



TOWNSHIP OF MELANCTHON

A G E N D A

Thursday, April 19, 2018 - 5:00 p.m.

1. **Call to Order**
2. **Announcements**
3. **Additions/Deletions/Approval of Agenda**
4. **Declaration of Pecuniary Interest and the General Nature Thereof**
5. **Approval of Draft Minutes - April 5, 2018**
6. **Business Arising from Minutes**
7. **Point of Privilege or Personal Privilege**
8. **Public Question Period** (Please visit our website under Agendas and Minutes for information on Public Question Period)
9. **Public Works**
 1. Update on Onsite to Part of Lot 301, Concession 2 SW on April 5, 2018 - C. DiFrancesco
 2. Other
10. **Planning**
 1. Applications to Permit
 2. Unfinished Business
 1. Annable ZBA, Blue Sky RV Resort ZBA, Source Water Protection - ZBA and OPA, Strada - OPA and ZBA
 3. Other
11. **Police Services Board**

** Next Board Meeting is May 16, 2018 at 10:00 a.m. - Municipal Office Committee Room*
12. **County Council Update**
13. **Correspondence**

***Board & Committee Minutes**

 1. Mulmur-Melancthon Fire Board of Management Minutes - March 5, 2018

*** Items for Information Purposes**

 1. Resource Productivity & Recovery Authority-Ontario Government releases Tires Regulation
 2. AMO Policy update - 2018 Provincial Budget
 3. Shelburne & District Fire Department - Draft Financial Statements
 4. Natural Resource Solutions - Strada Shelburne South Pit 2017 Anuran Monitoring Report
 5. Town of Shelburne Notice of Public Meeting under Sections 34 and 51 of The Planning Act
 6. Copy of a letter from Sylvia Jones, MPP regarding Greenbelt Proposed Expansion
 7. Headwaters Tourism Update, March 17, 2018
 8. Headwaters Tourism Board of Directors Meeting Minutes - March 1, 2018
 9. Motion from Township of Madawaska Valley regarding Asset Management Planning
 10. Motion from Township of Amaranth - Moratorium on Approval of Additional Discharge to Grand River
 11. Motion from Township of Amaranth for Training for Water and Ice Rescue
 12. Town of Grand Valley Notice of Passing a Zoning By-law

13. WDG Board of Health Highlights, April 2018
14. GRCA Current April 2018, Volume 22 Number 3
15. Township of Mulmur - Notice of Public meeting New Comprehensive Zoning By-law
16. Township of Amaranth Resolution for Consideration, Increased Funding for Libraries
17. Mulmur-Melancthon Fire Board 2017 Draft Financial Statements
18. Mulmur-Melancthon Fire Board Chief's Year End Report 2017
19. Ernie Hardeman, MPP letter regarding Municipalities' right to approve landfill developments
20. Township of Baldwin letter to MPP regarding Bill C-71
21. Upper Grand District School Board Public Meetings - Long Term Accommodation Plan Final Report (Draft)

*** Items for Council Action**

1. Paul Lynch Application for Permission for Filling - East Lot 2, Concession 1 OS
2. Notification for Maintenance and Repair for Dixon Municipal Drain
3. South East Grey Community Health Centre-International Youth Day Donation Request
4. Niagara Escarpment Commission request for comments regarding Part Lot 14, Concession 2 OS construction of single dwelling with attached garage, septic and well
5. Approval of Survey on West Part Lot 13, Concession 2 OS - Application for Consent B3/17 - Dresar

14. General Business

1. Notice of Intent to pass By-law - Authorize the Execution of an Agreement between The Association of Municipalities of Ontario and The Corporation of the Township of Melancthon
2. New/Other Business/Additions
 1. Motion to approve 2% increase in wages for Township Staff & Council as per the 2018 approved Budget
 2. Employee Recognition Policy - Motion to recommend amendment to Policy
3. Unfinished Business
 1. Township Signage

15. Delegations

1. 5:30 p.m. - Janet Horner, NEC Representative and Mulmur Township Councillor (on invitation by Council) to speak on NEC issues and to speak on how Mulmur Township handled the secondary dwelling compliance issue
2. 5:45 p.m. - Guy Gardhouse, GRCA Representative - (on invitation by Council) Fill issue on Highway 89 in Amaranth Township and Annual Update of GRCA Activities

16. Closed Session

17. Third Reading of By-laws

18. Notice of Motion

19. Confirmation By-law

20. Adjournment and Date of Next Meeting - Thursday, May 3, 2018 - 5:00 p.m.

21. On Sites

22. Correspondence on File at the Clerk's Office

APPLICATIONS TO PERMIT FOR APPROVAL
April 19, 2018 COUNCIL MEETING

PROPERTY OWNER	PROPERTY DESCRIPTION	TYPE OF STRUCTURE	DOLLAR VALUE	D.C.'s	COMMENTS
Simeon Martin Applicant: Simon Martin	Lot 239 Concession 1 NE 158451 HWY 10	Add Porch with balcony to existing house and renovate bathroom	\$5,000.00	No	



MINUTES
MULMUR-MELANCTHON FIRE BOARD
Monday, March 05, 2018
Fire Hall – 6:00 pm

Present: Chair James Webster from Melancthon Township
Vice-Chair Darren White from Melancthon Township
Member Paul Mills from Mulmur Township
Member Earl Hawkins from Mulmur Township
Fire Chief Jim Clayton
Deputy Fire Chief Jon Reid
Secretary Kerstin Vroom

Firefighters: Captain Brendon Bogers, Captain Mathew Waterfield,
Firefighter Karey St. Clair

1. Call to order by Secretary

The Secretary called the meeting to order.

2. Appointment of Chair and Vice-Chair

The Secretary called for nominations for Chair.

Motion #1-18 Mills-Hawkins: THAT James Webster be appointed as Chair of the Mulmur-Melancthon Fire Board until the end of this Council's term. **Carried.**

Chair Webster assumed the position of Chair and asked for nominations for Vice-Chair.

Motion #2-18 Mills-Hawkins: THAT Darren White be appointed as Vice-Chair of the Mulmur-Melancthon Fire Board until the end of this Council's term. **Carried.**

Motion #3-18 Mills-Hawkins: THAT Kerstin Vroom be appointed as Secretary of the Mulmur-Melancthon Fire Board until the end of this Council's term. **Carried.**

3. Approval of the Agenda

Motion #4-18 Hawkins-Mills: THAT the agenda be approved as copied and circulated.

Carried.

4. Declaration of Pecuniary Interests

Chair Webster stated that if any member had a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

5. Approval of Previous Meeting's Minutes

Motion #5-18 Mills-Webster: THAT the minutes of October 23, 2017 are approved as copied and circulated. **Carried.**

6. Business Arising From Minutes – none

Firefighter Karey St. Clair left

7. Information Items (Correspondence)

- i) Dufferin County's Municipal Readiness Fund approval for Radio purchase
- ii) Automatic Aid Agreement with Clearview Township

8. Approval of Accounts & Financial Update

i) Approval of Accounts

Motion #6-18 Hawkins-Webster: THAT the accounts in the amount of \$164,573.28 (September 06, 2017 – February 23, 2018) be paid. **Carried.**

Direction was given to the Secretary to look into the high internet charge for January 2018.

ii) 2018 Draft Budget

The Board discussed transferring the operating surplus to an operating reserve in order to stabilize the levy.

Motion #7-18 Webster-Hawkins: THAT the Board transfers any operating surplus to an operating reserve. **Carried.**

iii) Year End Motion

Motion #8-18 Webster-Hawkins: THAT the Board authorizes all accounts be paid, up to and including December 31, 2017. **Carried.**

9. Health and Safety Issues

The Board was advised that the Department would be hosting a Dufferin-wide training.

The Fire Chief and Deputy Chief requested that the Board create a new position of Training Officer. While the Board was in favour of a person dedicated to training and keeping records of same, a discussion ensued regarding the use of a current Captain position instead of the creation of a new position. The Board was advised that the training position would encompass a lot of work and it would take the weight off of the current Captains, which would allow them to fulfill their duties regarding maintenance. The Board felt that the addition of a Captain would make the Department too top heavy and suggested a ranking system which could include making the training position a lieutenant. The position was previously completed by the former Deputy Chief and the Board asked if the processes were in place, would the current Deputy Chief be able to fulfill these duties. The Deputy Chief stated that he was not sure at this

time as he was not sure of the standards and there was no documentation or process currently in place. The Deputy Chief recommended the purchase of FirePro2 to help with the implementation and tracking.

Direction was given to the Fire Chief and Deputy Chief to start the process with the candidate they had in mind, prepare a job description which includes duties and bring back to the Board at its next meeting.

10. Old/New Business

i) Update County Grant funding – County Wide Communications System

The Fire Chief advised the Board that there was another presentation made to County Council regarding this system. The Board noted that some other County municipalities and agencies had questioned whether the system was needed and that Orangeville had already purchased the necessary equipment for their department. The Fire Chief explained to the Board that they were unable to communicate unless they were within distance of other receivers. The Board was advised that the OFMEM has a channel available that departments can talk to each other for those departments outside of Dufferin. There was also some concern from the Fire Chief that they could not talk to Orangeville Dispatch. The Board discussed the importance of going through Dispatch instead of to another department coming to the scene to ensure all requests were properly documented. Member Mills stated that he will ask for this item to be put on the next County agenda.

Direction was given to the Secretary to review the contract with Orangeville Dispatch to see when 'full dispatch' was to be implemented.

ii) Tanker Update and Issues with Invoice received

The Board reviewed the quotation from Lewis Motors and the invoice received. The invoice came in at \$54,761.39 and the quotation was for \$29,469.37 (+ \$1,551.76 for the installation of a clutch) for a total of \$31,021.13 – which was approved by the Board. A cheque was issued to Lewis Motors for \$40,175.25. The Board questioned why the amounts over the original quotation were paid and also who had authorized the extra work. The Board noted that the *Consumer Protection Act, 2002*, 10 (1) states: If a consumer agreement includes an estimate, the supplier shall not charge the consumer an amount that exceeds the estimate by more than 10 per cent.

Motion #9-18 Webster-Hawkins: THAT after reviewing the quote and invoice discrepancy from Lewis Motor Sales Inc., the Mulmur-Melancthon Fire Board directs the Fire Chief investigate the reason for the large discrepancy in the invoice, who authorized it and to report back to the Board. The Board at this time is not prepared to pay the balance outstanding.

Carried.

iii) General Department Updates

The Fire Chief advised the Board that the tower destroyed during the ice storm had been taken down. The Board was also told that the new pumper had failed its pumping test and is being looked at by the supplier. The Fire Chief also mentioned that the Fire Department was interested in updating to a 6" hose capacity instead of 4" which should not be a large expense and would keep our apparatus in line with the other departments' equipment. Deputy Chief Jon Reid spoke to the benefits of purchasing the FirePro2 Software and presented a quotation for installing the system on 3 separate computers. As the Board discussed last year, FirePro2 would be helpful with training records, payroll etc. The Board did not feel that having it installed on 3 computers was necessary at this time and that the Officers could share a computer.

Direction was given to the Secretary to see if it was included in the 2018 budget for one computer; and if not, to have it included in the 2019 budget.

iv) County of Simcoe Ambulance roll-over billing

Motion #10-18 Webster-Hawkins: THAT after reviewing the incident report, the Mulmur-Melancthon Fire Board is willing to reduce the bill to \$1,000 to cover the cost of the firefighters.

Carried.

v) Draft Regulation Changes to the Fire Protection and Prevention Act.

The Board reviewed the recommendations of the Deputy Chief and the proposed changes. Although the Department aspires to the National Fire Prevention Standards (NFPA) the timeline is too restrictive as the Ontario Fire College cannot provide adequate placement.

Motion #11-18 Mills-Webster: WHEREAS the Ministry of Community Safety and Correctional Services has released draft regulations under the *Fire Protection and Prevention Act*; AND WHEREAS the draft regulations would require Mandatory Certification and Training for Firefighters and Other Persons Providing Fire Protection Services, as well as Community Risk Assessments by municipalities; AND WHEREAS the Ministry has requested comments on the draft regulations by March 11, 2018; NOW THEREFORE BE IT RESOLVED that the Mulmur-Melancthon Fire Board supports and endorses the comments and recommendations of the Shelburne and District Fire Chief as contained in his memorandum dated February 22, 2018; AND FURTHER that the Board supports and endorses the comments of the Mulmur-Melancthon Deputy Chief dated March 05, 2018; AND FURTHER that the proposed draft regulations fail to recognize the challenges of an Ontario volunteer rural fire department regarding the expense, availability and staff commitment to training; AND FURTHER that this resolution, along with the comments, be sent to the Ministry of Community Safety and Correctional Services in advance of the March 11, 2018 deadline, with copies sent to the other partner municipalities of the Mulmur-Melancthon Fire Department, the County of Dufferin, and MPP Sylvia Jones.

Carried.

vi) Review of Establishing and Regulating By-law, Fire Board Agreement, All Fire Related By-laws and All Board Policies and Operating Guidelines.

Motion #12-18 Webster-Mills: THAT the Mulmur-Melancthon Fire Board has reviewed the Establishing and Regulating By-law, All Board Fire related by-laws and All Board Policies and Operating Guidelines and recommends no changes.

Carried.

11. Closed Session pursuant to the Policy to Govern the Proceedings of the Board, Section 8(b) ii) personal matters about an identifiable individual(s), including municipal or local board employees, and approving the past closed meeting minutes.

Motion #13-18 Webster-Mills: THAT the Mulmur-Melancthon Fire Board move into Closed Session pursuant to Section 239 (2) (b) of the Municipal Act 2001, as amended at 7:35 p.m. for the following reasons: -- personal matters about an identifiable individual, including municipal or local board employees; and approval of past closed meeting minutes.

Carried.

Motion #14-18 Mills-Webster: THAT the Mulmur-Melancthon Fire Board adjourn the Closed Session at 8:02 p.m. and return to the regular meeting.

Carried.

Motion #15-18 Mills-Hawkins: THAT the Mulmur-Melancthon Fire Board ratifies the hiring of Cody Rayner as fire fighter and Matt Waterfield & Brendon Bogers are promoted to Captains, according to the Hiring Policy.

Carried.

12. Chief's Call Report

13. Confirming Motion

Motion #16-18 Webster-Mills: THAT be it resolved that all actions of the Members and Officers of the Mulmur/Melancthon Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed.

Carried.

14. Motion to Adjourn

Motion #17-18 Webster-Mills: THAT we do now adjourn at 8:07 pm to meet again at the call of the Chair.

Carried.

Approved:

James Webster

Chair

Kerstin Vroom

Secretary

From: Resource Productivity and Recovery Authority <communications@rpra.ca>
Sent: Wednesday, April 11, 2018 5:21 PM
To: dholmes@melancthontownship.ca
Subject: Ontario Government Releases Tires Regulation and Authority Approves Ontario Tire Stewardship Used Tires Program Wind Up Plan

[View this email in your browser](#)



Ontario Government Releases Tires Regulation

The Government of Ontario advanced the province's shift to a circular economy by passing a new [regulation](#) designating tires under the *Resource Recovery and Circular Economy Act, 2016*.

The regulation requires tire producers to be responsible for collecting and managing tires supplied to customers in Ontario once the current Used Tires Program operated by Ontario Tire Stewardship is wound up on December 31, 2018. Management options for collected tires include reusing, retreading and recycling the tires.

The regulation will come into full effect on January 1, 2019 when the new requirements for collection and management begin.

The Resource Productivity and Recovery Authority (the Authority) will implement the regulation by:

- Registering obligated tire producers and service providers in the tire sector.
- Compiling data from obligated tire producers and service providers.
- Ensuring producers meet accessibility, collection and recycling targets set in the regulation.

For more information, please visit our [Tires page](#).

Authority Approves Ontario Tire Stewardship Used Tires Program Wind Up Plan

The Resource Productivity and Recovery Authority has approved Ontario Tire Stewardship's Used Tires Program Wind-Up Plan, [with conditions](#).

In 2017, the Minister of the Environment and Climate Change directed Ontario Tire Stewardship (OTS) to wind up its Used Tires Program by December 31, 2018, and to submit a wind-up plan for the program and its organization to the Authority.

The [Wind-Up Plan](#) details how the Used Tires Program will be wound up by December 31, 2018 and OTS soon after and outlines a seamless shift of current collection and recycling for used tires from OTS to producers while still ensuring ease and convenience for consumers.

Key actions include:

- Eliminating the Tire Stewardship Fee for passenger and light truck tires on October 1, 2018.
- Making available OTS' Treadmarks IT system at no cost to the broader tire sector in Ontario to support competition and innovation in tire collection and recycling.
- Honouring OTS contracts with service providers to ensure tires continue to be collected and recycled until December 31, 2018 for a seamless transition to the new individual producer responsibility framework under the Tires Regulation on January 1, 2019.
- Providing effective financial management to ensure sufficient funds to operate the OTS program until its wind-up on December 31, 2018 and finance the dissolution of OTS.
- Ensuring measures to protect private and confidential data, release non-confidential data and transfer data to the Authority to support its compliance and reporting obligations under the *Resource Recovery and Circular Economy Act, 2016*.

More information about the wind up of the Used Tires Program is available on our [Tires](#) page.



You are receiving this message because Ontario Tire Stewardship (OTS) provided your contact information to the Resource Productivity and Recovery Authority (RPRA). RPRA is responsible for overseeing OTS and its waste diversion program, as well as implementing new requirements under the Resource Recovery and Circular Economy Act, 2016. RPRA directed OTS to provide your contact

information so that RPRA could communicate to you about its activities. OTS is required by law to provide information to RPRA when requested.

Want to change how you receive these emails?

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Our mailing address is:

4711 Yonge Street, Suite 408, Toronto ON M2N 6K8

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Tire Regulation under the Resource Recovery and Circular Economy Act, 2016

ERO (Environmental Registry of Ontario) number

013-1716

Notice type

Regulation

Act

Resource Recovery and Circular Economy Act, 2016

Posted by

Ministry of the Environment and Climate Change

Notice stage

Decision

Decision posted

April 11, 2018

Comment period

December 1, 2017 - January 22, 2018 (52 days) Closed

This consultation was open from:

December 1, 2017

to January 22, 2018

Decision summary

A new regulation will make tire producers environmentally and financially responsible for recovering resources and reducing waste associated with the tires they supply in Ontario. This will further reduce the amount of tires lost to disposal, benefit our environment and economy, and support our efforts to fight climate change.

Decision details

After considering the input received from stakeholders on the proposed Tires Regulation under the *Resource Recovery and Circular Economy Act, 2016*, the regulation was filed on April 9, 2018.

Ontario is committed to preserving resources and recovering valuable materials from waste lost to disposal. In keeping with this objective, Ontario is winding up the existing Used Tires Program and Ontario Tire Stewardship (OTS, (Ontario Tire Stewardship)), the industry funding organization responsible for managing the program under the *Waste Diversion Transition Act, 2016*. In its place, Ontario Regulation 225/18 under the *Resource Recovery and Circular Economy Act, 2016* will put in place a new framework that makes individual tire producers responsible for the collection and end-of-life management of tires.

New requirements

The regulation requires producers (such as tire brand holders and vehicle manufacturers resident in Ontario) to:

- meet resource recovery standards for the collection and management of tires, including a minimum amount of tires that must be collected based on sales and a minimum recovery rate of materials from the collected tires
- provide a free and convenient tire collection network that provides a minimum number of collection sites across Ontario
- educate consumers to increase public awareness and promote public participation in the resource recovery of tires
- register with the Resource Productivity and Recovery Authority
- keep records, submit reports to the Resource Productivity and Recovery Authority and conduct audits to increase transparency, measure performance and ensure compliance

Producers have the flexibility to contract with other companies, including non-resident companies, to provide services relating to their requirements under the regulation.

Others involved in resource recovery or waste reduction activities related to tires, including producer responsibility organizations, tire collectors, tire haulers, tire processors and tire retreaders, are also required to meet registration, record keeping and reporting requirements.

Businesses who supply tires (such as tire retailers) are required to meet promotion and education requirements and could be subject to auditing requirements, as set out in the regulation.

Resource Productivity and Recovery Authority reference documents

The regulation references three documents prepared by the Resource Productivity and Recovery Authority that may be amended from time to time:

- “Registry Procedure – Audit” dated February 20, 2018
- “Registry Procedure – Weight Conversion Factors (Tires)” dated February 20, 2018 (revised April 9, 2018)
- “Access and Privacy Code” dated December 14, 2017

Find these documents through the links on this posting or on the **Resource Productivity and Recovery Authority's website (<https://rpra.ca/registry/>)**.

Regulatory Impact Analysis

The annual incremental administrative costs to businesses associated with this regulation are expected to decline by approximately \$80,000 compared with the current Used Tires Program.

Comments received

Through the registry

7

By email

23

By mail

0

[View comments submitted online \(/notice/013-1716/comments\)](/notice/013-1716/comments)

Effects of consultation

The ministry received comments on the proposed regulation through:

- the Environmental Registry notice
- in-person consultations on December 5 and 7, 2017
- webinar consultations on December 11 and 13, 2017

The comments were from a wide range of stakeholders, including:

- tire producers and vehicle manufacturers
- municipalities
- retailers
- industry associations
- environmental organizations
- waste management service providers

The comments received on the proposal were considered when developing the regulation.

What we heard

Stakeholders are generally supportive of the regulation and its intent to implement a producer responsibility approach for tires.

The comments received included suggestions to:

- amend the “tire” definition to include any material beyond rubber and to ensure that tires with rims are accepted at a tire collection site
- simplify and clearly outline the methodology for determining the responsible producer
- maintain the residency requirement to facilitate effective compliance activities
- allow non-resident producers to voluntarily carry out duties on behalf of resident producers
- remove the ability for producers to carry over up to 5% of the excess tires collected in a collection year to meet the collection standard in the following year
- provide flexibility and simplify the requirements for establishing a producer’s tire collection network, specifically the need to set up sites based on the number of retail locations
- clarify the resource recovery activities and acceptable end uses that may be undertaken to meet the 85% resource recovery standard, and further clarify the activities and end uses that may not be undertaken for that purpose
- reduce the administrative burden associated with the reporting and record keeping requirements, specifically with respect to the reporting of tire supply data by weight
- allow producers to use tire supply data previously submitted to OTS (Ontario Tire Stewardship) to calculate their collection amounts and reduce the associated auditing requirements
- reduce the burden on small businesses

Changes made in response to stakeholder feedback and to clarify policy intent

Burden reduction:

- eliminated the interim progress reports for producers to avoid duplication and reduce administrative burden
- incorporated a registry procedure prepared by the Resource Productivity and Recovery Authority that allows producers to convert tire units to weight to address the concern expressed by some that providing actual tire weight would be challenging, burdensome and costly
- allowed producers to submit tire supply data previously submitted to OTS (Ontario Tire Stewardship) to determine their collection amounts, eliminating the need to provide audited supply data for the years 2014 to 2018
- provided producers, including producers who only sell online, with options for establishing a minimum amount of tire collection sites

- reduced the burden on small businesses by requiring that these producers establish a scoped collection network, and further exempting very small businesses from the collection and auditing requirements
- exempted tire collection sites that only collect a small number of tires from registering and reporting with the Resource Productivity and Recovery Authority
- reduced administrative requirements for tire collection sites owned or operated by the Crown or municipalities to recognize that these sites serve a public service beyond the producer's collection network, and also required producers to collect from Crown sites

Clarity and improvement:

- amended and added definitions (e.g.,(example), tires, tire collection site, tire retreader, producer responsibility organization) to improve clarity and scope of terms
- clarified the methodology for determining the responsible producer by using clearer and more consistent language between producers who market new tires and those that market new vehicles with new tires
- removed the ability to carry over up to 5% of excess tires collected in the current year to meet the standard in the following year, thereby eliminating unintended consequences and administrative burden
- clarified and expanded the resource recovery activities and end uses that may be undertaken to meet the 85% resource recovery standard, and further clarified the end uses that may not be undertaken for that purpose
- incorporated a registry procedure prepared by the Resource Productivity and Recovery Authority that sets out the procedures and practices needed to undertake audits
- added the requirement for the Resource Productivity and Recovery Authority to manage information on its Registry in a manner that is consistent with its Access and Privacy Code
- amended other provisions (e.g.,(example), effective dates) to improve implementation and ensure seamless transition to the new framework

Supporting materials

Related files

Tires Regulation (<https://prod-environmental-registry.s3.amazonaws.com/2018-04/Tires%20Regulation.doc>)

doc 186 KB

Registry Procedure – Audit (<https://prod-environmental-registry.s3.amazonaws.com/2018-04/Registry%20Procedure%20-%20Audit.pdf>)

pdf 110.61 KB

Registry Procedure – Weight Conversion Factors (Tires) (<https://prod-environmental-registry.s3.amazonaws.com/2018-04/Registry%20Procedure%20-%20Weight%20Conversion%20Factors%20%28Tires%29.pdf>)
pdf 183.75 KB

Access and Privacy Code (<https://prod-environmental-registry.s3.amazonaws.com/2018-04/Access%20and%20Privacy%20Code.pdf>)
pdf 148.31 KB

Related links

Related links

Tires Regulation (<https://www.ontario.ca/laws/regulation/r18225>)

View materials in person

You can view supporting materials in person. Some are not available online because of ownership rights or for accessibility reasons.

Get in touch with the contact person listed below to find out what materials are available.

You can view them in person at these locations:

Resource Recovery Policy Branch
40 St. Clair Avenue West
Floor 8
Toronto ON M4V 1M2
Canada
416-314-4138

Connect with us

Contact

Lisa Kingsmore

Original proposal

ERO (Environmental Registry of Ontario) number

013-1716

Notice type

Regulation

Act

Resource Recovery and Circular Economy Act, 2016

Posted by

Ministry of the Environment and Climate Change

Proposal posted

December 1, 2017

Comment Period:

December 1, 2017 - January 22, 2018 (52 days)

Proposal details

Description of regulation

The Ministry of the Environment and Climate Change (the ministry) is committed to preserving resources and recovering valuable materials from wastes lost to disposal. That is why the Ontario government put in place a new Waste-Free Ontario framework to shift Ontario to a circular economy – a system in which products are never discarded, but reused, recycled and reintroduced into new products.

In keeping with this objective, the ministry has indicated its intention of winding up Ontario's existing waste diversion programs and the industry funding organizations (IFOs) that operate these programs under the *Waste Diversion Transition Act, 2016* (WDTA), and transitioning to a new producer responsibility framework under the *Resource Recovery and Circular Economy Act, 2016* (RRCEA). Under this new framework, prescribed producers will be responsible for the end-of-life management of wastes generated from the products and packaging they sell in Ontario.

The first program being wound up and transitioned is the Used Tires Program. To achieve a seamless transition, a comprehensive two-step approach is required:

- Winding up the existing Used Tires Program and Ontario Tire Stewardship which operates the program under the WDTA (Waste Diversion Transition Act); and,

- Making a new regulation under the RRCEA (Resource Recovery and Circular Economy Act) to make tire producers responsible for the collection and end-of-life management of tires and for recovering resources and reducing waste associated with their tires, among other things.

The Minister of the Environment and Climate Change has directed that the Used Tires Program wind up by December 31, 2018, and then Ontario Tire Stewardship (the IFO (industry funding organization) operating the program) would subsequently wind up as a corporation. To enable a seamless transition for the management of tires in Ontario from the WDTA (Waste Diversion Transition Act) to the RRCEA (Resource Recovery and Circular Economy Act), the ministry anticipates that the proposed regulation be made and filed in March 2018, prior to the wind up of the Used Tires Program, with requirements being phased in as specified in the proposed regulation. It is proposed that the reporting, record keeping and auditing requirements would take effect in March 2018, while registration requirements would take effect on May 1, 2018. It is also proposed that the collection, management and promotion and education requirements would take effect on January 1, 2019.

The Resource Productivity and Recovery Authority (the Authority) would be responsible for the oversight, compliance and enforcement related to the regulation. The Authority is also responsible for collecting data, through its Registry, from producers and other parties that conduct activities related to resource recovery and waste reduction in order to oversee and assess performance.

Key principles of the proposed regulation include:

- Eliminate the need for the disposal of tires in Ontario by making tire producers accountable for recovering resources from and reducing waste associated with tires they supply into the Ontario market;
- Foster the continued growth and development of the circular economy;
- Ontarians' experience with and access to waste diversion services for tires will not be negatively impacted during and after the transition;
- Establish clear outcomes that enhance the recovery of tires;
- Provide flexibility for producers to meet their outcomes; and
- Create a level playing field for businesses involved in the resource recovery of tires.

The ministry is seeking your feedback on the proposed regulation. In addition to any comments you may provide on the proposed regulation, the ministry is seeking your specific input on areas identified in the description of the proposed regulation below.

Description of the proposed regulation

Designating materials

The proposed regulation designates tires as one class of materials that includes on- and off-road tires that are sold or made available in Ontario (e.g. (example), tires from motor vehicles, automobiles, trucks, tractors, heavy equipment, etc. (et cetera)). The proposed regulation identifies four tire types within the class (passenger and light truck tires, medium truck tires, off the road tires, and large tires) for the purpose of applying specific collection and management requirements for these types.

Tires that are excluded from the current Used Tires Program (e.g.,(example), tires from commercial aircraft, personal mobility devices and bicycles, in addition to small tires less than 1 kg.(kilogram)) are also excluded from the proposed regulation.

Defining responsible producers

The proposed regulation establishes a methodology for determining the producer who will be given responsibilities under the regulation. The methodology focuses primarily on tire producers resident in Ontario who market tires, or a vehicle on which tires are provided, but also includes importers, distributors and retailers of these tires and vehicles. The methodology also captures out-of-province producers that market tires or vehicles to Ontario consumers through the internet.

These tire producers would be responsible for the end-of-life management of wastes generated from the tires they sell in Ontario. They would have the flexibility to meet their outcomes on their own or by hiring a third party which would enable them to work collectively with others to perform their duties. Nevertheless, responsible producers, at all times, would remain responsible for fulfilling the requirements set out in the proposed regulation.

In addition to any comments you may provide on the proposed regulation, the ministry is seeking your specific input on the following:

- Capturing out-of-province producers in the methodology that market tires or vehicles with tires to Ontario consumers through the internet.

Collection of tires

The proposed regulation requires producers to meet two types of collection standards to provide a convenient and accessible collection network across Ontario:

- Collection Standard #1 – Setting a collection requirement based on weight of tires sold in Ontario.
- Collection Standard #2 – Providing Ontarians with accessible tire collection.

Only tires collected through registered collectors would be permitted to be counted towards meeting a collection standard. In addition, tires cannot be collected from outside of Ontario for the purposes of satisfying one's collection requirement.

Collection Standard #1 – setting a collection requirement based on weight of tires sold in Ontario

The proposed regulation establishes a baseline for the minimum amount of tires that producers must collect each year (by weight) that is achievable and enforceable. This baseline is intended to drive producers to establish a comprehensive collection network in order to meet their collection requirement. The baseline would be calculated using a three-year sales average based on the most recent audited sales data and an "adjustment factor". The proposed adjustment factor is 0.85, which takes into account reduced tread wear (i.e., diminished weight of a tire at end-of-life).

For producers of large tires (i.e., tires that fit a rim size of 39 inches or larger) and producers of vehicles on which large tires are provided, it is proposed that at least 60% of the collection requirement (by weight) must be met by collecting large tires.

It is also proposed that tire producers would be able to carry over to the next year any excess tires collected in the current year, up to a maximum of 5% (by weight) of their collection requirement to meet the standard in the following year. This provision is intended to reward successful performance without promoting the storage of excess tires for future years.

In addition to any comments you may provide on the proposed regulation, the ministry is seeking your specific input on the following criteria for setting collection standard #1:

- Using a three-year sales average.
- Setting the adjustment factor at 0.85.
- Requiring that producers of large tires meet their collection standard by collecting at least 60% of their tire type.
- Allowing the ability for tire producers to carry over to the next year excess tires collected in the current year, up to a maximum of 5% (by weight) of their collection requirement to meet the standard in the following year.

Collection Standard #2 – providing Ontarians with accessible tire collection

The proposed regulation requires a producer that markets tires or markets a vehicle on which tires are provided in Ontario to establish an accessible and convenient collection network for Ontarians to return their tires for reuse and recycling. For example, collection sites shall accept, free of charge, tires returned by consumers similar in type to the tires sold at that location.

Within a local municipality (i.e., lower-tier or single-tier), a producer needs to establish and operate a number of collection sites that equals at least 75% of the retail locations in that local municipality at which the producer supplies tires or supplies a vehicle with tires. Within an unorganized territory, a producer needs to establish and operate a collection site within 30 kilometres of the retail locations in that territory. A producer without retail locations in Ontario must provide for the collection of tires that is, at minimum, equivalent in manner to how the tires are supplied.

Producers with retail locations in Ontario will be required to provide a minimum level of service in local municipalities and in unorganized territories with a population greater than 1,000 that do not have retail locations. For example, the producer would have to provide at least one collection site or one public tire collection event per year.

In addition to any comments you may provide on the proposed regulation, the ministry is seeking your specific input on the following criteria for setting collection standard #2:

- Requiring producers to provide a minimum number of collection sites equal to 75% of the retail locations where their tires are supplied in each local municipality.
- Requiring a producer to provide at least one collection site or one public tire collection event per year in local municipalities and unorganized territories with a population of at least 1,000 persons, where no retail locations exist.

- Requiring collection sites to accept up to 10 tires per day from any person.

Management of tires

The proposed regulation requires producers to recover 85% (by weight) of the materials from tires collected through their collection network. This requirement is intended to increase the reuse and recycling of tires at end-of-life.

“Recovery” for the purpose of this regulation means: reused; re-treaded; or processed to make new products, packaging or things. Only tires processed by registered processors would be counted towards meeting a resource recovery standard.

The 85% recovery standard maximizes the recovery of resources from collected tires and recognizes that a small portion of tire materials is not currently recoverable.

In calculating the resource recovery standard, the regulation prohibits a producer from counting any tire or portion of a tire that is land disposed, incinerated, or used as a fuel or a fuel supplement.

In addition to any comments you may provide on the proposed regulation, the ministry is seeking your specific input on the following criteria for setting the resource recovery standard:

- Requiring producers to recover 85% of the materials from tires collected, specifically whether this rate maximizes recovery while ensuring it is achievable. Note that tires reused or retreaded would count as 100%.

Promotion and education

The proposed regulation requires producers to provide promotion and education to consumers to increase the recovery of tires. Also, anyone who sells tires to a consumer (e.g.,(example), a retailer) would be required to make available on its website, information on where their tires could be returned free of charge.

If a seller identifies a separate charge in connection to the sale of tires, the seller is required to communicate who imposed the charge, and how the separate charge would be used by the seller to collect, reuse, recycle and recover tires.

Registering, record keeping, reporting and auditing

The proposed regulation requires producers, persons hired by producers to arrange for services (if applicable) and all service providers (tire collectors, haulers and processors) to:

- Register with the Authority. This registration requirement would apply to any person that accepts, stores, handles, transfers, processes and disposes tires in Ontario, regardless of whether they are part of a producer’s collection network or not. The proposed regulation sets out the information to be registered and the timelines for submitting information through the Authority’s Registry. Residents that take their own tires to collection sites are not required to register.
- Keep records that relate to accepting, storing, handling, transferring, processing and disposing tires in Ontario, and any information that relates to reporting requirements under this proposed regulation.

- Submit reports through the Authority's Registry. The proposed regulation sets out each party's reporting obligations, including contents of the reports and reporting frequency.

The proposed regulation requires producers to conduct an independent audit by a qualified certified accountant to verify sales data and the destination and end-use of the processed materials. The audit must be performed annually and submitted to the Authority.

In order to protect consumers from potentially misleading or inaccurate information, sellers who impose a separate charge in connection to the sale of tires are required to conduct an independent audit by a qualified certified accountant on how the separate charge has been used to collect, reuse, recycle and recover tires, and to verify that the separate charge accurately reflects the costs incurred for these purposes. The audit must be performed annually and submitted to the Authority.

In addition to any comments you may provide on the proposed regulation, the ministry is seeking your specific input on the following:

- The auditing requirements and whether a certified accountant, as defined in the proposed regulation, is an appropriate qualification for this purpose.

Additional input

The ministry is also seeking the public's feedback on the following concepts that are not currently in the proposed regulation but are being considered:

- Collection of Tires:
 - How to ensure that all tires available in a given year are collected when one or more producers have reduced their collection requirement for that year because they exceeded their collection requirement in the previous year by up to 5% by weight. For example, if producers have exceeded their collection requirement by collecting an additional 1,000 tonnes, should that 1,000 tonnes be proportionately added to the amount that all producers have to collect in the following year?
 - How best to provide tire collection services to Indigenous communities in Ontario.
- Management of Tires:
 - Adding a mechanism that would provide incentives to encourage producers to meet resource recovery levels higher than the regulated level of 85%. This mechanism would differentiate between higher and lower valued end uses by giving a higher rating to the higher valued end uses.
 - Determining what activities would be considered higher valued end uses and lower valued end uses for the purposes of meeting the 85% resource recovery requirement.
- Auditing:
 - Whether the proposed regulation should include a standard governing the independent audits of the producer's management requirements and sales data.
- Waste Reduction and Research and Development Activities:
 - The inclusion of incentives (e.g.,(example), reducing collection and management requirements for producers) to promote waste reduction or increase resource recovery and developing markets for the

recovered tire materials that would support a circular economy. Examples could include providing incentives that would affect product design elements (e.g., (example), recycled rubber content in new tires), and for undertaking research and development (R&D (research and development)) activities that would support resource recovery and waste reduction.

Purpose of regulation

The ministry is proposing a regulation under the RRCEA (Resource Recovery and Circular Economy Act) that would make tire producers environmentally accountable and financially responsible for recovering resources and reducing waste associated with tires that they supply into the Ontario market. It would require producers to meet resource recovery standards and to establish an accessible and convenient tire collection network across Ontario to reduce the amount of tires lost to disposal, among other things. Managing our resources more effectively will benefit Ontarians, our environment and economy and support our efforts to fight climate change.

Public consultation

This proposal was posted for a 52 day public review and comment period starting December 01, 2017. Comments were to be received by January 22, 2018.

All comments received during the comment period are being considered as part of the decision-making process by the Ministry.

Please Note: All comments and submissions received have become part of the public record.

Other public consultation opportunities

The ministry will hold consultation sessions (in the form of two webinar sessions) to seek stakeholder feedback and input on the proposed regulation.

The ministry has held a series of consultations with a range of stakeholders (e.g., (example), representatives of tire producers and vehicle manufacturers, municipalities, retailers, industry associations, environmental organizations, waste management service providers, the Authority and others) on:

- April 24, April 25, April 27, May 2 and May 3, 2017 to seek stakeholder feedback and input on the preliminary concept proposal for the tire regulation.
- July 11, July 24 and August 1, 2017 to seek stakeholder feedback and input on the draft policy proposal for the tire regulation.

In addition, the ministry has had ongoing engagement with the Authority and other affected stakeholders throughout the process of developing the policy concept, the policy proposal and the draft regulation.

Supporting materials

Related files

Draft Tire Regulation (https://prod-environmental-registry.s3.amazonaws.com/2018-01/013-1716_DraftReg.pdf)

pdf 66.48 KB

Related links

Related links

Resource Recovery and Circular Economy Act, 2016 (<https://www.ontario.ca/laws/statute/16r12>)

View materials in person

You can view supporting materials in person. Some are not available online because of ownership rights or for accessibility reasons.

Get in touch with the contact person listed below to find out what materials are available.

You can view them in person at these locations:

Resource Recovery Policy Branch

40 St. Clair Avenue West

Floor 8

Toronto ON M4V 1M2

Canada

416-314-4138

Comment

Commenting is now closed.

**This consultation was open from December 1, 2017
to January 22, 2018**

Connect with us

Contact

Lisa Kingsmore

416-212-7098

From: AMO Communications <communicate@amo.on.ca>
Sent: Wednesday, March 28, 2018 5:02 PM
To: dholmes@melancthontownship.ca
Subject: AMO Policy Update - 2018 Provincial Budget

March 28, 2018

The 2018 Provincial Budget

Today the Honourable Charles Sousa, Minister of Finance, presented the 2018 Provincial Budget. As context, the budget projects a \$6.7 billion deficit for 2018. Deficits are also projected for 2019-20 (\$6.6 billion) and in 2020-21 (\$6.5 billion). Provincial revenues from income tax and the health premium are \$2.8 billion lower than projected.

These are the highlights of interest to municipal governments:

- **Upload Agreement:** The budget reaffirms the commitment to the upload agreement, which matures this year.
- **Connecting Links:** the fund is increased by \$5 million to \$30 million as planned for 2018-19.
- **Broadband:** the budget allocates \$500 million (new) over three years, further details on specific project funding is to come.
- **Public libraries:** \$28 million is provided over three years for digital library services. The Public Library Operating Grant is increased by \$51 million over 3 years.
- **Gasoline Tax for transit and OCIF:** previously planned program spending increases are included in the budget. The gas tax allocation for transit will increase from 2 cents to 4 cents by 2021-22. The OCIF will increase to \$300 million by 2018-19.
- **Community Transportation Grant Program:** provides \$40 million over three years to help municipalities and others in underserved areas.
- **Policing Grants:** remain stable at \$74.8 million.
- **Police Board training:** Officials confirm dollars will be set aside for the training of police service board members. Exactly how these dollars will be allocated has not been announced however this is an initial acknowledgement of a key ask of municipal governments following the passage of the *Safer Ontario Act, 2018*.
- **Property Taxation:** a number of adjustments are made to the property tax system including,
 - **Railway Right-of-Way:** further adjustments will continue related to the indexing of rates (an increase of \$7 per acre for 2018), the variance of rates (minimum of \$110 per acre), and will provide municipalities with the option to increase rates per acre on high-tonnage lines.
 - **Non-Profit Child Care in Schools:** these facilities will be exempted from taxation.
 - **Business Vacancy Rebate and Reduction:** the provincial education portion will be aligned with changes made by municipalities to ensure greater consistency.

- **Valuation Date:** for the next assessment update, the valuation date of January 1, 2019 will be used to provide better quality data. The rest of the process will remain the same.
- **Previous Announcements:** the budget reaffirmed previous government announcements from earlier this month. These include: \$1.2 billion for mental health and addiction services, \$2.2 billion for child care expansion, \$2.3 billion for income security reform, \$1.8 billion to expand services to those with developmental disabilities, \$1 billion to expand drug coverage for seniors, and \$1.3 billion for health care among other new initiatives.

AMO Contact:

Matthew Wilson, Senior Advisor, mwilson@amo.on.ca, 416-971-9856 ext. 323.

PLEASE NOTE: AMO Breaking News will be broadcast to the member municipality's council, administrator, and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

DISCLAIMER: Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

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You received this message because the sender is on your allow list.

Denise Holmes

From: Nicole Hill <nhillsecretary@gmail.com>
Sent: Thursday, March 29, 2018 12:33 PM
To: Denise Holmes; Carey Holmes; mark@townofmono.com; Susan Stone; thorne@mulmurtownship.ca; Heather Boston
Subject: SDFD Draft Financial Statements
Attachments: Draft Financial Statements.pdf

Hello,

Please find attached the draft Financial Statements from RLB. Our meeting scheduled for Tuesday April 3, 2018 has been cancelled so the Board has not received these but I know some of you were waiting for them.

Regards,
Nicole Hill

Total Control Panel

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Message Score: 1

High (60): Pass

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SHELBURNE & DISTRICT FIRE DEPARTMENT
CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017
(Unaudited - See Review Engagement Report)

DRAFT

SHELBURNE & DISTRICT FIRE DEPARTMENT
INDEX TO THE CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2017
(Unaudited - See Review Engagement Report)

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Chartered
Professional
Accountants

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Board of Directors of Shelburne & District Fire Department

We have reviewed the accompanying consolidated financial statements of Shelburne & District Fire Department that comprise the consolidated statement of financial position as at December 31, 2017 and the consolidated statements of operations, change in net financial assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying consolidated financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of the consolidated financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these consolidated financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the consolidated financial statements do not present fairly, in all material respects, the financial position of Shelburne & District Fire Department as at December 31, 2017 and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Guelph, Ontario
April 3, 2018

Chartered Professional Accountants
Licensed Public Accountants

SHELBURNE & DISTRICT FIRE DEPARTMENT
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2017
(Unaudited - See Review Engagement Report)

	2017	2016
FINANCIAL ASSETS		
Cash	\$ 593,316	\$ 415,675
Accounts receivable	<u>31,457</u>	<u>44,326</u>
	<u>624,773</u>	<u>460,001</u>
LIABILITIES		
Accounts payable and accrued liabilities	<u>7,966</u>	<u>3,900</u>
NET FINANCIAL ASSETS	<u>616,807</u>	<u>456,101</u>
NON-FINANCIAL ASSETS		
Tangible capital assets (note 6)	892,069	975,427
Deposits	<u>0</u>	<u>4,500</u>
	<u>892,069</u>	<u>979,927</u>
ACCUMULATED SURPLUS (schedule 1)	<u>\$ 1,508,876</u>	<u>\$ 1,436,028</u>

SHELBURNE & DISTRICT FIRE DEPARTMENT
CONSOLIDATED STATEMENT OF OPERATIONS
FOR THE YEAR ENDED DECEMBER 31, 2017
(Unaudited - See Review Engagement Report)

	2017 Budget	2017 Actual	2016 Actual
REVENUES			
Township of Amaranth	\$ 73,745	\$ 73,745	\$ 62,139
Township of Melancthon	85,919	85,919	72,176
Town of Mono	58,977	58,977	49,772
Township of Mulmur	50,345	50,345	49,404
Town of Shelburne	<u>303,127</u>	<u>303,127</u>	<u>299,447</u>
	<u>572,113</u>	<u>572,113</u>	<u>532,938</u>
Inspection and miscellaneous	5,000	28,077	12,309
Firefighting fees	36,000	50,773	43,125
Interest income	<u>500</u>	<u>2,157</u>	<u>1,528</u>
	<u>41,500</u>	<u>81,007</u>	<u>56,962</u>
	<u>613,613</u>	<u>653,120</u>	<u>589,900</u>
EXPENSES			
Amortization	0	122,761	119,567
Bad debts	0	1,980	0
Bank charges and interest	1,260	664	684
Communication equipment	16,000	11,268	12,007
Conventions and conferences	5,000	1,891	4,040
Equipment maintenance and purchases	15,000	9,025	5,537
Firefighter salaries and benefits	307,780	304,369	313,673
Fire prevention	6,000	2,949	5,785
Honorariums	800	800	700
Insurance	22,000	11,974	20,864
Legal and accounting fees	5,000	3,053	2,493
Licence and membership fees	1,373	2,157	1,192
Materials, supplies, services	41,050	32,630	29,213
Secretarial services	15,800	15,999	15,630
Telephone	5,050	4,396	4,549
Training	14,000	10,581	6,083
Utilities	22,500	20,597	21,278
Vehicle maintenance	30,000	23,178	20,302
Loss on sale of assets	<u>0</u>	<u>0</u>	<u>17,599</u>
	<u>508,613</u>	<u>580,272</u>	<u>601,196</u>
ANNUAL SURPLUS (DEFICIT)	\$ <u>105,000</u>	72,848	(11,296)
ACCUMULATED SURPLUS, beginning of year		<u>1,436,028</u>	<u>1,447,324</u>
ACCUMULATED SURPLUS, end of year		<u>\$ 1,508,876</u>	<u>\$ 1,436,028</u>

SHELBURNE & DISTRICT FIRE DEPARTMENT
CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2017
(Unaudited - See Review Engagement Report)

	2017 Actual	2016 Actual
Annual surplus (deficit)	\$ <u>72,848</u>	\$ <u>(11,296)</u>
Acquisition of tangible capital assets	(39,403)	(179,581)
Amortization	122,761	119,567
Gain on disposal of assets	0	17,599
Proceeds on disposal of assets	<u>0</u>	<u>900</u>
	<u>83,358</u>	<u>(41,515)</u>
Use of (increase in) deposits	<u>4,500</u>	<u>(4,500)</u>
INCREASE (DECREASE) IN NET FINANCIAL ASSETS	160,706	(57,311)
NET FINANCIAL ASSETS, beginning of year	<u>456,101</u>	<u>513,412</u>
NET FINANCIAL ASSETS, end of year	\$ <u>616,807</u>	\$ <u>456,101</u>

SHELBURNE & DISTRICT FIRE DEPARTMENT
CONSOLIDATED STATEMENT OF CASH FLOW
FOR THE YEAR ENDED DECEMBER 31, 2017
(Unaudited - See Review Engagement Report)

	2017	2016
CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES		
Annual surplus (deficit)	\$ 72,848	\$ (11,296)
Amortization	122,761	119,567
Gain on disposal of assets	<u>0</u>	<u>17,599</u>
	<u>195,609</u>	<u>125,870</u>
Net changes in non-cash working capital		
Accounts receivable	12,869	(17,785)
Deposits	4,500	(4,500)
Accounts payable and accrued liabilities	<u>4,066</u>	<u>(6,163)</u>
	<u>21,435</u>	<u>(28,448)</u>
	<u>217,044</u>	<u>97,422</u>
CASH USED IN CAPITAL ACTIVITIES		
Acquisition of capital assets	<u>(39,403)</u>	<u>(179,581)</u>
CASH PROVIDED BY INVESTING ACTIVITIES		
Proceeds on disposal of capital assets	<u>0</u>	<u>900</u>
NET INCREASE (DECREASE) IN CASH	177,641	(81,259)
CASH, beginning of year	<u>415,675</u>	<u>496,934</u>
CASH, end of year	<u>\$ 593,316</u>	<u>\$ 415,675</u>

SHELBURNE & DISTRICT FIRE DEPARTMENT
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017
(Unaudited - See Review Engagement Report)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the Shelburne & District Fire Department are the representation of management prepared in accordance with accounting principles established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. Summarized below are the significant accounting policies:

(a) **Basis of Consolidation**

These consolidated statements reflect the assets, liabilities, sources of financing and expenditures of the revenue fund, reserve fund and capital fund of the Shelburne & District Fire Department. All interfund assets and liabilities and sources of financing and expenditures have been eliminated. The operations of the joint board are to be consolidated in the Financial Report of the five participating municipalities on a proportionate basis.

(b) **Basis of Accounting**

- i) Sources of financing and expenditures are reported on the accrual basis of accounting. The interest charges are not accrued for the periods from the dates of the latest instalment payments to the end of the fiscal year.
- ii) The accrual basis of accounting recognizes revenues as they become available and measurable; expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

(c) **Credit Risk Management**

The organization is exposed to credit risk on the accounts receivable from insurance companies. They do not have significant exposure to any individual customer or counterpart.

(d) **Non-Financial Assets**

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the Change in Net Financial Assets for the year.

(e) **Tangible capital assets**

Tangible capital assets are recorded at cost which includes all amounts that are directly attributed to acquisition, construction, development or betterment of the asset. The cost less the residual value of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

Vehicles	10 - 15 years
Equipment - communication	6 - 10 years
Equipment - firehall	15 - 25 years
Equipment - firefighters	10 - 15 years
Equipment - fire trucks	10 years

Full amortization is charged in the year of acquisition and no amortization is recorded in the year of disposal.

SHELBURNE & DISTRICT FIRE DEPARTMENT
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017
(Unaudited - See Review Engagement Report)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(e) Tangible capital assets (continued)

The organization has established a \$2,500 capitalization threshold for all items with the exception of pooled assets. Assets purchased below this threshold are expensed in the statement of operations in the year of purchase. Assets under construction are not amortized until the asset is available for active service to the department.

2. USE OF ESTIMATES

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Significant estimates made by management include the useful lives of tangible capital assets. Actual results could differ from those estimates.

3. RESERVE FUNDS

The balance of the accumulated surplus included in the consolidated statement of financial position includes assets that have been specifically restricted by the board of directors as follows:

	2017	2016
Capital reserve fund balance consists of:		
Cash	\$ 475,347	\$ 325,549
Due from Operating Fund	<u>56,975</u>	<u>80,600</u>
	<u>\$ 532,322</u>	<u>\$ 406,149</u>

4. OPERATIONS

On October 15, 1991, the Town of Shelburne, Township of Amaranth, Township of Melancthon, Town of Mono and Township of Mulmur signed an agreement to officially form a joint fire fighting department. Operations of the Shelburne & District Fire Department commenced on January 1, 1992. The department is managed by a 10 member board known as the Shelburne & District Fire Department Joint Board of Management. Two members have been appointed from each participating municipality to the Fire Department Joint Board of Management.

Annual capital, operating and administration costs of the department are shared on a combined average of fire calls for the previous three years, the total assessment for the previous year, and the total households of the previous year of each participating municipality as follows:

	2017	2016
Town of Shelburne	52.98%	51.65%
Township of Amaranth	12.89%	12.87%
Township of Melancthon	15.02%	14.95%
Town of Mono	10.31%	10.31%
Township of Mulmur	<u>8.80%</u>	<u>10.22%</u>
	<u>100.00%</u>	<u>100.00%</u>

The Town of Shelburne contributed an additional \$0 (2016 - \$50,000) towards the Fire Chief's salary.

SHELBURNE & DISTRICT FIRE DEPARTMENT
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017
(Unaudited - See Review Engagement Report)

5. COMMITMENTS

Subsequent to year end, the organization committed to purchasing a 2018 fire truck for \$472,095 plus applicable taxes.

6. TANGIBLE CAPITAL ASSETS

	Cost	Accumulated Amortization	Net 2017	Net 2016
Vehicles	\$ 1,556,886	\$ 934,724	\$ 622,162	\$ 709,164
Equipment - communication	91,760	67,162	24,598	14,840
Equipment - firehall	29,513	12,242	17,271	18,912
Equipment - firefighters	261,647	57,622	204,025	203,757
Equipment - fire trucks	<u>120,254</u>	<u>96,241</u>	<u>24,013</u>	<u>28,754</u>
	<u>\$ 2,060,060</u>	<u>\$ 1,167,991</u>	<u>\$ 892,069</u>	<u>\$ 975,427</u>

DRAFT

SHELBURNE & DISTRICT FIRE DEPARTMENT
SCHEDULE OF ACCUMULATED SURPLUS
FOR THE YEAR ENDED DECEMBER 31, 2017
(Unaudited - See Review Engagement Report)

	2017	2016
SURPLUSES		
Surplus from general fund operations	\$ 84,485	\$ 54,452
Invested in capital assets	<u>892,069</u>	<u>975,427</u>
	<u>976,554</u>	<u>1,029,879</u>
RESERVES		
Capital Reserve	<u>532,322</u>	<u>406,149</u>
ACCUMULATED SURPLUS, end of year	<u>\$ 1,508,876</u>	<u>\$ 1,436,028</u>

Denise Holmes

From: Ryan Archer <rarcher@nr.si.on.ca>
Sent: Thursday, March 29, 2018 3:54 PM
To: dholmes@melanctontownship.ca; Dave Featherstone
Cc: GHoran@Strada-Aggregates.com
Subject: Strada Shelburne South Pit 2017 Anuran Monitoring Report
Attachments: Untitled attachment 00043.htm; NRSI_764H_Melancthon Pit 2017 Amphibian Monitoring Report_2018_03_29.pdf

Hello Denise and Dave,

Please see attached the 2017 anuran monitoring report for Strada's Shelburne South Pit (also known as Melancthon Pit #2). In accordance with the monitoring program requirements that have been implemented for the site, this report summarizes the result of breeding amphibian surveys completed within on-site wetlands in association with hydrological data collected by Whitewater Hydrogeology. 2017 data represented the fourth year of operational-stage monitoring at the pit and was compared to baseline pre-construction data collected by NRSI previously on the property.

Please contact me with any questions or comments.

Regards,

--

Ryan Archer M.Sc.
Terrestrial and Wetland Biologist
Natural Resource Solutions Inc.
225 Labrador Drive, Unit 1
Waterloo, ON N2K 4M8
(p) 519-725-2227 (f) 519-725-2575
(m) 519-580-0758
(w) www.nr.si.on.ca <<https://www.nr.si.on.ca>> (e) rarcher@nr.si.on.ca
<<mailto:rarcher@nr.si.on.ca>>

Total Control Panel

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To: dholmes@melanctontownship.ca [Remove](#) this sender from my allow list
From: rarcher@nr.si.on.ca

You received this message because the sender is on your allow list.

March 29, 2018

Project 764H

Denise Holmes, CAO, Clerk
Township of Melancthon
157101 Highway 10
Melancthon, Ontario
L9V 2E6

Dear Ms. Holmes,

**Re: Summary of 2017 Biological Survey Results
Shelburne South Pit**

Natural Resource Solutions Inc. (NRSI) was retained in 2017 by Strada Aggregates to continue an annual anuran (frog and toad) monitoring program for the Shelburne South Pit (also known as Melancthon Pit #2), located on 4th Line in the Township of Melancthon, Dufferin County (Map 1). The annual monitoring program was recommended in the Level 1 and 2 Natural Environment Assessment (NEA) reports for the subject property as completed by NRSI and recommended by Michalski Nielson in their review of the NEA Level 2 report.

The monitoring program was designed to include the following:

1. Annual monitoring of the on-site wetlands to understand the presence and abundance of breeding amphibians (NRSI), and,
2. Annual surface and groundwater monitoring to assess water level fluctuations in the small on-site wetland pockets (Whitewater Hydrogeology).

Operations at the pit commenced in 2014, including construction of facility structures (e.g., truck laneways, scale house installation) and initiation of aggregate extraction. 2017 therefore represented the fourth year of facility operation on the property. Sediment and erosion control fencing was maintained as shown on the original Operational Plan prepared by MHBC (2010). Existing on-site wetland features have been maintained in accordance with the Operational Plan.

This report summarizes the results of anuran surveys completed in 2017 and compares them to baseline (pre-construction) data collected by NRSI during 2009 (as part of the NEA Level 2 study) and 2013 (representing Years 1 and 2 of the annual monitoring program). Data collected in 2017 was also combined with 2014, 2015 and 2016 data to provide "operational" phase results for comparison against baseline conditions. Operational-stage data were also examined for any preliminary trends or notable variations in data among years within the operational stage of the pit.

The overall objective of this study is to monitor temporal breeding anuran species presence and relative abundance (i.e., calling codes; see Methods below) within and between the pre-construction and operational phases of the Shelburne South Pit facility. Anuran survey results are also compared against annual surface water monitoring data,

collected by Whitewater Hydrogeology Ltd, to assess water level fluctuations in the ponds and wetlands and potential relationships with anuran breeding habitat conditions. If significant changes in biological and hydrological conditions are observed, it may suggest negative impacts caused by pit construction and operations, and may trigger the need for additional recommendations to adequately address and mitigate those impacts.

Methods

Anuran Call Surveys

Anuran call surveys were completed during three night-time survey visits; on April 14, May 23, and June 13, 2017, following the Marsh Monitoring Program survey protocol (Bird Studies Canada 2009). All stations that were surveyed in 2016 were again surveyed in 2017.

Using standardized survey forms, NRSI biologists identified by sound all species that were calling within 50m, 50-100m, or greater than 100m from the station during a 3-minute passive listening period. For each documented species, a three-level calling code system was used as a qualitative measure of relative abundance. Calling code 1 was used when abundances were low enough that number of calling individuals could be estimated and calls did not overlap; calling code 2 was used when the calls overlapped somewhat but the number of individuals could still be estimated; calling code 3 was used when the group was calling as a full chorus and it was not possible to estimate number of individuals. Each species recorded on the survey form was written with a corresponding calling code; for calling codes 1 or 2, the estimated number of individuals was also written. Wherever possible, water temperature and pH were recorded onto the survey form in addition to other ambient condition data (e.g., air temperature, wind, precipitation). Surveys occurred between a half-hour after sunset and midnight, and the survey time was recorded on the forms during each visit. Surveys were completed during appropriate weather and temperature conditions as outlined in the survey protocol (Bird Studies Canada 2009).

Hydrological, Hydrogeological and Water Quality Monitoring

2017 was the fourth year in which surface water level data was collected by Whitewater Hydrogeology at two stations as part of the compliance monitoring program required as a condition of the pit Site Plan. The water level monitoring points correspond to anuran survey stations ANR-001 (i.e., the "North Pond") and ANR-005 (the "South Pond") as shown on Map 2. Water level monitoring of the North and South Ponds was completed during June-November 2017, using water level loggers. See the *2017 Compliance Groundwater Monitoring Report, Shelburne South Pit* (Whitewater Hydrogeology 2018) for further details about water level survey methodology.

Groundwater level monitoring was also completed by Whitewater Hydrogeology on the subject property in 2017, as reported in the *2017 Compliance Groundwater Monitoring Report*. Groundwater level data was collected at two stations that corresponded to areas at or near amphibian monitoring stations. Specifically, these monitoring wells were placed adjacent to the North Pond (ANR-001) and between anuran stations ANR 006 and 007a (see Whitewater Hydrogeology 2017). Groundwater monitoring wells at ANR-001 included both shallow (sand and gravel) and deep overburden (Tavistock Till) wells (OW10A and OW10B in Whitewater Hydrogeology (2018), respectively). For the purposes of this report, results from the shallow groundwater OW10A well are presented. Groundwater monitoring near stations ANR-006 and ANR-007a (OW6A) consisted of a shallow groundwater well.

Surface water quality was measured for the North and South Ponds as reported in Whitewater Hydrogeology (2018). Measured parameters included pH, conductivity, dissolved oxygen, temperature and total dissolved solids, as well as an analysis of volatile organic compounds and petroleum hydrocarbons. Samples for surface water quality analysis were collected during the spring and fall, following the standard semi-annual sampling timeline.

Anuran Survey Results

A total of 6 common anuran species were recorded within the subject property across all 2017 site visits:

- American Toad (*Anaxyrus americanus*),
- Gray Treefrog (*Hyla versicolor*),
- Spring Peeper (*Pseudacris crucifer crucifer*),
- Green Frog (*Rana clamitans melanota*),
- Northern Leopard Frog (*Lithobates pipiens*), and
- Wood Frog (*Lithobates sylvatica*).

Five of the 6 observed species have been recorded each monitoring year since 2013.. Western Chorus Frog (*Pseudacris triseriata*) (Great Lakes-St. Lawrence/Canadian Shield population), is designated as Threatened under the federal *Species at Risk Act* and is considered a Species of Conservation Concern in Ontario. This species was recorded by NRSI biologists within the subject property during 2009 surveys, but has not been recorded during annual amphibian call surveys completed since 2013. Green Frog, which was recorded every year between 2013-2015, but was not recorded during surveys in 2016, was recorded again in 2017. Northern Leopard Frog was recorded for the second year in a row in 2017, after having not been recorded on the subject property during the 2013, 2014 and 2015 surveys..

Table 1 presents a summary of anuran survey results across all 2017 site visits. See Appendix I for detailed survey results by site visit. Appendix II presents the results of weather and temperature conditions recorded during each survey.

Among species, Spring Peeper was observed to be most abundant across monitoring stations during the 2017 survey period, followed by Gray Treefrog and Wood Frog. Spring Peeper was recorded at full chorus at 3 stations during visit 1 (ANR- 002, ,004, and 008a). Spring Peeper was also recorded with 5 or more individuals at ANR-003, 005, 006 and 007a. Three or more Gray Treefrog males were recorded calling at ANR-002, 003, 004 and 006. Gray Treefrog was recorded at 2 stations in 2017 at which it was not detected in 2016: ANR-003 and 004. However, Gray Treefrog has previously been observed to occur in ANR-003 and 004 (e.g., 2015). In comparison to previous monitoring years, Gray Treefrog observations were more typical in 2017 as compared to 2016 in which they were less abundant. Gray Treefrog was recorded as the most abundant species in both May and June. Wood Frog was recorded at 5 stations in 2017, down from 7 stations in 2016. Of these, a full chorus was recorded at stations 004 and 008a.

During the 2017 survey period, American Toad, Green Frog and Northern Leopard Frog were observed to occur in low abundances on the subject property. American Toad was only found during visit 2 at ANR-004 in low numbers (2 individuals). This species was had not been recorded at this station since pre-construction baseline surveys. While Northern Leopard Frog occurred in low numbers, it was recorded at 3 of the 9 monitoring

stations, all during visit 2. Green Frog was also recorded in low numbers at 3 monitoring stations, including ANR-003 where it had not been recorded in 2016.

The station with the highest species richness in 2017 was ANR-004, which had 5 anuran species heard across visits. This represents an increase from 3 species recorded at this station in 2016 (during which American Toad and Gray Treefrog were not detected). This was followed by 3 stations (ANR-002, 003 and 008a) which each had 4 anuran species across visits. ANR-001, contained 3 species across visits, while stations ANR-005, 006 and 007a each had 2 species recorded. ANR-007b had the lowest species richness with no individuals heard across visits. This represents a decrease from 2 species recorded at this station in 2016 (during which Spring Peeper and Wood Frog were detected) and was the first time that station ANR-007b had no species recorded since monitoring at the station was initiated in 2013.

Stations ANR-004, 008a, and 002 had relatively high anuran abundances across site visits. ANR-004 and 008a were both recorded with 2 occurrences of code 3, 1 for Spring Peeper and 1 for Wood Frog. Station 002 had 1 occurrence of code 3 (for Spring Peeper) as well as multiple other species. Stations ANR-001, 003, 005, 006, and 007a had relatively moderate abundances across visits, with no full choruses but with abundances of up to 4-14 individuals of particular species. ANR-007b yielded no calling activity in 2017.

Comparison to Baseline Survey Results

Field data collected during the 2009 and 2013 monitoring seasons were combined to represent baseline (pre-construction) conditions against which to compare operational-phase anuran survey results (2014-2017 data combined). Table 2 contains the maximum calling code, with associated maximum abundance of calling males for codes 1 or 2, for each detected species across site visits within both the pre-construction and operational periods. These results should be interpreted with caution as the pre-construction results are based on a relatively small number of visits between years at the station level (ranging from 3-6 survey events depending on station) whereas 15 survey events have occurred during the operational phase to date.

In total, 7 species were recorded during the pre-construction period, while 6 were recorded during the operational period. The one species not recorded during the operational period was Western Chorus Frog, which was only observed during the 2009 monitoring year. Western Chorus Frog was with only one individual, at ANR-004.

Overall, Spring Peeper was the most abundant species within subject property wetlands during both monitoring stages. The species occurred at 7 stations during pre-construction, and was recorded at all 9 stations during the operational period. Spring Peeper was recorded at full chorus (code 3) at 5 stations during the pre-construction period and at 7 stations during the operational period. After not being recorded at ANR-006, and 008a during the pre-construction period (based on 3 surveys completed in 2013), Spring Peeper was recorded with a full chorus at ANR-006 and ANR-008a during the operational period.

Gray Treefrog was also recorded at relatively high abundances across monitoring periods, and the number of stations at which it has been recorded has increased from 6 to 8. At ANR-005, Gray Treefrog abundance increased from a maximum of four recorded individuals to a recorded full chorus between pre-construction and operational periods. Wood Frog was similarly widespread among stations but decreased in

abundance between the pre-construction and operational periods. For example, the species was recorded at full chorus (code 3) at 6 of 9 stations during pre-construction, but only at 2 of 9 stations during the operational period.

American Toad was equally widespread across stations during pre-construction and operational periods (6 stations for both time periods). During both monitoring periods, most stations contained only 1-3 calling individuals. Green Frog abundance was similar between monitoring periods, with 1-2 individuals recorded, but increased in occurrence from 2 to 5 stations between the pre-construction and operational periods.

Stations ANR-001, 004 and 005 contained the highest species richness during the pre-construction period (6, 6, and 5 species, respectively). During the operational period, ANR-001, 003 and 004, were recorded with the highest species richness (6 species), while 3 other stations (ANR-002, 005 and 007a) contained 5 species. Species richness declined by 1 species at ANR-007b between monitoring periods.

During pre-construction, the highest abundances occurred at stations ANR-001 and 004, each of which contained 3 species (Spring Peeper, Gray Treefrog and Wood Frog) recorded calling at full chorus. Stations ANR-002 and ANR-007a each contained 2 species (Spring Peeper and Wood Frog) calling at full chorus. By comparison, stations ANR-004, 005 and 008a contained 2 species at code 3 during the operational period. Four other stations contained 1 species at code 3 (ANR-001, 002, 003, and 006) during this period. The total number of stations containing at least 1 species calling at full chorus was equal between monitoring periods, with 7 stations for each. Within stations, the number of species calling at full chorus declined at 4 stations between pre-construction and operational periods. This included a decrease from 2 species recorded at code 3 at ANR-007a during pre-construction to no species at full chorus during pit operation. However, in multiple cases, the operational-stage abundance of species previously recorded at code 3 was still relatively high (e.g., 5-9 individuals). Three stations recorded an increase in the number of species calling at full chorus from pre-construction to operation, with an increase of 1 species at each of ANR-003, 005, and 006.

Table 1. Summary of maximum calling codes and maximum abundance estimates by species during 2017 site visits.

SCIENTIFIC NAME	COMMON NAME	Species Detected by Monitoring Station																	
		ANR-001		ANR-002		ANR-003		ANR-004		ANR-005		ANR-006		ANR-007a		ANR-007b		ANR-008a	
		Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.
<i>Anaxyrus americanus</i>	American Toad							1	2										
<i>Hyla versicolor</i>	Gray Treefrog	1	2	2	12	2	5	2	11			2	4					1	2
<i>Pseudacris crucifer crucifer</i>	Spring Peeper	1	4	3		2	6	3		2	10	2	14	2	5			3	
<i>Rana clamitans melanota</i>	Green Frog			1	1	1	1			1	2								
<i>Lithobates pipiens</i>	Northern Leopard Frog					1	1	1	2									1	1
<i>Lithobates sylvatica</i>	Wood Frog	1	1	1	1			3						1	1			3	

Table 2. Summary of maximum calling codes and maximum abundance estimates by species across site visits during pre-construction (2009, 2013) and operation-stage (2014-2017) monitoring years.

SCIENTIFIC NAME	COMMON NAME	MONITORING STAGE	Species Detected by Monitoring Station																	
			ANR-001		ANR-002		ANR-003		ANR-004		ANR-005		ANR-006		ANR-007a		ANR-007b		ANR-008a	
			Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.	Code	Abun.
<i>Anaxyrus americanus</i>	American Toad	Pre-Constr.	1	1	2	4	1	1	1	1	2	3			1	1				
		Operation	2	3	1	1	2	2	1	2	1	1			2	2				
<i>Hyla versicolor</i>	Gray Treefrog	Pre-Constr.	3	-	2	9	2	8	3	-	1	4					1	2		
		Operation	2	8	2	12	2	5	2	11	3	-	2	4	2	3			2	4
<i>Pseudacris crucifer crucifer</i>	Spring Peeper	Pre-Constr.	3	-	3	-	2	7	3	-	3	-			3	-	1	2		
		Operation	3	-	3	-	3	-	3	-	3	-	3	-	2	9	1	2	3	
<i>Rana clamitans melanota</i>	Green Frog	Pre-Constr.	1	1							1	1								
		Operation	1	2	1	2	1	1	1	1	1	2								
<i>Lithobates pipiens</i>	Northern Leopard Frog	Pre-Constr.	1	1					1	1										
		Operation	1	1			1	1	1	2					1	1			1	1
<i>Pseudacris triseriata</i>	Western Chorus Frog	Pre-Constr.							1	1										
		Operation																		
<i>Lithobates sylvatica</i>	Wood Frog	Pre-Constr.	3	-	3	-			3	-	1	1			3	-	3	-	3	-
		Operation	2	5	2	2	2	4	3	-	2	4			2	2	2	5	3	-

Hydrological, Hydrogeological and Water Quality Data

Surface Water Levels

The results of the 2017 surface water monitoring program, as collected by Whitewater Hydrogeology, are illustrated in Figure 9 of the *2017 Compliance Groundwater Monitoring Report* (Whitewater Hydrogeology 2018). Surface water levels were consistently higher in the South Pond than the North Pond (by at least approximately 0.8m) throughout the 2017 hydrological monitoring period. This is consistent with water level observations collected in 2016, but contrasted with 2015 observations, in which surface water levels were similar in both ponds before declining more rapidly in the North Pond by early August. The rate of surface water level reduction was gradual and very consistent between both ponds, whereas in 2016, North Pond surface water levels declined at a greater rate than the South Pond. Both ponds retained surface water throughout the entire season prior to freezing; historically these ponds have dried up during periods of drought (Whitewater Hydrogeology 2018).

Surface water level data was limited during the April-June amphibian monitoring period, during which water level data was only collected in June. Water levels were relatively consistent for the South Pond during the June monitoring period and fluctuated around 494masl. Water levels in the North Pond gradually declined during June, which was part of the larger consistent but gradual decline seen in that pond throughout most of the monitoring period. During June, water levels in the North Pond declined from approximately 493.2masl to 492.8masl. June surface water levels in the North Pond were similar between 2016 and 2017, although the 2016 decrease of approximately 0.3m measured between June 1-30 was not observed in 2017. By contrast, surface water levels in the North Pond were notably lower in 2016, which ranged between approximately 492.2-492.8masl. These differences were likely attributed to the higher than usual rainfall amounts in June 2017, during which precipitation values were 234% higher than normal levels (Whitewater Hydrogeology 2018). See the *2017 Compliance Groundwater Monitoring Report* (Whitewater Hydrogeology 2018) for further details of water level results.

Standing water was present at the majority of anuran monitoring stations for the duration of the April-June amphibian monitoring period. This included standing water present at all monitoring stations during June. This was similar to 2016 observations in which all but one station (ANR-006) contained standing water in June, but differed from 2015 results in which 5 of the 9 stations were dry by June. In 2017, only one station (ANR-006, in April) was observed to contain no standing water.

Groundwater Levels

Prior to 2016, the shallow groundwater well at ANR-001 (well OW10A) has typically been dry with the exception of the spring freshet period. Water table elevations at well OW10A were relatively consistent between spring 2016 and spring 2017, peaking at 494.52 during the May 12, 2017 manual reading as compared to a peak level of 494.00masl during the April 2, 2016 manual reading (Whitewater Hydrogeology 2017, 2018). The timing of the spring-based groundwater elevation fluctuation at OW10A was similar to that at other monitored wells. During the amphibian monitoring period, shallow overburden groundwater elevation at OW10A increased slightly from an April 9 level of 493.76masl to the May level before declining slightly to 494.27 on June 9.

The shallow groundwater level near ANR-006/ANR-007a (well OW6A) was also relatively consistent between the spring 2017 (roughly March to June) and the spring 2016 periods. During the amphibian monitoring period, overburden groundwater elevation was 492.90masl on April 9, but increased to 493.24masl on May 12 before declining slightly to 493.15masl on June 9 (Whitewater Hydrogeology 2018). Groundwater elevation at well OW6A on April 2, 2016 was 0.46m higher than on April 9, 2017.

Pond Surface Water Quality

As reported in the *2017 Compliance Groundwater Monitoring Report*, measured water quality parameters within the North and South Ponds were consistent with quality levels that are typical of fresh surface water, and did not yield evidence of contamination derived from the on-site activities. Furthermore, analysis of surface water samples did not indicate the presence of petroleum products (Whitewater Hydrogeology 2018).

Based on these analyses, operation of the pit is not having any measurable impacts on surface or groundwater levels, or water quality within the pond features. Each pond was observed to maintain water levels throughout the 2017 monitoring period, whereas these features were observed to go dry during past years with the exception of 2016 (Whitewater Hydrogeology 2018). The presence of suitable water depth and the relatively stable surface and groundwater levels at the monitored locations suggest that the hydrological regime is sufficient to support the amphibian breeding function observed at the North and South Pond sites, and that water quantity and quality was not a limiting factor at these ponds during the breeding period. The hydrological regime observed at well OW6A (near ANR-006/ANR-007a) is understood to be consistent with pre-construction conditions at that location.

Summary and Recommendations

In 2017, NRSI biologists completed the fifth year of an annual program to monitor the ecological condition of subject property wetlands as a means of identifying any potential impacts caused by aggregate extraction activities at the Shelburne South Pit. As recommended in the Level 2 NEA report for the subject property (NRSI 2010), studies were initiated to track long-term wetland characteristics based on annual anuran breeding activity in conjunction with associated surface water and groundwater measurements within the subject property collected by Whitewater Hydrogeology Ltd. Regular surface water monitoring was initiated in 2014.

Data collected in 2013 was compiled with NRSI data collected in 2009 to represent baseline (pre-construction) conditions. Data collected from 2014 to 2017 were combined to represent the first years of operational-phase monitoring on the property, including facility construction and aggregate extraction.

As described above, the results of comparative analysis between pre-construction and operational-stage monitoring periods should be interpreted with caution as they are based on a relatively small number of survey visits across years at the station level. Therefore, observed differences in species presence and relative abundance, within and among stations, between the two monitoring periods may not be directly caused by facility construction and operational effects within the property. The power of the monitoring program to further assess any potential impacts caused by the facility operations will be increased through additional years of data collection during which

trends may be identified and variability caused by potential confounding factors (e.g., precipitation levels within a particular monitoring season) are less pronounced.

Altogether, 7 anuran species have been recorded within subject property wetlands, including the provincial Species of Conservation Concern Western Chorus Frog. To date, Western Chorus Frog was only observed in 2009, at 1 station. Spring Peeper was recorded as the most abundant and widespread species, followed by Gray Treefrog, among monitoring stations during both the pre-construction and operational periods. Wood Frog occurrence has been consistently widespread among monitored stations during both monitoring periods, although its relative abundance at the station-level has declined between the pre-construction and operational periods. American Toad and Green Frog occurred in relatively low abundances during both monitoring periods. Northern Leopard Frog was recorded at 5 stations in 2016 and 3 stations in 2017, after having not been detected on-site since 2009; this species occurred in low abundances (1-2 calling individuals) at each station it was recorded at.

Stations ANR-001, 005, and 004 have maintained consistently high species richness and relative abundance between the monitoring periods. Stations ANR-006, 007a and 008a have exhibited notable increases in species richness and abundance between the pre-construction and operational periods; this includes the observation of Spring Peeper at full chorus at ANR-006 in 2016 and up to 14 recorded calling individuals in 2017; no calling anurans were recorded at this station prior to 2015. Despite earlier-documented habitat disturbances at ANR-003 caused by use of a truck haul route immediately adjacent to the north end of the remnant Reed Canary Grass meadow marsh swale feature, this location was observed to continue supporting functional breeding habitat. Species richness has increased at ANR-003 since pre-construction monitoring while species relative abundance has been consistent, including high values for Spring Peeper.

Altogether, these results suggest that the small, isolated wetlands located in the north end of the subject property including the Reed Canary Grass swale (as surveyed by stations ANR-001 to 005) provide good quality habitat for the majority of the species that breed within the subject property. Wet pockets within the meadow marsh associated with the western edge of the large swamp feature were observed to also provide suitable breeding habitat for amphibians at stations ANR-007a and 008a, particularly for Spring Peepers. The White Cedar-Hardwood Mineral Mixed Swamp, where it occurs on or adjacent to the subject property, supports a healthy population of Spring Peepers but does not represent important breeding habitat for other anuran species.

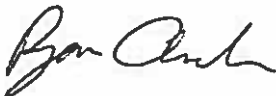
Overall, breeding anuran abundance was observed to be relatively consistent between the pre-construction and operational periods to date, particularly among the wetland features located immediately adjacent to the active aggregate extraction areas. Species occurrence and abundance has remained consistent or has increased across periods with the exception of Wood Frogs, which have declined in abundance since the pre-construction period. At this time there is no evidence to indicate the change in observed Wood Frog abundance is not a natural fluctuation in the local population, or if not, whether it can be attributed to the on-site activities or is part of a broader species population trend. Additional years of operational-stage monitoring data will provide stronger evidence for whether on-site activities may be impacting anuran breeding activities and/or the health of wetland breeding habitats. However, based on surface water level and quality data, and groundwater level data collected by Whitewater Hydrogeology, operation of the pit is not observed to be causing any measurable impacts to the existing hydrological regime on the property. The continued persistence of a healthy population of breeding anurans, relative to observed pre-construction

conditions, further suggests that the anuran habitat functions of the on-site wetlands are being maintained.

It is recommended that the amphibian monitoring program continue, concurrent with ongoing hydrological/hydrogeological monitoring, to further investigate trends in amphibian breeding diversity and abundance against these abiotic factors in accordance with the Natural Environment Assessment study recommendations. Continued monitoring will improve the power of the program to detect changes to observed trends and whether these changes may occur as a result of by pit operational activities. Future monitoring results will also allow for a more meaningful analysis of any potential trends in species richness and abundance within the operational period itself, which may provide further inference as to whether any potential impacts are occurring due to pit operation.

As reported in the 2017 Compliance Groundwater Monitoring Report (Whitewater Hydrogeology 2018), a wash pond was constructed and put into use between August and November 2017. This wash pond is located adjacent to the ANR-006 and ANR-007a/b anuran monitoring stations as well as well OW6. Groundwater levels at OW6 were observed to drop by approximately 1m between August 28 and November 6, after which levels returned to equilibrium conditions once wash pond pumping activities ceased. Beginning in 2018, groundwater monitoring at OW6 will determine whether pumping operations within the wash pond are having a localized effect on shallow groundwater across a full hydrological monitoring season. This will include the April-June amphibian breeding period. Hydrological monitoring results will be used to assess whether any changes to shallow groundwater flow are having an influence on adjacent wetland areas. Anuran monitoring data collected at stations ANR-006 and ANR-007a/b will also be reviewed to determine if any observed changes in species richness or relative abundance may be attributed to hydrological influences of the wash pond pumping.

Sincerely,
Natural Resource Solutions Inc.

A handwritten signature in black ink, appearing to read 'Ryan Archer', is positioned above the printed name.

Ryan Archer, M.Sc.
Terrestrial and Wetland Biologist

References

Bird Studies Canada (BSC). 2009. Marsh Monitoring Program Participant's Handbook for Surveying Amphibians. 2009 Edition. Published by Bird Studies Canada in Cooperation with Environment Canada and the U.S. Environmental Protection Agency. February 2009.

Natural Resource Solutions Inc. (NRSI). 2010. Melancthon Pit Natural Environment Level 2 Assessment. Prepared for Strada Aggregates Inc. January 2010.

MHBC. 2010. Melancthon Pit Operational Plan. Prepared for Strada Aggregates Inc. March 15, 2010.

Whitewater Hydrogeology Ltd. 2018. 2018 Compliance Groundwater Monitoring Report, Shelburne South Pit. Prepared for Strada Aggregates Inc. February 2018.

MAPS

Visit 1

SCIENTIFIC NAME	COMMON NAME	NRSI Species Detected by Monitoring Station (Maximum Calling Code, Total Number of Individuals)								
		ANR-001	ANR-002	ANR-003	ANR-004	ANR-005	ANR-006	ANR-007a	ANR-007b	ANR-008a
<i>Bufo americanus</i>	American Toad									
<i>Rana clamitans melanola</i>	Green Frog									
<i>Hyla versicolor</i>	Gray Treefrog									
<i>Pseudacris crucifer crucifer</i>	Spring Peeper		3	2.6	3			2.5		3
<i>Lithobates pipiens</i>	Northern Leopard Frog									
<i>Lithobates sylvatica</i>	Wood Frog	1,1	1,1		3			1,1		3

23-May-17

[illegible]

13-Jun-17

[illegible]

APPENDIX II
Supplementary Data Collected During 2017 Survey Visits

2017 Calling Amphibian Weather Results

Visit 1 14-Apr-17

Station Name	Start time	Wind speed	% Cloud Cover	Air temp.	Water temp.	Water pH	Precipitation	Remarks
ANR-001	21:33	0	0	8	7		None	
ANR-002	21:38	0	0	8	8		None	
ANR-003	21:43	0	0	7	10		None	
ANR-004	21:26	0	0	8	10		None	
ANR-005	21:20	0	0	8	9		None	
ANR-006	21:15	0	0	9			None	No water present
ANR-007a	21:05	0	0	10	9		None	
ANR-007b	21:02	0	0	10	8		None	
ANR-008a	20:50	0	0	10	10		None	

Visit 2 23-May-17

Station Name	Start time	Wind speed	% Cloud Cover	Air temp.	Water temp.	Water pH	Precipitation	Remarks
ANR-001	23:03	1	100	14	13.2	8.7	None	
ANR-002	23:13	1	100	14	15.2	8.5	None	
ANR-003	23:19	1	100	14	15.2	8.5	None	
ANR-004	22:52	1	100	14	16.3	8.3	None	
ANR-005	22:45	1	100	14	13.9	8.6	None	
ANR-006	22:37	1	100	14	8.8	9.4	None	
ANR-007a	22:24	1	100	15	10.2	9.2	None	Spring Peeper > 100m, American Toad > 100m
ANR-007b	22:24	1	100	15			None	
ANR-008a	22:12	1	100	15	14.4	8.9	None	American Toad > 100m, Spring Peeper > 100m

Visit 3 13-Jun-17

Station Name	Start time	Wind speed	% Cloud Cover	Air temp.	Water temp.	Water pH	Precipitation	Remarks
ANR-001	22:30	0	0	17	19.6	7.9	None	Green Frog heard before survey
ANR-002	22:37	0	0	17	21.3	7.2	None	
ANR-003	22:45	0	0	17	21.1	7.4	None	Three Gray Treefrogs calling from behind during survey
ANR-004	22:17	0	0	17	21.4	7	None	
ANR-005	22:11	0	0	17	20.2	7.4	None	
ANR-006	22:00	0	0	17	11.8	7.1	None	Gray Treefrog > 100m, calling from ANR-004
ANR-007a	21:47	0	0	17	14.5	7	None	Gray Treefrog > 100m, calling from ANR-004 and ANR-008
ANR-007b	21:48	0	0	17	14.5	7	None	Nine Gray Treefrogs > 100m
ANR-008a	21:33	0	0	17	19.8	7.1	None	

561000

561200

561400

561600

561800

562000

4888000

4887800

4887600

4887400

4887200

4888000

4887800

4887600

4887400

4887200

Map 1

Shelburne South Pit Study Area



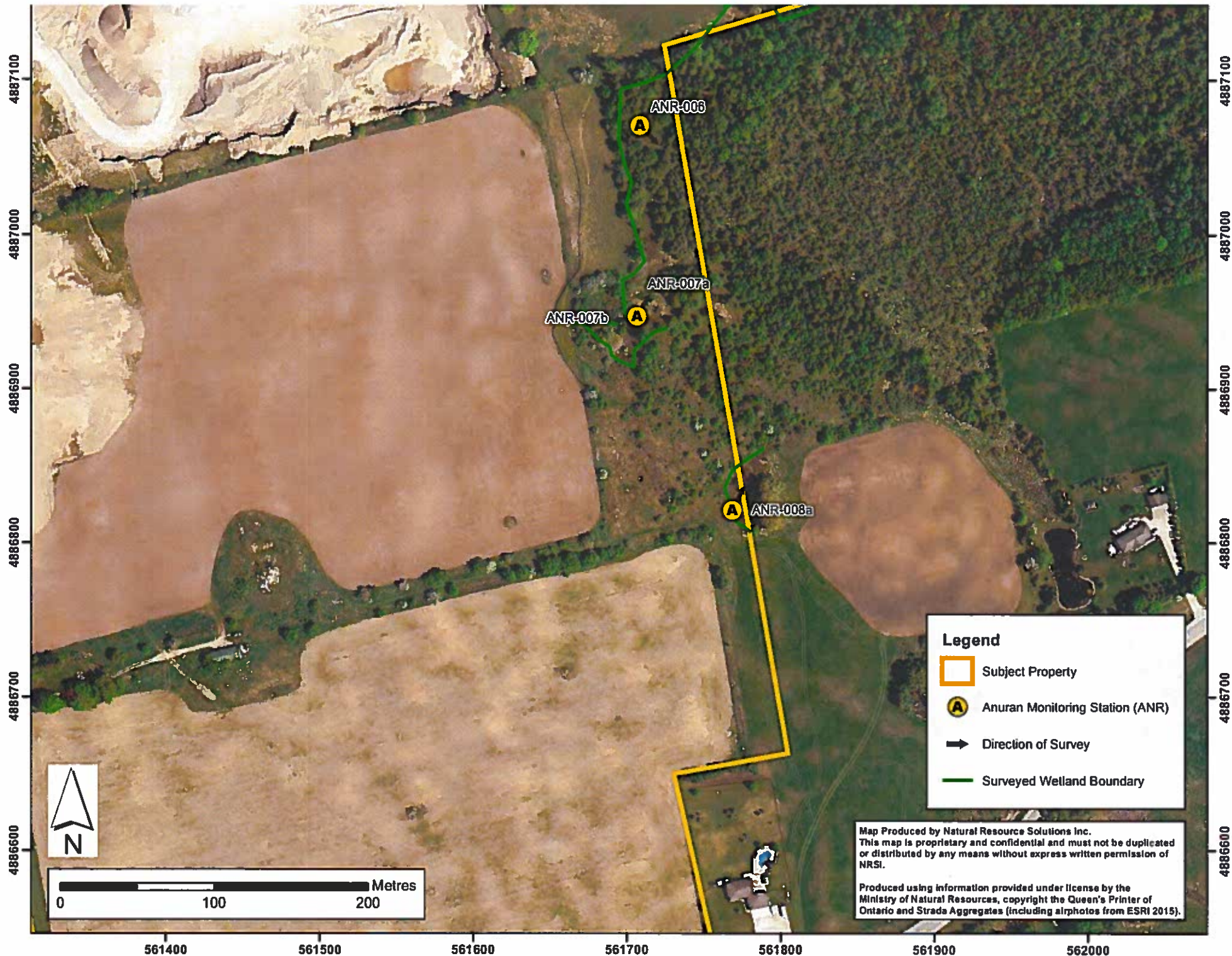
NATURAL RESOURCE SOLUTIONS INC.
Aquatic, Terrestrial and Wetland Ecologists

March 9, 2018
Project: NRSI-07640
Scale: 1:5,000
NAD83 - UTM Zone 17

ENROUTE

North
Pond

South
Pond





THE CORPORATION OF THE TOWN OF SHELburnE

NOTICE OF PUBLIC MEETING

UNDER SECTIONS 34 AND 51 OF THE PLANNING ACT

Take notice that the Corporation of the Town of Shelburne has received complete applications for a Draft Plan of Subdivision and Zoning By-law Amendment and will hold a public meeting on:

MONDAY, APRIL 23, 2018

The public meeting is scheduled to start at 7:00 p.m., or as shortly thereafter as possible, and will be held in the Council Chambers at the Municipal Office, 203 Main Street East, Shelburne.

The purpose of the meeting is to consider a Draft Plan of Subdivision and Amendment to the Town of Shelburne Zoning By-law No. 38-2007. These applications (File Nos. DPS 18/01 and Z18/01) were deemed complete and circulated with Notice of Complete Applications given on January 5, 2018.

The land subject to the proposed Draft Plan of Subdivision and Zoning By-law Amendment is located in the north-east quadrant of the intersection of Highway 10/89 and County Road 124. The subject property has a municipal address of 900 Main Street East and is legally described as Part of the West Half of Lot 1, Concession 1, Old Survey, in the Town of Shelburne, County of Dufferin. The subject property is 38.4 hectares in area and is currently vacant. A map showing the location of the subject property is provided with this notice.

The purpose and effect of the Draft Plan of Subdivision application is to permit a proposed development consisting of: two commercial blocks (4.59 ha); residential blocks and lots including one block for 47 condominium townhouse dwelling units (1.30 ha), 10 blocks for 55 street townhouse dwelling units (1.34 ha), and 218 lots for single detached dwelling units (9.66 ha); one park block (0.87 ha) and an open space block (0.05 ha); natural heritage system and natural heritage system buffer blocks (12.52 ha); a stormwater management block (2.12 ha); and, a sanitary pump station pump block (0.04 ha). The development is proposed to be accessed via an internal road network with full movement accesses at two proposed new intersections, one on Highway 10/89 and one on County Road 124.

The purpose and effect of the related application for Zoning By-law Amendment is to re-zone the property from the Special Commercial Four Exception 3 Holding (C4-2(H)) Zone, Open Space Recreation Exception 1 Holding (OSR-1(H)) Zone, Natural Environment (NE) Zone, and the Development (D) Zone to Residential Three Exception (R3-#) Zones, Residential Five Exception # (R5-#) Zones, Mixed-Use Commercial (C2) Zone, Mixed-Use Commercial Exception # (C2-#) Zone, Open Space Recreation (OSR) Zone, and the Natural Environment (NE) Zone. The requested exceptions are requested to permit altered zone standards, including frontages, lot coverages, and building height, among others.

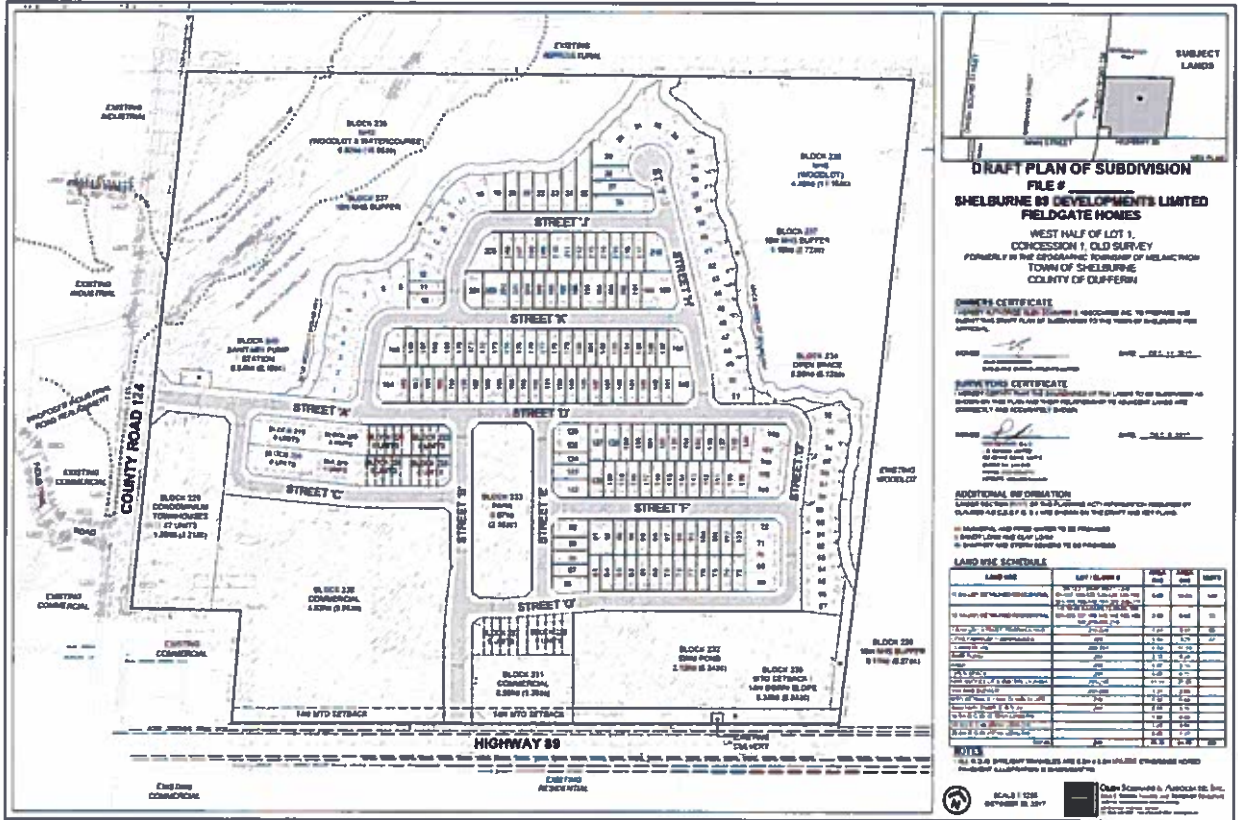
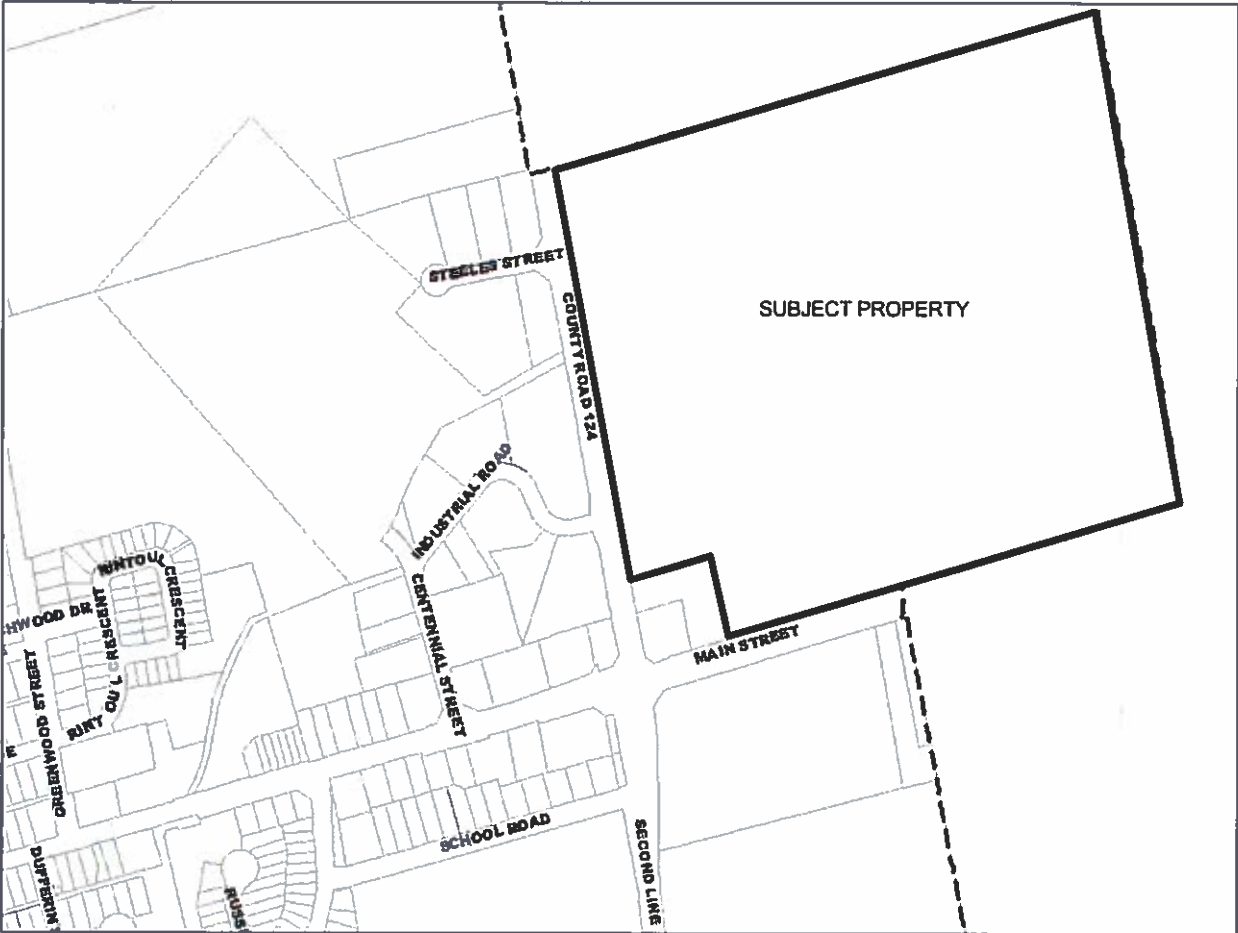
Additional information relating to the proposed Draft Plan of Subdivision and Zoning By-law Amendment is available for inspection at the Town of Shelburne Municipal Office at 203 Main Street East, during normal office hours, 8:30 a.m. to 4:30 p.m. and on the Town's website at www.townofshelburne.on.ca. If you would like to make written submissions pertaining to these applications, please address and deliver your comments to the Town Clerk. All written submissions will become part of the public record. If you wish to be notified of the decision of the Town of Shelburne in respect of the proposed Plan of Subdivision or in respect of the proposed Zoning By-law Amendment, you must make a written request to the Town at the address below.

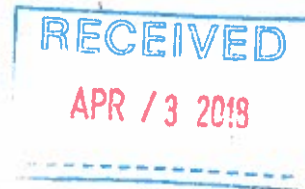
If a person or public body would otherwise have an ability to appeal the decision of the Council of the Town of Shelburne to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Clerk of the Town of Shelburne in respect of the applications before the approval authority gives or refuses to give approval to the Draft Plan of Subdivision, or in respect of the proposed Zoning By-law Amendment before the by-law is passed: a) the person or public body is not entitled to appeal the decision; b) the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Dated at the Town of Shelburne on the 2nd day of April, 2018.

Jennifer Willoughby, Clerk
Town of Shelburne
203 Main Street East
Shelburne, Ontario
L9V 3K7
Phone: 519-925-2600
Fax: 519-925-6134

INFO#5
APR 19 2018





Sylvia Jones, MPP
Dufferin-Caledon

Room 443, Legislative Building
Toronto, Ontario M7A1A8

Tel: 416-325-1898
Fax: 416-325-1936
E-Mail: sylvia.jonesla@pc.ola.org

March 29th, 2018

Minister Bill Mauro
Ministry of Municipal Affairs
17th Floor
777 Bay Street
Toronto, Ontario M5G 2E5

Dear Minister Mauro,

I am writing to you regarding the proposed expansion of the Greenbelt.

Like many residents in Dufferin-Caledon, I support the Greenbelt and the need to protect our environment and natural heritage. Efforts to protect environmentally sensitive lands, are critically important. However, I am hearing from local organizations, municipalities and conservation authorities that your proposal to expand the Greenbelt is being mismanaged.

It was only a year ago, after considerable time and money from both provincial and municipal levels of government, that the Coordinated Review was finished. The resulting changes in policies, mapping requirements and the need to ensure that municipalities' Official Plans are aligned with the amended Growth Plan are only just being processed by municipalities.

Municipalities feel that only after they have completed the best technical information possible, including Water Resource Systems mapping, will they be able to contribute substantively to the review. Further they do not have access to the methodology that was used to develop the study limits and its composite building blocks. In the words of the Grand River Conservation Authority, "It is challenging to evaluate the proposed study area in the absence of this information."

Further, Mono Mulmur Citizens Coalition and the Township of Mulmur are concerned about potential impacts on the municipality's tax base and its ability to grow in the future.

Finally, there is concern about duplication of the Greenbelt's protection with that already existing in some municipalities' Official Plans. To quote the submission of the Township of Mulmur, "The Township does not believe that the portion identified in Mulmur are part of the expansion area will benefit from the additional Greenbelt regulatory protection, given the protection already afforded by the NVCA (review and permit process) and our Official Plan and Zoning By-laws."

Continued... (1/2)

INFO# 6
APR 19 2018

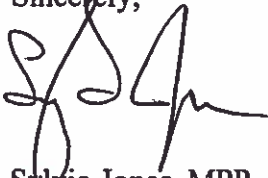
In the end, these concerns are particularly frustrating because they very similar to the concerns brought forward by municipalities during the Coordinated Review and the proposed expansion of the Niagara Escarpment Commission through 2016-17. Before you move forward with the proposed expansion, I ask that you effectively engage with municipalities on the issues that were already identified over a year ago in the previous consultation

I ask that you listen to the concerned municipalities, and delay any forward movement on the Greenbelt expansion until municipalities have had a chance to ensure that they are aligned with the most recent changes to the Growth Plan and can reflect on the proposed expansion with newly available technical information the new requirements will provide.

There needs to be a serious review of existing protection regulations and mechanisms, in particular the work which is done by our Conservation Authorities. We don't need, and can't afford overlapping bureaucracies.

Ensuring that municipalities are able to effectively consult is a crucial first step prior to any movement towards further expansion. Municipalities are already dealing with the Minister's previous rounds of revisions, so it is up to the Minister to allow municipalities to respond and react to those changes, before again changing the regulatory and planning environment again.

Sincerely,

A handwritten signature in black ink, appearing to be 'S. Jones', written over the printed name.

Sylvia Jones, MPP
Dufferin-Caledon

Headwaters Tourism - public profile & sector engagement

- Delivered 4th annual Tourism Ambassador Certification program to 60 students from Humber College; this is the legacy program developed in partnership with Headwaters Tourism, Humber College & the Town of Caledon for the 2015 Pan Am Games.
- Served as a judge for the 2018 Emerge Media Awards (university & college student awards from across North America)

Municipal partnership liaison:

- Continued participation on Dufferin Workforce Development Committee.
- Meetings with Town of Shelburne re tourism development and engagement opportunities
- Scheduling municipal delegations to all partner municipalities for early May 2018

Tourism industry sector liaison:

- Meetings with Durham Region's Tourism Manager to explore pan-regional tourism opportunities
- Meetings between Headwaters Tourism Board (delegate Maria Britto) with Central Counties Board Chair & Vice-Chair as coordinate by the Councillor John Brennan (Town of Erin); exploring opportunities for realignment.

Product development – Arts & Heritage

- See update below

Product development – Horse & Country

- EQUUS Canada Film Festival – partnering with Town of Orangeville (venue host) and Theatre Orangeville (for all Festival ticketing); sponsorship packages currently being developed. Media announcement about the event to take place at the end of April 2018.

Product development – Fresh & Local

- Taste of Maple continues until April 7th, 2018. | www.tasteofmaple.ca

Marketing:

- 2018 edition of Headwaters Four-Season Visitors' Guide is in the final stages of development, with all content, images & layout being finalized. Publication will be sent to the printer in mid-April for distribution in the Globe & Mail on May 18th. 80,000 copies will be printed.
- 2018/19 campaign launch (to coincide with release of 2018 Visitor Guide) is currently being developed.

Administration:

- Summer student jobs have been posted for videographer, photographer, multi-media assistant & database administrator. Final number of student hires will be dependent on receipt of Canada Summer Jobs funding (announcement expected by end of March 2018).

Municipal updates:

Town of Caledon:

EVENT NAME	DESCRIPTION	DATES
Maple Syrup Festival	Terra Cotta Conservation Area – demonstrations, activities, entertainment	March 24, 25, 31
KABA Kamp for Adults	Forks of the Credit hosts a 3-day, 2-night adventure	March 23-25, April 6-8
Swing Dance	Blackhorse Theatre presents a comedy - live theatre.	March 23-25, April 6-8, April 13-15
EasterFest	Downey's farm hosts Easterfest – animals, entertainment and Easter activities.	March 24-25, March 30-April 1
A Dark & Stormy Knight	Inglewood Schoolhouse Performers present an adventure mystery – live theatre	March 23-24, 31, April 6-7
Spring Craft & Vendor Show	Brampton Fairgrounds, Caledon, offers its annual craft show featuring unique, local artisans	April 14
What's Not to Hike	Evening with Loops & Lattes hiking guide author Nicola Ross	April 17
Caledon Equestrian Park Spring Series	The season opens at Caledon Equestrian Park with Week 1 of the spring series of competition	April 19-22
Pollinator Garden Workshop	Plant Paradise offers workshops on how to create a garden that will attract pollinators	April 21

Town of Shelburne:

EVENT NAME	DESCRIPTION	DATES
Shelburne Easter Egg Hunt	Family event: Face painting, balloon twisting, crafts, vendors market and the Easter egg hunt.	March 31

Town of Erin:

EVENT NAME	DESCRIPTION	DATES
Mayors Breakfast	Update of Town activities. Guest Speaker – Councilor Jane Torrence, Mississippi Mills. Jane will speak to the increase in business and growth in their community since the construction of the Wastewater Treatment Facility	March 28 th , 7-9am. Erin Legion.
Erin Volunteer Recognition Awards	Nominations are now open till March 30 for exceptional volunteerism in our town.	Event Date April 20th
INITIATIVE	DESCRIPTION	
SWIFT survey	Looking into High Speed internet for the Town of Erin. We are asking all residents and businesses to help us fill in the gaps.	
Riverwalk Phase 1	Almost complete, look out platform will be constructed in the next month	
Community Improvement Plan	draft plan is now being done	
Horse and Country magazine	This publication is to help the Town of Erin raise its Equine Sector profile.	

Town of Orangeville:

EVENT NAME	DESCRIPTION	DATES
Winter Market	Seasonal goods and produce offered by local vendors inside Orangeville Town Hall.	Every second Saturday until April 21
Sugarbush Maple Syrup Festival at Island Lake Conservation Area	Live entertainment, demonstrations, face painting, wagon rides, axe throwing and, of course, real maple syrup and pancakes.	March 24
Small Business Workshops	The Orangeville & Area Small Business Enterprise Centre offers workshops for small businesses. Many of the topics –Website Content and Bookkeeping Basics – may be relevant for tourism operators. The workshops are open to businesses located in Dufferin County. Fees may apply.	Various dates throughout Winter/Spring 2018
Creativity under pressure: Inspiration for artists and entrepreneurs	A lunch and learn featuring a keynote presentation by successful actress, entrepreneur and producer Mag Ruffman.	Wednesday, April 25
Day of the Poets	Orangeville's first poetry festival will feature poets at various downtown venues.	May 5
Orangeville Farmers' Market Opening Day	Opening day of the Farmers' Market is a community celebration including family activities and a free pancake breakfast.	May 5

INITIATIVE	DESCRIPTION
Utility Box Art Display Program	This popular program will be expanded again in 2018 with up to six boxes. The Call for Artists was announced on May 14 with a submission deadline of May 11.
Mill Creek Signage	Signs have been installed to help identify the significance of Mill Creek to Orangeville's history and culture. An additional three signs are expected to be installed in Spring 2018.
Cultural Plan Update	Orangeville's Cultural Advantage was launched in March 2014. An update of this Cultural Plan, including the Town's progress towards its objectives, will take place in 2018.
<u>Economic Development Strategy</u>	<u>An update to the Town's Economic Development Strategy was presented and adopted by Council on March 19.</u>

Headwaters Inspired - Arts and Culture Framework

Project Update – March 2018

Background:

Understanding the impact of arts and culture on our community, Dufferin County, the Town of Caledon and the Town of Erin are funding a project to develop an Arts and Culture framework in Headwaters. The project will be managed and executed by Headwaters Tourism, following much of the same format as their award-winning work in equine sector development

The scope of work for the project includes:

- Create a web-based industry portal and content management website to serve as the “hub” for all sector related undertakings, including a comprehensive database of:
 - Arts & culture assets (including events) in Headwaters
 - Industry resources (regional, provincial & national)
- Develop and launch an industry communications strategy to engage stakeholders and encourage collaboration and knowledge transfer
- Compile arts & culture sector data and reports to create an economic impact summary for sector business case development

Timeline:

- August 2017: Project start
- August-December 2017: Information gathering/validation & portal structural development
- January-April 2018: Data input, design/flow & integration
- May 2018: Arts & Culture portal launch

Project Status:

- **Profiles for Headwaters Inspired**
 - So far, we have 27 profile candidates. We have sent an email to each of them to gauge their interest and have heard back from 17 to date (16 were available to participate).
 - Simon Burn will be photographing all of the profile subjects and preparing a video of 10 profiles who will be selected during the process. The photos will take place from March 22nd through April 13th.
 - Andy Strote will be writing a 300-500 word article about each of them.
- **Website**
 - The asset database was sent to Barking Dog on February 14th to be uploaded to the website. They are taking time with this upload as they determine the best way for our suite of sites interact (Headwaters Tourism, Headwaters Horse Country & Headwaters Inspired). It is critical to get this part of the process correct before we proceed as it impacts the location of business profiles, events and news items for all sites going forward.
 - Barking Dog will be making recommendations about using the new colour pallet and page structure to differentiate the Headwaters Inspired site from the rest of the Headwaters suite of sites.



Board of Directors' Meeting
01 March 2018 – 9am to 11am
County of Dufferin, 55 Zina Street, Sutton Room

Meeting Minutes

Attending: John Brennan, Maria Britto, Elaine Capes, Stacey Coupland, Bill Gillam, Lisa Johnson, Ross Millar, Amanda Perricone, Laura Ryan, Alison Scheel

Ex-officio: Michele Harris, Katrina Lemire, Susan Gallimore, Carol Maitland, Robyn Mulder

Regrets: Sharon Martin, Adriana Roche

Staff: Diane Murenbeeld

Absent: Rob Mezzapelli

Meeting called to order at 9:00 am

Motion: to appoint Bill Gillam to the Headwaters Tourism Board of Directors, as the representative for the Town of Shelburne

Motioned by: Laura Ryan

Seconded by: John Brennan

Outcome: carried

Declaration of pecuniary interest: none

Motion: to approve the agenda (with addition of "other business" items: Central Counties meeting)

Motioned by: Maria Britto

Seconded by: John Brennan

Outcome: carried

Motion: to approve the consent agenda items

Motioned by: Laura Ryan

Seconded by: John Brennan

Outcome: carried

Motion: to approve the minutes of the 25 January 2018 Board meeting

Motioned by: Laura Ryan

Seconded by: John Brennan

Outcome: carried

Business arising from the previous minutes:

- None



Board of Directors' Meeting
01 March 2018 – 9am to 11am
County of Dufferin, 55 Zina Street, Sutton Room

Motion: to accept the financial statements to December 31, 2017

Motioned by: Maria Britto

Seconded by: Elaine Capes

Outcome: carried

Motion: to receive the HT Monthly Update (to February 19th, 2018) as presented

Motioned by: Laura Ryan

Seconded by: Lisa Johnson

Outcome: carried

2018/19 Headwaters Tourism strategic undertakings

Motion: to adopt the 2018/19 strategic priorities, as presented

Motioned by: Elaine Capes

Seconded by: Ross Millar

Outcome: carried

Motion: to adopt the 2018/19 consumer marketing strategy, as presented

Motioned by: Laura Ryan

Seconded by: Maria Britto

Outcome: carried

Sector updates:

- **Arts & Heritage (as per submitted report)**
- **Horse & Country** – Headwaters Tourism will be presenting the EQUUS Film Festival on July 20th & 21st, 2018. This is the only Canadian stop of this equestrian based film festival, originating out of New York City. Headwaters Tourism will have first right of refusal on all Canadian tour stops in the future.

Board considerations:

- **TIAO Tourism Issues Forum**
 - Headwaters Tourism attended this event on February 22nd. Key subjects for discussion included: Municipal Accommodation Tax; Bill 148 and its implications for the tourism industry (especially around seasonal workers); the provincial Red Tape Challenge; and the upcoming provincial and municipal elections in 2018.



**Board of Directors' Meeting
01 March 2018 – 9am to 11am
County of Dufferin, 55 Zina Street, Sutton Room**

Municipal Accommodation Tax (MAT) update:

- The MAT is an option for all municipalities in Ontario for short term transient accommodation (under 30 days). There are a number of jurisdictions across the province that have either implemented the new MAT (primarily in areas where a destination marketing fee already existed) or are in the process of implementing the MAT. At this point most jurisdictions are looking at a rate of 4%. Municipalities who implement that tax are obligated to provide at least 50% of the revenue collected to a NFP that is mandated to deliver tourism services. We will continue to monitor to the uptake of this initiative across the province and report back on best practices and trends.

Bylaw update:

Motion: to change all references for Executive Director to Chief Staff Officer; and to change all references for Board Chair and Board-Vice Chair to Board President and Vice-President.

Motioned by: Maria Britto

Seconded by: Laura Ryan

Outcome: carried

In-camera session re stakeholder issue:

Motion to go in camera at 10:02 am

Motioned by: John Brennan

Seconded by: Lisa Johnson

Outcome: carried

Motion to come out of camera at 10:10 am

Motioned by: Laura Ryan

Seconded by: John Brennan

Outcome: carried

Direction: For CEO to execute as instructed

Motioned by: Maria Britto

Seconded by: Laura Ryan

Outcome: carried



Board of Directors' Meeting
01 March 2018 – 9am to 11am
County of Dufferin, 55 Zina Street, Sutton Room

Other business: meeting with Central Counties

Councillor Brennan has been in discussions with CCT Board Chair and has arranged a meeting between CCT and Headwaters Tourism on March 7th, 2018. Meeting was to include CCT Board Chair, CCT Vice-Chair, Headwaters Tourism Board Chair and Headwaters Tourism CEO.

Headwaters Tourism Board feels this a Board-to-Board discussion, and as such will send Board representation to the meeting.

It is recommended that HT Board member, Maria Britto, attend the March 7th meeting to represent Headwaters Tourism. Headwaters Tourism Board President (Stacey Coupland) and Vice-President (Elaine Capes), will attend if available. Headwaters Tourism will send representation to the meeting to record notes.

Acknowledgements and recognition: none

Notice of motions & new business: none

Motion: to adjourn at 10:22 am

Motioned by: Maria Britto

Seconded by: John Brennan

Outcome: carried

Next meeting:

Thursday, March 22nd, 2018 – 9:00 am to 11:00 am Dufferin County offices (Sutton Room), 55 Zina Street, Orangeville



**THE CORPORATION OF THE TOWNSHIP
OF MADAWASKA VALLEY**

P.O. Box 1000
85 Bay Street
Barry's Bay ON K0J 1B0
Ph 613-756-2747 Fax 613-756-0553
info@madawaskavalley.ca

Moved by: Councillor Archer 2018-32-0305
Seconded by: Councillor Peplinski 05 March 2018

BE IT RESOLVED:

THAT the Council of the Township of Madawaska Valley does hereby find as follows:
WHEREAS: Small, rural Municipalities face significant resource capacity challenges in the collection and maintenance of accurate data for asset management planning, standardized tools should be developed at the cost of the provincial government;
AND WHEREAS: These standardized tools should be piloted in a number of small rural municipalities with provincial government guidance and resources to ensure evidence based outcomes that satisfy the regulatory frameworks outlined in O. Reg.588/2017, and the expectations of the province going forward;
AND WHEREAS: These standardized tools should be designed with service level metrics for baseline data and automatic calculations and formulas that bring forward the data required to update the asset management plan in prescribed 5 year intervals and, with built in verification of data to be uploaded electronically for reporting.
NOW THEREFORE BE IT RESOLVED THAT The Township of Madawaska Valley strongly urges Premier Kathleen Wynne and the Province of Ontario to provide adequate financial resources for both staff and infrastructure to ensure successful compliance and implementation of the required municipal function for asset management planning in small, rural municipalities.

***Replies to this correspondence can be forwarded
electronically to gdombroski@madawaskavalley.ca***

INFO #9
APR 19 2018

AND FURTHER THAT a copy of this resolution be sent to the Honourable Premier Kathleen Wynne, Mr. John Yakabuski, MPP Renfrew-Nipissing-Pembroke, Mr. Vic Fedeli, Interim Leader of the Progressive Conservative Party of Ontario, Ms. Andrea Horwath, Leader of the Ontario New Democratic Party, the Rural Ontario Municipal Association, and all Ontario municipalities.

X CARRIED.

A handwritten signature in dark ink, appearing to read 'Gwen Dombroski', is written over a horizontal line.

Gwen Dombroski, Acting Clerk

Replies to this correspondence can be forwarded electronically to gdombroski@madawaskavalley.ca

BEN RYZEBOL, Director of Public Works
PUBLIC WORKS - TELEPHONE: (519) 941-1065
FAX: (519) 941-1802
email: bryzebol@amaranth.ca



37402B 6TH LINE, AMARANTH, ONTARIO
L9W 0M6

SUSAN M. STONE, C.A.O./Clerk-Treasurer
TELEPHONE: (519) 941-1007
FAX: (519) 941-1802
email: suastone@amaranth-eastgary.ca

April 3, 2018

Grand River Conservation Authority
Joe Farwell, Chief Administrative Officer
400 Clyde Road, PO Box 729
Cambridge, ON N1R 5W8

Dear Mr. Farwell,

Re: Moratorium on Approval of Additional Discharge to Grand River

At the regular meeting of Council on March 21, 2018, the following resolution was carried:

Be It Resolved That:

Moved by: C. Gerrits – Seconded by: H. Foster

That the Township of Amaranth call on the Grand River Conservation Authority and the Ministry of Environment and Climate Change to place a moratorium on the approval of additional discharge permits or any developments that will discharge additional water to the Grand River in Dufferin County, until a full and complete review of floodplain mapping and boundaries can be completed and updated in light of recent years increased occurrence of flood events and future threats due to climate change;

AND FURTHER THAT this motion be circulated to all Dufferin Municipal Councils within the Grand River Watershed and Dufferin County Council.

Should you require anything further, please do not hesitate to contact the office.

Yours truly,

Susan M. Stone, AMCT
CAO/ Clerk-Treasurer

cc: Ministry of Environment and Climate Change
Sylvia Jones, MPP Dufferin-Caledon
County of Dufferin
Township of East Garafraxa
Town of Grand Valley
Township of Melancthon

INFO # 10
APR 19 2018

BEN RYZEBOL, Director of Public Works
PUBLIC WORKS - TELEPHONE: (519) 941-1065
FAX: (519) 941-1802
email: bryzebol@amaranth.ca



SUSAN M. STONE, C.A.O./Clerk-Treasurer
TELEPHONE: (519) 941-1007
FAX: (519) 941-1802
email: suestone@amaranth-eastgary.ca

374029 6TH LINE, AMARANTH, ONTARIO
L9W 0M6

April 3, 2018

Re: Training for Water and Ice Rescue

At the regular meeting of Council on March 21, 2018, the following resolution was carried:

Be it Resolved That:

Moved by: C. Gerrits – Seconded by: H. Foster

That the Township of Amaranth request that the heads of all fire departments in Dufferin County meet to discuss options for the training of a water and ice rescue team within the County of Dufferin;

AND FURTHER THAT this request be sent to all municipal councils in Dufferin county, Dufferin county council and the boards for the three conservation authorities located within Dufferin County (GRCA, NVCA and CVC).

Should you require anything further, please do not hesitate to contact the office.

Yours truly,


Susan M. Stone, AMCT
CAO/ Clerk-Treasurer

cc: Grand River Conservation Authority
Nottawasaga Valley Conservation Authority
Credit Valley Conservation
County of Dufferin
Township of East Garafraxa
Town of Grand Valley
Town of Mono
Town of Orangeville
Town of Shelburne
Township of Melancthon
Township of Mulmur

INFO #11
APR 19 2018



CORPORATION OF
Town of Grand Valley

5 MAIN STREET, GRAND VALLEY, ONTARIO, L9W 5S6
Phone: 1-519-928-5652

DATE OF PASSING: March 27, 2018
DATE OF NOTICE: April 6, 2018
LAST DAY TO APPEAL: April 27, 2018

NOTICE OF THE PASSING OF A ZONING BY-LAW

TAKE NOTICE that the Council of the Town of Grand Valley passed By-law 2018-14 on **March 27, 2018** under section 34 of the Planning Act, 1990, c.P. 13, as amended,

AND TAKE NOTICE THAT any person or public body may, **not later than April 27, 2018**, appeal to the Ontario Municipal Board by filing with the clerk of the Municipality, a notice of appeal, setting out the objection to the By-law and the reasons in support of the objection, accompanied by the fee of \$300.00 made payable to the Minister of Finance.

Only individuals, corporations and public bodies may appeal a zoning by-law to the Ontario Municipal Board / Local Planning Appeal Tribunal. A notice may not be filed by an unincorporated association or group. However, a notice of appeal may be filed in the name of an individual who is a member of the association or the group on its behalf.

PURPOSE & EFFECT OF BY-LAW

The by-law amends the parking space requirements for residential, commercial, institutional and industrial land uses. The by-law also now references the Ontario Integrated Accessibility Standard in relation to accessible parking requirements.

SUBJECT LANDS

This by-law applies to all lands within the Town of Grand Valley (former Village of Grand Valley and former East Luther Township). No key map is provided.

Dated: April 6, 2018

Jane Wilson
CAO, Clerk/Treasurer

INFO #12
APR 19 2018

WDG Board of Health

Highlights

April
2018

Board of Health Members

Nancy Sullivan

Chair
City of Guelph

Allen Taylor

Vice-Chair
County of Dufferin

Dennis Lever

Secretary – Treasurer
Warden, County of Wellington
Mayor, Township of Puslinch

Dr. Nicola Mercer

Ex-Officio Member
Medical Officer of Health & CEO,
WDG Public Health

Margaret Abbink

City of Guelph

William Baxter

County of Wellington

Christine Billings

Councillor, City of Guelph

George Bridge

Warden, County of Wellington
Mayor, Town of Minto

Cam Guthrie

Mayor, City of Guelph

Guy Gardhouse

Councillor, County of Dufferin
Mayor, Township of East Garafraxa

June Hofland

Councillor, City of Guelph

Lambert Otten

County of Wellington

Nancy MacDonald,

County of Wellington

Ken McGhee

Councillor, County of Dufferin
Deputy Mayor, Town of Mono

Keith Perron

City of Guelph

Chris White

Councillor, County of Wellington
Mayor, Township of Guelph-Eramosa

Public Health is governed by a Board of Health consisting of provincially appointed local municipal councillors, mayors and community members and is mandated to support the well-being of individuals and communities.

Dr. Nicola Mercer, Medical Officer of Health, updated the Board on:

Wee Talk: Wee Talk is a preschool speech and language program delivered in partnership with Public Health, St. Joseph's Health Care and Groves Memorial Community Hospital. Speech and language disorders affect approximately 5-10% of children ages 0-6. Communication disorders in children are often misdiagnosed as learning disabilities or behavioural problems. 35% of children referred to Public Health for screening and assessing communication difficulties require speech therapy services. Parents are critical to the success of any speech therapy service and currently, parents must attend an in-person orientation before services can commence. In September 2018, an interactive online parent orientation will reduce wait times between referral and direct therapy, as parents will be able to complete the online program rather than wait for an in-person session. A full report is available here: <https://bit.ly/2qhFvTp> or at wdgpublichealth.ca.

Oral Health: Children and youth at risk of poor oral health receive timely and effective detection and identification through Public Health's Oral Health programs staffed by dental hygienists and dental assistants. Children and youth from low-income families have improved access to oral health care through preventative dental clinics at Public Health offices, as well as the five portable clinics which are held in rural areas to reach priority populations which may face transportation barriers. In 2017, oral health screening was provided for 11,905 children in their schools where 237 children were identified with urgent dental needs and 1000 with non-urgent needs. Another 1,699 children were seen at a Public Health preventative dental clinic where 579 children were identified as having urgent dental needs. Once identified, Public Health can help families get the treatment needed through Health Smiles Ontario. In the fall of 2018, Public Health will expand its free dental program by having a dentist on site in its Guelph offices to assist children directly. A full report is available here: <https://bit.ly/2H8BZVg> or at wdgpublichealth.ca.

Lyme Disease: Public Health has seen an increase in tick submissions, as well as an increase in the rate of Lyme disease, which corresponds to increases seen provincially. This may be due in part to increased awareness of ticks and Lyme disease among the public. However, it is known that the population and geographic range of blacklegged ticks is growing in Ontario, and is expected to continue to grow with this region's favorable habitat for ticks. Public Health's tick and Lyme disease program will focus on surveillance, as well as public communication and education. A full report is available here: <https://bit.ly/2HI0KJI> or at wdgpublichealth.ca.

INFO #13
APR 19 2018



PublicHealth
WELLINGTON-DUFFERIN-GUELPH
Stay Well.

519-822-2715 or 1-800-265-7293
info@wdgpublichealth.ca
wdgpublichealth.ca

GRCA Current



April, 2018 • Volume 22 Number 3

GRCA General Membership

Chair	Helen Jowett
Vice-Chair	Chris White
Townships of Amaranth, East Garafraxa, Melancthon and Southgate and Town of Grand Valley	Guy Gardhouse
Townships of Mapleton and Wellington North	Pat Salter
Township of Centre Wellington	Kirk McElwain
Town of Erin; Townships of Guelph/Eramosa and Puslinch	Chris White
City of Guelph	Bob Bell, Mike Salisbury
Region of Waterloo	Les Armstrong, Elizabeth Clarke, Sue Foxton, Helen Jowett, Geoff Lorentz, Jane Mitchell, Joe Nowak, Wayne Roth, Sandy Shantz, Warren Stauch
Municipality of North Perth and Township of Perth East	George Wicke
Halton Region	Cindy Lunau
City of Hamilton	George Stojanovic
Oxford County	Bruce Banbury
County of Brant	Brian Coleman, Shirley Simons
City of Brantford	Dave Neumann, Vic Prendergast
Haldimand and Norfolk Counties	Bernie Corbett, Fred Morison



Review of communications and marketing

A consultant has reviewed internal and external communications for the GRCA and the Grand River Conservation Foundation.

Enterprise Canada spent six months reviewing the GRCA's communications products, publications and survey results, conducting interviews and researching communications of other conservation authorities.

The consultant's summary report includes 48 recommendations to enhance GRCA communications and ensure alignment with the GRCA's strategic plan, which is being updated this year.

Overall, Enterprise Canada found that the GRCA enjoys a positive image and solid reputation among its closest stakeholders. At the same time, it recognized that GRCA communications structures, processes, strategies and tactics need to be modernized.

Once the GRCA's strategic plan has been approved by the GRCA board, the consultant's recommendations will be reviewed to ensure they remain in alignment. Any financial implications stemming from the implementation of the consultant's recommendations would be incorporated into the budget forecast and planning process for 2019.

Niska settlement

An appeal of a City of Guelph Official Plan Amendment regarding eight hectares of GRCA property on Niska Road was withdrawn on March 14 when a settlement was reached between a Guelph resident, the City of Guelph and the GRCA.

The appeal was brought to the Ontario Municipal Board (OMB) to oppose the redesignation of eight hectares of a 65-hectare GRCA property for residential development. As a result of the withdrawal of the appeal, the eight-hectare property was redesignated as residential under the City of Guelph's Official Plan. The

property is currently being farmed under an agricultural lease.

A management plan is being developed for the entire 65-hectare Niska Road property, which will outline how the GRCA will manage the land going forward.

Once the plan is complete, the City of Guelph, in collaboration with the GRCA, will establish a joint working group to help determine public access to the GRCA lands within the city limits. The working group will include members of the public.

The GRCA has set up a Niska land holdings page on www.grandriver.ca in the properties section and people can subscribe to stay updated.

Comments on provincial watershed planning

A GRCA report commenting on a provincial draft document called *Watershed Planning in Ontario: Guidance for Land-use Planning Authorities* was sent to the Environmental Registry during the 60-day public review that closed recently.

The draft document is intended to help guide municipalities so they can meet new and existing provincial land use plans. These provincial plans include the 2017 *Growth Plan for the Greater Golden Horseshoe*, the 2017 *Greenbelt Plan* and the 2014 *Provincial Policy Statement under the Planning Act*.

The GRCA would like the province to defer finalizing this guidance document to allow more consultation with municipalities, conservation authorities and other stakeholders. While it includes sections on municipal and provincial roles in watershed planning, the document doesn't include a section on conservation authorities. It underplays the history, expertise, roles and resources that conservation authorities contribute to watershed planning.

Since the 1930s, the GRCA has been engaged in watershed planning, including work over many years with partners on the Grand River Watershed Management Plan. Since the 1980s, the GRCA has

been working with watershed municipalities and other stakeholders to undertake subwatershed plans. More than 60 subwatershed and master drainage studies have been completed within the GRCA's jurisdiction.

Seasonal camping

The GRCA is exploring a standardized approach to seasonal camping at the seven Grand River Parks where seasonal camping is offered.

About one-third of the 2,200 campsites provided at Grand River Parks are used for seasonal camping, but the percentage of sites varies quite a bit from one park to another. Most of the sites have water and electricity and some also have sanitary hookup. They are available during the park operating season, May 1 to October 15.

The GRCA will be assessing its seasonal camping program throughout 2018 as part of the conservation areas business plan update. As part of the assessment, the GRCA will explore alternatives to balance the number of seasonal sites and nightly sites, to make more serviced sites available to the public and to consider other ways campers can stay for a longer time.

Any changes recommended through the business plan will be implemented in 2019 and a transition period may be applied to changes to this program when it is implemented.

Four Tier 3 water budget studies

GRCA staff and municipal partners have been working on four Tier 3 water budget studies as a part of the Lake Erie Region Source Protection program, which is outlined by the Clean Water Act, 2006.

All source protection areas across the province have completed either a simple Tier 1 study or a more complex Tier 2 study. The most detailed type of study is a Tier 3 study, which has the objective of finding out if current and future municipal water supply needs can be met.

Over \$5 million has been invested by the province and municipalities in these studies to improve understanding of the potential risks that may impact municipal water supplies.



A corporate group volunteered to build turtle nest protectors at an event last month through the GRCA's volunteer program. For more information about the program, see www.grandriver.ca/volunteer.

The four Tier 3 studies in the Grand River watershed are at different stages of completion. The Region of Waterloo Tier 3 was completed in 2014. The City of Guelph and Guelph-Guelph/Eramosa Township Tier 3 study was completed in 2017, after nearly a decade of technical work. Additional technical work and policy development related to this study are currently underway. The Whitemans Creek Tier 3 study began in 2015 and is nearing completion. The Centre Wellington Scoped Tier 3 study was initiated in 2016. In addition to the technical component, it includes a community engagement process for local stakeholders and residents.

The Tier 3 studies are expected to be completed by the end of 2018. For more information about these studies, see www.sourcewater.ca.

Dry March weather

Precipitation has been below the long-term average across the watershed since the mid-February watershed-wide flood event that resulted from heavy rainfall and ice jams.

February was wet, with 50 per cent more precipitation than normal. However, this trend has been reversed, as March was a relatively dry month.

The GRCA is hoping there will be enough precipitation this spring to fill the reservoirs before the summer. Fortunately, precipitation is predicted to be normal or above-average

over the next couple of months.

Changes to gate access at Laurel Creek

Changes are coming to Laurel Creek Park in Waterloo this spring that will allow visitors to enjoy the park year-round.

Automatic gates at the gatehouse will be activated May 1. There is also a small parking lot and a trailer staging area.

These improvements will enhance access to the park during the camping season and

This issue of *GRCA Current* was published in April, 2018.

It is a summary of the March 2018 business conducted by the Grand River Conservation Authority board and committees, as well as other noteworthy happenings and topics of interest.

The Grand River Conservation Authority welcomes distribution, photocopying and forwarding of *GRCA Current*.

Next board meeting:

April 27 at 9:30 a.m.,
GRCA Administration Centre

Subscribe to GRCA Current and other news:

www.grandriver.ca/subscribe

View meeting agendas:

<https://calendar.grandriver.ca/directors>

View coming events:

www.grandriver.ca/events



RECEIVED

APR 10 2018

Date of Notice: January 2018

**CORPORATION OF THE TOWNSHIP OF MULMUR
NOTICE OF PUBLIC MEETING**

NEW COMPREHENSIVE ZONING BY-LAW

The Corporation of the Township of Mulmur will hold a Public Meeting pursuant to Sections 34 of the *Planning Act (1990)* to consider a new Zoning By-law.

The **public meeting** will be held at the Mulmur Township Offices, located at 758070 2nd Line East at 11:00 am on **Wednesday, May 2nd, 2018.**

The new Zoning By-law may be on the Agenda for the Town Hall Meeting in April, 2018 for information, but this meeting is not considered the official public meeting. Information regarding the Town Hall Meeting will be available on the Township's website. If you require information at any time, feel free to contact Tracey Atkinson, Township Planner, directly: tatkinson@mulmur.ca or 705 466 3341 X231.

As information is published, including reports and drafts of the Zoning By-law they will be made available on our website. A copy of the proposed by-law will also be available for review at the municipal office during regular office hours.

Anyone wishing to address Council with respect to the proposal may do so at the public meeting. Persons unable to attend the public meeting may provide written comments up until the time of the public meeting. If you wish to be notified of the decision on the proposed application, you **must** make an oral or written request to the Township of Mulmur. If a person or public body does not make oral submissions at the public meeting or make written submissions to Mulmur Township before the by-law is passed, the person or public body is not entitled to appeal the decision of the Council of the Corporation of the Township of Mulmur to the Local Appeal Tribunal. Furthermore, the person or public body may not be added as a party to the hearing of an appeal before the Local Appeal Tribunal unless, in the opinion of the Board, there are reasonable grounds to do so.

LANDS AFFECTED

The Zoning By-law affects all lands within the Township outside of the jurisdiction of the NEC. For this reason, no key map is provided.

Page 1 of 2

Terry Horner, CAO/Clerk, Township of Mulmur
758070 2nd Line East, Mulmur, ON, L9V 0G8
(705) 466-3341

WFO #15
APR 19 2018



**CORPORATION OF THE TOWNSHIP OF MULMUR
NOTICE OF PUBLIC MEETING**

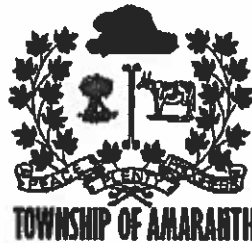
NEW COMPREHENSIVE ZONING BY-LAW

PURPOSE AND EFFECT OF THE AMENDMENTS

The Township's Comprehensive Zoning By-law 05-2002 was approved in 2002, and has been amended through site specific and housekeeping by-laws from time-to-time. The new Comprehensive Zoning By-law would include changes on the following subject matter:

- permit a limited number of backyard hens on properties of a sufficient size and meeting certain zoning criteria
- provide direction regarding the application of Minimum Distance Separation between cemeteries and agricultural uses, such that cemeteries are considered low occupancy land use, in accordance with the Guidelines to Implementing MDS
- provide clarity with respect to legal non-conforming uses where building permits have been issued, requiring that uses be legal uses that continue
- allow for a maximum of one accessory structure that is 10m² or smaller (generally a building not requiring a building permit, but required to meet the zoning by-law)
- reformat and provide clarity that accessory structures, including those less than 10m² are not permitted on a vacant lot, including but not limited to for a forestry or agricultural use
- provide clarity with respect to size, setbacks, number, condition and visibility of sea containers and all other temporary type structures including cloth covered
- prohibit the storage of unlicensed vehicles except where explicitly permitted
- reorganize the zoning by-law to group common subject matter
- incorporate charts to make the by-law more user-friendly
- update the permitted uses and regulations in the Agricultural and Rural zones, and consolidate where appropriate
- remove the separation requirements for crisis centers and group homes
- modify the tax program holding provisions from the zoning by-law which are currently administered through a Provincial program
- update definitions and terminology
- update mapping to include previous site specific amendments and minor variances where appropriate
- include overlay zones for the NAVCAN Beacon and waste disposal sites

BEN RYZEBOL, Director of Public Works
PUBLIC WORKS - TELEPHONE: (519) 941-1065
FAX: (519) 941-1802
email: bryzebol@amaranth.ca



374028 6TH LINE, AMARANTH, ONTARIO
L9W 0M6

SUSAN M. STONE, C.A.O./Clerk-Treasurer
TELEPHONE: (519) 941-1007
FAX: (519) 941-1802
email: suestone@amaranth-eastgary.ca

April 3, 2018

Re: Resolution for Consideration, Increased Funding for Libraries

At the regular meeting of Council on March 21, 2018, the following resolution was carried:

Be It Resolved That:

Moved by: H. Foster – Seconded by: J. Aultman

WHEREAS, public libraries provide safe, inclusive, and vibrant community spaces where everyone is welcome to learn, work, connect, and have fun; and,

WHEREAS, the Grand Valley Public Library engages with the community and contributes to a culture of social good by sharing knowledge and resources; and,

WHEREAS, the Grand Valley Public Library continues to seek funding opportunities through donor development and sponsorships to increase services and expand programming outside of their core funding; and

WHEREAS, in 2017 the Grand Valley Public Library continues to have limited resource budget despite an increase in new cardholders and programming participants; and

WHEREAS, the Grand Valley Public Library continues to manage public resources with the utmost care and are committed to the sustainability of their services, materials, and programming;

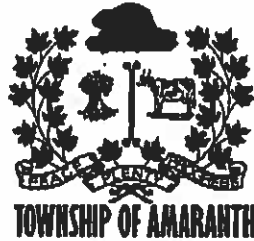
THEREFORE BE IT RESOLVED, that the Board of the Grand Valley Public Library urges the Province of Ontario to recognize the contribution of local libraries within their communities and to cease the 20 year budget freeze to local libraries in an acknowledgement to the services they offer to all residents; and,

BE IT FURTHER RESOLVED, that the Board of the Grand Valley Public Library urges the Province of Ontario to reinstate adequate and appropriate funding for local libraries, increasing each year going forward in line with the Consumer Price Index; and,

BE IT FINALLY RESOLVED, that a copy of this resolution be sent to the Premier of Ontario, Minister of Tourism, Culture, and Sport, Minister of Finance, Minister of Education, to the Minister of Municipal Affairs, Minister of Advanced Education and Skills Development, to the Ontario Library Association, to local MPPs, and local municipalities.

INFO #16
APR 19 2018

BEN RYZEBOL, Director of Public Works
PUBLIC WORKS - TELEPHONE: (519) 941-1065
FAX: (519) 941-1802
email: bryzebol@amaranth.ca



SUSAN M. STONE, C.A.O./Clerk-Treasurer
TELEPHONE: (519) 941-1007
FAX: (519) 941-1802
email: suestone@amaranth-eastgary.ca

374028 6TH LINE, AMARANTH, ONTARIO
L9W 0M6

Should you require anything further, please do not hesitate to contact the office.

Yours truly,

Susan M. Stone
Susan M. Stone, AMCT
CAO/ Clerk-Treasurer

cc: Premier of Ontario
Minister of Tourism, Culture and Sport
Minister of Finance
Minister of Education
Minister of Municipal Affairs
Minister of Advanced Education and Skills Development
Ontario Library Association
Sylvia Jones, MPP Dufferin-Caledon
Township of East Garafraxa
Town of Grand Valley
Town of Mono
Town of Orangeville
Town of Shelburne
Township of Melancthon
Township of Mulmur



**2017 Draft Financial
Statement**

Mulmur-Melancthon Fire Board

Date: April 10 2018

Moved by Mills

Seconded by Hawkins

THAT the Mulmur-Melancthon Fire Board receives, amends the Lewis Motors accrual and approves the 2017 Draft Consolidated Financial Statements as presented and forwards them to Council for information.

Motion Carried **James Webster**
.....Chair

INFO #17
APR 19 2018

on desk

MULMUR-MELANCTHON VOLUNTEER FIRE DEPARTMENT

CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2017

(Unaudited - See Review Engagement Report)

DRAFT

MULMUR-MELANCTHON VOLUNTEER FIRE DEPARTMENT
INDEX TO THE CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2017
(Unaudited - See Review Engagement Report)

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Consolidated Statement of Changes in Net Financial Assets	6
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Notes to the Consolidated Financial Statements	8 - 10
Consolidated Schedule Accumulated Surplus	11



Chartered
Professional
Accountants

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the members of Mulmur-Melancthon Volunteer Fire Department

We have reviewed the accompanying consolidated financial statements of Mulmur-Melancthon Volunteer Fire Department that comprise the consolidated statement of financial position as at December 31, 2017 and the consolidated statements of operations, change in net financial assets and cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying consolidated financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of the consolidated financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these consolidated financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the consolidated financial statements do not present fairly, in all material respects, the financial position of Mulmur-Melancthon Volunteer Fire Department as at December 31, 2017 and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Guelph, Ontario
April 9, 2018

Chartered Professional Accountants
Licensed Public Accountants

MULMUR-MELANCTHON VOLUNTEER FIRE DEPARTMENT
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2017

(Unaudited - See Review Engagement Report)

	2017	2016
FINANCIAL ASSETS		
Cash	\$ 157,644	\$ 94,910
Accounts receivable	<u>47,481</u>	<u>20,111</u>
	<u>205,125</u>	<u>115,021</u>
LIABILITIES		
Accounts payable and accrued liabilities	<u>29,159</u>	<u>11,380</u>
NET FINANCIAL ASSETS	<u>175,966</u>	<u>103,641</u>
NON-FINANCIAL ASSETS		
Tangible capital assets (note 6)	478,660	452,590
Prepaid expenses	<u>10,581</u>	<u>13,173</u>
	<u>489,241</u>	<u>465,763</u>
ACCUMULATED SURPLUS	<u>\$ 665,207</u>	<u>\$ 569,404</u>

See notes to the consolidated financial statements

MULMUR-MELANCTHON VOLUNTEER FIRE DEPARTMENT**CONSOLIDATED STATEMENT OF OPERATIONS****FOR THE YEAR ENDED DECEMBER 31, 2017****(Unaudited - See Review Engagement Report)**

	2017 Budget (note 5)	2017 Actual	2016 Actual
REVENUES			
Fire calls, inspections and miscellaneous income	\$ 0	\$ 46,081	\$ 19,249
Grants	<u>0</u>	<u>9,199</u>	<u>0</u>
	<u>0</u>	<u>55,280</u>	<u>19,249</u>
 Township of Mulmur (note 4)	 206,293	 203,633	 209,715
Township of Melancthon (note 4)	<u>95,765</u>	<u>95,064</u>	<u>88,439</u>
	<u>302,058</u>	<u>298,697</u>	<u>298,154</u>
	<u>302,058</u>	<u>353,977</u>	<u>317,403</u>
EXPENSES			
Amortization	0	50,109	47,314
Breathing apparatus	3,000	3,377	6,325
Communication equipment	17,000	13,153	13,625
Conventions, conferences and courses	4,000	3,597	3,139
Fire hall maintenance	6,000	5,534	7,211
Fire prevention	1,000	270	440
Accounting, legal and insurance	30,600	22,122	30,120
License and membership fees	275	409	270
Materials, supplies and services	34,912	8,687	16,816
Radio maintenance	3,000	1,774	2,933
Treasury and secretarial services	12,000	12,000	12,000
Utilities	9,750	9,120	9,073
Firefighter salaries and benefits	91,593	104,418	87,837
Vehicle and equipment repairs and maintenance	<u>20,300</u>	<u>23,604</u>	<u>12,689</u>
	<u>233,430</u>	<u>258,174</u>	<u>249,792</u>
 ANNUAL SURPLUS	 \$ <u>68,628</u>	 95,803	 67,611
 ACCUMULATED SURPLUS, beginning		 <u>569,404</u>	 <u>501,793</u>
ACCUMULATED SURPLUS, ending		\$ <u>665,207</u>	\$ <u>569,404</u>

See notes to the consolidated financial statements

MULMUR-MELANCTHON VOLUNTEER FIRE DEPARTMENT
CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2017
(Unaudited - See Review Engagement Report)

	2017 Actual	2016 Actual
Annual surplus	\$ <u>95,803</u>	\$ <u>67,611</u>
Acquisition of tangible capital assets	(76,179)	(36,633)
Amortization	<u>50,109</u>	<u>47,314</u>
	<u>(26,070)</u>	<u>10,681</u>
	<u>69,733</u>	<u>78,292</u>
Decrease in prepaid expense	<u>2,592</u>	<u>578</u>
INCREASE IN NET FINANCIAL ASSETS	72,325	78,870
NET FINANCIAL ASSETS, beginning of year	<u>103,641</u>	<u>24,771</u>
NET FINANCIAL ASSETS, end of year	<u>\$ 175,966</u>	<u>\$ 103,641</u>

See notes to the consolidated financial statements

MULMUR-MELANCTHON VOLUNTEER FIRE DEPARTMENT**CONSOLIDATED STATEMENT OF CASH FLOWS****FOR THE YEAR ENDED DECEMBER 31, 2017****(Unaudited - See Review Engagement Report)**

	2017	2016
CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES		
Annual surplus	\$ 95,803	\$ 67,611
Amortization	<u>50,109</u>	<u>47,314</u>
	<u>145,912</u>	<u>114,925</u>
Net changes in non-cash working capital		
Accounts receivable	(27,370)	(4,488)
Prepaid expenses	2,592	578
Accounts payable and accrued liabilities	<u>17,779</u>	<u>2,599</u>
	<u>(6,999)</u>	<u>(1,311)</u>
	<u>138,913</u>	<u>113,614</u>
CASH (USED IN) CAPITAL ACTIVITIES		
Acquisition of tangible capital assets	<u>(76,179)</u>	<u>(36,633)</u>
NET INCREASE IN CASH	62,734	76,981
CASH, beginning of year	<u>94,910</u>	<u>17,929</u>
CASH, end of year	<u>\$ 157,644</u>	<u>\$ 94,910</u>

See notes to the consolidated financial statements

Page 7

MULMUR-MELANCTHON VOLUNTEER FIRE DEPARTMENT
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017
(Unaudited - See Review Engagement Report)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the Mulmur-Melancthon Volunteer Fire Department are the representation of management prepared in accordance with accounting principles established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. Summarized below are the significant accounting policies:

(a) Basis of Consolidation

The operations of this joint board are to be consolidated in the Financial Statements of the participating municipalities on a proportionate consolidation basis.

(b) Basis of Accounting

The accrual basis of accounting recognizes revenues as they become available and measurable; expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

(c) Credit Risk Management

The organization is exposed to credit risk on the accounts receivable from insurance companies. They do not have significant exposure to any individual customer or counterpart.

(d) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the Change in Net Financial Assets for the year.

i) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Amortization is provided over the estimated useful life of the assets, using the straight-line method. The useful life of the assets is based on estimates made by Council. The following rates are being used:

Land improvements	20 years
Vehicles	10 - 20 years
Firefighting equipment	5 - 20 years

One-half of the annual amortization is charged in the year of acquisition and in the year of disposal. Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

**MULMUR-MELANCTHON VOLUNTEER FIRE DEPARTMENT
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017**

(Unaudited - See Review Engagement Report)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(e) Revenue Recognition

Fire calls and services are recorded as revenue when the emergency services are provided.

Municipal contributions are recognized as the budgeted amounts are approved by the council of the participating municipalities. An adjustment is calculated at the end of the fiscal year to bring both participating municipalities' capital share to 50%.

2. USE OF ESTIMATES

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Significant estimates made by management include the useful lives of tangible capital assets. Actual results could differ from those estimates.

3. RESERVES

The balance of the accumulated surplus included in the Consolidated Statement of Financial Position includes assets that have been specifically restricted (internally) by the Joint Board of Management as outlined in schedule 1.

4. OPERATIONS

On October 6, 1992, the Townships of Mulmur and Melancthon signed an agreement to officially form a joint fire fighting department. This agreement was updated on April 21, 2005. A new agreement was formally reached by the participating municipalities dictating the operations of the joint board on August 11, 2010. Operations of the Mulmur-Melancthon Volunteer Fire Department commenced on January 1, 1993. The department is managed by a four member board known as the Mulmur-Melancthon Volunteer Fire Department Joint Board of Management. Two members have been appointed from each participating municipality to the Fire Department Joint Board of Management.

Annual capital costs of the Department are shared on an equal basis by the two municipalities. Annual operating and administration costs of the Department are shared on a combined average fire calls for the previous three years, the total assessment for the current year, and the total households as at January 1 of the current year less fire call recoveries of each participating municipality as follows:

	2017	2016
Township of Melancthon	23.31%	20.86%
Township of Mulmur	<u>76.69%</u>	<u>79.14%</u>
	<u>100.00%</u>	<u>100.00%</u>

5. BUDGET FIGURES

The budgeted figures are presented for comparison purposes as prepared and approved by the Joint Board of Management, and have been prepared on a cash basis of accounting.

MULMUR-MELANCTHON VOLUNTEER FIRE DEPARTMENT
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017
(Unaudited - See Review Engagement Report)

6. TANGIBLE CAPITAL ASSETS

	Cost	Accumulated Amortization	Net 2017	Net 2016
Land improvements	\$ 13,057	\$ 6,202	\$ 6,855	\$ 7,508
Vehicles	590,026	274,899	315,127	310,488
Firefighting equipment	<u>375,303</u>	<u>218,625</u>	<u>156,678</u>	<u>134,594</u>
	<u>\$ 978,386</u>	<u>\$ 499,726</u>	<u>\$ 478,660</u>	<u>\$ 452,590</u>

DRAFT

MULMUR-MELANCTHON VOLUNTEER FIRE DEPARTMENT**SCHEDULE OF ACCUMULATED SURPLUS****Schedule 1****FOR THE YEAR ENDED DECEMBER 31, 2017****(Unaudited - See Review Engagement Report)**

	2017	2016
SURPLUSES		
Surplus from general fund operations	\$ 4,404	\$ 4,317
Invested in capital assets	<u>478,660</u>	<u>452,590</u>
	<u>483,064</u>	<u>456,907</u>
RESERVES		
Capital Reserve	153,020	112,497
Operating Reserve	<u>29,123</u>	<u>0</u>
	<u>182,143</u>	<u>112,497</u>
ACCUMULATED SURPLUS, end of year	\$ <u>665,207</u>	\$ <u>569,404</u>



Chief's Year End Report

Mulmur-Melancthon Fire Board

Date: April 10 2018

Moved by Mills

Seconded by Hawkins

THAT the Mulmur-Melancthon Fire Board receives the Chief's Year End Report and thanks Chief Clayton, Deputy Chief Reid, Captains and Firefighters for their good work.

Motion Carried **James Webster**
.....***Chair***

INFO #18
APR 19 2018

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Mulmur/Melancthon Fire Department

Chief's Year End Report

2017



PREPARED BY:
JIM CLAYTON
FIRE CHIEF
MULMUR/MELANCTHON
February 4, 2017

Mulmur / Melancthon Fire Department

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Township	Call ID	Type of Call	Dispatch Time	Response Time	Time on Scene	Back in Service	Command	Number of Firefighters	Number of Apparatus on Scene	Total Lots (Fire)	MTD billable	Billed	Comments
Mulmur	MUL 17-12-28	Misc Fire Call	18:40	18:44	18:47	19:35	405 Jim Clayton	12	Pumper 41 Squad 44				Responded to River Rd. for a smell of propane, no readings.
Melancthon	MEL 17-12-27	MVC	17:47	17:48	18:00	18:57	413 Mar Waterfield	7	Squad 44		\$665.00	Billed	Responded to a MVA on City Rd 124 for a car rollover.
Mulmur	MUL 17-12-24	Smoke Alarm / CO	15:30				405 Jim Clayton	7					Received a call to respond to an alarm call we were cancelled before apparatus left the hall.
Mulmur	MUL 17-12-25	MVC	9:16	9:17	9:22	10:36	405 Jim Clayton	9	Squad 44		\$1,595.00	Billed	Responded to MVA in Terra Nova 1 Patient taken to Health stars.
Melancthon	MEL 17-12-23	Open Air Burn Complaint	8:38	8:39	8:44	9:00	405 Jim Clayton	9	Squad 44 Pumper 43				We responded to the 15th Oak Rd. MVA for a car hit a large amount of smoke readings.
Mulmur	MUL 17-12-16	Medical VSA	17:21	17:28	17:32	18:00	405 Jim Clayton	9	Squad 44				Responded to a medical call on River Rd. for a female VSA.
Melancthon	MEL 17-12-16	Medical VSA	10:57	11:00	11:04	11:17	413 Mar Waterfield	10	Squad 44				Responded to a medical call on City Rd 124 for a male VSA.
Mulmur	MUL 17-12-13	MVC	9:57	9:57	10:03	10:45	405 Jim Clayton	10	Rescue 42		\$665.00	Billed	We responded to MVC on Black Bank where a car hit the guard rail then went in the ditch, one patient was transported to Health stars.
Mulmur	MUL 17-12-09	Medical	13:31	13:42	13:46	13:59	410 Brandon Rogers	4	Squad 44				We Responded to a medical call on City Rd 21 for a female having difficulty breathing.
Mulmur	MUL 17-11-30	MVC	7:16	7:16	7:20	8:30	405 Jim Clayton	4	Squad 44		\$665.00	Billed	We responded to a medical call on the 3rd Line for a male having a seizure.
Mulmur	MUL 17-11-25	Medical	21:01	21:04	21:15	21:35	405 Jim Clayton	10	Squad 44				We responded to a MVC on River Rd. for a car rollover with no injuries, we completed traffic control until tow truck was loaded.
Melancthon	MEL 17-11-10	MVC	9:01	9:00	9:12	9:47	410 Brandon Rogers	7	Squad 44		\$1,005.00	Billed	We responded to a MVA on City Rd 124 for a car rollover on the road.
Mulmur	MUL 17-11-09B	Medical	21:17	21:20	21:36	22:06	407 Jon Reid	9	Squad 44				We responded to a medical call on the Mulmur / 1st Line for a male having a seizure.
Mulmur	MUL 17-11-03A	Medical	20:22	20:31	20:40	21:09	405 Jim Clayton	11	Squad 44				We responded to Hope Acres for a male with chest pain.
Mulmur	MUL 17-11-07	Smoke Alarm / CO	2:44	4:55	3:15	3:55	420 Jeff Mackley	5	Squad 44				We received a call for a CO alarm no readings were found.
Melancthon	MEL 17-11-06	MVC	15:23	15:30	15:35	13:05	405 Jim Clayton	6	Pumper 41 Rescue 42		\$6,650.00	Billed	We responded to a truck rollover on the 4th Line, with no injuries.
Mulmur	MUL 17-10-25	Alarm	13:48	13:48	14:05	14:52	410 Brandon Rogers	6	Squad 44				We Responded to Center Rd for an Alarm Call, we found the batteries were low, and replaced them.
Mulmur	MUL 17-10-21B	MVC	16:21	16:27	16:36	11:07	407 Richard Alexander	7	Squad 44		\$0.00		We responded to a MVC on River Rd. no service was performed.
Mulmur	MUL 17-10-21A	Smoke Alarm / CO	10:59	11:12	11:15	11:56	410 Brandon Rogers	9	Squad 44				We responded to the 2nd Line for a CO call, and we found no readings.
Melancthon	MEL 17-10-21	Medical	14:47	15:00	15:00	16:15	407 Jon Reid	6	Squad 44				We Responded to the 4th Line for a alarm accident with a male entangled in a piece of equipment.
Mulmur	MUL 17-10-17	Misc Fire Call	18:07	18:18	18:26	17:22	413 Mar Waterfield	7	Squad 44				We responded to River Rd for a fire alarm.
Mulmur	MUL 17-10-11	Medical	1:30	1:38	1:45	2:15	407 Jon Reid	10	Rescue 42 Squad 44				We responded to the 2nd line for a male patient.

Mulmur	MUL 17-10-01	MVC	13:55	14:05	14:10	15:59	415 Matt Bos	10	Squad 44		\$665.00	Billed	We responded to River Rd for 2 Motorcycles involved in a accident
Mulmur	MUL 17-09-30	Smoke Alarm / CO	10:47	10:58	20:10	20:44	410 Brendon Rogers	4	Squad 44				We responded to the Mulmur-Town Line for a Co Call we took readings and found nothing
Mulmur	MUL 17-09-23	Medical	9:15	9:25	9:34	10:20	405 Jim Clayton	7	Rescue 42 Squad 44				We responded to the 5th Line for a female that fell off her horse
Mulmur Aid	MEL 17-09-13	Mulmur Aid Shelburne	1:54				405 Jim Clayton	4					We responded for Mulmur Aid but were cancelled on the way to the call
Melancthon	MEL 17-09-07	Medical	18:44	19:53	19:01	19:25	410 Brendon Rogers	11	Squad 44				We responded to the 4th Line for a female having difficulty breathing
Mulmur	MUL 17-09-02	Medical	21:12	21:22	21:32	0:05	420 Jeff Merkle	7	Rescue 42 Squad 44				We responded to Airport Rd. for a Medical Call we transported a female with a broken arm while hiking
Mulmur	MUL 17-08-31	Alarm	9:01	9:14	9:19	9:42	410 Brendon Rogers	6	Squad 44				We responded to 2nd Line for an Alarm Call we found no readings
Mulmur	MUL 17-08-30	Medical	11:26	11:37	11:46	12:10	401 Dana Penrice	6	Squad 44				We responded to a Medical call on River Rd for a male having difficulty
Mulmur	MUL 17-08-20B	MVC	21:12	21:22	21:32	0:05	420 Jeff Merkle	10	Pumper 41 Squad 44	\$1,000	Billed		2nd Line Ambulance rolled over on way to call
Mulmur	MUL 17-08-20A	Medical	20:40	20:50	20:57	21:34	420 Jeff Merkle	10	Squad 44				3rd Line 41st Female having a reaction to a bee sting
Mulmur	MUL 17-08-14	Alarm	22:20	22:27	22:48	23:11	401 Dana Penrice	11	Pumper 41 Squad 44				2nd Line east house alarm we rescued house
Mulmur	MUL 17-08-13	MVC	3:50	4:03	4:02	4:57	420 Jeff Merkle	5	Rescue 42 Squad 44	\$1,330	PF		Cry Rd. 124 vehicle into broken pole
Mulmur	MUL 17-08-12	Medical	11:22	11:48	12:10	12:30	410 Brendon Rogers	2	Rescue 42				Airport Rd. An 18 yr female fell off horse
Mulmur Aid	MUL 17-08-01	Mulmur Aid Shelburne	17:23	17:29	17:48	3:00	413 Matt Waterfield	7	Squad 44 Tanker 43				Shelburne wood plant fire MVA Tanker 43, Marquette
Mulmur Aid	MUL 17-08-10	Mulmur Aid Rosemont	12:18			14:20	413 Matt Waterfield	5	Pumper 41 Tanker 43				4th Line for a grass fire smoke not required
Mulmur	MUL 17-08-08	MVC	2:30	2:42	2:49	4:25	421 Dave Horner	8	Pumper 41 Squad 44	\$2,660	PF		Airport Rd. for a rolled over vehicle
Mulmur	MUL 17-08-07	Alarm	17:56	18:08	18:15	18:30	410 Brendon Rogers	3	Squad 44				Prince of Wales for a alarm activation
Melancthon	MEL 17-07-23	Fire	17:39	17:45	17:53	19:15	410 Matt Waterfield	7	Pumper 41 Squad 44 Tanker 43	\$10,000.00			20th Side Rd for a shed fire
Mulmur	MUL 17-07-24	Medical	18:55	18:55	19:03	19:42	410 Brendon Rogers	5	Rescue 42				30th Side Rd. for a 50 year old male shortness of
Mulmur Aid	MUL 17-07-19	Mulmur Aid Clearview	19:10	19:19		19:30	405 Jim Clayton	8	Pumper 41				Mulmur Aid for a fire on Lavender Hill Rd. Cancelled on route
Mulmur	MUL 17-07-15B	MVC	16:46	16:55	16:58	17:28	405 Jim Clayton	5	Squad 44	\$665	PF		Airport Rd. Motorcycle off the road
Mulmur	MUL 17-07-15A	MVC	15:42	15:30	15:40	16:20	405 Jim Clayton	5	Rescue 42	\$665	PF		20th Side Rd motorcycle off the road
Mulmur	MUL 17-07-01	Smoke Alarm / CO	17:17	17:19	17:31	17:36	414 Jeff Clayton	5	Squad 44				Prize Rd. for a Fire Alarm
Mulmur	MUL 17-06-27	Smoke Alarm / CO	23:25	23:41	23:54	0:23	414 Jeff Clayton	8	Squad 44				Prize Rd. for a Fire Alarm
Melancthon	MEL 17-06-23	Medical	8:10				401 Dana Penrice	4					20th Side Rd. for a Fire Alarm County Rd. 17 wrong dept call transferred
Mulmur	MUL 17-06-16	Fire	18:49	18:55	19:03	19:57	421 Dave Horner	10	Squad 44 Tanker 43	\$0.00			Mulmur Dump shed fire
Mulmur	MUL 17-06-15	Medical	13:14	13:23	13:31	13:40	421 Dave Horner	6	Rescue 42				Mulmur Town Line Amb on scene no contact
Mulmur	MUL 17-06-11	MVC	14:57	14:58	15:01	15:26	405 Jim Clayton	7	Rescue 42	\$616	YES		River Rd Motorcycle left the road
Mulmur	MUL 17-05-29	Medical	0:16	0:32	0:38	0:38	405 Jim Clayton	5	Rescue 42				Call Canceled on route

Mulmur	MUL 17-05-28B	Medical	21:45	21:54	2:02	22:37	420 Jeff Hartley	8	Rescue 42				7th Line B2 male with chest pain
Mulmur	MUL 17-05-28A	MVC	12:11	12:20	12:29	13:30	421 Dave Huang	7	Rescue 42 Squad 44	\$516	PF		Airport Rd. MVC Roll over
Mulmur	MUL 17-05-22B	Medical VSA	17:28	17:28	17:32	20:47	405 Jim Clayton	13	Rescue 42				River Rd 1 year old not breathing
Mulmur	MUL 17-05-22A	Medical	12:06	12:05	12:24	12:44	405 Jim Clayton	9	Rescue 42				River Rd Female had a seizure
Mulmur	MUL 17-05-21	Wires Down	13:14	13:26	13:49	14:05	405 Jim Clayton	8	Squad 44				River Rd. Wires down after storm
Mulmur	MUL 17-05-20	MVC	18:02	18:19	18:28	18:53	405 Jim Clayton	10	Rescue 42 Squad 44	\$1,236	PF		Cty Rd 21 car drove into a tree
Melanchton	MEL 17-05-13	Medical	4:22	4:33	4:43	4:52	417 Tony Schue	8	Rescue 42				3rd Line Ambulance on scene no response
Mulmur	MUL 17-05-13	Fire	23:08	23:21	23:30	0:13	414 Jeff Clayton	6	Squad 44	\$0.00			2nd Line Bonfire request of OPP
Mulmur	MUL 17-05-11	Medical	12:54	12:03	12:07	12:29	414 Jeff Clayton	6	Rescue 42				Prince of Wales male with shortness of breath
Mulmur	MUL 17-05-09	Public Assn	21:11	21:23	21:34	21:52	405 Jim Clayton	11	Squad 44				River Rd. Basement was flooding
Melanchton	MEL 17-05-06	Medical	23:50	23:58	0:08	0:09	414 Jeff Clayton	6	Rescue 42				15th Side Rd. Ambulance on scene no response
Melanchton	MEL 17-05-04	Medical	21:40	21:50	21:55	22:13	410 Brandon Boggs	9	Rescue 42				Cty Rd 124 female possible heart attack
Mulmur	MUL 17-04-13	Alarm	6:11	6:25	6:33	6:44	405 Jim Clayton	3	Squad 44				Malfunction Alarm
Mulmur	MUL 17-04-08	Smoke Alarm / CO	1:15	1:29	1:36	1:51	405 Jim Clayton	7	Rescue 42				Malfunction Alarm
Mulmur	MUL 17-04-07	Fire	13:45	14:00	14:03	20:47	405 Jim Clayton	13	Rescue 42 Squad 44	\$250,000.00			Cty Rd 21 Structure Fire
Mutual Aid	MEL 17-04-02	Mutual Aid Shelburne	21:23	21:26	21:36	2:06	414 Jeff Clayton	7	Pumper 41 Tanker 43				Mutual Aid for Shelburne structure fire
Mulmur	MUL 17-03-31	MVC	20:22	20:37	20:45	20:47	414 Jeff Clayton	12	Rescue 42 Squad 44				Car Hit Deer no service required
Mulmur	MUL 17-03-25	MVC	10:01	10:10	10:18	11:21	405 Jim Clayton	11	Rescue 42 Squad 44	\$1,236	PF		Airport Rd. MVC Assisted Ambulance
Melanchton	MEL 17-03-21B	Fire Grass / Bush	15:40	15:44	15:47	16:21	414 Jeff Clayton	5	Squad 44				Cty Rd 21 Grass Fire
Mutual Aid	MEL 17-03-21A	Mutual Aid Shelburne	13:01	13:10	13:23	14:48	414 Jeff Clayton	2	Tanker 43				6th Line Melanchton grass fire
Mulmur	MUL 17-03-17	Other Department Called	16:45	17:00	17:09	18:00	415 Matt Bor	2	Squad 44				Center Rd Investigation
Melanchton	MEL 17-03-14	Medical	8:56	9:07	9:08		405 Jim Clayton	7	Squad 44				Medical Canceled on scene
Mutual Aid	MEL 17-03-12	Fire	13:09	13:16	13:37	20:50	414 Jeff Clayton	13	Tanker 43 Squad 44				Mutual Aid Shelburne in Amherst house fire
Mulmur	MUL 17-03-09	Alarm	16:47	16:52	17:00	17:20	405 Jim Clayton	6	Pumper 41 Squad 44				20th Side Rd Alarm Activation nothing found
Melanchton	MEL 17-03-08	Fire	9:49	9:50	9:52	12:50	414 Jeff Clayton	5	Pumper 41 Tanker 43				Mutual Melanchton Extinguish car fire roof
Melanchton	MEL 17-03-07	Fire	1:40	1:50	1:53	19:30	414 Jeff Clayton 405 Jim Clayton	17	Pumper 41 Rescue 42 Tanker 43 Squad 44	\$5,000.00			Mulmur/Melanchton Tern Line Structure Fire
Mulmur	MUL 17-02-28	MVC	15:17	15:30	15:41	16:32	405 Jim Clayton	7	Rescue 42 Squad 44	\$1,236	PF		Airport Rd. MVC Assisted Ambulance
Mulmur	MUL 17-02-21	Fire	23:19	23:25	23:41	5:30	414 Jeff Clayton	12	Rescue 42 Tanker 43 Squad 44	\$150,000.00			Prince of Wales house fire
Mutual Aid	MUL 17-02-20	Mutual Aid Shelburne	22:37	22:45	22:58	5:07	405 Jim Clayton	12	Tanker 43 Squad 44				Mutual Aid at a House Fire
Melanchton	MEL 17-02-12	Medical	17:03	17:12	17:16	17:48	405 Jim Clayton	7	Rescue 42				Cty Rd 124 Female Shortness of Breath
Mulmur	MUL 17-02-03	Car Fire	7:25	7:30	7:32	9:15	405 Jim Clayton	6	Rescue 42 Tanker 43 Squad 44	\$0	NO COLLECTION		Cty 21 MV Fire
Mulmur	MUL 17-01-26	Medical	10:03	10:12	10:28	11:15	413 Matt Wardfield	4	Rescue 42				Female 80 was VSA
Melanchton	MEL 17-01-24	Medical	21:48	22:00	22:02	22:17	414 Jeff Clayton	7	Rescue 42				Cty Rd 21 Female Shortness of Breath
Mulmur	MUL 17-01-17B	Medical	20:10	20:15	20:25	21:33	405 Jim Clayton	11	Rescue 42 Squad 44				20th Side Rd. Ambulance stuck in driveway (ice)

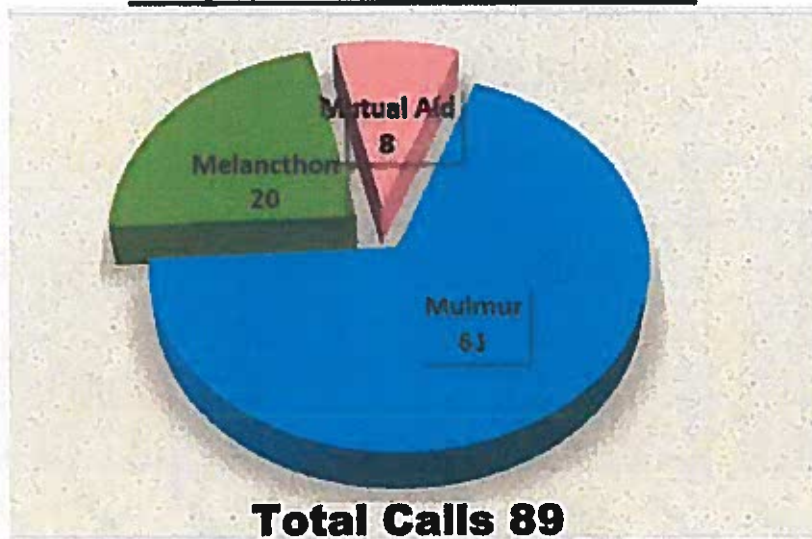
Melancthon	MEL17-01-04	Medical	21:48	22:00	22:02	22:17	414 Jeff Clayton	7	Rescue 42				City Rd 21 Female (shortness of breath)
Mulmur	MUL17-01-17B	Medical	20:10	20:15	20:25	21:33	405 Jim Clayton	11	Rescue 42 Squad 44				20th Side Rd. Ambulance stuck in driveway (ice)
Mulmur	MUL17-01-17A	Alarm	12:50	0:00	0:00	0:00	410 Brendon Rogers	4	N/A				2nd Line False Alarm
Melancthon	MEL17-01-14	Medical	17:40	17:50	17:55	18:15	414 Jeff Clayton	8	Rescue 42				3rd Line for 82 Female (shortness of breath)
Melancthon	MEL17-01-10	MVC	9:17	9:20	9:25	9:30	410 Brendon Rogers	3	PCA				No Service Required
Mulmur	MUL17-01-08	Medical	19:30	0:00	0:00	0:00	415 Matt Bos	4	N/A			123,234	Call was Canceled
Total Calls			89										
Mulmur			20										
Mulan			11										
Melancthon			58										



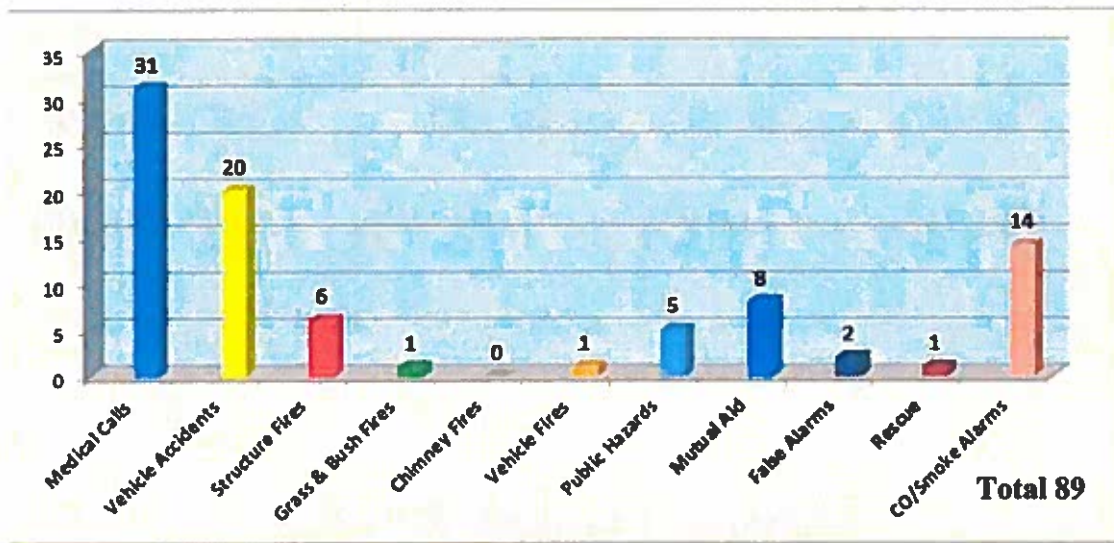
Fire Loss Per Township 2017

Fire Loss in Mulmur Township	\$400,000.00
Fire Loss in Melancthon Township	\$5,015,000.00

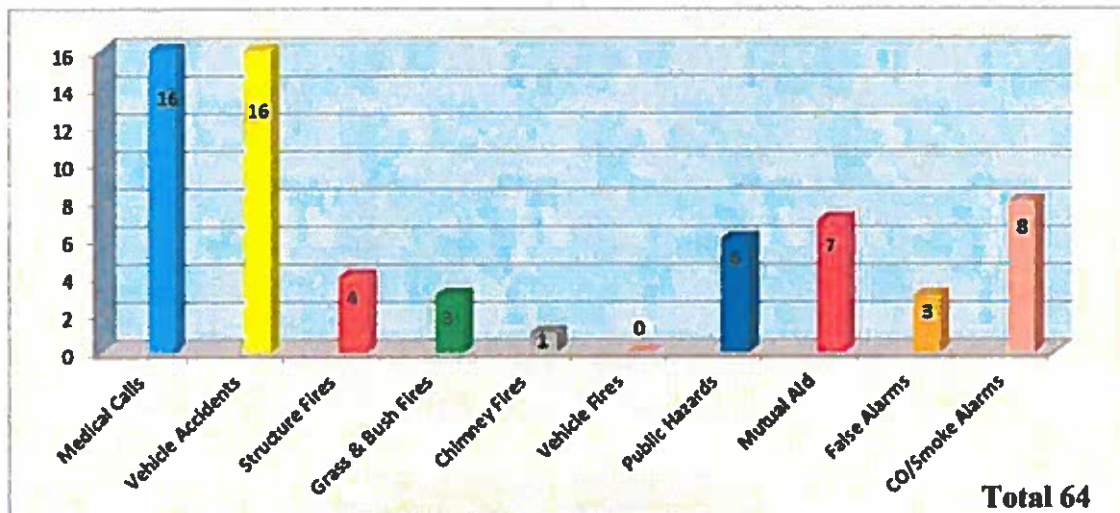
Response Locations for 2017



Types of Responses in 2017

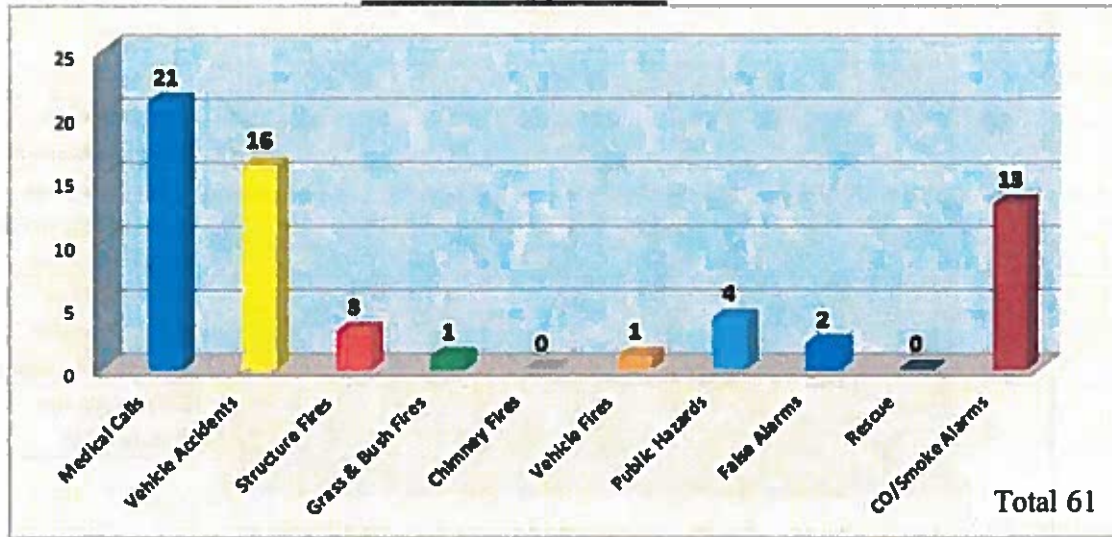


Types of Responses in 2016

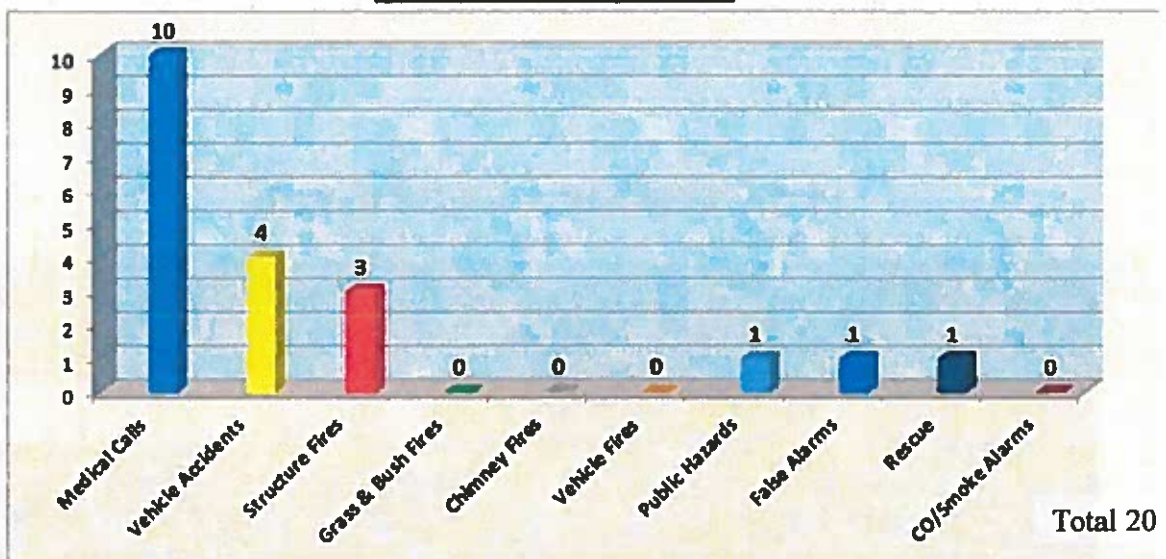


Types of Responses in 2017 by Township

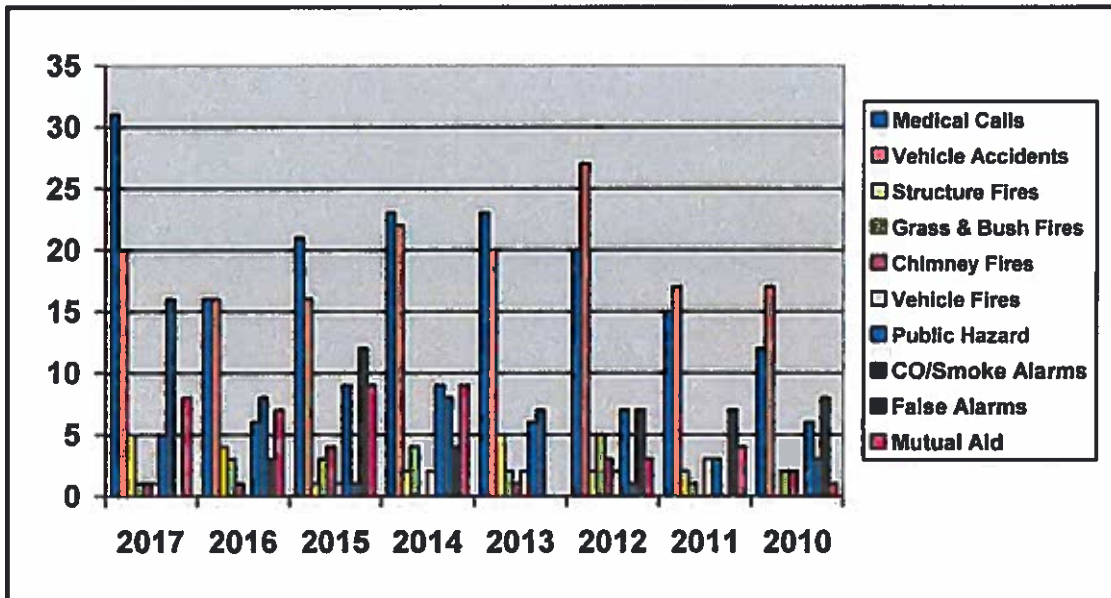
Mulmur Type Calls



Melancthon Type Calls



Call Comparison to Past Years



Fire Prevention with the Scouts



Mulmur/Melancthon Fire Department
Fire Inspections 2017

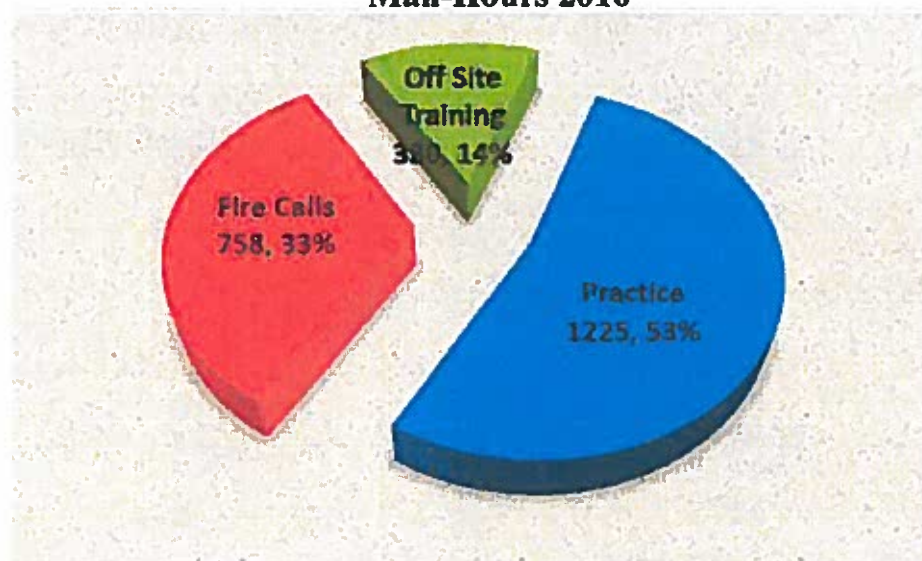
TYPES OF INSPECTIONS PERFORMED	NUMBER OF INSPECTIONS PERFORMED FOR THAT TYPE
Complaint Inspections	0
Request Inspections	1
Licensing Inspections	0
Routine / Regular Inspections	3
Information Inspections	1
New Construction Inspections	0
Re-inspections For Compliance	0
In Service Inspections (Suppression)	0
TOTAL NUMBER OF INSPECTIONS PERFORMED = 5	
TYPES OF OTHER ACTIVITIES PERFORMED	NUMBER OF TIMES ACTIVITY PERFORMED
Plan Review (New Construction)	0
Review of Annual Fire Protection System Inspection Reports (From Outside Agencies)	0
File Search Requests	0
Training Courses / Examinations / Symposiums Attended by Fire Prevention	0
Joint Health and Safety Committee Meetings and Inspections Attended by Fire Prevention	5
Smoke Alarm Program Enacted	2
Tapp C Program Enacted	0
Smoke Alarm Tickets Issued	0
Court Prosecutions for Fire Code Violations	0
TOTAL NUMBER OF TIMES THESE ACTIVITIES PERFORMED = 7	

Mulmur – Melancthon Fire Department Man-Hours

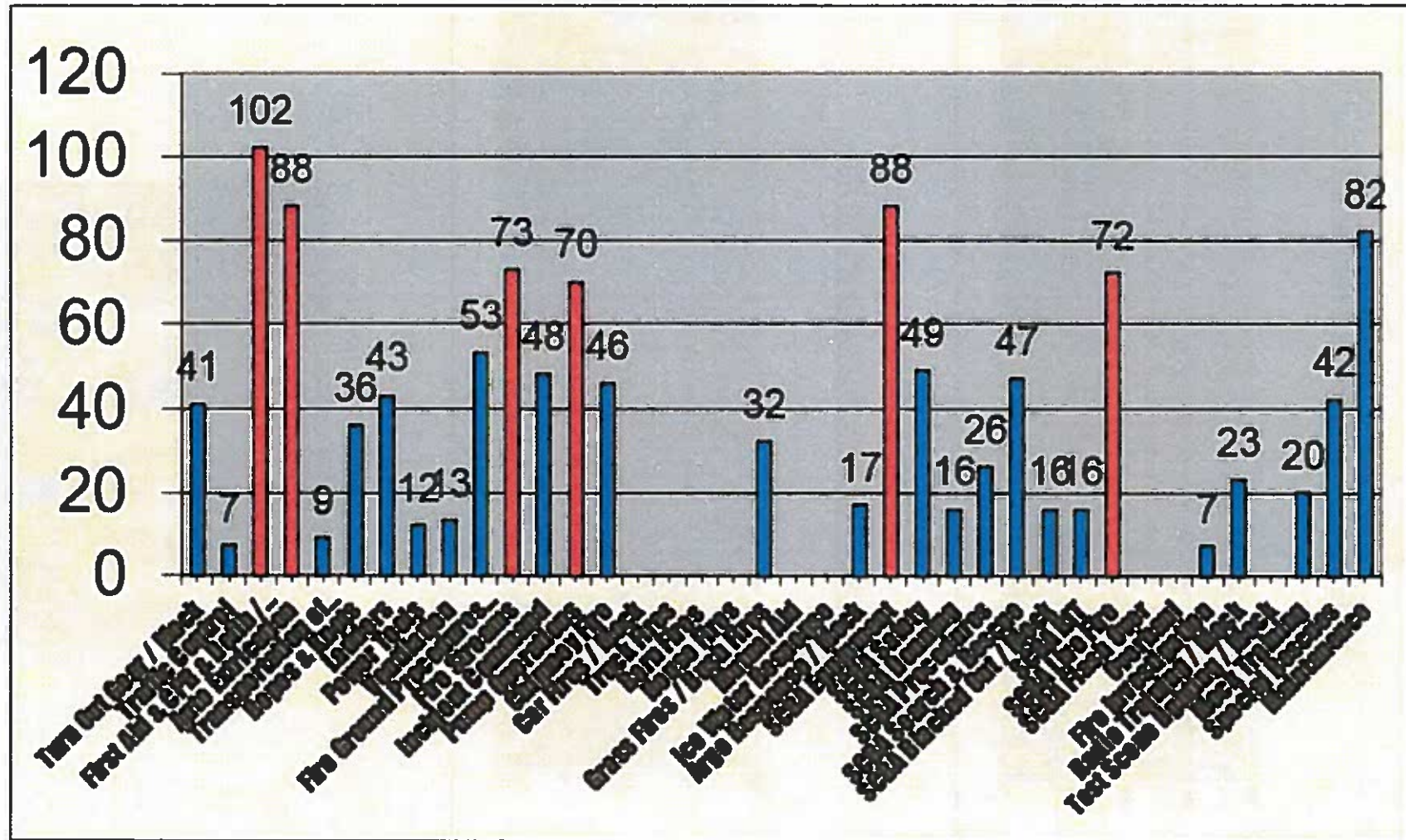
Man-Hours 2017



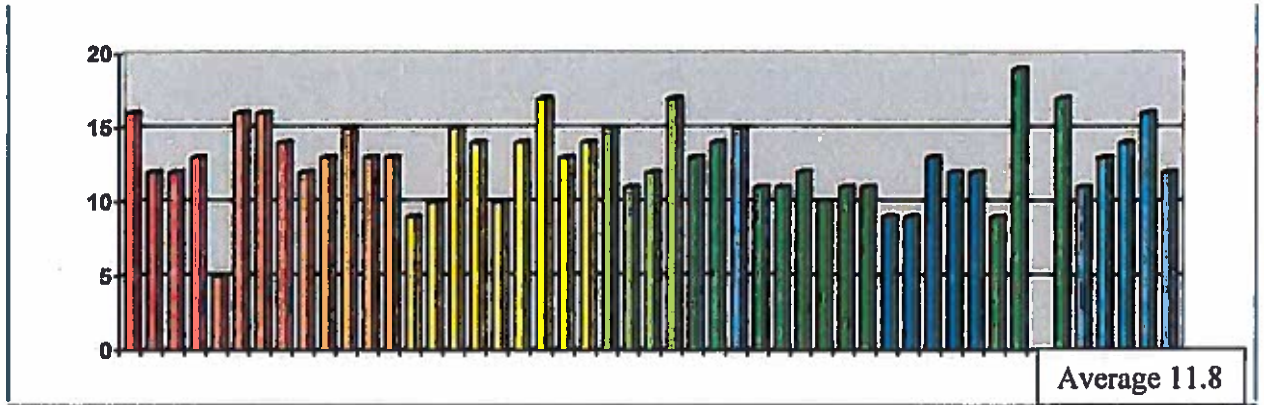
Man-Hours 2016



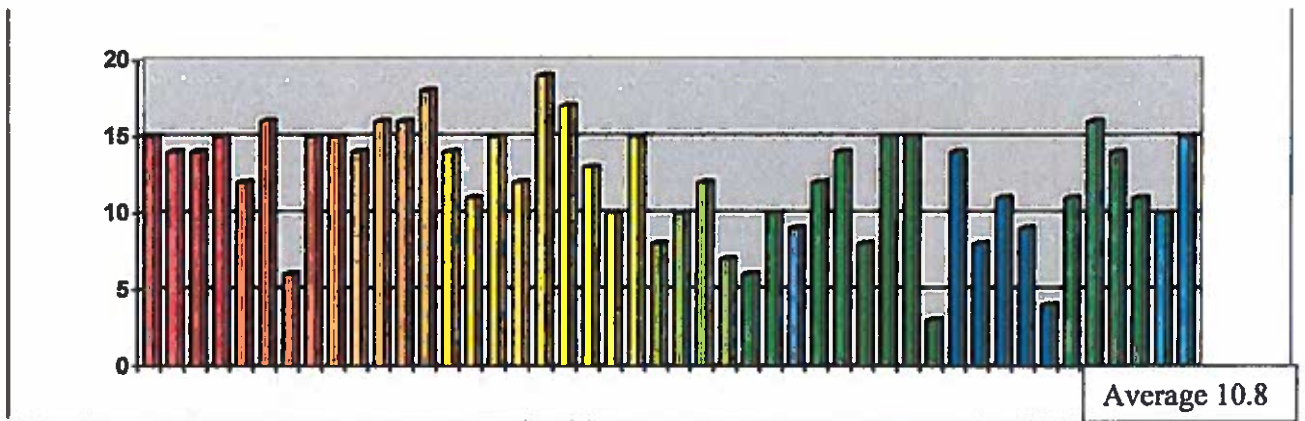
Training Breakdown for 2017



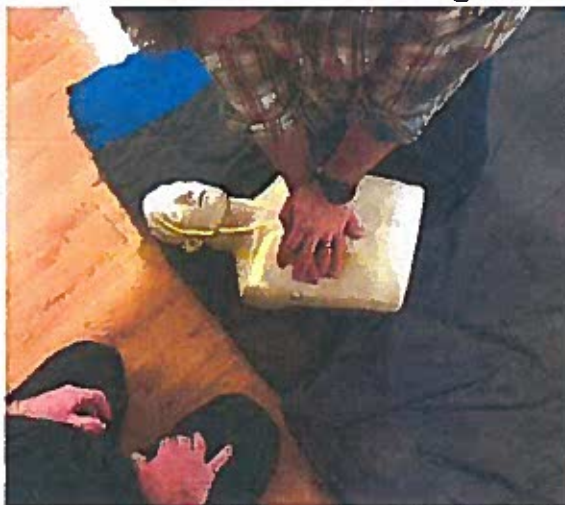
Weekly Practice Attendance 2017



Weekly Practice Attendance 2016



Latest CRP Training



MTO Revenue 2017

Mulmur Township

MUL 17-02-03	\$0.00
MUL 17-02-28	\$1,236.00
MUL 17-03-25	\$1,236.00
MUL 17-03-31	\$0.00
MUL 17-05-20	\$1,236.00
MUL 17-05-28A	\$618.00
MUL 17-06-11	\$618.00
MUL 17-07-15A	\$665.00
MUL 17-07-15B	\$665.00
MUL 17-08-08	\$2,660.00
MUL 17-08-13	\$1,330.00
MUL 17-08-20B	\$1,000.00
MUL 17-10-01	\$665.00
MUL 17-10-21B	\$0.00
MUL 17-11-30	\$665.00
MUL 17-12-13	\$665.00
MUL 17-12-26	\$1,995.00

Total **\$15,254.00**



Melancthon Township



MEL 17-01-10	\$0.00
MEL 17-11-06	\$6,650.00
MEL 17-11-10	\$665.00
MEL 17-12-27	\$665.00

Total **\$7,980.00**

2017 MTO Revenue Total **\$23,234.00**

Mulmur Melancthon Fire Department Achievements in 2017

In 2017, we corrected our communication challenge. We put the radio difficulties to rest with the installation of a new repeater, as well as with the use of the Dufferin County Emergency Fund to purchase 24 new portables. With funds from the Firefighters Association, we replaced aging Air Bags and purchased a new 4' ramp for our auto extrication equipment

Mulmur Melancthon Fire Department Goals for 2018

We will continue to place training at the top of our priority list. With the new NFPA Training standards in place, we will direct our training to certify all Firefighters to this level.

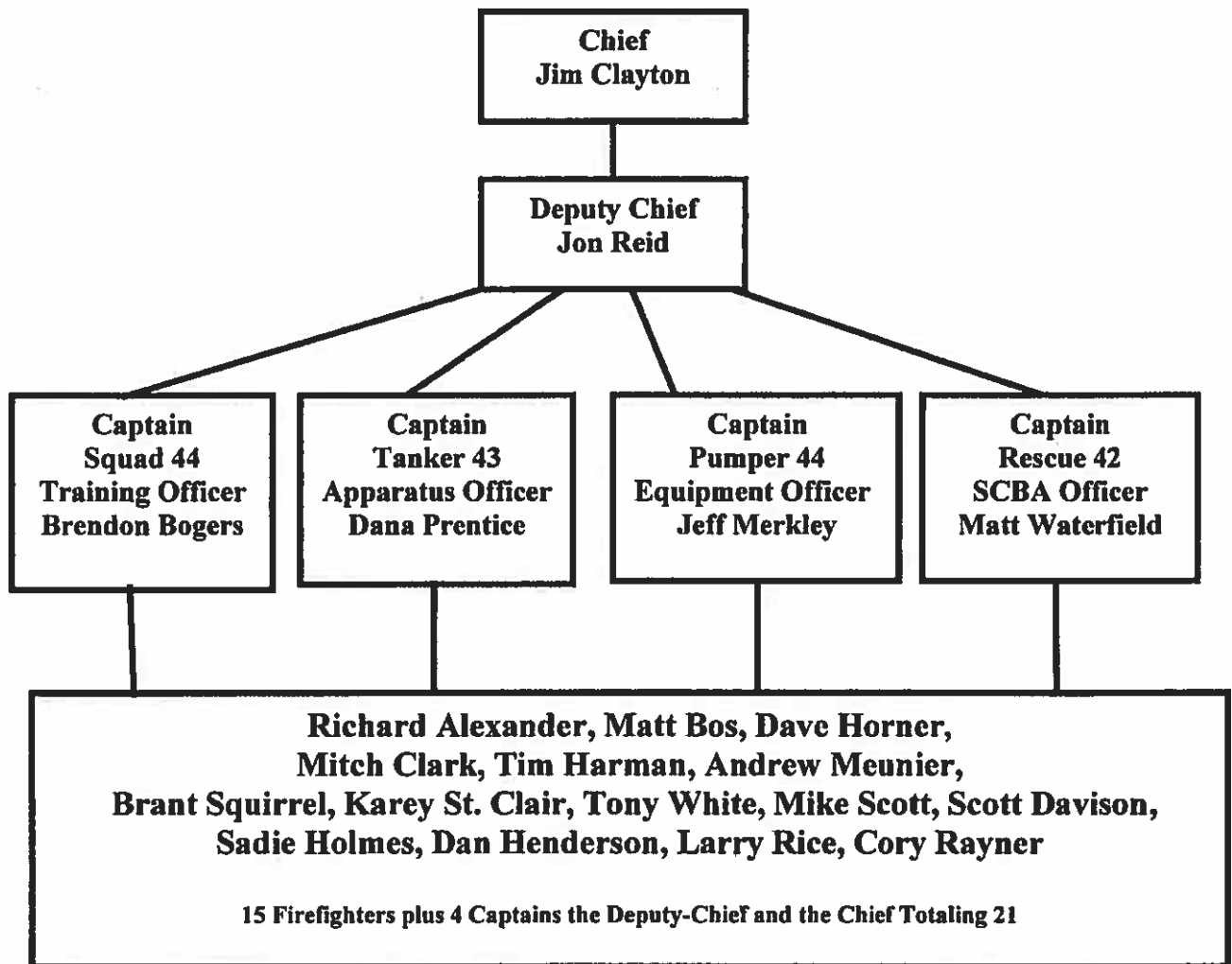
Association's Breakfast with Santa



Honeywood Firefighters Association Achievements in 2017

The Association is always looking for new ways to raise money to support the Fire Department, as well as the community. We supported the Shelburne Fire Departments Christmas Wish, as well as the Horning Mills Easter Egg Hunt. We would like to thank Holmes Agro for the Spring Firefighters Lawn Fertilizer Sale. We will conduct this sale again in 2018. We also held a Breakfast with Santa Clause to help boost our Christmas Tree sales.

**Mulmur/Melancthon Fire Department
Organization Chart for 2017**





LEGISLATIVE ASSEMBLY

RECEIVED

APR 11 2018

ERNIE HARDEMAN, M.P.P.

Oxford

March 26, 2018

Darren White

Township of Melancthon

157101 Highway 10

Melancthon, ON L9V 2E6

Queen's Park Office:
Room 413, Legislative Bldg.
Toronto, Ontario
M7A 1A8

Tel. (416) 325-1239
Fax (416) 325-1259

Constituency Office:
12 Perry Street
Woodstock, Ontario
N4S 3C2

Tel. (519) 537-5222
Fax (519) 537-3577

Dear Mayor White,

I am writing to let you know that I recently introduced a private members' bill which would give municipalities the authority to decide whether or not they would be willing to receive a landfill. I have enclosed a copy for your information and comments. I believe municipalities should have a say in the location of something that would have such a lasting impact on their community.

As you know, today municipal governments can decide where a Tim Hortons should go, but they can't decide where something as significant as a landfill should go. That doesn't make sense.

Currently, only the Ministry of the Environment approves a new landfill, but Bill 16, *Respecting Municipal Authority Over Landfilling Sites*, would ensure that waste companies are required to have approval from the municipality as well before they can move forward with the landfill placement.

I know that this authority has been requested by a number of municipalities. The Mayor of Ingersoll requested this legislative change during a committee hearing on Bill 139 last fall at Queen's Park. Since then, nearly 30 municipalities have passed resolutions of support and another 150 municipal leaders have signed petitions to demand this right.

I would appreciate hearing your comments on the bill and any support you can offer. For your convenience I have enclosed a sample resolution of support.

Thank you for your consideration. As always please feel free to contact me if I can be of assistance.

Sincerely,

Ernie Hardeman, MPP
Oxford

INFO #19
APR 19 2018

Draft resolution

**MUNICIPALITIES CALL ON PROVINCE FOR “RIGHT TO APPROVE”
LANDFILL DEVELOPMENTS**

WHEREAS municipal governments in Ontario do not have the right to approve landfill projects in their communities, but have authority for making decisions on all other types of development;

AND WHEREAS this out-dated policy allows private landfill operators to consult with local residents and municipal Councils, but essentially ignore them;

AND WHEREAS municipalities already have exclusive rights for approving casinos and nuclear waste facilities within their communities, AND FURTHER that the province has recognized the value of municipal approval for the siting of power generation facilities;

AND WHEREAS the recent report from Ontario's Environmental Commissioner has found that Ontario has a garbage problem, particularly from Industrial, Commercial and Institutional (ICI) waste generated within the City of Toronto, where diversion rates are as low as 15%;

AND WHEREAS municipalities across Ontario are quietly being identified and targeted as potential landfill sites;

AND WHEREAS municipalities should be considered experts in waste management, as they are responsible for this within their own communities, and often have decades' worth of in-house expertise in managing waste, recycling, and diversion programs;

AND WHEREAS municipalities should have the right to approve or reject these projects, and assess whether the potential economic benefits are of sufficient value to offset any negative impacts and environmental concerns;

THEREFORE BE IT RESOLVED THAT the **[INSERT NAME OF MUNICIPALITY]** supports *Bill 16, Respecting Municipal Authority Over Landfilling Sites Act* introduced by MPP Ernie Hardeman and calls upon the Government of Ontario, and all political parties, to formally grant municipalities the authority to approve landfill projects in or adjacent to their communities

AND FURTHER THAT the **[INSERT NAME OF MUNICIPALITY]** send copies of this resolution to MPP Ernie Hardeman and all municipalities.



Mailed — 121-MP's
April 10/18 22-Senator

The Corporation of the
TOWNSHIP OF BALDWIN

P.O. Box 7095, 11 Spooner Street
MCKERROW, ONTARIO
POP 1M0

TEL: (705) 869-0225 FAX: (705) 869-5049

April 9th 2018

Dear Members of Parliament, House of Commons,

In our absence from being able to speak in person on this matter of Bill C-71, I request that our esteemed colleagues from the Canadian Shooting Sports Association (CSSA) be allowed to speak on our behalf. These folks are well versed in the existing firearms legislation and licensing requirements in Canada and can easily explain to non-firearm's owners current legislation already in place and the rigorous criteria needed to obtain a Firearms License or PAL that is required before any person can purchase any firearm or any ammunition.

We have listened to both sides of the debate concerning bill C-71 and have also done extensive reading on the matter, reviewed the flawed statistics charts that single out the lowest year of crime in 40 years and use it as a base point for increase or decrease. Its unfortunate that the Federal Government and News Media do not realize what's contained in the current legislation that is already in place and has been since the mid 1990's. Rather than create new legislation, why not spend the time and money in enforcing the laws that are on the books today that never really seems to matter as a deterrent to the criminal and gang element?

The RCMP daily checks all Firearms License holders (Commonly called Firearms License or PAL) in Canada for any wrong doing and that is more than sufficient without putting additional or duplicate checks in place.

Simply enforce the laws that are in place now without putting new ones in place.

INFO # 20
APR 19 2018

We have heard numerous times that a Police Officer needs to know what firearms he may be facing each time he comes to a residence. That statement, if applied, creates a very false sense of security because if the answer came back and said "no firearms" and he/she proceeds with that thought in mind, and it just happens to be a criminal with illegal firearms, then what happens? However, the Police know better than that and always proceed with caution to any domestic dispute but the Media like to glamourize it as a selling point for any proposed new gun legislation.

The Conservation Officers (CO'S) in this province during a single hunting season encounter more law-abiding people with firearms than most police officers would in their entire career. Many of these encounters are often in very remote locations with no cell service. There are no issues with their checks due to the fact that the majority of all firearms owners are very responsible citizens. For those folks that are unsure of a "Conservation Officer's" duty, they are officers that work for the MNRF enforcing all the hunting and fishing laws in all parts of the province.

Much of our country was founded and built with the use of firearms first in the fur trade and then in the rebellions/uprisings in the 1700's and 1800's and then the wars.

Many Canadian families have a long list of service in the military in WW 1 and WW2 and Foreign Wars with many being left overseas at very young ages. These folks fought for some of the rights and the privileges that we have today.

Trapping has been and still is a way of life for generations in many families.

For many Ontarian's firearms are a part of their lifestyle and culture and heritage especially those living in the north and even to some extent those in the GTA.

I'm asking that you make a wise move and cancel Bill C-71 and simply enforce the legislation that is in place.

Thanks very much,

Sincerely.

**Mayor Vern Gorham,
Township of Baldwin.**

THE CORPORATION OF THE TOWNSHIP OF BALDWIN

MOVED BY:

David Fairbairn

DATE: April 9th, 2018

SECONDED BY:

B. McDowell

MOTION NO.: 18-39

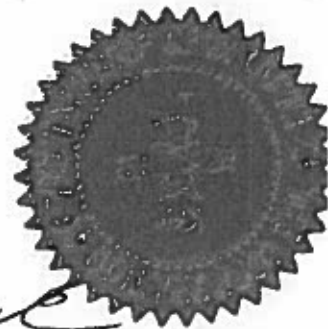
NOW THEREFORE BE IT RESOLVED THAT: The Township of Baldwin send the attached explanatory letter to all Municipalities in Ontario for their support via e-mail as well as by Canada Post to all MP'S and Senators that represent our Province of Ontario.

We don't need bill C-71 and it should be quashed without further ado.

Carried ✓

Defeated _____

Mayor *[Signature]*



RECORDED VOTE	FOR	AGAINST
Vern Gorham	✓	
David Fairbairn	✓	
Texas MacDonald	✓	
Ray Maltais	✓	
Bert McDowell	✓	

Denise Holmes

From: Noel Dyer <Noel.Dyer@ugdsb.on.ca>
Sent: Friday, April 13, 2018 10:17 AM
To: dholmes@melancthontownship.ca
Subject: Public Engagement Workshops – Long Term Accommodation Plan (LTAP) Background Report

April 13,
2018

PLN: 18-25
File Code: B01
Sent by: mail & email

Denise Holmes
Township of Melancthon
157101 Highway 10
Melancthon, ON L9V 2E6

Re: Public Meetings – Re: Long Term Accommodation Plan Final Report (Draft)

On April 10, 2018, Board staff presented the Long Term Accommodation Plan Final Report (Draft) at the Business Operations Committee of the Upper Grand District School Board (UGDSB). The Long Term Accommodation Plan (LTAP) is a strategic review of the school board's facilities, population projections, and enrolment forecasts.

The Long Term Accommodation Plan Final Report (Draft) was developed by Board staff in response to input received during the first phase of public engagement. The draft report includes a list of proposed short (1-5 yrs.) and long (6-10 yrs.) accommodation priorities. The report does not include any recommended changes to school programs or boundaries.

Five regional public meetings are scheduled throughout the district as part of the second phase of public engagement. We invite you to attend any of the following meetings:

- Wednesday, May 2, 2018, 7-9 pm – Erin PS, gymnasium
- Thursday, May 3, 2018, 7-9 pm – Centennial CVI, cafeteria
- Thursday, May 10, 2018, 7-9 pm – Orangeville DSS, cafetorium
- Wednesday, May 16, 2018, 7-9 pm – Centre Wellington DHS, cafetorium
- Thursday, May 17, 2018, 7-9 pm – Norwell DSS, double gymnasium

Feedback collected in this second phase of engagement will inform the final LTAP.

Please visit www.ugdsb.ca/ltap for more information and to provide feedback on the draft. The web page includes all documents, including the LTAP Final Report (Draft), an online comment form and an opportunity to sign up to receive updates.

Sincerely,
Upper Grand District School Board

Jennifer Passy, BES, MCIP, RPP
Manager of Planning

Total Control Panel

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To: dholmes@melanctontownship.ca

Message Score: 25

High (60): Pass

From: noel.dyer@ugdsb.on.ca

My Spam Blocking Level: High

Medium (75): Pass

Low (90): Pass

[Block](#) this sender

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This message was delivered because the content filter score did not exceed your filter level.



To the By-law of the Corporation of the Township of Melancthon prohibiting and regulating the placing or dumping of fill and the alteration of the grade of land.

APPLICATION FOR PERMISSION FOR FILLING OR GRADING
Pursuant to By-law No. 15-2004 of the
TOWNSHIP OF MELANCTHON

The Township of Melancthon and the appropriate Conservation Authority will consider your application based on the information you provide below. Any false or misleading statement made on this application will render null and void any permission granted. Complete all relevant sections, date, sign and return application along with the appropriate fee (non-refundable).

Please Clearly Print All Information

Contact Information	
Property Owner's Name(s)	<u>Paul Lynch - Lynch Ag Ltd.</u>
Mailing Address	<u>5312 Simcoe Ct, RD#10, Alliston</u> <u>L9R 1V5 P.O. Box 198</u>
Telephone # Home	<u>[REDACTED]</u>
	P/C _____
	Fax _____

Applicant/Agent's Name _____	
Mailing Address	_____ P/C _____
Telephone # Home	_____ Work _____ Fax _____
Property Owner Authorization (if applicant/agent is not owner) _____	

Location of Proposed Works	
Lot	<u>2</u> Concession <u>1</u> Reg. Plan No. <u>7R-6495</u>
Municipality	<u>Melancthon</u> Watercourse Name _____
Street Address/Emergency Address and Road <u>556064 Mel/Mul Townline</u>	
Assessment Roll Number (from Tax Bill) <u>221900000600400</u>	

Terms and Conditions

- Consent is given to the Township of Melancthon and the appropriate Conservation Authority, its employees and authorized representatives to access the property for the purposes of obtaining information and monitoring any approved construction.
- Permits granted by the Township of Melancthon or the appropriate Conservation Authority are not transferable.
- Approvals, permits, etc. may be required from other agencies prior to undertaking the work proposed. Authority permission, if granted for the proposed work, does not exempt the owner/agent from complying with any or all other approvals, laws, statutes, ordinances, directives, regulations, etc. that may affect the property or the use of same.

ACT#1
APR 19 2018

- In submitting this development application and supporting documentation the applicant, hereby acknowledges and provides consent in accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act that the information on this application and any supporting documentation provided by the applicant, agents, consultants and solicitors, will be part of the public record and will also be available to the general public.

DESCRIPTION OF THE WORKS

Please check each that apply

What is the purpose of the work?

To raise the grade of low spots throughout the agricultural lands. To increase the productivity of the lands, and reduce water laying on crops

Proposed Starting Date May 2, 2018 Completion Date July 15, 2018

Details (Application #, Permit #)

Clearance letter required Y___ N___

Zoning of property permits works Y___ N___

MNR, MOE, MTO, DFO,
Drainage Act Applications Y___ N___

Drainage Agreement or
Landowner Permission(s) needed Y___ N___

Previous or current violation or court
orders on property Y___ N___

Previous Conservation Authority/Township
Application Y___ N___

Planning approval required (eg. Site Plan
approval & zoning Y___ N___

Municipal Building Permit required Y___ N___

Health Unit approval required Y___ N___

Niagara Escarpment Commission App. Y___ N___

Is all your fill remaining on site. (If answer is 'no', you must specify an address where the fill is to be removed.

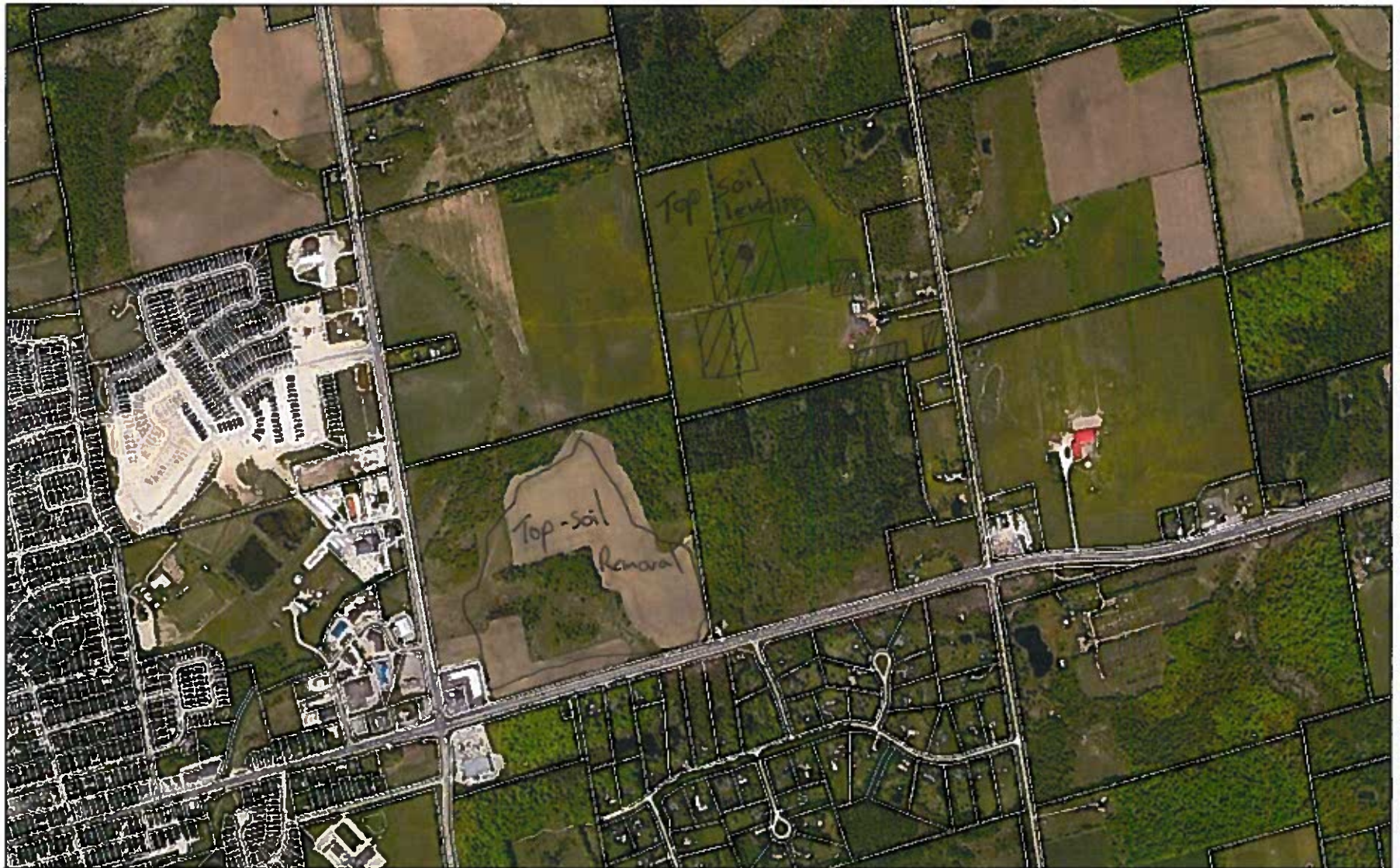
Y___ N___ Address _____

I/We the undersigned hereby certify to the best of my/our knowledge and belief that all of the above noted, attached and/or supporting information is correct and true. I/We further solemnly declare that I/we have read and fully understand the contents of this application, and specifically the terms and conditions, and the declaration which are written below.

Date April 10, 2018

Signature _____

Web AppBuilder for ArcGIS

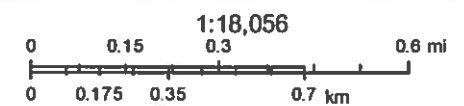


2018-04-10, 9:06:54 AM

Assessment Lot Parcels

Dufferin County Boundary

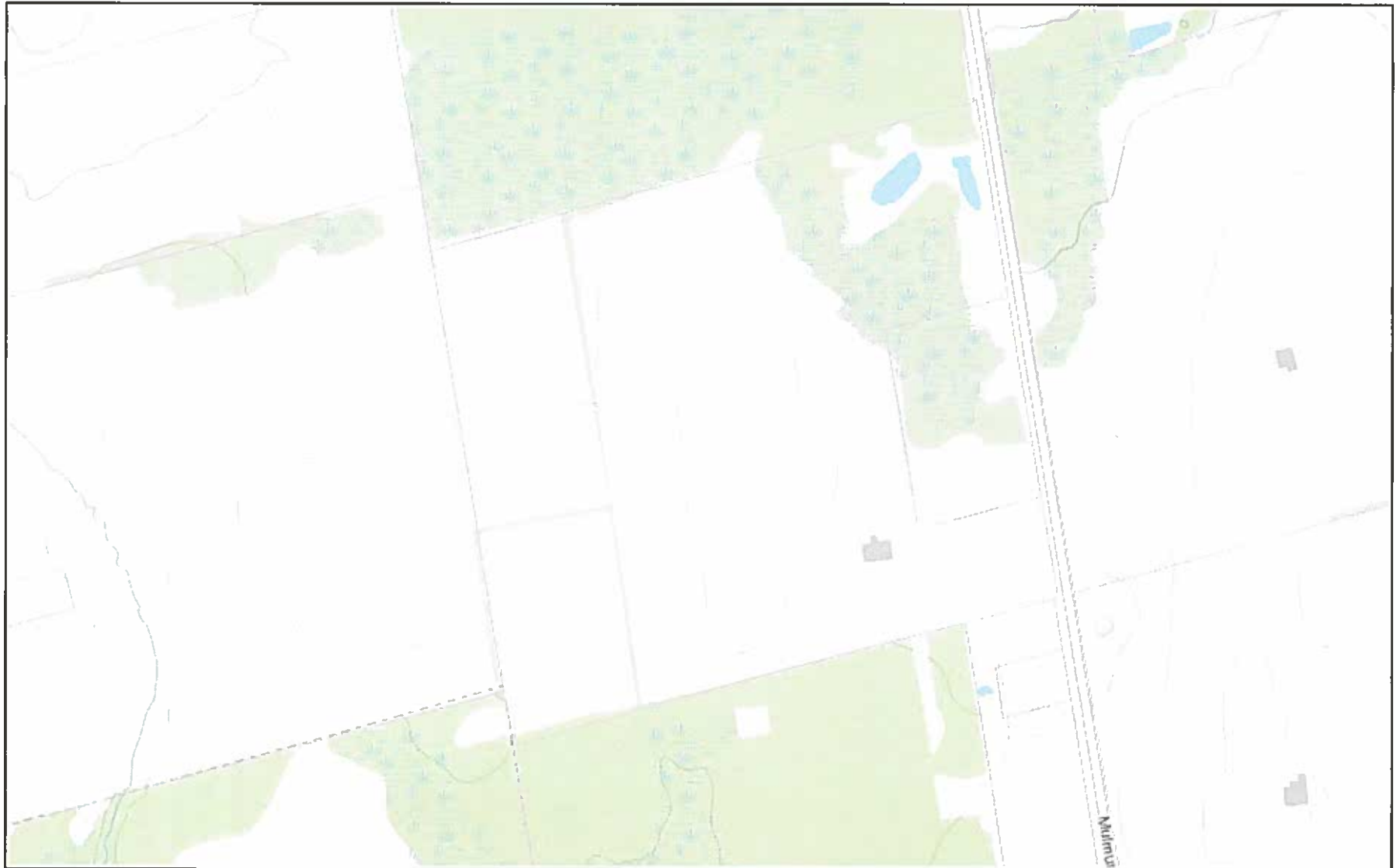
Override 1



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

Dufferin, USDA FSA, DigitalGlobe, GeoEye, CNES/Airbus DS |

Web AppBuilder for ArcGIS

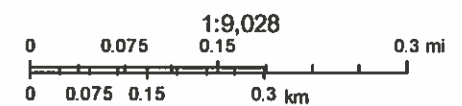


2018-04-10, 9:03:42 AM

Assessment Lot Parcels

Dufferin County Boundary

Override 1



Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri

Denise Holmes

From: [REDACTED]
Sent: Wednesday, April 11, 2018 12:57 PM
To: dholmes@melancthontownship.ca
Subject: Lynch Ag Ltd Permit

Hi Denise

For this permit we would like to bring in 2000-2200 loads of top soil.

Property fro, where the top soil is coming.

900 Main St E., Shelburne
Con #1 Lot #1
Tax Roll# 222100000603200

Thanks,

Paul Lynch

Lynch Ag Ltd.

Total Control Panel

[Login](#)

To: dholmes@melancthontownship.ca
From: [REDACTED]

Message Score: 1
My Spam Blocking Level: High

High (60): Pass
Medium (75): Pass
Low (90): Pass

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NOTIFICATION FOR MAINTENANCE AND REPAIR

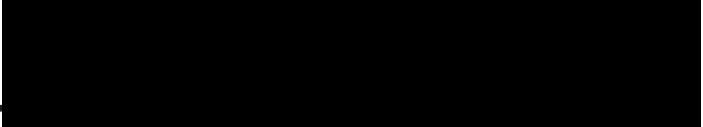
SECTION 79, THE DRAINAGE ACT, 1990

Date: Feb 9/18

The Mayor and Council,

Township of Melancthon

The undersigned, being owner(s) of the lands assessed on the
Dixon Municipal Drain, herewith
serve notice that the condition of said drainage works injuriously affects the
following lands and that it is herewith respectfully requested to have the said
drainage works repaired, improved, extended or altered, if necessary, under the
provisions of the Drainage Act.

Lot	Con.	Signature of Owner
<u>Con 1 SW Pt. Lots 256-260</u>		
<u>Con 2 SW Pt. Lots 259-260</u>		
		

D-GEN-2-95



ACT# 2
APR 19 2018



SOUTH EAST GREY COMMUNITY HEALTH CENTRE

Attention: Melancthon

The South East Grey Community Health Centre has partnered with the township of Southgate, The Southgate Youth Action Committee, and members of the South East Grey Youth Roots to offer an event to celebrate International Youth Day. Our first event was in 2017 with 75 people in attendance throughout the day. The event was a very last minute decision, and was planned in just 6 weeks with a very small budget.

To give you an idea of what last year's event looked like, it was hosted at the Memorial Park in Dundalk. There was a stage set up to announce activities throughout the day and to provide music. In the morning, there were activities set up for folks to explore and engage in such as a dunk tank, interactive booths from the Fire Department, Freeze the Industry Campaign, Healthy Kids Community Challenge, GO Adventure and The Southgate Youth Action Committee. Local youth also put together a skateboard demonstration at the skate park! Lunch was served by the Dundalk Seniors Committee, and once people were finished, the Amazing Colour Challenge begun. Youth got into groups and participated in a colourful obstacle course designed by the Youth Action Committee.

This year we were hoping to offer so much more, and have youth coming in from more areas in Grey County (and surrounding areas). So we want to involve other municipalities and townships in the event to truly bring together our local youth. With this being said, the International Youth Day's planning committee would like to formally invite Melancthon to be a part of the funding and/or planning of the International Youth Day event. Southgate has kindly offered staff and \$500 each year to help the initiative for our youth! So we would sincerely appreciate if Melancthon could donate time and/or funds to help this event.

We would love to hear from you, and provide more information as required. The contact information will be provided below.

Warmest regards,

Brianne MacDowell, RSSW
Youth Outreach Worker
South East Grey Community Health Centre
55 Victoria Ave
Markdale, ON N0C 1H0
Tel: 519-986-2222 ext. 6384
Toll Free: 1-855-519-2220

ACT#3
APR 19 2018

Everyone Matters

Niagara Escarpment Commission

232 Guelph St.
Georgetown, ON L7G 4B1
Tel: 905-877-5191
Fax: 905-873-7452
www.escarpment.org

Commission de l'escarpement du Niagara

232, rue Guelph
Georgetown ON L7G 4B1
No de tel. 905-877-5191
Télécopieur 905-873-7452
www.escarpment.org



Niagara Escarpment Commission
An agency of the Government of Ontario

April 13, 2018

Township of Melancthon
Nottawasaga Valley Conservation Authority

REQUEST FOR COMMENTS

FILE NUMBER: D/R/2017-2018/461

APPLICANT: 1392119 Ontario Ltd.
AGENT: David Metz
OWNER: Same as applicant

LOCATION: Part Lot 14, Concession 2 OS
Church Street
Township of Melancthon, County of Dufferin

RELATED FILES: D/R/2016-2017/361

DESCRIPTION OF PROPOSED DEVELOPMENT: To construct a 1 storey (plus walkout), ± 455.21 sq. m. single dwelling with attached garage, septic and well, on a .78 ha lot.
*The applicant is proposing to increase the dwelling size approved in NEC Development Permit 11238/D/R/2016-2017/361, by approximately 37 sq. m.

The attached Development Permit application, which is summarized above, is being sent to you for your review. Your comments and recommendations are requested for the Niagara Escarpment Commission's consideration.

We request your comments by: **May 11, 2018**. If we do not receive your comments, we will assume you have no objection to the proposal. If you require additional time to provide comments, please call immediately.

If you require further information, please contact Sean Stewart, at 905-877-8581 or e-mail: sean.d.stewart@ontario.ca

Ontario's Niagara Escarpment - A UNESCO World Biosphere Reserve

ACT #4
APR 19 2018

FILE #

DIR/2017-2018/461



(For NEC office use only)

NIAGARA ESCARPMENT DEVELOPMENT PERMIT APPLICATION

(Revised April 17, 2014)

THE NIAGARA ESCARPMENT PLANNING AND DEVELOPMENT ACT, RSO, 1990, AS AMENDED

NIAGARA ESCARPMENT COMMISSION
232 Guelph Street, 3rd Floor
Georgetown, ON L7G 4B1

Phone: 905-877-5191

Fax: 905-873-7452

Website: www.escarpment.orgEmail: necgeorgetown@ontario.ca*Serving the areas of:*

Dufferin County
Region of Halton
Region of Peel
Region of Niagara
City of Hamilton

NIAGARA ESCARPMENT COMMISSION
Box 308, 99 King Street East
Thornbury, ON N0H 2P0

Phone: 519-599-3340

Fax: 519-599-6328

Website: www.escarpment.orgEmail: necthornbury@ontario.ca*Serving the areas of:*

Bruce County
Grey County
Simcoe County

- Please ensure that the information you provide in this application is complete and accurate.
- Incomplete or inaccurate information will delay the processing of your application.
- Please contact your local Commission office if you have any questions about your proposal or this application.

1. APPLICANTName: 1392119 ONTARIO LTDMailing Address: BOX 33 SHELburne ONT L9V3L8Phone: [REDACTED]**2. AGENT (if any)**Note: All correspondence will be sent to the Agent where an Agent is designated.Name: DAVID METZMailing Address: BOX 33 SHELburne ONT L9V3L8Phone: [REDACTED]**3. OWNER (if different from applicant)**

Name: _____

Mailing Address: _____

Street/P.O. Box

City/Town

Province

Postal Code

Phone: _____

Fax: _____

E-mail: _____

4. CONTRACTOR (if applicable)Name: METZ HOMES LTDMailing Address: BOX 33 SHELburne ONT L9V3L8

Street/P.O. Box

City/Town

Province

Postal Code

Phone: 519-925-1904Fax: 519-925-6691E-mail: metz.homes@rogers.com

5. PROPERTY LOCATION

County/Region DUFFERIN Municipality MELANCTHON (former) Municipality _____
Lot PT LOT 14 Concession 205 and/or Lot _____ Plan PART 1
Civic Address # _____ Street Address CHURCH ST
(Fire/Emergency #)

6. LOT INFORMATION

Lot Size .70 ha Frontage 56.2 m Depth 152.42

7. SERVICING

Existing Road Frontage:	<input checked="" type="checkbox"/> Municipal	<input type="checkbox"/> Private	<input type="checkbox"/> Right-of-Way	<input type="checkbox"/> Year-round
Proposed Road Frontage:	<input checked="" type="checkbox"/> Municipal	<input type="checkbox"/> Private	<input type="checkbox"/> Right-of-Way	<input type="checkbox"/> Year-round
Existing Water Supply:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Communal	<input type="checkbox"/> Private Well	<input type="checkbox"/> Other: _____
Proposed Water Supply:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Communal	<input checked="" type="checkbox"/> Private Well	<input type="checkbox"/> Other: _____
Existing Sewage System:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Communal	<input type="checkbox"/> Private Septic	<input type="checkbox"/> Other: _____
Proposed Sewage System:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Communal	<input checked="" type="checkbox"/> Private Septic	<input type="checkbox"/> Other: _____

8. EXISTING and PROPOSED DEVELOPMENT

Note: "Development" includes the construction of buildings and structures, alterations to the landscape, (e.g. placing fill, drainage alterations, pond construction or alteration), any change of use or new use (e.g. residential to commercial, new home business, etc). If additional space is required please include a separate attachment.

Existing Development: (describe)

Proposed Development: (describe)

Residential VACANT LOT

SINGLE FAMILY HOME w/ ATTACHED GARAGE

Recreational _____

Agricultural _____

Commercial _____

Other _____
(e.g., industrial, institutional)

9. EASEMENTS, COVENANTS, AGREEMENTS

Describe the type and terms of any easements, right-of-ways, covenants, agreements or other restrictions registered on or affecting the title of the property and/or attach a copy:

NONE

10. DATE OF PURCHASE

Date the property was purchased by the current owner: OCT 22 - 2010

Date the property will be purchased by the applicant (if purchasing from current owner): _____

Note regarding Sections 11, 12, 13, 14, 15, 16:

Depending on the type or nature of the proposed development and/or the characteristics of the property, supporting information such as Environmental Impact Studies, Landscape Plans, Lighting Plans, Visual Assessments, Grading Plans, Erosion Control Plans, Slope Stability Studies, etc., may be required in support of the following information.

11. CONSTRUCTION DETAILS

PLEASE NOTE

Ground Floor Area is the total exterior measurements of any building, including attached garages and enclosed decks (as applicable).

Total Floor Area (i.e., total mass) is based on the exterior measurements of the building and includes the total of the ground floor area (including attached garages, etc), plus walkout basements, plus full or half second stories, etc.

Maximum Height is measured from the lowest grade (e.g., walkout side), to the peak of the roof.

	Ground Floor Area (Exterior measurements)	Total Floor Area	# of Storys	Maximum Height (to peak)	Use of structure
Dwelling	2,950 SF	4,900 SF	2 *	32'	
Dwelling Addition					
Accessory Building 1	* WALK-OUT BASEMENT + MAIN FLOOR				
Accessory Building 2					
Accessory Building Addition					
Other Building					
Demolition (specify what structure)					

*If fill is required for any of the developments proposed above please provide details in Section 12 below.

12. ACCESSORY FACILITIES, STRUCTURES, FILLING, GRADING, etc.

(e.g: Driveways, Decks, Gazebos, Swimming Pools, Tennis Courts, Lighting, Signs, Wind Turbines, free-standing Solar Panels, Hydro Poles/Lines, Retaining Walls, Placement of Fill, Grading, Berms, Parking Areas, Tree/Site Clearing, etc.) (See next page for Ponds)

Describe and provide information such as: dimensions, size, height, amount of fill etc.

N/A

13. HOME BUSINESS, CHANGE OF USE, NEW USE

(e.g: Establishing a Home Business, Home Occupation, Home Industry or Bed and Breakfast business.
Converting or changing the use, or establishing a new use on a property or within any dwelling building or structure on a property.)

Describe the proposed business or new use and provide information such as:

Type of business or use, size or area of building &/or land to be occupied or altered by the use, construction or alteration details, number of employees, access, parking, storage details, sales, hours of operation, signage, etc.

Note: A separate, detailed, business overview or plan should be provided.

N/A

14. PONDS – New pond / Existing pond work – dredging, maintenance, repair, etc.)N/A

The following information is the minimum information that is required for pond construction or alteration/maintenance. Generally, a hydrology/hydrogeology report and/or an environmental impact assessment is also required.

Pond is: ☐ Proposed ☐ Existing

Type of Pond: ☐ Dug ☐ Spring-fed ☐ Other (e.g., on-stream, by-pass) _____

Use of Pond: ☐ Recreation ☐ Livestock/farm ☐ Irrigation ☐ Other _____

Water Source: ☐ Precipitation/run-off ☐ Springs ☐ Well ☐ Other _____

Size of Pond: Water Area _____ Depth of Water _____

Height of Banks _____ Width of Banks _____

Setbacks: Distance to nearest watercourse, wetland and/or roadside ditch: _____

Distance to nearest existing or proposed septic system: _____

Construction Details/Inflow/Outflow Details, Emergency Outflow/Spillway Details: _____
(describe type of construction, water supply, receiving area or watercourse, etc.)

Erosion/sediment control measures: _____

Placement of excavated material: _____

Finish grading and landscaping: _____

15. AGRICULTURAL DEVELOPMENTN/A

If your proposal involves agricultural land or uses, indicate and briefly describe here; and complete other sections of this application form as applicable. Note: Additional detailed information may be required.

- ☐ Small Scale Commercial Use Accessory to Agriculture: _____
- ☐ Mobile Dwelling Accessory to Agriculture: _____
- ☐ Dwelling in Agricultural Area (near barns -- MDS I): _____
- ☐ Livestock Facility (MDS II): _____
- ☐ Equestrian Facility (e.g., arenas, riding rings, events): _____
- ☐ Farm Pond: _____
- ☐ Winery: _____
- ☐ Winery Event: _____
- ☐ Farm Vacation Home: _____
- ☐ 'Agricultural Purposes Only' (APO) Lot Creation: _____

16. LOT CREATIONN/A

If this application involves the creation / severance of a new lot, please provide the following information:

i) Existing Lot:	ii) Proposed Lot:	iii) Retained Lot:	iv) Use of new Lot
Frontage _____	Frontage _____	Frontage _____	<input type="checkbox"/> Residential
Depth _____	Depth _____	Depth _____	<input type="checkbox"/> Agricultural/APO
Size _____	Size _____	Size _____	<input type="checkbox"/> Conservation
			<input type="checkbox"/> Lot Addition
			<input type="checkbox"/> Commercial
			<input type="checkbox"/> Industrial

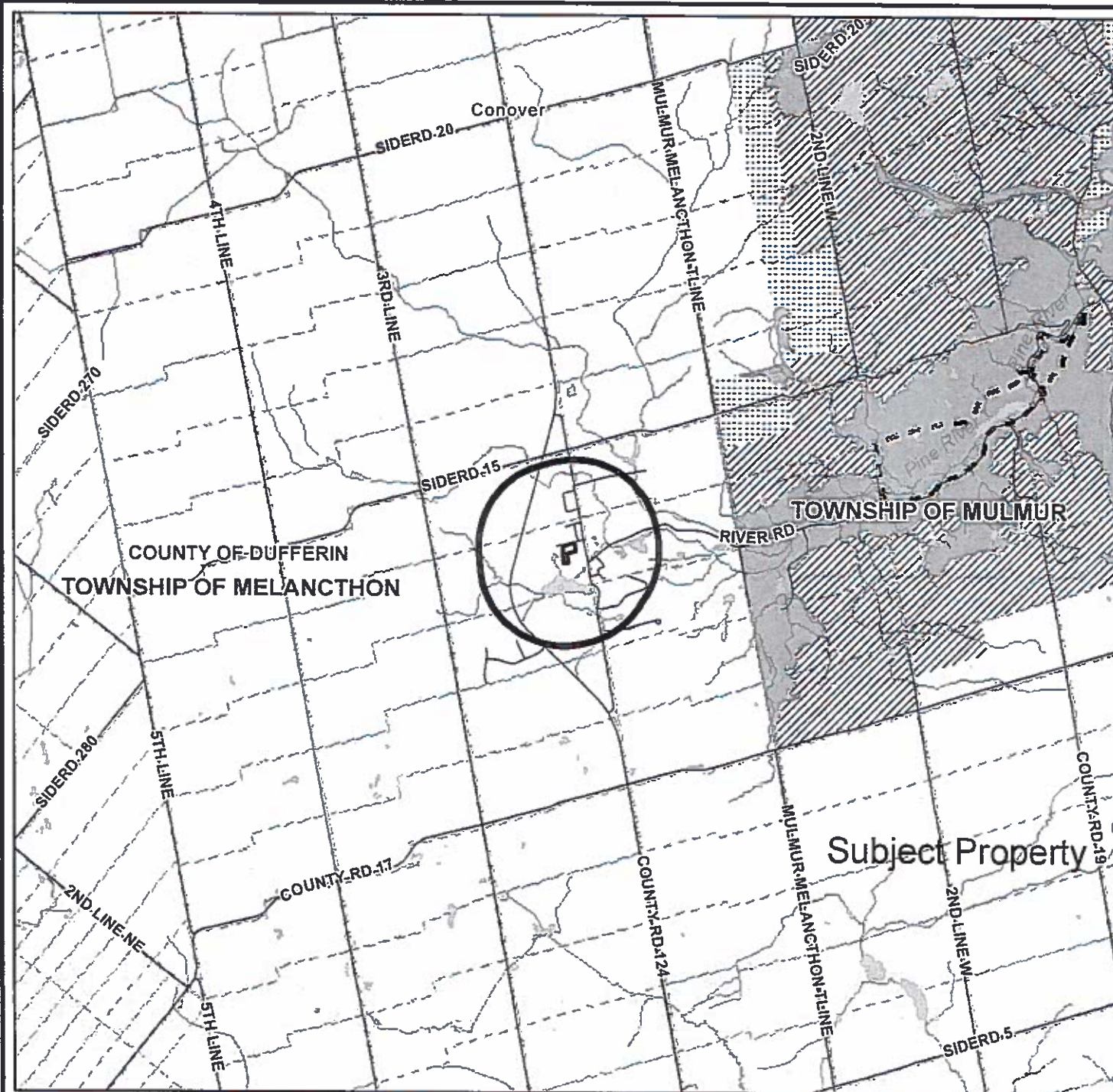
17. OTHER INFORMATION

Additional information to clarify your proposal may be submitted here or on a separate attachment: _____

THIS PROPOSAL FOR WEST LOT (OF 2
LOTS CREATED BY SEVERANCE) (PART 1)

Map 1A Niagara Escarpment Plan

1392119 Ontario Ltd.
File: D/R/2017-2018/461



- Subject Property
- Plan Designations**
 - Escarpment Natural Area
 - Escarpment Protection Area
 - Escarpment Rural Area
 - Public Land (in Parks and Open Space System)
 - Roads
 - Waterbodies
 - Watercourse
- Upper Tier Municipality
- Lower/Single Tier Municipality
- Lot and Concession Boundary

Scale 1:50,000
0 380 760 1140 1520
Metres

Printed on Apr 12, 2019
THIS IS NOT A PLAN OF SURVEY.
This map is illustrative only. Do not rely on it as being a precise indicator of route, location of features, nor as a guide to navigation. Data derived from various sources. Map compiled and produced by the Geographic Information Systems (GIS) Department of the Niagara Escarpment Commission, Ministry of Natural Resources.



Niagara Escarpment Plan Designations

1392119 Ontario Ltd.
File: D/R/2017-2018/461

- Subject Property
- Niagara Escarpment Plan Area
- Area of Development Control
- Roads
- Unevaluated Wetlands
- Waterbodies
- Watercourse
- Upper Tier Municipality
- Lower Single-Tier Municipality
- Lot and Concession Boundary
- Parcel Boundary

NOTE: The Niagara Escarpment Plan Designation boundaries shown on this map are illustrative only and do not constitute a legal description of the subject property. The Niagara Escarpment Plan Designation boundaries shown on this map are illustrative only and do not constitute a legal description of the subject property.

Scale 1:10,000
0 75 150 225 300
Metres

Printed on Apr 12, 2018

THIS IS NOT A PLAN OF SURVEY.
This map is illustrative only. Do not rely on it as being a precise indicator of location, location of features, nor as a guide to navigation. Data derived from various sources. Map compiled and produced by the Geographic Information Systems (GIS) Department of the Niagara Escarpment Commission, Ministry of Natural Resources.



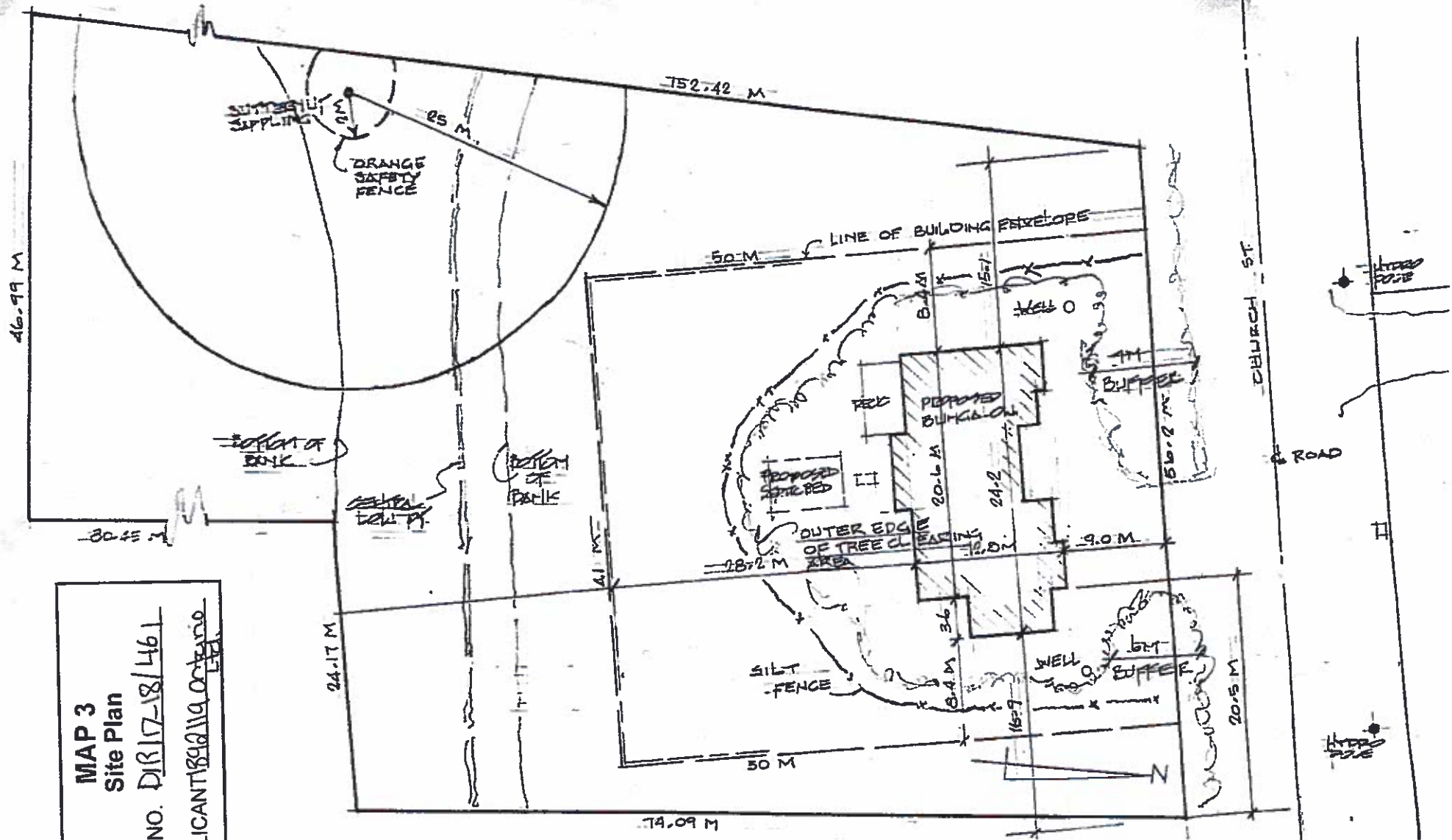
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MAP 3
Site Plan

FILE NO. D1R17-18/461

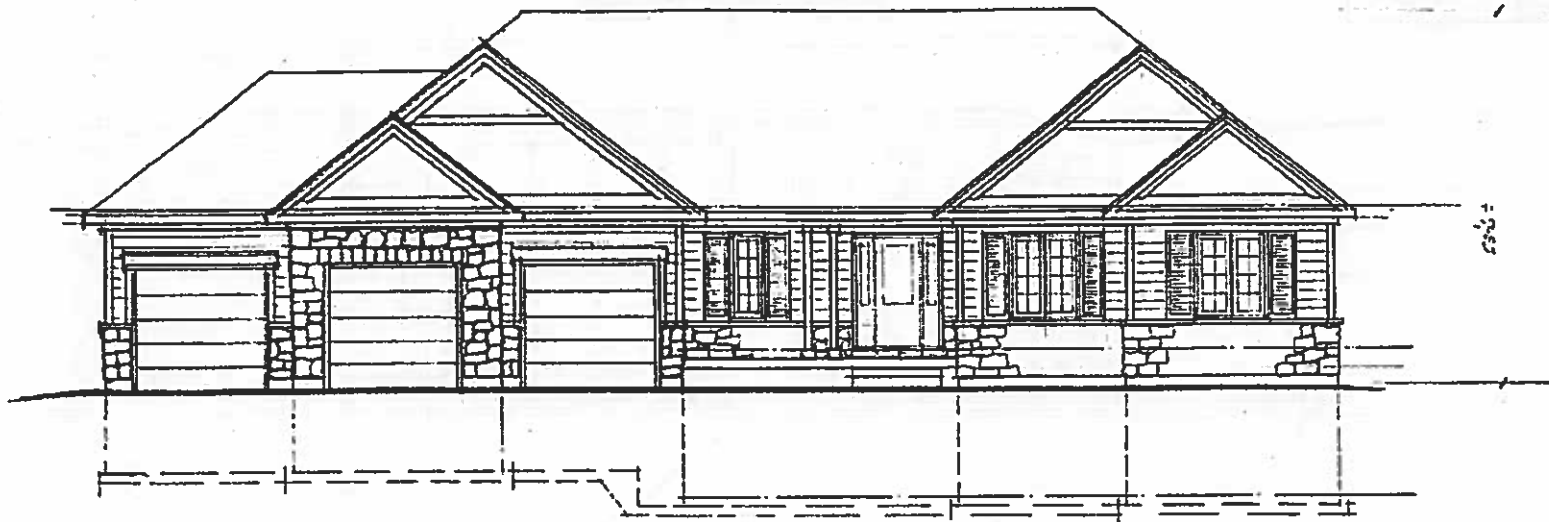
APPLICANT 1892119 Ontario Ltd



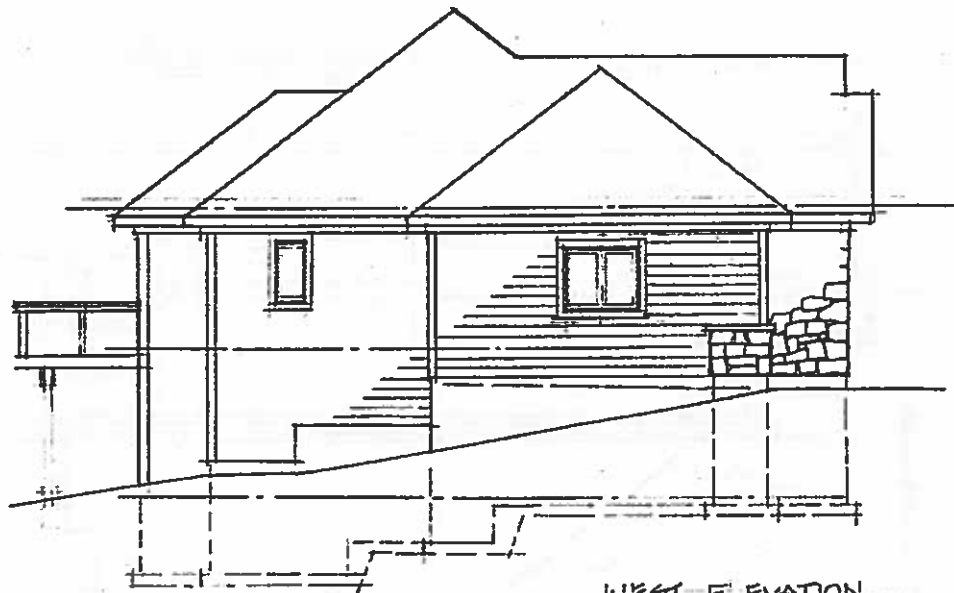
LEGAL DESCRIPTION

PART LOT 14 TR. 4T58
CONCESSION 2 O.S.
RELOCATION
RETAINED WEST LOT

	SITE PLAN		
	CHURCH ST. HORNINGS HILLS	1:300	13207



NORTH ELEVATION
 $\frac{3}{16}'' = 1'-0''$



WEST ELEVATION
 $\frac{3}{16}'' = 1'-0''$

FIGURE 1
 Elevations
 FILE NO. D18117-18/461
 APPLICANT 1892119 OTTAWA
 LTD.

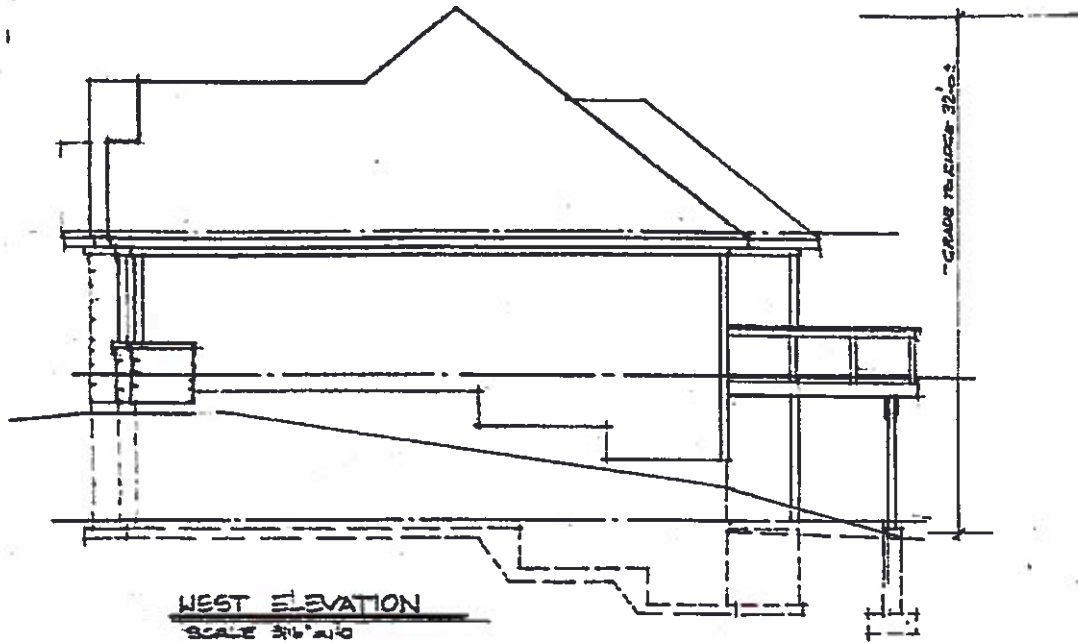


FIGURE 2
Elevations
FILE NO. R117-18/461
APPLICANT 1892119 Ontario
LTD



	CHURCH ST	ELM
	HORNICK'S HILLS	3.007
	ELEVATIONS & DETAILS	A4

Denise Holmes

From: peterwilliams1211@gmail.com <pjw1211@aol.com>
Sent: Thursday, April 12, 2018 2:54 PM
To: dholmes@melancthontownship.ca
Subject: Dresar Application B3/17 (our Project #6565)
Attachments: 6565_West Half Lot 13_Con 2_OS_Melancthon_B3_17_Dresar_prelim2.pdf

Our Project: #6565
Re: Preliminary Reference Plan for Application B3/17
Location: Part of the West Half of Lot 13, Concession 2, Old Survey, Township of Melancthon (#477151 Third Line, Old Survey)
Client: Vlado & Bay Dresar

Hi Denise,

Attached is a preliminary copy of the Reference Plan we have prepared for Application B3/17 for your approval.

After reviewing the plan, we would appreciate an email, which shows that the Township approves the survey.

Thank you.

Once the plan has been deposited - we will send you a paper copy.

Please call (or email) if you have any questions or comments.

Regards,
Steve

Stephen Coles for
P.J. Williams, Ontario Land Surveyor
413 First Avenue East
Shelburne, ON
L9V 2Y9

Phone: 519-925-0057 (Shelburne) or 519-941-6231 (Orangeville)
Fax: 519-941-6231
Email: pjw1211@aol.com

"Know your boundaries - get a survey"

Total Control Panel

[Login](#)

To: dholmes@melancthontownship.ca [Remove](#) this sender from my allow list
From: pjw1211@aol.com

You received this message because the sender is on your allow list.

PLAN OF SURVEY OF PART OF THE WEST HALF OF LOT 13 CONCESSION 2, OLD SURVEY TOWNSHIP OF MELANCTHON COUNTY OF DUFFERIN

- LEGEND:
- DEMOTES SURVEY MONUMENT SET
 - DEMOTES SURVEY MONUMENT FOUND
 - DEMOTES 23.4 mm = 1219.2 mm LONG IRON BAR
 - DEMOTES 13.6 mm = 606.8 mm LONG IRON BAR
 - DEMOTES 13.6 mm = 606.8 mm LONG IRON BAR
 - DEMOTES 13.6 mm = 606.8 mm LONG IRON BAR
 - DEMOTES NOT TO SCALE
 - DEMOTES MEASURED
 - DEMOTES WITNESS MONUMENT
 - DEMOTES P.A. COYNE, O.L.S.
 - DEMOTES VAN HARTEN SURVEYING INC.
 - DEMOTES DEPOSITED PLAN 7R-1915
 - DEMOTES DEPOSITED PLAN 7R-4814
 - DEMOTES DEPOSITED PLAN 7R-4760
 - DEMOTES PLAN 7R-48
 - DEMOTES OLD SURVEY
 - DEMOTES POST AND WIRE FENCE
 - DEMOTES BRICK BELL FENCE
 - DEMOTES CALCULATED BEARING USING ROTATION FACTOR
 - DEMOTES P.J. WILLIAMS, O.L.S.

SCHEDULE OF PARTS			
PART	LOT	CONCESSION	TOWNSHIP
1	PART OF THE WEST HALF OF LOT 13	2. OLD SURVEY	MELANCTHON
2			

PARTS 1 AND 2 COMPRISE ALL OF PIN 34138-0088 (LT)

METRIC:
ALL MEASUREMENTS ARE IN METRES AND MAY BE CONVERTED TO FEET BY DIVIDING BY 0.3048

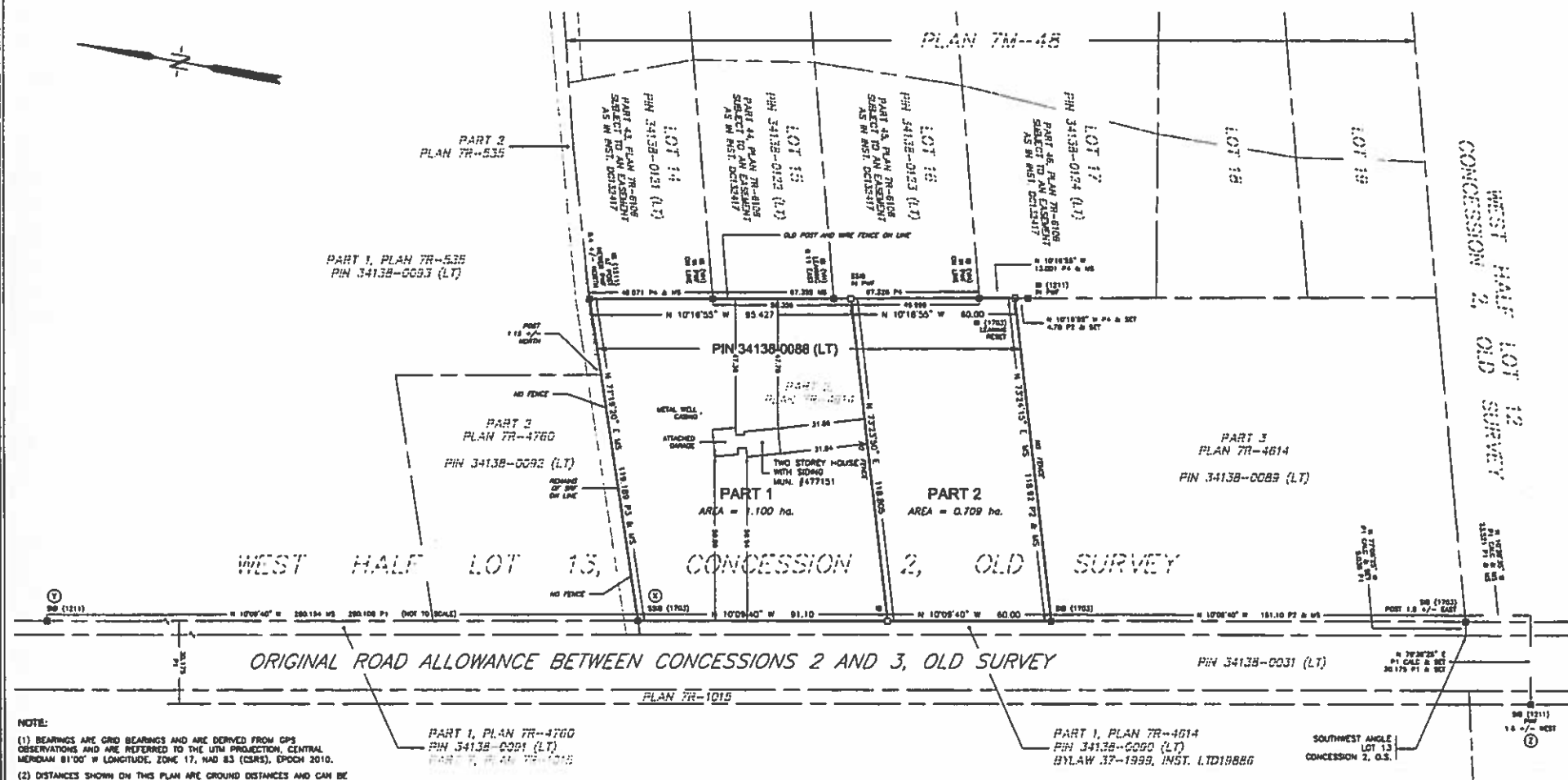
I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT.

DATE: FEBRUARY 15, 2018

P.J. WILLIAMS, O.L.S.
ONTARIO LAND SURVEYOR

PLAN 7R -
RECEIVED AND DEPOSITED
DATE: _____

REPRESENTATIVE FOR THE LAND REGISTRAR FOR THE LAND TITLES DIVISION OF DUFFERIN # 7



NOTE:

(1) BEARINGS ARE GRID BEARINGS AND ARE DERIVED FROM GPS OBSERVATIONS AND ARE REFERRED TO THE UTM PROJECTION, CENTRAL MERIDIAN 81°00' W LONGITUDE, ZONE 17, NAD 83 (CSRS), EPOCH 2010.

(2) DISTANCES SHOWN ON THIS PLAN ARE GROUND DISTANCES AND CAN BE CONVERTED TO GRID DISTANCES BY MULTIPLYING BY A COMBINED SCALE FACTOR OF 0.9995760292.

(3) COORDINATES SHOWN BELOW ARE UTM, ZONE 17, NAD83 (CSRS), EPOCH 2010 ADJUSTMENT AND ARE BASED ON GPS OBSERVATIONS FROM A NETWORK OF PERMANENT GPS REFERENCE STATIONS (CAN-NET NETWORK).

UTM COORDINATES (METRIC)		
POINT ID (ORP)	NORTHING	EASTING
X SH (1703)	488406.34	562375.37
Y SH (1211)	488481.88	562325.88
Z SH (1211)	488480.47	562403.21

ROTATION FACTOR:
GRID BEARINGS TO PLAN BEARINGS (P2)
= 0° 02' 35" CLOCKWISE.

Drawn by: SAC
Checked by: P.J.W.
ACAD797 C:\P\562403.21.dwg 2018

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

(1) THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEY ACT, THE SURVEYORS ACT AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.

(2) THIS SURVEY WAS COMPLETED ON JANUARY 24, 2018.

P.J. WILLIAMS, O.L.S.

FEBRUARY 15, 2018
DATED

SCALE 1:1000

P.J. WILLIAMS, O.L.S.

P.J. WILLIAMS, ONTARIO LAND SURVEYOR

OFFICE ADDRESS: 413 FIRST AVENUE EAST, SHELBRUNE, ONTARIO, L9V 2Y9
PHONE: (519) 841-6231, (519) 825-0037 FAX: (519) 841-6231
E-MAIL: p.j.williams@ontario.ca

PROJECT: 8888
MELANCTHON FILE NO. 8347

CUSTOMER: VLAD DRESAN

Ph: (519) 925-5525
Fax: (519) 925-1110

TOWNSHIP OF MELANCTHON
Committee of Adjustment

157101 Highway 10
Melancthon, Ontario
L9V 2E6

NOTICE OF PUBLIC MEETING
Application for Consent

File No. B3/17

Date of Meeting: **Thursday, November 16, 2017** Time: **6:00 p.m.**

Name of Owner/Applicant: **Barbara May and Vladimir Dresar**

Location of Public Meeting: **Council Chambers, 157101 Highway 10, Melancthon, ON, L9V 2E6**

PROPOSED SEVERANCE: West Part of Lot 13, Concession 2 O.S. RP 7R4614 Part 2

Existing Use: **Residential**

Proposed Use: **Residential**

Road Frontage: **60 m.**

Depth: **118 m.**

Area: **0.70 ha.**

RETAINED PORTION: West Part of Lot 13, Concession 2 O.S. RP 7R4614 Part 2

Existing Use: **Residential**

Proposed Use: **Residential**

Road Frontage: **90 m.**

Depth: **119 m.**

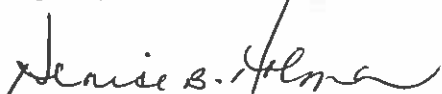
Area: **1.09 ha.**

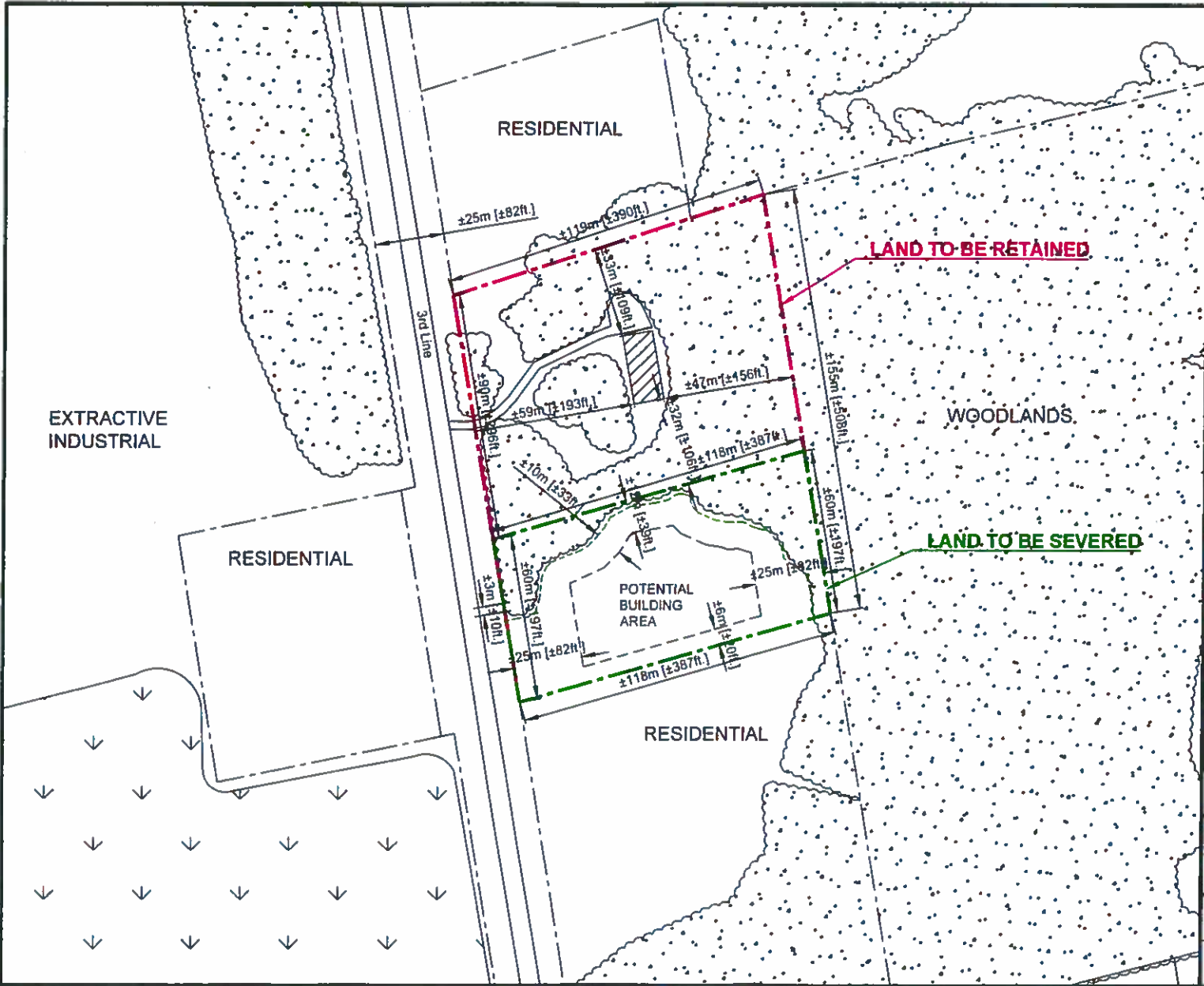
The land is not the subject of an application under the Act for an Official Plan Amendment, Zoning By-law Amendment, or Minor Variance application.

If you require additional information on this application, it may be obtained by contacting the Secretary-Treasurer at the above address during regular office hours.

If a person or public body that files an appeal of a decision of the Melancthon Township Committee of Adjustment in respect of the proposed consent does not make a written submission to the Committee of Adjustment before it gives or refuses to give a provisional consent, the Ontario Municipal Board may dismiss the appeal.

If you wish to be notified of the decision of the Committee of Adjustment in respect of the proposed consent, you must make a written request to the Committee of Adjustment, Township of Melancthon, 157101 Highway 10, Melancthon, Ontario, L9V 2E6.


Denise B. Holmes, Secretary-Treasurer



**MELANCTHON ZONING
BY-LAW AMENDMENT
AND CONSENT TO SEVER**

LOCATION
477151 THIRD LINE
W 1/2 LOT 13 CONCESSION 2 OS
GEOGRAPHIC TOWNSHIP OF MELANCTHON
TOWNSHIP OF MELANCTHON
COUNTY OF DUFFERIN



APPLICANT
VLADO AND BAY DRESAR
477151 3RD LINE
MELANCTHON, ON L0N 1S0

- LEGEND**
- PROPERTY BOUNDARIES
 - RETAINED LANDS (10 877 SQ. M.)
 - SEVERED LANDS (7 045 SQ. M.)
 - ROADS
 - PROPOSED BUILDING ENVELOPE (2 305 SQ. M.)
 - DWP LINE AS DETERMINED BY ECOPED ENVIRONMENTAL IMPACT STUDY

Cuesta PLANNING CONSULTANTS INC.
Urban and Rural Planning and Resource Management

Project No: 21637 Date: N. Kohek Plotted: August 28, 2017

Drawing: Dresar - Melancthon OPA, ZBA and Consent

NOTE TO APPLICANTS

Completeness of the Application

The application form also sets out other information that will assist the Committee of Adjustment and others in their planning evaluation of the Consent Application. To ensure the quickest and most complete review, this information should be submitted at the time of the application. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making a decision. As a result, the application may be refused.

Send Correspondence to? Owner () Applicant () Agent (x)

creation of a new lot

Barbara May Dresar and Vladimir Dresar

5. Legal Description of Property:

Municipality Township of Melancthon
Lot (s) W 1/2 Lot 13 Concession 2 OS
Lot (s) Part 2 Registered Plan 7R4614
Part (s) _____ Reference Plan _____
Street Address 477151 3rd Line
Roll Number 221900000118905 Survey Attached - Yes () No (X)

6. Are there any easements or restrictive covenants affecting the subject property? Yes _____ No X

7. If the answer to Section 6 is yes, a description of each easement or covenant and its effect.

8. (a) Description of lands to be SEVERED or EASEMENT/RIGHT-OF-WAY: (in metric units)

Frontage: 60m Area: 0.70 ha
Depth: 118m
Existing Use: single family residential Proposed Use: same

Existing and proposed buildings and structures on land to be severed:

Existing: none
Proposed: none

What type of access do the lands intended to be SEVERED have?

Provincial Highway _____ County Road _____
Year Round Municipal Road 3rd Line Seasonal Municipal Road _____
Unopen Road Allowance _____ Private Right-of-way _____
Other, please specify _____

Services currently available, or to be available for the SEVERED parcel:

	Municipal Water	Communal Water	Private Water	Municipal Sewers	Communal Sewers	Private Sewers
Existing	()	()	(X)	()	()	(X)
Proposed	()	()	(X)	()	()	(X)

(b) Description of lands to be **RETAINED**: (in metric units)

Frontage: 90m

Area: 1.09 ha

Depth: 119m

Existing Use: single family residential

Proposed Use: same

Existing and proposed buildings and structures on land to be retained:

Existing: single family residential dwelling

Proposed: same

What type of access do the lands intended to be **RETAINED** have?

Provincial Highway

County Road

Year Round Municipal Road 3rd Line

Seasonal Municipal Road

Unopen Road Allowance

Private Right-of-way

Other, please specify

Services currently available, or to be available for the **RETAINED** parcel:

	Municipal Water	Communal Water	Private Water	Municipal Sewers	Communal Sewers	Private Sewers
Existing	()	()	(X)	()	()	(X)
Proposed	()	()	(X)	()	()	(X)

9. (a) Present Official Plan designation of the land : Rural

(b) Present Zoning of the land: Rural Residential Exception (RR-130)

10. Has the subject land ever been the subject of an application for approval of a plan of subdivision under Section 53 of the Planning Act? Yes No X

If the answer is yes, the file number of the application and the status of the application.

11. Has any land been severed from the parcel originally acquired by the owner of the subject land? No

12. If the answer to Section 11 is "Yes", please indicate previous severance on the required sketch and supply the following information for each lot severed:

Grantee's Name:

Relationship (if any) to owner:

Date of Parcel Created:

Use of Parcel:

File Number :

13. Is the subject land the subject of any other application under the Act, such as an application for an amendment to an official plan, a zoning by-law or a Minister's zoning order, an application for a minor variance or an approval of a plan of subdivision or a consent; Yes

If the answer is yes, the file number of the application and the status of the application: _____

Zoning By-law Amendment Application - Submitted with this application

14. This application must be accompanied by a sketch showing the following, with any measurements shown in metric units:
- (a) the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land;
 - (b) the approximate distance between the subject land and the nearest township lot line or landmark such as a bridge or railway crossing;
 - (c) the boundaries and dimensions of the subject land, the part that is intended to be severed and the part that is intended to be retained;
 - (d) the location of all land previously severed from the parcel originally acquired by the current owner of the subject land;
 - (e) the approximate location of all natural and artificial features (*for example, buildings, railways, roads, watercourses, drainage ditches, bank of rivers or streams, wetlands, wooded areas, wells and septic tanks*) that,
 - (i) are located on the subject land and on land that is adjacent to it, and
 - (ii) in the applicant's opinion, may affect the application;
 - (f) the current uses of land that is adjacent to the subject land (for example, residential, agricultural or commercial);
 - (g) the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way;
 - (h) if access to the subject land will be by water only, the location of the parking and boat docking facilities to be used; and
 - (i) the location and nature of any easement affecting the subject land.
15. Is the application consistent with policy statements issued under subsection 3(1) of the Act? Yes

16. Is the subject land within an area of land designated under any provincial plan or plans? No

17. If the answer to question 16 is yes, briefly explain how this application either conforms with or does not conflict with any applicable provincial plan or plans:

18. If this application involves the creation of a non-farm lot within approximately 500 metres of livestock facilities and/or permanent manure storage facilities, a completed MDS I calculation form must be submitted with this application. If this application involves a new or expanded livestock facility and/or permanent manure storage facility, a completed MDS II calculation form must be submitted with this consent application.

UPON SUBMISSION OF THIS APPLICATION THE APPLICANT AGREES:

1. That the fee submitted with this application covers only routine processing costs (i.e. review by municipality). It is further understood and agreed that any additional costs or requirements with this application, including any additional information and processing requirements, or as may otherwise be required or incurred and charged to or by the municipality (i.e. planning, legal or engineering fees, OMB Hearing costs, agreements, special studies, other approvals or applications and any other related matters) will be my responsibility to provide to and/or reimburse the municipality for same. Failure to pay all associated costs may result in refusal of this application and/or collection by the municipality in like manner as municipal taxes, or any other means legally available to the municipality.
2. To pay the application fee in full prior to the processing of this application.
3. To allow the Committee of Adjustment to site inspect the property in consideration for this application.

Affidavit or Sworn Declaration

I, NIKOLAS KOHEK of the CITY OWEN SOUND
CUESTA PLANNING COUNTY of GREY

in the COUNTY of GREY solemnly declare that all the statements contained in this application and all the information provided is true, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the CANADA EVIDENCE ACT.

Declared before me

Date: SEPT 29, 2017

at the Township of Melancthon

in the County of Dufferin

Signature of Applicant

this 29th day of September

2017

Wendy Atkinson

A Commissioner, etc.

Wendy Elaine Atkinson, a Commissioner, etc.,
for the Corporation of the Township of Melancthon,
County of Dufferin.

Authorizations:

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application on his/her behalf, must be included with this form or the authorization set out below must be completed.

Authorization of Owner for Agent to Make Application and for Agent to Provide Personal Information

27
I, BARBARA MAY
Bay Dresar and Vladimir Dresar, am the owner of the land that is the subject of this application for consent and I authorize Cuesta Planning Consultants Inc. to act as my agent for the purpose of this application and for the purposes of the Freedom of Information and Protection of Privacy Act, I authorize my agent to provide any of my personal information that will be included in this application or collected during the processing of this application.

SEPT 26, 2017
Date

[Redacted Signature]
Signature of Owner
[Redacted Signature]

28 Consent of the Owner to the Use and Disclosure of Personal Information

I, BARBARA MAY
Bay Dresar and Vladimir Dresar, am the owner of the land that is the subject of this consent application and for the purposes of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

SEPT 26, 2017
Date

[Redacted Signature]
Signature of Owner
[Redacted Signature]

**TOWNSHIP OF MELANCTHON COMMITTEE OF ADJUSTMENT
NOTICE OF DECISION UNDER THE PLANNING ACT**

FILE NO. B3/17

We, the undersigned members of the Committee of Adjustment, do hereby certify that the following decision was reached by us at a meeting in Melancthon Township on

Thursday, November 16, 2017

The said decision was reached on the application of: Barbara May & Vladimir Dresar to sever approximately 0.70 ha. from Part of the West Part of Lot 13, Concession 2 OS - RP 7R-4614 Part 2

DECISION: APPROVED (if granted, is subject to the following conditions which must be, in the opinion of the Committee, substantially complied with or waived by the party requesting the condition:)

1. A reference plan of survey is required. Draft survey to be provided to the Township for review prior to registration.
2. Rezoning is required on both the severed and retained parcels to recognize the lot area and frontage.
3. Written approval that the severed parcel is suitable for a septic system must be received from the County of Dufferin Building Department before the deed is submitted for endorsement.
4. An entrance to the severed parcel must be approved by the Director of Public Works and the entrance installed before the deed is submitted for endorsement.
5. That a Consent Agreement be entered into by the Applicant and the Township to implement the recommendations of the EIS and it be registered on title by the Township's Solicitor. Preparation of agreement and registration costs to be borne by the applicant.
6. Taxes and special charges (Consent Agreement preparation and registration) must be paid to date when the deed is submitted for endorsement.
7. Conditions must be fulfilled and deeds stamped by the Secretary on or before one year from the mailing date of the Notice of Decision, as signed by the Secretary.

REASONS FOR DECISION: There were no public comments brought forward with this application for Committee to consider. This application conforms with the Official Plan of the Township of Melancthon and is consistent with the Provincial Policy Statement


CHAIRMAN


MEMBER


MEMBER


MEMBER


MEMBER

I, Denise B. Holmes, Secretary-Treasurer of the Melancthon Township Committee of Adjustment hereby certify that the above is a true copy of the decision of the Committee with respect to the application recorded herein.

DATED THIS 20th day of November, 2017


Secretary-Treasurer

You will be entitled to receive notice of any changes to the conditions of the provisional consent if you have made a written request to be notified of changes to the conditions of the provisional consent.

Any person or public body may, not later than 20 days after the giving of notice under subsection (17) of the Planning Act is completed, appeal the decision or any condition imposed by the Committee of Adjustment or appeal both the decision and any condition to the Municipal Board by filing with the clerk of the municipality a notice of appeal setting out the reasons for the appeal, accompanied by the fee of \$300.00 payable to the Minister of Finance. **THE LAST DATE ON WHICH THIS DECISION MAY BE APPEALED TO THE ONTARIO MUNICIPAL BOARD IS THE 11th day of December, 2017**

Only individuals, corporations and public bodies may appeal decision in respect of applications for consent to the Ontario Municipal Board. A notice of appeal may not be filed by an unincorporated association or group. However, a notice of appeal may be filed in the name of an individual who is a member of the association or group.

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NUMBER _____ - 2018

BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF AN AGREEMENT BETWEEN THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO AND THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

WHEREAS it is deemed expedient that the Corporation of the Township of Melancthon and Intelivote Systems Inc. enter into an agreement for Ontario's Main Street Revitalization Initiative.

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF MELANCTHON BY THE MUNICIPAL COUNCIL THEREOF ENACTS AS FOLLOWS:

1. THAT the Mayor and Clerk are hereby authorized to execute the agreement, in the same form or substantially the same form, as attached hereto as Schedule "A" to this by-law.

BY-LAW READ A FIRST AND SECOND TIME THIS 19TH DAY OF APRIL, 2018.

BY-LAW READ A THIRD TIME AND PASSED THIS 19TH DAY OF APRIL, 2018.

MAYOR

CLERK

G.B. #1
notice of intent to pass
By-law APR 19 2018

MUNICIPAL FUNDING AGREEMENT

ONTARIO'S MAIN STREET REVITALIZATION INITIATIVE

This Agreement made as of 1st day of April, 2018.

BETWEEN:

THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO

(referred to herein as "AMO")

AND:

THE TOWNSHIP OF MELANCTHON

(a municipal corporation pursuant to the Municipal Act, 2001, referred to herein as the "Recipient")

WHEREAS the Province of Ontario is making \$26 million available for allocation for the purposes of supporting municipal Main Street Revitalization Initiatives in Ontario;

WHEREAS the Province of Ontario, Ontario municipalities as represented by AMO are signatories to Ontario's Main Street Revitalization Initiative Transfer Payment Agreement on March 12, 2018 (the "OMAFRA-AMO Agreement"), whereby AMO agreed to administer Main Street Revitalization funds made available to all Ontario municipalities, excluding Toronto;

WHEREAS the OMAFRA-AMO Transfer Payment Agreement contains a framework for the transfer of provincial funds to Ontario lower-tier and single-tier municipalities represented by AMO;

WHEREAS the Recipient wishes to enter into this Agreement in order to participate in Ontario's Main Street Revitalization Initiative;

WHEREAS AMO is carrying out the fund administration in accordance with its obligations set out in the OMAFRA-AMO Agreement and it will accordingly undertake certain activities and require Recipients to undertake activities as set out in this Agreement.

THEREFORE the Parties agree as follows:

1. DEFINITIONS AND INTERPRETATION

- 1.1 **Definitions.** When used in this Agreement (including the cover and execution pages and all of the schedules), the following terms shall have the meanings ascribed to them below unless the subject matter or context is inconsistent therewith:

“Agreement” means this Agreement, including the cover and execution pages and all of the schedules hereto, and all amendments made hereto in accordance with the provisions hereof.

“Annual Report” means the duly completed report to be prepared and delivered to AMO as described in Section 7.2 and Section 2 of Schedule D.

“Association of Municipalities of Ontario (AMO)” means a legally incorporated entity under the Corporations Act, 1990 R.S.O. 1990, Chapter c.38.

“Communication Report” means the duly completed report to be prepared and delivered to AMO as described in Section 7.1 and Section 1 of Schedule D.

“Community Improvement Plan” has the meaning as defined under section 28(1) of the Planning Act, R.S.O. 1990, c. P.13.

“Contract” means an agreement between the Recipient and a Third Party whereby the latter agrees to supply a product or service to an Eligible Project in return for financial consideration.

“Effective Date” is April 1, 2018.

“Eligible Costs” means those expenditures described as eligible in Schedule C.

“Eligible Projects” means projects as described in Schedule B.

“Eligible Recipient” means a

- a. Municipality or its agent (including its wholly owned corporation); and
- b. Non-municipal entity, including for profit, non-governmental and not-for profit organizations, on the condition that the Municipality(ies) has (have) indicated support for the Eligible Project through a formal grant agreement between the Municipality and the non-municipal entity.

“Event of Default” has the meaning given to it in Section 11.1 of this Agreement.

“Funds” mean the Funds made available to the Recipient through the Main Street Revitalization Initiative, a program established by the Government of Ontario. Funds are made available pursuant to this Agreement and includes any interest earned on the said Funds. For greater certainty: (i) Funds transferred to another Municipality in accordance with Section 6.2 of this Agreement, other than as set out in Sections 7.1(a), (c) and (f), are to be treated as Funds by the Municipality to which the Funds are transferred and are not to be treated as Funds by the Recipient; and (ii) any Funds transferred to a non-municipal entity in accordance with Section 6.3 of this Agreement shall remain as Funds under this Agreement for all purposes and the Recipient shall continue to be bound by all provisions of this Agreement with respect to such transferred Funds.

“Ineligible Costs” means those expenditures described as ineligible in Schedule C.

"Lower-tier Municipality" means a Municipality that forms part of an Upper-tier Municipality for municipal purposes, as defined under the Municipal Act, 2001 S.O. 2001, c.25.

"Municipal Fiscal Year" means the period beginning January 1st of a year and ending December 31st of the same year.

"Municipality" and "Municipalities" means every municipality as defined under the Municipal Act, 2001 S.O. 2001 c.25.

"Municipal Physical Infrastructure" means municipal or regional, publicly or privately owned, tangible capital assets primarily for public use or benefit in Ontario.

"Ontario" means Her Majesty in Right of Ontario, as represented by the Minister of Agriculture, Food and Rural Affairs.

"Parties" means AMO and the Recipient.

"Project Completion Date" means the Recipient must complete its Project under this Agreement by March 31, 2020.

"Recipient" has the meaning given to it on the first page of this Agreement.

"Results Report" means the report prepared and delivered to AMO by the Recipient by which reports on how Funds are supporting progress towards achieving the program objective, more specifically described in Section 3 of Schedule D.

"Single-tier Municipality" means a municipality, other than an upper-tier municipality, that does not form part of an upper-tier municipality for municipal purposes as defined under the Municipal Act, 2001, S.O. 2001 c. 25.

"Third Party" means any person or legal entity, other than the Parties to this Agreement who participates in the implementation of an Eligible Project by means of a Contract.

"Transfer By-law" means a by-law passed by Council of the Recipient pursuant to Section 6.2 and delivered to AMO in accordance with that section.

"Unspent Funds" means the amount reported as unspent by the Recipient as of December 31, as submitted in the Recipient's Annual Report.

1.2 Interpretations:

Herein, etc. The words "herein", "hereof" and "hereunder" and other words of similar import refer to this Agreement as a whole and not any particular schedule, article, section, paragraph or other subdivision of this Agreement.

Currency. Any reference to currency is to Canadian currency and any amount advanced, paid or calculated is to be advanced, paid or calculated in Canadian currency.

Statutes. Any reference to a federal or provincial statute is to such statute and to the regulations made pursuant to such statute as such statute and regulations may at any time be amended or modified and in effect and to any statute or regulations that may be passed that have the effect of supplementing or superseding such statute or regulations.

Gender, singular, etc. Words importing the masculine gender include the feminine or neuter gender and words in the singular include the plural, and vice versa.

2. TERM OF AGREEMENT

- 2.1 **Term.** Subject to any extension or termination of this Agreement or the survival of any of the provisions of this Agreement pursuant to the provisions contained herein, this Agreement shall be in effect from the date set out on the first page of this Agreement, up to and including March 31, 2020.
- 2.2 **Amendment.** This Agreement may be amended at any time in writing as agreed to by AMO and the Recipient.
- 2.3 **Notice.** Any of the Parties may terminate this Agreement on written notice.

3. RECIPIENT REQUIREMENTS

- 3.1 **Communications.** The Recipient will comply with all requirements outlined, including providing upfront project information on an annual basis, or until all Funds are expended for communications purposes in the form described in Section 7.1 and Section 1 of Schedule D.
 - a) Unless otherwise directed by Ontario, the Recipient will acknowledge the support of Ontario for Eligible Projects in the following manner: "The Project is funded [if it is partly funded the Recipient should use "in part"] by the Ontario Ministry of Agriculture, Food and Rural Affairs."
 - b) The Recipient shall notify Ontario within five (5) business days of planned media events or announcements related to the Project, organized by the Recipient to facilitate the attendance of Ontario. Media events and announcements include, but are not limited to, news conferences, public announcements, official events or ceremonies, and news releases.
- 3.2 **Contracts.** The Recipient will award and manage all Contracts in accordance with its relevant policies and procedures and, if applicable, in accordance with the Canadian Free Trade Agreement and applicable international trade agreements, and all other applicable laws.
 - a) The Recipient will ensure any of its Contracts for the supply of services or materials to implement its responsibilities under this Agreement will be

awarded in a way that is transparent, competitive, consistent with value for money principles and pursuant to its adopted procurement policy.

4. ELIGIBLE PROJECTS

- 4.1 **Eligible Projects.** Costs directly and reasonably incurred by the Recipient for construction, renewal, renovation or redevelopment or material enhancement activities funded under existing Community Improvement Plan financial incentive programs or activities funded under the Municipal Physical Infrastructure category, including projects in downtown or main street areas, as defined through an existing Community Improvement Plan or other municipal land use planning policy that will support the role of small businesses in main street areas as more specifically described in Schedule B and Schedule C
- 4.2 **Recipient Fully Responsible.** The Recipient is fully responsible for the completion of each Eligible Project in accordance with Schedule B and Schedule C.

5. ELIGIBLE COSTS

- 5.1 **Eligible Costs.** Schedule C sets out specific requirements for Eligible and Ineligible Costs.
- 5.2 **Discretion of Ontario.** Subject to Section 5.1, the eligibility of any items not listed in Schedule B and/or Schedule C to this Agreement is solely at the discretion of Ontario.
- 5.3 **Unspent Funds.** Any Unspent Funds, and any interest earned thereon, will be subject to the terms and conditions of this Agreement.
- 5.4 **Reasonable Access.** The Recipient shall allow AMO and Ontario reasonable and timely access to all documentation, records and accounts and those of their respective agents or Third Parties related to the receipt, deposit and use of Funds and Unspent Funds, and any interest earned thereon, and all other relevant information and documentation requested by AMO or Ontario or their respective designated representatives for the purposes of audit, evaluation, and ensuring compliance with this Agreement.
- 5.5 **Retention of Receipts.** The Recipient will keep proper and accurate accounts and records of all Eligible Projects including invoices and receipts for Eligible Expenditures in accordance with the Recipient's municipal records retention by-law and, upon reasonable notice, make them available to AMO and Ontario.

6. FUNDS

- 6.1 **Allocation of Funds.** AMO will allocate and transfer Funds on the basis of the formula determined by Ontario.
- 6.2 **Transfer of Funds to a Municipality.** Where a Recipient decides to allocate and transfer Funds to another Municipality (the "Transferee Municipality"):

- a) The allocation and transfer shall be authorized by by-law (a "Transfer By-law"). The Transfer By-law shall be passed by the Recipient's council and submitted to AMO as soon thereafter as practicable. The Transfer By-law shall identify the Transferee Municipality and the amount of Funds the Transferee Municipality is to receive for the Municipal Fiscal Year specified in the Transfer By-law.
 - b) The Recipient is still required to submit an Annual Report in accordance with Sections 7.1 (a), (c) and (f) hereof with respect to the Funds transferred.
 - c) No transfer of Funds pursuant to this Section 6.2 shall be effected unless and until the Transferee Municipality has either (i) entered into an agreement with AMO on substantially the same terms as this Agreement, or (ii) has executed and delivered to AMO a written undertaking to assume all of the Recipient's obligations under this Agreement with respect to the Funds transferred; in a form satisfactory to AMO.
- 6.3 Transfer of Funds to a non-municipal entity.** Where a Recipient decides to support an Eligible Project undertaken by an Eligible Recipient that is not a Municipality:
- a) The provision of such support shall be authorized by a grant agreement between the Municipality and the Eligible Recipient in support of a Community Improvement Plan. The grant agreement shall identify the Eligible Recipient, and the amount of Funds the Eligible Recipient is to receive for that Eligible Project.
 - b) The Recipient shall continue to be bound by all of the provisions of this Agreement notwithstanding any such transfer including the submission of an Annual Report in accordance with Section 7.2.
 - c) No transfer of Funds pursuant to this Section 6.3 shall be effected unless and until the non-municipal entity receiving the Funds has executed and delivered to the Municipality the grant agreement.
- 6.4 Use of Funds.** The Recipient acknowledges and agrees the Funds are intended for and shall be used only for Eligible Expenditures in respect of Eligible Projects.
- 6.5 Payout of Funds.** The Recipient agrees that all Funds will be transferred by AMO to the Recipient upon full execution of this Agreement.
- 6.6 Use of Funds.** The Recipient will deposit the Funds in a dedicated reserve fund or other separate distinct interest bearing account and shall retain the Funds in such reserve fund, or account until the Funds are expended or transferred in accordance with this Agreement. The Recipient shall ensure that:
- a) any investment of unexpended Funds will be in accordance with Ontario law and the Recipient's investment policy; and,

- b) any interest earned on Funds will only be applied to Eligible Costs for Eligible Projects, more specifically on the basis set out in Schedule B and Schedule C.
- 6.7 **Funds advanced.** Funds transferred by AMO to the Recipient shall be expended by the Recipient in respect of Eligible Costs. AMO reserves the right to declare that Unspent Funds after March 31, 2020 become a debt to Ontario which the Recipient will reimburse forthwith on demand to AMO for transmission to Ontario.
- 6.8 **Expenditure of Funds.** The Recipient shall expend all Funds by March 31, 2020.
- 6.9 **GST & HST.** The use of Funds is based on the net amount of goods and services tax or harmonized sales tax to be paid by the Recipient net of any applicable tax rebates.
- 6.10 **Limit on Ontario's Financial Commitments.** The Recipient may use Funds to pay up to one hundred percent (100%) of Eligible Expenditures of an Eligible Project.
- 6.11 **Stacking.** If the Recipient is receiving funds under other programs in respect of an Eligible Project to which the Recipient wishes to apply Funds, the maximum contribution limitation set out in any other program agreement made in respect of that Eligible Project shall continue to apply.
- 6.12 **Insufficient funds provided by Ontario.** If Ontario does not provide sufficient funds to AMO for this Agreement, AMO may terminate this Agreement.

7. REPORTING REQUIREMENTS

- 7.1 **Communication Report.** Immediately upon execution of this Agreement the Recipient shall report to AMO any Eligible Project being undertaken in the current Municipal Fiscal Year in the form described in Schedule D.
- 7.2 **Annual Report.** The Recipient shall report in the form in Schedule D due by May 15th following the Municipal Fiscal Year on:
 - a) the amounts received from AMO under this Agreement;
 - b) the amounts received from another Eligible Recipient;
 - c) the amounts transferred to another Eligible Recipient;
 - d) amounts paid by the Recipient in aggregate for Eligible Projects;
 - e) amounts held at year end by the Recipient in aggregate, including interest, to pay for Eligible Projects;
 - f) indicate in a narrative the progress that the Recipient has made in meeting its commitments and contributions; and,

- g) a listing of all Eligible Projects that have been funded, indicating the Eligible Project category, project description, amount of Funds, total project cost, start date, end date and completion status.

- 7.3 **Results Report.** The Recipient shall account in writing for results achieved by the Funds through a Results Report to be submitted to AMO. Specifically the Results Report shall document performance measures achieved through the investments in Eligible Projects in the form described in Section 3 of Schedule D.

8. RECORDS AND AUDIT

- 8.1 **Accounting Principles.** All accounting terms not otherwise defined herein have the meanings assigned to them; all calculations will be made and all financial data to be submitted will be prepared in accordance with generally accepted accounting principles (GAAP) in effect in Ontario. GAAP will include, without limitation, those principles approved or recommended for local governments from time to time by the Public Sector Accounting Board or the Canadian Institute of Chartered Accountants or any successor institute, applied on a consistent basis.
- 8.2 **Separate Records.** The Recipient shall maintain separate records and documentation for the Funds and keep all records including invoices, statements, receipts and vouchers in respect of Funds expended on Eligible Projects in accordance with the Recipient's municipal records retention by-law. Upon reasonable notice, the Recipient shall submit all records and documentation relating to the Funds to AMO and Ontario for inspection or audit.
- 8.3 **External Auditor.** AMO and/or Ontario may request, upon written notification, an audit of Eligible Project or an Annual Report. AMO shall retain an external auditor to carry out an audit of the material referred to in Sections 5.4 and 5.5 of this Agreement. AMO shall ensure that any auditor who conducts an audit pursuant to this Section of this Agreement or otherwise, provides a copy of the audit report to the Recipient and Ontario at the same time that the audit report is given to AMO.

9. INSURANCE AND INDEMNITY

- 9.1 **Insurance.** The Recipient shall put in effect and maintain in full force and effect or cause to be put into effect and maintained for the term of this Agreement all the necessary insurance with respect to each Eligible Project, including any Eligible Projects with respect to which the Recipient has transferred Funds pursuant to Section 6 of this Agreement, that would be considered appropriate for a prudent Municipality undertaking Eligible Projects, including, where appropriate and without limitation, property, construction and liability insurance, which insurance coverage shall identify Ontario and AMO as additional insureds for the purposes of the Eligible Projects.
- 9.2 **Certificates of Insurance.** Throughout the term of this Agreement, the Recipient shall provide AMO with a valid certificate of insurance that confirms compliance with the requirements of Section 9.1. No Funds shall be expended

or transferred pursuant to this Agreement until such certificate has been delivered to AMO.

9.3 AMO not liable. In no event shall Ontario or AMO be liable for:

- (a) any bodily injury, death or property damages to the Recipient, its employees, agents or consultants or for any claim, demand or action by any Third Party against the Recipient, its employees, agents or consultants, arising out of or in any way related to this Agreement; or
- (b) any incidental, indirect, special or consequential damages, or any loss of use, revenue or profit to the Recipient, its employees, agents or consultants arising out of any or in any way related to this Agreement.

9.4 Recipient to Compensate Ontario. The Recipient will ensure that it will not, at any time, hold Ontario, its officers, servants, employees or agents responsible for any claims or losses of any kind that the Recipient, Third Parties or any other person or entity may suffer in relation to any matter related to the Funds or an Eligible Project and that the Recipient will, at all times, compensate Ontario, its officers, servants, employees and agents for any claims or losses of any kind that any of them may suffer in relation to any matter related to the Funds or an Eligible Project. The Recipient's obligation to compensate as set out in this section does not apply to the extent to which such claims or losses relate to the negligence of an officer, servant, employee, or agent of Ontario in the performance of his or her duties.

9.5 Recipient to Indemnify AMO. The Recipient hereby agrees to indemnify and hold harmless AMO, its officers, servants, employees or agents (each of which is called an "Indemnatee"), from and against all claims, losses, damages, liabilities and related expenses including the fees, charges and disbursements of any counsel for any Indemnatee incurred by any Indemnatee or asserted against any Indemnatee by whomsoever brought or prosecuted in any manner based upon, or occasioned by, any injury to persons, damage to or loss or destruction of property, economic loss or infringement of rights caused by or arising directly or indirectly from:

- (a) the Funds;
- (b) the Recipient's Eligible Projects, including the design, construction, operation, maintenance and repair of any part or all of the Eligible Projects;
- (c) the performance of this Agreement or the breach of any term or condition of this Agreement by the Recipient, its officers, servants, employees and agents, or by a Third Party, its officers, servants, employees, or agents; and
- (d) any omission or other wilful or negligent act of the Recipient or Third Party and their respective officers, servants, employees or agents.

10. DISPOSAL

10.1 Disposal. The Recipient will not, without Ontario's prior written consent, sell, lease or otherwise dispose of any asset purchased or created with the Funds or

for which Funds were provided, the cost of which exceed \$50,000 at the time of sale, lease or disposal prior to March 31, 2021.

11. DEFAULT AND TERMINATION

- 11.1 Event of Default.** AMO may declare in writing that an event of default has occurred when the Recipient has not complied with any condition, undertaking or term in this Agreement. AMO will not declare in writing that an event of default has occurred unless it has first consulted with the Recipient. Each and every one of the following events is an "Event of Default":
- (a) failure by the Recipient to deliver in a timely manner an Annual Report or Results Report.
 - (b) delivery of an Annual Report that discloses non-compliance with any condition, undertaking or material term in this Agreement.
 - (c) failure by the Recipient to co-operate in an external audit undertaken by AMO or its agents.
 - (d) delivery of an external audit report that discloses non-compliance with any condition, undertaking or term in this Agreement.
 - (e) failure by the Recipient to expend Funds in accordance with Sections 4.1 and 6.8.
- 11.2 Waiver.** AMO may withdraw its notice of an Event of Default if the Recipient, within thirty (30) calendar days of receipt of the notice, either corrects the default or demonstrates, to the satisfaction of AMO in its sole discretion that it has taken such steps as are necessary to correct the default.
- 11.3 Remedies on default.** If AMO declares that an Event of Default has occurred under Section 11.1, after thirty (30) calendar days from the Recipient's receipt of the notice of an Event of Default, it may immediately terminate this Agreement.
- 11.4 Repayment of Funds.** If AMO declares that an Event of Default has not been cured to its satisfaction, AMO reserves the right to declare that prior payments of Funds become a debt to Ontario which the Recipient will reimburse forthwith on demand to AMO for transmission to Ontario.

12. CONFLICT OF INTEREST

- 12.1 No conflict of interest.** The Recipient will ensure that no current member of the AMO Board of Directors and no current or former public servant or office holder to whom any post-employment, ethics and conflict of interest legislation, guidelines, codes or policies of Ontario applies will derive direct benefit from the Funds, the Unspent Funds, and interest earned thereon, unless the provision of receipt of such benefits is in compliance with such legislation, guidelines, policies or codes.

13. NOTICE

13.1 **Notice.** Any notice, information or document provided for under this Agreement will be effectively given if in writing and if delivered by hand, or overnight courier, mailed, postage or other charges prepaid, or sent by facsimile or email to the addresses, the facsimile numbers or email addresses set out in Section 13.3. Any notice that is sent by hand or overnight courier service shall be deemed to have been given when received; any notice mailed shall be deemed to have been received on the eighth (8) calendar day following the day on which it was mailed; any notice sent by facsimile shall be deemed to have been given when sent; any notice sent by email shall be deemed to have been received on the sender's receipt of an acknowledgment from the intended recipient (such as by the "return receipt requested" function, as available, return email or other written acknowledgment), provided that in the case of a notice sent by facsimile or email, if it is not given on a business day before 4:30 p.m. Eastern Standard Time, it shall be deemed to have been given at 8:30 a.m. on the next business day for the recipient.

13.2 **Representatives.** The individuals identified in Section 13.3 of this Agreement, in the first instance, act as AMO's or the Recipient's, as the case may be, representative for the purpose of implementing this Agreement.

13.3 **Addresses for Notice.** Further to Section 13.1 of this Agreement, notice can be given at the following addresses:

a) If to AMO:

Executive Director
Main Streets Agreement
Association of Municipalities of Ontario 200 University Avenue, Suite 801
Toronto, ON M5H 3C6

Telephone: 416-971-9856
Email: mainstreets@amo.on.ca

b) If to the Recipient:

Treasurer/Deputy Clerk
Wendy Atkinson
TOWNSHIP OF MELANCTHON
157101 Highway 10
Melancthon, ON L9V 2E6
(519) 925-5525 x3
watkinson@melancthontownship.ca

14. MISCELLANEOUS

14.1 **Counterpart Signature.** This Agreement may be signed in counterpart, and the signed copies will, when attached, constitute an original Agreement.

14.2 **Severability.** If for any reason a provision of this Agreement that is not a fundamental term is found to be or becomes invalid or unenforceable, in whole or in part, it will be deemed to be severable and will be deleted from this

Agreement, but all the other terms and conditions of this Agreement will continue to be valid and enforceable.

- 14.3 **Waiver.** AMO may waive any right in this Agreement only in writing, and any tolerance or indulgence demonstrated by AMO will not constitute waiver of rights in this Agreement. Unless a waiver is executed in writing, AMO will be entitled to seek any remedy that it may have under this Agreement or under the law.
- 14.4 **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario.
- 14.5 **Survival.** The Recipient agrees that the following sections and provisions of this Agreement shall extend for seven (7) years beyond the expiration or termination of this Agreement: Sections 5, 6.7, 6.8, 7, 9.4, 9.5, 11.4 and 14.8.
- 14.6 **AMO, Ontario and Recipient independent.** The Recipient will ensure its actions do not establish or will not be deemed to establish a partnership, joint venture, principal-agent relationship or employer-employee relationship in any way or for any purpose whatsoever between Ontario and the Recipient, between AMO and the Recipient, between Ontario and a Third Party or between AMO and a Third Party.
- 14.7 **No Authority to Represent.** The Recipient will ensure that it does not represent itself, including in any agreement with a Third Party, as a partner, employee or agent of Ontario or AMO.
- 14.8 **Debts Due to AMO.** Any amount owed under this Agreement will constitute a debt due to AMO, which the Recipient will reimburse forthwith, on demand, to AMO.
- 14.9 **Priority.** In the event of a conflict, the part of this Agreement that precedes the signature of the Parties will take precedence over the Schedules.

15. SCHEDULES

- 15.1 This Agreement, including:
 - Schedule A Municipal Allocation
 - Schedule B Eligible Projects
 - Schedule C Eligible and Ineligible Costs
 - Schedule D Reporting

constitute the entire agreement between the Parties with respect to the subject matter contained in this Agreement and supersedes all prior oral or written representations and agreements.

16. SIGNATURES

IN WITNESS WHEREOF, AMO and the Recipient have respectively executed, sealed and delivered this Agreement on the date set out on the front page.

RECIPIENT'S NAME: **TOWNSHIP OF MELANCTHON**

Mayor Name

Signature

Clerk Name

Signature

THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO

By Title

Signature

In the presence of:

Witness Title

Signature

**SCHEDULE A
MUNICIPAL ALLOCATION**

RECIPIENT'S NAME: **TOWNSHIP OF MELANCTHON**

ALLOCATION: **\$40306.5591**

The Recipient acknowledges this is a one time payment for Eligible Projects with Eligible Costs.

SCHEDULE B ELIGIBLE PROJECTS

Funding is to be directed to Eligible Projects to support revitalization activities within main street areas, as defined through an existing Community Improvement Plan or any other municipal land use planning policy. Funding can be used in one or both of the following categories:

- 1. Community Improvement Plan** – construction, renewal, renovation or redevelopment or material enhancement activities that implement priority financial incentives in existing Community Improvement Plans such as:
 - a. Commercial building façade improvements
 - b. Preservation and adaptive reuse of heritage and industrial buildings
 - c. Provision of affordable housing
 - d. Space conversion for residential and commercial uses
 - e. Structural improvements to buildings (e.g. Building Code upgrades)
 - f. Improvement of community energy efficiency
 - g. Accessibility enhancements
- 2. Other Municipal Land Use Planning Policy** – construction, renewal or material enhancement activities to fund strategic Municipal Physical Infrastructure and promotional projects such as:
 - a. Signage – wayfinding/directional, and gateway.
 - b. Streetscaping and landscape improvements – lighting, banners, murals, street furniture, interpretive elements, public art, urban forestation, accessibility, telecommunications/broadband equipment, parking, active transportation infrastructure (e.g. bike racks/storage, cycling lanes and paths) and pedestrian walkways/trails.
 - c. Marketing plan implementation – business attraction and promotion activities, special events.

SCHEDULE C
ELIGIBLE AND INELIGIBLE COSTS

1. Eligible Costs include:

- a. Costs directly and reasonably incurred on or after April 1, 2018 up to and including the Project Completion Date by the Recipient for construction, renewal, renovation or redevelopment or material enhancement activities funded under existing Community Improvement Plan financial incentive programs.
- b. Costs directly and reasonably incurred on or after April 1, 2018 up to and including the Project Completion Date by the Recipient for construction, renewal or material enhancement activities funded under the Municipal Physical Infrastructure category including projects in downtown or main street areas, as defined through an existing Community Improvement Plan or other municipal land use planning policy that will support the success of small businesses in main street areas.

2. Ineligible Costs include:

- a. Costs incurred prior to Effective Date or after the Project Completion Date;
- b. Any costs associated with providing the Annual and Results Reports to AMO;
- c. Any costs associated with lobbying Ontario, including other Ministries, agencies and organizations of the Government of Ontario;
- d. Costs associated with construction, renewal, renovation or redevelopment or material enhancement of all things in the following categories: highways, short-sea shipping, short-line rail, regional or local airports, and brownfield redevelopment;
- e. Costs of infrastructure construction, renewal, renovation or redevelopment or material enhancement that do not improve energy efficiency, accessibility, aesthetics or marketability of small businesses within an Recipient's main street areas; or that do not encourage strategic public investments in municipal and other public infrastructure within main street areas that will benefit small businesses; or that otherwise will likely fail to contribute to the success of main street businesses;
- f. Costs of infrastructure construction, renewal, renovation or redevelopment or material enhancement outside of the Recipient's main street areas, as defined through an existing Community Improvement Plan or other municipal land use planning policy;
- g. The cost of leasing of equipment by the Recipient, any overhead costs, including salaries and other employment benefits of any employees of the Recipient, its direct or indirect operating or administrative costs of Recipients, and more specifically its costs related to planning, engineering, architecture, supervision, management and other activities normally carried out by its staff, except in accordance with Eligible Costs above;
- h. Taxes, to which the Recipient is eligible for a tax rebate;
- i. Purchase of land or any interest therein, and related costs; and,
- j. Routine repair and maintenance Municipal Physical Infrastructure.

**SCHEDULE D
REPORTING**

1. Communication Report

Immediately following the Municipality executing this Agreement the Recipient will provide AMO a Communication Report in an electronic format deemed acceptable to AMO, consisting of the following:

Project Title	Project Description	Eligible Project Category (CIP/ Municipal Physical Infrastructure	Total Project Cost	Estimate of Funds (Main Street) Spent

2. Annual Report

The Recipient will provide to AMO an Annual Report in an electronic format deemed acceptable to AMO, consisting of the following:

- a. Financial Reporting Table: The financial report table will be submitted in accordance with the following template:

Annual Report Financial Table	Annual	Cumulative
	20xx	2018 - 2020
Opening Balance	\$xxx	
Received from AMO	\$xxx	\$xxx
Interest Earned	\$xxx	\$xxx
Received from An Eligible Recipient	\$xxx	\$xxx
Transferred to an Eligible Recipient	(\$xxx)	(\$xxx)
Spent on Eligible Projects (for each Eligible Project category)	(\$xxx)	(\$xxx)
Closing Balance of Unspent Funds	\$xxx	

- b. **Project List:** The Recipient will provide to AMO a project list submitted in accordance with the following template:

Recipient	Project Title	Project Description	Eligible Project Category	Total Project Cost	Main Street Funds Used	Start & End Date	Completed?
							Yes/No/Ongoing

3. Project Results.

The Results Report shall outline, in a manner to be provided by AMO, the degree to which investments in each project are supporting progress towards achieving revitalization within main street areas:

- a. **Community Improvement Plan Eligible Projects**
- Number of small businesses supported;
 - Total value of physical improvements;
 - Total Main Street Funds provided;
 - Total Municipal investment; and,
 - Total private investment.
- b. **Municipal Physical Infrastructure Eligible Projects**
- Total value of physical improvements;
 - Total Main Street Funds provided; and
 - Total municipal investment.