

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 21st day of September, 2017 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor J. Elliott, Councillor D. Besley, Councillor W. Hannon and Councillor J. Webster were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Announcements

Councillor Besley congratulated Emma Holmes, a Melancthon resident, who is this year's Senior Fair Ambassador for the Shelburne and District Agricultural Society. He encouraged more young people to get out and get involved. Mayor White to pen a letter of congratulations to Ms. Holmes.

Councillor Hannon announced that four maple trees have been purchased and will be planted in the Horning's Mills Community Park in memory of and tribute to Marlene Heath who lived in the Community for many years.

Mayor White advised of the sudden passing of Chris Luxemburger who was a youth advocate in Dufferin County and Shelburne and was quite involved in the Air Cadets. There will be a military funeral for him on Sunday.

Additions

CAO - Horning's Mills Hall Board of Management request to build a snow cover for the generator and Township Staff question regarding operating costs for the Hall

Councillor Webster - Under Public Works - Park Gate

Deletions

None.

Approval of Agenda

Moved by Hannon, Seconded by Besley that the agenda be approved as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting.

Minutes

Moved by Webster, Seconded by Elliott that the minutes of the September 7, 2017 Council meeting be adopted as circulated. Carried.

Moved by Webster, Seconded by Elliott that the minutes of the Strategic Planning Sub-Committee meeting held on April 3, 2017 be adopted as circulated. Carried.

Moved by Besley, Seconded by Hannon that the minutes of the Roads Sub-Committee meeting held on July 11, 2017 be adopted as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

Public Question Period

No questions asked.

Public Works

Release 2017 Gravel Tender Cheque to Fleshcon

Moved by Elliott, Seconded by Webster that we return the deposit cheque to Fleshcon in the amount of \$31,200.00 re: 2017 Gravel Tender. Carried.

Road Report - 4th Line SW, North of 250 SR

Discussion ensued regarding the speeding on this road. Suggestions regarding the mounting of cameras in the area of the speeding to obtain information.

Other Public Works Matters

Complaint about trucks on the 4th Line OS

Craig advised that he has received a complaint from a resident of the 4th Line OS about numerous trucks using this road. Mayor White has received a complaint as well. The sign on the south end near Hwy 89 is faded, so a new sign has been ordered. It was suggested that the sign be installed closer to 89 and angled so that truck drivers can see the sign before they turn off onto the road. Staff were also asked to put the road counter out to get some data on how many trucks are using this road. Mayor White advised that there was a suggestion at the PSB meeting about the OPP approaching all municipalities in Dufferin to get a set of scales and train officers, as we all have an issue with half loads in the spring of the year.

Paving in Horning's Mills

Craig advised that a company he spoke to about paving cannot do the sidewalks until next year. He suggested letting his staff try and do a stretch this year and then complete it next year. Council was in agreement with this.

Park Gate in Horning's Mills

Councillor Webster advised that the bolt on the gate has been sheared off and wanted to make Staff aware of it.

Bretton Estates - Winter Maintenance

The Clerk advised that she had received information from the Engineer about the section in the Agreement regarding winter maintenance. At the time the Agreement was prepared a calculation for the winter maintenance was determined and that is how the \$900 was arrived at and approved by the Council of the day. The Engineer also advised that the municipality is collecting taxes from the home owners in the subdivision, as well as from the vacant lots and some of that money we are collecting is for winter maintenance.

Discussion then ensued regarding the complaint of weeds and Staff advised that the County Weed Inspector has gone in but he only deals with noxious weeds. Discussion then ensued on how we handle this particular matter and the enforcement of by-laws. Staff were asked

to have our lawyers come to Council and advise us on how to make our by-laws enforceable.

Mayor White thanked Craig and the Public Works Staff for taking the truck and graders into the Shelburne Fair.

Delegations

5:30 p.m. - Margaret Walton from Planscape attended Council and presented the Draft Strategic Plan. All of Council was very pleased with the document and felt it was a nice, workable document. Next steps in the process will be to circulate the draft plan to those members of the public/stakeholders who attended the public meeting and get their comments – the final draft to be put on the website and give to end of October for comment. Council decided to wait for public comments before prioritizing items. Staff to set up a meeting for COW to review those comments.

6:00 p.m. - Moved by Hannon, Seconded by Besley that we adjourn Council to go into Committee of Adjustment and reconvene as Council. Carried.

6:30 p.m. - Council reconvened.

Planning

Applications to Permit

Mayor White signed the following applications to permit, which were approved by the Township Planner for compliance:

- a driving shed for tractor and equipment - Part Lots 296-297, Concession 1 SW - R. Haw

An application to permit a 2-car garage on Part of Lot 302, Concession 2 SW for D. Parsons was presented but the north side yard did not comply with the zoning by-law. The CAO/Clerk to advise the applicant of this and when corrected, can be signed by Staff.

Other Planning Matters

Chris Jones prepared a PowerPoint presentation on the Van Delft Subdivision in Riverview which he presented to Council. He advised that in the summer he was getting inquiries from a real estate agent who wanted to list these lots and after he reviewed the information on file, it was determined that conditions in the subdivision agreement were never fulfilled with respect to improvements of roads and drainage. Mr. Jones had concerns because there are 34 building lots in that subdivision, all which are registered and zoned to permit residential use. He contacted the Township Solicitor to see if the conditions in the agreement could be upheld. The Solicitor recommended Council pass a Deeming By-law. By deeming those lands, Council is basically hitting the reset button on this development and it would no longer be a subdivision. By doing so, this would not make the parcels un-developable, as a future owner would be able to reapply to subdivide the lands. The lands are designated Community in the Official Plan so this would be permitted. Council concurred with recommendation to deem the lands and the following motion was introduced and passed:

Moved by Besley, Seconded by Hannon that we give the Planner direction to prepare a Report & Deeming By-law on the Van Delft Subdivision for the October 5, 2017 Council Meeting. Carried.

Police Services Board

Staff Sgt. Randall reviewed her report with the Board. The Board discussed the road counter reports. The Joint PSB meeting will be held October 27th and there will be a Community Policing meeting on November 14th at the Horning's Mills Hall. It was asked if the Staff Sgt. could provide more data on the types of accidents. It was mentioned during this time that the Southgate CAO is working with the Minister of Transportation to have him come to the area for a meeting and a tour.

County Council Update

Mayor White advised that the Committee meetings for August had been cancelled. County Council is ready to start on budgets. The interviews for the Economic Development Officer will start in mid-October.

Correspondence

***Board & Committee Minutes**

1. Mulmur-Melancthon Fire Board Minutes - July 17, 2017

Moved by Webster, Seconded by Elliott that the Board and Committee Minutes Correspondence Item #1, be received as information. Carried.

*** Items for Information Purposes**

1. Headwaters Tourism Update - August, 2017
2. Headwaters Tourism, Meeting Minutes - June 22, 2017
3. Town of Shelburne, Notice of Passing By-law # 58-2017
4. AMO Communications, Policy Update - Ontario Announces Cannabis Control Board Framework
5. ROMA Report - Highlights of August 2017 Board Meeting
6. Letter from Department of Finance Canada, dated August 28, 2017, Re. Receipt of Melancthon Township correspondence dated July 13, 2017
7. Letter from Triton Engineering Services Limited Consulting Engineers, dated September 8, 2017, Re. Township of Southgate Dundalk Industrial Access Road Class Environmental Assessment

Moved by Besley, Seconded by Hannon that Correspondence Items 1-7 for information purposes be received as information except for Item 7. Carried.

*** Items for Council Action**

1. Letter from the NVCA to Mayor White, dated August 31, 2017, Re. Integrated Watershed Management Plan - Request for Support of Funding Application
2. Email from R.J. Burnside & Associates Limited, dated September 12, 2017, Re. Municipal Energy Plan Program Presentation
3. Mulmur-Melancthon Fire Board Budget - 2018

1 - this item deferred until after the next NVCA meeting so that Councillor Webster, NVCA Representative, can ask the questions that Council had regarding this funding request.

2 - Council is not interested in pursuing this funding program and declined the invitation for Burnside's to attend Council.

3 - Staff to send a memo to the Mulmur Melancthon Fire Board requesting that any surplus be set up in an operating reserve fund to help offset any future deficits. Also, if there is any surplus, it is to be proportioned (either to the levy or reserve fund) as determined by the Board.

*** Items regarding Dufferin Wind Power Inc.**

Councillor Hannon declared a conflict of interest in this matter as he has a lease with DWP.

1. Email from Dufferin Wind Power Inc, dated Friday September 15, 2017, Re. REA Amendment - and Notice of Public Meeting

It was decided that because the Public Meeting for Melancthon is being held on our Council evening, that Council would move the meeting over to Horning's Mills and Council could take a break during the meeting and attend the Open House.

The Dog Tag update was moved up in the Agenda as Karyn Foster was in attendance.

Update on Dog Tags

Staff updated Council on the number of dog tags sold, tags declined, tags returned and kennel information. The Clerk also provided information to Council regarding one of the properties that has the 60 dogs on it. Staff were directed to seek planning and legal advice with regards to this matter and they were asked to include this as one of the By-laws for the Solicitor to speak on regarding enforcement.

7:45 p.m. - Council took a five minute break and reconvened.

General Business

Notice of Intent to Pass By-laws

Authorize the Township of Melancthon to Appoint a Deputy Fire Chief for the Mulmur-Melancthon Fire Department

Moved by Hannon, Seconded by Besley that leave be given to introduce a By-law to Authorize the Township of Melancthon to appoint a Deputy Fire Chief for the Mulmur-Melancthon Fire Department and it be hereby read a first and second time. Carried. By-law read a first and second time and numbered 47-2017.

New/Other Business/Additions

Cost Recovery Agreement - Strada Aggregates Inc.

Moved by Webster, Seconded by Elliott that the Mayor and Clerk be directed to sign the Cost Recovery Agreement between Strada Aggregates Inc. and the Corporation of the Township of Melancthon. Carried.

Municipal Tax Sales - new rules regarding the time line of registering of property

Wendy Atkinson, Treasurer advised of the new legislation where properties can now be registered after two years and she was going to be working on sending out letters. Council advised that letters were to go to everyone currently two years in arrears advising that their property could be registered.

Other Business

Addition - Horning's Mills Hall Board of Management request to build a snow cover for the generator and Township Staff questions regarding operating costs for the Hall

The Hall Board of Management passed a motion requesting that the Township build a snow cover for the generator. It was suggested that all that would be required is four posts and

a roof. This is something that could be built by Public Works Staff. Councillor Webster to provide a drawing of what the structure is to look like. During this time, the structure for the Corbetton Park was mentioned and Mayor White to go ahead and get drawings for the structure.

A question was asked about the insurance cost of the Hall and who should be paying for this and the Township will be paying for this.

While on the topic of the Horning's Mills Hall, the Clerk advised during this time that the County of Dufferin Human Resources Department is sponsoring a two-day employment information session and had asked if Melancthon would like to participate in a give-a-way. The CAO suggested that the Township give away two free tickets to a dinner at the Hall. Councillor Webster advised that the Board would be hosting an "Olde Fashioned Christmas Dinner" on December 9th. Council was supportive of this. Staff will let the County know.

Unfinished Business

Asset Management Plan

Deferred

Correspondence Information Item # 9 - Municipal Infrastructure Project Bundling Initiative

There was no action taken on this correspondence and Staff were asked to remove it from future agendas.

Closed Session

Not required.

Third Reading of By-law

Moved by Elliott, Seconded by Webster that By-law 47-2017 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

None.

Confirmation By-law

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on September 21, 2017 and it be given the required number of readings. By-law numbered 48-2017 and given three readings.

Adjournment and Date of Next Meeting

8:30 p.m. - Moved by Hannon, Seconded by Besley that we adjourn Council to meet again on Thursday, October 5, 2017 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK