



# TOWNSHIP OF MELANCTHON

## A G E N D A

Thursday , May 3, 2018 - 5:00 p.m.

1. **Call to Order**
2. **Announcements**
3. **Additions/Deletions/Approval of Agenda**
4. **Declaration of Pecuniary Interest and the General Nature Thereof**
5. **Approval of Draft Minutes - April 19, 2018**
6. **Business Arising from Minutes**
7. **Point of Privilege or Personal Privilege**
8. **Public Question Period** (Please visit our website under Agendas and Minutes for information on Public Question Period)
9. **Public Works**
  1. Accounts
  2. Motion to release tender deposit cheque to Cox Construction for Tender No. 02-2017
  3. Request from Jim Moss - Director, Development and Operations Town of Shelburne - regarding Well #7/8
  4. Public Works Report for April 2018
10. **Planning**
  1. Applications to Permit
  2. Unfinished Business
    1. Annable ZBA, Blue Sky RV ZBA, Source Water Protection ZBA and OPA, Strada - OPA and ZBA
11. **Police Services Board**

\* Next Board Meeting is May 16, 2018 in the Committee Room, Municipal Office
12. **Committee Reports**
13. **Correspondence**

**\*Board & Committee Minutes**

  1. CDRC Board of Management Minutes Mar 20, 2018

**\* Items for Information Purposes**

  1. Burnside Notice of Appointment and Site Meeting - Blydorp Drainage Petition
  2. Mulmur - Minor Variance Hearing - West Part Lot 25, Con 3
  3. Letter from Ministry of Agriculture, Food and Rural Affairs - 2018 Premier's Award for the Agri-Food Innovation Excellence
  4. AMO - Guide to Legalization of Cannabis for Municipalities
  5. R.J. Burnside and Associates - Drainage Superintendent Services - Jan - Mar 2018

**\* Items for Council Action**

  1. Niagara Escarpment Commission Request for Comments - 605028 River Road

**14. General Business**

1. Notice of Intent to Pass By-laws
  1. Notice of Intent To Pass By-law to provide remuneration, allowances and expenses for Members of Council
2. Accounts
3. New/Other Business/Additions
  1. June 7<sup>th</sup> Council meeting - Elections Ontario using Council Chambers for one voting poll
  2. Motion to accept resignation of Suzy Jones from the Horning's Mills Community Hall Board
  3. Upper Grand District School Board - Food Policy Initiative - Mayor White
4. Unfinished Business
  1. Township Signage

**15. Delegations**

1. 5:20 p.m. - Notice of Public Meeting for Zoning By-law Amendment - Greenfield - West Part Lot 8, Concession 4 OS
2. 5:30 p.m. - Notice of Public Meeting for Zoning By-law Amendment - Feral Cat Rescue - West Part of Lot 5, Concession 3 OS
3. 6:00 p.m. - Karisa Downey, Dufferin County Economic Officer - Overview of the County's Plan for Economic Development

**16. Closed Session**

1. Approval of Draft Minutes - April 5, 2018
2. Business Arising from Minutes
3. Personal matters about an identifiable individual, including municipal or local board employees - Seasonal Employees Public Works Department
4. Rise from Closed Session with or without report

**17. Third Reading of By-laws**

**18. Notice of Motion**

**19. Confirmation By-law**

**20. Adjournment and Date of Next Meeting - Thursday, May 17, 2018 - 5:00 p.m.**

**21. On Sites**

**22. Correspondence on File at the Clerk's Office**

## Denise Holmes

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**From:** Jim Moss <jmoss@shelburne.ca>  
**Sent:** Friday, April 27, 2018 12:02 PM  
**To:** Craig Micks (roads@melanctontownship.ca)  
**Cc:** dholmes@melanctontownship.ca; Denyse Morrissey  
**Subject:** Monitoring Wells on  
**Attachments:** 20180427084715.pdf

Good morning Craig.

It was good talking to you this morning.

The two new well supplies (Well #7/8) for the Town of Shelburne are located at a new building on the 2<sup>nd</sup> Line of the Township of Melancthon. As part of the Town of Shelburne's Permit To Take Water (PTTW) and associated pump tests, the Ministry of Environment and Climate Change (MOECC) requires that wells and general ground water levels be monitored in the area before during and after these tests. The Town has been monitoring a number of private wells in the area mainly in the northwest to southeast direction on 2<sup>nd</sup> line. With not many homes on Sideroad 300 to approach for the program, establishing appropriate well monitoring locations has been an issue for the Town. This is leaving a gap in ground water monitoring data in the general east to west direction. Since there is a lack of established well location on 300 Sideroad, the Town of Shelburne's consulting engineers SBA and Associates have suggested drilling monitoring wells to compensate for the gap in data needed for the PTTW. Ideally these monitoring wells would be drilled within the Township of Melancthon road allowance as far back from the travelled portion as possible approximately 800 to 1000 meters from the intersection of 2<sup>nd</sup> Line and Sideroad 300 in both directions. The Town of Shelburne would like to request permission from the Township of Melancthon to drill temporary monitoring wells. The Town of Shelburne would be responsible solely at their cost for the installation, monitoring and upkeep of these wells and the decommissioning once the MOECC requirements have been satisfied.

I have attached a satellite photo with the preferred approximate locations of the wells for your consideration. The Town is open to any adjustments to the locations that the Township and Staff suggest.

Please let me know if you require any more information.

I will follow up with a fax as you have suggested.

Thanks again Craig.

Jim Moss, Director, Development and Operations | Phone: 519-925-2600 Ext 227 | Fax: 519-925-6134 | [jmoss@shelburne.ca](mailto:jmoss@shelburne.ca)

Town of Shelburne | 203 Main Street East, Shelburne ON L9V 3K7 | [www.shelburne.ca](http://www.shelburne.ca)

 please consider the environment before printing this e-mail



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Total Control Panel

[Login](#)

To: [dholmes@melanctontownship.ca](mailto:dholmes@melanctontownship.ca)  
From: [jmoss@shelburne.ca](mailto:jmoss@shelburne.ca)

Message Score: 50  
My Spam Blocking Level: High

High (60): Pass  
Medium (75): Pass  
Low (90): Pass

[Block this sender](#)  
[Block shelburne.ca](#)

*This message was delivered because the content filter score did not exceed your filter level.*

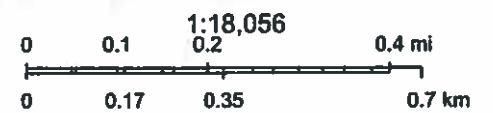
# Web AppBuilder for ArcGIS



April 27, 2018

 Override 1

Assessment Lot Parcels



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Map data © OpenStreetMap contributors, CC-BY-SA |



*The Corporation of*  
**THE TOWNSHIP OF MELANCTHON**  
157101 Highway 10,  
Melancthon, Ontario, L9V 2E6

## **PUBLIC WORKS REPORT**

TO: Council

FROM: Craig Micks, Director of Public Works

SUBJECT: Work Report for April 2018

DATE: April 30, 2018

### Road Work:

Public Works Staff worked with ATS Tree Removal removing trees N.E.area  
Brushing in N.E.area  
Cleaned up downed trees from ice storm  
Looked at Laneway Entrances  
Grading roads  
Gravel was hauled and graded  
Fixed and/or replaced signs  
Cold patched some roads  
Plowing, sanding and ice blading  
Road counter put on 5<sup>th</sup> OS between 15 and 20 sideroad

### Shop:

Cleaned shop  
Cleaned Truck 5  
Osprey Equipment Repair working on GR #1  
Took Plows and Wings off Trucks and Graders  
Steer was onsite fixing Truck 4  
Picked up parts  
Using Mulmur Disc to bring in shoulders

Report Respectively Submitted

Craig Micks  
Director of Public Works

PW #4  
MAY 03 2018

**APPLICATIONS TO PERMIT FOR APPROVAL**  
**May 3, 2018 COUNCIL MEETING**

<b>PROPERTY OWNER</b>	<b>PROPERTY DESCRIPTION</b>	<b>TYPE OF STRUCTURE</b>	<b>DOLLAR VALUE</b>	<b>D.C.'s</b>	<b>COMMENTS</b>
Martin Isaac Applicant: Eli Sherk	Part Lot 22 Concession 9 NE 398454 5th Line	Farm Storage Shed	\$60,000.00	NO	
Thomas Papp	Part Lot 15 Concession 3 OS	Storage Shed	\$55,000.00	NO	
Norman Martin Applicant: Simon Martin	Part Lot 35 Concession 6 NE 279140 6th Line NE	Horse Barn/Shed	\$150,000.00	NO	
Norman Martin Applicant: Simon Martin	Part Lot 35 Concession 6 NE 279140 6th Line NE	Metal Working Shop	\$100,000.00	YES	
Bruce Parrinder	Part Lot 27 Concession 4 OS 438390 4th Line	Sunroom with basement	\$110,000.00	NO	

PLAN #1  
MAY 03 2018

**THE CORPORATION OF THE TOWNSHIP OF MELANCTHON**  
**BY-LAW NO. \_\_\_\_\_**

**(Blue Sky RV – Draft - April 13, 2018)**

Being a By-law to amend By-law No. 12-79, as amended, the Zoning By-law for the Township of Melancthon for lands located in Part of Lot 259 and 260, Concession 1 N.E. in the Township of Melancthon, County of Dufferin.

WHEREAS the Council of the Corporation of the Township of Melancthon is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, 1990;

AND WHEREAS the owner of the subject lands has requested a zoning by-law amendment to allow for the construction of a new storage/office building;

AND WHEREAS the Council of the Corporation of the Township of Melancthon deems it advisable to amend By-Law 12-79, as amended;

NOW THEREFORE the Council of the Corporation of the Township of Melancthon enacts as follows:

1. Schedule 'A' to Zoning By-law No. 12-79 as amended, is further amended by zoning lands located in Part of Lot 259 and 260, Concession 1, N.E. from the General Agricultural (A1) Zone to the Open Space Park (OS1) Zone and Open Space Park Exception (OS1-2) Zone, as shown on Schedule A-1 attached hereto, which forms part of this By-law.
2. And Furthermore, Zoning By-law No.12-79 as amended, is further amended by adding the following new sub-section after Section 17.5 a):

- b) *Notwithstanding the permitted uses in Section 17.2, on lands located in Part Lot 259 and 260, Concession 1 N.E. and located in the Open Space Park Exception (OS1-2) Zone, permitted uses shall be limited to a detached dwelling and accessory uses to a detached dwelling.*

*In the OS1-2 Zone, one new accessory storage building to a tourist trailer park shall also be permitted. For the purpose of the OS1-2 Zone, the accessory storage building may include a manager's office but shall not include a dwelling unit.*

*Furthermore, existing accessory uses to a tourist trailer park recognized on lands located in the OS1-2 Zone include:*

- i. *Septic system including tank and filter bed;*
    - ii. *Dump station;*
    - iii. *Temporary open storage areas;*
    - iv. *Temporary, non-structural recreational uses such as inflatables; and,*
    - v. *Passive recreational uses such as playgrounds, soccer fields and fire pits;*

3. In all other respects, the provisions of By-law 12-79, as amended shall apply.

This By-law shall come into effect upon the date of passage hereof, subject to the provisions of Section 34 (30) and (31) of the Planning Act (Ontario).

READ A FIRST AND SECOND TIME on the xx<sup>th</sup> day of May 2018.

READ A THIRD TIME and finally passed this xx<sup>th</sup> day of May 2018.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

MAY 03 2018

DL  
U.F.



**Schedule 'A-1'**  
**By-law 2018-\_\_\_\_\_**  
**Part of Lots 259 & 260, Concession 1 NE**  
**Township of Melancthon**



Lands to be rezoned from the General Agriculture (A1) Zone  
to the Open Space Park (OS1) Zone



Lands to be rezoned from the General Agriculture (A1) Zone  
to the Open Space Park Exception (OS1-2) Zone

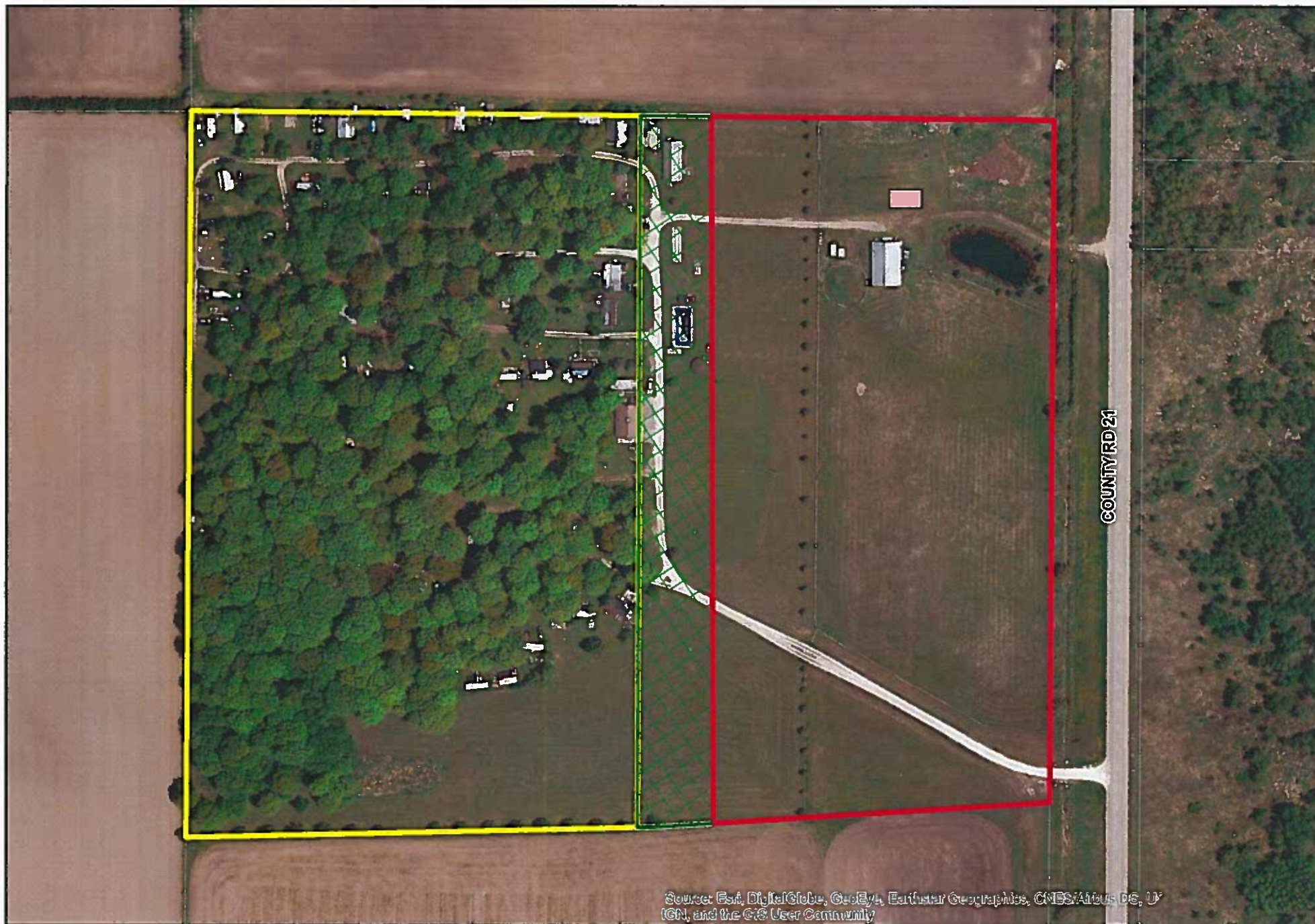
This is Schedule 'A-1' to By-law \_\_\_\_\_

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk





Currently Zoned OS1

Proposed to be Zoned OS1



To Remain Zoned A1

Proposed Storage/Office

**CENTRE DUFFERIN RECREATION COMPLEX**

**BOARD OF MANAGEMENT**

**Minutes of the Regular meeting held March 20, 2018 at the CDRC**

Attendance:	Dan Sample	Shelburne
	Steve Anderson	Shelburne
	Laura Ryan	Mono
	Chris Gerrits	Amaranth
	Heather Foster	Amaranth
	Janice Elliott	Melancthon
	Darrin White	Melancthon
	Kim Fraser	Facility Administration Manager
	Marty Lamers	Facility Maintenance Manager

Regrets: AJ Cavey and R. Chambers

Meeting called to order by Chairman, Chris Gerrits at 5:30pm  
A quorum was present.

**Declaration of Pecuniary Interests:**

Chairman, C. Gerrits stated that if any member of the board had a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

**Agenda:**

**MOTION #1** – Moved by D. White seconded by L. Ryan. Be it resolved we approve the agenda dated March 20, 2018 as circulated and presented.

Carried

**Discussion of Minutes of Previous Meetings:**

**MOTION #2** – Moved by D. White seconded by C. Gerrits. That the minutes of the CDRC Board of Management regular board meeting held February 28, 2018 be approved as presented and circulated.

Carried

**New Business:**

**Service Award Presentation:**

Past Board Member, Ron Webster was present to receive a Service Award in recognition of his service as a member of the Centre Dufferin Recreation Complex Board of Management from 2008 to 2017.

**Correspondence:**

- Hydro One's Save on Energy-notice of incentive cheque
- Elections Ontario-Letter of Intent

**MOTION #3** – Moved by D. Sample seconded by D. White. That correspondence is received and placed on file.

Carried

**Finance Committee Report:**

D. Sample and C. Gerrits spoke to establishing an allowance for the summer Lifeguards and Day Camp staff for team building activities. During the summer staff interview process, the importance of team building was recognized. After board discussion, the following motion was presented.

**MOTION #4** – Moved by D. Sample seconded by S. Anderson. That the CDRC approve \$20.00 per person, two (2) times in the summer for team building, controlled by Facility Administration Manager up to amount of \$800.00.

Carried

**MOTION #5** – Moved by L. Ryan seconded by D. White. That the bills and accounts as presented in the amount of \$81,753.25 be approved and paid.

Carried

H. Foster arrives at 5:52pm

J. Elliot arrives at 5:57pm

**Pool Committee Report:**

Eleven (11) interviews were conducted for the Seasonal Assistant-Head Lifeguard and Lifeguard/Instructor positions on Thursday, March 15, 2018.

As the CDRC requires qualified lifeguard/instructors and the number of applicants is minimal, it suggested that we develop a strategy to increase exposure to employment opportunities. This includes all CDRC employment opportunities.

**MOTION #6** – Moved by D. White seconded by D. Sample. Be it resolved that the CDRC Board of Management hires the following for the 2018 contract seasonal summer positions: Assistant-Head Lifeguard-Shauna Staveley, Melissa Matthews, Nina Ronczka and Aidan Bruce; Lifeguard/Instructor-Cassie Galbraith, Hunter Millsap, Amanda Bruce, Ashton MacDonald, Josie Wicks and Tiffany Hunt; Casual Lifeguard/Instructor-Holly Tremills, Noah Millsap and Michaela Donato.

Carried

**MOTION #7** – Moved by D. White seconded by D. Sample. That we receive the verbal report from the Pool Committee.

Carried

**Policies & Procedures Committee Report:**

Staff provided the committee with a list of policies to review on February 28, 2018. Led by J. Elliot, the Board further reviewed and discussed the list. The committee will continue to work on the list and report back to the Board with recommendations.

**MOTION #8** – Moved by D. White seconded by D. Sample. That we receive the verbal report from the Policies and Procedures Committee.

Carried

D. Sample leaves at 6:45pm

**Facility Administration Manager's Report:**

See Schedule A

**MOTION #9** – Moved by H. Foster seconded by S. Anderson. That we receive the report from the Facility Administration Manager.

Carried

**Facility Maintenance Manager's Report:**

See Schedule B

**MOTION #10** – Moved by S. Anderson seconded by H. Foster. That we receive the report from the Facility Maintenance Manager.

Carried

**Confirmation by By-law**

**MOTION #11** – Moved by J. Elliott seconded by S. Anderson. Be it resolved that leave be given for the reading and enacting of by-law #03-2018 being a by-law to confirm certain proceedings of the CDRC Board of Management for its Regular Board meeting held March 20, 2018.

Carried

**Adjournment:**

**MOTION #12**-Moved by S. Anderson seconded by J. Elliott. That we now adjourn at 6:59pm to meet again on April, 25, 2018 at 6:00pm, or at the call of the chair.

Carried

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Secretary - Treasurer

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Chairperson

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Dated



SCHEDULE 'A'

Facility Administration Managers Report – March 20, 2018

Pool and Camp:

All three (3) offers of Employment have been accepted for the Head Lifeguard, Head Day Camp Leader and Assistant-Head Day Camp Leader positions.

Eleven (11) Seasonal Summer Lifeguard/Instructor interviews were conducted on Thursday, March 15, 2018.

Thirteen (13) applications were received for the Summer Day Camp Leader Position, many have no interest or experience working with children. There are approx. 5-6 applicants that have potential. There are 3-5 positions required for the season. The Day Camp Leader Position has been reposted and circulating via social media and CDDHS

Aimee Cowan from CDCS is arranging a meeting with Orangeville, Grand Valley and the CDRC to discuss High Five training for day camp staff as part of the requirements to utilize Child Care Fee Subsidy.

Ice Rentals:

- Skate Canada Shelburne will host their annual carnival on Friday, March 23rd
- SMHA is quickly winding down, some teams are finishing up league playoffs. No teams have advanced to OMHA Championship finals
- CDDHS Jr. Boys Varsity have scheduled a home tournament on Thursday, March 29<sup>th</sup>
- Last day for ice rentals is Saturday, March 31<sup>st</sup>

General/New Business:

Currently working on:

- BDO Auditors have requested further items for review
- Finishing up February month end reconciliations
- Reviewing Hydro One Claim – re: damage from power outage Feb 3<sup>rd</sup>
- The next scheduled Community Summer Sports Registration is Saturday, March 24<sup>th</sup>
- Reviewing Elections Ontario letter of intent and requirement to use the CDRC as a voting location for both the advanced polls and Election Day
- Beginning to schedule April floor rentals

Action Items

- Reviewing Policies
- Reviewing recreation management software options for pool and camp registrations and facility rental bookings

Kim Fraser  
Facility Administration Manager

SCHEDULE 'B'

Facility Maintenance Managers Report –March 20, 2018

SAFETY:

There were no safety incidents.

ARENA: Asked LaFleche roofing to preform approved repair on roof when conditions are the most favourable for the best results (dry ice free roof)

BUILDING: Received north west stairwell enclosure proposal from Dickerson and Hicks

POOL

GROUNDS:

GENERAL INFORMATION:

We have a new Co-op placement for remainder of school year ½ days.

Provided video to Shelburne Police for Mar 11 2018

Review video with Glenbrook principal students acting inappropriately Feb 23 2018

Compiling power failure claim report for submission to Hydro One.

New business

CDRC Stair Enclosure proposal price of \$6,000.00 or Architectural and Structural Engineering services from Dickinson and Hicks.

Due to the ammonia alarm system being a retrofit an unforeseen issue has come up if the arena has a power failure it will send an alarm to the fire department and dispatch them when power is resumed and it will require an additional new FRM module and programming to be completed to resolve this problem. \$1,398.00

Marty Lamers

Facility Maintenance Manager

**NOTICE OF APPOINTMENT  
FOR EXAMINATION BY ENGINEER**

TO:

Township of Melancthon  
COUNCIL

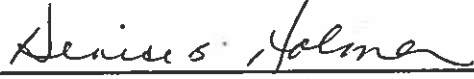
Sir/Madam,

- (a) **Name of Engineer**      You are hereby notified that (a) Tom Pridham, P. Eng. (R.J. Burnside & Associates Limited)
- (b) **Name of Municipality**      Appointed by the Council of the (b) Township of Melancthon
- (c) **Name of place appointed**      under the *Drainage Act*, has fixed the hour of 10:00 o'clock in the forenoon on the 4<sup>th</sup> day of May 2018 to attend at c) the intersection of the 4<sup>th</sup> Line O.S. and Highway No. 89 as shown on the attached plan
- (d) **Describe the area and site**      to discuss the proposed drainage works, being: (d)
- Site meeting as a result of a petition for drainage works submitted by the owners of the E<sup>1</sup>/<sub>2</sub> Lot 1, Con. 4 O.S., Township of Melancthon (L. & A. Blydorp) under the provisions of the Drainage Act. The petitioners are seeking a formalized outlet for proposed tile drainage of this property. It is anticipated work will be required in Con. 3 O.S. (now Town of Shelburne) following the route of the 1919 John Theaker Award Drain.

All owners are encouraged to attend to bring forth any questions or concerns, as participation and cooperation are required throughout the process.

Should you have any questions or cannot attend, please contact the Engineer directly at 1 (519) 938-3077.

Dated this 18th day of April 2018

  
\_\_\_\_\_  
Signature of Clerk

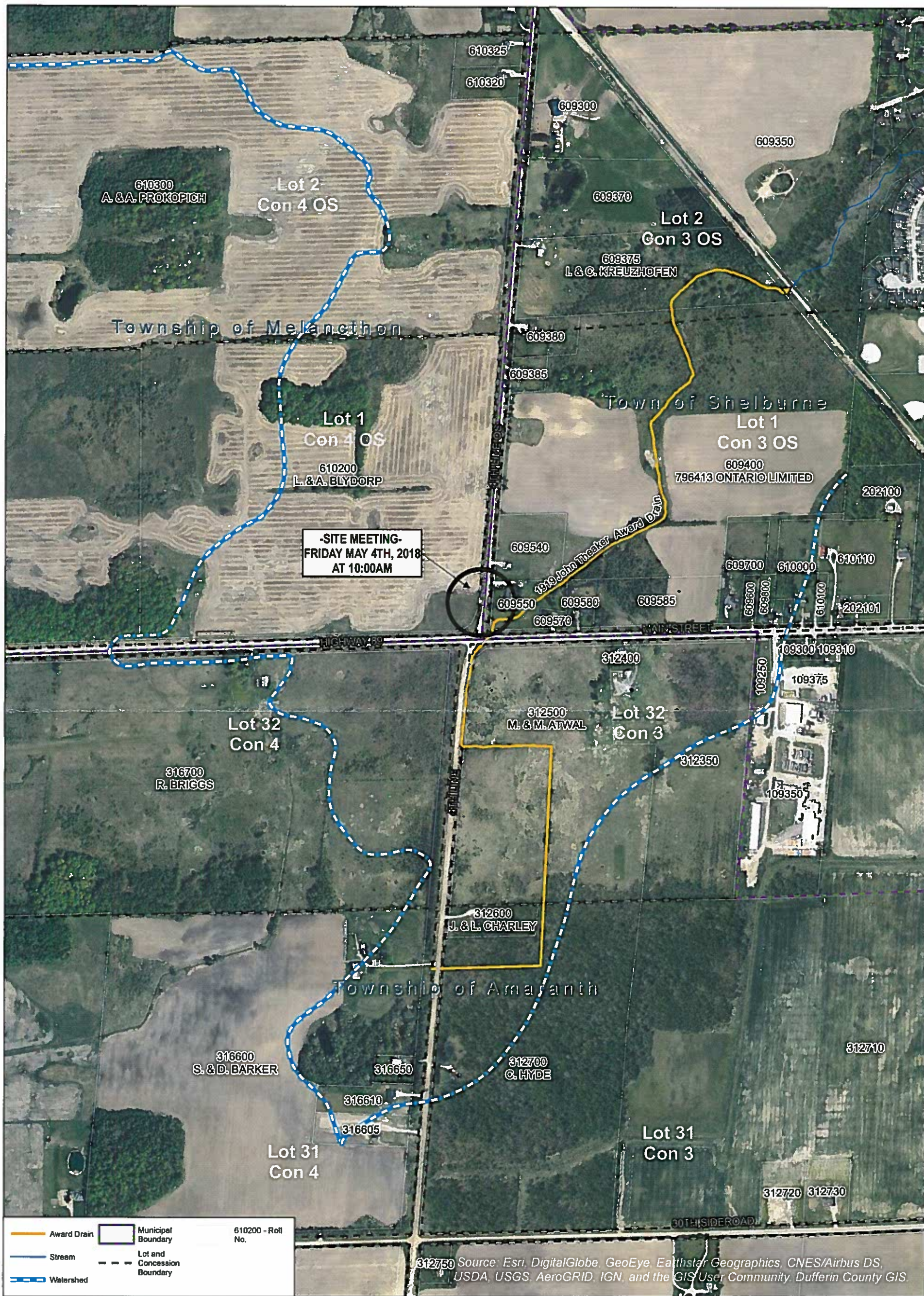
**Township of Melancthon**  
\_\_\_\_\_  
Name of Municipality

Failure to attend examination - You are hereby notified that if you do not attend at the examination, it may proceed in your absence and except as otherwise provided in the *Drainage Act*, you will not be entitled to any further notice in the proceedings.

042367\_Notice of Appointment and Site Meeting\_180418.doc

INFO # 1  
MAY 03 2018





Datum: North American 1983 CSRS  
Coord. System: NAD 1983 CSRS UTM Zone 17N  
Projection: Transverse Mercator  
Central Meridian: 81°00'00"W  
False Easting: 500,000m  
False Northing: 0m  
Page Orientation: 345.77°  
Scale Factor: 0.99960



Map Title

**BLYDORP DRAINAGE PETITION**

Client

**TOWN OF MELANCTHON**

Drawn

HN

Scale

H 1:7,000

Checked

AK

Date

2018/04/20

Project No.

30042367

Figure No.

**1**





**TOWNSHIP OF MULMUR**  
758070 2ND LINE EAST  
MULMUR, ONTARIO  
L9V 0G8  
Telephone: (705)-466-3341  
From (519) only: 1-866-472-0417  
Fax (705)-466-2922

**NOTICE OF A MINOR VARIANCE HEARING OF THE COMMITTEE OF ADJUSTMENT**

Township of Mulmur Committee of Adjustment will hold a public meeting in the Township of Mulmur municipal building, which is located at 758070 2nd Line East, Mulmur, ON. The meeting is being held to consider an application for a Minor Variance which has been submitted. The following are the particulars:

<b>APPLICATION NUMBER:</b>	A01 2018
<b>OWNER/APPLICANT:</b>	MATTHEWS CORY
<b>LOCATION:</b>	CON 3 W PT LOT 25
<b>RELATED APPLICATIONS UNDER THE PLANNING ACT:</b>	NONE
<b>MEETING DATE AND TIME:</b>	WEDNESDAY, MAY 09, 2018 2:25 PM
<b>PURPOSE:</b>	TO DECREASE SET BACKS FOR A GARAGE

Additional information is available for public inspection at the municipal office. If you require additional information on this application, it may also be obtained by contacting the Planner or Committee of Adjustment Secretary at the above address during regular office hours. Planner Tracey Atkinson, is generally in the office on Wednesdays.

**NOTE:** If a person or public body that files an appeal of a decision of the Township of Mulmur Committee of Adjustment in respect of the proposed consent does not make written submissions to the Committee of Adjustment before it gives or refuses to give a provisional consent, the Local Planning Appeal Tribunal may dismiss the appeal. If you wish to be notified of the decision of the Committee of Adjustment in respect of the proposed consent, you must make a written request to the Committee of Adjustment.

***Key Map is provided on the reverse. This is not a plan of survey.***

INFO #2  
MAY 03 2018



**TOWNSHIP OF MULMUR**

758070 2ND LINE EAST

MULMUR, ONTARIO

L9V 0G8

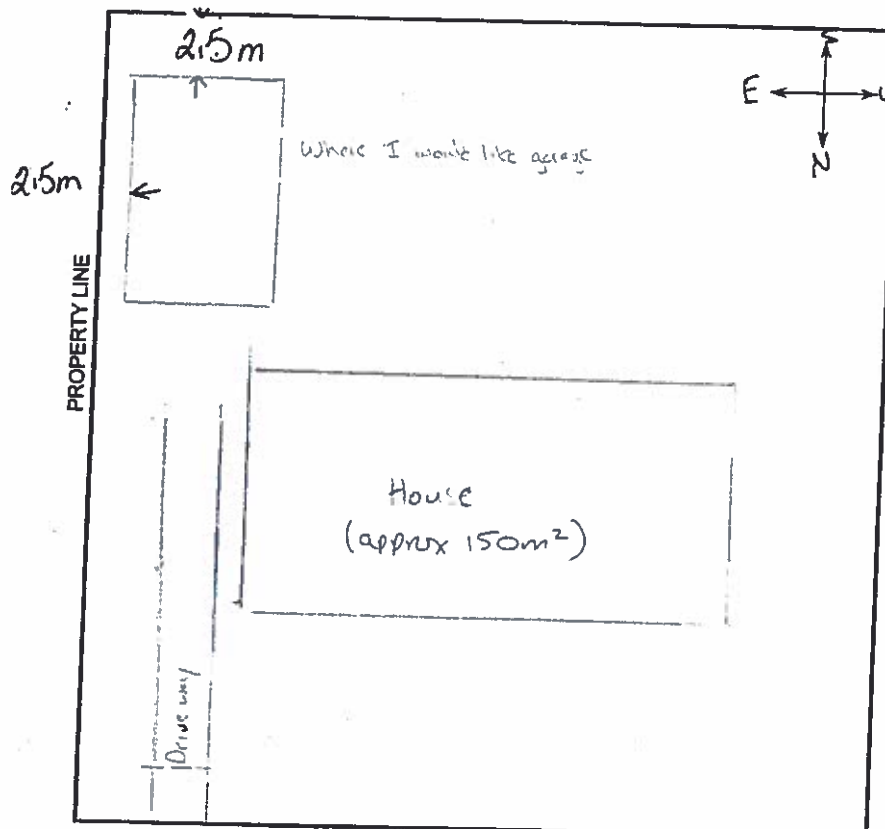
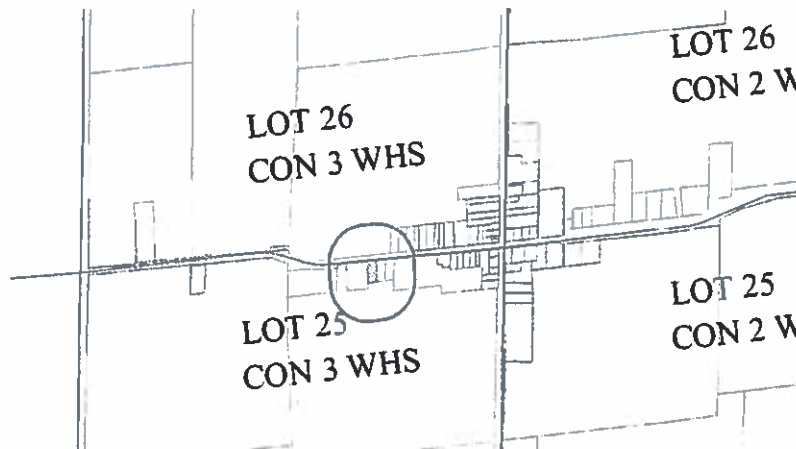
Telephone: (705)-466-3341

From (519) only: 1-866-472-0417

Fax (705)-466-2922



*For illustration purposes only. This is not a plan of survey*



Ministry of Agriculture,  
Food and Rural Affairs

Ministère de l'Agriculture, de  
l'Alimentation et des Affaires rurales

Office of the Minister

Bureau du ministre

77 Grenville Street, 11<sup>th</sup> Floor  
Toronto, Ontario M7A 1B3  
Tel: 416-326-3074  
Fax: 416-326-3083

77, rue Grenville, 11<sup>e</sup> étage  
Toronto (Ontario) M7A 1B3  
Tél. : 416 326-3074  
Téléc. : 416 326-3083



March 23, 2018

Dear Mayor/Reeve/Warden:

Applications for the 2018 Premier's Award for the Agri-Food Innovation Excellence are now being accepted. Please share this information with your municipality.

The Premier's Award for Agri-Food Innovation Excellence was created to recognize and promote the spirit of innovation that thrives in Ontario's \$37 billion agri-food sector. Each year, our agri-food sector demonstrates remarkable leadership in innovation through the development of new products, methods of production and ways of conducting business.

Every year the program recognizes up to 50 award-winning innovations across the province, including the Premier's Award which is valued at \$75,000.

Primary producers, processors and agri-food organizations are invited to submit applications until May 25, 2018.

Details on eligibility, innovation categories, assessment criteria, and the application and selection process can be found in the enclosed 2018 program guidebook and application form or online. For additional information, please contact the Agricultural Information Contact Centre at 1 877-424-1300 or [ag.info.omafra@ontario.ca](mailto:ag.info.omafra@ontario.ca).

I have also enclosed a copy of a brochure which highlights the recipients of the 2017 program for the Premier's Award for Agri-Food Innovation Excellence.

I look forward to celebrating the great innovations developed in your municipality to grow our agri-food sector and Ontario's economy.

Sincerely,

Jeff Leal  
Minister of Agriculture, Food and Rural Affairs  
*Minister Responsible for Small Business*



Good Things Grow in Ontario  
À bonne terre, bons produits

Ministry Headquarters: 1 Stone Road West, Guelph, Ontario N1G 4Y2  
Bureau principal du ministère: 1 Stone Road West, Guelph (Ontario) N1G 4Y2

INFO #3  
MAY 03 2018

**Ministry of Agriculture,  
Food and Rural Affairs**

Office of the Minister

77 Grenville Street, 11<sup>th</sup> Floor  
Toronto, Ontario M7A 1B3  
Tel: 416-326-3074  
Fax: 416-326-3083

**Ministère de l'Agriculture, de  
l'Alimentation et des Affaires rurales**

Bureau du ministre

77, rue Grenville, 11<sup>e</sup> étage  
Toronto (Ontario) M7A 1B3  
Tél. : 416 326-3074  
Téléc. : 416 326-3083



23 mars 2018

Madame la Mairesse ou Madame la Préfète,  
Monsieur le Maire ou Monsieur le Préfet,

Le ministère accepte actuellement les candidatures pour le Programme des prix de la première ministre pour l'excellence en innovation agroalimentaire de 2018. Je vous demande de bien vouloir diffuser les renseignements ci-dessous au sein de votre municipalité.

Le Programme des prix de la première ministre pour l'excellence en innovation agroalimentaire a été créé pour souligner et encourager l'esprit d'innovation qui trouve une terre fertile dans le secteur agroalimentaire de l'Ontario, un secteur de 37 milliards de dollars. Chaque année, notre secteur agroalimentaire fait preuve d'un leadership remarquable en matière d'innovation par la création de nouveaux produits, de nouvelles méthodes de production et de nouvelles façons de faire des affaires.

Dans cadre de ce programme, jusqu'à 50 innovations, des quatre coins de la province, sont récompensées chaque année par un prix, dont le Prix de la première ministre (75 000 \$).

Les producteurs primaires, les transformateurs et les organismes agroalimentaires sont invités à présenter leur candidature d'ici au 25 mai 2018.

Vous trouverez, dans le formulaire de candidature et le livret du programme de 2018, des renseignements sur les conditions à remplir, les catégories d'innovations, les critères d'évaluation des candidatures et le processus de sélection. Ces documents se trouvent ci-joints et en ligne. Pour de plus amples renseignements, veuillez communiquer avec le Centre d'information agricole au 1 877 424-1300 ou par courriel à l'adresse [ag.info.omafra@ontario.ca](mailto:ag.info.omafra@ontario.ca).

Je me réjouis à la perspective de célébrer les merveilleuses innovations qui ont été créées dans votre municipalité pour faire croître le secteur agroalimentaire de l'Ontario.

.../2

Veuillez agréer, Madame, Monsieur, l'expression de mes sentiments les meilleurs.

Le ministre de l'Agriculture, de l'Alimentation et des Affaires rurales,  
et *ministre responsable des Petites Entreprises*,

A handwritten signature in black ink, appearing to be 'J. Leal', written in a cursive style.

Jeff Leal



Good Things Grow in Ontario  
À bonne terre, bons produits

**Denise Holmes**

---

**From:** AMO Communications <communicate@amo.on.ca>  
**Sent:** Monday, April 16, 2018 11:56 AM  
**To:** dholmes@melancthontownship.ca  
**Subject:** AMO Policy Update - Guide to Cannabis Legalization for Municipalities Released  
**Attachments:** AMOCompanionDocumenttoFCMGuide - April 2018.pdf

April 16, 2018

## **Guide to Cannabis Legalization for Municipalities Released**

The Federation of Canadian Municipalities (FCM) released the Municipal Guide to Cannabis Legalization. The Guide was developed to help municipal governments prepare for legal cannabis in their communities.

AMO contributed funds and staff resources to the project. To help focus on the Ontario context, AMO is providing a companion document (also attached) to help members get the most out of the FCM Guide.

### **AMO Contact:**

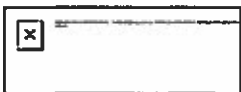
Craig Reid, Senior Policy Advisor, [creid@amo.on.ca](mailto:creid@amo.on.ca), 416-971-9856 ext. 334.

---

**PLEASE NOTE:** AMO Breaking News will be broadcast to the member municipality's council, administrator, and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

**DISCLAIMER:** Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

**OPT-OUT:** If you wish to opt-out of these email communications from AMO please click [here](#)



---

Total Control Panel

[Login](#)

To: [dholmes@melancthontownship.ca](mailto:dholmes@melancthontownship.ca)

[Remove](#) this sender from my allow list

From: [communicate@amo.on.ca](mailto:communicate@amo.on.ca)

*You received this message because the sender is on your allow list.*





## FCM's Municipal Guide to Cannabis Legalization Now Available

# What You Need to Do to Focus Action in Ontario

### AMO Contact:

Craig Reid, Senior Advisor

P: (416) 971-9856 ext. 334 | E: [creid@amo.on.ca](mailto:creid@amo.on.ca)

## Introduction

Legalized non-medical cannabis will have many impacts on municipal governments and the communities they serve. Community and neighbour concerns related to safety enforcement, nuisance, public health and economic development are just some of the issues municipal governments will need to deal with.

In partnership with AMO and municipal governments across Canada, the Federation of Canadian Municipalities (FCM) has released a guide ([EN](#) [FR](#)) to legalized non-medical cannabis to help communities understand the impacts and choices they will face. The guide helps municipal governments understand their responsibilities regarding legal cannabis as well as policy and regulatory options to respond to local interests.

FCM developed this guide for municipalities in all jurisdictions across Canada. General considerations and specific examples from municipal governments in various provinces and territories will help councillors and officials tailor their actions on cannabis to their local circumstances. Understanding Ontario's context will help councillors and staff to make effective decisions on local needs.

The guide lays out a number of issues, considerations for local governments and councils and potential responses in areas such as:

- Federal framework
- Land use management
- Business regulation
- Public consumption
- Cannabis in the workplace for municipal employers
- Enforcement issues. ■

## Ontario Context:

Ontario's [Cannabis Act and Smoke Free Ontario Act](#) and Ontario Government action to date set out requirements and a regional context which will affect what municipalities can and cannot do in relation to cannabis in the province. For instance, Ontario has raised the minimum age for possession to 19. It is 18 under federal law. The following are specific Ontario policies that municipalities need to be aware of as they develop a local strategy to be ready for legalized cannabis. ■



## Ontario Cannabis Retail Corporation (Ontario Cannabis Store)

Ontario has chosen to regulate cannabis through a provincial monopoly, opening 40 storefronts in communities across the province when legalization takes effect. Outlets may increase to up to 150 by 2020. Online sales by the [Ontario Cannabis Store](#) will be available to all Ontarians regardless of their locale.

A provincial monopoly means that Ontario municipalities will not regulate cannabis retail outlets the way they license private businesses. Ontario will administer these outlets, their policies and manage staff in compliance with provincial and federal laws and corporate responsibility practices. As requested by AMO, the provincial government has committed to respect municipal land use by-laws, seek all necessary permits and consult with municipalities regarding appropriate locations for these stores in a community.

However, licensing of grow operations remains a federal responsibility and municipal governments need to consider where to best locate these facilities if they are approached by a licensee. These facilities can generate significant economic activity and jobs for a local economy and impact municipal service needs. A considered planning approach to manage these facilities, their benefits and impacts is advisable. ■

### Municipal To Do:

To prepare for the expansion of the outlet network in the coming years, AMO suggests municipalities start to define areas that they believe are appropriate or inappropriate for these uses in cooperation with other local groups and organizations such as school boards and health units.

## Cannabis Consumption and Smoke Free Ontario Act Rules

Ontario is restricting non-medical cannabis [consumption](#) to private dwellings. Non-medical users will be unable to use cannabis in workplaces, vehicles or on public property. Medical cannabis users will be subject to rules and regulations for cannabis use (smoked or vaporized) in environments such as vehicles when they are passengers.

The Ministry of the Attorney General is [considering](#) some limited exemptions for hotel rooms, stationary boats, long-term care facilities and other environments. Owners and operators of multi-unit dwellings will have the ability to designate outdoor consumption areas through proposed regulations. ■

### Municipal To Do:

As owners and operators of housing and long term care homes, municipal governments may wish to consider facility practices, employee safety and tenancy agreements to protect tenants, staff and property.

## Consumption Venues – Cannabis Lounges

Cannabis consumption is restricted to private residences in Ontario. However, Ontario has [signalled](#) that it may consider regulatory authority to allow cannabis consumption venues at a future time and has recently sought feedback on this proposal. AMO has supported this proposal where a municipal government is able to control whether it is desirable in a community and where and under what circumstances it may be able to operate. ■

### Municipal To Do:

Municipalities should begin to consider appropriateness of these facilities in their communities and what criteria to apply.



## Policing and Enforcement and Support for Municipalities from the Provincial Excise Duty Share

The FCM guide does not cover policing, however, it acknowledges this activity will have a major impact on communities and municipal government budgets. Ontario has responded to concerns from AMO and our members regarding the impact of cannabis legalization on municipal government fiscal sustainability with a recent funding approach to support municipalities through the transition.

The approach provides \$40 million provided over two years distributed to all municipal governments as follows:

- Per household formula allocation – adjusted to provide a minimum of \$10,000 to each municipality
- Split 50/50 between Upper Tier and Lower Tier municipal governments
- To be provided soon after Royal Assent of the federal Cannabis Act
- Eligible categories such as policing and by-law and/or public health enforcement, paramedic costs, and streamlined reporting requirements will be established
- Municipal avoidance of the costs for policing impairment evaluation certification and public health education

If Ontario's share of the Federal Excise Duty exceeds \$100 million in the first two years of legalization, the government has committed to sharing the surplus with municipalities on a 50/50 basis.

Looking forward, Ontario has committed to engage AMO in developing the province's approach to federal Excise Duty Sharing after the current two-year agreement. Canadian youth use cannabis at amongst the highest rates in the world and the legal, regulated system aims to reduce youth access. Long-term, AMO believes there is a strong case for investments in local youth skills building and engagement activities to strengthen communities.

Finally, Ontario's legislation also allows a council to request that municipal enforcement staff be designated to carry out some policing duties

associated with illegal storefront enforcement where it is in the municipal interest. ■

### Municipal To Do:

Work with municipal staff, police, public health, and any other local organizations to gather information about how activities may change when cannabis is legal. Ask what the incremental impact is on the activity (i.e. what activities will increase demanding more resources than previously and why)? Will there be current activities that may diminish over time as experience with the legalization grows? How can you track these activities and costs?

Finally, AMO believes over the long-term there is a strong case for investments in local youth services (such as skills building and recreation). What needs does your community foresee?

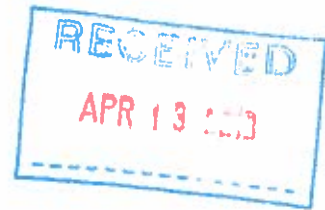
## Provincial Offences Act Fines and Youth Justice

Many fines under the Ontario *Cannabis Act* are Provincial Offences and municipalities will prosecute them and administer the courts at the local level. *Provincial Offences Act* fine revenues are payable to the municipal government.

One of the main objectives of legalizing non-medical cannabis is to protect youth. Federally, young people possessing up to five grams of cannabis will not face prosecution under the justice system. Ontario has chosen to lower that limit and will set up a diversionary program for youth caught in possession of cannabis to keep these young people out of the justice system. The province will operate this diversion system. ■

### Municipal To Do:

Assess the legislation for new impacts on municipal courts services and prosecutions.



April 10, 2018

**Via: Mail**

Ms. Wendy Atkinson  
Treasurer / Deputy Clerk  
Township of Melancthon  
157101 Highway NO. 10  
Melancthon ON L9V 2E6

Dear Wendy:

**Re: Drainage Superintendent Services**  
**File No.: D-ME-SUP**  
**Project No.: MSO019743.2018**

As we are into the second quarter of the business year, we would appreciate updating our account for Professional Services. The enclosed invoice covers the time period from January 1, 2018 through March 31, 2018.

The work undertaken during this period includes the following:

**January 2018**

- Completed "Application for Grant on Costs of Employing a Drainage Superintendent" for the 2017 calendar year. Delivered to Treasurer for submission to Ontario Ministry of Agriculture, Food and Rural Affairs.
- Request from Department of Fisheries and Oceans regarding Gordon Drain "site specific review" concerns. Email reply regarding concerns including copy of Drain plan and profile.
- General discussion with Blydorp regarding nuisance beaver problems on the Henderson Drain and on the Gray Drain including spring trapping.
- Received Contractor's invoice for beaver dam and debris removals on McNabb Drain. Review and authorize invoice for payment. Complete letter to Clerk regarding status for maintenance pursuant to Council's resolution for a cleanout.
- Review Bowman's request and Council's resolution regarding request for Coutts Drain cleanout.

**February 2018**

- Completed "Grant Allocation Request Form – Fiscal Year 2018/19" for the Ministry of Agriculture, Food and Rural Affairs and delivered to Treasurer for submission to the Ministry.
- General discussion with Bowman regarding Council's resolution for Coutts Drain requested cleanout. Further discussion with Public Works regarding cleanout of road ditch requested along 2<sup>nd</sup> Line. Letter to Clerk regarding owner not concerned about Coutts Drain but requests road ditch maintenance.

INFO #5  
MAY 03 2018

- Review status of all drain maintenance work yet to be completed. Complete plan showing all drain related work in progress for review with Council.
- Review Curphy Drain regarding proposed cleanout. Request from Township staff a list of the current ownerships for revised drain plan.
- Email from Department of Fisheries and Oceans regarding additional information on Gordon Drain proposed cleanout. General discussion with DFO Biologist and provide the information regarding the above concerns.
- Meeting and walkover with P.J. Lynch owner of Pt. E ½ Lot 2, Con. 1 OS regarding the need for an outlet for pending underdrainage.

### March 2018

- Received from Township staff the Curphy Drain 1925 governing By-law and levying schedule. Review and compare the 1925 hand corrected assessment schedule from our drain files. Copy Treasurer with notes from our files regarding our hand corrected 1925 schedule.
- Revise Curphy Drain plan with current ownerships.
- Request from Township regarding Brown's drainage concerns at Lot 301 Con. 2 SW. General discussion with owner and attend on site for field investigation. Review drainage concerns with owner and general discussion on possible private remedies regarding former railway ditch. Notify County representative regarding the forgoing discussions and concerns.
- Received notice from Department of Fisheries and Oceans regarding Gordon Drain proposed cleanout work is authorized, with conditions, to proceed.
- Meeting with owners, Tiling Contractor and Director of Public Works regarding the need for an outlet for pending underdrainage on Pt. Lots 7 and 8, Con. 4 OS.

As you are aware, the cost of employing a Drainage Superintendent is eligible for a 50% grant. The Ministry has requested that the grant application be submitted yearly. As such, the application will be completed for you at year's end.

Should you have any questions, or if we can be of any further assistance, please call.

Yours truly,

**R.J. Burnside & Associates Limited**

Drainage Superintendent



T.M. Pridham, P.Eng.  
Drainage Engineer  
TMP:kl

Enclosure(s)      Invoice No. MSO019743.2018-1

Other than by the addressee, copying or distribution of this document, in whole or in part, is not permitted without the express written consent of R.J. Burnside & Associates Limited.



R.J. Burnside & Associates Limited  
15 Townline  
Orangeville, ON L9W 3R4  
Phone: (519) 941-5331 Fax: (519) 941-7721  
www.rjburnside.com

Township of Melancthon  
157101 Highway 10  
Melancthon, ON L9V 2E6

April 10, 2018

Invoice No:

MSO019743.2018 - 1

Project MSO019743.2018 RJB File: D-ME-SUP - 2018  
Professional Services through March 31, 2018

	Hours	Amount	
Senior Engineer I			
Pridham, Thomas	23.50		
Tech IV			
Uderstadt, Gerd	35.00		
Project Support III			
Lavhey, Kelly	2.40		
Totals	60.90		
Total Labour			8,130.10
Travel - Mileage		47.95	
Misc Reimbursable Expense		43.08	
Total Reimbursables		91.03	91.03
HST #885871228	13.00 % of 8,221.13	1,068.75	
Total Tax		1,068.75	1,068.75
Total Amount Due in CDN Funds			<u><u>\$9,289.88</u></u>

Please reference your billing client number when making payments via direct deposit or electronic transfer.

Billing Client Number: 61

Project Manager: Thomas Pridham

**Niagara Escarpment Commission**

99 King Street East  
P.O. Box 308  
Thornbury, ON N0H 2P0  
Tel. No. (519) 599-3340  
Fax No. (519) 599-6326  
www.escarpment.org

**Commission de l'escarpement du Niagara**

99, rue King est  
p.o.b. 308  
Thornbury ON N0H 2P0  
No de tel. (519) 599-3340  
Télécopieur (519) 599-6326  
www.escarpment.org



April 25, 2018

**Via Email**

To: County of Dufferin  
Township of Melancthon  
Ministry of Natural Resources and Forestry  
Nottawasaga Valley Conservation Authority

## REQUEST FOR COMMENTS

---

**FILE NUMBER:** D/R/2018-2019/9017

**APPLICANT:** Glen Porter & Corinne Conley  
**AGENT:** n/a  
**OWNER:** Same as applicant

**LOCATION:** Part Lot 14, Concession 1 OS W  
605028 River Road (ARN: 221900000105300)  
Township of Melancthon, County of Dufferin

**RELATED FILES:** None

**PROPOSED DEVELOPMENT:**

To construct a 1.5 storey,  $\pm 100$  sq m ( $\pm 1,080$  sq ft) accessory building (garage), having a maximum height to peak of  $\pm 7.3$  m ( $\pm 24$  ft), and a 1.5 storey,  $\pm 167$  sq m ( $\pm 1,800$  sq ft) accessory building (implement shed), having a maximum height to peak of  $\pm 7.9$  m ( $\pm 26$  ft), on an existing 4.5 ha (11 ac) lot.

---

The attached Development Permit application, which is summarized above, is being sent to you for your review. Your comments and recommendations are requested for the Niagara Escarpment Commission's consideration.

We would appreciate receiving your comments via email to [necthornbury@ontario.ca](mailto:necthornbury@ontario.ca) by: **May 16, 2018**. If we do not receive your comments by this date we will assume you have no objection to this proposal. If you require additional time to provide comments please notify us at least one week prior to this date.

If you require further information, please contact **Rick Watt** at (519) 599-3740 or email: [rick.watt@ontario.ca](mailto:rick.watt@ontario.ca)



FILE # D/2/2018-2019/9017

(For NEC office use only)

## NIAGARA ESCARPMENT DEVELOPMENT PERMIT APPLICATION

(Revised April 17, 2014)

THE NIAGARA ESCARPMENT PLANNING AND DEVELOPMENT ACT, RSO, 1990, AS AMENDED

### NIAGARA ESCARPMENT COMMISSION

232 Guelph Street, 3<sup>rd</sup> Floor  
Georgetown, ON L7G 4B1

Phone: 905-877-5191

Fax: 905-873-7452

Website: [www.escarpment.org](http://www.escarpment.org)

Email: [necgeorgetown@ontario.ca](mailto:necgeorgetown@ontario.ca)

Serving the areas of:

Dufferin County  
Region of Halton  
Region of Peel  
Region of Niagara  
City of Hamilton

### NIAGARA ESCARPMENT COMMISSION

Box 308, 99 King Street East  
Thornbury, ON N0H 2P0

Phone: 519-599-3340

Fax: 519-599-6326

Website: [www.escarpment.org](http://www.escarpment.org)

Email: [necthornbury@ontario.ca](mailto:necthornbury@ontario.ca)

Serving the areas of:

Bruce County  
Grey County  
Simcoe County



- Please ensure that the information you provide in this application is complete and accurate.
- Incomplete or inaccurate information will delay the processing of your application.
- Please contact your local Commission office if you have any questions about your proposal or this application.

#### 1. APPLICANT

Name: Glen Porter and Corinne Conley

Mailing Address: 605028 River Road Melancthon Ontario L9V2V4  
Street/P.O. Box City/Town Province Postal Code

Phone: [REDACTED] Fax: [REDACTED] E-mail: [REDACTED]

#### 2. AGENT (if any) Note: All correspondence will be sent to the Agent where an Agent is designated.

Name: N/A

Mailing Address: \_\_\_\_\_  
Street/P.O. Box City/Town Province Postal Code

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

#### 3. OWNER (if different from applicant)

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street/P.O. Box City/Town Province Postal Code

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

#### 4. CONTRACTOR (if applicable)

Name: N/A

Mailing Address: \_\_\_\_\_  
Street/P.O. Box City/Town Province Postal Code

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

**5. PROPERTY LOCATION**

County/Region Dufferin Municipality Melancthon (former) Municipality \_\_\_\_\_  
Lot West Half-14 Concession 1 and/or Lot \_\_\_\_\_ Plan \_\_\_\_\_  
Civic Address # 605028 Street Address River Road  
(Fire/Emergency #)

**6. LOT INFORMATION**

Lot Size 10.68 ac Frontage 373.83' Depth 1,143.98

**7. SERVICING**

Existing Road Frontage:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Private	<input checked="" type="checkbox"/> Right-of-Way	<input type="checkbox"/> Year-round
Proposed Road Frontage:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Private	<input type="checkbox"/> Right-of-Way	<input type="checkbox"/> Year-round
Existing Water Supply:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Communal	<input checked="" type="checkbox"/> Private Well	<input type="checkbox"/> Other: _____
Proposed Water Supply:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Communal	<input type="checkbox"/> Private Well	<input type="checkbox"/> Other: _____
Existing Sewage System:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Communal	<input checked="" type="checkbox"/> Private Septic	<input type="checkbox"/> Other: _____
Proposed Sewage System:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Communal	<input type="checkbox"/> Private Septic	<input type="checkbox"/> Other: _____

**8. EXISTING and PROPOSED DEVELOPMENT**

**Note:** "Development" includes the construction of buildings and structures, alterations to the landscape, (e.g. placing fill, drainage alterations, pond construction or alteration), any change of use or new use (e.g. residential to commercial, new home business, etc). If additional space is required please include a separate attachment.

**Existing Development:** (describe)

Residential \_\_\_\_\_  
Recreational \_\_\_\_\_  
Agricultural \_\_\_\_\_  
Commercial \_\_\_\_\_  
Other \_\_\_\_\_  
(e.g. , industrial, institutional)

**Proposed Development:** (describe)

Garage and implement / storage building

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**9. EASEMENTS, COVENANTS, AGREEMENTS**

Describe the type and terms of any easements, right-of-ways, covenants, agreements or other restrictions registered on or affecting the title of the property and/or attach a copy.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**10. DATE OF PURCHASE**

Date the property was purchased by the current owner: June 2007

Date the property will be purchased by the applicant (if purchasing from current owner): \_\_\_\_\_

**Note regarding Sections 11, 12, 13, 14, 15, 16:**

Depending on the type or nature of the proposed development and/or the characteristics of the property, supporting information such as Environmental Impact Studies, Landscape Plans, Lighting Plans, Visual Assessments, Grading Plans, Erosion Control Plans, Slope Stability Studies, etc., may be required in support of the following information.

**11. CONSTRUCTION DETAILS**

**PLEASE NOTE**

Ground Floor Area is the total exterior measurements of any building, including attached garages and enclosed decks (as applicable).

Total Floor Area (i.e., total mass) is based on the exterior measurements of the building and includes the total of the ground floor area (including attached garages, etc), plus walkout basements, plus full or half second stories, etc.

Maximum Height is measured from the lowest grade (e.g., walkout side), to the peak of the roof.

	Ground Floor Area (Exterior measurements)	Total Floor Area	# of Storys	Maximum Height (to peak)	Use of structure
Dwelling	_____	_____	_____	_____	_____
Dwelling Addition	_____	_____	_____	_____	_____
Accessory Building 1	@ 720sq/ft	1,080sq/ft	1 1/2	@ 24'	Garage
Accessory Building 2	@ 1,200sq/ft	1,800sq/ft	1 1/2	@ 26'	Implement Shed
Accessory Building Addition	_____	_____	_____	_____	_____
Other Building	_____	_____	_____	_____	_____
Demolition (specify what structure)	_____	_____	_____	_____	_____

\*If fill is required for any of the developments proposed above please provide details in Section 12 below.

**12. ACCESSORY FACILITIES, STRUCTURES, FILLING, GRADING, etc.**

(e.g. Driveways, Decks, Gazebos, Swimming Pools, Tennis Courts, Lighting, Signs, Wind Turbines, free-standing Solar Panels, Hydro Poles/Lines, Retaining Walls, Placement of Fill, Grading, Berms, Parking Areas, Tree/Site Clearing, etc.) (See next page for Ponds)

Describe and provide information such as: dimensions, size, height, amount of fill etc.

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**13. HOME BUSINESS, CHANGE OF USE, NEW USE**

(e.g. Establishing a Home Business, Home Occupation, Home Industry or Bed and Breakfast business.  
Converting or changing the use, or establishing a new use on a property or within any dwelling building or structure on a property.)

Describe the proposed business or new use and provide information such as:

Type of business or use, size or area of building &/or land to be occupied or altered by the use, construction or alteration details, number of employees, access, parking, storage details, sales, hours of operation, signage, etc.

Note: A separate, detailed, business overview or plan should be provided.

N/A

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# Map 1A Niagara Escarpment Plan

Porter & Conley  
File: D/R/2018-2019/9017

- Subject Property
- Plan Designations**
  - Escarpment Natural Area
  - Escarpment Protection Area
  - Escarpment Rural Area
  - Public Land (in Parks and Open Space System)
  - Roads
  - Upper Tier Municipality
  - Lower/Single Tier Municipality
  - Lot and Concession Boundary

NOTE: The Niagara Escarpment Plan Designation boundaries shown on this map are approximate and subject to confirmation through the Department of the Environment and the application of the Interpretation of Boundaries section of the Niagara Escarpment Plan.

Scale 1:50,000  
0 380 760 1140 1520  
Metres

Printed on Apr 23, 2019

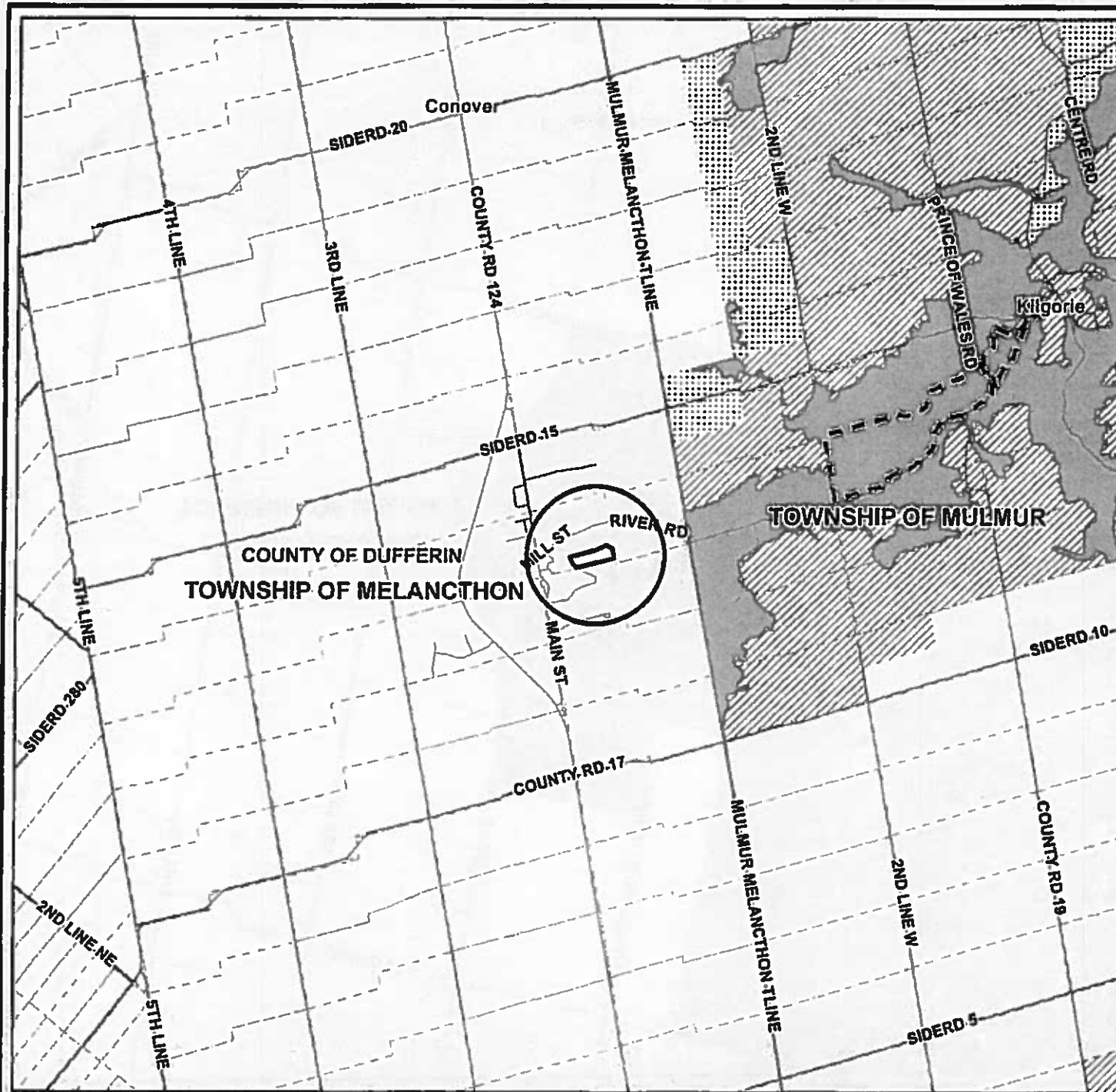
THIS IS NOT A PLAN OF SURVEY

This map is illustrative only. Do not rely on it as being a precise indicator of reality. Location of features, not as a guide in navigation. Data derived from various sources. Map compiled and produced by the Geographic Information Systems (GIS) Department of the Niagara Escarpment Commission, Ministry of Natural Resources.



Ontario

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# Map 1A Niagara Escarpment Plan

Porter & Conley  
File: D/R/2018-2019/9017

- Subject Property
- Plan Designations**
  - Escarpment Natural Area
  - Escarpment Protection Area
  - Escarpment Rural Area
  - Public Land (in Parks and Open Space System)
  - Niagara Escarpment Plan Area
  - Area of Development Control
- Roads
- Upper Tier Municipality
- Lower/Single Tier Municipality
- Lot and Concession Boundary

NOTE: The Niagara Escarpment Plan Designation boundaries shown on this map are approximate and subject to confirmation through the inspection and the application of the Interpretation of Boundary section of the Niagara Escarpment Plan

Scale 1:50,000  
0 380 760 1140 1520  
Metres

Printed on Apr 23, 2019

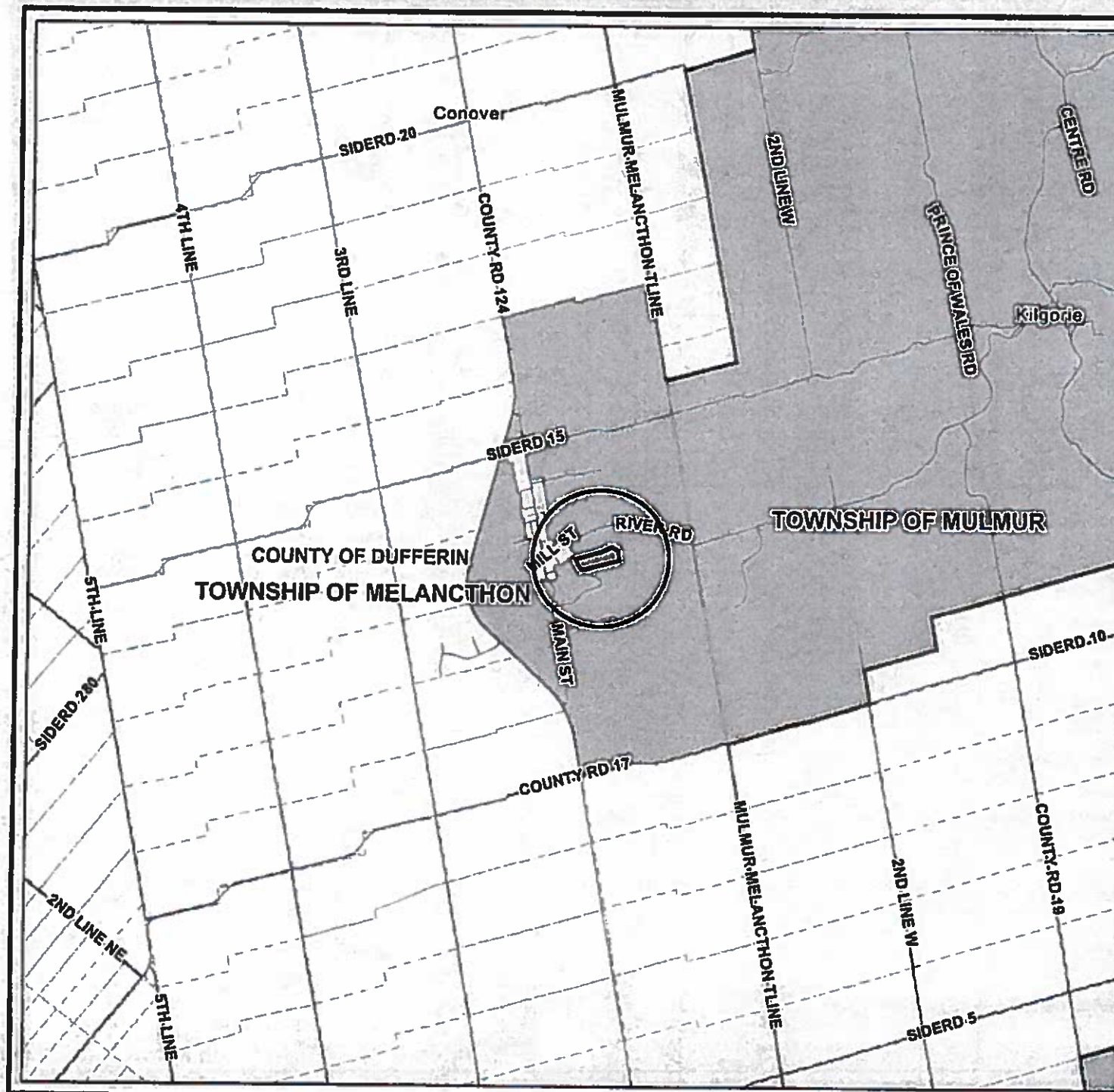
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Ontario

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## Map 2 Lot Configuration

Porter & Conley  
File: D/R/2018-2019/9017

- Subject Property
- Roads
- Waterbodies
- Watercourse
- Contour (5 metre intervals)
- Upper Tier Municipality
- Lower/Single Tier Municipality
- Lot and Concession Boundary
- Parcel Boundary

Scale 1:10,000

0 75 150 225 300

Metres

Printed on Apr 23, 2016

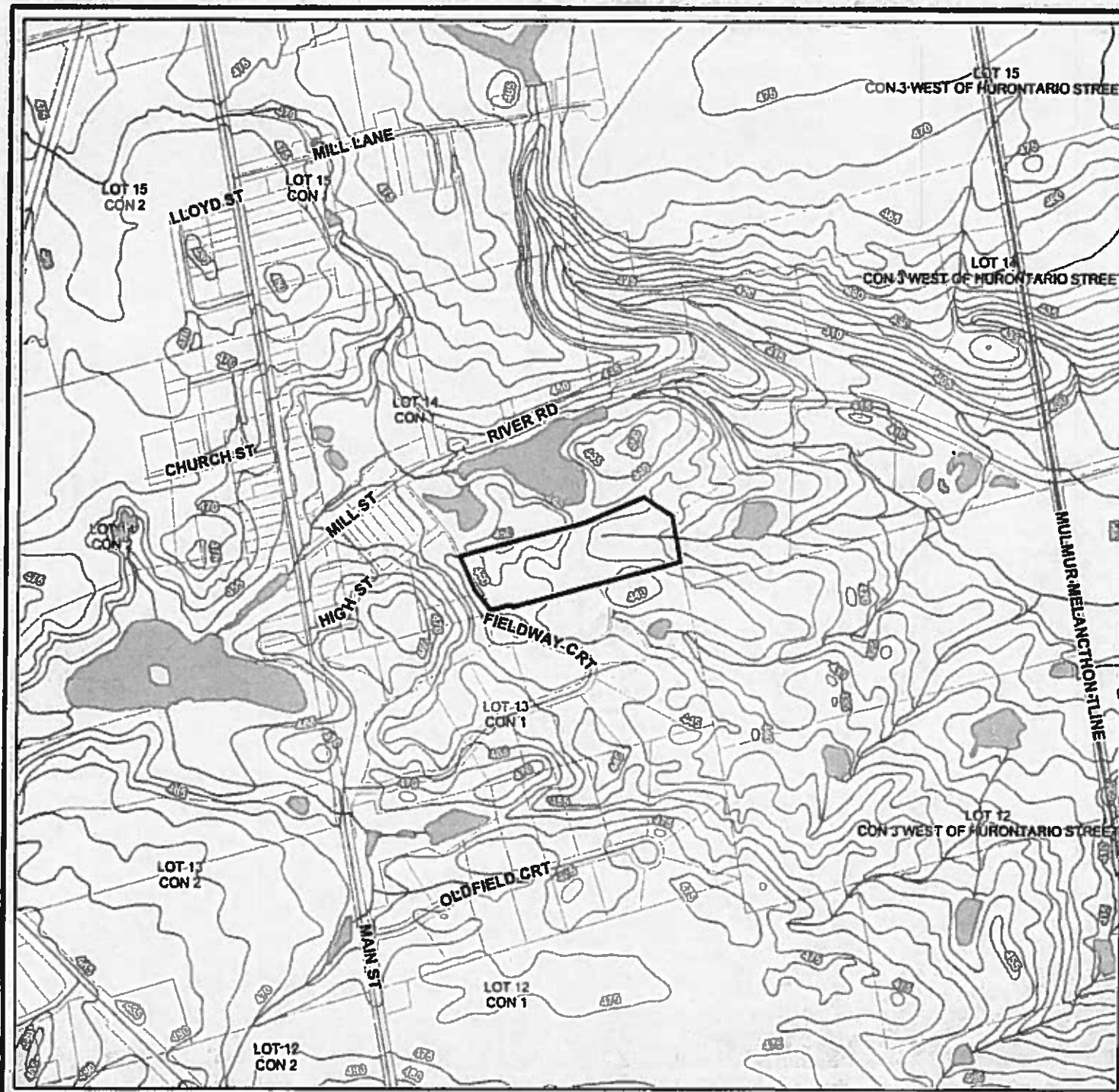
THIS IS NOT A PLAN OF SURVEY

This map is illustrative only. Do not rely on it as having a precise indicator of course, location of features, nor as a guide to navigation. These features have been approximated. Map prepared and published by Geo Information Systems (GIS) Department of the Ministry of Natural Resources, Ministry of Natural Resources



Ontario

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RIVER RD

LOT 10

FIELDWAY CRT

LOT 11

**Map 2C**  
**Orthophoto**  
Porter & Conley  
File: D/R/2018-2019/9017

-  Subject Property
-  Roads
-  Upper Tier Municipality
-  Lower/Single Tier Municipality
-  Lot and Concession Boundary
-  Parcel Boundary

Orthophoto Date: 10/05/2018

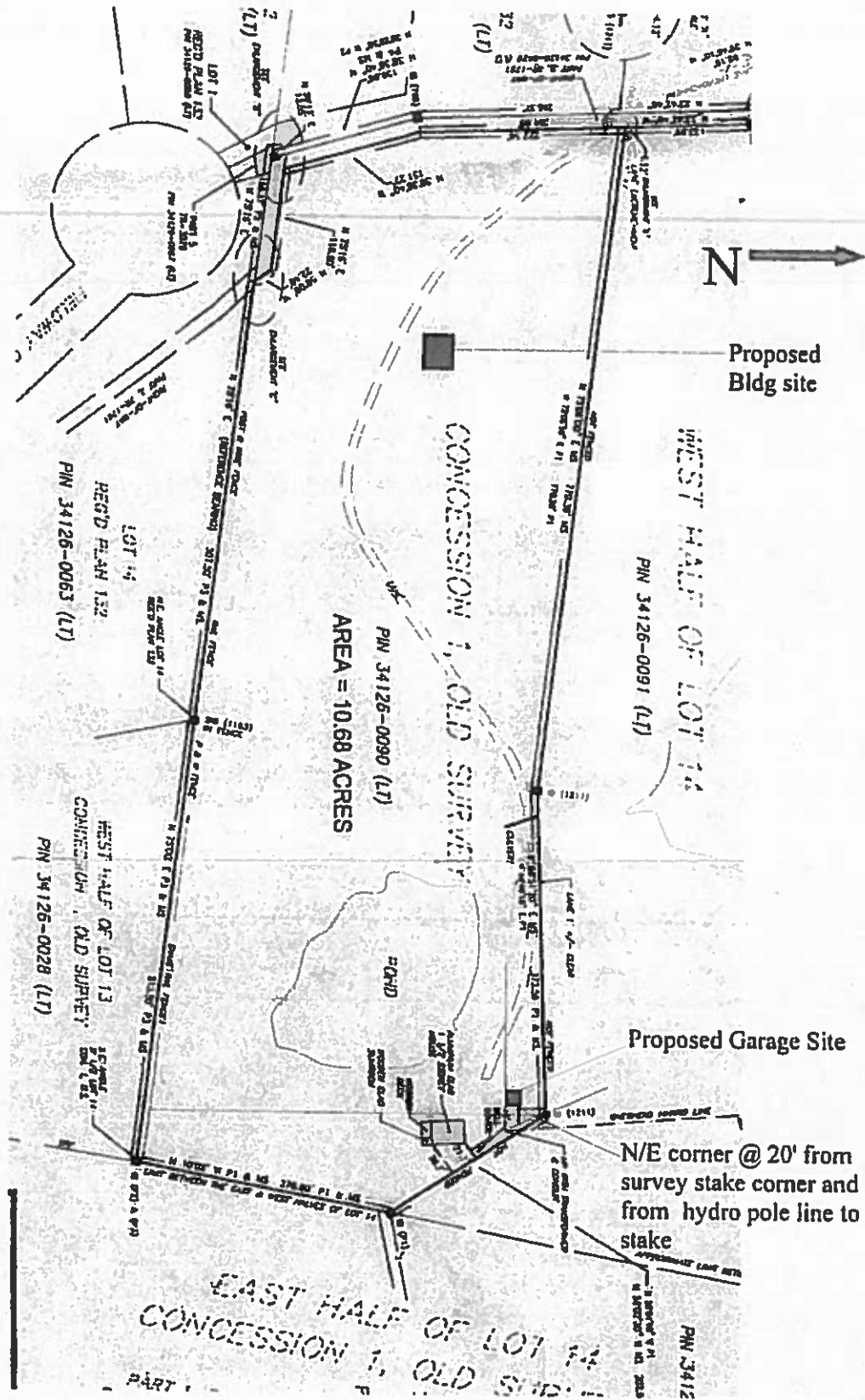
Scale 1:2,250  
0 10 20 30 40  
Metres

Printed on Apr 23, 2019

**THIS IS NOT A PLAN OF SURVEY**  
This map is illustrative only. Do not rely on it as being a precise indicator of location, boundaries or features, and use as a guide to navigation. Data derived from various sources. Map created and provided by the Geographic Information Systems (GIS) Department of the Niagara Regional Corporation, Ministry of Natural Resources.







CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NO. -2018

A By-law to provide remuneration, allowances and expenses for members of Council.

WHEREAS the Municipal Act provides that Council may pass by-laws for payment of its members.

NOW THEREFORE the Township of Melancthon enacts as follows:

- 1. The annual remuneration for Mayor shall be \$15,715.18 per annum effective the first day of January each year.
- 2. The annual remuneration for the Deputy Mayor shall be \$10,893.36 per annum effective the first day of January in each year.
- 3. The annual remuneration of a Councillor shall be \$9,822.11 per annum effective the first day of January in each year.
- 4. In addition to the annual remuneration, a member of Council attending meetings outside Municipality shall receive \$60.00 per diem and \$0.50 per km. for functions authorized by Council. Any meetings over 5 hours will be paid at the rate of \$100.00 per meeting.
- 5. The Mayor as an ex officio member of other Boards and Committees and each member of Council appointed by Council to serve on the following Boards shall be paid for attendance at meeting at the following rates:

Board	Rate
Cemetery Board .....	\$60.00 or \$100.00 if over 5 hours
Park Board .....	\$60.00 or \$100.00 if over 5 hours
Community Hall Board.....	\$60.00 or \$100.00 if over 5 hours

For attendance on the above Boards the members of Councils shall receive \$0.50 per km. necessarily travelled in connection with their duties.

- 6. Each member of Council appointed by Council to a Sub-Committee of Council shall be paid the following meeting rates:

Up to 1 hour .....	\$30.00
One to three hours .....	\$50.00
Three to five hours .....	\$60.00
Over five hours .....	\$100.00
- 7. Members of Council shall be reimbursed their actual expenditures associated with their authorized attendance at Conferences.
- 8. Members of Council, with the exception of the Mayor shall receive a monthly allowance of \$75.00 for IT and supplies. (Note: Mayor receives an allowance from the County of Dufferin).
- 9. The members of Council shall be paid \$0.50 per km. necessarily travelled in connection with their duties.
- 10. All by-laws inconsistent with this by-law are hereby repealed.

By-law read a first and second time this 3<sup>rd</sup> day of May, 2018.

By-law read a third time and passed this 3<sup>rd</sup> day of May, 2018.

MAYOR \_\_\_\_\_ CLERK \_\_\_\_\_

G.B - NOTICE OF INTENT  
TO PASS BY-LAW  
MAY 03 2018

## **NOTICE OF A PUBLIC MEETING**

### **TO INFORM THE PUBLIC OF A PROPOSED ZONING BY-LAW AMENDMENT**

#### **RECEIPT OF COMPLETE APPLICATION**

**TAKE NOTICE** that the Township of Melancthon has received a complete application to amend Municipal Zoning By-law 12-1979. The application affects lands located at 396425 5<sup>th</sup> Line in the West Part of Lot 8, Concession 4 O.S. (see attached Key Map). The purpose of the application is to permit the establishment of an internal secondary suite within an existing dwelling.

**AND PURSUANT** to Section 34 (10) of the Planning Act, the application file is available for review at the Municipal Office. Please contact the Municipal Clerk to arrange to review this file.

#### **NOTICE OF PUBLIC MEETING WITH COUNCIL**

**TAKE NOTICE** that the Council for The Corporation of the Township of Melancthon will be holding a public meeting under Section 34 of the Planning Act, R.S.O. 1990, c.P. 13 as amended, to allow the public to comment on the application for a proposed Zoning By-law Amendment.

The public meeting is being held for the application described below to enable interested members of the public to understand and comment on the Zoning By-law Amendment.

#### **DATE AND LOCATION OF PUBLIC MEETING**

Date: Thursday, May 3, 2018  
Time: 5:20 pm  
Location: 157101 Highway 10, Township of Melancthon Municipal Office (Council Chambers)

#### **DETAILS OF THE ZONING BY-LAW AMENDMENT**

The purpose of the proposed by-law is to amend the Restricted Area (Zoning) By-Law No. 12-1979 as amended, to lands located in Part of Lot 8, Concession 4 O.S. located at 396425 5<sup>th</sup> Line. The purpose of the application is to permit the construction of an internal secondary suite within an existing single detached dwelling unit.

The proposed zoning by-law amendment would rezone the subject lands to an Open Space Conservation Exception (OS2-1) Zone. Information relating to this application is available at the Township of Melancthon Municipal Office for public review during regular office hours.

#### **ADDITIONAL INFORMATION AND MAP OF LAND SUBJECT TO THE APPLICATION**

A key map showing the land to which the proposed amendment applies is provided on this notice.

The purpose of this meeting is to ensure that sufficient information is made available to enable the public to generally understand the applicant's proposed Zoning By-law Amendment. Any person who attends the meeting shall be afforded an opportunity to make representations in respect of the application.

If a person or public body does not make oral submissions at a public meeting or make written submissions to Council before the proposed By-law is approved, the person or public body is not entitled to appeal the decision of Council to the Local Planning Appeal Tribunal.

If a person or public body would otherwise have an ability to appeal the decision of Council of the Township of Melancthon to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at the public meeting or make written submissions to the Township of Melancthon before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting or make written submissions to Council before the proposed By-law is approved, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

If you wish to be notified of the decision of the Council for the Corporation of the Township of Melancthon in respect to the proposed Zoning By-law Amendment, you must submit a written request (with forwarding addresses) to the Clerk of the Township of Melancthon at 157101 Highway 10, Melancthon, Ontario, L9V 2E6 fax (519) 925-1110.

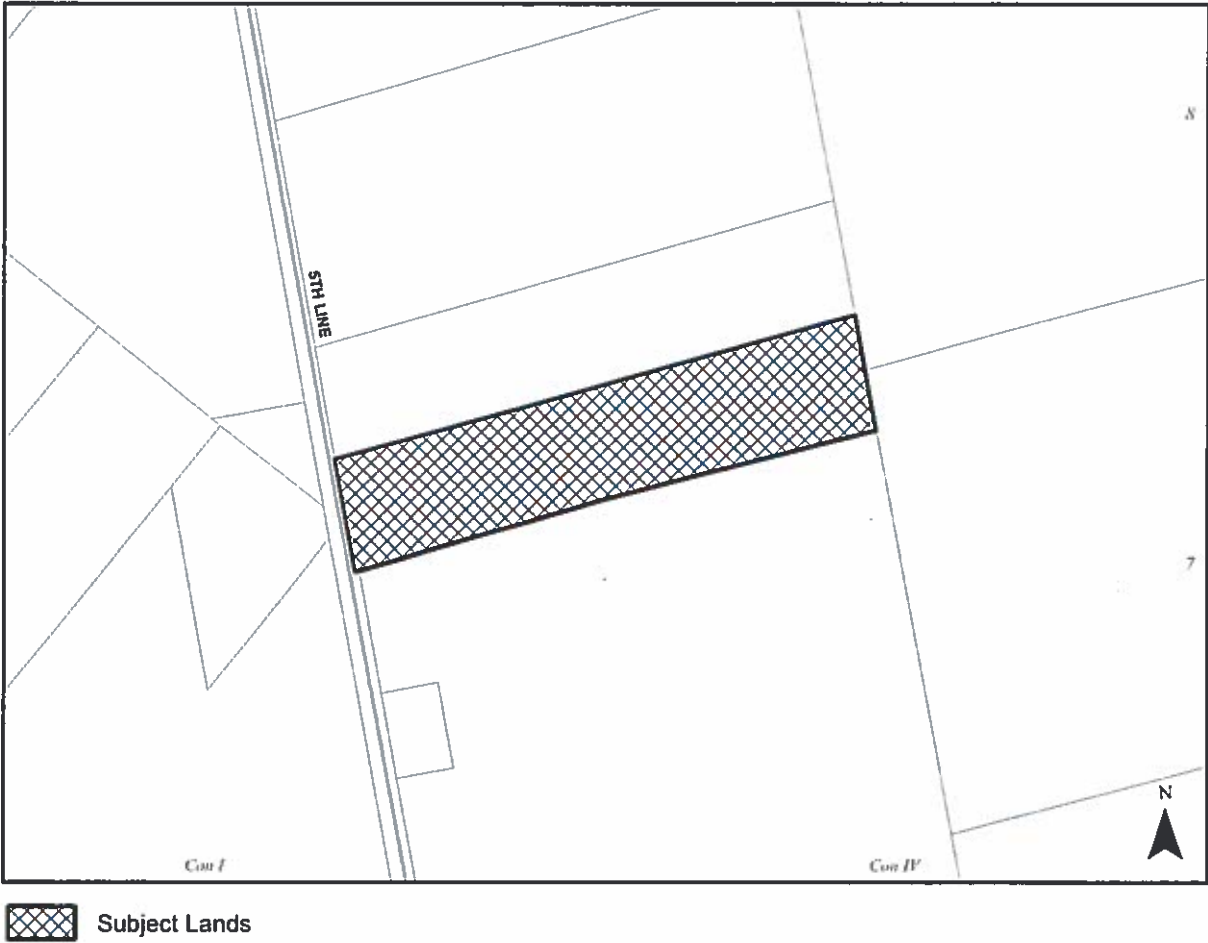
DEL #1

MAY 03 2018

Additional information regarding the proposed amendment is available to the public for inspection at the Township of Melancthon Municipal Office on Monday to Friday, between the hours of 8:30 a.m. and 4:30 p.m.

Mailing Date of this Notice: April 12, 2018  
*Denise B. Holmes*  
Denise Holmes, CAO - Township of Melancthon

LANDS SUBJECT TO APPLICATION FOR  
ZONING BY-LAW AMENDMENT



**NOTICE OF A PUBLIC MEETING  
TO INFORM THE PUBLIC OF A PROPOSED  
ZONING BY-LAW AMENDMENT**

**RECEIPT OF COMPLETE APPLICATION**

**TAKE NOTICE** that the Township of Melancthon has received a complete application to amend Municipal Zoning By-law 12-1979. The application affects lands located at 476260 3<sup>rd</sup> Line in the East Part of Lot 5, Concession 3 O.S. (see attached Key Map). The purpose of the application is to permit the establishment of a feral cat rescue facility as an accessory use to an existing residential use.

**AND PURSUANT** to Section 34 (10) of the Planning Act, the application file is available for review at the Municipal Office. Please contact the Municipal Clerk to arrange to review this file.

**NOTICE OF PUBLIC MEETING WITH COUNCIL**

**TAKE NOTICE** that the Council for The Corporation of the Township of Melancthon will be holding a public meeting under Section 34 of the Planning Act, R.S.O. 1990, c.P. 13 as amended, to allow the public to comment on the application for a proposed Zoning By-law Amendment.

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Location: 157101 Highway 10, Township of Melancthon Municipal Office (Council Chambers)

**DETAILS OF THE ZONING BY-LAW AMENDMENT**

The purpose of the proposed by-law is to amend the Restricted Area (Zoning) By-Law No. 12-1979 as amended, to lands located in the East Part of Lot 5, Concession 3 O.S. located at 476260 3<sup>rd</sup> Line. The purpose of the application is to allow the establishment of a feral cat rescue facility which would be located in two detached accessory buildings in conjunction with an existing residential dwelling.

The proposed zoning by-law amendment would rezone the subject lands to a Rural Residential Exception (RR-164) Zone. Information relating to this application is available at the Township of Melancthon Municipal Office for public review during regular office hours.

**ADDITIONAL INFORMATION AND MAP OF LAND SUBJECT TO THE APPLICATION**

A key map showing the land to which the proposed amendment applies is provided on this notice.

The purpose of this meeting is to ensure that sufficient information is made available to enable the public to generally understand the applicant's proposed Zoning By-law Amendment. Any person who attends the meeting shall be afforded an opportunity to make representations in respect of the application.

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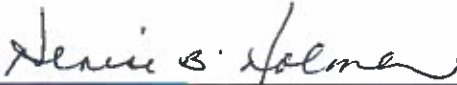
If a person or public body does not make oral submissions at a public meeting or make written submissions to Council before the proposed By-law is approved, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

DEL # 2  
MAY 03 2018

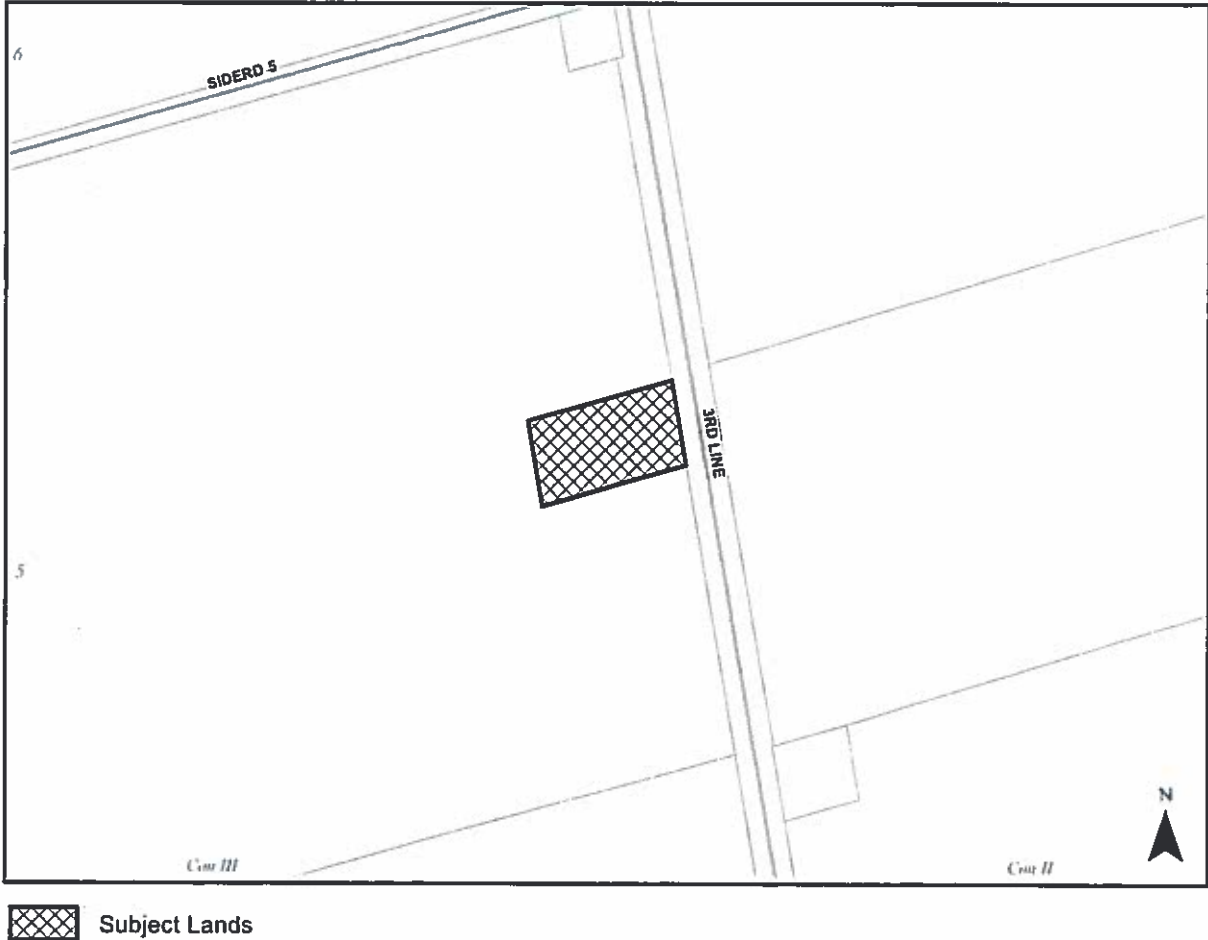
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Additional information regarding the proposed amendment is available to the public for inspection at the Township of Melancthon Municipal Office on Monday to Friday, between the hours of 8:30 a.m. and 4:30 p.m.

Mailing Date of this Notice: April 12, 2018

  
Denise Holmes, CAO - Township of Melancthon

**LANDS SUBJECT TO APPLICATION FOR  
ZONING BY-LAW AMENDMENT**





Economic Development Plan, 2018

Karisa Downey

Economic Development Officer



## Agenda

- What is Economic Development?
- Economic Development in Dufferin
- Dufferin Economic Development Objectives
- Reaching Our Objectives
- We Need Your Help!

What is Economic Development?

## **OBJECTIVES**

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- 1.
- 2.
- 3.



## What is Economic Development?

1.

Population



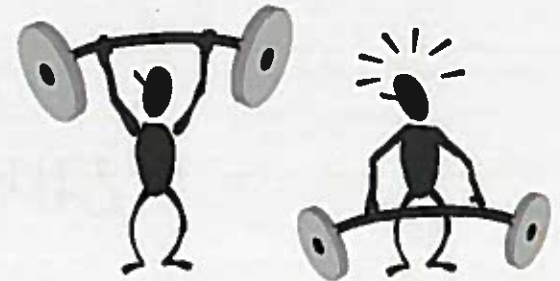
2.

Location



3.

Strengths  
and  
Weaknesses



# What is Economic Development?

Workforce



Urban Sprawl



## What is Economic Development in Dufferin?





## Dufferin County Objectives

Get Business Ready



Workforce Development



Connect, Advocate, Coordinate



## Reaching Our Objectives:

Objective #1:

**Get Business Ready**





## Reaching Our Objectives:

Objective #1:

**Get Business Ready**



## Reaching Our Objectives:

Objective #1:

**Get Business Ready**



## Reaching Our Objectives:

Objective #1:

**Get Business Ready**



## Reaching Our Objectives:

Objective #2

**Workforce  
Development**



**Workforce Planning Board**  
of Waterloo Wellington Dufferin



## Reaching Our Objectives:

Objective #2

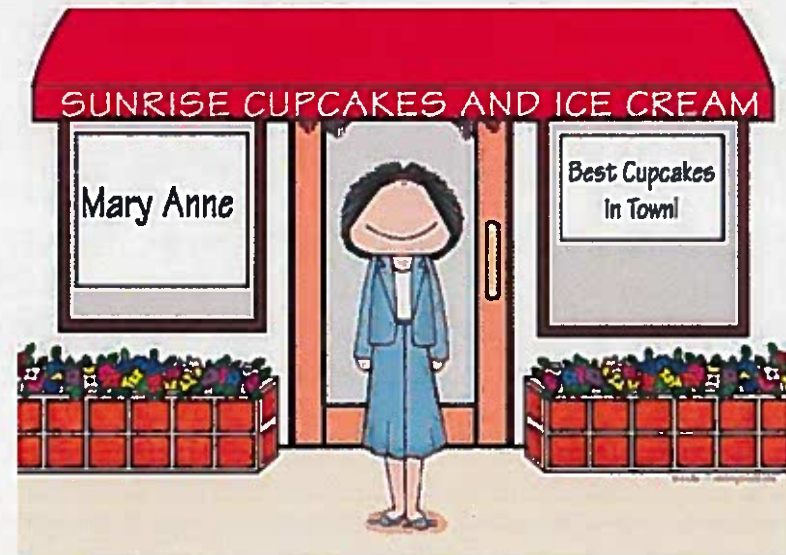
Workforce  
Development



## Reaching Our Objectives:

### Objective #2

## Workforce Development



## Reaching Our Objectives:

### Objective #2

## Workforce Development



## Reaching Our Objectives:

### Objective #3

Connect, Advocate,  
Coordinate





## Reaching Our Objectives:

Objective #3

Connect, Advocate,  
Coordinate



## Reaching Our Objectives:

Objective #3

Connect, Advocate,  
Coordinate



## Reaching Our Objectives:

Objective #4

**Key Sector Support:  
Agriculture**



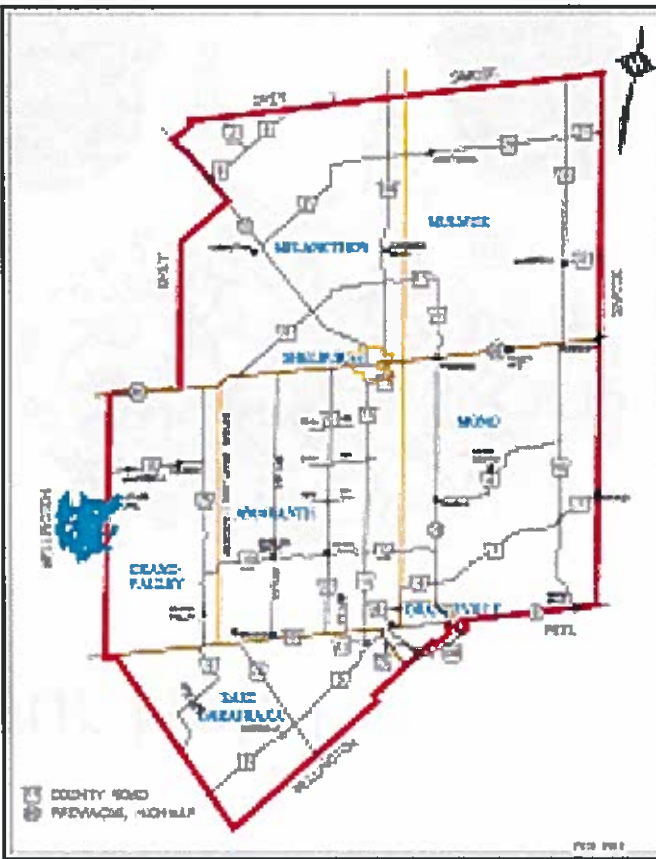
## Reaching Our Objectives:

Objective #4

Key Sector Support:  
Agriculture



## Reaching Our Objectives:





We Need Your Help!





Thank you