



TOWNSHIP OF MELANCTHON

A G E N D A

Thursday, February 15, 2018 - 5:00 p.m.

1. **Call to Order**
2. **Announcements**
3. **Additions/Deletions/Approval of Agenda**
4. **Declaration of Pecuniary Interest and the General Nature Thereof**
5. **Approval of Draft Minutes - February 1, 2018**
6. **Business Arising from Minutes**
7. **Point of Privilege or Personal Privilege**
8. **Public Question Period** (Please visit our website under Agenda & Minutes for information on Public Question Period)
9. **Public Works**
10. **Planning**
 1. Applications to Permit
 2. Unfinished Business
 1. Blue Sky RV Resort Zoning By-law Amendment
 2. Strada Aggregates Inc. Zoning By-law Amendment and Official Plan Amendment
 3. Source Water Protection Zoning By-law Amendment and Official Plan Amendment
 4. Proposed Greenbelt Expansion - Deadline for comments - March 7, 2018
 3. Other
11. **Police Services Board - (next meeting is February 21, 2018 in the Committee Room)**
12. **County Council Update**
13. **Correspondence**

***Board & Committee Minutes**

1. Draft North Dufferin Community Centre Board of Management - January 9, 2018

*** Items for Information Purposes**

1. AMO Memo - Draft MCSCS Regulations on Mandatory Certification and Training for Firefighters
2. NVCA - Media Release - Gail Ardiel to lead 2018 NVCA Board of Directors
3. Notice of Public Consultation - Schedule B Municipal Class Environmental Assessment - Dundalk Industrial Access Road
4. Flood Workshop - March 6 or March 20, 2018
5. Upper Grand District School Board - Public Engagement Workshops - Long Term Accommodation Plan Background Report
6. Signed Order from Office of the Regional Senior Justice for the Schedule of set fines for By-law 56-2017 Parking
7. Letter from Burnside and Associates regarding the Coutts Drainage Works
8. Media Release from the NVCA - NVCA seeks 2018 Conservation Champions
9. Release of the final Agricultural System for the Greater Golden Horseshoe

*** Items for Council Action**

1. Email from the County of Dufferin regarding the SWIFT Membership Agreement and requesting Township sites that require a network connection
2. Autism Ontario Peel Chapter - Raise the Flag Event - April 3, 2018
3. Report from Denise Holmes, CAO/Clerk - County of Dufferin Municipal Emergency Readiness Fund - Final Report
4. Petition for Drainage Works - signed by Leo and Alice Blydorp for drainage on the East Part of Lot 1, Concession 4 OS
5. NEC Request for Comments - 29 West Charles Street, David Metz

14. General Business

1. Notice of Intent to Pass By-law
 1. Zoning By-law Amendment - Ferriman & Dineley - West Part of Lot 8, Concession 3 OS
2. New/Other Business
 1. Return tender deposit cheques for the following drains: Stinson, Fluney, Bauman, Petervale and Martin
 2. Township/Village/Hamlet Signage - Councillor Webster
 3. Connecting with residents/online presence - Councillor Webster
3. Unfinished Business
 1. 2018 Mulmur Melancthon Fire Department Budget
 2. Action Item # 3 from December 7, 2017 meeting - *Email from Fred Natolochny, Grand River Conservation Authority, dated November 24, 2017, Re. GRCA Agreements with Municipalities*

15. Delegations

1. 5:20 p.m. - Notice of Public Meeting - Zoning By-law Amendment Part of Lot 23, Concession 5 SW - Joseph and Louisa Martin
2. 5:30 p.m. - John Burnside, Gord Feniak, Tom Pridham, Chris Knechtel - RJ Burnside and Associates - invited by Council - review of past Engineering Services
3. 5:45 p.m. - Lynn Topping, Upper Grand District School Board Trustee - invited by Council regarding concerns of the developments in Shelburne and the need for more schools

16. Closed Session

1. Personal matters about an identifiable individual, including municipal or local board employees - Administration and Finance Assistant & Township Compensation Plan for Employees - Proposals
2. Adoption of the Draft Closed Session minutes - February 1, 2018
3. Business Arising from Minutes

17. Third Reading of By-laws

18. Notice of Motion

19. Confirmation By-law

20. Adjournment and Date of Next Meeting - Thursday, March 1, 2018 - 9:00 a.m.

****ON-SITE - 3:30 P.M. - 164 MAIN STREET, HORNING'S MILLS****

APPLICATIONS TO PERMIT FOR APPROVAL
February 15, 2018 COUNCIL MEETING

PROPERTY OWNER	PROPERTY DESCRIPTION	TYPE OF STRUCTURE	DOLLAR VALUE	D.C.'s	COMMENTS
Levi Frey Applicant: Eli Sherk	Lot 31, Concession 9 NE 318497 8th Line NE	Storage Building for Farm Skid Loader	\$10,000.00	No	
Marcoat Enterprises Inc. Applicant: Eli Sherk	Part Lot 28, Concession 4 NE 238480 4th Line NE	Interior Below Floor Pit of Existing Workshop 880 square feet	\$30,000.00	No	



**NORTH DUFFERIN COMMUNITY CENTRE BOARD OF
MANAGEMENT
AGENDA**

**TUESDAY, JANUARY 9, 2018 – 1:30 P.M.
MELANCTHON MUNICIPAL OFFICE COMMITTEE ROOM**



The North Dufferin Community Centre Board of Management held its first meeting on the 9th day of January, 2018 at 1:30 p.m., in the Committee Room, at the Melancthon Township Municipal Offices. Those present: Mulmur Township Board Members Chester Tupling and Councillor Keith Lowry, with Allen Clarke joining via telephone. Melancthon Township Board Members Bert Tupling, Debbie Fawcett, Clayton Rowbotham and Councillor Dave Besley. Mulmur Board Member Nancy Noble was absent with prior notice given. Denise Holmes, CAO/Clerk, Melancthon Township, Mulmur Township Treasurer, Heather Boston and Secretary Cheyanne Hancock, Melancthon were also present.

Call to Order by Secretary

Cheyanne Hancock called the meeting to order.

Election of Chair conducted by Secretary

The Secretary called for nominations for the position of Chair. It was moved by B. Tupling, Seconded by Rowbotham that Chester Tupling be elected Chair. Carried.

Chair Tupling presided over the meeting.

Election of Vice Chair conducted by Chair

The Chair called for nominations for the position of Vice Chair.

The following motion was made – Moved by Lowry to elect Allen Clarke as Vice-Chair.

A second motion was made – Moved by Besley, Seconded by Rowbotham that Bert Tupling be elected as Vice-Chair. The Chair called for a Secunder for the motion of Lowry electing Allen Clarke, but no one would second the motion so it was defeated. The Chair called for the vote on the motion by Besley and Seconded by Rowbotham to elect Bert Tupling as Vice Chair and the motion carried.

Declaration of Pecuniary Interest or Conflict of Interest

Chair C. Tupling advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting. Member Lowry asked for an explanation on the declaration of pecuniary interest and it was advised that it was outlined in the Procedural By-law in the package.

BD/comm
#1
FEB 15 2018

Approval of Agenda

Heather Boston requested approval to add OMERS for employees to General Business item # 5, and move "Other" to General Business item # 6. Moved by B. Tupling, Seconded by Besley, that the agenda be approved as amended. Carried

General Business

1. Procedural By-law
2. Policies for the Board
3. Agreement for the NDCC
4. Draft Budget
5. OMERS * addition *
6. Other

1 - Moved by Clarke, Seconded by Fawcett that we table the Procedural By-law until the next meeting. Carried. All members to review the Procedural By-law before the next meeting and bring back any comments for discussion on proposed changes, if any.

#2 - Member Lowry provided some information to the Board regarding needed policies and procedures which he obtained from a seminar he attended for Directors of Not-For-Profit Boards. Discussion on this list and it was stressed the need for contracts to stipulate liability and insurance and when the Board puts the policies together, it should be looking at these items. It was then moved by Lowry, seconded by B. Tupling to accept Keith Lowry's handout to be tabled for the next agenda. Carried. The capital asset policy needs to be re-done and Heather will send out Mulmur's Capital Asset Management Plan to the Board.

#3 - Discussion on the facility rental agreement regarding insurance (and it include Mulmur, Melancthon and NDCC) and the contracts that are already in place. The Board asked the Treasurer to provide a list of the contracts for the next meeting. Moved by Lowry, Seconded by Besley that the Board amend the facility rental agreement as per the discussion and bring back to the next meeting. Carried.

4 - The draft Budget was reviewed – line by line, and amendments made to it. Moved by Lowry, Seconded by Besley that the Draft Budget be received and directs the Treasurer to

update the budget for next meeting. Carried. Member Lowry asked about what training is required for the employees and requested Heather to gather the information.

5 – Discussion on OMERS and its continuation for the current employee as a result of the new Board. Moved by Besley, Seconded by Clarke, that the NDCC OMERS Pension continue for eligible employee. Carried.

6 - Member B. Tupling suggests members think about renovation ideas for next meeting. Secretary directed to invite NDCC employee to the next meeting. The next meeting the Board will have a tour of the facility. It was also advised that Denise Holmes would be taking over as Secretary of the Board of Management.

Adjournment

3:15 p.m. - Moved by Lowry, Seconded by B. Tupling that we adjourn to meet again on Thursday, February 8, 2018 at 7:00 p.m. at the North Dufferin Community Centre, or at the call of the Chair. Carried.

The meetings for the NDCC Board of Management will be held the second Tuesday of the month from 7-9 p.m. at the North Dufferin Community Centre.

CHAIR

SECRETARY

January 30, 2018

Draft MCSCS Regulations on Mandatory Certification and Training for Firefighters and Community Risk Assessments by Municipalities- Briefing Note

ISSUE:

On January 25, 2018, The Ministry of Community Safety and Correctional Services (MCSCS) released draft regulations under the *Fire Protection and Prevention Act* (FPPA) regarding:

- 1) Mandatory Certification and Training for Firefighters; and
- 2) Community Risk Assessments by Municipalities.

Responses to these draft regulations are due March 11, 2018.

The draft regulation on Public Reporting on Fire Responses by Municipalities has not been shared for review or consultation. We understand that it is to be released shortly and will also be due March 11, 2018.

This briefing note has been prepared to assist AMO members in the development of their municipal responses to the draft MCSCS fire regulations. Please work with your Fire Chief and fire services to develop a comprehensive response for your municipality.

BACKGROUND:

WHAT:

- In January 2017, the MCSCS established an advisory Fire Safety Technical Table (the Table) as part of a mandate commitment to provide recommendations to modernize fire service delivery.
- The Table consists of MCSCS and Ontario Fire Marshal (OFM) executive and staff, the Ontario Professional Fire Fighters Association, the Toronto Fire Fighters Association, the Ontario Fire Chiefs Association (OAFC), Fire Chiefs from full-time, composite and volunteer services, Toronto Fire Services, and for the municipal government perspective- an AMO staff member and a lower tier CAO representative.
- The Table was established to review new and emerging challenges in fire safety with a view to identifying opportunities to enhance delivery in Ontario, such as:
 - Firefighter training and professionalism (e.g., identification of specialized knowledge requirements and core competencies);
 - Public education and prevention measures, including community risk assessments;
 - Provincial standards for fire services, such as fire service dispatch; and
 - Public reporting of fire service data.
- It must be emphasized that the Table has only been advisory. MCSCS, as informed by the Table, will develop recommendations for the MCSCS Minister's final approval.

INFO #1
FEB 15 2018

- Municipal governments under the FPPA are required to:

Municipal responsibilities

2. (1) Every municipality shall,

- (a) establish a program in the municipality which must include public education with respect to fire safety and certain components of fire prevention; and
- (b) provide such other fire protection services as it determines may be necessary in accordance with its needs and circumstances.

Methods of providing services

(2) In discharging its responsibilities under subsection (1), a municipality shall,

- (a) appoint a community fire safety officer or a community fire safety team; **or**
- (b) establish a fire department

WHY:

- The Fire Safety Technical Table was established to address public safety and firefighter safety gaps identified by the Coroner's Inquests over the last several years.
- The Table has had active discussions on modernizing fire standards for firefighters' training and certification, community risk assessment, and public reporting on fire responses.
- Third party training for technical rescues, such as the tragic ice-training incident in SW Ontario that was the subject of a 2017 Coroner's inquest, is not addressed in these draft regulations.
- There appears to be a past informal agreement made around 2012 between MCSCS, OFM, the OAFC, and fire services that Ontario would use the National Fire Protection Association (NFPA) standards going forward. Neither AMO nor its members were part of this discussion or decision.
- The National Fire Protection Association is a United States trade association, with some international members, that creates and maintains private, copyrighted standards and codes for usage and adoption by local governments.
- One of the most notable features about NFPA's code development process is that it is open and consensus-based. That means anybody can participate in the development of these important documents. More than 9,000 volunteer committee members with a wide range of professional expertise periodically review all NFPA codes and standards.

THE REGULATIONS:

1. The draft Mandatory Certification and Training for Firefighters and Other Persons Providing Fire Protection Services includes:

- Every municipality, and in unorganized areas where the Province is responsible for certification and training, must make sure that its fire service is responsible for compliance.
- Mandatory certification is to occur for those firefighters who are performing the fire protection service: fire suppression exterior and interior attack (if provided), pump operations, fire suppression supervision, fire public education, fire prevention, fire instruction, fire dispatch, fire investigation, technical rescue, and hazardous materials to respective NFPA standards.
- Existing firefighters can be grandfathered if they can demonstrate that they have met the standard by an alternate/previous means. Grandfathering requirements are outlined in a Fire Marshal guideline (link is below). Fire chiefs are responsible for ensuring that their Firefighters have achieved the standard by courses/exams or alternate means.
- It is proposed that these standards are to be achieved by January 1, 2019 except for the following that come into force on January 1, 2020 – fire inspection, fire instruction, fire dispatch, fire investigation, hazardous materials, and technical rescue.
- Fire dispatch certification currently is only for fire services who do dispatch themselves. It does not include 3rd party dispatch at this time.
- The OFM is updating its educational offerings and approach so that all required courses and exams can be accessed online 24/7 in 2018 free of charge. Practical exams will still need to be done in person under the direction of a certified fire instructor in each area of competence.

Analysis:

- Although a complete gap analysis of firefighters who meet the NFPA standards and/or can be grandfathered was requested throughout this exercise and MCSCS surveys were attempted, the full impact of the mandatory training and certification regulation will not be known until the regulation is consulted on and/or goes into force.
- We understand that under the proposed mandatory training and certification regulation, the minimum certification/training requirements for five categories will be for new hires only as of January 1, 2019 (for Suppression Firefighters (external/interior); Pump Operators; Fire Officers; and Fire Educators).
- The draft regulation requires only those firefighters, in the five categories noted above, hired after January 1, 2019 to be certified. However, there is concern that municipal governments will still have a significant risk of potential liability if they simply follow the proposed regulatory approach being suggested – grandfather those that can be and make sure that any new hires are certified at the specific NFPA level.
 - The magnitude of the number of fire service staff who will be able to be grandfathered is unknown.

- If municipal fire services do not make sure that everyone is certified to the new mandatory standard for all categories of fire operations, there remains a great liability risk if anything unfortunate occurs.
 - Stated more clearly, no municipality is likely to want to state in a Coroner's inquest or legal suit that a firefighter was not certified to the standard despite the provisions in the regulation without indemnification from the province.
 - This is a Catch-22 for municipal fire services. Municipalities essentially will need to make sure everyone is trained and certificated to the certification standard for all firefighters in the service despite the go-forward approach in the regulation.
 - Although there is protection from personal liability and indemnification provisions in the FPPA (see s. 74, 75, 76), it is only for those working in fire services (municipal or provincial) and not for municipal corporations.
- It will be helpful to municipal fire services that the Fire College curriculum and testing will all be online for 2018 free of charge.
 - That said, municipalities will still have unfunded staff costs for those who need to take the training and for the required testing to achieve certification. This will result in staff time costs for these required training hours. Municipalities may not have provided for the now needed training costs in their 2018 budget.
 - We understand that MCSCS will consider if there is provincial funding available for implementation of this regulation, once final, however no decisions have been made to date.
 - It has been said at the Table that there has been significant training over the years to these standards so this should reduce the risk exposure. This needs to be validated.
 - It should be noted that not all these proposed standards can be grandfathered – only those identified in the January 2014 OFM [communiqué](#) can be grandfathered.
 - Fire inspectors, Fire instructors, Fire Investigators, Technical Rescue, Fire Dispatchers and Hazardous Materials Personnel cannot be grandfathered. So as per the draft regulation, those currently employed or appointed in fire departments must all be certified by January 1, 2020.
 - In rural and northern Ontario, there are many other non-fire services that provide fire dispatch services for the fire services (e.g. consolidated fire dispatch that does many departments' dispatch, police dispatch, answering services, taxi dispatch). The full extent of different types of fire dispatch and where it occurs is not known at this time by MCSCS or OFM.
 - Only fire services that do their own dispatch will be captured by this draft regulation; however, MCSCS is looking to include other fire dispatch service providers in a future regulation. Properly trained fire dispatchers is a critical area of public safety that will be pursued by the Province as inquests have, or will, identify this as a current vulnerability for the public.
 - During this draft regulation consultation, municipal fire services will need to identify clearly how achievable the mandatory certification will be for all identified positions and the additional training costs that will be necessary. The value of any additional training (number of staff per position, training time needed and associated costs) should be outlined in your response.

2. The draft Community Risk Assessment by Municipalities includes:

- The process to identify, analyze, evaluate and prioritize public safety risks to inform the municipal decision-making on the provision of fire protection services, fire safety education and fire prevention programs as required by the FPPA.
- This risk assessment must be done within five years of the regulation coming into force and at then each year thereafter.
- The draft regulation outlines the mandatory profiles of community attributes that must be considered in the development of the risk assessment.
- A copy of the Community Risk Assessment must done in the form as set out by the OFM and be filed with them once completed.

Analysis:

- The Table did work well to get the draft Community Risk Assessment regulation as balanced and flexible as possible – and that the assessment is focused on the needs and circumstances of each community.
- We understand that this standardization is similar to the voluntary simplified risk assessment from the OFM that municipalities have been using to date.
- We understand that the OFM will be providing support and assistance for small rural and northern municipalities in completing these Community Risk Assessments.
- As municipal councils have up to five years to implement this regulation, a change in the date of the regulation coming into force does not need to be requested.

COMMENTARY:

- The nature of the magnitude of how many firefighters need to be trained, certified and/or grandfathered is not known by the OFM.
- The full nature of the risk or financial exposure for municipal governments and their fire services is not known at this time from these draft FPPA regulations.
- To date, no additional provincial funding has been offered by the Province to help manage the costs of mandatory training and certification.
- There is no commitment from MCSCS/provincial government to provide municipal governments with protection from litigation as part of the entire package surrounding these regulations as discussed by the Table as a quid pro quo for mandatory certification. The Province of Quebec government provided this protection to local governments in a similar mandatory training and certification situation.
- Municipal governments will have the on-going pressure to determine the level and nature of fire services in their communities through these regulations. The level of fire services is a local decision under the FPPA (s. 2(1), 2(2)) as only fire safety education and fire prevention programs that must be provided by each municipal government.

- 2018 is a municipal election year. As consistent with prudent planning and municipal election legislation, all municipal councils need to assume that as of July 2018 they may have a *Lame Duck* period. Given this and that the proposed draft regulation is to come into force by January 1, 2019, there may not be enough time before July 2018 or at the initial council meeting on or after December 1st, 2018, to make decisions (e.g. training funding) to ensure full implementation of the Mandatory Training and Certification regulation. For this reason, a later effective date is needed.

Suggested Recommendations for Municipal Responses:

- That the provincial government provide liability indemnification for all municipal governments who comply with these new regulations at least 12 months before the training and certification regulation comes into force.
 - If they do not provide this liability indemnification, it will be necessary for the province to provide the new funding that would be required to train and certify all firefighters to achieve the standards before the mandatory training and certification regulation comes into force.
- Municipal fire services will need to identify clearly how achievable the mandatory certification will be and the additional training costs that will be necessary. The value of any additional training (both time and costs) should be outlined in your response.
 - If the province does not provide liability indemnification, MCSCS should make the required training funding available to municipal fire services for all the identified NFPA professional qualifications at least at least 12 months before the training and certification regulation comes into force
 - If the province does provide liability indemnification to accompany these regulations, the province should provide sufficient funding to municipalities to cover the new training and certification costs for those designated positions at least at least 12 months before the training and certification regulation comes into force for those positions.
 - If sufficient provincial funding is not provided to municipal governments, the province will be knowingly creating a new unfunded mandate on municipalities.
- That the Mandatory Training and Certification regulation not come into force until at least July 1, 2019, preferably January 1, 2020, to allow municipal councils and their fire services to make all the necessary training funding decisions. It will also enable the provincial government to provide the necessary funding for training and liability indemnification 12 months prior to the regulations coming into force.



MEDIA RELEASE

FOR IMMEDIATE RELEASE

Gail Ardiel of the Town of the Blue Mountains to lead 2018 NVCA Board of Directors

UTOPIA, Ontario (January 29, 2018) – Gail Ardiel, Deputy Mayor for the Town of the Blue Mountains, will head the Nottawasaga Valley Conservation Authority (NVCA) in 2018.

Deputy Mayor Ardiel, an apple orchard owner and retired child care service provider, was acclaimed chair of the board at the NVCA's 58th Annual General Meeting on January 26, 2018. Deputy Mayor Ardiel has sat on the board for eight years, and served for four years as vice chair. In addition to her role at the NVCA, Deputy Mayor Ardiel is involved with the Ontario Small Urban Municipalities and the Association of Municipalities of Ontario (AMO), and sits on Grey County Council.

In her acceptance remarks, Deputy Mayor Ardiel complimented her fellow board members for their commitment to building efficiencies at the authority. She commented on the opportunities for NVCA coming from the recent updates to the *Conservation Authorities Act*, particularly with regard to establishing long-term, stable sources of funding.

Keith White, Councillor for the Township of Essa, was acclaimed to the position of vice chair. In his remarks, Councillor White noted the growth pressures facing the watershed in the coming years, and stressed the importance of NVCA's role in ensuring the effective management of watershed resources.

Doug Lougheed, Councillor for the Town of Innisfil, stepped down from the position of chair, and will serve as the past chair for 2018.

NVCA board members are appointed by 18 watershed municipalities in the counties of Simcoe, Dufferin and Grey. Returning to the board is Mayor Darren White of Melancthon Township, who replaces Councillor James Webster.

The board governs the authority, a public agency decide to protecting, enhancing and restoring the Nottawasaga Valley watershed to support a healthy environment, communities and lifestyles.

Visit www.nvca.on.ca for more information.

- 30 -

About NVCA: The Nottawasaga Valley Conservation Authority is a public agency dedicated to the preservation of a healthy environment through specialized programs to protect, conserve and enhance our water, wetlands, forests and lands.

Media contact: Heather Kepran, Communications Coordinator, 705-424-1479 ext. 254, hkepran@nvca.on.ca

A full list of the 2018 NVCA board of directors is available at www.nvca.on.ca under "About Us – Board of Directors – Current Members"

Photo captions and thumbnails (full-size images available up on request to hkepran@nvca.on.ca):



Gail Ardiel, Deputy Mayor for the Town of the Blue Mountains, chair of the NVCA board of directors



Keith White, Councillor for the Township of Essa, vice chair of the NVCA board of directors



Doug Lougheed, Councillor for the Town of Innisfil, past chair of the NVCA board of directors

Denise Holmes

From: Lindsay Scott <lscott@tritoneng.on.ca>
Sent: Thursday, February 01, 2018 1:21 PM
To: dholmes@melancthontownship.ca
Cc: Howard Wray
Subject: Notice of Public Consultation Centre, Schedule B Municipal Class Environmental Assessment - Dundalk Industrial Access Road, Township of Southgate
Attachments: M5616A - Melancthon PCC letter.pdf; M5616-Preliminary Alignment.pdf

Good Afternoon Ms. Denise Holmes,

As requested, please find attached a figure showing the alternative alignments for the proposed Dundalk Industrial Access Road. Background studies related to the natural and cultural environment that have been completed to support the proposed Dundalk Industrial Access Road being planned by the Township of Southgate, under Schedule B of the Municipal Class Environmental Assessment can be retrieved from the following link:
<https://www.dropbox.com/sh/hidt3bq4yb3655m/AACXsmm1a5buD0iOpKa0rs4ra?dl=0>. Please let me know if you have any problems retrieving the documents.

The background studies related to the natural and cultural environment within the Study Area are as follows:

1. Dundalk Industrial Access Road & Wastewater Treatment Facility Expansion, Township of Southgate, Schedule B Municipal Class Environmental Assessment, Natural Heritage – Existing Conditions, dated March 9, 2017, by Aboud & Associates Inc.
2. Memorandum Re: Assessment of Aquatic Habitats of the James Foley Drain, Dundalk, dated January 19, 2018, by Premier Environmental Services Inc.
3. Letter Re: Dundalk Industrial Access Road, Revised-Analysis of Options Based on Existing Conditions, dated January 26, 2018 by Aboud & Associates, Inc.
4. Cultural Heritage Resource Assessment: Built Heritage Resources and Cultural Heritage Landscapes, Existing Conditions and Impact Assessment, Industrial Access Road in Dundalk, Township of Southgate, Municipal Class Environmental Assessment, dated December 2017 (Revised January 2018) by ASI
5. Stage 1 Archaeological Assessment, Dundalk Access Road, Township of Southgate and Township of Melancthon, dated January 16, 2018, by ASI

Also attached to this email is a letter to notify you of the upcoming Public Consultation Centre, being held on February 15, 2018, which will provide further information on the project.

Should you have any questions or comments, please feel free to contact either of the project team members listed on the attached Notice of Public Consultation Centre.

Regards,
Lindsay Scott, P.Eng.



Triton Engineering Services Limited
The Old Post – 39 Elora Street South, Unit 7, 8 & 9, P.O. Box 159, Harriston, ON N0G 1Z0
Tel - (519) 292-1611 • www.tritoneng.on.ca

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ORANGEVILLE • FERGUS • GRAVENHURST

January 31, 2018

Township of Melancthon
157101 Highway 10
MELANCTHON, Ontario
L9V 2E6

Attention: Denise Holmes, AMCT
CAO/Clerk

RE: TOWNSHIP OF SOUTHGATE
DUNDALK INDUSTRIAL ACCESS ROAD
CLASS ENVIRONMENTAL ASSESSMENT
OUR FILE: M5616A

Dear Denise:

The Township of Southgate is holding a Public Consultation Centre to provide further information to the public on the proposed Industrial Access Road, planned to connect Ida Street and Highway 10, south of the Community of Dundalk. The proposed Industrial Access Road will facilitate further commercial and industrial development within Township owned properties, and provide an alternate route for transport trucks to avoid travelling through the downtown core of the community of Dundalk. The project is being planned as a Schedule 'B' undertaking following the requirements of the Municipal Class Environmental Assessment process. Please refer to the attached Notice for further project details and the time and location of the Public Consultation Centre.

The attached Notice has been placed in the Dundalk Herald newspaper, as well as the Township of Southgate website – www.southgate.ca

This Notice has been circulated to appropriate government agencies, residents in the vicinity of the study area and members of the public whom have expressed interest in the project. If you have any questions, or concerns, please do not hesitate to contact the undersigned.

Yours very truly,

TRITON ENGINEERING SERVICES LIMITED

Howard Wray, P.Eng.
Project Engineer

HW/
Encl. Public Consultation Centre Notice

cc: Jim Ellis, Public Works Manager, Township of Southgate



TOWNSHIP OF SOUTHGATE
NOTICE OF PUBLIC CONSULTATION CENTRE
MUNICIPAL CLASS ENVIRONMENTAL ASSESSMENT
DUNDALK INDUSTRIAL ACCESS ROAD

In order to facilitate the development of industrial and commercial employment lands south of the community of Dundalk (Study Area), the Township is proposing to construct an Industrial Access Road generally between Highway 10 and Ida Street. In addition to providing access to the subject properties, the proposed Industrial Access Road will provide an alternative truck route to avoid travelling through Dundalk's downtown core.

The Process:

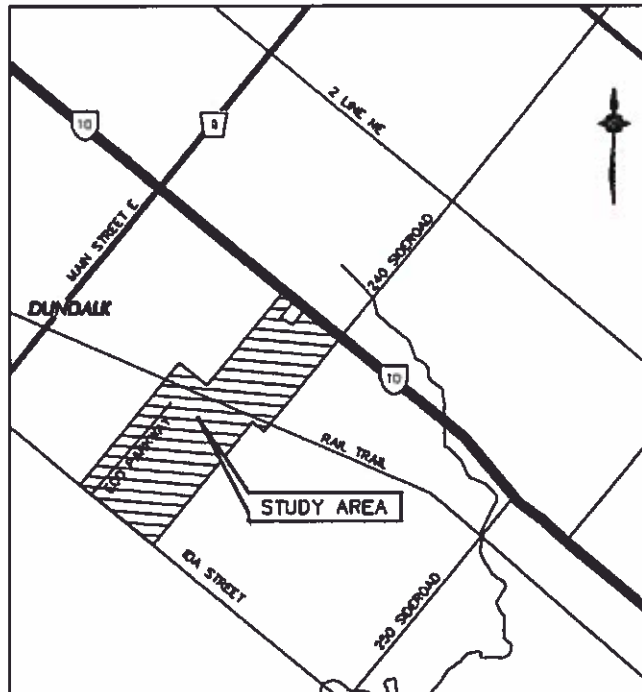
This project is being planned under Schedule B of the Municipal Class Environmental Assessment (Municipal Engineers Association, June 2000 as amended in 2007, 2011 and 2015), which is an approved process under the Ontario Environmental Assessment Act.

How to Participate:

A Public Consultation Centre is planned to provide further information to the public on the proposal and to receive input and comment from interested persons. The Centre will be a drop-in type format, and will include display plans showing the alternative routes being considered.

Public Consultation Centre

Time: 6:00 pm to 8:00 pm
Date: February 15, 2018
Location: Frank Macintyre Building
250 Owen Sound Street
Dundalk, ON



of

Following the Public Consultation Centre, further comments and questions are invited, which will be considered in the planning and design of this project, and will be received until March 16, 2018. Subject to

comments from this Notice and following the Public Consultation Centre, the Township plans to proceed with the planning and design of this project.

For More Information:

Please contact either one of the project team members if you have any questions, comments or would like to be added to the project mailing list:

Jim Ellis, Public Works Manager
Township of Southgate
185667 Grey County Road 9
R.R. #1
Dundalk, ON N0C 1B0
Phone: 519-923-2110
Toll Free: 1-888-560-6607
Fax: 519-923-9262
E-mail: jellis@southgate.ca

Howard Wray, P. Eng.
Triton Engineering Services Limited
18 Robb Blvd, Unit 8
Orangeville, ON L9W 3L2
Phone: 519-941-0330
Fax: 519-941-1830
E-mail: hwray@tritoneng.on.ca

Project related information and a copy the Class Environmental Assessment will be available at the Township main office located at 185667 Grey County Road 9, R.R. #1 Dundalk, ON, telephone 1-888-560-6607; attention Jim Ellis.

This Notice first issued January 31, 2018.



"Extreme weather events that happened every 40 years now occur every six years in some regions of the country" - IBC

Join us as we discuss the risks of flooding and how you can protect your family and property from this increasing hazard.

March 6th, 2018

6:30-8:30 PM

Mono Centre Community Centre

754483 Mono Centre Rd. Mono, ON - Lower South

Residents in the Credit Valley and Nottawasaga Valley watersheds (Orangeville, Shelburne, Mono, Mulmur as well as the east sides of Melancthon and Amaranth) will want to attend this very informative session.

AGENDA

NVCA & CVC – All about floods
WDGPH – Health impacts of flooding, contaminated water and mould
IBC – Insurance benefits and limitations
DUFFERIN EM – Building your ARK
Discussion Period

March 20th, 2018

6:30-8:30 PM

Grand Valley & District Community Centre

90 Main St. North, Grand Valley, ON

Residents in the Grand River watershed (Grand Valley, East Garafraxa and the west sides of Melancthon and Amaranth.) will want to attend this very informative session.

AGENDA

GRCA – All about floods
WDGPH – Health impacts of flooding, contaminated water and mould
IBC – Insurance benefits and limitations
DUFFERIN EM – Building your ARK
Discussion Period

To RSVP or for more information please email emergency.management@dufferincounty.ca



INFO 4

FEB 15 2018



UPPER GRAND DISTRICT SCHOOL BOARD

Jennifer Passy BES, MCIP, RPP

Manager of Planning

Board Office: 500 Victoria Road N. Guelph, ON N1E 6K2

Email: jennifer.passy@ugdsb.on.ca

Tel: 519-822-4420 ext. 820 or Toll Free: 1-800-321-4025

January 31, 2018



PLN: 18-04

File Code: B01

Sent by: mail & email

Denise Holmes
Township of Melancthon
157101 Highway 10
Melancthon, ON L9V 2E6

Re: Public Engagement Workshops – Long Term Accommodation Plan (LTAP) Background Report

On January 30, 2018 the Board of Trustees of the Upper Grand District School Board approved a Public Engagement Plan as a part of the Board's process to develop a Long Term Accommodation Plan (LTAP).

The LTAP is a strategic review of the school board's facilities, population projections, and enrolment forecasts. The LTAP is an important step in ensuring our facilities meet the needs of the board and our school communities, now and into the future. Board staff have developed a Background Report for parents/guardians, partners and stakeholders. This report provides context for the development of the LTAP.

Public engagement is an important part of the LTAP process. We want to have conversations with our school communities to promote a shared understanding of local school issues. Five (5) regional Public Engagement Workshops are scheduled throughout the district as part of the first phase of engagement. We invite you to attend any of the following meetings:

- Thursday, February 8, 2018, 7-9pm - Orangeville DSS, cafetorium
- Monday, February 12, 2018, 7-9pm - Centennial CVI, cafeteria
- Tuesday, February 20, 2018, 7-9pm - Norwell DSS, single gymnasium
- Wednesday, February 21, 2018, 7-9pm - Centre Wellington DHS, cafetorium
- Wednesday, February 28, 2018, 7-9pm - Erin PS, gymnasium

Feedback collected in this first phase will inform the development of a draft LTAP and help complete the picture of our school communities. In the second phase, we will share the draft LTAP and gather feedback prior to completion of the final report.

Please visit www.ugdsb.ca/ltap for more information, documents, the Background Report, and an opportunity to sign up to receive updates.

Sincerely,

Upper Grand District School Board

Jennifer Passy, BES, MCIP, RPP
Manager of Planning

Upper Grand District School Board

• Linda Busuttill, Chair
• Marty Fairbairn, Vice-Chair

• Mark Bailey
• Susan Mozlar

• Kathryn Cooper
• Bruce Schieck

• Barbara Lustgarten Evoy
• Lynn Topping

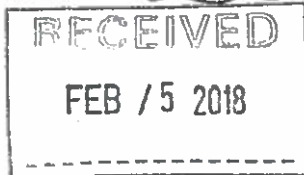
• Martha MacNeil
• Barbara White

INFO 5

FEB 15 2018

OFFICE OF THE REGIONAL SENIOR JUSTICE
ONTARIO COURT OF JUSTICE
CENTRAL WEST REGION

COURT HOUSE
45 MAIN STREET EAST, SUITE 762
HAMILTON, ONTARIO L8N 2B7



CABINET DU JUGE PRINCIPAL RÉGIONAL
COUR DE JUSTICE L'ONTARIO
RÉGION DE CENTRE-OUEST

PALAIS DE JUSTICE
45 RUE MAIN EST, PIÈCE 762
HAMILTON (ONTARIO) L8N 2B7
TELEPHONE/TÉLÉPHONE (905) 645-5344
FAX/TÉLÉCOPIEUR (905) 645-5377

January 31, 2018

Via Courier

Denise B. Holmes, AMCT
The Township of Melancthon
157101 Highway 10
Melancthon, ON L9V 2E6

Dear Ms. Holmes:

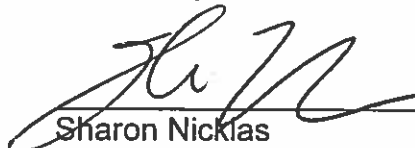
Re: Township of Melancthon, Dufferin County
Set Fine Application
Part 11 *Provincial Offences Act*
Bylaw 56-2017, as amended: Parking

Please find enclosed the signed Order, Schedule of set fines for By-law 56-2017, as amended, and I am returning the certified copy of By-law 56-2017.

The setting of the fines does not constitute my approval of the short form of wording used to describe the offences.

Copies of the Order, Schedule of the set fines and a copy of the By-law, have been forwarded to Nicole Shearman, POA Manager with the County of Dufferin. Copies of the Order and Schedule of set fines have also been forwarded to Crown Law Office – Criminal to the attention of Kerry Lee Thompson.

Yours truly,


Sharon Nicklas
Regional Senior Justice
Central West Region

Enclosures

Nicole Shearman, County of Dufferin
Kerry Lee Thompson – Crown Law Office - Criminal

INFO 6

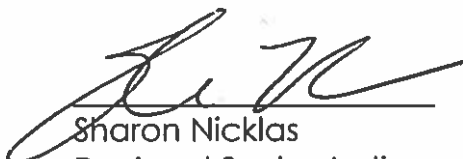
FEB 15 2018

PROVINCIAL OFFENCES ACT

Part II

IT IS ORDERED pursuant to the provisions of the *Provincial Offences Act* and the rules for the Ontario Court of Justice, that the amount set opposite each of the offences in the schedule of offences under the Provincial Statutes and Regulations thereunder and Municipal By-Law No. 56-2017, as amended, for the Corporation of the Township of Melancthon, attached hereto is the set fine for that offence. This Order is to take effect January 29, 2018.

Dated at Hamilton this 31st day of January, 2018.



Sharon Nicklas
Regional Senior Justice
Central West Region

Schedule A
Corporation of the Township of Melancthon
Part II Provincial Offences Act
Short Form Wording
By-law No. 56-2017, as amended: Parking

Item	Column 1 Short Form Wording	Column 2 Provision Creating or Defining Offence	Column 3 Set Fine
1.	Park incorrect direction	3.1	\$75.00
2.	Stop within 6 meters of Crosswalk	3.2	\$75.00
3.	Park on Sidewalk	3.3	\$75.00
4.	Park in front of Driveway	3.3	\$75.00
5.	Park within 1 meters of residential Driveways	3.3	\$75.00
6.	Park commercial motor vehicle longer than 2 hours	3.3	\$75.00
7.	Park within an intersection	3.3	\$75.00
8.	Park on front lawn of a house	3.3	\$75.00
9.	Park on a bridge or approaches thereto	3.3	\$75.00
10.	Park to obstruct Traffic	3.3	\$75.00
11.	Park to prevent removal of other vehicle Parked or Standing	3.3	\$75.00
12.	Park at front or emergency entrance at theatre, auditorium and/or large assembly	3.3	\$75.00
13.	Park in any public lane	3.3	\$75.00
14.	Park 2am to 7am November 15 to April 15	3.3	\$75.00
15.	Park on Paved Shoulder	3.3	\$75.00
16.	Park within 9.1 meters of intersection	3.4	\$75.00
17.	Park contrary to authorized sign	3.5	\$75.00
18.	Park – disabled vehicle, boat, travel Trailer on public roadways/municipal property	3.7	\$75.00
19.	Park – interfere with snow removal	3.8	\$75.00
20.	Park in a disabled Person Parking space – no permit	3.9	\$300.00

Note: the general penalty provision for the offences listed above is Section 4.6 of By-law 56-2017, as amended a certified copy of which has been filed

*Approved
SN
Jan 29/18*



BURNSIDE

[THE DIFFERENCE IS OUR PEOPLE]

RECEIVED

FEB / 8 2018

February 5, 2018

Mrs. Denise Holmes, AMCT,
CAO / Clerk,
Township of Melancthon
157101 Highway No. 10
Melancthon, ON L9V 2E6

**Coutts Drainage Works
Maintenance and Repair, 2018
File No.: D-ME-SUP**

Dear Mrs. Holmes,

Pursuant to Council's resolution to investigate the Coutts Drain, regarding a request from Mr. Bowman for maintenance, we had a telephone conversation with the owner. Mr. Bowman has no concerns with the Coutts Drain, but is requesting a cleanout or some maintenance of the road ditch along the 2nd Line SW Road.

We mentioned that the request for this work was the responsibility of Public Works and that we would convey his request to the Road Superintendent. We have discussed this concern with Craig, who will follow up with the owner after the spring run-off.

Should you have any further questions or other concerns, please call.

Yours truly,

R. J. Burnside & Associates Limited
Drainage Superintendent

Gerd Uderstadt, C.S.T.

INFO 7
FEB 15 2018



Nottawasaga Valley
Conservation Authority

MEDIA RELEASE

For immediate release

NVCA seeks 2018 Conservation Champions

Utopia, Ontario (Feb 8, 2018) – Do you know a person or organization working to improve our local environment? Nominate them for a Conservation Champion Award!

The Nottawasaga Valley Conservation Authority (NVCA) is seeking nominations for the 2018 Conservation Champion Awards. These awards recognize environmental champions for their contribution to the health of the Nottawasaga Valley watershed.

Conservation Champions can be individuals, community groups, municipalities or businesses who have contributed to an environmental project in the Nottawasaga Valley watershed. The watershed covers a large part of Simcoe County and portions of Dufferin and Grey.

There is also a Young Conservation Champion category open to individuals age 19 or under.

Eligible projects include, but are not limited to, on-farm stewardship projects; stream and wetland habitat restoration; tree planting; volunteering in support of the environment; outdoor education; land donations and easements; financial contributions in support of environmental projects; and implementing environmental plans and policies.

NVCA will present the awards at the annual Evening of Thanks event on April 17, 2018.

To nominate a Conservation Champion, visit nvca.on.ca or call 705-424-1479. Nominations must be received by Monday, March 19, 2018.

- 30 -

About the NVCA: The Nottawasaga Valley Conservation Authority a public agency dedicated to the preservation of a healthy environment through specialized programs to protect, conserve and enhance our water, wetlands, forests and lands. nvca.on.ca

Media contact: Heather Kepran, Communications Coordinator, 705-424-1479 x254, hkepran@nvca.on.ca

**Ministry of Agriculture,
Food and Rural Affairs**

2nd Floor
1 Stone Road West
Guelph, Ontario N1G 4Y2
Tel: 519 826-6800
Fax: 519 826-3492

**Ministère de l'Agriculture,
de l'Alimentation et
des Affaires rurales**

2^e étage
1 Stone Road West
Guelph (Ontario) N1G 4Y2
Tél. : 519 826-6800
Télééc. : 519 826-3492



Food Safety and Environmental Policy Branch

February 9, 2018

I am pleased to announce the release of the final [Agricultural System for the Greater Golden Horseshoe](#) (GGH), the first of its kind in North America.

This fulfills OMAFRA's mandate commitment to ensure the sustainability of agriculture by working to consistently map and protect prime agricultural areas and promote the viability of the agri-food sector.

The Coordinated Review Advisory Panel, chaired by David Crombie, recommended that OMAFRA work with municipalities and stakeholders to develop an Agricultural System across the GGH to support the viability of Ontario's agri-food sector and consistently protect farmland.

The Agricultural System will provide municipalities with useful tools to help make more informed and consistent decisions regarding agricultural land, local food and economic development. It may also be adopted by municipalities outside of the GGH as a best practice to support the viability of the agri-food sector.

With world population projected to reach 9 billion by the year 2050, farmers across this province will be called upon to step up to the challenge of helping feed the world.

Protecting farmland is critical to strengthening Ontario's \$37 billion dollar agri-food sector, protecting our environment and maintaining food sustainability.

The Agricultural System's implementation procedures, mapping and web portal have been shaped by the input of nearly 400 stakeholders and groups who attended public open houses and webinars across the GGH in the summer and fall of 2017, in addition to 106 written submissions.

I want to thank everyone who took the time to participate in the public consultations on the draft materials and web portal, and who provided written feedback. Your input has been essential to the Agricultural System's development, particularly with regard to the process of refining the agricultural land base map.

OMAFRA is committed to continuing to work closely with municipalities and stakeholders to support the implementation of the Agricultural System and to make continuous improvements to the mapping portal.

If you have any questions about the Agricultural System, mapping or web portal, please contact me, at 519-826-6800 or sharon.bailey@ontario.ca. We would be pleased to meet with local municipalities as part of our ongoing provincial implementation initiatives.

Sincerely,

A handwritten signature in cursive script that reads "Sharon Bailey". The signature is written in a dark ink and is positioned above the printed contact information.

Sharon Bailey, Director
Food Safety and Environmental Policy Branch
Tel: 519 826-6800
Toll Free: 1-888-466-2372

Denise Holmes

From: Steve Hett <shett@dufferincounty.ca>
Sent: Wednesday, January 31, 2018 11:05 AM
To: Jason Hall; Jane Wilson; Mark Early; Karen Canivet; Heather Boston (hboston@mulmur.ca); Jennifer Willoughby; Denise Holmes (dholmes@melancthontownship.ca); Zdravko Jake Jakop (jake.jakop@townofmono.com)
Cc: Adriana Dekker; Sonya Pritchard; Pam Hillock
Subject: SWIFT Membership
Attachments: Schedule B.docx

Good afternoon,

Dufferin County has signed the SWIFT membership agreement. SWIFT would like to get municipal sites collected for the lower tier municipalities. I have attached "Schedule B" from the membership agreement. SWIFT would like each municipality to fill out the attached "Schedule B" in order to be added to the Dufferin County membership agreement.

SWIFT is looking for any sites that require a network connection and that you would like included in the SWIFT project. Submitting sites to SWIFT does not necessarily mean that the site will be connected. It simply means that they will add it to the list of site in the RFP for vendors to bid on. Once the vendors bid on the sites and provide a cost for the network connection, each municipality can decide to move forward with the vendor or stay with their current vendor.

For more information on the SWIFT project please visit their web site: <http://swiftnetwork.ca/>.

If you have any questions please contact me.

Thanks

Steve

Steve Hett CISSP, CMMIII | Manager of Information Technology and GIS | Corporate Services
Dufferin County | Phone: 519-941-2816 Ext. 8008 | shett@dufferincounty.ca | 51 Zina Street, Orangeville, ON L9W 1E5

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Total Control Panel

[Login](#)

To: dholmes@melancthontownship.ca [Remove](#) this sender from my allow list

From: shett@dufferincounty.ca

You received this message because the sender is on your allow list.

ACT #1

Schedule "B"

2017 MEMBERSHIP SITE INFORMATION

Organization Name	
Contact Name	
Title	
Address	
Phone	
Email	
Payment Type	Invoice Online Payment Cheque

TOTAL NUMBER OF SITES = _____

Site #	Site Name	Site Address
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
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15		
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25		

Denise Holmes

From: Sarah Elkami Trdina <selkami.clc@gmail.com>
Sent: Monday, February 05, 2018 9:45 PM
To: undisclosed-recipients:
Subject: Will you #raisetheflag ?

Hello!

I wanted to get in touch with you regarding Autism Ontario's upcoming Raise the Flag event. You can join us in making your school and community a more inclusive place for people with autism! Register and have access to our Educator Toolkits which include activities and educational videos. You can also share your school's stories of inclusion and acceptance. A poster with more details is also attached below.

What is Raise The Flag?

Autism Ontario's Raise the Flag campaign, through the simple act of raising a flag, unites families, schools, communities, government and professionals in recognizing World Autism Awareness Day, and brings to light to struggles and triumphs of people on the autism spectrum. Our campaign also features educational toolkits for educators from primary through to post-secondary school.

Autism Ontario is excited to have you participate and celebrate with us. Through this initiative, we are building stronger, more inclusive communities for people with Autism Spectrum Disorder (ASD). We are highlighting the work done throughout the province, and the work that still needs to be done to ensure that children, youth and adults living with ASD are provided the means to achieve quality of life. Thank you for being part of this momentous day with us! **World Autism Awareness Day falls on Easter Monday, April 2 in 2018, so celebrations will be held on Tuesday, April 3, 2018.**

Who is Autism Ontario?

Autism Ontario is the province's largest collective voice representing the autism community, supporting thousands of families across the province through its 25 Chapters; each of which is under the leadership of committed and skilled volunteers who provide expertise and guidance to their local communities. We are dedicated to providing ASD information and education, supporting research, and advocating for programs and services.

We work to increase public awareness about autism and the day-to-day challenges faced by people with autism, their families and the professionals with whom they interact. Last year, over 20,000 people accessed our services and supports, including children and adults with autism, their parents and siblings.

Visit www.autismontario.com for more information.

About Autism Ontario - Peel Chapter

The Peel Chapter is directed and managed by a dedicated core of (mostly) parent volunteers. Being a non-profit organization, the chapter does not receive any government funding. All Chapter administrative functions are supported by the volunteers, donations from the community and fundraising initiatives. In addition to providing resources, support and funding, we also run about 100 events per year in the Peel Region for our families.

We hope that you can join us this year and Raise The Flag in your community in support of people with Autism Spectrum Disorder and their families on World Autism Awareness Day!

If you have any questions, please let us know.

Thank you in advance,

-- Preview attachment RTF 2018 School Poster Printer.pdf



RTF 2018 School Poster Printer.pdf
4.5 MB

ACT #2
FEB 15 2018



The Corporation of

THE TOWNSHIP OF MELANCTHON

157101 Hwy. 10, Melancthon, Ontario, L9V 2E6

Telephone - (519) 925-5525

Fax No. - (519) 925-1110

Website: www.melancthontownship.ca

Email: info@melancthontownship.ca

Denise B. Holmes, AMCT
CAO/Clerk

REPORT TO COUNCIL

TO: MAYOR WHITE AND MEMBERS OF COUNCIL

FROM: DENISE B. HOLMES, CAO/CLERK

DATE: FEBRUARY 6, 2018

SUBJECT: COUNTY OF DUFFERIN MUNICIPAL EMERGENCY READINESS FUND - FINAL REPORT

RECOMMENDATION

That the Final Report of Denise Holmes, CAO/Clerk be sent to the County of Dufferin as a requirement of the Municipal Emergency Readiness Fund.

PURPOSE

The purpose of this Report is to provide information on the generator purchase and installation for the Township of Melancthon Public Works Department under the County of Dufferin's Municipal Emergency Readiness Fund.

BACKGROUND AND DISCUSSION

In 2015, the County of Dufferin established a Municipal Emergency Readiness Fund to assist lower tier municipalities with the cost of mitigating against, preparing for, responding to or recovering from a large scale emergency. The fund allows for member municipalities to receive up to a maximum \$10,000.00 for this purpose. The funds requested must be matched 50% by the Municipality. There are several eligible projects, certain criteria must be met and an application form must be submitted to the County to access these funds.

On June 15, 2017, the Council of the Township of Melancthon passed a motion directing staff to submit an application for the Readiness Fund for the purchase and installation of one generator,

ACT 3

FEB 15 2018

as well as the upgrading of electrical panel, in the Township Public Works Building. The generator will assist in the operation of the overhead doors to get the trucks out during a power failure.

On June 28, 2017, Staff submitted the application to the County Clerk, Pam Hillock, and on October 10, 2017, the Township received word that the application had been approved for the maximum amount of funding – \$6,000.00.

The generator/panel was installed by Delmar Electric on December 22, 2017.

FINANCIAL

The invoices have been attached to this Report and the total for the purchase and installation of the generator and electrical panel, less the HST rebate is \$15,007.67.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Denise B. Holmes", is written over a horizontal line.

Denise B. Holmes, AMCT
CAO/Clerk

Delmar Electric
 1383185 Ontario Limited
 556380 Mulmur-Melancthon TL.
 Melancthon, Ontario L9V 1W6
 Tel: (519) 925-4037
 Fax: (519) 925-0145

COPY



INVOICE

Invoice No.: 11273
 Customer No.: 001134
 Work Order:
 Date: 12/20/2017
 Business No.: 87120 4988 RT0001
 ECRA License: 7001232

Sold to:
 Township of Melancthon
 157101 Highway 10
 Melancthon, Ontario L9V 2E6

Ship to:
 Township of Melancthon

Quantity	Unit	Description	Unit Price	Tax	Amount
		Supply and install one 22 KW Generac generator As per quote Please note that to complete installation we need to replace the shop service panel. The price for service panel is not included in the generator quote.		H	11,500.00
		Subtotal:			11,500.00
		H - HST - 13% HST			1,495.00
<p><i>Paid December 30/17 Cheque # 10310</i></p> <p><i>HST 1495.00 Rebate 1292.40 202.40</i></p> <p><i>01-5005-7005</i></p> <p><i>Total Inv \$ 11,702.40</i></p>					
		Total			12,995.00

Page No.: 1
 Due upon receipt of invoice. 2% interest per month on overdue accounts, up to 24% per annum.
 Delmar Electric accepts Visa, Mastercard, Interac and personal cheque.
 We now accept online payments through major financial institutions.

Delmar Electric

1383185 Ontario Limited
 556380 Mulmur-Melancthon TL.
 Melancthon, Ontario L9V 1W6
 Tel: (519) 925-4037
 Fax: (519) 925-0145

**INVOICE**

Invoice No.: 11337
 Customer No.: 001134
 Work Order:
 Date: 12/29/2017
 Business No.: 87120 4988 RT0001
 ECRA License: 7001232

Sold to:
 Township of Melancthon
 157101 Highway 10
 Melancthon, Ontario L9V 2E6

Ship to:
 Township of Melancthon
 New Shed

Quantity	Unit	Description	Unit Price	Tax	Amount
		Mount boxes and pull wire in new shop Install keyless fixtures Wire and mount outside lights Labour Dec 21 2017		H	920.00
		Tie in circuits to panel Install junction box inside old shop to crimp wires into existing panel feeding new shop Make all connections Labour Dec 22 2017		H	345.00
		Materials		H	1,653.11
		ESA Inspection Permit		H	330.00
		Subtotal:			3,248.11
		H - HST - 13%			
		HST			422.25
<p>HST 422.25 Rebate <u>365.09</u> 57.16</p> <p>Total Inv \$3305.27</p>					
Total					3,670.36

Page No.:1

Due upon receipt of invoice. 2% interest per month on overdue accounts, up to 24% per annum.

Delmar Electric accepts Visa, Mastercard, Interac and personal cheque.

We now accept online payments through major financial institutions.



Ontario

Ministry of Agriculture,
Food and Rural Affairs

Petition for Drainage Works by Owners Form 1

Drainage Act, R.S.O. 1990, c. D.17, clause 4(1)(a) or (b)

This form is to be used to petition municipal council for a new drainage works under the *Drainage Act*. It is not to be used to request the improvement or modification of an existing drainage works under the *Drainage Act*.

To: The Council of the Corporation of the Township of Melancthon

The area of land described below requires drainage (provide a description of the properties or the portions of properties that require drainage improvements)

505083 Highway 89.
Con 4 OS E Part Lot 1 (RP 722817
Part 1)

In accordance with section 9(2) of the *Drainage Act*, the description of the area requiring drainage will be confirmed or modified by an engineer at the on-site meeting.

As owners of land within the above described area requiring drainage, we hereby petition council under subsection 4(1) of the *Drainage Act* for a drainage works. In accordance with sections 10(4), 43 and 59(1) of the *Drainage Act*, if names are withdrawn from the petition to the point that it is no longer a valid petition, we acknowledge responsibility for costs.

Purpose of the Petition (To be completed by one of the petitioners. Please type/print)

Contact Person (Last Name)

Blyden

(First Name)

Leo

Telephone Number

Address

Location of Project

Lot	Concession	Municipality	Former Municipality (if applicable)
Lot 1 Part Lot 1	3 OS	Town of Shelburne	Melancthon

What work do you require? (Check all appropriate boxes)

- ☐ Construction of new open channel
☐ Construction of new tile drain
☒ Deepening or widening of existing watercourse (not currently a municipal drain)
☐ Enclosure of existing watercourse (not currently a municipal drain)
☐ Other (provide description ▼)

Name of watercourse (if known)

John Theaker Award Drain, 1919

Estimated length of project

1200 Metre,

Not sure if entire length needs cleaning for outlet.

General description of soils in the area

ACT 4 FEB 15 2018

Property Owners Signing The Petition

Page 1 of 1

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number if available.
- If you have more than two properties, please take copy(ies) of this page and continue to list them all.

Number 1	Property Description Con 4 OS E Part Lot 1 (RP 7R2817 Part 1)
Ward or Geographic Township Melancthon	Parcel Roll Number 6-102-00 (22-19-000-006-10200-000)

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

☐ Sole Ownership

Owner Name (Last, First Name) (Type/Print)

Signature

Date (yyyy/mm/dd)

☒ Partnership (Each partner in the ownership of the property must sign the petition form)

Owner Name (Last, First Name) (Type/Print)

Signature

Date (yyyy/mm/dd)

BLYBORG, LEO**BLYBORG, Alice Jane****2018/02/07****2018/02/07**☐ Corporation (The individual with authority to bind the corporation must sign the petition)

Name of Signing Officer (Last, First Name) (Type/Print)

Signature

Name of Corporation

Position Title

I have the authority to bind the Corporation.

Date (yyyy/mm/dd)

Number	Property Description
Ward or Geographic Township	Parcel Roll Number

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

☐ Sole Ownership

Owner Name (Last, First Name) (Type/Print)

Signature

Date (yyyy/mm/dd)

☐ Partnership (Each partner in the ownership of the property must sign the petition form)

Owner Name (Last, First Name) (Type/Print)

Signature

Date (yyyy/mm/dd)

☒ Corporation (The individual with authority to bind the corporation must sign the petition)

Name of Signing Officer (Last, First Name) (Type/Print)

Signature

Name of Corporation

Position Title

I have the authority to bind the Corporation.

Date (yyyy/mm/dd)

Holmes Denise**Melancthon Township****CAO/Clerk****Denise Holmes****2018/02/08**☐ Check here if additional sheets are attached

Clerk Initial

99 King Street East
P.O. Box 308
Thornbury, ON N0H 2P0
Tel. No. (519) 599-3340
Fax No. (519) 599-6326
www.escarpment.org

99, rue King est
p.o.b. 308
Thornbury ON N0H 2P0
No de tel. (519) 599-3340
Télécopieur (519) 599-6326
www.escarpment.org

February 9, 2018

Via Email

To: County of Dufferin
Township of Melancthon
Nottawasaga Valley Conservation Authority

REQUEST FOR COMMENTS

FILE NUMBER: D/R/2017-2018/9219

APPLICANT: David Metz
AGENT: n/a
OWNER: 1392119 Ontario Ltd.

LOCATION: Lots 121 - 124, Plan 34A
29 West Charles St
Township of Melancthon, County of Dufferin
ARN 22190000108264

RELATED FILES: D/R/07-08/287, D/R/04-05/257, D/R/01-02/267, D/R/98-99/285,
D/R/97-98/222, D/R/95-96/190

PROPOSED DEVELOPMENT:

To construct a 2 storey, ±353 sq m (±3,800 sq ft) single dwelling with attached garage, with a height to peak of ±9.1m (±30 ft), install a sewage disposal system and a driveway, on a 0.34 ha (0.86 ac) existing lot.

The attached Development Permit application, which is summarized above, is being sent to you for your review. Your comments and recommendations are requested for the Niagara Escarpment Commission's consideration.

We would appreciate receiving your comments via email to necthornbury@ontario.ca by: **March 2, 2018**. If we do not receive your comments by this date we will assume you have no objection to this proposal. If you require additional time to provide comments please notify us at least one week prior to this date.

If you require further information, please contact Rick Watt at (519) 599-3740 or email: rick.watt@ontario.ca

FILE # D/R/2017-2018/9219

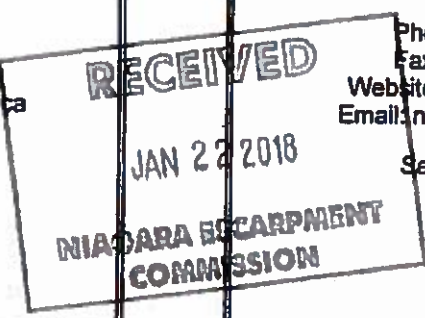
(For NEC office use only)

NIAGARA ESCARPMENT DEVELOPMENT PERMIT APPLICATION

(Revised April 17, 2014)

THE NIAGARA ESCARPMENT PLANNING AND DEVELOPMENT ACT, RSO, 1990, AS AMENDED

<p>NIAGARA ESCARPMENT COMMISSION 232 Guelph Street, 3rd Floor Georgetown, ON L7G 4B1</p> <p>Phone: 905-877-5191 Fax: 905-873-7452 Website: www.escarpment.org Email: necgeorgetown@ontario.ca</p> <p>Serving the areas of:</p> <p>Dufferin County Region of Halton Region of Peel Region of Niagara City of Hamilton</p>	<p>NIAGARA ESCARPMENT COMMISSION Box 308, 99 King Street East Thornbury, ON N0H 2P0</p> <p>Phone: 519-599-3340 Fax: 519-599-6326 Website: www.escarpment.org Email: necthornbury@ontario.ca</p> <p>Serving the areas of:</p> <p>Bruce County Grey County Simcoe County</p>
--	--



- Please ensure that the information you provide in this application is complete and accurate.
- Incomplete or inaccurate information will delay the processing of your application.
- Please contact your local Commission office if you have any questions about your proposal or this application.

1. APPLICANT

Name: DAVID METZ

Mailing Address: 129 BIRCH GROVE, SHELBURNE ONT L9V 2W3
Street/P.O. Box City/Town Province Postal Code

Phone: 519-925-1904 Fax: 519-925-6691 E-mail: metz.homes@rogers.com

2. AGENT (if any) Note: All correspondence will be sent to the Agent where an Agent is designated.

Name: _____

Mailing Address: _____
Street/P.O. Box City/Town Province Postal Code

Phone: _____ Fax: _____ E-mail: _____

3. OWNER (if different from applicant)

Name: 1392119 ONTARIO LTD

Mailing Address: BOX 33 SHELBURNE ONT L9V 3L8
Street/P.O. Box City/Town Province Postal Code

Phone: 519-925-1904 Fax: 519-925-6691 E-mail: metz.homes@rogers.com

4. CONTRACTOR (if applicable)

Name: METZ HOMES LTD

Mailing Address: BOX 33 SHELBURNE ONT L9V 3L8
Street/P.O. Box City/Town Province Postal Code

Phone: 519-925-1904 Fax: 519-925-6691 E-mail: metz.homes@rogers.com

5. PROPERTY LOCATION

County/Region DUFFERIN Municipality MELANCTHON (former) Municipality ~~HOUGHTON & ARLING~~
Lot _____ Concession _____ and/or Lot 121 to 124 Plan 34A
Civic Address # N/A Street Address 29 WEST CHARLES ST
(Fire/Emergency #)

6. LOT INFORMATION

Lot Size .86 ACRE Frontage 250.8' Depth 148.5'

7. SERVICING

Existing Road Frontage:	<input checked="" type="checkbox"/> Municipal	<input type="checkbox"/> Private	<input type="checkbox"/> Right-of-Way	<input type="checkbox"/> Year-round
Proposed Road Frontage:	<input checked="" type="checkbox"/> Municipal	<input type="checkbox"/> Private	<input type="checkbox"/> Right-of-Way	<input type="checkbox"/> Year-round
Existing Water Supply:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Communal	<input checked="" type="checkbox"/> Private Well	<input type="checkbox"/> Other: _____
Proposed Water Supply:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Communal	<input checked="" type="checkbox"/> Private Well	<input type="checkbox"/> Other: _____
Existing Sewage System:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Communal	<input type="checkbox"/> Private Septic	<input type="checkbox"/> Other: _____
Proposed Sewage System:	<input type="checkbox"/> Municipal	<input type="checkbox"/> Communal	<input checked="" type="checkbox"/> Private Septic	<input type="checkbox"/> Other: _____

8. EXISTING and PROPOSED DEVELOPMENT

Note: "Development" includes the construction of buildings and structures, alterations to the landscape, (e.g. placing fill, drainage alterations, pond construction or alteration), any change of use or new use (e.g. residential to commercial, new home business, etc). If additional space is required please include a separate attachment.

Existing Development: (describe)

Residential VACANT
Recreational _____
Agricultural _____
Commercial _____
Other _____
(e.g., industrial, institutional)

Proposed Development: (describe)

SINGLE FAMILY HOME w/ ATTACHED GARAGE

9. EASEMENTS, COVENANTS, AGREEMENTS

Describe the type and terms of any easements, right-of-ways, covenants, agreements or other restrictions registered on or affecting the title of the property and/or attach a copy:

NOT APPLICABLE

10. DATE OF PURCHASE

Date the property was purchased by the current owner: OCT 20, 2016

Date the property will be purchased by the applicant (if purchasing from current owner): N/A

Note regarding Sections 11, 12, 13, 14, 15, 16:

Depending on the type or nature of the proposed development and/or the characteristics of the property, supporting information such as Environmental Impact Studies, Landscape Plans, Lighting Plans, Visual Assessments, Grading Plans, Erosion Control Plans, Slope Stability Studies, etc., may be required in support of the following information.

11. CONSTRUCTION DETAILS

PLEASE NOTE

Ground Floor Area is the total exterior measurements of any building, including attached garages and enclosed decks (as applicable).

Total Floor Area (i.e., total mass) is based on the exterior measurements of the building and includes the total of the ground floor area (including attached garages, etc), plus walkout basements, plus full or half second stories, etc.

Maximum Height is measured from the lowest grade (e.g., walkout side), to the peak of the roof.

	Ground Floor Area (Exterior measurements)	Total Floor Area	# of Storeys	Maximum Height (to peak)	Use of structure
Dwelling	2100 SQ. FT	3800 SQ FT	2	30'	
Dwelling Addition	—	—	—	—	—
Accessory Building 1	—	—	—	—	—
Accessory Building 2	—	—	—	—	—
Accessory Building Addition	—	—	—	—	—
Other Building	—	—	—	—	—
Demolition (specify what structure)	—	—	—	—	—

*If fill is required for any of the developments proposed above please provide details in Section 12 below.

12. ACCESSORY FACILITIES, STRUCTURES, FILLING, GRADING, etc.

(e.g.: Driveways, Decks, Gazebos, Swimming Pools, Tennis Courts, Lighting, Signs, Wind Turbines, free-standing Solar Panels, Hydro Poles/Lines, Retaining Walls, Placement of Fill, Grading, Berms, Parking Areas, Tree/Site Clearing, etc.) (See next page for Ponds)

Describe and provide information such as: dimensions, size, height, amount of fill etc.

PLAN TO DESIGN BUILDING TO BE FILL NEUTRAL.

13. HOME BUSINESS, CHANGE OF USE, NEW USE

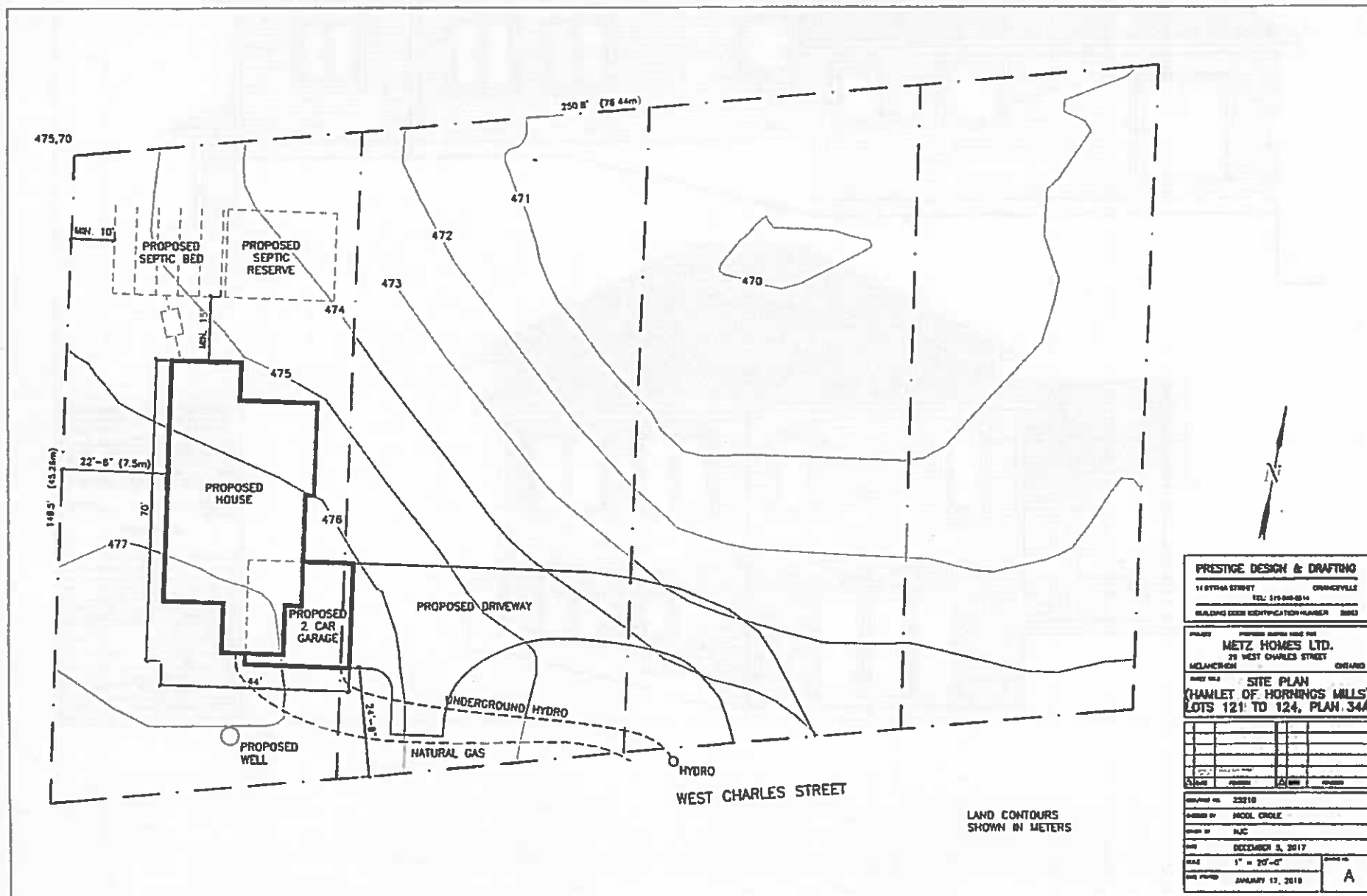
(e.g.: Establishing a Home Business, Home Occupation, Home Industry or Bed and Breakfast business.
Converting or changing the use, or establishing a new use on a property or within any dwelling building or structure on a property.)

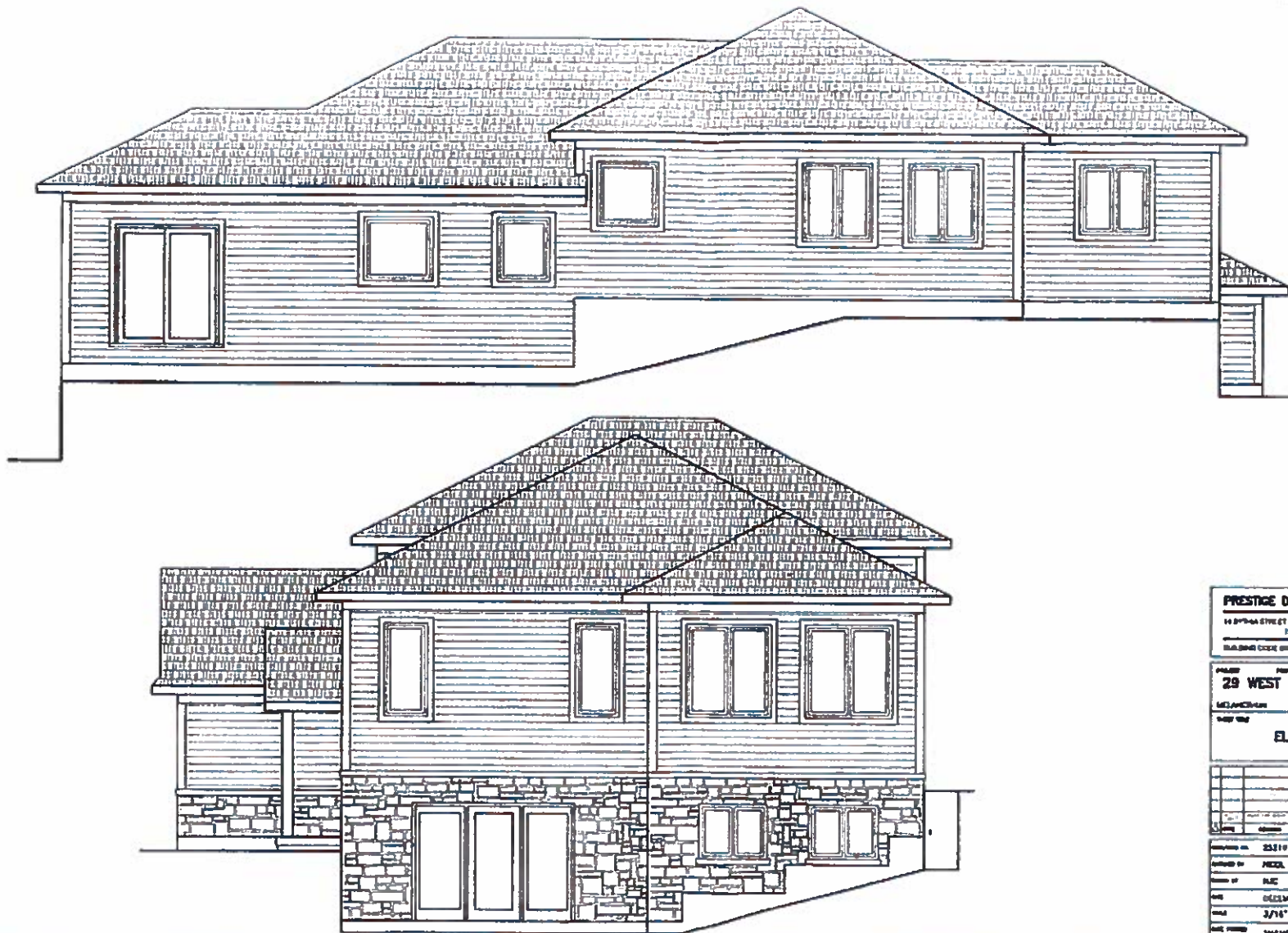
Describe the proposed business or new use and provide information such as:

Type of business or use, size or area of building &/or land to be occupied or altered by the use, construction or alteration details, number of employees, access, parking, storage details, sales, hours of operation, signage, etc.

Note: A separate, detailed, business overview or plan should be provided.

N/A.





PRESTIGE DESIGN & DRAFTING									
14 BYRONA STREET	CHANDLERVILLE								
TEL: 516-694-0514									
BUILDING CODE DIFFUSION NUMBER 0 2010									
PROJECT 29 WEST CHARLES STREET									
McLANE/CHAM	CHANDLERVILLE								
ELEVATIONS									
<table border="1"> <tr> <td>DATE</td> <td>DESCRIPTION</td> <td>BY</td> <td>DATE</td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </table>		DATE	DESCRIPTION	BY	DATE				
DATE	DESCRIPTION	BY	DATE						
DRAWING NO. 25319 APPROVED BY JESSIE CHOLE SCALE 1/8" = 1'-0" DATE DECEMBER 3, 2013 SHEET 3/16" = 1'-0" DATE PRINTED JANUARY 4, 2014									
A4									

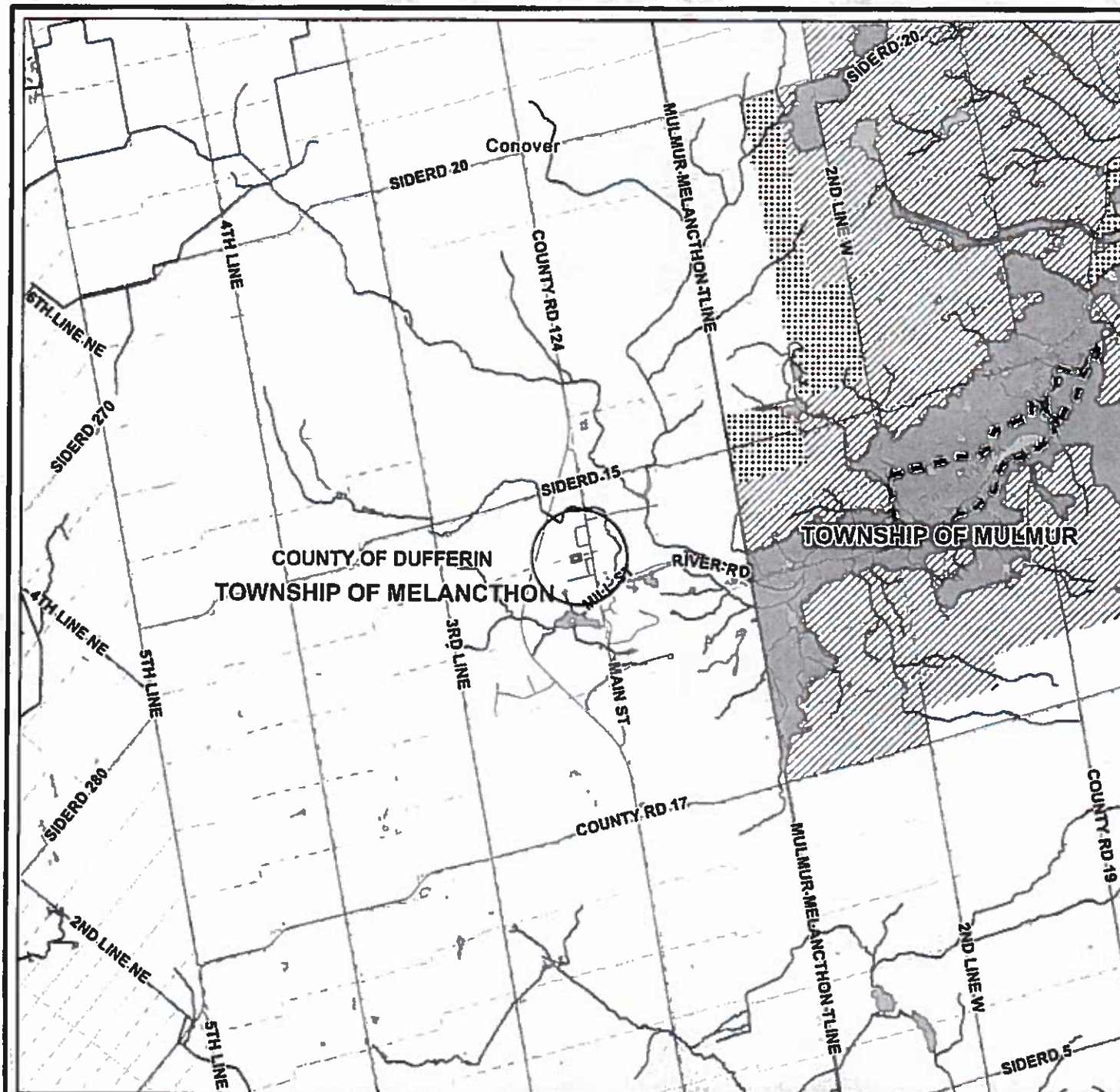


[A] - scales to 29',
 I put 30' on
 application
 - lowest grade @
 walkout basement
 to highest peak
 of roof

PRESTIGE DESIGN & DRAFTING									
18 BYTHAM STREET	ORANGEVILLE								
TEL: 519-868-8514									
BUILDING CODE CERTIFICATION NUMBER 20043									
PROJECT: 29 WEST CHARLES STREET									
MILANCTON	ONTARIO								
SHEET 001									
ELEVATIONS									
<table border="1"> <tr> <td>DATE</td> <td>DESCRIPTION</td> <td>BY</td> <td>CHECKED</td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </table>		DATE	DESCRIPTION	BY	CHECKED				
DATE	DESCRIPTION	BY	CHECKED						
DRAWN BY: 23210 CHECKED BY: MICOL GRIFFIN SCALE: 1/8" = 1'-0" DATE: DECEMBER 5, 2017 DATE: JANUARY 4, 2018									
A3									

Map 1A Niagara Escarpment Plan

Metz
File: D/R/2017-2018/9219



- Subject Property
- Plan Designations**
 - Escarpment Natural Area
 - Escarpment Protection Area
 - Escarpment Rural Area
 - Public Land (in Parks and Open Space System)
 - Roads
 - Waterbodies
 - Watercourse
 - Upper Tier Municipality
 - Lower/Single Tier Municipality
 - Lot and Concession Boundary

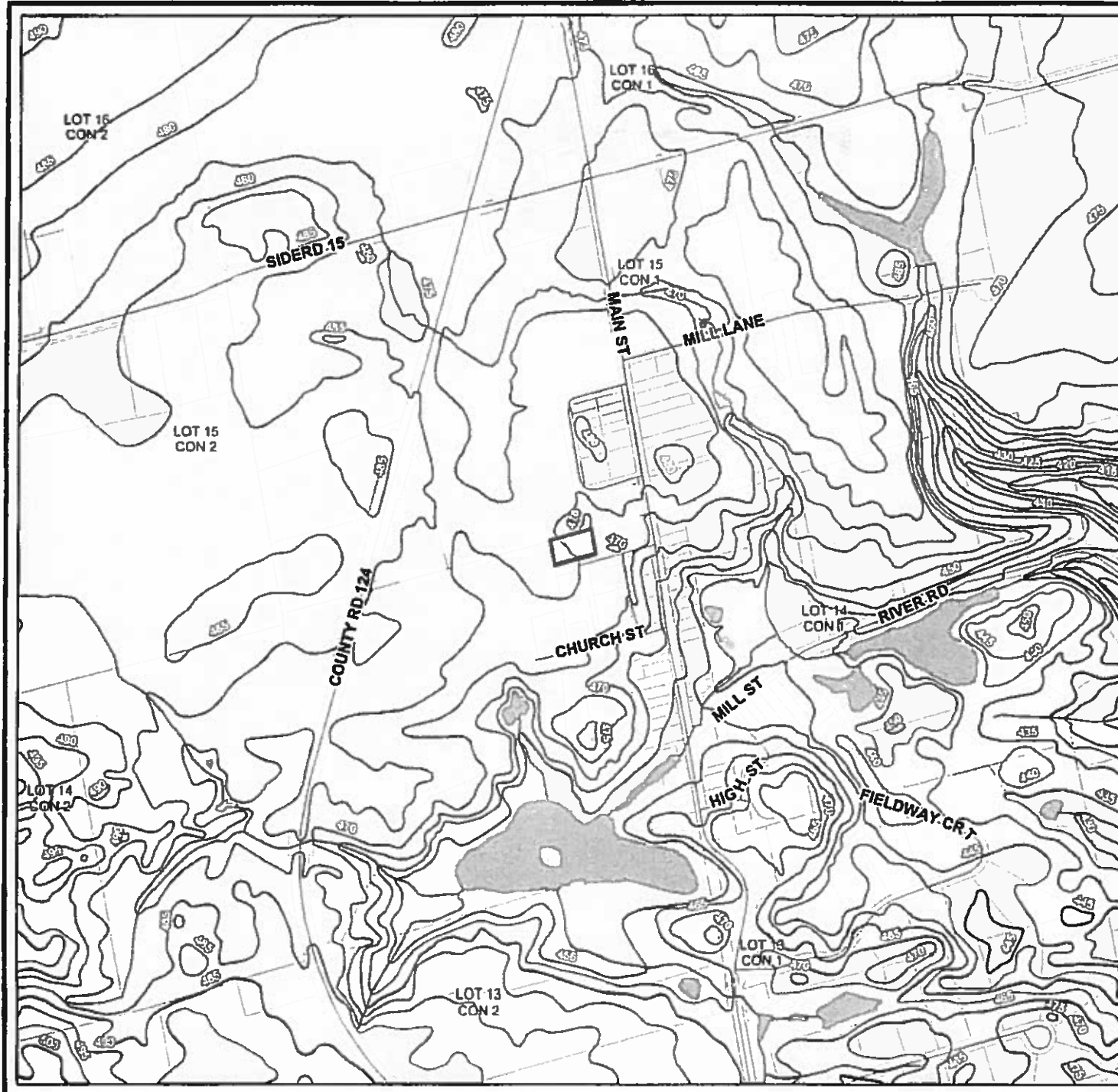
NOTE: The Niagara Escarpment Plan Designation boundaries shown on this map are approximate and subject to modification through site inspection and the application of the "Interpretation of Boundaries" section of the Niagara Escarpment Plan.

Scale 1:50,000
0 380 760 1140 1520
Metres

Printed on Jan 30, 2019

THIS IS NOT A PLAN OF SURVEY
This map is illustrative only. Do not rely on it as being a precise indicator of roads, location of features, nor as a guide to navigation. Data derived from various sources. Map compiled and produced by the Geographic Information Systems (GIS) Department of the Niagara Escarpment Commission, Ministry of Natural Resources.

Map 2
Lot Configuration
 Metz
 File: D/R/2017-2018/9219



- Subject Property
- Roads
- Waterbodies
- Watercourse
- Contour (5 metre intervals)
- Upper Tier Municipality
- Lower/Single Tier Municipality
- Lot and Concession Boundary
- Parcel Boundary

Scale 1:10,000
 0 75 150 225 300
 Metres

Printed on Jan 26, 2018

THIS IS NOT A PLAN OF SURVEY
 This map is illustrative only. Do not rely on it as being a precise indicator of reality, location of features, nor as a guide to navigation. Data derived from various sources. Map compiled and produced by the Geographic Information Systems, (GIS) Department of the Niagara International Commission, Ministry of Natural Resources.

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NO. _____

(Ferriman/Dineley – February 6, 2018)

Being a By-law to amend By-law No. 12-79, as amended, the Zoning By-law for the Township of Melancthon for lands located in the West Part of Lot 8, Concession 1 O.S. in the Township of Melancthon, County of Dufferin.

WHEREAS the Council of the Corporation of the Township of Melancthon is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, 1990;

AND WHEREAS the owner of the subject lands has requested a zoning by-law amendment to permit the establishment of a commercial mini-storage facility;

AND WHEREAS the Council of the Corporation of the Township of Melancthon deems it advisable to amend By-Law 12-79, as amended;

NOW THEREFORE the Council of the Corporation of the Township of Melancthon enacts as follows:

1. Schedule 'A' to Zoning By-law No. 12-79 as amended, is further amended by zoning lands located in the West Part of Lot 8, Concession 1, O.S. from the Highway Commercial (C2) Zone to the Highway Commercial Exception (C2-8) Zone, as shown on Schedule A-1 attached hereto, which forms part of this By-law.
2. And Furthermore, Section 10.5 to Zoning By-law 12-79 as amended, is further amended by adding the following new sub-section after sub-section 10.5 g):

- h) *Notwithstanding Section 10.2 of the Highway Commercial (C2) Zone, on lands located in the West Part of Lot 8, Concession 1 O.S, and located in the C2-8 Zone, an additional permitted use shall include a commercial mini-storage facility and C2 uses not permitted in the C2-8 Zone shall include an automotive sales establishment, a motel or a car wash.*

For the purpose of the C2-8 Zone, a commercial mini-storage facility shall be defined as a storage facility offering internal, secure, self-serve, storage compartments to accommodate the storage needs of individuals or businesses. A commercial mini-storage facility may also include a building designed to store boats and recreational vehicles but lands in the C2-8 Zone shall not be permitted to accommodate outdoor storage.

For the purpose of the C2-8 Zone, the following additional regulations shall apply to a commercial mini-storage facility:

- i) *Maximum lot coverage:* 30%;
 - ii) *Minimum rear yard setback* 30 metres;
 - iii) *Maximum floor area of the building used for boat and recreational vehicle storage shall be 12,000 square feet; and,*
 - iv) *The location of the boat and recreational vehicle storage shall be restricted to the location identified on Schedule A-1 and furthermore there shall be no access or doorway along the northern wall of the boat and recreational vehicle storage building.*

3. In all other respects, the provisions of By-law 12-79, as amended shall apply.

This By-law shall come into effect upon the date of passage hereof, subject to the provisions of Section 34 (30) and (31) of the Planning Act (Ontario).

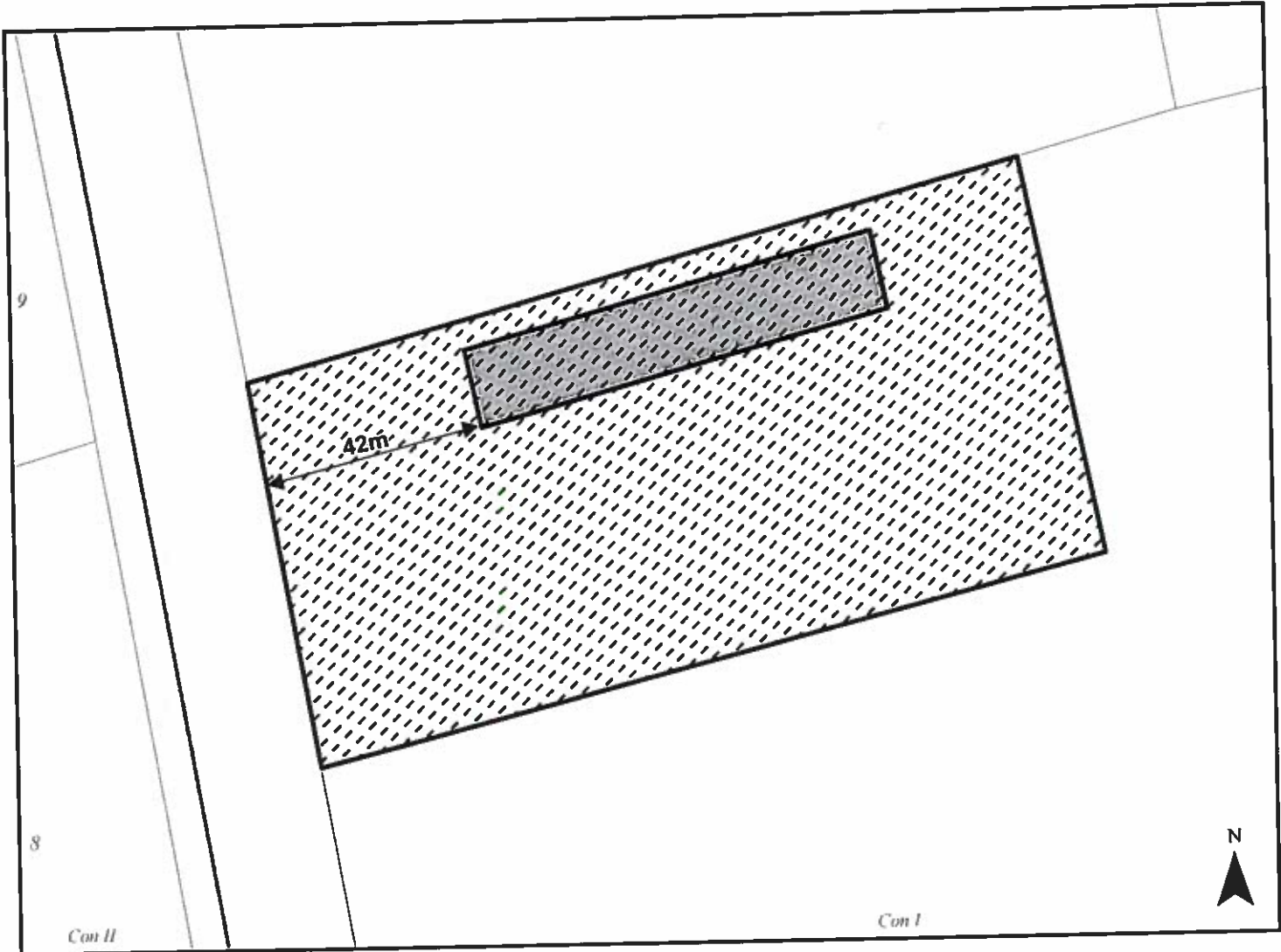
READ A FIRST AND SECOND TIME on the 15th day of February 2018.



READ A THIRD TIME and finally passed this 15th day of February 2018.

Mayor

Clerk

Schedule 'A-1'
By-law 2018-_____
West Part of Lot 8, Concession 1 OS
Township of Melancthon



-  Lands to be rezoned from the Highway Commercial (C2) Zone to the Highway Commercial Exception (C2-8) Zone
-  Area subject to 10.5 h) iv)

This is Schedule 'A-1' to By-law _____

Passed this _____ day of _____, 2018.

Mayor

Clerk

**NOTICE OF A PUBLIC MEETING
TO INFORM THE PUBLIC OF A PROPOSED
ZONING BY-LAW AMENDMENT**

RECEIPT OF COMPLETE APPLICATION

TAKE NOTICE that Township of Melancthon has received a complete application to amend Municipal Zoning By-law 12-79. The purpose of the rezoning is to amend the Township's Comprehensive Zoning By-law to zone lands located in Part of Lot 23, Concession 5, S.W, located at 098042 4th Line SW for the purpose of accommodating the construction of a new dwelling and new agricultural buildings.

AND PURSUANT to Section 34 (10) of the Planning Act, the application file is available for review at the Municipal Office. Please contact the Municipal Clerk to arrange to review this file.

NOTICE OF PUBLIC MEETING WITH COUNCIL

TAKE NOTICE that the Council for The Corporation of the Township of Melancthon will be holding a public meeting (described below) under Section 34 of the Planning Act, R.S.O. 1990, c.P. 13 as amended, to allow the public to comment on the proposed Zoning By-law Amendment.

DATE AND LOCATION OF PUBLIC MEETING

Date: Thursday, February 15th, 2018
Time: 5:20 pm
Location: Township of Melancthon Municipal Office (Council Chambers)

DETAILS OF THE ZONING BY-LAW AMENDMENT

The application affects lands located in Part of Lot 23, Concession 5 S.W. in the Township of Melancthon. A key map has been appended to this Notice which identifies the lands that are subject to the proposed amendment.

The subject lands and existing buildings are partially located in the Open Space Conservation (OS2) Zone. The OS2 Zone does not permit the construction of buildings. The purpose of the proposed amendment is to amend the Restricted Area (Zoning) By-Law No. 12-79 to moderately adjust the boundary of the OS2 zone to accommodate the construction of a new dwelling and two other agricultural buildings. The applicant has obtained a permit from the Grand River Conservation Authority to construct the proposed buildings (Permit 835-17).

Information relating to this application is available at the Township of Melancthon Office for public review during regular office hours.

FURTHER INFORMATION AND MAP OF LAND SUBJECT TO THE APPLICATION

A key map has been appended that identifies the lands that are subject to this amendment. The applicant's site plan is also available for review at the Township office.


The purpose of this meeting is to ensure that sufficient information is made available to enable the public to generally understand the proposed Zoning By-law Amendment. Any person who attends the meeting shall be afforded an opportunity to make representations in respect of the proposed amendment.

If you wish to be notified of the decision of the Council for the Corporation of the Township of Melancthon in respect to the proposed Zoning By-law Amendment, you must submit a written request (with forwarding addresses) to the Clerk of the Township of Melancthon at 157101 Highway 10, Melancthon, Ontario, L9V 2E6 fax (519) 925-1110.

If a person or public body files an appeal of a decision of the Council for the Corporation of the Township of Melancthon, as the approval authority in respect of the proposed Zoning By-law Amendment, but does not make oral submissions at a public meeting or make written submissions to Council before the proposed amendment is approved or refused, the Ontario Municipal Board may dismiss all or part of the appeal.

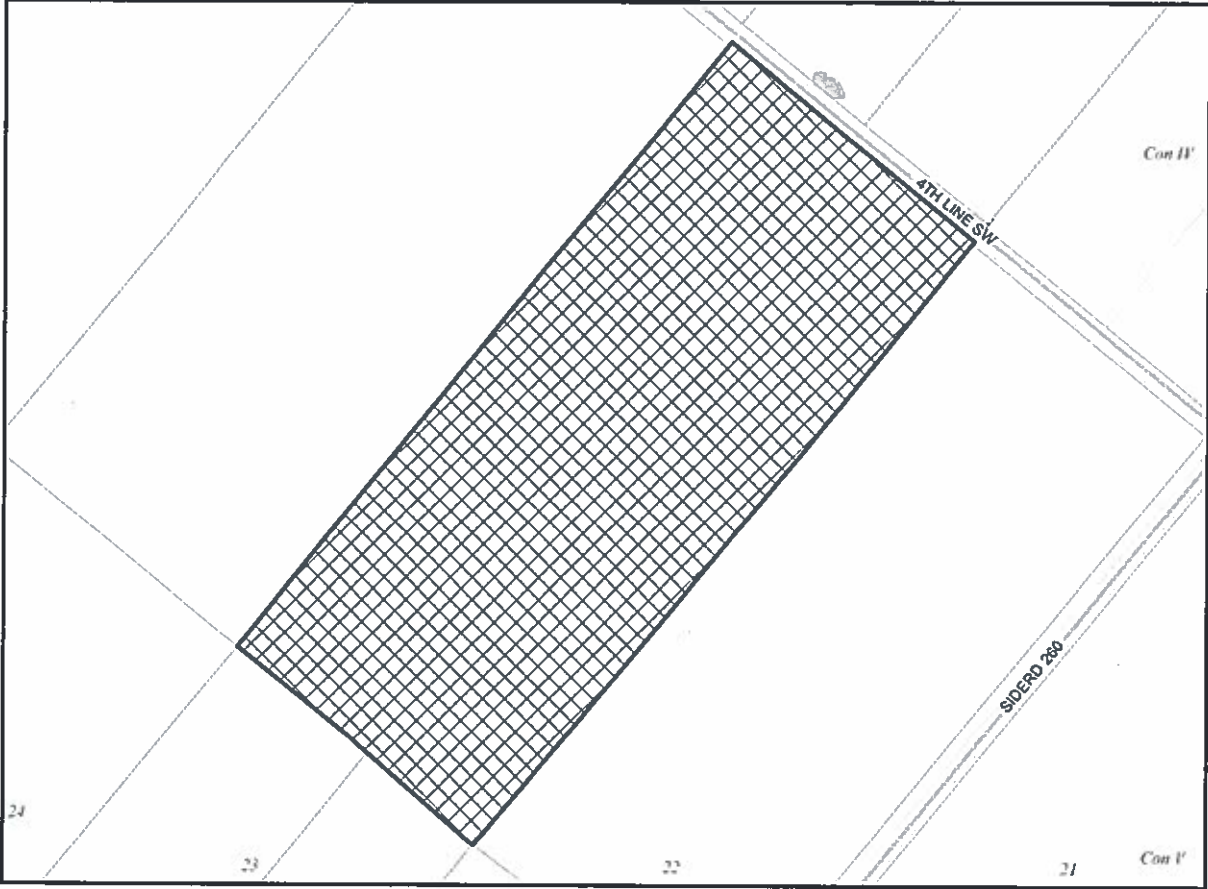
Further information regarding the proposed amendment is available to the public for inspection at the Township of Melancthon Municipal Office on Monday to Friday, between the hours of 8:30 a.m. and 4:30 p.m.

Mailing Date of this Notice: January 26, 2018

per 
Denise Holmes, CAO
Township of Melancthon

FEB 15 2018

LANDS SUBJECT TO APPLICATION FOR
ZONING BY-LAW AMENDMENT



 Subject Lands

• Municipal Planning Services Ltd. •

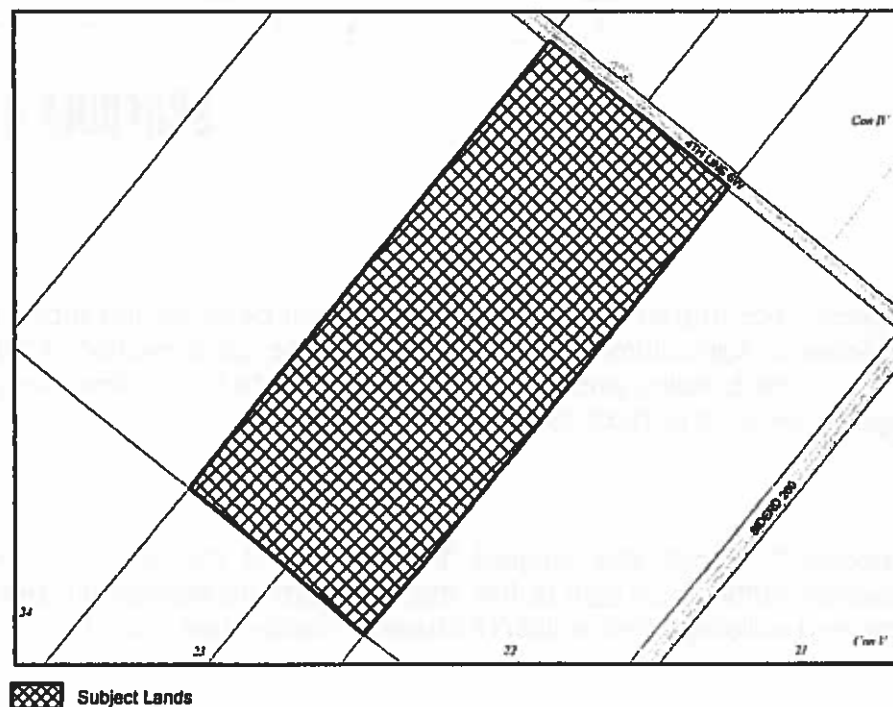
MEMORANDUM

To: Mayor White and Members of Council
Copy: Ms. Denise Holmes, CAO
From: Chris D. Jones MCIP, RPP
Date: February 8, 2018
Re: Proposed ZBA for Lot 23, Concession 5 S.W. (J. and L. Martin)

BACKGROUND

The Township has received an application for zoning by-law amendment for lands located at 98042 4th Line, located in Lot 23, Concession 5 S.W. The applicant's lot has a frontage of 400 metres (1,312 feet) and a lot area of approximately 40.47 hectares (100 acres) and is currently occupied by a dwelling and one small barn or storage building. The location of the applicant's lot is illustrated in Figure 1.

Figure 1 – Location of Subject Lands



• Municipal Planning Services Ltd. •

Chris D. Jones BES, MCIP, RPP
51 Churchill Drive, Unit 1
Barrie, Ontario
(705) 725-8133

DEL #1

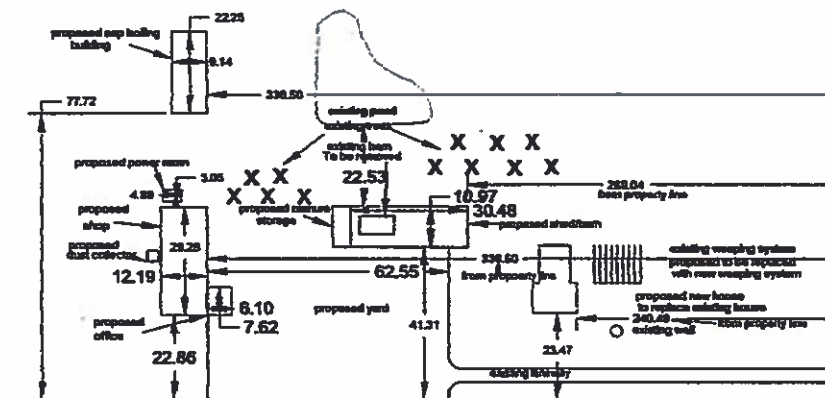
FEB 15 2018

The applicant's objective is to construct the following new buildings and structures:

- New dwelling;
- New barn with floor area of 320 m² (3,444 ft²);
- New shop for on-farm use with floor area of 418 m² (4,500 ft²); and,
- New building for maple syrup production with floor area of 203 m² (2,185 ft²).

The location of the proposed buildings and structures is shown in the applicant's site plan (Figure 2).

Figure 2 – Applicant's Site Plan



SCHEDULE R

The applicant has requested a zoning amendment because the subject lands are split-zoned General Agriculture (A1) and Open Space Conservation (OS2) and with the exception of the building proposed to accommodate the on-farm use, all of the other buildings will be all or partially located in the OS2 Zone.

GRCA

The applicant's lands are subject to the permit authority of the Grand River Conservation Authority. In light of this, the applicant has obtained a permit to construct the proposed buildings. Permit 835/17 issued on December 5, 2017.

• Municipal Planning Services Ltd. •

Chris D. Jones BES, MCIP, RPP
51 Churchill Drive, Unit 1
Barrie, Ontario
(705) 725-8133

OFFICIAL PLAN

The subject lands are located in the Agricultural designation, as well as the Environmental Protection designation and Environmental Conservation overlay designation.

It is noted that while site alteration to accommodate new buildings is not proposed in either of the environmental designations, the proposed buildings are proximate to the Environmental Protection designation. This designation is intended to reflect Provincially Significant wetland features, which would typically trigger a requirement to undertake an impact assessment, however the GRCA is satisfied that the proposed buildings can be accommodated without impact to the wetland feature.

ANALYSIS

I have had an opportunity to see the site and I am of the opinion that the proposed new buildings will be generally located within an existing altered area, which has been historically utilized as a rural/agricultural homestead. In addition, having cross-referenced the aerial photo of this lot with the Township's zoning map, I question whether the OS2 Zone boundary accurately portrays the location of natural features on the applicant's lot. On this basis, I believe the requested adjustment is justified.

RECOMMENDATION

Pending any comments or written submissions received subsequent to the preparation of this report, if Council is supportive of the requested adjustment to the OS2 zone boundary to accommodate the proposed new buildings, it is recommended the proposed zoning by-law amendment be approved.

Respectfully Submitted,



Chris Jones MCIP, RPP

• Municipal Planning Services Ltd. •

Chris D. Jones BES, MCIP, RPP
51 Churchill Drive, Unit 1
Barrie, Ontario
(705) 725-8133

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

BY-LAW NO. _____

(Joseph and Louisa Martin – February 8, 2018)

Being a By-law to amend By-law No. 12-79, as amended, the Zoning By-law for the Township of Melancthon for lands located in Part of Lot 23, Concession 5 S.W. in the Township of Melancthon, County of Dufferin.

WHEREAS the Council of the Corporation of the Township of Melancthon is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, 1990;

AND WHEREAS the owner of the subject lands has requested a zoning by-law amendment to accommodate the construction of new buildings;

AND WHEREAS the Council of the Corporation of the Township of Melancthon deems it advisable to amend By-Law 12-79, as amended;

NOW THEREFORE the Council of the Corporation of the Township of Melancthon enacts as follows:

1. Schedule 'A' to Zoning By-law No. 12-79 as amended, is further amended by zoning lands located in Part of Lot 23, Concession 5, S.W. from the Open Space Conservation (OS2) Zone to the General Agricultural (A1) Zone as shown on Schedule A-1 attached hereto, which forms part of this By-law.
2. In all other respects, the provisions of By-law 12-79, as amended shall apply.

This By-law shall come into effect upon the date of passage hereof, subject to the provisions of Section 34 (30) and (31) of the Planning Act (Ontario).

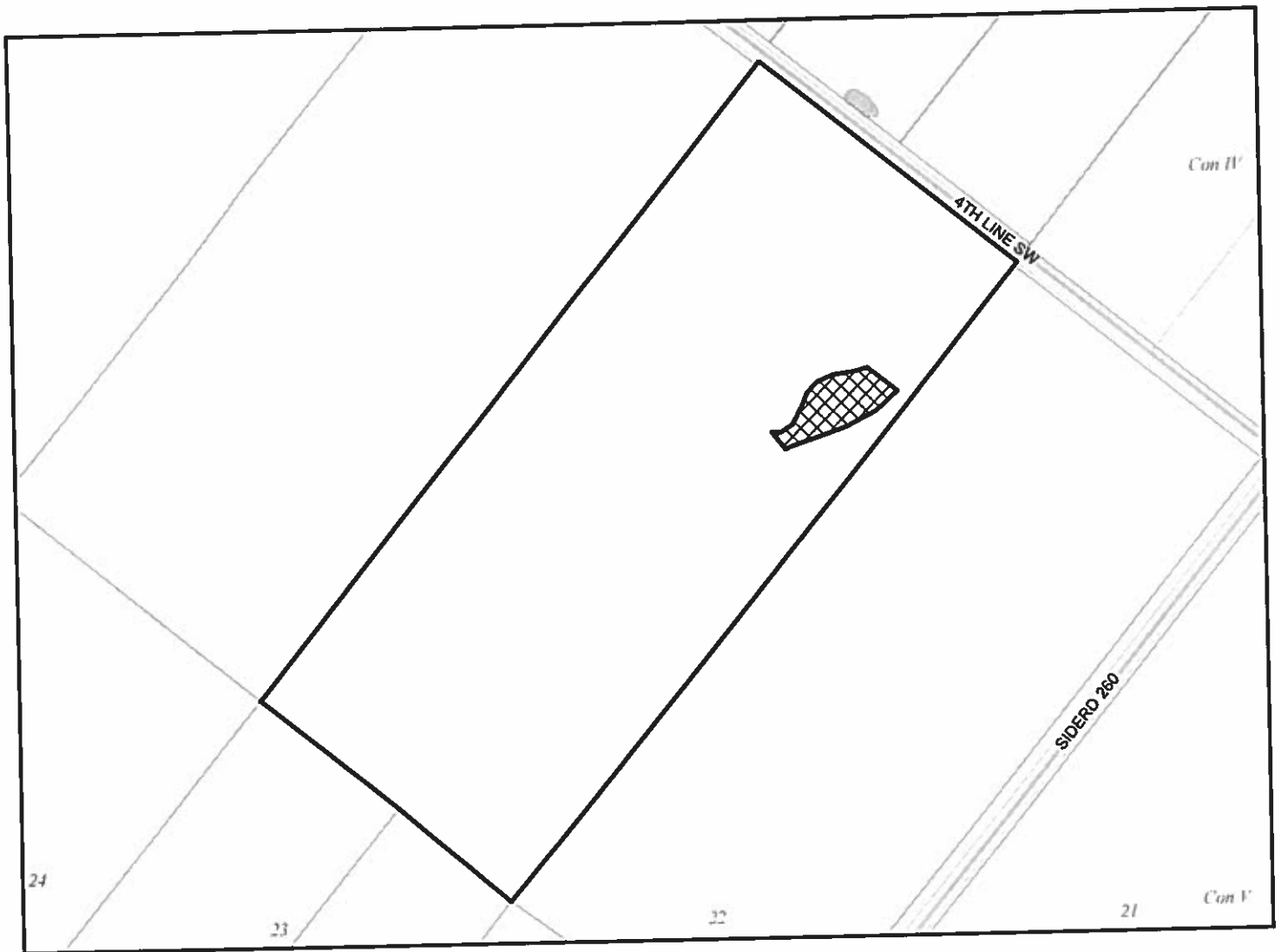
READ A FIRST AND SECOND TIME on the 15th day of February 2018.

READ A THIRD TIME and finally passed this 15th day of February 2018.

Mayor

Clerk

Schedule 'A-1'
By-law 2018-_____
Part of Lot 23, Concession 5 SW
Township of Melancthon



Lands to be rezoned from the Open Space Conservation (OS2) Zone
to the General Agricultural (A1) Zone

This is Schedule 'A-1' to By-law _____

Passed this _____ day of _____, 2018.

Mayor

Clerk