

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 2nd day of November, 2017 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor J. Elliott and Councillor W. Hannon were present. Councillor D. Besley and Councillor J. Webster were absent with prior notice given. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Announcements

None.

Additions

None.

Deletions

None.

Approval of Agenda

Moved by Hannon, Seconded by Elliott that the agenda be approved as circulated. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting.

Minutes

Moved by Elliott, Seconded by Hannon that the minutes of the October 19, 2017 Council meeting be adopted as circulated. Carried.

Business Arising from Minutes

No business arising.

Point of Privilege or Personal Privilege

None.

Public Question Period

No questions asked.

Public Works

Accounts

Craig Micks, Director of Public Works was in attendance and presented the accounts in the amount of \$51,794.52. Moved by Hannon, Seconded by Elliott that the Public Works Accounts be approved as presented by the Director of Public Works. Carried.

Calcium Chloride Contract Extension Offer, dated October 25, 2017

Moved by Elliott, Seconded by Hannon that the Township of Melancthon accept the contract extension offer from Da-Lee in the email dated Oct. 25, 2017 which gives an

extension of 2017-18 price for 35% calcium chloride @ \$0.219/litre. Carried.

Review of the 4th Line O.S. Road Counter Report

The report was reviewed and Staff were directed to send it to the OPP and Police Services Board.

Other

Hydro Pole at Lindsay Keating's - the Keating's have been speaking with the Mayor and the Director of Public Works about this hydro pole and getting a brace added to the pole to make it easier for grass cutting. Craig will contact Hydro about this because it is on road allowance.

Culvert on 260 Sideroad - Mayor White reported that it appears that there are going to be a couple of culverts installed on 260 Sideroad by the wrecking yard and wanted to make sure that Craig was aware of it. Craig advised that he would take a look at it tomorrow.

Update on 2nd Line SW Bridge - Craig reported that they are going to be pouring the curbs next week and they (contractor) will let us know when the road can be opened. Concerns were raised about the length of time it is taking to get this bridge done.

Lane in Corbetton - Craig said that he hopes they can widen the lane in order to get the snow plow through this winter. There is an issue with trees on the west side of the lane and he will speak to the property owner.

Planning

Applications to Permit

The application of Alan and Hazel Blundell, West Part of Lot 13, Concession 5 NE for a new house with attached garage and solar system was not approved at the meeting as Chris Jones, Planner would like to do an overlay of the property to ensure they are not building in the OS2 Zone. Staff were given permission to sign it when Mr. Jones advises that it is ok.

Other

No other Planning issues as Chris Jones was not in attendance for this meeting as there was no information to report to Council.

Police Services Board

Council was reminded of the Community Policing Meeting to be held Tuesday, November 14, 2017 - 7:00 p.m. - 9:00 p.m. at the Horning's Mills Community Hall. Mayor White provided an update to Council on the Joint PSB meeting that was held on October 27, 2017 at the OPP Detachment.

Committee Reports

None.

Correspondence

***Board & Committee Minutes**

1. Shelburne & District Fire Board Meeting - July 4, 2017
2. Shelburne & District Fire Board Meeting - September 5, 2017
3. Centre Dufferin Recreation Complex Board Meeting - August 23, 2017

Moved by Elliott, Seconded by Hannon that the Board and Committee Minutes

Correspondence Items 1-3, be received as information. Carried.

*** Items for Information Purposes**

1. Notification from Ministry of Agriculture, Food and Rural Affairs, dated October 12, 2017, Re. Notification of NASM Plan Approval
2. AMO's 2016 Federal Gas Tax Fund Annual Report, dated October 20, 2017
3. Email from The Township of Drummond/North Elmsley, dated October 25, 2017, Re. Passed Resolution for Bill 148, Proposed to on-call provisions in the Employment Standards Act
4. Letter from Tom Pridham, P. Eng. Drainage Engineer, R. J. Burnside & Associates Limited, dated October 11, 2017, Re: Drainage Superintendent Services
5. Letter from Ministry of Agriculture, Food and Rural Affairs, dated October 2017, Re. Ontario Community Infrastructure Fund Formula Component - Revised Funding Allocation Notice
6. Correspondence from The Corporation of the Municipality of Killarney, dated October 11, 2017, Re. Resolution passed to support the Resolution passed by the Town of Halton Hills regarding Zero Tolerance Against Racism
7. Email from Ministry of Natural Resources & Forestry, dated October 13, 2017, Re. Proposed regulation change under the Oil, Gas and Salt Resources Act
8. 2018 ROMA Speaks Conference Information for Rural Ontario Municipal Association

Moved by Hannon, Seconded by Elliott that Correspondence Items 1-8 for information purposes be received as information except for item 1. Carried.

1 - the CAO advised that this correspondence had been sent to the Township's Risk Management Officer due to the Well Head Protection Areas (that are identified in the Source Water Protection Plan). Staff were also asked to send this to the Town of Shelburne due to the proximity of one for their wells.

*** Items for Council Action**

1. Email from Kim Fraser, CDRC Facility Administration Manager, dated October 18, 2017, Re. CDRC 2018 Budget
2. Request for Support from the Royal Canadian Legion Branch 220, Shelburne, dated October 12, 2017, Re. Shelburne Legion Poppy Campaign
3. Request for Comments from Niagara Escarpment Commission, dated October 17, 2017, Re. Jim & Gwendolyn Funston Application, Part Lot 16, Concession 2 O.S. Parcel 1
4. Request for Comments from Niagara Escarpment Commission, dated October 17, 2017, Re. Jim & Gwendolyn Funston Application, Part Lot 16, Concession 2 O.S. Parcel 2

1 - Discussion regarding the budget and Staff were directed to prepare a motion for the next meeting to approve it.

2 - Moved by Hannon, Seconded by Elliott that the Township of Melancthon purchase a large wreath in the amount of \$70.00 in support of the Shelburne Royal Canadian Legion Poppy Campaign. Carried. Staff were directed to send \$70.00 to the Dundalk Legion as well for its Remembrance Day Service.

3 & # 4 - Staff recommended deferral of these applications as Chris Jones, Planner was going to be putting comments together and submitting them to NEC.

General Business

Accounts

Wendy Atkinson, Treasurer presented the accounts in the amount of \$179,835.01. Moved by Elliott, Seconded by Hannon that the General Accounts be approved as presented by the Treasurer. Carried.

New/Other Business/Additions

Request from MaryAnn Lowry, suggestion of names of people to contact to become founding members of the Dufferin County Foundation

Council suggested some names of people to be contacted and Staff will provide that information to Ms. Lowry.

Township Appreciation Night

The Township Appreciation Night will be held Tuesday, November 28, 2017 from 7-9 p.m. in the Council Chambers.

6:00 p.m. - Moved by Elliott, Seconded by Hannon that we adjourn Council to go into Committee of the Whole and reconvene as Council. Carried.

7:10 p.m. - Council reconvened.

Unfinished Business

Asset Management Plan

Deferred. Staff advised that Watson and Associates have not provided any information to them. Council will make a decision regarding the Plan at the next meeting.

Mulmur Melancthon Fire Department 2018 Budget

Concerns were raised by Staff at the meeting that the Township's levy is constantly changing and it is difficult to approve the budget this way, as the levy is usually set out in the motion. Staff are to advise Mulmur that we need a firm number for the levy before the budget is passed.

Draft Parking By-law

Discussion ensued, particularly regarding Section 3.7 - Disabled or Unlicensed Vehicles and Trailers. As the Township's Property Standards By-laws deals with matter, Staff were directed to re-word this section and just have it read: "The Parking of a disabled vehicle, boat or Trailer, or travel Trailer on public roadways or municipal property shall be prohibited". Staff were directed to bring this back for the next meeting for passage.

Closed Session

7:30 p.m. - Moved by Elliott, Seconded by Hannon that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason(s): personal matters about an identifiable individual, including municipal or local board employees - Horning's Mills Cemetery and a proposed or pending acquisition or disposition of land by the municipality or local board - Inquiries regarding Lot 86, Plan 23A - Argyle Street, Corbetton. Carried.

Moved by Elliott, Seconded by Hannon that we rise from Closed Session with report at 8:03 p.m. Carried.

Third Reading of By-laws

n/a

Notice of Motion

None.

Confirmation By-law

Moved by Hannon, Seconded by Elliott that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on November 2, 2017 and it be given the required number of readings. Carried. By-law numbered 53-2017.

Adjournment and Date of Next Meeting

8:05 p.m. - Moved by Elliott, Seconded by Hannon that we adjourn Council to meet again Thursday, November 16, 2017 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK