



TOWNSHIP OF MELANCTHON

A G E N D A

Thursday, August 16, 2018 - 5:00 p.m.

1. **Call to Order**
2. **Announcements**
3. **Additions/Deletions/Approval of Agenda**
4. **Declaration of Pecuniary Interest and the General Nature Thereof**
5. **Approval of Draft Minutes - July 19, 2018**
6. **Business Arising from Minutes**
7. **Point of Privilege or Personal Privilege**
8. **Public Question Period** (Please visit our website under Agendas and Minutes for information on Public Question Period)
9. **Public Works**
 1. Accounts
 2. Tender 03-2018 - Petroleum Products
 3. Other
10. **Planning**
 1. Applications to Permit
 2. Unfinished Business
 1. Annable ZBA
11. **Police Services Board**
12. **Committee Reports & County Council Update (if any)**
 1. Mulmur Melancthon Fire Department Board of Management regarding Fire Marque - Mulmur Council not wanting to pursue but Melancthon is being asked for an opinion.
13. **Correspondence**

***Board & Committee Minutes**

1. Shelburne & District Fire Board - June 5, 2018

*** Items for Information Purposes**

1. GRCA Current - July 28, 2018
2. R.J. Burnside Drainage Superintendent Services April 1, 2018-June 30, 2018
3. R.J. Burnside Drainage Maintenance - Curphy Municipal Drain
4. Email from Dufferin County - Council in Brief for July 2018
5. Township of North Stormont Resolution regarding Green Energy Act
6. City of Niagara Falls Resolution regarding NAFTA
7. Email from Pam Hillock - Provincial Offences Space Update July 2018
8. Howick Township Resolution regarding Cemetery Care and Maintenance Trust Funds

*** Items for Council Action**

1. Petition for Drainage Works - Part Lot 7 & 8 Con 4 NE and Part Lot 8 & 9 Con 5 NE
2. Application for Tile Drainage Loan - Frances Clay, Lot 20, Concession 5 SW
3. Petition for Drainage Works - East half Part Lot 2, Concession 1 OS - Paul Lynch
4. Email from Tom Pridham - Reports for Amos and Gordon Drainage Works - Quotations for Maintenance work

***Items for Dufferin Wind Power**

1. Section 94 of the Dufferin Wind Agreement states that "...the parties agree to review the impact of this Agreement in 2018 and every five years thereafter where they shall use their best efforts to enter into such amending or supplementary agreements as may be reasonably necessary." - Discussion

14. General Business

1. Accounts
2. Notice of Intent to Pass By-laws
 1. Council remuneration By-law to be effective January 1, 2019
3. New/Other Business/Additions
 1. Applications received for the Property Standards Appeals Committee
 2. Discussion - Bill Hill Memorial
 3. Melancthon Representation on County Council - Councillor Besley
4. Unfinished Business
 1. By-law to Authorize a Fire Agreement - Shelburne and District Fire Department
 2. AMO - Main Street Revitalization Program - Discussion on other projects under the funding program

15. Delegations

16. Closed Session

1. Adoption of Draft Minutes - July 19, 2018
2. A proposed or pending acquisition or disposition of land by the municipality or local board - property in Horning's Mills and update on property in Corbetton & labour relations or employee negotiations - Seasonal Employees
3. Rise with or without Report

17. Third Reading of By-laws

18. Notice of Motion

19. Confirmation By-law

20. Adjournment and Date of Next Meeting - Thursday, September 6, 2018 - 5:00 p.m.

21. On Sites

22. Correspondence on File at the Clerk's Office

APPLICATIONS TO PERMIT FOR APPROVAL
Aug 16, 2018 COUNCIL MEETING

PROPERTY OWNER	PROPERTY DESCRIPTION	TYPE OF STRUCTURE	DOLLAR VALUE	D.C.'s	COMMENTS
1392119 Ontario Limited Applicant: David Metz	Lot 121-124, Plan 34A 29 West Charles Street	single family home	\$400,000	YES	
Cedarside Enterprises Applicant: Norman Martin	Lot 38, Concession 3 NE 199261 2nd Line NE	Grain Bins	\$3,000	NO	

SHELBURNE & DISTRICT FIRE BOARD

June 5, 2018

The Shelburne & District Fire Department Board of Management meeting was held at the Fire Hall on the above mentioned date at 7:00 P.M.

Present

As per attendance record.

1. Opening of Meeting

- 1.1 Chair, Walter Benotto, called the meeting to order at 7:00 pm.

2. Additions or Deletions

- 2.1 None

3. Approval of Agenda

3.1 Resolution # 1

Moved by P. Mills – Seconded by W. Mills

BE IT RESOLVED THAT:

The Board of Management approves the agenda as presented.

Carried

4. Approval of Minutes

4.1 Resolution # 2

Moved by W. Mills – Seconded by P. Mills

BE IT RESOLVED THAT:

The Board of Management adopt the minutes under the date of May 1, 2018 as circulated.

Carried

5. Pecuniary Interest

- 5.1 No pecuniary interest declared.

BD/Comm # 1
AUG 14 2018

6. **Public Question Period**

6.1 No public present.

7. **Delegations / Deputations**

7.1 None

8. **Unfinished Business**

8.1 **Board Agreement**

The Board discussed the comments provided from the participating municipalities and directed the Secretary to make the appropriate changes to the agreement and distribute the amended agreement to the participating municipalities for their approval.

Resolution # 3

Moved by W. Mills – Seconded by P. Mills

BE IT RESOLVED THAT:

The Board approves the draft Shelburne & District Fire Board Agreement as amended and attached and directs that the Agreement be provided to the partner municipalities for approval and adoption.

Carried

9. **New Business**

9.1 **DRAFT Capital Plan**

The Board discussed the 4 versions of Capital Plans presented by the Secretary. The Board directed the Secretary to distribute the 4 versions of Capital Plans to the Treasurers of each participating municipality.

9.2 **Sample Fireworks By-Law**

The Chief presented the sample Fireworks By-Law to the Board and asked them to take them back to their municipalities for discussion.

9.3 **Recognition Policy**

The Board briefly discussed.

10. **Chief's Report**

10.1 **Monthly Reports (May 2018)**

There were a total of 40 calls for the month of May.

10.2 **Update from Fire Chief**

The Chief conducted 1 inspection. The Chief attended the Ontario Association of Fire Chiefs Annual Conference and Trade Show. The Chief also attended the Ontario Fire College for NFPA 1033 Fire Investigator certification.

The Chief facilitated the department's participation in Enbridge Gas Project Zero as well as working with the Secretary to apply to the Legion Provincial Command for a grant to purchase a new Thermal Imaging Camera.

11. **Future Business:**

11.1 None at this time.

12. **Accounts & Payroll – May 2018**

12.1 **Resolution # 4**

Moved by P. Mills – Seconded by W. Mills

BE IT RESOLVED THAT:

The bills and accounts in the amount of \$77,185.56 for the period of April 26th, 2018 to May 31st, 2018 as presented and attached be approved for payment.

Carried

12.2 **Resolution # 5**

Moved by F. Nix – Seconded by J. Horner

BE IT RESOLVED THAT:

Payroll for the following month(s) be approved for payment:

May 2018 - \$28,780.11

Carried

13. **Confirming and Adjournment**

13.1 **Resolution # 6**

Moved by P. Mills – Seconded by F. Nix

BE IT RESOLVED THAT:

All actions of the Board Members and Officers of the Shelburne and District Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed;
And each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried

13.2 **Resolution # 7**

Moved by K. McGhee – Seconded by J. Horner

BE IT RESOLVED THAT:

The Board of Management do now adjourn at 8:55 pm to meet again on September 4, 2018 at 7:00 pm or at the call of the Chair.

Carried

Respectfully submitted by:

Approved:

Nicole Hill
Secretary-Treasurer

Walter Benotto
Chairperson

SHELBURNE & DISTRICT FIRE BOARD MEMBERS

Meeting Attendance Record Under Date of June 5th, 2018

Municipality / Member	Present	Absent
Township of Amaranth		
Heather Foster	X	
Gail Little	X	
Town of Mono		
Ken McGhee	X	
Fred Nix	X	
Township of Melancthon		
Janice Elliott		X
Wayne Hannon	X	
Town of Shelburne		
Walter Benotto	X	
Wade Mills	X	
Township of Mulmur		
Paul Mills	X	
Janet Horner	X	
Staff		
Brad Lemaich – Fire Chief	X	
Jeff Clayton – Deputy Chief	X	
Nicole Hill – Sec/Treas.	X	

GRCA Current



July, 2018 • Volume 23 Number 6

GRCA General Membership

Chair	Helen Jowett
Vice-Chair	Chris White
Townships of Amaranth, East Garafraxa, Melancthon and Southgate and Town of Grand Valley	Guy Gardhouse
Townships of Mapleton and Wellington North	Pat Salter
Township of Centre Wellington	Kirk McElwain
Town of Erin, Townships of Guelph/Eramosa and Puslinch	Chris White
City of Guelph	Bob Bell, Mike Salisbury
Region of Waterloo	Les Armstrong, Elizabeth Clarke, Sue Foxton, Helen Jowett, Geoff Lorentz, Jane Mitchell, Joe Nowak, Wayne Roth, Sandy Shantz, Warren Stauch
Municipality of North Perth and Township of Perth East	George Wicke
Halton Region	Cindy Lunau
City of Hamilton	George Stojanovic
Oxford County	Bruce Banbury
County of Brant	Brian Coleman, Shirley Simons
City of Brantford	Dave Neumann, Vic Prendergast
Haldimand and Norfolk Counties	Bernie Corbett, Fred Morison

187,200 trees planted through the GRCA in 2018

The annual GRCA tree planting tally is complete and 187,200 trees were planted this spring, reflecting a higher demand for trees when compared to last year.

The vast majority of the trees (122,500) were planted on private land in 110 projects. These projects were undertaken through the GRCA's Rural Water Quality Program, which helps landowners create custom tree planting plans and also helps them find funding sources to assist with project costs.

Through online sales and the annual May tree sale, 44,000 trees were sold to 156 customers. The GRCA also engaged the public in 15 planting events at which 20,700 trees were planted.

The general trend is toward smaller planting projects, because most of the large tracts of land within the watershed have already been planted.

In 2017, the GRCA was the winner of the Green Leaf Challenge in the small organization category. Last year, 88,867 trees were planted through the GRCA. The Green Leaf Challenge was set up for Canada 150 by the province and Forests Ontario to encourage planting across Ontario. The program tracked numbers and also mapped the locations of the trees.

Tree planting numbers fluctuate significantly from one year to the next partly because of changes to funding programs.

improvement at Luther Marsh Wildlife Management Area.

The GRCA is also looking more broadly at its planned giving program, which provides donors a way to leave an environmental legacy on the health of the Grand River watershed. More than \$250,000 was allocated to GRCA projects thanks to planned gifts received in 2017.

The annual river fundraiser dinner held by the Neighbourhood Group of Companies took place on June 25 at four restaurants in Guelph and Kitchener, with all of the \$15,600 raised going to the new Guelph Lake Nature Centre project.

Variable rainfall in June

Rainfall in June was variable, with most rain falling during localized storms.

Some areas of the watershed received near-normal precipitation, while parts of the southern Grand didn't have localized rain events. May was also dry, and ranged from 60 per cent of the long-term average to slightly below average. The widespread rainfall events in May were ideal for recharge and also produced limited runoff.

Temperatures in June were close to the long-term average, but it became hot at the end of the month. The average temperature during the first two weeks of June at the Shand Dam climate station was 16.1 C, slightly below the average of 16.3 C in May. May was very warm, much warmer than average.

Water levels in the GRCA's four biggest reservoirs are within the normal range for this time of the year. Reservoirs are now being operated to release water in order to increase river flows. By June 12, close to 65 per cent of the flow through Kitchener, 25 per cent of the flow through Brantford and 25 per cent of the flow on the Speed River below Guelph was coming from the reservoirs.

The level of Lake Erie continues to be above the long-term average and is the same as it was last June, when it reached the highest level since

Grand River Conservation Foundation update

In 2018-2019, the Grand River Conservation Foundation (GRCF) expects to focus on several initiatives.

These include finding long-term funding for the Haldimand Children's Water Festival and continuing to raise funds for the new Guelph Lake Nature Centre, and improvements to the Laurel Creek and Apps' Mill nature centres.

Ongoing Foundation funding will also go towards tree planting, outdoor education, trails and habitat



New GRCA administrative bylaw being drafted

In July, the GRCA board will be presented with the first reading of a new GRCA bylaw.

Amendments to the Conservation Authorities Act were passed by the province in December 2017 and included a new section that outlines further requirements for conservation authority bylaws.

In 1985, the Ministry of Natural Resources approved a standard administrative regulation and directed all conservation authorities to adopt it. This is often referred to as the generic bylaw, and it was intended as a minimum set of standards that could be expanded upon by individual conservation authorities to suit their needs. The GRCA expanded upon the generic bylaw, and has reviewed and updated its bylaw from time to time to reflect updates to legislation and best practices, most recently in February 2016.

The GRCA's current bylaw meets most of the new requirements that are specifically identified in the new legislation, and is being amended to reflect any further updates that are required.

A best management practices model bylaw has been developed by a Conservation Ontario working group to assist all conservation authorities with the implementation of new bylaws. This model bylaw forms the basis of the revised GRCA bylaw.

The GRCA's new bylaw must be adopted before December 2018.

Windstorm caused up to \$70,000 damage

The GRCA spent \$60,000 to \$70,000 to clear away tree hazards and repair hydro infrastructure after a severe windstorm on May 4.

The power was out in many locations. Two hydro poles were broken at Elora Gorge and a large tree near the entrance to Brant Park took out the hydro lines. Another tree fell onto the hydro lines at Pinehurst Lake. In most cases the power was restored quickly.

Brant, Pinehurst Lake, Shades Mills, Elora Gorge and Rockwood parks experienced the most severe tree damage.



The hot weather is ideal to enjoy Grand River Parks, including Guelph Lake, pictured above. This park is large and has two beaches to enjoy. It also offers kayaks and stand-up paddleboards for rent.

Severe weather events have become more frequent over the last several years. Lessons learned from the ice storms on December 22, 2013 and March 24, 2016 were incorporated into the GRCA's Tree Risk Management Plan. It and the emergency response plan were followed after the May windstorm. A major difference from past events was that this windstorm took place when the parks and cottage lots were in operation, presenting different challenges. The GRCA will be enhancing existing procedures in order to respond to similar events in the future.

New source protection documents released

The Grand River Source Protection Authority has released two new documents related to the Guelph-Guelph/Eramosa Water Quantity Policy Development Study.

The documents are the Threats Management Strategy and the Water Quantity Policy Discussion Paper. Both of these were presented to the members of the Lake Erie Region Source Protection Committee at its meeting on June 21, and they are available on www.sourcewater.ca.

The new documents provide the foundation for water quantity policy

development that will be part of the Grand River Source Protection Plan. This plan is made up of a series of policies developed in consultation with the local community to protect municipal drinking water sources.

The source protection planning process is ongoing and the Lake Erie Source Protection Committee meets regularly at the GRCA Administration Centre.

This issue of *GRCA Current* was published in July, 2018.

It is a summary of the June, 2018 business conducted by the Grand River Conservation Authority board and committees, as well as other noteworthy happenings and topics of interest.

The Grand River Conservation Authority welcomes distribution, photocopying and forwarding of *GRCA Current*.

Next board meeting:
July 27 at 9:30 a.m.,
GRCA Administration Centre

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View meeting agendas:
<https://calendar.grandriver.ca/directors>

View coming events:
www.grandriver.ca/events



July 16, 2018

Via: Mail



Wendy Atkinson
Treasurer / Deputy Clerk
Township of Melancthon
157101 Highway NO. 10
Melancthon ON L9V 2E6

Dear Wendy:

Re: Drainage Superintendent Services
File No.: D-ME-SUP
Project No.: MSO019743.2018

As we are into the second half of the business year, we would appreciate updating our account for Professional Services. The enclosed invoice covers the time period from April 1, 2018 through June 30, 2018.

The work undertaken during this period includes the following:

April 2018

- Review Curphy Drain assessment schedule for proposed maintenance work.
- Completion of the "Application for Maintenance Grant" for work completed on the Westicott Drain, Hicks Drain, Broster Drain, Keating Drain and Atkinson Drain, including all required supporting documentation. Deliver all to Treasurer for submission to the Ontario Ministry of Agriculture, Food and Rural Affairs.
- General discussion with trapper regarding urgency in trapping of nuisance beaver on Henderson Drain and on Gray Drain.
- Received Council's resolution regarding Dickson Drain cleanout request. Review Drain file and obtain update to current ownerships for drain plan. Assist staff with preparation of draft assessment schedule.
- On-site to Curphy Drain for watershed investigation.
- Check the Broster Drain for favourable conditions for levelling cleanout material. General discussion with owners regarding levelling work and planting time-line.

May 2018

- Discussion with County representative regarding nuisance trapper appointment.
- Complete nuisance beaver application for Henderson Drain and Gray Drain and forward to County of action.

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- Received updated and current ownerships for Dickson Drain plan.
- Notify Contractor regarding levelling cleanout material on Broster "B" Drain. Discuss timing of work with affected owners including any concerns.
- On-site to Dickson Drain for field investigation and general discussion with owners regarding drain cleanout.
- Received owner's concern with respect to levelling spoil on Broster "B" Drain.
- Assist staff with revised draft levelling schedule for possible cleanout work on the Curphy Drain. Revise 1925 drain plan with current ownerships.
- Discuss nuisance trapping program with County representative. Email trapper regarding urgent sites needing attention.
- Request from Public Works regarding complaints of flooding on McNabb Drain. General discussion with owners including timing of beaver and dam removals.
- On-site with Contractor to Broster Drain to commence levelling of cleanout material. Check progress of the work.
- Discussion with Clerk regarding the County nuisance beaver program and using the former trapper for urgent sites. Discuss the above urgency with the trapper.
- Complete nuisance beaver form for McNabb Drain and forward to owner for authorization to trap.
- Complete recommendation letter with cost estimate for Dickson Drain cleanout including form letter for affected owners and updated plan showing proposed maintenance location. Forward all to Clerk for Council's authorization.
- Complete "Notification of Drain Maintenance or Repair" form for proposed cleanout of Dickson Drain and submit to Department of Fisheries and Oceans and to Conservation Authority for review.
- Site meeting with new County trapper regarding status, priorities and locations of numerous sites. Forward Township Drainage Plan to trapper for directions and site locations.
- Notify Blydorp that trapping has commenced on Henderson and Gray Drains.
- Prepare draft quotation form for proposed cleanout of Amos Drain.
- Forward completed nuisance beaver forms for McNabb Drain (2 sites) to County for action.

June 2018

- Preparation and attendance at site meeting with owners on the upper portion of the Curphy Municipal Drain. Additional discussions with affected owners and completion of field investigation.
- Request from Bowman regarding cleanout required on Coutts Drain. Notify Clerk that Superintendent cleanout recommendation will be completed pursuant to Council's prior resolution. Obtain current ownerships for drain plan from Township staff.
- Discussion with Public Works regarding new trapper at McNabb Drain. Note Township removal of beaver dam and notify trapper of more beaver activity.

- Discussion with Contractor regarding progress of levelling cleanout material on Broster Drain including invoicing of same. Further, request Township staff for revising drain plan with current ownerships for completed maintenance work.
- Received Contractor's invoices for completion of the levelling on the Broster Drain, Atkinson Drain and Keating Drain cleanout material. Review and by letter authorize invoices for payment. Assist staff with preparation of levying schedules and by-laws and revise "Application for Maintenance Grant" to reflect new amounts. Forward all to Treasurer.
- Prepare draft quotation form for proposed cleanout of Gordon Drain.
- Email to and from trapper regarding status of no activity on Henderson Drain and Gray Drain sites. On-site to above Drains for investigation. Also, field investigation on Gray Drain regarding request for possible cleanout work.
- On-site to McNabb Drain regarding status of trapping and beaver dam removal. Discussion with owner regarding the above.
- On-site to Coutts Drain regarding cleanout request and field investigation. Discussion with owner regarding required cleanout work.
- Received Department of Fisheries and Oceans authorization for Dickson Drain proposed cleanout work.
- Request from trapper regarding lost trap due to beaver dam removal. Discuss work with County representative and note to trapper regarding the trap.
- Complete "Request for Quotation" packages for drain cleanout on the Amos Drain and for drain cleanout on the Gordon Drain. Forward completed packages to Contractors for requesting of Quotations on the cleanout work.
- Complete recommendation letter with cost estimate for Coutts Drain cleanout including form letter for affected owners and updated plan showing proposed maintenance work. Forward to Clerk for Council's consideration. Also assist staff with preparation of draft assessment schedule.
- Complete "Notification of Drain Maintenance or Repair" form for proposed cleanout of Coutts Drain and submit to Department of Fisheries and Oceans and to Conservation Authority for review.
- Preparation of letter with recommendations for the proposed cleanout of the Curphy Municipal Drain below County Road No. 17. Forward to Clerk for Council's consideration.
- Meeting with Director of Public Works and representatives of Tupling Farms Ltd. Regarding proposed underdrainage of Pt. Lot 30, Con. 1 O.S.
- Set Benchmark and assisted with grades during the installation of a new culvert crossing at Lot 215, Con. 2 N.E. (A. & S. Bauman) on the Levi Allen Drainage works.

As you are aware, the cost of employing a Drainage Superintendent is eligible for a 50% grant. The Ministry has requested that the grant application be submitted yearly. As such, the application will be completed for you at year's end.

Should you have any questions, or if we can be of any further assistance, please call.

Yours truly,

R.J. Burnside & Associates Limited

Drainage Superintendent



T.M. Pridham, P.Eng.
Drainage Engineer
TMP:kl

Enclosure(s) Invoice No. MSO019743.2018-2

Other than by the addressee, copying or distribution of this document, in whole or in part, is not permitted without the express written consent of R.J. Burnside & Associates Limited.

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BURNSIDE

R.J. Burnside & Associates Limited
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Orangeville, ON L9W 3R4
Phone: (519) 941-5331 Fax: (519) 941-7721
www.rjburnside.com

Township of Melancthon
157101 Highway 10
Melancthon, ON L9V 2E6

July 9, 2018

Invoice No:

MSO019743.2018 - 2

Project MSO019743.2018 RJB File: D-ME-SUP - 2018

Professional Services through June 30, 2018

	Hours	Amount
Senior Engineer I		
Pridham, Thomas	24.50	
Tech IV		
Uderstadt, Gerd	87.50	
Field/Survey Tech		
Courtney, Larry	4.00	
Field/Survey Tech I		
Mackenzie, Colin	2.50	
Project Support III		
Lavhey, Kelly	2.10	
Totals	120.60	
Total Labour		14,326.40

Travel - Mileage	282.92
Misc Reimbursable Expense	150.15
Total Reimbursables	433.07 433.07

HST #885871228	13.00 % of 14,759.47	1,918.73
Total Tax		1,918.73 1,918.73

Total Amount Due in CDN Funds \$16,678.20

Billings to Date

	Current	Previously	Billed to Date
Labor	14,326.40	8,130.10	22,456.50
Expense	433.07	91.03	524.10
Tax	1,918.73	1,068.75	2,987.48
Totals	16,678.20	9,289.88	25,968.08

Payment terms are net 30 days. Late payments are subject to a penalty of 1.5% per month (18% annually).

Project	MSO019743.2018	RJB File: D-ME-SUP - 2018	Invoice	2
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Please reference your billing client number when making payments via direct deposit or electronic transfer.

Billing Client Number: 61

Project Manager: Thomas Pridham



July 17, 2018

Via: Mail



Dear Sir or Madam:

**Re: Drain Maintenance: Curphy Municipal Drain
Project No.: MSO019743.2018**

In accordance with Section 74 of the Drainage Act, a Municipality is required to maintain and repair the Municipal Drains located within its boundaries, at the expense of all upstream lands and roads assessed in the proportion determined by the then current By-law pertaining to such drainage works.

The Township of Melancthon, by By-law, under Section 93, has appointed a Drainage Superintendent for the purpose of such a program.

In determining maintenance and repair work, the following factors are considered by Council:

1. Results of inspections by the Drainage Superintendent; and
2. Complaints and concerns of property owners.

The above-mentioned Drain has been scheduled for maintenance and your property or a portion thereof, if part of the watershed area, will be affected.

There will be no report and Section 74 does not authorize allowances to owners for damages to lands and crops, land loss, loss of access, etc. Owners with tile drains are requested to clearly mark the outlets. It shall be the owner's responsibility if damage occurs to unmarked outlets.

The proposal is to clean out the drain in two phases. The first phase (Phase 1) is from the bush area in Lot 293, Con. 1 SW (Purdie) upstream to Dufferin County Road No. 17 as shown on the attached plan. The cleanout work is scheduled to be completed in July/August. The levelling work will be completed this fall or next spring/summer when the excavated material has had a chance to dry out.

The second phase (Phase 2) is the section east of Highway No. 10 upstream to Lot 285, Con. 1 NE (Wattam). We are currently investigating this area to confirm the extent of this work and will be reporting to Council with our findings and recommendations.

The total costs of the work (Phase 1 and 2) are pro-rated in accordance with the assessment schedule provided in the 1925 report. Lands currently eligible for the Farm Property Class Tax Rate may be eligible for a 1/3 provincial grant for the amount assessed to the property as a result of pro-rating the cleanout costs. After completion, this grant, where eligible, will be applied for by the Municipality.

INFO# 3
AUG 16 2018

Should you have any questions, please contact the undersigned at 519-938-3077 or by cell at 519-939-1578.

Yours truly,

R.J. Burnside & Associates Limited
Drainage Superintendent



T.M. Pridham, P.Eng.
Drainage Engineer
TMP:kl

Enclosure(s) Curphy Municipal Drain Clean-out Plan

cc: Denise Holmes, CAO/Clerk-Treasurer (enc.) (Via: Mail)

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Denise Holmes

From: Dufferin County <clerk=dufferincounty.ca@mail146.suw14.mcdlv.net> on behalf of Dufferin County <clerk@dufferincounty.ca>
Sent: Friday, July 20, 2018 2:39 PM
To: dholmes@melancthontownship.ca
Subject: County in Brief for July 2018

Dufferin County's Official E-Newsletter

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DUFFERIN
COUNTY

COUNCIL IN BRIEF

For July 12th, 2018

The following highlights from the July 12th, 2018 Dufferin County Council Meeting are provided for general information purposes. For the full agenda and minutes, please visit our website by clicking here.

Call to Order

Varden Mills called the meeting to order at 7:00 p.m.

The Warden announced that there is no regular Council meeting in August.

Upcoming Committee Meetings

The Warden announced that the Committee meetings will be held on Thursday, August 23, 2018 in Orangeville at 55 Zina Street in the Sutton Room:

Infrastructure & Environmental Services Committee – 1:00 pm

General Government Services Committee – 3:00 pm

Community Services/Dufferin Oaks Committee – 5:00 pm

He also announced that the Municipal offices will be closed on August 6, 2018 for the Civic Holiday.

To access agendas or minutes for any committee meetings please visit our website:

<https://www.dufferincounty.ca/government/council-and-committee-meetings>

DECLARATION OF PECUNIARY INTEREST BY MEMBERS

Councillor Maycock declared a pecuniary interest in Item # 6.2 – General Government Services Minutes – June 28, 2018 Item #3 – Renewal of Paramedic Agreement, Item #7.1 Correspondence from Headwaters Healthcare Centre and By-law 2018-33 – Land Ambulance Agreement as he is a member of the Headwaters Healthcare Centre Board of Directors.

PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS

2018 Bill Hill Scholarship Recipients

The Warden informed Council that the Scholarship Program was being renamed the Bill Hill Scholarship in memory of former Warden Bill Hill. Mr. Hill's family was in attendance to help present the scholarships.

The Warden announced and presented the Bill Hill Scholarships to:

Science & Technology: Ethan Luce

Business & Social Sciences: Claire Jordan

Agriculture: Nicholas Bannon

Arts: Annabelle Morgan

Skilled Trades & Applied Training: Nicholas Semple

International Overdose Awareness Day

The Warden proclaimed August 30, 2018 as "Overdose Awareness Day" in the County of Dufferin. Tom Reid, Chief Paramedic, was in attendance to accept the proclamation.

Ontario Plowmen's Association

Mr. David Murray, President, Mr. Don Priest, Past President, and Ms. Cathy Lasby, Executive Director, of the Ontario Plowman's Association presented information on hosting the International Plowing Match and Rural Expo. They highlighted the benefits and opportunities of hosting such an event. They asked that Council support, in principle, to bring the International Plowing Match to Dufferin County as early as 2020.

Moved by Councillor Maycock, seconded by Councillor Ryan

That staff be directed to consult with other municipalities that have hosted the International Plowing Match and report back to the next term of Council.

Carried-

PUBLIC QUESTION PERIOD

Mr. Don Kidd , Orangeville resident commented that the best day he had was when he attended the International Plowing Match and Rural Expo in Harriston with his father and encouraged the County to host one.

PRESENTATION AND CONSIDERATIONS OF REPORTS

INFRASTRUCTURE AND ENVIRONMENTAL SERVICES COMMITTEE

Moved by Councillor McGhee , seconded by Councillor Soloman

That the minutes of the Infrastructure and Environmental Services meeting held on June 28, 2018, and the recommendations set out, be adopted.

Carried-

GENERAL GOVERNMENT SERVICES COMMITTEE

Moved by Councillor Aultman, seconded by Councillor Ryan

THAT the minutes of the General Government Services meeting held on June 28, 2018, and the recommendations set out, excluding Item #3, be adopted.

Carried-

Renewal of Paramedic Agreement

Moved by Councillor Aultman, seconded by Councillor Hawkins

THAT Report, *Renewal of Paramedic Agreement*, from the Treasurer, dated June 28, 2018, be received;

AND THAT the Agreement for provision of Paramedic Services for the years 2019 to 2023 inclusive be passed through a Bylaw at County Council in July 2018.

Carried-

Councillor Maycock stepped out for this item and returned at 7:41 p.m.

COMMUNITY SERVICES AND DUFFERIN OAKS COMMITTEE

Moved by Councillor Dunlop, seconded by Councillor White

THAT the minutes of the Community Services/Dufferin Oaks meeting held on June 28, 2018, and the recommendations set out, be adopted.

Carried-

**Director of Economic Development, Planning and Culture's Report – County Official Plan –
Municipal Comprehensive Review (MCR)**

A report from the Director of Economic Development, Planning and Culture, dated July 12, 2018, to provide an outline of the tasks and process that must be undertaken to complete the County's Municipal Comprehensive Review (MCR) Process, as required by the policies of the Growth Plan for the Greater Golden Horseshoe, 2017 (the "Growth Plan").

Moved by Councillor Maycock, seconded by Councillor Ryan

THAT the report of the Director of Planning, Economic Development and Culture, dated July 12, 2018, be received.

Carried-

Treasurer's Report – Report on Request for Tenders and Request for Proposals

A report from the Treasurer, dated July 12, 2018, to provide the quarterly update on all Request for Tenders and Request for Proposals in accordance with Per By-law 2017-33 Procurement of Goods and Services 2017, Section (4.2.7).

Moved by Councillor Ryan, seconded by Councillor Dunlop

THAT report, Request for Tenders and Request for Proposals, from the Treasurer, dated July 12, 2018 be received.

Carried-

Director of Corporate Services/Clerk's Report – Appointment of Temporary Building

Inspectors

A report from the Director of Corporate Services/Clerk, dated July 12, 2018, to seek Council approval to appoint temporary Building Inspectors under The Building Code Act.

Moved by Councillor Maycock, seconded by Councillor McGhee

THAT the report of the Director of Corporate Services/Clerk, dated July 12, 2018, with respect to Appointment of Temporary Building Inspectors, be received;

AND THAT the firm of RSM Building Consultants be engaged to deliver Building Inspection/Plans Examination services;

AND THAT the necessary by-law be presented to appoint the individual Building Inspectors.

Carried-

Chief Administrative Officer's Report – Monthly Update from Outside Boards

A report from the Chief Administrative Officer, dated July 12, 2018, to provide Council with an update on activities from outside boards and agencies.

Moved by Councillor McGhee, seconded by Councillor Ryan

THAT the report of the Chief Administrative Officer, dated July 12, 2018 with respect to Reports from Outside Boards be received.

Carried-

CORRESPONDENCE

Councillor Maycock declared a pecuniary interest and left the room at 7:53 p.m.

Headwaters Healthcare Centre

Correspondence from the President and CEO of Headwaters Healthcare Centre requesting a Dufferin County delegation with the Minister of Health and Long Term Care at the upcoming AMO (Association of Municipalities of Ontario) conference.

Moved by Councillor Ryan, seconded by Councillor Hawkins

THAT staff request a delegation with the Minister of Health and Long Term Care at the upcoming AMO (Association of Municipalities of Ontario) conference to discuss stable and equitable funding for medium sized hospitals.

Carried-

Councillor Maycock returned at 7:55 p.m.

BY-LAWS

Councillor Maycock declared a pecuniary interest and left the room at 7:56 p.m.

2018-33 A by-law to approve an agreement between the Corporation of the County of Dufferin and Headwaters Healthcare Centre. (Land Ambulance Agreement)

Authorization: General Government Services – June 28, 2018

Moved by Councillor Ryan, seconded by Councillor Aultman

THAT by-law 2018-33 be read a first, second and third time and enacted.

Carried-

Councillor Maycock returned at 7:57 p.m.

OTHER BUSINESS

Councillor MacIver asked when the staff report on the ratios for farmland assessment was coming. The Treasurer advised it would be presented at the General Government Services Committee on August 23, 2018.

Councillor White informed Council that the Lorne Scot monument is now in place in Orangeville and the official dedication and Freedom of the County parade will take place on October 13, 2018.

ADJOURNMENT

Moved by Councillor Dunlop, seconded by Councillor Hawkins

THAT the meeting adjourn.

Carried-

The meeting adjourned at 7:59 p.m.

The complete agenda and minutes from the July 12th, 2018 County Council meeting will be available on the County website.

***The next County Council meeting is September 13th, 2018 at 7:00 pm - 51
Zina Street, Orangeville, ON***

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The Corporation of the Township of
NORTH STORMONT
RESOLUTION

Date: June 26, 2018

Resolution No. RES-1437-2018

Moved BY:

Deputy Mayor Bill McGimpsey ☐
Councillor Jim Wert ☐
Councillor François Landry ☒
Councillor Randy Douglas ☐

SECONDED BY:

Deputy Mayor Bill McGimpsey ☐
Councillor Jim Wert ☐
Councillor François Landry ☐
Councillor Randy Douglas ☒


WHEREAS Ontario's Green Energy Act clearly outlines the commitment the Province has to Green Energy; and

WHEREAS Municipal governments have been removed from having any meaningful input in these Green Energy projects; and

WHEREAS Legal agreements between Municipalities and Green Energy companies cannot guarantee the future safeguards needed to protect lower tier governments from financial exposure if Green Energy companies forfeit their responsibilities; and

WHEREAS the magnitude of some of these projects would financially cripple a municipal government if they inherited restoration or repair costs;

THEREFORE be it resolved that the Province of Ontario extend its areas of responsibility to include any costs that Municipalities may have to inherit from Green Energy projects. Such as water quality, site restoration, infrastructure repair;

AND that this resolution be circulated to Premier Doug Ford, Ministry of Energy Minister 
~~Glenn Hildebrand~~, MPP Jim McDonnell, United Counties of SDG, AMO and all the municipalities of Ontario.

FOR

AGAINST

Recorded Vote:

CARRIED: 
Mayor

DEFEATED: _____
Mayor

Declaration of Conflict of Interest: _____

- ☐ Disclosed His/Her/Their interest
☐ Vacated His/Her/Their Seat
☐ Deferred



CAO/CLERK

WFD#5
AUG 16 2018



The City of Niagara Falls, Ontario

Resolution

July 10, 2018

Moved by: Councillor Thomson

Seconded by: Councillor Pietrangelo

WHEREAS, the North American Free Trade Agreement (NAFTA) governs nearly every aspect of Canada and the United States economic relationship including manufacturing, agriculture, resources industries, and services;

WHEREAS, about 80% of all of Ontario's exports go to the United States and Ontario is the top trading partner of half of all American States;

WHEREAS, even minor changes to the established trade relationship between Canada and the United States could have significant consequences for workers, consumers, and governments on both sides of the border;

WHEREAS, Canada's and Ontario's economic future and the continued well-being of communities and their local economies depend on free and fair trading relationships based in current future trade agreements;

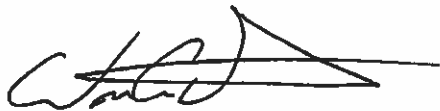
Therefore be it resolved; that Ontario municipal governments, represented by the Association of Municipalities of Ontario (AMO), stand together with the Federal and Ontario governments in their efforts to protect Canadian jobs and local economies;

RESOLVED that AMO will work with the Province of Ontario to support the interests of municipalities and communities affected by trade disputes and during ongoing trade agreement negotiations;

RESOLVED that AMO will work with the Federation of Canadian Municipalities to ensure that Canada understands the municipal impacts affected by trade disputes and during ongoing trade agreement negotiations;

INFO#6
AUG 16 2018

AND The Seal of the Corporation be hereto affixed.

A handwritten signature in black ink, appearing to read 'W. Matson', with a long horizontal line extending to the right.

**WILLIAM G. MATSON
ACTING CITY CLERK**

A handwritten signature in black ink, appearing to read 'V. Kerrio', with a stylized, looped design.

**VINCE KERRIO
ACTING MAYOR**

Denise Holmes

From: Pam Hillock <phillock@dufferincounty.ca>
Sent: Thursday, July 26, 2018 11:04 AM
To: Denise Holmes; Jane Wilson (jwilson@townofgrandvalley.ca); Jennifer Willoughby; Kerstin Vroom; Mark Early; mtownsend (mtownsend@townofgrandvalley.ca); Sue Stone; Susan Greatrix
Cc: Sonya Pritchard; Michelle Dunne; Pam Hillock; Darren White; Don MacIver; Earl Hawkins; Geoff Dunlop; Guy Gardhouse; Jane Aultman; Jeremy Williams; Ken Bennington; Ken McGhee; Laura Ryan; Paul Mills; Steve Soloman; Warren Maycock
Subject: Provincial Offences Space update - July, 2018

Good Morning Everyone:

Can you kindly share this update with your councillors.

Further to our stakeholder meeting regarding POA on March 8, 2018, the County undertook to give an update and some background information regarding the POA space located at the courthouse complex in Orangeville.

Background:

The Provincial Offences Court function is carried out by the Town of Caledon for the eight local municipalities in Dufferin County. When the service was downloaded from the Province in the late 1990's the Town of Caledon made a pitch to the Province to deliver the service for Caledon and the County of Dufferin. The POA function after the download was then delivered out of the Louisa Street Courthouse at 10 Louisa Street in Orangeville. In the early 2000's the Town of Caledon built a courtroom in Caledon so there are Caledon staff at both locations presently. The Ministry of the Attorney General asked Provincial Offences admin staff to vacate the Louisa Street property in the early 2000's because they needed the court and office space. During those years, the County of Dufferin advocated for the staff to stay in Orangeville so that residents did not need to drive to Caledon to pay tickets, set court dates, etc. There was a new arrangement made with MAG for them to stay at Louisa Street. In 2012, the County constructed, with federal and provincial funding a new space for county admin staff and a new MAG courtroom. In addition, the County saw the need for new space for POA admin space and a courtroom. A large courtroom was built to MAG standards (jury courtroom) so that the space could be used by both the Provincial and the Provincial Offences Court. This building was precipitated by the Province wanting to build a new sally port for prisoner transfer underground. Also included in the space was office space for POA staff. The arrangement for POA office was done through a memorandum of understanding for five years. The MOU expired in December 31, 2017.

Current:

The Town of Caledon pays to the County a fee of \$1,000 per month to use the space which is billed back to the local municipalities on a cost-recovery basis. Currently, the large courtroom located at 55 Zina Street is used by the Provincial Offences Court (one day per week as requested by POA) and also the room is rented to the Provincial Courts for \$1,000 per day upon request. The current revenue is approximately between \$80,000 and \$100,00 per year. One day when the 55 Zina Street courtroom is used by MAG they have guaranteed that an alternate courtroom will be made available for POA court. Caledon staff had requested an official lease similar to one that the County has with the

Province for the Louisa Street side. They requested use of the space they currently have access to which would essentially be the entire 1st floor of 55 Zina Street, a total of XXX sq ft. In January, 2018, County staff proposed that the Courtroom 103 be renovated as a shared use space for Council Chambers and POA Court and to discontinue the rental to MAG. Front line County staff could be located on the ground level at 55 Zina Street in this scenario. Council decided against that recommendation due to the amount of revenue that would be lost from the MAG rental in this scenario. Also, renovations would be costly to reconstruct the courtroom into a shared use arrangement.

Recently, the County became aware that the former space used by the POA staff, remains vacant. MAG was approached by County staff and they agreed to take that space out of the lease with MAG and the County to allow for POA staff to be located there. They also agreed to provide a Chambers for the presiding Justice of the Peace. MAG is interested in a long-term lease for the courtroom at 55 Zina Street and they have been very helpful. Also, the cafeteria on the Louisa Street side is vacant and can be repurposed so that space could also be used for staff. The County proposed this to County Council they agreed; however, the Town of Caledon, at a meeting held July 23, said that the former office space is not suitable for their 4.5 staff. The cafeteria space was offered and they did not like this arrangement because the staff needs to be all in one space. They also have expressed concern with MAG assigning a different courtroom on the POA court day (one day a week).

Challenges:

The current challenge is that a municipality in another jurisdiction outside the County of Dufferin is mandated to provide a service for municipalities in Dufferin County. There is not a lot of incentive to be pro-active to cut costs and to communicate effectively with the area municipalities. There is a POA board composed of area municipal staff, elected officials and Caledon staff but the Board rarely meets and it is not really a decision-making board. The meetings are more a "for information" format. The agreement setting out the terms for the provision of POA service by Caledon to the Dufferin municipalities has not been updated since the downloading in the late 1990s. There has been on-going work by staff from several municipalities to update the agreements but they have not been finalized.

The County is the landlord for the complex at 10 Louisa Street, 51 Zina, 53 Zina and 55 Zina. It is the County's wish to lease most of the square footage on the main floor of 55 Zina Street to MAG for court purposes. The front of the building would be used for County functions/customer service/meeting space. The POA staff could use office space at the 10 Louisa Street side or relocate to another location. The court function could remain at 55 Zina or 10 Louisa.

Moving Forward:

County staff recommends that the Town of Caledon convene a meeting of the POA Board to discuss the issues noted above.

Regards,

Pam Hillock | County Clerk/Director of Corporate Services
County of Dufferin | Phone: 519-941-2816 Ext. 2503 |
phillock@dufferincounty.ca | 55 Zina Street, Orangeville, ON L9W 1E5

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44816 Harriston Road, RR 1, Gorrie On N0G 1X0
Tel: 519-335-3208 ext 2 Fax: 519-335-6208
www.howick.ca

July 19, 2018

Ontario Premier Doug Ford
Huron Bruce MPP Lisa Thompson
Bereavement Authority of Ontario
Association of Municipalities of Ontario

Dear Madam/Sir:

The Township of Howick Cemetery Boards made up of volunteers representing the Fordwich, Gorrie, Wroxeter and Lakelet Cemeteries, recently met to discuss how to cover expenses such as grass cutting, road repair and tree maintenance/removal on their limited budget. Howick cemeteries have anywhere from 10-20 burials/year and sold 12 plots in 2017. All Howick Cemetery Boards have money in a Care and Maintenance Fund which can only be used to purchase land. Interest earned from these accounts, approximately \$2 - \$84/month, can be used to cover operating expenses.

At its meeting held July 17, 2018, the Council of the Township of Howick passed the following resolution:

Moved by Councillor Harding; Seconded by Councillor Scott:

Whereas; Ontario Regulation 30/11 states the Capital portion of the Care and Maintenance Trust Fund cannot be accessed, the only exception is to purchase land adjacent to the cemetery to increase the capacity of the cemetery;

And whereas; none of the Howick Township Cemetery Boards have a need to purchase land to increase capacity at this time or in the near future;

And whereas, only the interest generated from the Care and Maintenance Trust Fund can be used for the care and maintenance of the lots, markers and grounds of the cemetery;

And whereas, Howick Township Cemetery Boards have minimal funds to cover the cost of minimal maintenance in their cemeteries;

And whereas; major maintenance projects such as road repair and tree maintenance/removal could be arranged if the Cemetery Boards could borrow/loan funds from the Care and Maintenance Trust Fund;

Therefore, be it resolved that Council petition the Bereavement Authority of Ontario to amend Ontario Regulation 30/11 to allow borrowing of funds from the Care and Maintenance Trust Fund for capital improvements and purchases when other municipal cemetery funds are exhausted. Carried. Resolution No. 169/18

Please accept this correspondence for your consideration and support. If you require any further information, please contact this office. Thank you.

Yours truly,

Carol Watson

Carol Watson, Clerk, Township of Howick

Petition for Drainage Works by Owners Form 1

Drainage Act, R.S.O. 1990, c. D.17, clause 4(1)(a) or (b)

This form is to be used to petition municipal council for a new drainage works under the *Drainage Act*. It is not to be used to request the improvement or modification of an existing drainage works under the *Drainage Act*.

To: The Council of the Corporation of the Township of Melancthon

The area of land described below requires drainage (provide a description of the properties or the portions of properties that require drainage improvements)

Pt. Lot 7 & 8, Con. 4 NE

Pt. Lot 8 & 9, Con. 5 NE

Require municipal drain to be installed to facilitate the installation of tile drainage.

In accordance with section 9(2) of the *Drainage Act*, the description of the area requiring drainage will be confirmed or modified by an engineer at the on-site meeting.

As owners of land within the above described area requiring drainage, we hereby petition council under subsection 4(1) of the *Drainage Act* for a drainage works. In accordance with sections 10(4), 43 and 59(1) of the *Drainage Act*, if names are withdrawn from the petition to the point that it is no longer a valid petition, we acknowledge responsibility for costs.

Purpose of the Petition (To be completed by one of the petitioners. Please type/print)

Contact Person (Last Name)	(First Name)	Telephone Number
Martin	John	ext.

Address	Road/Street Name
Road/Street Number 8172	Line 2 Wellington N, Arthur, ON N0G 1A0

Location of Project	Concession	Municipality	Former Municipality (if applicable)
Lot 15	Con. 4 OS	Melancthon	N/A

What work do you require? (Check all appropriate boxes)

- ☒ Construction of new open channel
☒ Construction of new tile drain
☐ Deepening or widening of existing watercourse (not currently a municipal drain)
☐ Enclosure of existing watercourse (not currently a municipal drain)
☒ Other (provide description ▼)

Road crossing required on the 4th Line NE and 5th Line as part of the work

Name of watercourse (if known)
N/A

Estimated length of project
1500 metres

General description of soils in the area
Honeywood Silt Loam

What is the purpose of the proposed work? (Check appropriate box)

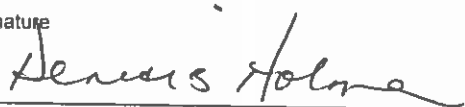
- ☐ Tile drainage only ☐ Surface water drainage only ☒ Both

Petition filed this 23rd day of July, 2018

Name of Clerk (Last, first name)

Holmes, Denise

Signature



- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number if available.
- If you have more than two properties, please take copy(ies) of this page and continue to list them all.

Number	Property Description
1	Pt. Lot 8, Con. 4 NE

Ward or Geographic Township	Parcel Roll Number
Melancthon	1-275-50

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

☐ Sole Ownership

Owner Name (Last, First Name) (Type/Print)

Signature

Date (yyyy/mm/dd)

☐ Partnership (Each partner in the ownership of the property must sign the petition form)

Owner Name (Last, First Name) (Type/Print)

Signature

Date (yyyy/mm/dd)

☒ Corporation (The individual with authority to bind the corporation must sign the petition)

Name of Signing Officer (Last, First Name) (Type/Print)

Eisenbauer, Thomas

Name of Corporation

Bonnefield Farmland Ontario III Inc.

Position Title

PRESIDENT

Date (yyyy/mm/dd)

2018/06/19

Number	Property Description
2	Pt. Lot 7, Con. 4 NE

Ward or Geographic Township	Parcel Roll Number
Melancthon	1-277-00

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

☐ Sole Ownership

Owner Name (Last, First Name) (Type/Print)

Signature

Date (yyyy/mm/dd)

☒ Partnership (Each partner in the ownership of the property must sign the petition form)

Owner Name (Last, First Name) (Type/Print)

Wallace, Richard

Wallace, Elaine

Date (yyyy/mm/dd)

2018/07/23

2018/07/23

☐ Corporation (The individual with authority to bind the corporation must sign the petition)

Name of Signing Officer (Last, First Name) (Type/Print)

Signature

Name of Corporation

Position Title

I have the authority to bind the Corporation.

Date (yyyy/mm/dd)

☒ Check here if additional sheets are attached

Clerk initial

pdx

Petitioners become financially responsible as soon as they sign a petition.

- Once the petition is accepted by council, an engineer is appointed to respond to the petition. *Drainage Act*, R.S.O. 1990, c. D. 17 subs. 8(1).
- After the meeting to consider the preliminary report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible in equal shares for the costs. *Drainage Act*, R.S.O. 1990, c. D. 17 subs. 10(4).
- After the meeting to consider the final report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible for the costs in shares proportional to their assessment in the engineer's report. *Drainage Act*, R.S.O. 1990, c. D. 17 s. 43.
- If the project proceeds to completion, a share of the cost of the project will be assessed to the involved properties in relation to the assessment schedule in the engineer's report, as amended on appeal. *Drainage Act*, R.S.O. 1990, c. D. 17 s. 61.

Notice of Collection of Personal Information

Any personal information collected on this form is collected under the authority of the *Drainage Act*, R.S.O. 1990, c. D. 17 and will be used for the purposes of administering the Act. Questions concerning the collection of personal information should be directed to: where the form is addressed to a municipality (municipality to complete)

and where the form is addressed to a territory without municipal organization, the Drainage Coordinator, Ministry of Agriculture, Food and Rural Affairs, 1 Stone Rd W, Guelph ON N1G 4Y2, 519 826-3552.

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number if available.
- If you have more than two properties, please take copy(ies) of this page and continue to list them all.

Number	Property Description
3	Pt. Lot 8 & 9, Con. 5 NE
Ward or Geographic Township	Parcel Roll Number
Melancthon	1-278-00

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

☐ Sole Ownership

Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)
--	-----------	-------------------

☐ Partnership (Each partner in the ownership of the property must sign the petition form)

Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)
--	-----------	-------------------

☒ Corporation (The individual with authority to bind the corporation must sign the petition)

Name of Signing Officer (Last, First Name) (Type/Print)	Signature
---	-----------

Eschbauer, Thomas J

Name of Corporation

Bonnefield Farmland Ontario III Inc.

Position Title

PRESIDENT

Date (yyyy/mm/dd)

2013/06/19

Number	Property Description
Ward or Geographic Township	Parcel Roll Number

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

☐ Sole Ownership

Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)
--	-----------	-------------------

☐ Partnership (Each partner in the ownership of the property must sign the petition form)

Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)
--	-----------	-------------------

☐ Corporation (The individual with authority to bind the corporation must sign the petition)

Name of Signing Officer (Last, First Name) (Type/Print)	Signature
---	-----------

Name of Corporation

Position Title

I have the authority to bind the Corporation.
Date (yyyy/mm/dd)

☐ Check here if additional sheets are attached

Clerk initial

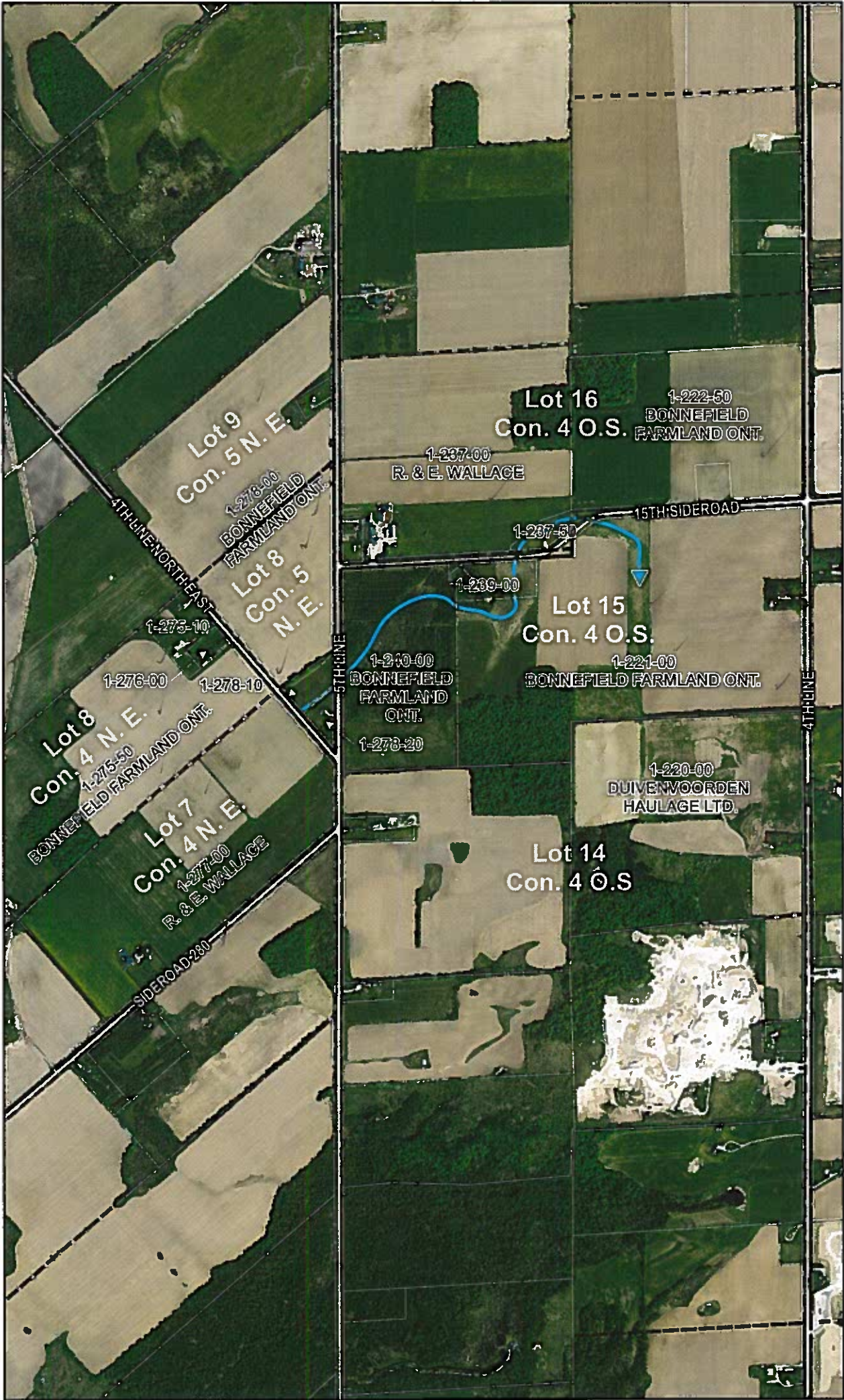
Petitioners become financially responsible as soon as they sign a petition.

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- After the meeting to consider the preliminary report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible in equal shares for the costs. *Drainage Act*, R.S.O. 1990, c. D. 17 subs. 10(4).
- After the meeting to consider the final report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible for the costs in shares proportional to their assessment in the engineer's report. *Drainage Act*, R.S.O. 1990, c. D. 17 s. 43.
- If the project proceeds to completion, a share of the cost of the project will be assessed to the involved properties in relation to the assessment schedule in the engineer's report, as amended on appeal. *Drainage Act*, R.S.O. 1990, c. D. 17 s. 61.

Notice of Collection of Personal Information

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and where the form is addressed to a territory without municipal organization, the Drainage Coordinator, Ministry of Agriculture, Food and Rural Affairs, 1 Stone Rd W, Guelph ON N1G 4Y2, 519 826-3552.



Datum: North American 1983
Coord. System: NAD 1983 UTM Zone 17N
Projection: Transverse Mercator
Central Meridian: 81°00.00"W
False Easting: 500,000m False Northing: 0m
Page Orientation: 349.7° Scale Factor: 0.99960



True North



1-222-50 - Roll No.
--- Lot and Concession Boundary
→ Existing Flowpath

APPLICATION FOR LOAN

TO: The Council of TOWNSHIP of MELANCTHON

DETAILS OF OWNERSHIP

Owner's name <u>FRANCES CLAY</u>	
Address <u>097536 4TH LINE S.W.</u>	Postal Code <u>L9V 2C2</u>

DESCRIPTION OF LAND TO BE DRAINED

Lot number <u>LOT 20</u>	Concession number <u>CON. 5 SW.</u>
If portion of lot, specify:	

DESCRIPTION OF DRAINAGE SYSTEM

Number of hectares to be drained <u>40 ACRES</u>	Approximate number of metres of material <u>85,000 FEET</u>
---	--

ESTIMATED COST OF DRAINAGE SYSTEM

Material	\$ <u>44,220</u>
Other	<u>16,750</u>
Inspection fees	
TOTAL COST	\$ <u>67,000</u>

AMOUNT OF LOAN REQUESTED

(Amount of loan requested must be a multiple of \$100, not exceeding 75% of the total cost)

\$ <u>50,000</u>

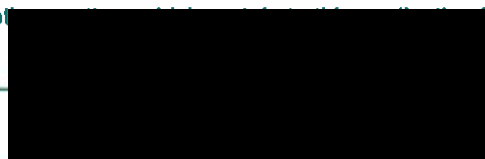
Anticipated date of commencement <u>AUG 1ST 2018</u>	Anticipated date of completion <u>AUG 15, 2018</u>
---	---

In making this application for a loan, I understand and agree to the following:

- (a) the granting or refusal of the application is in the discretion of council whose decision is final;
- (b) I will be advised in writing of council's decision regarding the application;
- (c) should the application be granted, an inspector of drainage appointed by council will report to council to the effect that the work has been satisfactorily completed before any funds are advanced by way of loan;
- (d) it is also a condition of the making of the loan that all work must be carried out in accordance with the *Agricultural Tile Drainage Installation Act*;
- (e) Council shall levy and collect for the term of ten years over and above all other rates upon the land, in respect of which the loan is made, a special equal annual rate sufficient to discharge the principal and interest of the loan; and
- (f) the *Tile Drainage Act* sets out procedural matters concerning apportionment of a loan when part of the land is sold, discharge of the indebtedness upon repayment of the loan at any time and all other matters relating to a loan.

JULY 14, 2018
Date

Date



Signature of owner

Personal information contained on this form, collected pursuant to the *Tile Drainage Act* will be used for the purposes of that Act. Questions should be directed to the Freedom of Information and Privacy Coordinator at the institution conducting the procedures under that Act.

**Petition for Drainage Works by Owners
Form 1**
Drainage Act, R.S.O. 1990, c. D.17, clause 4(1)(a) or (b)

This form is to be used to petition municipal council for a new drainage works under the *Drainage Act*. It is not to be used to request the improvement or modification of an existing drainage works under the *Drainage Act*.

To: The Council of the Corporation of the Township of Melancthon

The area of land described below requires drainage (provide a description of the properties or the portions of properties that require drainage improvements)

Pt. East 1/2 Lot 2, Con 1. O.S.

Require Municipal Drain to be installed to facilitate the installation of tile drainage.

In accordance with section 9(2) of the *Drainage Act*, the description of the area requiring drainage will be confirmed or modified by an engineer at the on-site meeting.

As owners of land within the above described area requiring drainage, we hereby petition council under subsection 4(1) of the *Drainage Act* for a drainage works. In accordance with sections 10(4), 43 and 59(1) of the *Drainage Act*, if names are withdrawn from the petition to the point that it is no longer a valid petition, we acknowledge responsibility for costs.

Purpose of the Petition (To be completed by one of the petitioners. Please type/print)

Contact Person (Last Name)

Lynch

(First Name)

Paul

ext.

Address

Road/Street Number

Box 198

Road/Street Name

Alliston, ON L9R 1V5

Location of Project

Lot

West 1/2 Lot 2, 3&4

Concession

Con 1. O.S.

Municipality

Melancthon

Former Municipality (if applicable)

What work do you require? (Check all appropriate boxes)

☐ Construction of new open channel

☒ Construction of new tile drain

☒ Deepening or widening of existing watercourse (not currently a municipal drain)

☐ Enclosure of existing watercourse (not currently a municipal drain)

☐ Other (provide description ▼)

Name of watercourse (if known)

Estimated length of project

1,500 metres

General description of soils in the area

Honeywood Silt Loam

What is the purpose of the proposed work? (Check appropriate box)

☐ Tile drainage only

☐ Surface water drainage only

☒ Both

Petition filed this 20th day of July, 20 18

Name of Clerk (Last, first name)

Holmes, Denise

Signature

Denise B. Holmes

Property Owners Signing The PetitionPage 1 of 1

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number if available.
- If you have more than two properties, please take copy(ies) of this page and continue to list them all.

Number 1	Property Description Pt. East 1/2 Lot 2, Con 1. O.S.
--------------------	--

Ward or Geographic Township Melancthon
--

Parcel Roll Number 22-19-000-006-00400
--

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership☐ Sole Ownership

Owner Name (Last, First Name) (Type/Print)

Signature

Date (yyyy/mm/dd)

☐ Partnership (Each partner in the ownership of the property must sign the petition form)

Owner Name (Last, First Name) (Type/Print)

Signature

Date (yyyy/mm/dd)

☒ Corporation (The individual with authority to bind the corporation must sign the petition)

Name of Signing Officer (Last, First Name) (Type/Print)

Lynch, Paul

Name of Corporation

Lynch Ag Ltd.

Position Title

President

Date (yyyy/mm/dd)

2018/07/19

Number	Property Description
--------	----------------------

Ward or Geographic Township

Parcel Roll Number

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership☐ Sole Ownership

Owner Name (Last, First Name) (Type/Print)

Signature

Date (yyyy/mm/dd)

☐ Partnership (Each partner in the ownership of the property must sign the petition form)

Owner Name (Last, First Name) (Type/Print)

Signature

Date (yyyy/mm/dd)

☐ Corporation (The individual with authority to bind the corporation must sign the petition)

Name of Signing Officer (Last, First Name) (Type/Print)

Signature

Name of Corporation

Position Title

I have the authority to bind the Corporation.

Date (yyyy/mm/dd)

☐ Check here if additional sheets are attached

Clerk Initial

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— Tile



— Besley Drain — Proposed Drain — Boyne River

Denise Holmes

From: Tom Pridham <Tom.Pridham@rjburnside.com>
Sent: Monday, July 30, 2018 12:48 PM
To: dholmes@melancthontownship.ca
Cc: Wendy Atkinson; Gerd Uderstadt
Subject: Amos Drainage Works & Gordon Drainage Works
Attachments: amos report.pdf; gordon report.pdf

Hi Denise,

Attached is our Drainage Superintendent Reports regarding quotations for maintenance work on the Amos Drainage Works & Gordon Drainage Works.

Hopefully the reports can be placed on the Agenda for the August 16th Council Meeting, as the clean out work needs to be completed by September 30th to meet Fisheries and Oceans timing windows.

Thanks, Tom

 **BURNSIDE**
Tom Pridham

R.J. Burnside & Associates Limited
15 Townline, Orangeville, Ontario L9W 3R4
Office: 800-265-9662 Direct: 519-938-3077
www.rjburnside.com

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Thank you.

Total Control Panel

[Login](#)

To: dholmes@melancthontownship.ca [Remove](#) this sender from my allow list
From: tom.pridham@rjburnside.com

You received this message because the sender is on your allow list.

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

DRAINAGE SUPERINTENDENT REPORT

TO: Mayor White and Members of Council

FROM: Tom Pridham, P.Eng., Drainage Superintendent

RE: Quotation Results:
Amos Drainage Works

DATE: July 30, 2018

RECOMMENDATION:

THAT the quotation for maintenance and repair work on the Amos Drainage Works submitted by Demmans Excavating Inc. in the amount of \$7,740.50, including H.S.T. be accepted.

BACKGROUND:

As a result of a request for maintenance the Amos Drainage Works was investigated. Our investigation found that a portion of the drain required maintenance and repair as shown on the attached plan. Council subsequently directed that quotations be requested from local Contractors to complete the recommended work.

Five Quotation Packages for the maintenance and repair work were circulated. Quotations were to be received by Thursday July 19, 2018 at 4:00 p.m. Three quotes were received as shown below:

Contractor	Total Bid Price Including H.S.T.	Rank
Demmans Excavating Inc.	\$7,740.50	1
2239198 Ontario Inc. (Glenn Lundy)	\$9,028.70	2
W.D. Tait Enterprises Ltd.	\$10,368.03	3

The quotations have been checked and verified for accuracy. We would recommend that the quotation for maintenance and repair work on the Amos Drainage Works submitted by Demmans Excavating Inc. in the amount of \$7,740.50 including H.S.T be accepted.

Prepared By,



Tom Pridham, P.Eng.
Drainage Superintendent

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

DRAINAGE SUPERINTENDENT REPORT

TO: Mayor White and Members of Council

FROM: Tom Pridham, P.Eng., Drainage Superintendent

RE: Quotation Results:
Gordon Drainage Works

DATE: July 30, 2018

RECOMMENDATION:

THAT the quotation for maintenance and repair work on the Gordon Drainage Works submitted by 2239198 Ontario Inc. (Glenn Lundy) in the amount of \$6,599.20, including H.S.T. be accepted.

BACKGROUND:

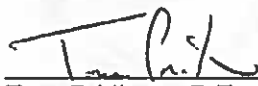
As a result of a request for maintenance the Gordon Drainage Works was investigated. Our investigation found that a portion of the drain required maintenance and repair as shown on the attached plan. Council subsequently directed that quotations be requested from local Contractors to complete the recommended work.

Five Quotation Packages for the maintenance and repair work were circulated. Quotations were to be received by Thursday July 19, 2018 at 4:00 p.m. Three quotes were received as shown below:

Contractor	Total Bid Price Including H.S.T.	Rank
2239198 Ontario Inc. (Glenn Lundy)	\$6,599.20	1
Demmans Excavating Inc.	\$8,062.55	2
W.D. Tait Enterprises Ltd.	\$10,155.86	3

The quotations have been checked and verified for accuracy. We would recommend that the quotation for maintenance and repair work on the Gordon Drainage Works submitted by 2239198 Ontario Inc. (Glenn Lundy) in the amount of \$6,599.20 including H.S.T be accepted.

Prepared By,


Tom Pridham, P.Eng.
Drainage Superintendent

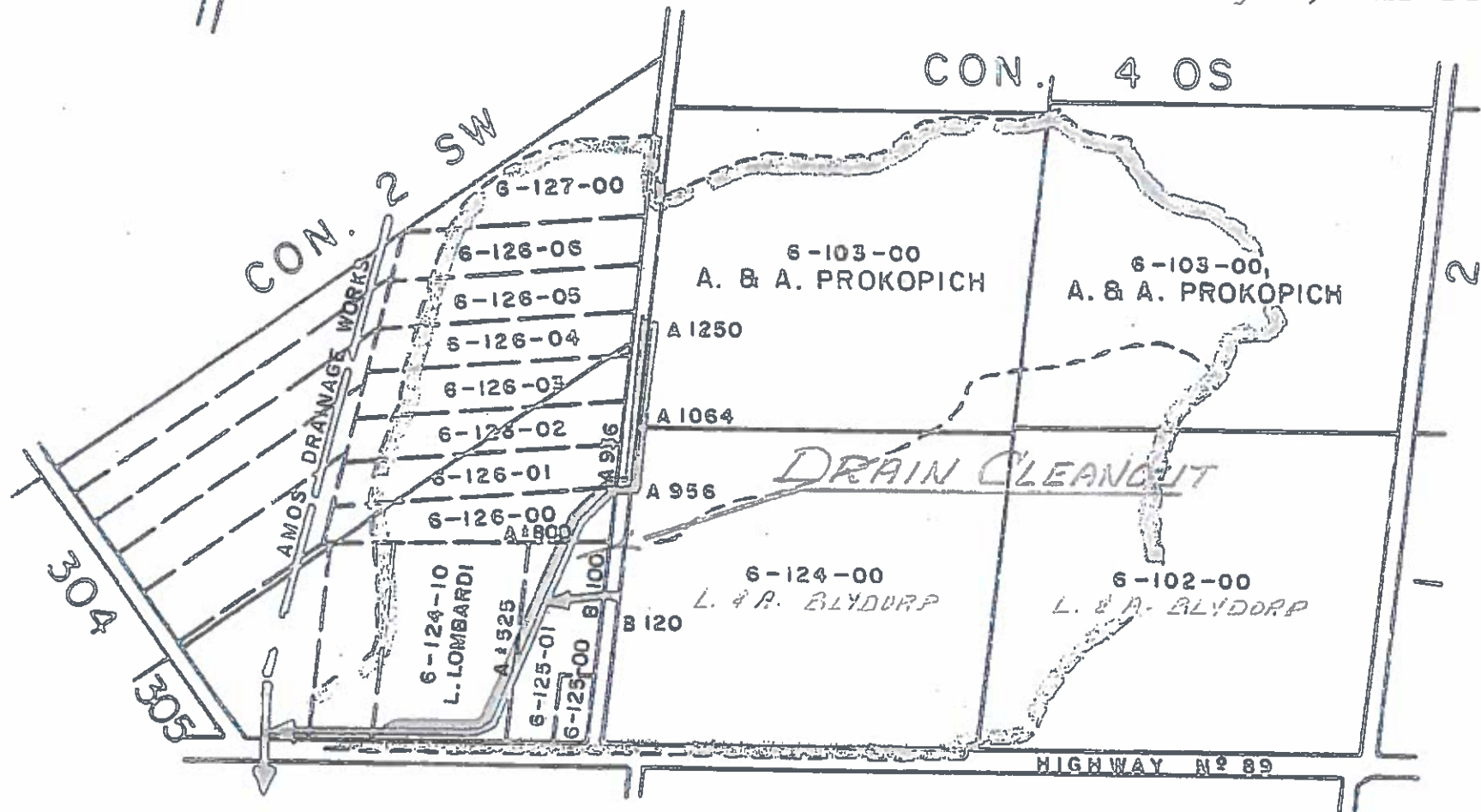


GORDON DRAINAGE WORKS

Maintenance and Repair 2017

Dated: AUGUST 2017

R.J. BURNSIDE & ASSOC. LTD.
Drainage Superintendent



CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NO. -2018

A By-law to provide remuneration, allowances and expenses for members of Council.

WHEREAS the Municipal Act provides that Council may pass by-laws for payment of its members.

NOW THEREFORE the Township of Melancthon enacts as follows:

- 1. The annual remuneration for Mayor shall be \$16,765.48 per annum effective the first day of January, 2019.
- 2. The annual remuneration for the Deputy Mayor shall be \$11,621.40 per annum effective the first day of January, 2019.
- 3. The annual remuneration of a Councillor shall be \$10,478.56 per annum effective the first day of January, 2019.
- 4. In addition to the annual remuneration, a member of Council attending meetings outside Municipality shall receive \$60.00 per diem and \$0.50 per km. for functions authorized by Council. Any meetings over 5 hours will be paid at the rate of \$100.00 per meeting.
- 5. The Mayor as an ex officio member of other Boards and Committees and each member of Council appointed by Council to serve on the following Boards shall be paid for attendance at meeting at the following rates:

Board	Rate
Cemetery Board	\$60.00 or \$100.00 if over 5 hours
Park Board	\$60.00 or \$100.00 if over 5 hours
Community Hall Board.....	\$60.00 or \$100.00 if over 5 hours

For attendance on the above Boards the members of Councils shall receive \$0.50 per km. necessarily travelled in connection with their duties.

- 6. Each member of Council appointed by Council to a Sub-Committee of Council shall be paid the following meeting rates:

Up to 1 hour	\$30.00
One to three hours	\$50.00
Three to five hours	\$60.00
Over five hours	\$100.00
- 7. Members of Council shall be reimbursed their actual expenditures associated with their authorized attendance at Conferences.
- 8. Members of Council, with the exception of the Mayor shall receive a monthly allowance of \$75.00 for IT and supplies. (Note: Mayor receives an allowance from the County of Dufferin).
- 9. The members of Council shall be paid \$0.50 per km. necessarily travelled in connection with their duties.
- 10. All by-laws inconsistent with this by-law are hereby repealed.

By-law read a first and second time this 16th day of August, 2018.

By-law read a third time and passed this 16th day of August, 2018.

MAYOR

CLERK

GB# 2.1
AUG 16 2018



The Corporation of

THE TOWNSHIP OF MELANCTHON

157101 Highway 10, Melancthon, Ontario, L9V 2E6

Telephone - (519) 925-5525

Fax No. - (519) 925-1110

Website: www.melancthontownship.ca

Email: info@melancthontownship.ca

Denise B. Holmes, AMCT
CAO/Clerk

REPORT TO COUNCIL

TO: MAYOR WHITE AND MEMBERS OF COUNCIL

FROM: Wendy Atkinson, Treasurer

DATE: July 19, 2018

SUBJECT: Elimination of Councillor's 1/3 Tax Free Allowance

Purpose:

To provide Council with information regarding the impact of the elimination of the one-third tax free allowance of Council's remuneration effective January 1st, 2019.

Background:

Currently Council receives a one-third tax free allowance on their remuneration. On January 1, 2019 this tax exemption will be eliminated. If the remuneration remains unchanged for Council in 2019, Council's net take home pay will be decreased.

Impact:

Effective January 1, 2019, with the one-third tax free allowance eliminated, income tax will be deducted on that portion. Income tax rates for 2018 are as follows:

Federal Rate: 15% on the first \$46,605 of taxable income

Ontario Rate: 5.05% on the first \$42,960 of taxable income

Based on the above rates, Council members will pay an additional 20.05 % on one-third of their remuneration. Current Council annual pay is as follows with the one-third allowance:

Mayor Salary:	\$15,715.18	1/3 Allowance: \$5,238.39
Deputy-Mayor Salary:	\$10,893.36	1/3 Allowance: \$3,631.12
Councillor Salary:	\$ 9,822.11	1/3 Allowance: \$3,274.04

ACT # 2
JUL 19 2018

To maintain status quo an additional amount will be need to be paid to Council.

Mayor:	$\$5,238.39 \times 20.05\% = \$1,050.30$
Deputy Mayor:	$\$3,631.12 \times 20.05\% = \$ 728.04$
Councillor	$\$3,274.04 \times 20.05\% = \$ 656.45$

To reduce the financial impact on Council members of the one-third allowance being eliminated, the base salary for January 1st, 2019 would need to be adjusted as follows:

Mayor:	$\$15,715.18 + \$1,050.30 = \$16,765.48$
Deputy-Mayor:	$\$10,893.36 + \$ 728.04 = \$11,621.40$
Councillor:	$\$ 9,822.11 + \$ 656.45 = \$10,478.56$

Recommendation:

That Council provide staff direction on 2019 Council remuneration.

Respectfully Submitted,



Wendy Atkinson
Treasurer