

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Council of the Corporation of the Township of Melancthon held its Inaugural meeting on Thursday, December 6, 2018 at 9:00 a.m. in the Council Chambers.

The CAO/Clerk, Denise Holmes, opened the meeting and welcomed all in attendance, congratulated the members on their election and conducted the Declarations of Office of Election Officials.

The Council Members for the 2018-2022 Term of Council are as follows:

Mayor Darren White  
Deputy Mayor David Besley  
Councillor Wayne Hannon  
Councillor Margaret Mercer  
Councillor David Thwaites

The CAO/Clerk turned the meeting over to Mayor White who called upon Reverend Johanna Vanderspek who gave the Minister's Inaugural Speech. Mayor White thanked Reverend Vanderspek for coming.

Mayor White gave his Inaugural Speech and asked each of the members if they wanted to say a few words.

The Council then took a break for refreshments and reconvened the meeting at 10:15 a.m.

Mayor White called the meeting to order.

### **Announcements**

Mayor White advised that next Thursday (December 13<sup>th</sup>) is the County's Inaugural meeting and it starts at 6:00 p.m.

### **Additions/Deletions/Approval of Agenda**

Moved by Thwaites, Seconded by Hannon that the Agenda be approved as circulated. Carried.

### **Declaration of Pecuniary Interest and the General Nature Thereof**

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting. Councillor Thwaites to declare an interest during the accounts for the payment of Police Board meetings for himself.

### **Acceptance of Draft Minutes**

Moved by Mercer, Seconded by Besley that the minutes of the November 15, 2018 Council meeting be accepted as circulated. Carried.

Moved by Hannon, Seconded by Thwaites that the minutes of the November 21, 2018 Special Council meeting be accepted as circulated. Carried.

### **Business Arising from Minutes**

None.

### **Point of Privilege or Personal Privilege**

During this time, Mayor White explained the definition from the Procedural By-law for this particular matter on the Agenda.

### **Public Question Period**

No questions asked.

### **Public Works**

Craig Micks, Director of Public Works was in attendance.

### **Accounts**

The accounts were presented. Moved by Hannon, Seconded by Thwaites that the public works accounts be approved as presented. Carried.

### **Other**

Deputy Mayor Besley advised that he had received a concern from a citizen of Melancthon that the Feral Cat Rescue was using the farm entrance off of the Third Line but it was agreed by Melancthon Council as terms of the approval for the temporary zoning by-law that the existing laneway of Goddard's was to be used for the rescue. Craig was asked to contact Vander Zaag's about this issue and Staff directed to send a letter to Sharon Morden of Feral Cat Rescue advising that they are to meet the conditions of their approval and use the entrance of the property where the facility is situated on.

**Planning** – Chris Jones not in attendance for this meeting.

### **Applications to Permit**

The application of Donald Horst, Part of Lots 5 & 6, Concession 6 SW for an addition to house including wood shed was approved by the Township's Planner.

### **Police Services Board**

No information to report for this meeting.

### **Correspondence**

#### **\*Board & Committee Minutes**

1. Horning's Mills Park Board - October 4, 2017
2. Horning's Mills Park Board - March 21, 2017
3. Horning's Mills Park Board - April 17, 2018
4. Horning's Mills Park Board - Sept 13, 2018
5. Shelburne Public Library Board Meeting - Tuesday October 16, 2018

Moved by Thwaites, Seconded by Hannon that the Board and Committee correspondence items 1-5 be received as information. Carried.

#### **\* Items for Information Purposes**

1. North Dufferin Community Centre Board of Management Motion for Community Board Members
2. Dufferin County Council invitation to attend The Inaugural Session of County Council
3. AMO Policy Update - Provincial Government Releases Fall Economic Statement
4. AMO Policy Update - Cannabis Retail Regulations Released
5. Minister Of Finance letter regarding The Ontario Cannabis Legalization Implementation Fund

6. AMO Communication - Cannabis Implementation Information to Help Prepare Council Reports
7. Email from Town of Kearney - Council Resolution re: Voters List for Municipal Elections
8. Upper Grand District School Board Letter re: Comments on Cannabis Legalization and Retail Cannabis Sales

Moved by Besley, Seconded by Mercer that correspondence items 1-8 be received as information with the exception of item 1. Carried.

# 1 - Moved by Hannon, Seconded by Thwaites that the Council of the Township of Melancthon concurs with the recommendation of the NDCC Board of Management and re-appoints Debbie Fawcett, Clayton Rowbotham and Bert Tupling to the Board of Management for the term of office, as directed by the Board. Carried.

Items 4, 5 6 were pulled and deferred to the next Council meeting to be dealt with under Planning.

**\* Items for Council Action**

1. R.J Burnside Letter re: McCue Drainage Works - Trapping and Beaver Dam Removal

Moved by Besley, Seconded by Mercer that we direct the Drainage Superintendent to proceed with trapping and beaver dam/obstruction removal on the McCue Drainage Works, 1994 as outlined in his letter of November 19, 2018. Carried.

**General Business**

Accounts

The general accounts were presented. Moved by Mercer, Seconded by Besley that the general accounts be approved as presented by the Treasurer except for items relating to PSB remuneration relating to Chair Thwaites. Before the vote was called on the approval of the accounts, the Treasurer advised that there were two invoices regarding the Amos Drain that were not included in the tender but approved by the Drainage Superintendent. Council advised Staff to pay the invoice for the tendered amount and to have the Drainage Superintendent come to the next meeting of Council to explain the other two invoices. The motion was then carried.

Councillor Thwaites declared an interest on the account item to pay him for PSB meetings and he left the Council Chambers. Moved by Hannon, Seconded by Besley that Council approve the payment to David Thwaites for payment of PSB meetings for 2018 in the amount of \$300.00. Carried. Councillor Thwaites returned to the Council Chambers.

Notice of Intent to Pass By-laws

*Tile Drainage Debenture Loan - Srirajah Nadarajah (2170320 Ont Inc)*

Moved by Besley, Seconded by Mercer that leave be given to introduce a By-law imposing special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act* and it be hereby read a first and second time. Carried. By-law numbered 62-2018 and read a first and second time.

*By-law to provide remuneration, allowances and expenses for Members of Council*

Moved by Besley, Seconded by Mercer that leave be given to introduce a By-law to provide remuneration, allowance and expenses for Members of Council and it be hereby read a first

and second time. Carried. By-law numbered 63-2018 and read a first and second time.

By-law to appoint officials from December 6, 2018 to December 4, 2019

Moved by Hannon, Seconded by Thwaites that leave be given to introduce a By-law to appoint officials from December 6, 2018 to December 4, 2019 and it be hereby read a first and second time.

Livestock Investigator - Mike Swidersky  
Fence Viewers - William Barton, Don Fluney, Ken Galbraith, Glen Squirrell and Mike Swidersky  
Tile Drain Inspector - Steve Tupling  
Solicitors - Stutz, Brown and Self  
Auditors - RLB  
Centre Dufferin Recreation Complex - Darren White, David Thwaites  
Southgate Recreation Advisory Committee - Wayne Hannon  
North Dufferin Community Centre - David Besley  
Shelburne and District Fire Department - Wayne Hannon, Margaret Mercer  
Mulmur Melancthon Fire Department - David Besley, David Thwaites  
Shelburne Public Library - Margaret Mercer  
Melancthon Police Services Board - David Thwaites  
Upper Grand Watershed Committee - Wayne Hannon  
Community Emergency Management Coordinator - Steven Murphy, County of Dufferin  
By-law Enforcement Officer - Town of Shelburne  
Dog Control Officer - Olympus  
Pound - Olympus

Carried. By-law numbered 64-2018 and read a first and second time.

**Delegations**

11:00 a.m. - Arunas Kalinauskas and Chris Knechtel, R.J. Burnside and Associates attended Council and gave a very informative infrastructure workshop to the new Council. They reviewed the Township's major infrastructure consisting of roads and bridges, asset management requirements, provided a summary moving forward and answered questions from the Members of Council.

12:15 p.m. - Council adjourned for lunch and reconvened at 1:25 p.m. Councillor Mercer was not present for the afternoon session as she had another commitment and had advised the CAO/Clerk prior to the meeting.

**General Business - Cont.**

By-law to Constitute and Appoint a Committee of Adjustment

Moved by Thwaites, Seconded by Besley that leave be given to introduce a By-law to constitute and appoint a Committee of Adjustment and it be hereby read a first and second time. The Committee of Adjustment to consist of:

Mayor Darren White  
Deputy Mayor David Besley  
Councillor Wayne Hannon  
Councilor Margaret Mercer  
Councillor David Thwaites

Carried. By-law numbered 65-2018 and read a first and second time.

By-law to Designate a Head of the Municipal Corporation for the purposes of the Municipal Freedom of Information and Protection of Privacy Act

Moved by Besley, Seconded by White that leave be given to introduce a By-law to designate a Head of the Municipal Corporation for the purposes of the *Municipal Freedom of Information and Protection of Privacy Act* and it now be read a first and second time.

The Head of the Municipal Corporation to consist of Councillor Hannon, Councillor Mercer and Councillor Thwaites.

Carried. By-law numbered 66-2018 and read a first and second time.

By-law to provide for maintenance and repair to the Coutts Drainage Works

Moved by Hannon, Seconded by Thwaites that leave be given to introduce a By-law to provide for maintenance and repair to the Coutts Drainage Works and for the borrowing on the credit of the municipality the amount required for such work and it be hereby read a first and second time. Carried. By-law numbered 67-2018 and read a first and second time.

**Public Works - Cont.**

Craig Micks returned to Council with new information concerning the Hardman culvert issue in Horning's Mills and advised that he had received a response from the NVCA. Discussion ensued on the matter and Staff were then directed to send Mr. Hardman a letter and ask him to have his Engineer contact the CAO/Clerk at his or her earliest convenience to justify his position in his letter, as there is no evidence at this point to document his claim. The letter being referred to was sent by Mr. Hardman and received by the Township on November 8, 2018 and reviewed by Council on November 15, 2018 and further on December 6, 2018.

**General Business - Cont.**

Motion to appointment Council member to The Nottawasaga Valley Conservation Authority Board of Directors

Moved by Thwaites, Seconded by Hannon that Council appoint Mayor D. White to the Nottawasaga Valley Conservation Authority Board of Directors for the 2019-2022 term. Carried.

Motion to appoint a Council Member as the Alternate County Council Member

Moved by Thwaites, Seconded by White that Council appoint Deputy Mayor David Besley as the alternate County Council member for the term of Council, who will represent the Township when Mayor White is absent from County Council/Committee meetings. Carried.

Motion for Council to appoint Council members to the Human Resources Sub-Committee

Moved by Thwaites, Seconded by Hannon that Darren White and Dave Besley be appointed to the Human Resources Sub-Committee for the term of Council. Carried.

Motion to transfer \$60,000 from the Gas Tax Reserve Account to the General Account, re: 2<sup>nd</sup> Line SW Resurfacing, as per the 2018 Budget.

Moved by Thwaites, Seconded by Hannon that we transfer \$60,000.00 from the Gas Tax Reserve Account to the General Account, re: 2<sup>nd</sup> Line SW Resurfacing, as per the 2018 Budget. Carried.

Motion for Council to appoint a Council member as the Chair of the Committee of the Whole

Moved by Thwaites, Seconded by Hannon that Dave Besley be appointed as Chair of the Committee of the Whole meetings for the term of Council. Carried.

New/Other Business

Roads Sub-Committee

The Roads Sub-Committee had been disbanded during the last term of Council and replaced with Committee of the Whole, but as a result of the presentation from RJ Burnside and Associates this morning, Council felt that reconstituting the Roads Sub-Committee was important in order to move ahead with the Township's Road Infrastructure. Moved by Thwaites, Seconded by Hannon that the Roads Sub-Committee of Council be reconstituted to be composed of Councillor Hannon, Deputy Mayor Besley and Councillor Thwaites and that the Sub-Committee shall undertake to draft its Terms of Reference to be affirmed by Council. Carried.

Closed Session

2:31 p.m. - Moved by Thwaites, Seconded by Besley that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason: Personal matters about an identifiable individual, including municipal or local board employees - Review applications received for the public member positions on the various local boards and committees. Carried.

3:10 p.m. - Moved by Besley, Seconded by White that we rise from Closed Session with report. Carried.

*By-law to appoint a Board of Management for the Horning's Mills Community Hall*

Moved by Thwaites, Seconded by Hannon that the Horning's Mills Community Hall Board of Management members as of November 30, 2018 have their term extended to January 31, 2019 for purposes of making recommendations to Council to identify the members of the Board of Management. Carried.

Motion for Council to appoint a Public Member to Melancthon Township Police Services Board

Moved by Besley, Seconded by Hannon that Council appoint Alan Blundell to the Melancthon Township Police Services Board as the Public Member for the term of Council. Carried.

Motion for Council to appoint Public Members to the Property Standards By-law Appeal Committee

Moved by White, Seconded by Besley that the following people be appointed to the Property Standards By-law Appeal Committee: Denise Ralph, Sarah Harrison, Bill Barton and Debbie Fawcett for the term of Council ending November 14, 2022. Carried.

*By-law to appoint a Board of Management for the Horning's Mills Community Park*

Moved by Thwaites, Seconded by Hannon that leave be given to introduce a By-law to appoint a Board of Management for the Horning's Mills Community Park and it be hereby read a first and second time.

Wayne Hannon, Member of Council  
Margaret Mercer, Member of Council  
Lynn Hodgson  
Jim Hill  
Nanci Malek

Carried. By-law numbered 68-2018 and read a first and second time.

*By-law to appoint a Board of Management for the Horning's Mills Cemetery*

Deferred. Staff have been directed to contact the Ministry to find out if the Board can be dissolved. There were not enough applications received to fill the number of vacancies on this Board and Staff to inquire if Council can just become the Board of Management.

*By-law to appoint a Board of Management for the Corbetton Community Park*

Deferred. Mayor White to check with current members as no applications received for the Board.

*By-law to appoint a Board of Management for St. Paul's Cemetery*

Deferred. Staff have been directed to contact the Ministry to find out if the Board can be dissolved. There were no applications received for this Board and Staff to inquire if the Council can just become the Board of Management.

**Third Reading of By-laws**

Moved by Besley, Seconded by White that By-laws 62, 2018, 63-2018, 64-2018, 65-2018, 66-2018, 67-2018 and 68-2018 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

**Notice of Motion**

None for this meeting.

**Confirmation By-law**

Moved by White, Seconded by Besley that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on December 6, 2018 and it be given the required number of readings. Carried.

**Adjournment and Date of Next Meeting**

3:16 p.m. - Moved by Hannon, Seconded by Thwaites that we adjourn Council to meet again on Thursday, December 20, 2018 at 5:00 p.m. or at the call of the Mayor. Carried.

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MAYOR

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CLERK