

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 5th day of April, 2018 at 9:00 a.m. in the Council Chambers. Mayor D. White, Councillor D. Besley, Councillor W. Hannon and Councillor J. Webster were present. Deputy Mayor J. Elliott was absent with prior notice given. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Announcements

Mayor White spoke on the passing of former Mayor and County Warden Bill Hill and said he was certainly a mentor to him and he set an excellent example of Community Service as he was involved in this for 40 years and he will be missed. There will be two Celebrations of Life – the first one in Washago on April 22nd from 1-5 p.m. at the Community Centre and the second one on May 12th at the Shelburne Legion from 1-5 p.m. Council will be having a discussion later on how to honour him.

Councillor Besley commented that the Town of Shelburne Economic Development Breakfast was coming up on April 18th and encouraged the other Council members to go. It starts at 7:00 a.m. and is usually done by 8:30 or 9:00 a.m.

Additions

- Invoice to be added to Public Works Accounts - Reeve's Construction - added by Wendy Atkinson, Treasurer

Deletions

None.

Approval of Agenda

Moved by Hannon, Seconded by Webster that the agenda be approved as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting.

Minutes

Moved by Webster, Seconded by Hannon that the minutes of the Council meeting held on March 15, 2018 be adopted as amended. Carried.

Business Arising from Minutes

No business arising.

Point of Privilege or Personal Privilege

None for this meeting.

Public Question Period

A question was asked about a Township owned lot in Corbetton and the process for

disposition and the notice of public meeting of the 2018 Budget.

Public Works

Craig Micks, Director of Public Works was in attendance.

1. Carlo DiFrancesco - Requesting ditch clean-out on 2nd Line SW due to flooding

Mr. DiFrancesco’s emails and pictures were reviewed. Discussion ensued regarding the road that Canadian Hydro Developers (now TransAlta) put in to access a turbine that is on Township road allowance and this may be causing the flooding. Staff were directed to pull the Agreement from Phase 1. Mr. DiFrancesco would like to see the ditch cleaned out but Craig reported that the water is going the wrong way. It was decided that an onsite would be conducted at the property after the Council meeting to get a better sense of the situation.

2. Public Works Report - March 2018

Craig’s report was reviewed. During this time, there was discussion about a property on River Road and Public Works staff need to look at doing something in the ditch at the curve as the water is eroding under the new pavement. Craig says that the banks have all wore off of the riverbed, so there is nothing now to hold it in the Spring. He says they could remove some of the trees in the ditch. A question was asked about the culvert that washed out on the 6th Line NE. Craig advised that this is a County culvert and it was moved back.

3. Accounts

Craig presented the account in the amount of \$76,468.64. Wendy Atkinson, Treasurer added the invoice of Reeve’s Construction to the total, less a \$40,000.00 hold back for work that is to be completed in the spring. The amended total of the accounts is \$276,278.64. Moved by Besley, Seconded by Hannon that the Public Works Accounts be approved as amended by the Public Works Director. Carried.

4. Open sealed tenders received to supply and deliver approximately 20,000 tonnes of “M” Gravel, 5/8”, and 10,000 tonnes of Granular “A” Gravel

Mayor White opened the tenders received:

	<u>Company</u>	<u>M Gravel</u>	<u>A Gravel</u>	<u>Trucking</u>	
1.	Fleshcon	\$6.25	\$6.25	\$3.20	plus taxes
2.	Duivenvoorden	\$9.50	\$8.50	\$3.25	plus taxes
3.	Strada Aggregates	\$8.75	\$8.75	\$2.75	plus taxes
4.	Joe Kerr Ltd.	\$9.70	\$9.70	\$4.80	plus taxes

Craig reviewed the tenders and came back with a recommendation that the tender be awarded to Fleshcon.

Moved by Besley, Seconded by Hannon that the Council of the Corporation of the Township of Melancthon accept the tender from Fleshcon to supply and deliver approximately 20,000 tonnes of M Gravel, 5/8" and 10,000 tonnes of Granular A Gravel from Pit location Osprey and Radly Pit. The gravel is to meet the Ontario Provincial Standards Specifications and test to be paid by contractor, with sample being supplied by the Township’s Road Superintendent. Start time approximately May 29, 2017. The accepted prices of the tender are as follows: M Gravel - \$6.25 per tonne + \$.81 tax and Trucking \$3.20 per tonne + \$.42 tax, A Gravel - \$6.25 per tonne + \$.81 tax and Trucking \$3.20 per tonne + \$.42 tax. This procurement complies with the Procurement By-law for the Township of Melancthon. Carried.

5. Other

Nothing for this.

Planning

Chris Jones, Township Planning Consultant was in attendance.

1. Memo from Chris Jones regarding Feral Cat Facility Zoning By-law Amendment

Chris reviewed his report with Council. Mayor White advised that he had raised the concerns regarding water, hydro and sewage. He wanted to know where the effluent was going to go, as the County will likely have an issue with this. He suggested that Ms. Morden, who was in attendance, get things started at the County with regards to where the effluent can go. Councillor Besley suggested she look into getting a holding tank. Councillor Webster inquired as to what happens if Ms. Goddard sells this property? Chris advised that this is all in the lease agreement which forms part of the application. If there are problems or complaints, they would deal with Ms. Morden. Ms. Goddard has appointed Ms. Morden as the agent for this matter. Council concurred with the Planner and the application was deemed complete and Staff were directed to begin the planning process.

2. Applications to Permit

The spreadsheet was reviewed. It contained the following applications:

Alvin Bauman - Lots 214-216, Concession 2 N.E. - Beef/Horse Barn, Single family dwelling
Paul Martin - Lot 241, Concession 2 SW - storage building for garden equipment
Brendan Squirrel - East Part of Lot 30, Concession 3 OS - new dwelling

It was noted by Staff that Chris Jones has not reviewed the applications and permission was granted for Staff to sign them, if Mr. Jones approves them.

3. Unfinished Business

1. Annable ZBA, Blue Sky RV Resort ZBA, Source Water Protection - ZBA and OPA, Strada - OPA and ZBA

Chris Jones reported that the Annable ZBA has not been deemed complete yet as the Township is still waiting for clarification as to the use of the building. There is a meeting scheduled this afternoon between Staff and Strada to further review the draft agreement. No new information on Blue Sky RV Resort or Source Water Protection.

4. Other

Nothing further for this meeting.

Police Services Board

Mayor White advised that there is a Joint PSB Meeting scheduled for Friday, April 27, 2018, hosted by Town of Mono PSB, at the Town of Mono Municipal Office. The meeting starts at 9:00 a.m.

Council was advised that the Melancthon PSB has a new Provincial Member – Kate Martin has been appointed to the Board.

During this time, Councillor Hannon raised a concern that he asked be brought up at the Joint Meeting and the next Police Services Board meeting to find out from the Staff Sgt.

what the OPP's position is on Hydro One Trucks using roads during half load season. Staff advised that Public Utilities are exempt under our By-law and the HTA. He said that some Hydro One employees are being warned by the OPP that they can be charged for using the roads during half load season. Mayor White who is the PSB rep said he would bring this forward.

Committee Reports

The following verbal reports were given:

Councillor Besley - Shelburne and Public Library Board - March 19, 2018
Mayor White - Centre Dufferin Recreation Complex Board - March 20, 2018 & Mulmur Melancthon Fire Board - March 5, 2018

Correspondence

***Board & Committee Minutes**

1. CDRC Board of Management Minutes - January 24, 2018 meeting
2. CDRC Board of Management Minutes - February 28, 2018 meeting
3. NDCC Board of Management Draft Minutes - March 8, 2018 meeting

Moved by Hannon, Seconded by Besley that the Board and Committee Minutes Correspondence Items 1-3 be received as information. Carried.

*** Items for Information Purposes**

1. Nomination for 2018 Senior of the Year Award
2. Shelburne & District Fire Department 2017 Annual Report
3. AMO - Main Street Revitalization funding update
4. AMO - Policy Update - Guidance on Traditional Land Acknowledgement Statements
5. Letter from Triton Engineering - Township of Southgate Dundalk Water System
6. Letter from G. Ali and P. Smythe regarding 504360 Hwy 89 Amaranth Township- possible Trucking business- neighbour complaint
7. WDG Board of Health Highlights, March 2018
8. GRCA Current Newsletter, March 2018
9. AMO - Policy Update - Canada-Ontario Sign Infrastructure Program Agreement
10. Motion from Essex regarding user Pay Childcare Services at AMO and FCM Conferences
11. AMO - Policy Update - Cannabis Implementation - Municipal Funding Announcements
12. OMAFRA - Province consulting on Draft Agricultural Impact Assessment Guidance Document
13. OMAFRA - Invitation to a Technical Webinar for the Agricultural Impact Assessment Guidance Document
14. NVCA Media Release - Spring Tonic Maple Syrup Festival
15. AMO - One-Third Tax Free Exemption for Municipal Officials

Moved by Besley, Seconded by Webster that Correspondence Items 1-15, for information only, be received as information. Carried. Comments were made on the following items -

12 - the CAO/Clerk advised that the County of Dufferin Planner would be submitting comments on the document and that the lower tier municipalities could send their comments to be included in the County's submission.

3 - it was advised that the funding could be used for gateway signage. The Township will be receiving \$40,306.00.

6 - the CAO/Clerk was asked to inquire with Staff at Amaranth regarding its response to

the letter. Staff were also directed to have Guy Gardhouse, GRCA Rep attend an upcoming Council meeting to bring Council up to date on this matter and to do his annual report.

15 - there is an article in the Banner about Council wages and a report going to General Government Services at the County and how the County is proposing to deal with this.

10:12 a.m. - Council took a break and reconvened at 10:30 a.m.

*** Items for Council Action**

1. Application for Tile Drainage Loan - Devinder Kaur Cheema
2. Application for Tile Drainage Loan - Nadarajah Srirajah
3. Shelburne Public Library - 2018 Library Board Agreement

1 - Moved by Besley, Seconded by Hannon that the Council of the Corporation of the Township of Melancthon accept the application from Devinder Kaur Cheema for a tile drainage loan under the Tile Drainage Act, 1990 in the amount of \$50,000.00 to drain approximately 30 hectares of Part of Lots 277 and 278, Concession 1 SW. This is subject to funds being available from the Ontario Ministry of Agriculture and Food and Rural Affairs. Carried.

2 - Moved by Webster, Seconded by Hannon that the Council of the Corporation of the Township of Melancthon accept the application from 2170320 Ontario Inc. (Nadarajah Srirajah) for a tile drainage loan under the Tile Drainage Act, 1990 in the amount of \$50,000.00 to drain approximately 45 acres of Part of Lots 243-244, Concession 2 NE. This is subject to funds being available from the Ontario Ministry of Agriculture and Food and Rural Affairs. Carried.

3 - Moved by Webster, Seconded by Besley that the Mayor and Clerk be directed to sign the 2018 Agreement between the Shelburne Public Library Board and the Corporation of the Township of Melancthon. Carried.

General Business

1. Report from Treasurer - 2018 Draft Capital and Operating Budget

The Report was reviewed and there were no further changes to the budget. Mayor White asked those in attendance if there were any comments. There were none.

1. Notice of Intent to Pass a By-law - By-law to adopt the estimates of all sums required during the year and to strike the rates of taxation, and to further provide for penalty and interest in default of payment thereof for the year 2018

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to adopt the estimates of all sums required during the year and to strike the rates of taxation and to further provide for penalty and interest in default of payment thereof for the year 2018 and it be hereby read a first and second time. Carried. By-law numbered 15-2018 and read a first and second time.

2. Accounts

Wendy Atkinson, Treasurer presented the accounts in the amount of \$872,970.07. Moved by Hannon, Seconded by Besley that the general accounts be approved as presented by the Treasurer. Carried.

3. New/Other Business/Additions

1. Rogers Communications Tower Update

The CAO/Clerk advised that she had received an email from Michelle Vivar of Rogers Communications Inc., advising that the construction of the tower on 15 Sideroad has been scheduled to be done by August.

2. Motion to return tender security deposit to Kenneth and Nancy Fryer, West Part of Lot 13, Concession 4 OS as the existing dwelling on property has been demolished (as per agreement dated March 15, 2017)

Moved by Hannon, Seconded by Webster that we refund the security deposit in the amount of \$5,000.00 to Kenneth and Nancy Fryer, West Part of Lot 13, Concession 4 OS, as the new dwelling on this property has been constructed and the old dwelling has been demolished. Carried.

3. Other

Nothing for this.

4. Unfinished Business

1. Confirmation of Council Meeting Schedule for 2019 - Tabled Motion from January 11, 2018

The Clerk advised that two submissions had been received (Wayne Nicolson and Josh Burke) about keeping the Council meetings during the evening. No one from Council had any comments.

Moved by Hannon, Seconded by Besley that Council confirm the 2019 Council meeting dates on the "Melancthon Council Meeting Schedule - 2019". And it be further resolved that Council can always add additional Committee of the Whole, special, public and/or emergency meetings during the year as required. Carried.

2. Township Signage

Councillor Webster advised that he is still working on this. The approximate costs for signs will be \$30,000.00 and to get them designed would be another \$12,000.00. His wife has offered to design the sign and the Township would just have to pay for the manufacture costs. Council will have to decide where the signs will be placed and we need to include signage for the three Hamlets. There would be 10 signs in total. The Township would suspend the Procurement By-law for this instance. Further discussion and finalization at the next meeting. The grant from the Province for the Main Street Revitalization Fund can be used for gateway signage.

3. Mulmur Melancthon Fire Department Budget 2018

Moved by Hannon, Seconded by Besley that we approve the 2018 Mulmur Melancthon Fire Department Budget of \$195,958.00 with Melancthon's levy being \$45,678.00 - operating and \$52,500.00 - capital. Carried.

4. Social Media Policy

Sara May, who has submitted a social media proposal, will be attending the next Council meeting.

Third Reading of By-laws

Moved by Webster, Seconded by Besley that By-law 15-2018 now be read a third time, signed

by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Closed Session

10:47 a.m. - Moved by Besley, Seconded by Hannon that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason(s): Personal matters about an identifiable individual, including municipal or local board employees - 1. Eligible Properties for Tax Arrears Registration; 2. Direction regarding a fill complaint on East Part of Lot 1, Concession 1 OS. Carried.

11:15 a.m. - Moved by Hannon, Seconded by Besley that we rise from Closed Session with report. Carried. The report was as per the directives given in Closed Session.

Notice of Motion

None for this meeting.

Confirmation By-law

Moved by Webster, Seconded by Besley that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on April 5, 2018 and it be given the required number of readings. Carried. By-law numbered 16-2018.

Adjournment and Date of Next Meeting

11:20 a.m. - Moved by Besley, Seconded by Hannon that we adjourn Council to meet again on Thursday, April 19, 2018 at 5:00 p.m., or at the call of the Mayor. Carried.

NOTE: Not listed on the Agenda, but an onsite is being conducted at the property of Carlo DiFrancesco at Part Lot 301, Concession 2 SW regarding the flooding of his property. Those members attending will report back at the next meeting.

MAYOR

CLERK