

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 1st day of February, 2018 at 2:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor J. Elliott, Councillor D. Besley (2:25 p.m.), Councillor W. Hannon and Councillor J. Webster were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Announcements

None.

Additions

None.

Deletions

None.

Approval of Agenda

Moved by Hannon, Seconded by Elliott that the agenda be approved as circulated. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting.

Minutes

Moved by Elliott, Seconded by Webster that the minutes of the Council meeting held on January 11, 2018 be adopted as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

Public Question Period

1. Email from Joy Krzikowsky regarding dog tags

Staff were directed to advise Ms. Krzikowsky that farm animals are regulated through the CFIA and that Council was not considering a feline by-law at this time.

A question was also asked if anyone has contacted Melancthon about financial support for the South East Grey Community Health Care Centre in Dundalk. The answer was no.

Planning - Chris Jones, Township Planning Consultant was in attendance.

1. Applications to Permit

The application to permit for Westburne Farm Inc. for a shipping/storage container on the

Lot 247-248, Concession 4 SW was reviewed. Concerns raised that there are several of these containers on other properties that did not get permits. It was advised that a building permit from the County is not required but Township has been advising that an application should be filled out to regulate where they are going. Chris Jones thinks that it is prudent to still treat them as an accessory building and require municipal approval. When the new zoning by-law is completed, he recommends that the definition of shipping container be incorporated into it for these accessory buildings. The application was approved.

2. Information regarding the Greenbelt Study Area - Emails for Council information & # 3 Proposed Greenbelt Expansion - Deadline for comments - March 7, 2018 # 5 - Proposed Greenbelt Expansion - Deadline for comments - March 7, 2018

Chris Jones provided an update of the technical session he and the CAO attended this morning in Barrie. He says the Greenbelt has been around for 10 years. The mapping of the proposed expansion has not been finalized and OMAFRA is not giving a date of when this will be done. Chris provided a PowerPoint presentation on the matter.

4. Unfinished Business

1. Blue Sky RV Resort Zoning By-law Amendment - no new information

2. Ferriman/Dineley Zoning By-law Amendment - currently working with the applicant and a neighbour who has concerns regarding the ZBA

3. Strada Aggregates Inc. Zoning By-law Amendment and Official Plan Amendment - working with the Township Lawyer on the Agreement between the Township and Strada

4. Source Water Protection Zoning By-law Amendment and Official Plan Amendment - not doing much on this until we find out if the funding has been extended.

5. Memo - 164 Main Street Horning's Mills

Chris Jones' memo was reviewed. The owner would like to convert approximately 800 square feet to retail space. The property is already zoned commercial but Chris advises that parking is an issue and he would be looking for a variance in the zoning by-law for parking or an encroachment agreement to allow him to utilize the road allowance for this purpose. Chris is looking for input from Council on this proposal before it goes any further. Concerns were raised from the Director of Public Works for snow removal. Craig to go over and take some measurements. Council is generally in favour of the proposal however parking is going to be an issue. It was decided that an onsite should be conducted at the property and Staff were directed to set this up for the next Council meeting on February 15th at 3:30 p.m.

6. Other

Nothing further.

3:45 p.m. - Council took a 15 minute break and reconvened at 4:00 p.m.

Moved by Webster, Seconded by Elliott that we adjourn Council to go into Committee of the Whole and reconvene as Council. Carried.

5:05 p.m. - Council reconvened.

Public Works

1. Accounts

Craig Micks, DPW, presented the accounts in the amount of \$76,962.18. Moved by Besley, Seconded by Hannon that the public works accounts be approved as presented by the Director of Public Works. Carried.

2. Other

Recommendation from Committee of the Whole Public Works

It was recommended during the COW meeting earlier that Craig proceed with the purchase of a flatbed for Truck # 3 so that we could get the price quoted.

Moved by Besley, Seconded by Hannon that the Director of Public Works be directed to proceed with the purchase of a new flatbed for Truck # 3 at a cost of \$8,500.00 + tax and debited against the 2018 budget. Carried.

Parking

Discussion ensued regarding the Parking By-law and the no parking on both sides of the road in Corbetton. This needs to be revisited again.

Police Services Board - next meeting is February 21, 2018 - 10:00 a.m. - Melancthon Committee Room

Committee Reports

The following verbal reports were given:

Deputy Mayor Elliott - CDRC - January 24, 2018

Mayor Darren White - NVCA - January 26, 2018

Correspondence

***Board & Committee Minutes**

1. Shelburne and Public Library Board - December 19, 2017
2. Shelburne and District Fire Board - October 3, 2017
3. Shelburne and District Fire Board - November 7, 2017

Moved by Hannon, Seconded by Besley that the Board and Committee Minutes correspondence Items 1-3 be received as information. Carried.

*** Items for Information Purposes**

1. OGRA Request for Support for the Municipal Class Environmental Assessment Reform
2. Email from Randy Scherzer, Grey County regarding Recolour Grey - Draft Grey County Official Plan
3. Letter from RLB regarding Melancthon Pre-Communication to Council - 2017 Audit Plan
4. NVCA - Media Release - Dufferin County Invests in Rural Water Quality Program
5. GRCA Current - January 2018
6. NVCA Board Member's Per Diem and Expenses 2017 - Mayor Darren White
7. NVCA Board Member's Per Diem and Expenses 2017 - Councillor James Webster
8. Protecting Water - Information on Public Open Houses
9. SWIFT News Release - 37,000 Farm Families Support SWIFT
10. AMO Communications - Today's Provincial Cabinet Shuffle - January 17, 2018
11. AMO Communications - Watchfile - January 19, 2018
12. RJ Burnside Communication - McNabb Drainage Works
13. RJ Burnside Communication - Drainage Superintendent Services - October 1, 2017 -

December 31, 2017

14. Mulmur Township Notice of Passing of Zoning By-law Amendment By-law 3-18
15. Town of Shelburne Site Plan Amendment Application Circulation SPA 18-01
16. Town of Shelburne Application Circulation Zoning By-law Amendment and Draft Plan of Subdivision
17. Town of Shelburne Planning Application Circulation - Zoning By-law Amendment, Draft Plan of Subdivision and Draft Plan of Condominium
18. Town of Orangeville resolution - Provincial Offences Act - Delivery of Services within Dufferin County
19. Town of Lakeshore resolution - Marijuana Tax Revenue
20. International Plowing Match and Rural Expo - Community Information Meetings
21. County of Dufferin Building Department - Building Permit Reports for 2017
22. AMO Communication - \$26 Million Main Street Revitalization Fund Announced

Moved by Besley, Seconded by Hannon that correspondence items 1-22 for information purposes only, be received as information except for items 16, 17, 21, 22 pulled for further discussion. Carried.

16 & 17 - concerns were raised about these two items of correspondence and where all the children are going to go to school. Staff were directed to have Lynn Topping, School Trustee attend the next meeting to address these concerns.

21 - Staff were directed to contact the building department for clarification on the Shelburne permits.

22 - Staff advised that they did not have a lot of information on this new funding but would provide updates when more information is received.

*** Items for Council Action**

1. Bluewater Geoscience Consultants Inc. - Proposal to Provide 2018 Semi-Annual Groundwater Monitoring and Sampling for the Melancthon Landfill Site
2. GRCA - Draft Budget Package - 2018
3. County of Dufferin - Long-term Waste Management Strategy - Deadline for comments - February 9, 2018
4. Request from White Law to have the Agreement registered on the title of Part of Lot 19, Concession 2 OS removed from title as the shed has been removed from property

1 - Moved by Elliott, Seconded by Webster that we accept the quote from Bluewater Geoscience Consultants Inc., in the amount of \$22,300.0 + HST, to provide the 2018 Semi-Annual Groundwater Monitoring and Sampling for the Melancthon Landfill Site located at Part of Lot 12, Concession 4 NE. Carried.

2 - Moved by Hannon, Seconded by Besley that the Council of the Township of Melancthon approves the GRCA 2018 Budget as presented with Melancthon's total levy being \$18,160.00. Carried.

3 - No comments to make on the Study

4 - Moved by Elliott, Seconded by Webster that the Council of the Corporation of the Township of Melancthon, by way of this motion, provides its written consent to have the Agreement between D.D.&E. Downey Farms Ltd., J.D. Funston Potato Farms Inc., Douglas Herbert Downey and Thomas Edgar Downey, jointly and severally and the Corporation of the Township of Melancthon and registered as Instrument No. DC8284 and Instrument No. DC83716 removed from the title of the subject property being Part Lot 19, Concession 2 OS. We hereby direct the CAO/Clerk to provide such documentation as is required to enable the owner's lawyer or purchaser's lawyer to remove same from title. Carried.

General Business

1. Notice of Intent to Pass By-law

1. *By-law for the acquisition of lands - Part Lot 19, Concession 2 OS - Part 1 on RP7R-786*

Moved by Hannon, Seconded by Besley that leave be given to introduce a By-law to authorize the acquisition of lands for the purposes of road widening, described as Part of Lot 19, Concession 2 OS, Part 1 on Plan 7R-786 and it be hereby read a first and second time. Carried. By-law read a first and second time and numbered 7-2018.

2. Accounts

The Treasurer presented the accounts in the amount of \$146,655.41. Moved by Webster, Seconded by Elliott that the accounts be approved as presented by the Treasurer. Carried.

3. New/Other Business/Additions

1. *Appraisal Report for Lot 23, Plan 86A Corbetton*

The Appraisal Report was reviewed and received and Staff were directed to continue on with the disposition of this land.

2. *Horning's Mills Community Hall - Draft Fire Safety Plan - Councillor Webster*

The Fire Safety Plan was reviewed. Staff were directed to remove James Webster's name from the Building Superintendent in the plan. He is still the Building Manager. Discussion regarding required monthly maintenance and it was asked who is supposed to do this as Council feels this should be the responsibility of the Fire Chief. Staff will speak to the County Health and Safety Rep about these matters.

3. *Shelburne Library - Mayor White*

Discussion ensued on the Shelburne Library and Township of Mulmur matter. Councillor Besley provided an update to Council on the situation and they have been trying to have the Mayor of Mulmur attend a meeting but have been unsuccessful. It was suggested that the Library Board should book a Delegation at Mulmur Council

4. *Request from County of Dufferin Director of Public Works to contribute 100% to the purchase the mobile enforcement scales*

The request was reviewed and concerns raised that the scales may not be available when Melancthon requires them if we allow the County to purchase. It was decided that if that was the case, then Melancthon would just purchase its own set. Staff directed to contact the County and advise that the Township accepts the offer to be reimbursed for the two sets of scales.

4. Unfinished Business

1. *2018 Mulmur Melancthon Fire Department Budget*

No new information - deferred.

2. Action Item # 3 from December 7, 2017 meeting - Email from Fred Natolochny, Grand River Conservation Authority, dated November 24, 2017, Re. GRCA Agreements with Municipalities

Item deferred.

Closed Session

Councillor Hannon declared a pecuniary interest for the By-law Complaint item on the agenda for Closed Session. He left the Council Chambers for that portion of the Closed Session meeting.

6:20 p.m. - Moved by Elliott, Seconded by Webster that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001 as amended for the following reasons: personal matters about an identifiable individual, including municipal or local board employees - By-law Complaint - Direction required and Administration and Finance Assistant position. Carried.

6:48 p.m. - Moved by Webster, Seconded by Elliott that we rise from Closed Session with report. Carried.

The Report being the directives given in Closed Session.

Third Reading of By-laws

Moved by Besley, Seconded by Hannon that By-law 7-2018 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

None.

Confirmation By-law

Moved by Webster, Seconded by Elliott that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on February 1, 2018 and it be given the required number of readings. Carried.

Adjournment and Date of Next Meeting - Thursday, February 15, 2018 - 5:00 p.m.

6:50 p.m. - Moved by Hannon, Seconded by Besley that we adjourn Council to meet again on Thursday, February 15, 2018 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK