

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Council of the Corporation of the Township of Melancthon held a meeting on the 11<sup>th</sup> day of January, 2018 at 9:00 a.m. in the Council Chambers. Mayor D. White, Deputy Mayor J. Elliott, Councillor D. Besley, Councillor W. Hannon and Councillor J. Webster were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

### **Announcements**

None.

### **Additions**

- Councillor Besley - Revisions to the Voters List
- Councillor Webster - NVCA Representation

### **Deletions**

- Public Works Accounts

### **Approval of Agenda**

Moved by Hannon, Seconded by Besley that the agenda be approved as amended. Carried.

### **Disclosure of Pecuniary Interest and the General Nature Thereof**

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting. Councillor Hannon to declare on Westcott Drain as his property falls within the drainage area.

### **Minutes**

Moved by Webster, Seconded by Elliott that the minutes of the December 21, 2017 Council meeting be adopted as circulated. Carried.

### **Business Arising from Minutes**

None.

### **Public Question Period**

No questions.

### **Public Works**

Craig Micks, Public Works Director not in attendance for this meeting.

### **Planning**

Chris Jones, Township Planning Consultant was in attendance and provided an update on each of the unfinished planning applications below:

1. Blue Sky RV Resort Zoning By-law Amendment
2. Ferriman/Dineley Zoning By-law Amendment
3. Strada Aggregates Inc. Zoning By-law Amendment and Official Plan Amendment
4. Source Water Protection Zoning By-law Amendment and Official Plan Amendment
5. Proposed Greenbelt Expansion - Deadline for comments - March 7, 2018 - It was advised that Mr. Jones and the CAO would be attending a session in Barrie on February 1<sup>st</sup> regarding the proposed Greenbelt Expansion. Mr. Jones was asked to

put together a brief for the next meeting.

### **Police Services Board**

The CAO advised that the scales have been ordered.

### **Committee Reports**

The following verbal reports were given:

Councillor Besley - NDCC - January 9, 2018 and Shelburne Library - December 12 & 19, 2017  
Councillor Webster - NVCA - December 15, 2017 and Horning's Mills Hall Board - January 9, 2018

### **Correspondence**

#### **\*Board & Committee Minutes**

1. Shelburne Public Library - Tuesday, November 21, 2017
2. Police Services Board - September 20, 2017

Moved by Besley, Seconded by Hannon that the Board and Committee Minutes Correspondence Item # 1-2, be received as information. Carried.

#### **\* Items for Information Purposes**

1. Statement of the Treasurer of Remuneration and Expenses Paid to Council for 2017
2. Email from MOECC Land Policy, dated January 4, 2018, Re. Environmental Registry posting of MOECC draft Guideline: Community Emissions Reduction Planning: A Guide for Municipalities
3. AMO WatchFile - January 4, 2018
4. A Message from the Ministry of Infrastructure, dated December 28, 2017, Re. Municipal Asset Management
5. AMO Policy Update, dated January 8, 2018, Re. New Municipal Asset Management Planning Regulations
6. GRCA Members' Attendance 2017
7. Letter from Ministry of Finance, Re. The Federal Legalization of Cannabis
8. Revised Notice of Public Meeting and Complete Application Concerning a Proposed Zoning By-Law Amendment, from The Corporation of the Township of Southgate
9. Letter from Gerd Uderstadt, C.S.T, R. J. Burnside & Associates Limited, dated December 18, 2017, Re. Henry Drainage Works, Maintenance and Repair, 2017
10. Email from Larry Clay, Assistant Deputy Minister, Ontario Growth Secretariat, dated December 19, 2017, Re. Proposed Methodology for Land Needs Assessment
11. NVCA Board Meeting Highlights - December 15, 2017
12. Letter from AMO, Office of the President, dated December 18, 2017, Thanking Council for support during 2017
13. Letter from Ernie Hardeman, MPP, dated December 11, 2017, Re. PC Leader Patrick Browns Recently released Ontario PC Platform

Moved by Elliott, Seconded by Webster that Correspondence Items 1-13 for information purposes be received as information. Carried.

#### **\* Items for Council Action**

1. Email from Karren Wallace, sent on behalf of the President of the Shelburne and District Agricultural Society, dated January 3, 2018, Re. Financial Grant request for 2018 budget
2. Report to Council from Denise Holmes, CAO/Clerk, dated January 11, 2018, Re. 2019 Council Meeting Schedule

# 1 - Moved by Webster, Seconded by Elliott that Council Council has considered correspondence from the Shelburne and District Agricultural Society dated January 3, 2018

and hereby gives a grant of \$500.00 towards the 151<sup>st</sup> Shelburne Agricultural Society Fall Fair. Carried. Staff also to advise the Agricultural Society that Council will once again offer in-kind contributions this year and Staff would be in contact with the Society at a later date to discuss them.

# 2 - Moved by Hannon, Seconded by Besley that Council confirm the 2019 Council meeting dates on the "Melancthon Council Meeting Schedule - 2019". And be it further resolved that Council can always add additional Committee of the whole, special, public and/or emergency meetings during the year as required. Discussion ensued on the motion and a suggestion was put forth about having one day meeting and one evening meeting per month. Staff were asked to put something in the newsletter about this and ask for feedback from the residents. For the months of February, March and April, Council will hold one day meeting and one evening meeting. The day meeting will be the first Thursday of the month and evening will be the third Thursday due to Committee of Adjustment. The meeting for February 1<sup>st</sup> will begin at 2:00 p.m. as the Planner and CAO are attending a Greenbelt Expansion session in Barrie that morning. The motion was tabled until April 5, 2018 to see what feedback Council gets with regard to changing the meetings.

### **General Business**

#### **1. Accounts**

Wendy Atkinson, Treasurer, presented the accounts in the amount of \$10,349.59. Moved by Hannon, Seconded by Besley that the accounts be approved as presented by the Treasurer. Carried.

#### **2. Notice of Intent to Pass By-Law**

##### **2.1. Being a By-Law to authorize the borrowing of \$2,679,734.79**

Moved by Hannon, Seconded by Besley that leave be given to introduce a By-law to authorize the borrowing of \$2,679,734.79, and it now be read a first and second time. Carried. By-law numbered 1-2018 and read a first and second time.

##### **2.2. Being a By-Law to provide for the levy collection of rates or levies required for the Township of Melancthon for the interim levy for the year 2018 and to provide for the mailing of notices demanding payment of taxes for the interim levy for the year 2018**

Moved by Webster, Seconded by Elliott that leave be given to introduce a By-law to provide for the levy and collection of rates or levies required for the Township of Melancthon for the interim levy for the year 2018 and to provide for the mailing of notices demanding payment of taxes for the interim levy for the year 2018, and it now be read a first and second time. Carried. By-law numbered 2-2018 and read a first and second time.

##### **2.3. Being a By-Law to amend By-Law No. 56-2017 - Being a By-Law to provide direction for the parking in the Township of Melancthon**

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to amend By-law No. 56-2017 - Being a By-law to provide direction for the parking in the Township of Melancthon and it now be read a first and second time. Carried. By-law numbered 3-2018 and read a first and second time.

##### **2.4. Being a By-Law to provide maintenance and repair to the Westcott Drainage Works and for the borrowing on the credit of the municipality the amount required for such work**

Councillor Hannon declared a conflict of interest on this matter as his property falls within the drainage and did not participate in the vote.

Moved by Elliott, Seconded by Webster that leave be given to introduce a By-law to provide

maintenance and repair to the Westcott Drainage Works and for the borrowing on the credit of the municipality the amount required for such work, and it now be read a first and second time. Carried. By-law numbered 4-2018 and read a first and second time.

2.5. Being a By-Law to provide maintenance and repair to the Hicks Drainage Works and for the borrowing on the credit of the municipality the amount required for such work

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to provide maintenance and repair to the Hicks Drainage Works and for the borrowing on the credit of the municipality the amount required for such work, and it now be read a first and second time. Carried. By-law numbered 5-2018 and read a first and second time.

3. New/Other Business/Additions

1. 2018 Spring/Summer Newsletter

Discussion on the newsletter. Staff to make the changes noted.

2. Discussion on Councillors attending a Conference - Councillor Besley

Discussion ensued and Councillor Besley would like to attend the Ontario Good Roads Conference in February. Staff were directed to budget for this item and to register him. If any other Council member is interested in attending a conference this year, they are to let Staff know for budgeting purposes.

Additions

Councillor Besley - Revisions to the Voters List

Discussion ensued and the Township requires approximately 129 voters to get its seat back at County Council. Staff were asked to include information about the Voters list and on the website for people to check to see if they are on the voters list. Also, discussion about hiring an enumerator to go door to door this summer.

Councillor Webster - NVCA Representation

Moved by Webster, Seconded by Elliott that James Webster hereby resigns from his position as the Township of Melancthon representative at the NVCA effective immediately and further that Mayor Darren White be elected to sit as the new NVCA representative for the Township of Melancthon effective immediately. Carried.

4. Unfinished Business

1. General Discussion on the Role of the Committee of the Whole (Public Works) - Councillor Webster (deferred from December 21, 2017 meeting)

Councillor Webster would like to re-assess where Council is at with the Public Works matters on Committee of the Whole. There are no reports coming from the Director of Public Works and he feels we are less informed now than when there was the Roads Subcommittee and maybe we need to look at going back to that. Discussion then ensued on the need for monthly written reports to provide clearer information to Council on what needs Council attention, etc.

10:28 a.m. - Council took a two minute break and reconvened at 10:30 a.m.

Moved by Webster, Seconded by Elliott that we adjourn Council to go into Committee of the Whole and reconvene as Council. Carried.

11:45 a.m. - Council reconvened.

Unfinished Business - Cont.

2. 2018 Mulmur Melancthon Fire Department Budget

Item deferred.

3. Action Item # 3 from December 7, 2017 meeting - Email from Fred Natolochny, Grand River Conservation Authority, dated November 24, 2017, Re. GRCA Agreements with Municipalities

Item deferred – not urgent.

**Delegations**

No delegations

**Closed Session (Addendum to the Agenda)**

11:46 a.m. - Moved by Besley, Seconded by Hannon that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001 as amended for the following reason(s): personal matters about an identifiable individual, including municipal of local board employees - Township Compensation Plan for Employees - Proposal. Carried.

12:05 p.m. - Moved by Hannon, Seconded by Besley that we rise from Closed Session with report. Carried. Report: Direction as given in Closed Session.

**Third Reading of By-laws**

Moved by Webster, Seconded by Besley that By-laws 1-2018, 2-2018, 3-2018, 4-2018 and 5-2018 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried. All By-laws given a third reading.

**Notice of Motion**

None.

**Confirmation By-law**

Moved by Webster, Seconded by Elliott that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on January 11, 2018 and it be given the required number of readings. Carried. By-law numbered 6-2018 and read three times.

**Adjournment and Date of Next Meeting**

12:07 p.m. - Moved by Hannon, Seconded by Besley that we adjourn Council to meet again Thursday, February 1, 2018 at 2:00 p.m. or at the call of the Mayor. Carried.

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MAYOR

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CLERK