

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 7th day of December, 2017 at 5:00 p.m. in the Council Chambers. Mayor D. White, Councillor D. Besley, Councillor W. Hannon and Councillor J. Webster were present. Deputy Mayor J. Elliott was absent with prior notice given. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Announcements

Councillor Webster reminded all of the Christmas Dinner at the Horning's Mills Halls on Saturday – tickets are \$20 and available at Masonville and the Township Office.

Additions

- 2nd Line SW Bridge Update
- Keating Drain

Deletions

None.

Approval of Agenda

Moved by Besley, Seconded by Hannon that the agenda be approved as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting.

Minutes

Moved by Besley, Seconded by Webster that the minutes of the November 16, 2017 Council meeting be adopted as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

Public Question Period

No questions asked.

Public Works

1. Accounts

Craig Micks, PW Director, presented the accounts in the amount of \$291,954.27. Moved by Webster, Seconded by Hannon that the Public Works Accounts be approved as presented by the Director of Public Works. Carried.

2. Letter from Janet E. Anderson, dated Nov 14, 2017, requesting a sign for the Village of Riverview, donated in memory of her husband

Council supports Mrs. Anderson's request and we will be looking at signage in the other Hamlets as well and will do this in the Spring. Staff to send a letter to Mrs. Anderson to advise of this and thank her for her donation.

3. Letter of recognition from Councillor/Chair James Webster, dated November 27, 2017 Re. Excellent services provided by Melancthon Public Works Department

Councillor Webster spoke to his letter and advised that the services provided by the Public Works Staff this summer in the Park and Cemetery did not go unnoticed and he thanked them for a great job. Craig advised that he took the letter over to show his Staff.

4. Other

Wendy Atkinson, Treasurer advised that because the paving of the shoulders in Horning's Mills did not get done this year, she recommended putting the \$50,000.00 budgeted amount in the roads capital reserve. Moved by Besley, Seconded by Hannon that we transfer \$50,000.00 from the General Account to the Roads Capital Reserve Fund Account as this amount is allocated in the 2017 Budget to pave Horning's Mills shoulders and the project was not completed this year. Carried.

Craig wanted to make Council aware that David Vander Zaag has applied for a road crossing, which will be done in the Spring, on the 3rd Line OS, South of County Road 21. The road crossing will be done by bore method. Craig has no concerns with the application.

Craig advised that the PW Dept. is putting up the No Parking Signs and asked where they are to be placed in Horning's Mills. No signs will be put in front of the Hall or the Park. Discussion regarding parking at the Park and the PW Dept. will look in the Spring about paving the ditch area on 15 Sideroad.

Craig raised concerns about hearing the OPP say on the Country 105 radio station that when County Road 124 is closed that people should use the 3rd Line OS. Craig advised that he would like to see our 3rd Line closed whenever they close County Road 124. The 3rd Line OS goes to 30 S.R. and then ends and it he feels that it is not a good alternative route. Mayor White advised that the Police Services Board has a meeting on December 13th and this issue will be added to the Agenda.

Addition

Bridge 15 on the 2nd Line SW

Councillor Besley advised of his frustration with this project and how it has been handled. He would like to see, going forward, when the Township puts out tenders and/or quotes that there is a completion date and financial penalties put in place. It was advised that financial penalties have not been very successful. Staff were directed to write a letter to Reeves Construction highlighting Council's total lack of satisfaction with this project.

Delegations

5:20 p.m. - A public meeting was called for a Zoning By-law Amendment on Part of Lots 259 and 260, Concession 1 NE - 2256303 Ontario Ltd. (Blue Sky RV Resort). Dennis Ramsarran and Stephanie Grylls were in attendance for the meeting as well as the Township's Planning Consultant, Chris Jones. Mayor White opened the meeting and advised of its purpose and the Clerk advised how notice of public meeting was given. The meeting was then turned over to Mr. Jones. Mr. Jones spoke to his Report and the Zoning By-law Amendment. The

purpose of the proposed by-law is to amend the Restricted Area (Zoning) By-Law No. 12-79 to rezone a portion of a parcel of land that is currently split-zoned Open Space Park (OS1) and General Agriculture (A1). The portion zoned OS1 is the site of the Blue Sky RV Resort, while the portion zoned A1 is utilized as the park owner's residence. The purpose of the proposed zoning amendment is to zone the A1 portion of the site to an Open Space Park Exception (OS1-2) Zone. The proposed amendment would recognize the existing manager/owner's residence and would permit the construction of a new detached building which would accommodate storage and office space that would also be an accessory use to the existing RV Park. Mr. Jones provided an overlay of the property and advised that the amendment is necessary so that the owners can obtain a building permit for the new storage/office building. Mr. Jones said any future expansion to the business is a separate exercise and would provide the owners with advice on an Official Plan Amendment to recognize the uses. He advised that the draft zoning by-law amendment was provided to the owners and his advice is that it be deferred so that it provides an opportunity for the applicants to make sure the language of the exception is acceptable to them. Mr. Ramsarran spoke to the zoning by-law amendment. He said they want to grow the business but is not interested in expanding the sites right now as this take five years for approval. There were no questions from the public and the meeting adjourned at 5:40 p.m.

5:40 p.m. - John K. Oosterhof and Bradley Gosnell attended Council to inform the Members of the work that is being done by the Task Force Committee on the issues concerning poverty. He explained what poverty is, how it presents itself in Dufferin and reviewed the cycle of poverty. He also advised of the Community Poverty Reduction Summit on January 17, 2018. Mayor White thanked them both for their presentation.

Planning

Applications to Permit

The following applications were reviewed and approved by Chris Jones and signed by Mayor White:

- Katie Whelan/Peter Verduin - addition to dwelling on East Part Lot 1, Concession 1 OS
- Terry Krysak/Stellar Outdoor Advertising - Double sided billboard on East Part of Lot 7, Concession 2 OS
- Nicola Fasciano/Top Outdoor - Advertising Billboard on Part Lot 243-244, Concession 1 NE

Pending Applications

Mr. Jones advised of the upcoming planning applications:

- Strada Aggregates - OPA and ZBA
- Ferriman - Mini Storage Proposal - ZBA
- Dresar Infill Lot - ZBA

Other

Nothing for this meeting.

6:20 p.m. - Moved by Hannon, Seconded by Besley that we adjourn Council to go into Committee of the Whole and reconvene as Council. Carried.

6:34 p.m. - Council reconvened.

Police Services Board

It was advised that there will be a meeting next Wednesday (December 13th) at 10:00 a.m. at the Municipal Office.

Committee Reports

Councillor Hannon - Shelburne Fire Board - December 5, 2017

Councillor Besley - Shelburne Library Board - November 21, 2017

Councillor Webster - NVCA - November 24, 2017

Correspondence

***Board & Committee Minutes**

1. Shelburne Public Library Board Meeting - Tuesday, October 17, 2017
2. Centre Dufferin Recreation Complex Board of Management Meeting - October 25, 2017

Moved by Besley, Seconded by Hannon that the Board and Committee Minutes Correspondence Item # 1-2, be received as information. Carried.

*** Items for Information Purposes**

1. AMO Communication - Call to Action - November 13, 2017
2. Letter from Ministry of Municipal Affairs, dated November 14, 2017, Re. Fair Workplaces, Better Jobs Act (Bill 148)
3. Email from Dufferin County Corporate Services, Mark Evely, dated November 14, 2017, Re. An Invitation to attend the Election of the Warden 2018
4. Resolution from the Corporation of the Township of Ignace, dated November 13, 2017, Re. An urgency for a Provincial Flood Insurance Program
5. Letter from Ontario Provincial Police, dated November 14, 2017, Re. Updates from the Municipal Policing Bureau of the O.P.P.
6. AMO Policy Update - 2018 Ontario Municipal Partnership Fund Allocations
7. Letter from Ministry of Municipal Affairs, dated November 20, 2017, Re. Ontario Municipal Partnership Fund
8. AMO Policy Update, dated November 21, 2017, Re. AMO Queen's Park Legislative Update
9. NVCA Board Meeting Highlights - November 24, 2017
10. Email from Scott Burns, dated November 24, 2017, Re. Lake Erie Region Source Protection Committee Member Appointment
11. GRCA Current - December 2017, Volume 22, Number 4

Moved by Hannon, Seconded by Webster that Correspondence Items 1-11 for information purposes be received as information. Carried.

*** Items for Council Action**

1. Letter from Six Nations Council, dated November 23, 2017, Re. Six Nations Treaty Territory
2. Email invitation from Kaarina Dillabough, Volunteer Dufferin, dated November 10, 2017, Re. Information on joining Volunteer Dufferin
3. Email from Fred Natolochny, Grand River Conservation Authority, dated November 24, 2017, Re. GRCA Agreements with Municipalities
4. Email from Heather Boston, Township of Mulmur, dated November 30, 2017 Re. North Dufferin Community Centre 2018 Budget

1 - Staff to send a letter to Six Nations advising that all planning applications are circulated to them for comment.

2 - Council directed that we join Volunteer Dufferin

3 - Defer - need more time to review the correspondence

4 - Defer - this is the responsibility of the new Board of Management and will be on the Agenda for the first meeting of that Board.

General Business

1. Accounts

The Treasurer presented the accounts in the amount of \$133,113.11. Moved by Webster, Seconded by Besley that the General Accounts be approved as presented by the Treasurer. Carried.

Questions were raised during this time about the Keating Drain and it was advised that Craig Micks has been looking after this and to contact him for clarification on what is happening with this drain.

Questions were also raised about the County of Dufferin Nuisance Beaver Program during this time.

2. Notice of Intent to Pass By-law

2.1. A By-law to amend By-Law Number 6-2017 in the Township of Melancthon in the County of Dufferin - Petervale Drainage Works

Moved by Hannon, Seconded by Besley that leave be given to introduce a By-law to amend By-law Number 6-2017 in the Township of Melancthon in the County of Dufferin – Petervale Farms Drainage Works, and it now be read a first and second time. Carried. By-law numbered 60-2017 and read a first and second time.

3. New/Other Business/Additions

3.1. Motion to reduce taxes under Section 357 of the Municipal Act

Moved by Hannon, Seconded by Webster that we reduce the taxes on the following properties under Section 357 of the Municipal Act: 1. 3-10200 - Part Lot 223 Part Lot 224, Con 2 NE - from Jan 01 - Dec 31, 2016, Property eligible for the Conservation Land Tax Incentive. 2. 2-129-50 - West Part Lot 22, Concession 4 O.S. RP 7R-1856 Part 1 - from Jan 01 - Dec 31, 2017 - Met Tower removed from property. Carried.

3.2. Motion to transfer \$5,000.00 to Special Reserve Fund Emergency Relief as per 2017 Budget

Moved by Webster, Seconded by Hannon that we transfer \$5,000.00 from the General Account to the Special Reserve Fund Emergency Relief as per the 2017 Budget. Carried.

3.3. Motion to transfer \$6,216.70 to Insurance Reserve Fund (Insurance Surplus - Roads - \$3,598.36, Admin. - \$2,618.34)

Moved by Besley, Seconded by Webster that we transfer \$6,216.70 from the General Account to the Insurance Reserve Fund Account - 2017 insurance surplus (roads - \$3,598.36, admin - \$2,618.34). Carried.

3.4. Motion to transfer \$80,000.00 from Gas Tax Reserves as per the 2017 Budget

Moved by Hannon, Seconded by Besley that we transfer \$80,000.00 from the Gas Tax Reserve Account to the General Account, re: Bridge 15 Rehabilitation as per the 2017 Budget. Carried.

3.5. Motion to transfer \$100,000.00 from Development Charge Account - Transportation as per the 2017 Budget

Moved by Hannon, Seconded by Besley that we transfer \$100,000.00 from the Development Charge Account - Transportation Category to the General Account, re: roads equipment storage building as per the 2017 Budget. Carried.

3.6. Motion to transfer \$10,000.00 to the Landfill Rehabilitation Reserve Fund as per the 2017 Budget

Moved by Hannon, Seconded by Besley that the amount of \$10,000.00 be transferred to the Landfill Rehabilitation Reserve Fund from the general account as per the 2017 Budget. Carried.

3.7. Motion to transfer \$5,000.00 to the Mulmur-Melancthon Recreation Capital Reserve Account as per the 2017 Budget

Moved by Hannon, Seconded by Besley that the amount of \$5,000.00 be transferred from the General Account to the Mulmur-Melancthon Recreation Capital Reserve Account as per the 2017 Budget. Carried.

3.8. Student Summer Grant - 2018 - Discussion

Staff were directed to submit an application for this.

3.9. Corbetton Park - Dufferin County 150 Legacy Project Grant

This project, unfortunately, is not going to get done this year. Staff directed to put the monies into a reserve account and advise the County of Dufferin that it will not be completed by December 31, 2017.

3.10. Draft Winter/Severe Weather - Municipal Office Closure Policy

Moved by Webster, Seconded by Hannon that the Winter/Severe Weather - Municipal Office Closure Policy dated November 27, 2017 be approved. Carried.

4. Unfinished Business

4.1. Information Correspondence Item 5 from the November 16, 2017 Council meeting

No action taken. Staff to remove from upcoming agendas.

4.2. Action Correspondence Item 1 from the November 16, 2017 Council meeting

No action taken. Staff to remove from upcoming agendas.

4.3. 2018 Mulmur Melancthon Fire Department Budget

Deferred.

4.4. Asset Management Plan

Moved by Hannon, Seconded by Besley that the Council of the Township of Melancthon accepts the Asset Management Plan as presented by RJ Burnside and Associates on June 1, 2017. Carried.

Closed Session

7:15 p.m. - Moved by Besley, Seconded by Hannon that we move into Closed Session pursuant to Section 239 of the Municipal Act for the following reason: a proposed or pending acquisition of land by the municipality or local Board - Lot 86, Plan 23A - Corbetton - update. Carried.

7:24 p.m. - Moved by Besley, Seconded by Hannon that we rise form Closed Session with report at 8:03 p.m. Carried.

The Report: Moved by Webster, Seconded by Besley that lands described as Lot 86, Plan 23A in Corbetton be declared surplus to Township needs and the Clerk be directed to obtain an appraisal to assist with the valuation of the subject lands; and that upon receipt of the appraisal, the Clerk be directed to proceed with the disposition of the land. Carried.

Third Reading of By-laws

Moved by Besley, Seconded by Webster that By-law No. 61-2017 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

None for this meeting.

Confirmation By-law

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on December 7, 2017 and it be given the required number of readings. Carried. By-law No. 62-2017 and given the required number of readings.

Adjournment and Date of Next Meeting - Thursday, December 21, 2017 - 5:00 p.m.

7:43 p.m. - Moved by Hannon, Seconded by Besley that we adjourn Council to meet again Thursday, December 21, 2017 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK