River Conservation Authority representative for the municipalities of East Garafraxa, Amaranth, Grand Valley, Melancthon and Southgate for the upcoming term of Council. Carried.

3. Report from Denise Holmes, CAO - Return of the Security Deposit of \$5,000.00 to John and Nancy Kidd as the existing house on Part of Lots 22 & 23, Concession 4 OS has been removed

Moved by Hannon, Seconded by Besley that the security deposit of \$5,000.00 be returned to John and Nancy Kidd, as the existing house on Part of Lots 22 & 23, Concession 4 OS has been demolished. Carried.

4. Motion to direct the CAO/Clerk and Treasurer to pay all accounts to December 31, 2018

Moved by Elliott, Seconded by Webster that the CAO/Clerk and Treasurer be authorized to pay all accounts to December 31, 2018.

5. Motion to transfer \$5,000 to the Special Reserve Fund Emergency Relief as per the 2018 Budget

Moved by Besley, Seconded by Hannon that we transfer \$5,000.00 from the General Account to the Special Reserve Fund Emergency Relief as per the 2018 Budget. Carried.

6. Motion to transfer \$5566.20 to the Insurance Reserve Fund Account 2018 (insurance surplus - Roads \$2848.48, Admin \$2717.72)

Moved by Webster, Seconded by Elliott that we transfer \$5,566.20 from the General Account to the Insurance Reserve Fund Account-2018 insurance surplus (roads - \$2,848.48, admin. - \$2,717.72). Carried.

7. Motion to transfer \$50,000 from Roads Capital Reserve Fund for Horning's Mills Shouldering Project

Moved by Besley, Seconded by Hannon that we transfer \$50,000.00 from the Roads Capital Reserve Fund Account to the General Account. This amount was allocated in the 2017 Budget to pave the Horning's Mills shoulders and since the project was not completed the monies were transferred to the Roads Capital Reserve e Fund Account to be used in 2018 to complete the project. Carried.

8. Motion to transfer \$150,000 to the Roads Replacement Equipment Reserve Fund as per the 2018 Budget

Moved by Elliott, Seconded by Webster that we transfer \$150,000.00 from the General Account to the Roads Replacement Equipment Reserve Fund as per the 2018 Budget. Carried.

9. Motion to transfer \$10,000 to the Landfill Rehabilitation Reserve Fund as per the 2018 Budget

Moved by Hannon, Seconded by Besley that the amount of \$10,000.00 be transferred from the General Account to the Landfill Rehabilitation Reserve Fun as per the 2018 Budget. Carried.

10. Motion to transfer \$5,000 to the Mulmur-Melancthon Recreation Capital Reserve Account as per the 2018 Budget

Moved by Webster, Seconded by Elliott that the amount of \$5,000.00 be transferred from the General Account to the Mulmur-Melancthon Recreation Capital Reserve Account as per the 2018 Budget. Carried.

3. Other

Nothing for this.

Delegations - none for this meeting

Closed Session

6:41 p.m. - Moved by Webster, Seconded by Elliott that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason(s): Personal matters about an identifiable individual, including municipal or local board employees - Report of Denise Holmes, Stats Ontario CPI Adjustment for Employee/Council Wages - 2019 as per the Pay Administration Policy. Carried.

6:50 p.m. - Moved by Webster, Seconded by Elliott that we rise from Closed Session with report. Carried.

Report: Moved by Elliott, Seconded by Webster that the Report of Denise Holmes, CAO/Clerk be received and that Council approve of the entire pay band grid moving up 2.2% effective January 1, 2019. And further that Council also receive the cost of living increase of 2.2%, effective January 1, 2019. Carried.

Third Reading of By-laws

Moved by Besley, Seconded by Hannon that By-laws 56-2018, 57-2018 and 58-2018 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

None.

Confirmation By-law

Moved by Hannon, Seconded by Besley that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on November 15, 2018 and it be given the required number of readings. Carried.

Adjournment

Before Council adjourned it's last meeting of the 2014-2018 term, Mayor White expressed his gratitude on behalf of Council to Deputy Mayor Janice Elliott and Councillor James Webster who are leaving, and hopes that they will return to Council in the future.

6:56 p.m. - Moved by Elliott, Seconded by Webster that we adjourn Council sine die. Carried.

MAYOR

CLERK