

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 18th day of October, 2018 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor J. Elliott, Councillor D. Besley and Councillor W. Hannon (5:20 p.m.) were present. Councillor J. Webster was absent with prior notice given. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Craig Micks, Director of Public Works was absent with prior notice given. Mayor White presided and called the meeting to order.

Announcements

Mayor White announced that a ceremony was being held this Saturday, October 20th to celebrate the unveiling of the Lorne Scots Regimental Monument, in honour of 250 years of Regimental Service, at 2:30 p.m. in Alexandria Park.

Additions

None.

Deletions

None.

Approval of Agenda

Moved by Besley, Seconded by Elliott that the agenda be approved as circulated. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting.

Minutes

Moved by Elliott, Seconded by Besley that the minutes of the Council meeting held on October 4, 2018 be adopted as circulated. Carried.

Business Arising from Minutes

Staff advised that the GPS has been ordered but no date for installation yet.

Point of Privilege or Personal Privilege

N/A.

Public Question Period

No questions asked.

Public Works

1. Email from Ontario Good Roads Association - Minimum Maintenance Standards Regulation Amendment 2018

Council received as information.

2. K. Smart report for 2017 Structure Inspection Appraisal

It was noted by Staff that the Bridge Condition Reports were not included in this Structure Inspection Appraisal.

3. Other

Nothing further.

Planning

Chris Jones, Township Planner was in attendance for this matter.

1. Applications to Permit

The following applications to permit were approved:

- (from October 4th, 2018 Council meeting) horse barn/buggy shed on Lot 223, Concession 1 NE - Joseph Bowman/Simon Martin
- (not on spreadsheet) - interior basement renovation - Part of Lot 12, Concession 8 SW - Nicole Sheridan

The application for Connie Tunney was deferred pending the public meeting for minor variance (Committee of Adjustment) as the parking issue needs to be resolved before the permit can be approved.

The application for Suzanne Hannivan was deferred. The structure has gone up without a permit, but it appears the structure is housing chickens which is not a permitted use under the Township zoning By-law and Chris wants to go have a look at it.

2. Email from Josh Burke - Proposal for Council regarding Corbetton Lot Survey Costs

Discussion ensued and the following motion was introduced and passed: Moved by Elliott, Seconded by Besley that the Township of Melancthon pay 1/3 of the lot survey cost of Lot 86, Plan 20A in the Hamlet of Corbetton. The remaining 2/3 cost is to be paid by the purchaser(s) prior to finalizing the purchase and the sale be finalized before November 30, 2018. The splits shall be approximately as \$2,232.00 Township of Melancthon and \$4,464.00 to the purchaser(s). Carried. Staff to send the motion to the two purchasers making them aware of Council's decision on the matter.

3. Other

Provincial Growth Report

Chris updated Council on the Municipal Comprehensive Review that the County is undertaking. The Ag mapping came into effect in February 2018 and he displayed the mapping for Council – Draft Agricultural Land Base and the Regional Natural Heritage System and explained the implications of the new mapping.

A question was raised about why five vacant lots in Corbetton on the south side of main Street located on Poulton Place could not be developed. Chris advised that building permits would not be issued because they are on unopened road allowance and explained that it is the developer's responsibility to develop the road.

4. Unfinished Business

1. Notice of Intent to Pass to By-law - Playfair Zoning By-law Amendment - Part of the East Part of Lot 31, Concession 1 OS

Moved by Hannon, Seconded by Besley that leave be given to introduce a By-law to amend By-law No. 12-1979, as amended, for lands located in the East Part of Lot 31, Concession 1 OS and to lands described legally as Part 1, Plan 7R-6558 located in the East Part of Lot 1, Concession 1 OS and it be hereby read a first and second time. Carried. By-law numbered 49-2018 and read a first and second time.

Police Services Board

No new information to report. Next meeting is November 21, 2018.

County Council Update

Mayor White reported that it was a brief meeting as it was the last meeting of the Council term.

Correspondence

*** Items for Information Purposes**

1. Upper Grand District School Board Annual Partnership Meeting
2. Township Of Amaranth Resolution - Licensing Process to Take Water for Commercial Water Bottling Facilities
3. Shelburne & District Fire Board - 2019 Draft Operating Budget
4. Township Of Montague Resolution - Supporting the request that the Provincial Government undertake consultation with municipalities prior to modifying legislation that effects municipal governments
5. Dufferin County Press Release - Dufferin County Business Retention and Expansion Study: Professional, Scientific and Technical Sector
6. Town of Shelburne Notice of Passing By-law #46-2018 - relating to Application Z15/03
7. Town of Shelburne Notice of Passing By-law #48-2018
8. Email Invitation from Upper Grand District School Board and Wellington Catholic District School Board Education Development Charge By-law Renewal
9. Email from Minister of Community Safety and Correctional Services - Information on Fire Regulations
10. Letter from David Tilson - Thank you for sending Council's Resolution regarding treatment of our dairy sector within the North American Free Trade Agreement
11. Letter from Tom Pridham, R.J Burnside and Associates P. Eng, Drainage Superintendent - proposed drainage works for Part Lot 7 & 8, Concession 4 NE and Part Lot 8 & 9, Concession 5 NE
12. Letter from Tom Pridham, R.J Burnside and Associates P. Eng, Drainage Superintendent - proposed drainage works for East Half Part Lot 2, Concession 1 OS

Moved by Besley, Seconded by Elliott that Correspondence Items 1-12, for information purposes, be received as information. Carried.

*** Items for Council Action**

1. Royal Canadian Legion Branch 220 Shelburne - Wreath orders for Poppy Campaign

Moved by Hannon, Seconded by Besley that the Council of the Township of Melancthon purchase a large wreath in the amount of \$70.00 for the Shelburne Royal Canadian Legion, Branch 220 Poppy Campaign. Further, the Council of the Township of Melancthon make a donation of \$70.00 to the Dundalk Royal Canadian Legion, Branch 285 Remembrance Day Wreath. Carried. Councillor Besley to go to Shelburne Service and Councillor Hannon to go to Dundalk Service.

General Business

1. Notice of Intent to pass By-Law - By-law for imposing special annual drainage rates upon land in respect of which money is borrowed under the Tile Drainage Act

Moved by Hannon, Seconded by Besley that leave be given to introduce a By-law to impose special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act* and it be hereby read a first and second time. Carried. By-law No. 48-2018 and read a first and second time.

During this time, Staff recommended an increase in the Administration Fee for Tile Drainage Loans because property owners that had received 10-year loans were paying them off early which has lead to a lot of Staff time having to prepare the paperwork. Currently the Township charges \$200.00 fee and it was recommended to increase it to \$500.00 with a stipulation that they only be permitted to pay it off at the end of the year. Council concurred with the recommendation and Staff will bring an amending By-law to the next Council meeting.

2. Notice of Intent to pass By-Law - By-law to authorize the Signing of an Emergency Sheltering Agreement for the Horning's Mills Community Hall

Moved by Elliott, Seconded by Besley that leave be given to introduce a By-law to authorize the signing of an Emergency Sheltering Agreement for the Horning's Mills Community Hall and it be hereby read a first and second time. Carried. By-law numbered 50-2018 and read a first and second time.

3. New/Other Business/Additions

None.

Delegations

No Delegations for this meeting.

Closed Session

No Closed Session for this meeting.

Third Reading of By-laws

Moved by Hannon, Seconded by Besley that By-laws 48-2018, 49-2018 and 50-2018 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

No Notices of Motion for this meeting.

Confirmation By-law

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on October 18, 2018 and it be given the required number of readings. Carried. By-law numbered 51-2018 and given the required readings.

Adjournment and Date of Next Meeting

5:58 p.m. - Moved by Besley, Seconded by Hannon that we adjourn Council to meet again on November 1, 2018 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK