

## **CORPORATION OF THE TOWNSHIP OF MELANCTHON**

The Council of the Corporation of the Township of Melancthon held a meeting on the 21<sup>st</sup> day of December, 2017 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor J. Elliott, Councillor D. Besley and Councillor W. Hannon were present. Councillor J. Webster was absent with prior notice given. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

### **Announcements**

None.

### **Additions**

Addendum to the Agenda - Final Strategic Plan

### **Deletions**

None.

### **Approval of Agenda**

Moved by Hannon, Seconded by Besley that the agenda be approved as amended. Carried.

### **Disclosure of Pecuniary Interest and the General Nature Thereof**

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting.

### **Minutes**

Moved by Hannon, Seconded by Besley that the minutes of the December 7, 2017 Council meeting be adopted as circulated. Carried.

### **Business Arising from Minutes**

None.

### **Point of Privilege or Personal Privilege**

None.

### **Public Question Period**

No questions asked.

### **Public Works**

Craig Micks, Director of Public Works was in attendance.

#### **Bridge No. 15 - 2<sup>nd</sup> Line SW**

This bridge is still not done. Craig reported that the west side was poured today with the east side being done tomorrow. The contractor has promised that it will be open next week. Mayor White advised that there have been complaints on social media and the contractor doesn't seem to grasp the seriousness of the situation.

## **Planning**

Chris Jones, Township Planning Consultant was in attendance.

### **1. Applications to Permit**

None for this meeting.

### **2. Letter from the Ministry of Municipal Affairs, received December 7, 2017, Re. Protecting Water for Future Generations - Public Consultation**

Defer this item and put on the January 11<sup>th</sup> Agenda. Commenting deadline is March 7, 2018

### **3. Source Water Protection - Update**

No further action on this. The deadline to have everything completed under the SPMIF Funding was December 4, 2017 but the CAO has received notice that there will be an extension to the funding deadline. Chris advised that the next steps are that he will meet with Ryan Post, RMO to arrange a meeting with all of those persons in attendance at the public meeting and who submitted written letters and get to the bottom of the issues and he hopes to coordinate this in January to report at the February meeting.

### **4. Pending Applications**

None.

### **5. Other**

Nothing at this time.

## **Police Services Board**

### **1. Recommendation from the PSB to purchase Portable Scales**

Discussion ensued and because Melancthon and the PSB brought this forward to the OPP, Council decided to take the initiative to purchase the scales because if they wait for all of the other municipalities to decide, they will not be here in time for the March 1<sup>st</sup> half load season.

Moved by Besley, Seconded by Hannon that the Township of Melancthon purchase two Ultraslim Wheel Load Scales with LCD display at a cost of \$5,694.00 plus HST of \$740.22 for a total cost of \$6,434.22. Township Staff be directed to invoice the other participating Dufferin Municipalities for their share of this purchase. Carried.

### **2. Update from the December 13, 2017 PSB Meeting**

Mayor White updated Council on the PSB meeting held on December 13, 2017. There was a delegation regarding the tow truck by-law which the County is rescinding on March 1, 2018. The delegation was requesting the lower tier municipalities to pass a by-law but Melancthon will wait and see what happens with this. Melancthon doesn't seem to have an issue with tow truck chasing in the Township.

## **County Council Update**

### **1. County In Brief - December 14, 2017**

Mayor White advised that Mulmur Mayor Paul Mills is the new Warden.

## **Delegations**

5:20 p.m. - A public meeting had been called to consider a proposed Zoning By-law Amendment on the West Half of Lot 8, Concession 1 O.S. Michelle Ferriman and Mark Dineley (applicants) were in attendance for the public meeting, as well as others that were notified of the public meeting as per the circulation under the Planning Act. The purpose of the rezoning is to zone the lands from the Highway Commercial C2 Zone to the Highway Commercial Exception C2-8 zone to permit a self-storage facility. Chris Jones, Township Planning Consultant spoke to the application and his report dated December 14, 2017. He advised that the Nottawasaga Valley Conservation Authority is generally supportive of the application however there is unevaluated regulated wetland on the property and they are requiring a 30 metre setback to ensure that no development occurs within the identified wetland. It was advised that there will be no outside storage. Mike Simon, a neighbour, wanted to know how big the building was going to be and exactly where it was going. It was explained by Ms. Ferriman that they are doing a few buildings that would accommodate a number of storage buildings amounting to 30,000 square feet and would be a single level building. Helen Redmond, another neighbour, wanted to know how big of a building you could put on the property. Ms. Ferriman said they are looking at 30' x 200' or 300' but depends on the layout and what makes the most sense. The buildings will not require servicing. It was advised that the by-law allows for 30% maximum lot coverage. Mr. Jones recommended deferral of this application, as he would like to speak some more with the applicants and bring this item back to the January 11<sup>th</sup> Council meeting. The public meeting adjourned at 5:30 p.m.

5:30 p.m. - A public meeting had been called to consider a proposed Official Plan Amendment and Zoning By-law Amendment on Part of the West Half of Lots 12 and 14, Concession 3 OS (Strada Aggregates Inc.). Dave Barrett, MHBC Planning and Grant Horan, Strada were in attendance on behalf of Strada Aggregates, as well as others that were notified of the public meeting as per the circulation under the Planning Act. The applications are to redesignate and rezone lands for the purpose of expanding and extending existing pit operations currently utilized by Strada Aggregates. The purpose of the proposed amendments is to redesignate and rezone lands having a land area of approximately 61 hectares (150 acres) located in the West Parts of Lots 12 and 14, Concession 3, O.S (4<sup>th</sup> Line) for the purpose of extending existing pits currently in operation and utilized by Strada Aggregates. It was noted that the applicant has also initiated an application under the Aggregate Resources Act (ARA) to obtain a license for a Class A, Category 3 gravel pit and public consultations have also been initiated under the ARA application process. Chris Jones, Township Planning Consultant provided an overview of amendments. Dave Barrett, MHBC Planning provided a PowerPoint presentation overview of the application process, proposed operations, purpose of the applications and the status of the review. Councillor Besley inquired as to who oversees the rehabilitation process and it was advised that the Ministry of Natural Resources and Forestry does this and that the site plans dictate the rehabilitation. He also asked if the house was going to remain on the Prince property and it was advised that yes it would be remaining. The extraction will be moved around the Prince home and there is a special provision to allow it to remain and it will be fenced off. Mr. Jones recommended deferral of the application and he will be providing a further report to Council to move forward the decision making. The public meeting adjourned at 5:50 p.m.

## **Correspondence**

### **\*Board & Committee Minutes**

1. St. Pauls Cemetery Board Meeting - December 5, 2016
2. Horning's Mills Park Board Meeting - March 21, 2017
3. Horning's Mills Board of Management Meeting - January 17, 2017
4. Horning's Mills Board of Management Meeting - February 15, 2017
5. Horning's Mills Board of Management Meeting - March 14, 2017
6. Horning's Mills Board of Management Meeting - April 11, 2017

7. Horning's Mills Board of Management Meeting - May 9, 2017
8. Horning's Mills Board of Management Meeting - July 11, 2017
9. Horning's Mills Board of Management Meeting - September 12, 2017
10. Horning's Mills Board of Management Meeting - October 17, 2017
11. Upper Grand Watershed Committee Meeting - August 24, 2017

Moved by Besley, Seconded by Hannon that the Board and Committee Minutes - Items 1 - 11 be received as information. Carried.

**\* Items for Information Purposes**

1. Letter from Town of Erin, dated December 5, 2017, Re. Limited Funding towards Conservation Authorities
2. Corporation of the Township of Mulmur, Notice of Complete Application and Public Meeting for a Proposed Zoning By-Law Amendment, dated December 13, 2017
3. OGRA Heads-Up Alert, Update on Handheld Regulation, dated December 8, 2017
4. AMO Communications - Things That Happened Today at Queen's Park, dated December 7, 2017
5. Email from Antoine C. Boucher, P.Eng, Director of Public Works and Engineering, Municipality of East Ferris, dated December 8, 2017, Re. Extension of two-way radios exception - Letter to the Minister
6. NVCA Media Release - NVCA receives \$100,000 boost to Healthy Waters Program - December 5, 2017
7. GRCA Current - December, 2017, Volume 22 Number 12
8. Letter from Sylvia Jones, MPP, to Ministry of Municipal Affairs, dated December 11, 2017, Re. A request that the open house on the potential to expand the Greenbelt, be held in Dufferin County
9. Letter from Ministry of Municipal Affairs, dated December 15, 2017, Re. An update on Bill 59, Putting Consumers First Act, 2017
10. Email from OMB Review, the Legislative Assembly, dated December 15, 2017, Re. Passing of Bill 139 - the Building Better Communities and Conserving Watersheds Act, 2017

Moved by Besley, Seconded by Elliott that Correspondence Items 1-10 for information purposes be received as information. Carried.

Moved by Elliott, Seconded by Besley that the Corporation of the Township of Melancthon supports the letter of Sylvia Jones, MPP to Minister Bill Mauro dated Dec. 11, 2017 which requests that the Ministry of Municipal Affairs host an open house in Dufferin County during the 90 day consultation period on the potential expansion of the Greenbelt and that this motion be circulated to all Dufferin Municipalities, the County of Dufferin, CFFO, NFU, OFA, Sylvia Jones, MPP and Office of Minister Bill Mauro. Carried.

**\* Items for Council Action**

1. SDFD Board Meeting, Resolution Passed on December 5, 2017, Re. 2018 Adopted SDFD Operating Budget

Moved by Hannon, Seconded by Besley that the Shelburne and District Fire Department 2018 Operating Budget be approved in the amount of \$493,006.00. Carried.

**General Business**

1. Notice of Intent to Pass the following By-laws

1. To Authorize the Execution of an Agreement between Comprint Systems Incorporated (Doing Business as Datafix) and the Corporation of the Township of Melancthon

Moved by Elliott, Seconded by Besley that leave be given to introduce a By-law to authorize the Execution of an Agreement between Comprint Systems Incorporated (doing Business as Datafix)

and the Corporation of the Township of Melancthon and it be hereby read a first and second time. Carried. By-law numbered 63-2007 and read a first and second time.

2. To Amend By-law 56-2017 Parking By-law - changes recommended by Attorney General's Office

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to amend By-law No. 56-2017 - being a By-law to Provide Direction for the Parking in the Township of Melancthon and it now be read a first and second time. Carried. By-law numbered 64-2017 and read a first and second time.

2. New/Other Business/Additions

1. Motion to direct the CAO/Clerk and Treasurer to pay all of the accounts to December 31, 2017

Moved by Hannon, Seconded by Besley that the CAO/Clerk and Treasurer be directed to pay all outstanding accounts to December 31, 2017. Carried.

2. General discussion on Role of the Committee of the Whole (Public Works) - Councillor Webster

Deferred to the next meeting as Councillor Webster was absent for this meeting.

3. Attempted Internet Fraud - Mayor White

Mayor White updated Council on an attempted internet/email fraud last week where an email was sent to a Staff member requesting a wire transfer of money from the Mayor. Mayor White commended Staff for catching this and forwarding to the OPP and other municipalities (which we found out that happened in another Dufferin municipality a few days earlier).

4. Other - Addition - Strategic Plan

Moved by Besley, Seconded by Elliott that we adopt the Strategic Plan for the Township of Melancthon and direct Staff to have regard for the Plan during budget deliberations and when reporting to Council. Carried. Staff were to send the Strategic Plan to Gerry Horst, OMAFRA and Shirley Boxem along with a thank you for their input during this process.

**3. Unfinished Business**

1. Mulmur Melancthon Fire Department 2018 Budget

Defer.

2. Blue Sky RV Zoning By-law Amendment

Staff to touch base with the Planner about this application as he was meeting earlier with the Applicants.

3. Action Item # 3 from December 7, 2017 meeting - Email from Fred Natolochny, Grand River Conservation Authority, dated November 24, 2017, Re. GRCA Agreements with Municipalities

Deferred to the new year.

**Closed Session**

6:24 p.m. - Moved by Besley, Seconded by Hannon that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason(s): personal matters about an identifiable individual, including municipal or local board

employees - Administration Staff. Carried.

6:39 p.m. - Moved by Elliott, Seconded by Besley that we rise with Report. Carried. Report as per the directives in Closed Session.

**Third Reading of By-laws**

Moved by Elliott, Seconded by Besley that By-laws 63-2017 and 64-2017 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

**Notice of Motion**

n/a.

**Confirmation By-law**

Moved by Hannon, Seconded by Besley that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on December 21, 2017 and it be given the required number of readings. Carried. By-law numbered 65-2017 and read three times.

**Adjournment and Date of Next Meeting**

6:41 p.m. - Moved by Besley, Seconded by Hannon that we adjourn Council to meet again on Thursday, January 11, 2018 at 9:00 a.m. or at the call of the Mayor. Carried.

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MAYOR

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CLERK