

**CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Council of the Corporation of the Township of Melancthon held a meeting on the 1<sup>st</sup> day of November, 2018 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor J. Elliott, Councillor D. Besley, Councillor W. Hannon and Councillor J. Webster were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

**Announcements**

None.

**Additions**

None.

**Deletions**

None.

**Approval of Agenda**

Moved by Besley, Seconded by Hannon that the agenda be approved as circulated. Carried.

**Disclosure of Pecuniary Interest and the General Nature Thereof**

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting.

**Minutes**

Moved by Elliott, Seconded by Besley that the minutes of the Council meeting held on be adopted as circulated. Carried.

**Business Arising from Minutes**

None.

**Point of Privilege or Personal Privilege**

None.

**Public Question Period**

No questions asked.

**Public Works**

Craig Micks, DPW was in attendance for this portion of the Agenda.

**1. Accounts**

Craig presented the accounts in the amount of \$125,579.91. A question was raised about the payroll for Pay Period # 44, but Staff advised that the amount was correct. Moved by Besley, Seconded by Hannon that the public works accounts be approved as presented by the Director of Public Works. Carried.

**2. Road Counter Report - 4<sup>th</sup> Line SW - October 13th-16th, 2018**

Discussion ensued on the report and Craig mentioned that with regards to the last two columns of the report (Classes 14 & 15) these are normally disregarded as the results

recorded could be due to two cars meeting at the same time. Staff were directed to forward this information to the Police Services Board for the next meeting on November 21, 2018.

### 3. Other

#### **Planning**

##### 1. Applications to Permit

The following applications were approved:

- Brian French - Lennox Farms - family room/office addition - East Part of Lot 21, Concession 2 OS
- Mike Annable - full house renovation - Lot 5, Plan 1
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##### 2. Draft Development Agreement between Township of Melancthon and Connie Tunney (Kevin Turner)

The Draft Agreement was reviewed. Discussion ensued about Agreement and it was advised that the Agreement only goes with the current owner of the property. Concerns were raised regarding snow removal and this would be covered under Section 5 and that there are no consequences in the Agreement if there were any defaults and revocability of the Agreement. Chris will look into this. As there were no other concerns, Staff were asked to bring this back to the next meeting for approval.

### 3. Other

Nothing for this.

#### **Delegations**

5:20 p.m. - A Public Meeting had been called for a Zoning By-law Amendment on Part of Lot 22, Concession 6 SW/Lot 17, Plan 54. Mrs. Susan Bone, owner of property was in attendance for the public meeting as was Chris Jones, Township Planner. Chris spoke to the proposed zoning by-law amendment which is to rezone lands located in Part of Lot 22, Concession 6 SW. The subject lands were recently the subject of a severance approval B2/18 whereby a parcel with an area of approximately one acre was severed from a larger parcel for the purpose of facilitating a lot addition to enlarge an existing vacant parcel – Lot 17, Plan 54. No written comments were received. No one in the gallery or from Council had any comments to make on the proposed zoning by-law amendment. Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to amend By-law No. 12-1979, as amended, for lands described legally as Lot 17, Plan 54 and Part 1, Plan 7R-6555, all of which is located in Part of Lot 22, Concession 6 SWTSR and it be hereby read a first and second time. Carried. By-law numbered 52-2018 and read a first and second time.

5:30 p.m. - A Public Meeting had been called for Zoning By-law Amendment on the East Part of Lot 32, Concession 3-4 NE. The applicant, Mr. Enos Bauman, was in attendance for the public meeting as was Chris Jones, Township Planner. Chris spoke to the proposed zoning by-law amendment which is to permit an addition on-farm diversified use on a temporary basis. In 2011 the owner of the subject lands received an approval to establish a welding shop as an on-farm diversified use, zoning a small portion of the lands to the General Agricultural Exception (A1-116) zone. The proposed additional temporary use would involve an assembly operation with a floor area of 500 sq. feet located in a portion of a separate building. Written comments were received from Carol Hawton, Harvey Lyon (in attendance) and Bill Nielson (in attendance). Mr. Bauman said he is going to be making wheel chair parts which involves the cutting and glueing of parts by hand – straps are cut to length and then glued together. His long term plan is to find a farm of his own. Concerns were raised that the business could be enlarged and Council would not know. Mr. Bauman advised that this is a dedicated space in the building with a wall and overlay. Mr. Lyon asked for clarification of the existing welding shop and the zoning. The zoning on the

existing welding shop was established in 2011 by By-law 13-2011. Questions and concerns were then raised about the consistency of these shops, MPAC assessments and concerns regarding the use being in a building that is not in the area that was rezoned in 2011. It was noted that there was a minor variance on this property after 2011 because the owner decided to use an existing building on the property for the welding shop (instead of building a new one) and he couldn't meet the setbacks established under the 2011 by-law. It was noted by Mr. Bauman that the use is operational right now. It was recommended that the By-law be deferred until November 15<sup>th</sup> as Chris would like to go and do an overlay of the property and bring a report back to Council.

5:58 p.m. - Council took a five minute break and then reconvened.

### **Police Services Board**

Nothing for this meeting.

### **Committee Reports**

Mayor White gave his verbal report on the CDRC meeting held on October 24, 2018.

### **Correspondence**

#### **\*Board & Committee Minutes**

1. Shelburne & District Fire Board - July 3, 2018
2. Shelburne & District Fire Board - September 4, 2018
3. Shelburne Public Library - September 18, 2018

Moved by Webster, Seconded by Elliott that the Board and Committee Minutes Correspondence Items 1-3 be received as information. Carried.

#### **\* Items for Information Purposes**

1. Email from Tracey Atkinson - motion passed by Mulmur Council to receive and approve a report regarding NVCA funding including a letter from Grey Highlands
2. Letter from R.J. Burnside Drainage Superintendent Services performed from July 1 -Sept 30, 2018
3. AMO Policy Update - Bill 36 Ontario Cannabis Statute Law Amendment Act - Ready fo Legislative Approval
4. GRCA Current October 2018
5. Ontario Good Roads Association - Now Accepting Municipal Delegation Requests

Moved by Hannon, Seconded by Besley that Correspondence Items 1-5, for information purposes, be received as information. Carried.

#### **\* Items for Council Action**

1. NEC Request for comments - William & Diane French - Part Lot 15, Concession 1 OS - addition to existing dwelling

Staff were directed to advise the NEC that Council had no comments to make on this application.

### **General Business**

#### **1. Accounts**

The Treasurer presented the accounts in the amount of \$125,732.46. Moved by Webster, Seconded by Elliott that the general accounts be approved as presented by the Treasurer. Carried.

#### **2. Notice of Intent to pass By-law to Authorize the Execution of a Consent Agreement Between Barbara May Dresar and Vladimir Dresar and The Township of Melancthon**

Moved by Elliott, Seconded by Webster that leave be given to introduce a By-law to authorize the execution of a Consent Agreement between Barbara May Dresar and Vladimir Dresar and the Corporation of the Township of Melancthon and it be hereby read a first and second time. Carried. By-law numbered 53-2018 nd read a first and second time. Carried.

3. Notice of Intent to pass By-law to Amend Schedule "A" Attached to By-law 35-2013 - Tariff of Fees for Administrative Matters

Moved by Hannon, Seconded by Besley that leave be given to introduce a By-law to amend Schedule "A" attached to By-law 35-2013 - Tariff of Fees for Administrative Matters and it be hereby read a first and second time. Carried. By-law numbered 54-2018 and read a first and second time.

4. New/Other Business/Additions

None for this meeting.

**Closed Session**

6:24 p.m. - Moved by Besley, Seconded by Hannon that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2-1, as amended for the following reason(s): personal matters about an identifiable individual, including municipal or local board employees - Administration - CAO - Verbal update. Carried.

6:34 p.m. - Moved by Hannon, Seconded by Besley that we rise from Closed Session with no report. Carried.

**Third Reading of By-laws**

Moved by Elliott, Seconded by Webster that By-laws 52-2018, 53-2018 and 54-2018 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

**Notice of Motion**

None for this meeting.

**Confirmation By-law**

Moved by Webster, Seconded by Besley that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on November 1, 2018 and it be given the required number of readings. Carried. By-law numbered 55-2018 and given the required number of readings.

**Adjournment and Date of Next Meeting**

6:35 p.m. - Moved by Besley, Seconded by Elliott that we adjourn Council to meet again on Thursday, November 15, 2018 at 5:00 p.m. or at the call of the Mayor. Carried.

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MAYOR

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CLERK