

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Council of the Corporation of the Township of Melancthon held a meeting on the 21<sup>st</sup> day of June, 2018 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor J. Elliott, Councillor D. Besley, Councillor W. Hannon and Councillor J. Webster were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

### **Announcements**

Councillor Webster reminded everyone of the Celebrations in the Horning's Mills Park this Saturday, June 23<sup>rd</sup> starting at 5:00 p.m.

Councillor Besley advised of the Strawberry Supper to be held on July 1<sup>st</sup> at the Honeywood Arena.

### **Additions**

- CAO - Email from Karisa Downey, County Economic Development Officer regarding an invitation for a member of Council to attend the Western Warden's Caucus on July 25, 2018

### **Deletions**

None.

### **Approval of Agenda**

Moved by Webster, Seconded by Elliott that the agenda be approved as amended. Carried.

### **Disclosure of Pecuniary Interest and the General Nature Thereof**

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting.

### **Minutes**

Moved by Besley, Seconded by Hannon that the minutes of the Council meeting held on June 7, 2018 be adopted as circulated. Carried.

### **Business Arising from Minutes**

Councillor Webster asked if Staff had heard back from the Township of Southgate regarding waste disposal services and the response was that Staff had not.

### **Point of Privilege or Personal Privilege**

Nothing for this meeting.

### **Public Question Period**

A question was raised from a resident on the 2<sup>nd</sup> Line SW on what is happening with this road and this matter was deferred to the Public Works portion of the Agenda.

### **Public Works**

1. Unfinished Business - Tenders for Surface Treatment - 2<sup>nd</sup> Line SW opened at June 7, 2018 meeting

Craig Micks, Director of Public Works reviewed the tenders that were opened at the June

7, 2018 meeting and recommended it be awarded to AECON. Moved by Hannon, Seconded by Besley that the Council of the Township of Melancthon accepts the tender from AECON Construction in the amount of \$229,896.77, plus applicable taxes for surface treatment for the supply and application of padding and 50 mm HL3 for the following roads: Locations 1: 2<sup>nd</sup> Line SW south of 270 Sideroad. We further direct Staff to return the tender cheques to the unsuccessful bidders and thank them for their submission. This tender complies with the Township's Procurement By-law. Carried.

## 2. Other

Craig reported that they started the calcium and road side grass cutting. It was asked when the door on sand shed would be repaired and concerns were raised about fill going into property at the corner of Highway 10 and 260 Sideroad in Corbetton. Staff were directed to contact the Grand River Conservation Authority as it is in the watershed area of the Grand River and report back at the July 5, 2018 Council meeting. Craig will look into getting the door repaired.

Mayor White advised of some information he obtained regarding speed indicators signs and Craig will look into this for pricing .

Discussion regarding the 2<sup>nd</sup> Line SW as a result of the question from public question period. Craig expects that the reconstruction of the 2<sup>nd</sup> Line SW from 300 Sideroad to Highway 89 will be done next year. The speed indicator sign is out on this road. It was asked if the traffic counter could be put out and a report brought back to the next meeting. Craig will put the counter out on Monday.

## **Planning**

Chris Jones, Township Planner was in attendance.

### 1. Applications to Permit

The following applications were reviewed by the Planner and approved:

1. Manessa Martin - Lot 245-246, Concession 3 SW - horse barn, manure storage and buggy shed
2. Kim Goddard - East Part of Lot 5, Concession 3 OS - two portables for cat shelter
3. Joseph Martin - Lot 23, Concession 5 SW - horse barn, buggy shed and manure storage
4. Eliza (Maxine) Stuckey - East Part of Lot 15, Concession 2 OS - storage shed

An application from Leo Blydorp - East Part of Lot 1, Concession 4 OS for grain storage bins was not approved as the Planner required further information on the application.

### 2. Application for Consent B3-18 - John Playfair Survey

This item was deferred as Chris would like to see the location of the proposed lot and the well on an air photo. The survey that was submitted shows the well on the severed lot but when the application was submitted and approved, the well was on the retained lot and a condition of the approval was that a new well was to be dug to service the severed lot.

### 3. Unfinished Business

#### 1. Strada OPA and ZBA

Chris provided an overview of information on the applications. Staff are currently working on the development agreement and the Solicitors are very close to completing it. Staff will be putting the Official Plan Amendment and Zoning By-law Amendment on the July 5, 2018 Council agenda for approval, as well as the draft Development Agreement.

## 2. Source Water Protection ZBA

No new information on this matter.

### **Police Services Board**

Nothing to report on PSB

### **County Council Update**

Mayor White advised that he attended the Federation of Canadian Municipalities conference in Halifax and reported on this at the last County Council meeting. The POA Court matter was discussed and a report presented by the Clerk.

### **Delegations**

5:20 p.m. - A Public Meeting had been called for a proposed Zoning By-law Amendment on Lot 5, Plan 2 for Michael Annable. The applicant was not in attendance for the public meeting. The purpose of the proposed zoning by-law amendment is to amend the Zoning By-law 12-1979 as amended for a lot in the settlement of Corbetton located at 682395 260 Sideroad. The purpose of the application is to rezone the subject lot from the Institutional Zone to a Hamlet Residential Exception Zone (R1-7) to permit the existing building to be converted into a single detached dwelling or duplex dwelling. The Clerk advised that the only comments received as a result of the required circulation were from the Upper Grand District School Board and they had no objection to the proposed application. Mayor White asked those in attendance at the Council meeting if they had any questions on the application. Harvey Lyon was in attendance and asked about the provisions in the by-law for parking. Chris Jones, Township Planner advised that there were none. This led to a further discussion regarding the parking of four vehicles and Council directed Staff to contact Mr. Annable and ask him to provide a parking plan for this lot to make sure there is adequate parking. The application was deferred pending this requested information.

5:30 p.m. - A public meeting had been called for a proposed Zoning By-law Amendment on Part of Lot 276, Concession 1 NE and West Part of Lot 5, Concession 4 OS for Ken Copeland. Mr. Copeland was in attendance for the public meeting. The purpose of the proposed by-law is to amend the Zoning By-Law No. 12-1979 as amended, to rezone a vacant lot located in Part of Lot 276, Concession 1 NE. located on Highway 10. The purpose of the application is to permit the establishment of a home industry (auto repair) on the subject lands and furthermore to allow the home industry to be established prior to construction of a dwelling. The proposed amendment would also rezone lands utilized by the applicant for his existing vehicle repair business located in the West Part of Lot 5, Concession 4 OS. The proposed amendment would convert the existing zone permission back to rural residential together with a temporary use permission to accommodate the transition of the applicant's business to the new location and ultimately, the cessation of the business on this parcel. The Clerk advised that no comments were received as a result of the required circulation. Mayor White asked those in attendance at the Council meeting if they had any questions on the application. A question from Harvey Lyon was asked about the entrance to the property and Mr. Copeland advised that he has been in contact with the Ministry of Transportation and they have no concerns. There were no further questions or concerns from those present in the gallery or from Council. Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to amend By-law 12-79 , as amended for lands located on Part of Lot 276, Concession 1 NE and West Part of Lot 5, Concession 4 OS and it be hereby read a first and second time. Carried. By-law read a first and second time and numbered 30-2018.

### **Correspondence**

#### **\* Items for Information Purposes**

1. Email from Sherri Gray - Growing the Greenbelt Dufferin Federation of Agriculture Comments 2018

2. GRCA Current June 2018
3. Email from Natalia Vassalless - OPP Update on Initiatives June 2018
4. Report from Shara Bagnell - Health & Safety Year End Report 2017 for Melancthon
5. Dufferin County Press Release - University researchers about flood experiences

Moved by Hannon, Seconded by Besley that correspondence items 1-5, for information purposes only, be received as information. Carried.

**\* Items for Council Action**

1. Letter from RJ Burnside Gerd Uderstadt regarding Dickson Drain Cleaning
2. Email from Karisa Downey - Main Street Funding for County Wide Signage Plan

# 1 - Council directed Staff to proceed with sending out the notices to the affected owners.

# 2 - Staff directed to contact Ms. Downey and advise that we would be continuing on with our signage project but that we would like to work with the County during the design stage.

**General Business**

1. Notice of Intent to Pass By-laws

1. By-law to Authorize a Fire Protection Agreement

The CAO/Clerk asked that this matter be deferred as some municipalities still have concerns with the draft Agreement and it was recommended that the CAOs and Clerks get together for a meeting. It was also mentioned that the draft Agreement had not been vetted by a Solicitor. Council deferred the matter pending the outcome of the meeting between the CAOs and Clerks.

2. By-law for Prescribing Standards for the Maintenance and Occupancy of Property within the Township of Melancthon

The CAO advised that she recommended passage of this By-law as it is an updated version of the Township's Property Standards By-law and it meets the Township's requirements under the new regulations pertaining to the Residential Tenancies Act. Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law for Prescribing Standards for the Maintenance and Occupancy of Property within the Township of Melancthon, and it be hereby read a first and second time. Carried. By-law read a first and second time and numbered 31-2018.

2. New/Other Business

1. Open Request for Proposals for Township Signage

The CAO advised that only one proposal was received from McCarthy Signs and the proposal was reviewed by Council. Discussion ensued and it was felt that for cost savings measures, the Public Works Department could install the signs and Staff were directed to order one more 6' x 8' sign for the Township. Staff to contact MTO and advise that we will be installing signs and to make arrangements for locates.

Addition

An email was received from Karisa Downey, County Eco-Development Officer requesting a Council member to attend the Western Warden's Caucus meeting on July 25, 2018 to share information and learn what's happening regarding the County branding exercise. Councillor Hannon to attend.

**Third Reading of By-laws**

Moved by Elliott, Seconded by Webster that By-laws 30-2018 and 31-2018 now be read a

third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

**Notice of Motion**

None for this meeting.

**Confirmation By-law**

Moved by Elliott, Seconded by Webster that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on June 21, 2018 and it be given the required number of readings. Carried. By-law numbered 32-2018.

**Adjournment and Date of Next Meeting**

6:58 p.m. - Moved by Besley, Seconded by Hannon that we adjourn Council to meet again on Thursday, July 5, 2018 at 5:00 p.m. or at the call of the Mayor. Carried.

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MAYOR

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CLERK