

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 15th day of February, 2018 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor J. Elliott, Councillor D. Besley, Councillor W. Hannon and Councillor J. Webster were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Announcements

Councillor Webster thanked the Firefighters of the Shelburne and District and Mulmur Melancthon Fire Departments for their efforts during the Sipple fire this past weekend in Horning's Mills. A Go Fund Me has been set up and monetary donations can be dropped off at the Township Office.

Mayor White advised Council of the All Councils Meeting to be held on Wednesday, March 28th regarding POA – place and format for the meeting are to be determined.

Additions

- Half Load Roads - OPP requesting information for "hot spots" for enforcement as a result of the new scales

Deletions

None.

Approval of Agenda

Moved by Webster, Seconded by Elliott that the agenda be approved as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting.

Minutes

Moved by Hannon, Seconded by Besley that the minutes of the Council meeting held on February 1, 2018 be adopted as amended. Carried. A correction to the minutes in Section General Business - 3.2.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

Public Question Period

No questions asked – a comment was made regarding monies for the road during the preparation of the new Strada Agreement.

Public Works

Addition - Staff Sgt. Randall of Dufferin OPP is looking for some information from the Township for “hot spots” for half load infractions now that the Dufferin OPP has the scales to use. Craig Micks, Director of Public Works will prepare a report for the next meeting.

Planning

1. Applications to Permit

The following applications were presented for approval:

- storage building for farm skid loader - Lot 31, Concession 9 NE - Levi Frey/Eli Sherk - ** the Planner advises on this application that the applicant needs to confirm if the structure is related to the industrial use on the property**
- interior below floor pit of existing workshop - Part Lot 28, Concession 4 NE - Marcoat Enterprises Inc./Eli Sherk - Mayor White signed the application.

2. Unfinished Business

1. Blue Sky RV Resort Zoning By-law Amendment - no new information
2. Strada Aggregates Inc. Zoning By-law Amendment and Official Plan Amendment - no new information - currently working on new Agreement
3. Source Water Protection Zoning By-law Amendment and Official Plan Amendment - no new information
4. Proposed Greenbelt Expansion - Deadline for comments - March 7, 2018 - Chris Jones will have a report for Council on March 1, 2018 - County has concerns with growth targets as a result of this proposal.

Delegations

5:20 p.m. A public meeting had been called for a proposed Zoning By-law Amendment on Part of Lot 23, Concession 5 SW for Joseph and Louisa Martin. Joseph B. Martin, Joseph B.M. Martin and Ezra Martin were in attendance. The purpose of the proposed amendment is to amend the zoning by-law to moderately adjust the boundary of the OS2 zone to accommodate the construction of a new dwelling and two other agricultural buildings. The applicant has obtained a permit from the GRCA to construct the proposed buildings – Permit No. 835-17. Chris Jones, Township Planner was in attendance for this meeting and reviewed his report with Council. Written comments were received from the Upper Grand District School Board and Hydro One and neither had any objections to the proposed ZBA. There were two comments from persons present in the gallery on the zoning by-law amendment Harvey Lyon and Wayne Nicholson.

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to amend By-law No. 12-79, as amended, for lands located in Part of Lot 23, Concession 5 SW (Joseph and Louisa Martin) and it be hereby read a first and second time. Carried. By-law numbered 9-2018 and read a first and second time.

5:30 p.m. - John Burnside, Gord Feniak, Tom Pridham, Chris Knechtel all from RJ Burnside and Associates attended Council. The Delegation was invited by Council to speak on some of the past engineering services provided by the firm to Melancthon. Those projects pertained to a bridge study on a structure in Corbetton, the Fluney Drainage Works and quoting /process on bridge projects. A lengthy discussion ensued and explanations given for these projects that Council had some issues with. They all thanked Council for the opportunity to work in Melancthon. They advised , going forward, communication will be

key.

5:45 p.m. - Lynn Topping, Upper Grand District School Board Trustee and Jennifer Passey, Manager of Planning with the Upper Grand District School Board attended Council . The Delegation was invited by Council due to concerns raised at the February 1st Council meeting regarding the housing developments in Shelburne and the need for more schools. Ms. Topping and Ms. Passey both spoke on the Long Term Accommodation Plan Background Report which was released on January 16, 2018. Currently there are several public engagement workshops planned during the month of February for feedback on the Report. They explained the process for funding which involves business case studies and the Board has to know the number of students that will fill the building before they can make application. She advised that they are able to use Education Development Charges to acquire land to meet growth related needs and the tax dollars received from the municipalities goes to pay teachers, the upkeep of the buildings and the cleaning of the buildings.

Police Services Board

The next meeting is February 21, 2018 in the Committee Room. Mayor White who is the Council rep on the Board has asked that the POA matter be placed on the Agenda. He would like to have one direction from the Township on this issue for the All Councils Meeting for March 28th.

County Council Update

Mayor White advised that there has been a reduction to the multi-residential tax rate.

Correspondence

***Board & Committee Minutes**

1. Draft North Dufferin Community Centre Board of Management - January 9, 2018

Moved by Besley, Seconded by Hannon that the draft minutes of the North Dufferin Community Centre Board of Management meeting held on January 9, 2018 be received as information. Carried.

*** Items for Information Purposes**

1. AMO Memo - Draft MCSCS Regulations on Mandatory Certification and Training for Firefighters
2. NVCA - Media Release - Gail Ardiel to lead 2018 NVCA Board of Directors
3. Notice of Public Consultation - Schedule B Municipal Class Environmental Assessment - Dundalk Industrial Access Road
4. Flood Workshop - March 6 or March 20, 2018
5. Upper Grand District School Board - Public Engagement Workshops - Long Term Accommodation Plan Background Report
6. Signed Order from Office of the Regional Senior Justice for the Schedule of set fines for By-law 56-2017 Parking
7. Letter from Burnside and Associates regarding the Coutts Drainage Works
8. Media Release from the NVCA - NVCA seeks 2018 Conservation Champions
9. Release of the final Agricultural System for the Greater Golden Horseshoe

Moved by Webster, Seconded by Elliott that Correspondence items 1-9 for information purposes be received as information except items 1 and 3 for discussion. Carried.

The CAO briefly commented on Item 6 and advised of an incident in Corbetton on February 14th where the OPP were called by the Public Works Director regarding six cars parked on the street. The OPP came out and made some comments pertaining to the By-law and left.

Mayor White asked that this matter be placed on the Police Services Agenda to be discussed with the Staff Sgt. The CAO/Clerk was asked to put the Parking By-law on the next COW agenda for discussion.

1 - Deputy Mayor Elliott advised that this issue came up at Shelburne Fire Board. It will cost approximately \$8,000.00 for each firefighter to be certified and trained to this level. This will have major cost implications for municipalities. The CAO/Clerk was directed to contact the Fire Chief for the Shelburne and District Fire Department and inquire with him on how he would like Council to deal with this item of correspondence.

3 - Staff were asked to continue to watch this development for information coming forward about the Township's 240 Sideroad.

*** Items for Council Action**

1. Email from the County of Dufferin regarding the SWIFT Membership Agreement and requesting Township sites that require a network connection
2. Autism Ontario Peel Chapter - Raise the Flag Event - April 3, 2018
3. Report from Denise Holmes, CAO/Clerk - County of Dufferin Municipal Emergency Readiness Fund - Final Report
4. Petition for Drainage Works - signed by Leo and Alice Blydorp for drainage on the East Part of Lot 1, Concession 4 OS
5. NEC Request for Comments - 29 West Charles Street, David Metz

1 - Sites to be added to the Agreement would be Melancthon Township Office and Horning's Mills Community Hall.

2 - Moved by Elliott, Seconded by Webster that the Council of the Corporation of the Township of Melancthon proclaims April 2, 2018 as World Autism Awareness Day and will raise the Autism Ontario Flag on April 3, 2018 (due to the Day falling on Easter Monday and the Office being closed) to show its support to raise public awareness about Autism. Carried.

3 - Moved by Hannon, Seconded by Besley that the Final Report of Denise Holmes, CAO/Clerk dated February 6, 2018 be sent to the County of Dufferin as a requirement of the Municipal Emergency Readiness Fund. Carried.

4 - Moved by Besley, Seconded by Hannon that Council accept the petition under Section 4 of the Drainage Act, RSO, 1990, signed by Leo and Alice Blydorp describing the East Part of Lot 1, Concession 4 OS as requiring drainage, and directs the Clerk to notify the petitioners and the Nottawasaga Valley Conservation Authority and the Grand River Conservation Authority, as required by Section 5 of the Drainage Act, of its decision to proceed. Be it further resolved that Council appoint Tom Pridham, RJ Burnside and Associates Ltd. to prepare a report, plan and profile in accordance with Section 8 of the Drainage Act. Carried.

General Business

1. Notice of Intent to Pass By-law

1. Zoning By-law Amendment - Ferriman & Dineley - West Part of Lot 8, Concession 3 OS

Chris Jones, Township Planner advised that this Zoning By-law Amendment satisfies the concerns of the neighbour, Michael Simon.

Moved by Hannon, Seconded by Besley that leave be given to introduce a By-law to amend By-law No. 12-89, as amended, for lands located in the West Part of Lot 8, Concession 1 OS (Ferriman/Dineley) and it be hereby read a first and second time. Carried. By-law

numbered 10-2018 and read a first and second time.

2. New/Other Business

1. Return tender deposit cheques for the following drains: Stinson, Fluney, Bauman, Petervale and Martin

Moved by Besley, Seconded by Hannon that we return the following tender deposit cheques:

1. Martin Drainage - Bauman Drainage Works - \$450.00
2. Hanna and Hamilton - Petervale Drainage Works - \$7,850.00
3. DLG Services Inc. - Stinson Drainage Works - \$1,500.00
4. Hanna and Hamilton - Fluney Drainage Works - \$17,875.00
5. Hanna and Hamilton - Martin Drainage Works - \$3,500.00

Carried.

2. Township/Village/Hamlet Signage - Councillor Webster

Councillor Webster would like to see the Township move forward with the signage and we would need approximately 10 signs. He has spoken with a Representative of Clearview Township to get some information and costs on their signs. We hope to be able to use the Main Street Revitalization Grant money for this purpose.

3. Connecting with residents/online presence - Councillor Webster

Councillor Webster spoke on ways to connect with residents and mentioned about having someone create and manage content for social media. Councillor Webster has a contact for this who could come to Council and give a presentation. Council advised him to go ahead and have this person book in as a Delegation.

3. Unfinished Business

1. 2018 Mulmur Melancthon Fire Department Budget - Deferred.

2. Action Item # 3 from December 7, 2017 meeting - Email from Fred Natolochny, Grand River Conservation Authority, dated November 24, 2017, Re. GRCA Agreements with Municipalities - Deferred.

Closed Session

7:43 p.m. - Moved by Webster, Seconded by Elliott that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason: personal matters about an identifiable individual, including municipal or local board employees - Administration and Finance Assistant & Township Compensation Plan for Employees - Proposals. Carried.

7:58 p.m. - Moved by Elliott, Seconded by Webster that we rise from Closed Session with report. Carried.

Report: Moved by Webster, Seconded by Elliott that Council ratify the decision of the Human Resources Sub-committee and Senior Staff that Donna Funston be hired as Administrative and Finance Assistant for the Township of Melancthon. The rate of pay for this position will be \$22.00 per hour with a six month probationary period. Start date will be Wednesday, February 14, 2018. Carried.

Staff to contact the Consultant with regards to the Township Compensation Plan regarding the quote received.

Third Reading of By-laws

Moved by Hannon, Seconded by Besley that By-laws 9-2018 & 10-2018 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

None.

Confirmation By-law

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on February 15, 2018 and it be given the required number of readings. Carried.

Adjournment and Date of Next Meeting

8:00 p.m. - Moved by Elliott, Seconded by Webster that we adjourn Council to meet again on Thursday, March 1, 2018 at 9:00 a.m. or at the call of the Mayor. Carried.

Mayor

Clerk