

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 5th day of July, 2018 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor J. Elliott (left meeting at 6:10 p.m.), Councillor W. Hannon and Councillor J. Webster were present. Councillor D. Besley was absent with prior notice given. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Announcements

None.

Additions

- Mayor White - Corbetton Park
- CAO - Bretton Estates Update, Complaint regarding the spreading of Lystek product

Deletions

None.

Approval of Agenda

Moved by Hannon, Seconded by Elliott that the agenda be approved as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting.

Minutes

Moved by Elliott, Seconded by Webster that the minutes of the June 21, 2018 Council meeting be adopted as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

Public Question Period

No questions asked.

Public Works

Accounts

Craig Micks, Director of Public Works presented the accounts in the amount of \$368,093.89. Moved by Elliott, Seconded by Hannon that the Public Works accounts be approved as presented by the Director of Public Works. Carried.

Request from Town of Shelburne to use Melancthon Roads as detour Aug. 11, 2018 for the Heritage Festival Parade

Moved by Webster, Seconded by Hannon that The Council of the Corporation of the Township of Melancthon has reviewed correspondence dated June 19, 2018 relating to the Fiddleville Contest Parade to be held August 11, 2018 and we have no objection to traffic being detoured along Melancthon Township roads as specified. It is understood that this route will be monitored by Police by way of a paid duty OPP cruiser at Shelburne's expense. Carried.

Letters from residents with concerns regarding 4th Line NE

Letters were received from Jennifer Luxton, Dennis and Debra Jamieson, Doreen Lyon, Bill Neilson, Linda Neilson, Birdie Neilson and Andre Deeder regarding the 4th Line NE and concerns with a portion of the road being reverted back to gravel. Discussion ensued and the Township is going to be grinding the road in the next couple of weeks, gravel will be added to the road, as well as calcium and more gravel will be added in the fall. The road will be assessed next spring and if more gravel is required, it will be added at that time. The road requires a better base if the Township decides to move ahead with resurfacing in the future but that will be up to a new Council to decide. The CAO/Clerk was directed to send a letter to these residents and advise them of this information. Mayor White advised that he would be happy to have a meeting with them if that was the desire.

Planning

Chris Jones, Township Planner was in attendance.

Applications to Permit

The following applications were presented and discussion ensued on the applications of Alvin Bauman - Lot 214-216, Concession 2 NE for a 14' x 26' power room and 48' x 86' dry workshop. The total maximum floor area under the On Farm Uses By-law is 4,500 square feet but Mr. Bauman has added an upper level – second storey which puts the building over this limit. The Planner advised that in his opinion, the total floor area is the ground floor plus the upper area. He advised that there was a motion passed in 2013 that reads: "the limit on total floor area of all buildings as contained in Section 4.6 (m) of By-law No. 44-2012 is to be interpreted as applying to only the ground floor areas of all such buildings" but this could be amended. Council advised that they wanted to leave the motion as is. The Planner advised that he was ok with the applications then.

An application from Ken Copeland - Part of Lot 276, Concession 1 NE for a 228.9 square metre auto repair shop was reviewed but not approved as the application did not accompany any plans and the County likes the Planner to stamp the plans before they reach the County Building Department.

Notice of Intent to Pass By-laws

Chris Jones, Township Planner spoke to the basis of the amendments for the Official Plan and the Zoning By-law. The OPA once passed will have to be sent to the County of Dufferin for approval.

Strada Aggregates Inc. - Official Plan Amendment and Zoning By-law Amendment - Part of the West Half of Lots 12 & 14, Concession 3 OS

Moved by Elliott, Seconded by Webster that leave be given to introduce a By-law to adopt an Official Plan Amendment Two (OPA 2) for the Township of Melancthon (Strada Aggregates Inc.) and it be hereby read a first and second time. Carried. By-law numbered

33-2018 and read a first and second time.

Moved by Hannon, Seconded by Elliott that leave be given to introduce a By-law to amend By-law No. 12-79, as amended, the Zoning By-law for the Township of Melancthon for lands located in Part of Lots 12 and 14, Concession 3 O.S. in the Township of Melancthon, County of Dufferin (Strada Aggregates Inc.) and it be hereby read a first and second time. Carried.

Draft Agreement between the Corporation of the Township of Melancthon and Strada Aggregates Inc./Strada Financial Inc.

Moved by Elliott, Seconded by Webster that leave be given to introduce a By-law to authorize the execution of an Agreement between the Corporation of the Township of Melancthon and Strada Aggregates Inc./Strada Financial Inc. and it be hereby read a first and second time. Carried. By-law numbered 35-2018 and read a first and second time.

Unfinished Business

Source Water Protection ZBA

Deferred.

Police Services Board

The Towing issue appears to be brewing again with more conflicts but the Township will not be taking any action with passing a towing by-law.

Committee Reports

Deputy Mayor Elliott - Special Meeting Fire Board - July 3, 2018. After Deputy Mayor Elliott's report, Staff were directed to meet with the other Township's/Town's Senior Management to discuss the issues with the Draft Fire Agreement and report back to Council.

Correspondence

***Board & Committee Minutes**

1. Shelburne & District Fire Board - May 1, 2018
2. Shelburne Public Library - May 15, 2018

Moved by Hannon, Seconded by Elliott that the Board and Committee Minutes correspondence Items 1 & 2, be received as information. Carried.

*** Items for Information Purposes**

1. Town of Amherstburg Resolution - Cannabis Grace Period Request
2. NVCA Board Meeting Highlights June 22, 2018
3. Email from Tracey Dupuis regarding Waste Services for Melancthon Residents
4. RJ Burnside Letter regarding Curphy Municipal Drain Maintenance and Repair

Moved by Webster, Seconded by Elliott that Correspondence Items 1-4, for information purposes, be received as information except for # 4 for discussion. Carried.

Moved by Hannon, Seconded by Webster that we direct the Drainage Superintendent to proceed with the maintenance work on the Curphy Municipal Drain downstream of Dufferin County Road No. 17 as outlined in his letter of June 19, 2018. Carried.

***Items for Council Action**

1. Agreement between Township of Melancthon and Atkinson Farms - to locate pumping and piping equipment on Township property in order to draw water from the Middle Branch of the Noisy River

Moved by Hannon, Seconded by Webster that the Clerk be hereby authorized to sign the Agreement between the Corporation of the Township of Melancthon and Atkinson Farms Ltd. and Marc Atkinson to allow Atkinson Farms Ltd. and Marc Atkinson to locate pumping and piping equipment on Township property in order to draw water from the Middle Branch of the Noisy River. Carried.

General Business

Notice of Intent to Pass By-laws:

Keating Drainage Works, Maintenance Levying By-law

Moved by Hannon, Seconded by Webster that leave be given to introduce a By-law to provide for the maintenance and repair to the Keating Drainage Works and for the borrowing on the credit of the municipality the amount required for such work and it be hereby read a first and second time. Carried. By-law numbered 36-2018 and read a first and second time.

Atkinson Drainage Works, Maintenance Levying By-law

Moved by Webster, Seconded by Hannon that leave be given to introduce a By-law to provide for the maintenance and repair to the Atkinson Drainage Works and for the borrowing on the credit of the municipality the amount required for such work and it be hereby read a first and second time. Carried. By-law numbered 37-2018 and read a first and second time.

Broster Drainage Works, Maintenance Levying By-law

Moved by Webster, Seconded by Hannon that leave be given to introduce a By-law to provide for the maintenance and repair to the Broster Drainage Works, "B" Drain and for the borrowing on the credit of the municipality the amount required for such work and it be hereby read a first and second time. Carried. By-law numbered 38-2018 and read a first and second time.

Accounts

The Treasurer presented the accounts in the amount of \$885,888.22. Moved by Hannon, Seconded by Webster that the General Accounts be approved as presented by the Treasurer. Carried.

New/Other Business/Additions

Draft 2018 Fall/Winter Newsletter

No further changes.

Report of Denise Holmes, CAO/Clerk - Updates for Council

Moved by Elliott, Seconded by Webster that the Township of Melancthon accept the quote of McCarthy Signs in the amount of \$7,672.70, HST included as outlined in the estimate 6619.B. dated 03/07/18 and that funds be taken from monies received through the "Main

Street Revitalization Initiative". This complies with the Township's procurement by-law. Carried.

At this time, Mayor White spoke to his addition to the agenda of the Corbetton Park. He has received a quote for playground equipment but has not been able to get the Board together for a meeting to review the quote. Council suggested holding off on approving the quote until the Park Board has a meeting.

Other - Additions

Bretton Estates

The CAO/Clerk provided an update on Bretton Estates and suggested that a meeting be called between the Township's Engineers, the Developer, Mayor White and the CAO to let the Developer know of the further deficiencies in the subdivision. Council concurred that a meeting should take place and the CAO/Clerk will set this up. Mayor White requested a list of the deficiencies prior to the meeting.

Lystek

A complaint was received from a resident of the 4th Line NE regarding the spreading of Lystek Product in the 40 degree Celsius temperature, as well as the trucks being parked on the road. Mayor White advised that the Township has no jurisdiction over Lystek spreading in the Township and advised that we have contacted OMAFRA about protocols for spreading in the heat. He suggested that Staff send Lystek a letter about parking on the road. Staff also directed to send the email to the MOECC.

Unfinished Business

By-law to Authorize a Fire Agreement - Shelburne and District Fire Department

Deferred.

Delegations

5:45 p.m. - Shirley Boxem and Gord Gallagher attended Council and provided an update on Headwaters Communities in Action activities. Ms. Boxem also requested Township support in raising the profile of Volunteer Dufferin and asked that we place the logo on our website and a link to the Volunteer Dufferin website. Council had no problem supporting the request. Ms. Boxem also spoke on the Farm to School program and Council advised her of the "Meatless Monday" initiative of one of the elementary schools in Dufferin County.

6:04 p.m. - Moved by Webster, Seconded by Hannon that we adjourn Council to move into Committee of the Whole and then reconvene as Council. Carried.

6:20 p.m. - Council reconvened.

Closed Session

6:43 p.m. - Moved by Webster, Seconded by Hannon that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reasons: Personal matters about an identifiable individual, including municipal or local board employees - Report from Denise Holmes - update on Property Standards By-law Complaints in Horning's Mills and direction from Council regarding a Property Tax Arrears Registration and Labour relations or employee negotiations and a proposed or pending acquisition or disposition of land by the municipality or local board - Report of Denise Holmes - Update on Closed Session Matters. Carried.

7:25 p.m. - Moved by Hannon, Seconded by Webster that we rise from Closed Session with report. Carried. The report were the directives given in Closed Session.

Third Reading of By-laws

Moved by Hannon, Seconded by Webster that By-laws 33-2018, 34-2018, 35-2018, 36-2018, 37-2018 and 38-2018 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

None for this meeting.

Confirmation By-law

Moved by Webster, Seconded by Hannon that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on July 5, 2018 and it be given the required number of readings. Carried. By-law numbered 39-2018.

Adjournment and Date of Next Meeting

7:27 p.m. - Moved by Webster, Seconded by Hannon that we adjourn Council to meet again on Thursday, July 19, 2018 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK