

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Council of the Corporation of the Township of Melancthon held a meeting on the 15<sup>th</sup> day of March , 2018 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor J. Elliott, Councillor D. Besley, Councillor W. Hannon and Councillor J. Webster were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

### **Announcements**

None.

### **Additions**

CAO/Clerk - Ontario Association of Police Services Board - Convention  
Councillor Besley - NDCC Board of Management

### **Deletions**

None.

### **Approval of Agenda**

Moved by Elliott, Seconded by Webster that the agenda be approved as amended. Carried.

### **Disclosure of Pecuniary Interest and the General Nature Thereof**

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting.

### **Minutes**

Moved by Besley, Seconded by White that the minutes of the March 1, 2018 Council meeting be adopted as circulated. Carried.

### **Business Arising from Minutes**

None.

### **Point of Privilege or Personal Privilege**

None.

### **Public Question Period**

No questions asked.

### **Public Works**

#### **Information from Public Works Director regarding costs to maintain gravel roads vs. paved roads**

Craig Micks, Director of Public Works provided information to Council regarding the costs to maintain gravel roads and paved roads. This item was deferred to budget deliberations under General Business.

## Other

Nothing for this.

## **Planning**

Chris Jones was not in attendance for this meeting.

## **Applications to Permit**

The CAO/Clerk advised that the Planner would be in the Office on March 22<sup>nd</sup> to review the applications and requested permission to sign them if the Planner was ok with them. Permission granted.

The applications were from:

Keith Ackerson - renovation of basement - Lot 6, Plan 17A

Geraldine Sherritt - single car garage - Lot 287-288, Concession 1 SW

Donald Patten - residential two storey home - East Part of Lot 20, Concession 1 OS

Maple Ridge Plastics - Reuben Bowman - agricultural storage shed - Lot 28, Concession 9 NE

## **Unfinished Business**

The CAO/Clerk updated Council on the below applications:

- Feral Cat ZBA - has not been deemed a complete application until applicant provides confirmation on entrance and septic, hydro and water
- Annable ZBA - has not been deemed a complete application - applicant to confirm use of property
- Blue Sky RV Resort ZBA - nothing new on this application
- Source Water Protection - ZBA and OPA - funding has been extended so Township will continue work on it
- Strada - OPA and ZBA - Township Lawyer and Applicant's lawyer working on draft agreement

## **Police Services Board**

To be discussed under Delegations.

## **Committee Reports**

The following verbal reports were given:

Councillor Webster - Horning's Mills Community Hall Board - March 6, 2018

## **Correspondence**

### **\*Board & Committee Minutes**

1. Minutes Mulmur-Melancthon Fire Board - Monday, October 23, 2017

Moved by Webster, Seconded by Elliott that the Board and Committee Minutes Correspondence Item # 1 be received as information. Carried.

### **\* Items for Information Purposes**

1. Nottawasaga Valley Conservation Authority - 2017 Annual Report

2. Ontario Tire Stewardship - Notice of Termination of Collector Agreement
3. H.J Lyon letter - Protecting Water/Growing the Greenbelt
4. 2018 Municipal Levy & Budget - Grand River Conservation Authority
5. Headwaters Tourism - Minutes & Update
6. Ontario Good Roads Association Appoints 2018-2019 Board of Directors
7. Grey County - Recolour Grey Public Meeting - Tuesday, March 27, 2018
8. Burnside - Petition for Drainage Work - Leo and Alice Blydorp
9. Nottawasaga Valley Conservation Authority - Board Meeting Highlights February 23, 2018
10. Whitewater Hydrogeology - 2017 Compliance Groundwater Monitoring Report for Shelburne South Pit - Strada Aggregates
11. Building Better Communities and Conserving Watersheds Act, 2017 changes to the land use planning and appeal system
12. Approval of Sunday Gun Hunting - Notice from the MNRF of the approval
13. Illegal Dumping Leading to Hazmat Responses - Dufferin County Press Release

Moved by Besley, Seconded by Hannon that Correspondence Items 1-13, for information purposes, be received as information. Carried.

**\* Items for Council Action**

1. Dundalk District Agricultural Society Fall Fair - Request for Sponsorship for 2018 Fall Fair
2. Approval of Survey - 1392119 Ont Ltd. Application For Consent B11/17

# 1 - Moved by Besley, Seconded by Hannon that we give a grant in the amount of \$500.00 to the Dundalk District Agricultural Society for the 163<sup>rd</sup> Dundalk Fall Fair. Carried.

# 2 - Moved by Elliott, Seconded by Webster that the plan of survey prepared by Van Harten Surveying Inc. for 1392119 Ontario Ltd. (David Metz) - Application for Consent B1/17 conforms to the terms and conditions of the severance application. Carried.

**General Business**

2018 Budget - to be discussed later in meeting.

New/Other Business/Additions

NEC Delegation - Mayor White

Mayor White advised that he had received a call from a resident regarding a property complaint in the NEC area. The resident advised that he has left phone messages at the NEC and cannot get a phone call back from them and Township Staff also have advised that NEC Staff are not calling them back either. Mayor White suggested two options – the first one was to go to the NEC as a Delegation about this or the second option was to have the County NEC Rep attend a meeting to discuss these concerns. The latter option was chosen. Staff will book in Janet Horner, NEC Rep and a Mulmur Councillor, for the next meeting. It was also decided that while Mrs. Horner will be attendance, Council would discuss how the Township of Mulmur handled all of the non-conforming secondary units in Mulmur.

Social Media Proposal - Councillor Webster

The Social Media Proposal from Sara May was reviewed. The upfront cost for this is \$800.00 and then to maintain it would be \$4,800.00 per year. Staff raised concerns about the Staff time involved in providing and reviewing information to be posted to the social media sites as well as comments that may be posted on those sites. Staff were directed to put money in the budget for this item. Ms. May has been invited to the April 5<sup>th</sup> Council

meeting for more information. Staff were directed to send an email out to the municipalities in Dufferin County and find out what social media sites they have.

### Delegations

5:20 p.m. - David Thwaites, Chair, Melancthon Township Police Services Board (PSB) attended Council, at the invitation of Council, regarding the POA issue. There is an All Councils Meeting scheduled for March 28<sup>th</sup> and it was felt that Council needs to attend that session with one opinion on the matter. Mayor White advised that he had been speaking with the Clerk of the County and it appears moving forward, that the best option would be to stay status quo. The County would lease space to the Ministry of the Attorney General (MAG) and then MAG could sub-lease to POA which takes the County out of it completely. Any issues that arise between the Courts can be between the Justices. Mr. Thwaites raised a concern about the costs involved if the Court was moved to Caledon. Mayor White doesn't believe there is any political issue for the POA to leave and go to Caledon.

Other PSB's matters discussed during this time were that the new Police Services Act has been passed but the regulations have yet to be written. There is an OAPSB Conference (Addition to the Agenda) coming up in May and the focus of the Conference is going to be on the implementation of the new legislation. Council approved for the Chair of the Board to go to the Conference and directed Staff to register Mr. Thwaites.

5:30 p.m. - Gord Feniak, Tom Pridham, Ed DeLay from RJ Burnside and Associates attended Council and provided an update to Council and Staff regarding status of drain maintenance requests, investigations and reports. Mr. Pridham provided a very informative handout to Staff and Council and reviewed all of the above information with them.

5:55 p.m. - Council took a break and reconvened at 6:00 p.m.

6:00 p.m. - Vanessa Albanese, Township Property Standards By-law Enforcement Officer and Eugene Lammerding, County By-law Enforcement Officer attended Council, at the invitation of Council, regarding the RTA Residential Rental Maintenance Standards starting July 1, 2018. Ms. Albanese advised that as of July 1, 2018, all municipalities will be enforcing the interior of rental units. As our current Property Standards By-law is considered "partial", Ms. Albanese commented that the easiest thing to do is update our current by-law. She said it doesn't have to be as intense as the Residential Tenancies Act, it can be a little softer. She also recommended short form wording for fines and she will draft up something for Council to take a look at.

### General Business - Cont.

#### 2018 Draft Operating and Capital Budget - Notice of Intent to Pass

Wendy Atkinson, Treasurer presented the draft budget and reviewed her Report with Council. Several items were discussed. Staff were directed to add the Social Media proposal costs to the budget. Then discussion ensued regarding roads – patch paving and grinding roads. The \$250,000.00 allocated under patch paving was broken down into two components. \$120,000.00 to pave over a portion of the 2<sup>nd</sup> Line SW and \$70,000.00 to grind a portion of the 4<sup>th</sup> Line NE. There was \$60,000.00 left undedicated and it was decided that \$30,000.00 will be allocated to the 5<sup>th</sup> Line at Lot 10, Concession 4 NE for a culvert replacement and to grind and pad a portion of the road in that area. The remaining \$30,000.00 will be allocated as follows: \$20,000.00 to be deducted from the transfer from gas tax reserves and the remaining \$10,000.00 will reduce the budget.

Staff were directed to bring the required By-law to the next meeting.

### Unfinished Business

Township Signage

Councillor Webster requested some additional time on this matter as he is still working on it.

Mulmur Melancthon Fire Department Budget 2018

Deferred. The Township of Mulmur is supposed to be sending a new budget out as a result of the Fire Board meeting held on March 6, 2018.

Addition - North Dufferin Community Centre Board of Management

Councillor Besley updated Council on the meeting held on March 8, 2018. There was discussion at the meeting about potential conflicts of interest and then he advised that a motion was passed that he and the Secretary of the Board would be the contact persons for employee relations. Councillor Besley would like to have more discussion about this matter at the next NDCC meeting with possibly rescinding that motion.

**Closed Session**

7:34 p.m. - Moved by Elliott, Seconded by Webster that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason: Personal matters about an identifiable individual, including municipal or local board employees - Township Compensation Plan for Employees - Proposal - Update. Carried.

7:40 p.m. - Moved by Hannon, Seconded by Besley that we rise from Closed Session with report. Carried.

Moved by Elliott, Seconded by Webster that the Township of Melancthon accepts the revised quote from Jocelyn Meekins of Ward and Uptigrove for an employee compensation review in the amount of \$8,950.00 + HST and that this amount has been included in the draft budget of the Township for 2018. Carried.

**Third Reading of By-laws**

Not required.

**Notice of Motion**

None.

**Confirmation By-law**

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on March 15, 2018 and it be given the required number of readings. Carried.

**Adjournment and Date of Next Meeting**

7:45 p.m. - Moved by Hannon, Seconded by Besley that we adjourn Council to meet again on Thursday, April 5, 2018 at 9:00 a.m. or at the call of the Mayor. Carried.

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MAYOR

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CLERK