

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Council of the Corporation of the Township of Melancthon held a meeting on the 7<sup>th</sup> day of June, 2018 at 5:00 p.m. in the Horning's Mills Hall as the Council Chambers was being used for the Provincial Election. Mayor D. White, Councillor D. Besley, Councillor W. Hannon and Councillor J. Webster were present. Deputy-Mayor J. Elliott and CAO/Clerk were absent (prior notice given). Wendy Atkinson, Treasurer/Deputy Clerk was also present. Mayor White presided and called the meeting to order.

### **Announcements**

Councillor Webster reminded everyone of the Fireworks in the Park Celebration on Saturday, June 23, 2018 and advised that Country 105 would be broadcasting.

### **Additions**

None

### **Deletions**

None.

### **Approval of Agenda**

Moved by Hannon, Seconded by Besley that the agenda be approved as circulated. Carried.

### **Disclosure of Pecuniary Interest and the General Nature Thereof**

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting.

### **Minutes**

Moved by Webster, Seconded by Besley that the minutes of the Council meeting held on June 7, 2018 be adopted as circulated. Carried.

### **Business Arising from Minutes**

None.

### **Point of Privilege or Personal Privilege**

None.

### **Public Question Period**

No questions asked.

### **Public Works**

#### **1. Accounts**

Craig presented the accounts in the amount of \$80,078.74. Moved by Besley, Seconded by Webster that the public works accounts be approved as presented by the Director of Public Works. Carried.

#### **2. Open Tenders for Surface Treatment - 2<sup>nd</sup> Line S.W.**

Mayor White opened the tenders received:

	Company	Amount
1.	Murray Group	\$175,225.71 including taxes
2.	Aecon	\$259,783.35 including taxes
3.	Cox Construction	\$147,193.91 including taxes

Craig reviewed the tenders and came back with a request that they be tabled to the next meeting as he required more time to review them.

### 3. Other

Craig advised that Chris Knetchel, R.J. Burnside & Associates had provided him with an update to the 2<sup>nd</sup> Line SW Bridge and advised that signs and markers are still up as there is still cement work to do. Craig advised that the work is to be completed by fall and there will be no full closure of the road at anytime. A question was asked about the 5<sup>th</sup> Line paving and Craig advised that we are just doing the 2<sup>nd</sup> Line S.W. at present but the per tonne price will apply to the 5<sup>th</sup> Line as well. An update on the Horning's Mills shoulders was requested and Craig advised that Coppertone is to complete the work in July.

## Planning

### 1. Applications to Permit

Chris Jones, Township Planner reviewed the permits on the spreadsheet as follows:

Mark Greenfield - West Part Lot 8, Concession 4 OS - Legal Lower Level Apartment  
Barbara Rodgers - Lot 3, Concession 5 SW - Single Family Dwelling  
Windy Stream Farms - Lot 245-246, Concession 4 SW - Interior Barn Renovation  
Manessa Martin - Lot 245-246, Concession 3 SW - Single Family Dwelling  
Manessa Martin - Lot 245-246, Concession 3 SW - Horse Barn/Manure Storage/Buggy Shed  
Kevin Campbell - Lot 26, Plan 7M48 - Single Family Dwelling  
Joseph Martin - Lot 23 Concession 5 SW - Horse Barn/Buggy Shed/Manure Storage

All permits were approved with the exception of Manessa Martin - horse barn/manure storage/buggy shed and Joseph Martin - horse barn/buggy shed/manure storage as additional review was required.

### 2. Unfinished Business

#### 1. Strada OPA and ZBA

The Planner advised Council that a geotechnical report has been submitted by Strada together with a cost estimate of the Line 4 reconstruction costs and both have been provided to the Township's engineering consultant for review and comment.

#### 2. South Water Protection ZBA

Nothing further as this time.

Planner, Chris Jones, advised Council that two applications for rezoning were scheduled for the next meeting on June 21, 2018 (Copeland and Annable). The Mayor advised that a concern has been received regarding drainage that relates to an application that was approved on May 24, 2018 (File B2/18 - James and Susan Bone). The Mayor and Director of Public Works are going to take a look at it.

## Police Services Board

Mayor White referred to item 3 in the agenda under Items for Council Action.

## **Committee Reports**

The following verbal reports were given:

Councillor Besley - Shelburne Library Board - May 15, 2018

Mayor White - Update on attendance at Federation of Canadian Municipalities Conference held in Halifax. Mayor White advised he attended a number of excellent workshops and study tours and that the conference was well done.

## **Correspondence**

### **\*Board & Committee Minutes**

1. Shelburne & District Fire Board of Management - February 6, 2018
2. Shelburne & District Fire Board of Management - February 16, 2018
3. Shelburne & District Fire Board of Management - March 6, 2018
4. Shelburne Public Library Board Meeting - April 24, 2018
5. Township of Melancthon Police Services Board - February 21, 2018

Moved by Besley, Seconded by Webster that the Board and Committee Minutes correspondence Items 1 to 5 be received as information. Carried.

## **Delegations**

5:40 p.m. A public meeting had been called for a proposed Zoning By-law Amendment on the West Part of Lot 13, Concession 2 OS for Barbara and Vladimir Dresar. Mr. and Mrs. Dresar were in attendance. The purpose of the proposed amendment is to amend the Restricted Area (Zoning) By-law 12-1979 to rezone lands legally described as Part 1 and Part 2, Plan 7R-6537, located in the West part of Lot 13, Concession 2 OS from the Rural Residential Exception (RR-130) Zone to the Rural Residential Exceptions (RR-165) and (RR-166) Zones. Written comments were received from the County of Dufferin Building Department, Hydro One, Nottawasaga Valley Conservation Authority and the Upper Grand School Board. There were no objections to the ZBA from any of the agencies.

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to amend By-law 12-79, as amended, for lands located in the West Part of Lot 13, Concession 2 OS (Barbara and Vladimir Dresar) and it be hereby read a first and second time. Carried. By-law numbered 25-2018 and read a first and second time.

5:45 p.m. Murray Short, RLB attended Council and presented the Draft 2017 Financial Statements with Staff and Council. He also reviewed the Summary of Key Operating Measures and advised that the Township's net financial position has improved.

Moved by Besley, Seconded by Hannon, that the Council of the Corporation of the Township of Melancthon approve the Consolidated Financial Statements for the year ended December 31, 2017. Carried.

## **Correspondence cont'd**

### **\* Items for Information Purposes**

1. GRCA Current Newsletter - May 2018
2. Grey Highlands Notice of Study Completion - Water and Wastewater Servicing Master Plan
3. Dufferin Wind Power Notice of a Proposed Change to an Approved Renewable Energy Project
4. Dufferin County Forest Annual Report 2017 and Annual Work Schedule 2018
5. Triton Engineering Notice regarding location of New Well and Elevated Water Tower for Dundalk Municipal Water System

6. Letter from Christine Furlong regarding deadline for comments extension for Dundalk Water System
7. Letter from Shannon Campeau regarding NASM Approval for the spreading of sewage biosolids on Blydorp Farms Ltd.
8. Township of Southgate Notice of Zoning By-law Amendment
9. Town of Mono Resolution with respect to County of Wellington appealing certain decisions made by MPAC regarding Aggregate Resources Properties
10. RJ Burnside Site Meeting Notice for Curphy Municipal Drain Cleaning

Moved by Webster, Seconded by Besley that correspondence items 1-10 for information purposed be received as information except for #3 for further discussion. Carried.

#3 - Discussion regarding whether there is a policy in place that directs changes back to the engineers, specialist, etc. for review. Anything other than administrative changes would go back to the engineer and this notice was referred to the engineer.

**\* Items for Council Action**

1. Email from Michelle Dunne, County of Dufferin regarding By-law Enforcement being discontinued
2. Email from Michelle Dunne, County of Dufferin regarding Canada 150 Legacy Project Status
3. Township of Melancthon Police Services Board passed a Motion requesting Council to discuss options to reduce traffic on Melancthon-Nottawasaga Townline in "summer road" section

#1 - referred to the next Committee of the Whole meeting for discussion.

#2 - Mayor White is preparing an e-mail to respond and advised that playground equipment has been selected.

#3 - the CAO/Clerk directed to send letter to both municipalities to set up a meeting for discussion and Mrs. Wargon to be invited.

**General Business**

1. Notice of Intent to Pass By-law

- 1.1 Being a By-law to Authorize the Delegation of Authority during "Lame Duck" Period

Moved by Hannon, Seconded by Besley that leave be given to introduce a By-law to Authorize the Delegation of Authority to the Chief Administrative Officer/Clerk for certain acts during a "Lame Duck" period after July 27, 2018, nomination day to the swearing of the newly appointed Council and it be hereby read a first and second time. Carried. By-law numbered 26-2018.

- 1.2 Being a By-law to Authorize the Execution of a Site Plan Agreement between Kimberley and Michael Goddard and The Corporation of the Township of Melancthon

Moved by Webster, Seconded by Besley, that leave be given to introduce a By-law to Authorize the Execution of the Site Plan Agreement between Kimberley and Michael Goddard and The Corporation of the Township of Melancthon and it be hereby read a first and second time. Carried. By-law numbered 27-2018.

- 1.3 Being a By-law imposing special annual drainage rates upon land in respect of which money is borrowed under the Tile Drainage Act - Devinder Kaur Cheema

Moved by Hannon, Seconded by Besley, that leave be given to introduce a By-law imposing special annual drainage rates upon land in respect of which money is borrowed under the

Tile Drainage Act - Devinder Kaur Cheema and it be hereby read a first and second time.  
Carried.  
By-law numbered 28-2018.

## 2. Accounts

The Treasurer presented the accounts in the amount of \$120,985.94. Moved by Besley, Seconded by Webster that the general accounts be approved as presented by the Treasurer.  
Carried.

## 3. New/Other Business/Additions

### 1. Melancthon Township Waste Services Discussion - Councillor Webster

Councillor Webster discussed the distance that residents in the north end of the Township have to travel to use the Transfer Station. He suggested we look into the possibility of using the services in Southgate. Staff were directed to write a letter to the Township of Southgate to open discussions.

6:30 pm - Moved by Hannon, Seconded by Besley that we adjourn Council to go into Committee of the Whole and then reconvene as Council.

2. Request from Karisa Downey, Economic Development Officer, County of Dufferin for a Member of Council to sit on the Committee for the launching of a branding project for the County Economic Development Department

Councillor Hannon advised that he would be interested in sitting on this Committee.

## 4. Unfinished Business

### 1. Shelburne and District Fire Department Draft Board Agreement

Defer. Waiting on clarification

### 2. Township Signage

Nothing new.

## **Closed Session**

None for this meeting.

## **Third Reading of By-laws**

Moved by Webster, Seconded by Besley that By-laws 25-2018, 26-2018, 27-2018 and 29-2018 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

## **Notice of Motion**

None for this meeting.

## **Confirmation By-law**

Moved by Besley, Seconded by Webster that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on June 7, 2018 and it be given the required number of readings. Carried.

**Adjournment and Date of Next Meeting**

6:45 p.m. - Moved by Hannon, Seconded by Besley that we adjourn Council to meet again on Thursday, June 21, 2018 at 5:00 p.m. or at the call of the Mayor. Carried.

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MAYOR

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CLERK