

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 5th day of October, 2017 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor J. Elliott, Councillor D. Besley, Councillor W. Hannon and Councillor J. Webster were present. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Announcements

None.

Additions

None.

Deletions

None.

Approval of Agenda

Moved by Hannon, Seconded by Besley that the agenda be approved as circulated. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting.

Minutes

Moved by Webster, Seconded by Elliott that the minutes of the September 21, 2017 Council meeting be adopted as circulated. Carried.

Business Arising from Minutes

None.

Point of Privilege or Personal Privilege

None.

Public Question Period

No questions asked.

Planning

Applications to Permit

The following applications were reviewed by Chris Jones, Township Planning Consultant, for compliance with the zoning by-law and then signed by Mayor White:

- Heather Caughill - Part Lots 253-254, Concession 3 SW - shed and indoor pool
- Jonathan Luff - Part Lot 17, Concession 6 SW - pole barn for storage
- Steve and Marg McCarthy - Lot 10, Pt. Lot 7, Plan 17A, West Part Lot 15, Concession 1 OS - addition of garage, convert garage to mudroom, addition of entry, covered deck/sunroom, replace deck

A question was asked why Development Charges would not be applicable on the pool/shed and Staff advised that DC's are not charged on residential accessory buildings or agricultural accessory buildings.

The application of Valter Soares, West Part of Lot 10, Concession 3 OS for a three car garage and reface brick of existing building was deferred, as the Township is still waiting for drawings for the three car garage.

Memo from Chris Jones, Melancthon Township Planner, dated, September 28, 2017, Re. Plan of Subdivision 332 & Notice of Intent to Pass By-Law: A By-Law to Deem a Registered Plan of Subdivision, or a Part Thereof, No Longer To Be a Registered Plan of Subdivision

Mr. Jones reviewed his memo with Council and Council concurred with his recommendation.

Moved by Besley, Seconded by Hannon that leave be given to introduce a By-law to deem a Registered Plan of Subdivision, or a part thereof, no longer to be a Registered Plan of Subdivision and it be hereby read a first and second time. Carried. By-law numbered 49-2017 and read a first and second time. Carried.

Staff will send the notice to the registered owner within 30 days and the By-law will be filed at the Registry Office by the Township Solicitor.

Public Works

Accounts

Craig Micks, Public Works Director presented the accounts in the amount of \$97,021.94. Moved by Hannon, Seconded by Besley that the roads accounts be approved as presented by the Director of Public Works. Carried.

Shook Street, Corbetton - concerns regarding the non-access to a field at the end of the Street

Staff advised that concerns had been raised by a local farmer, who was also in attendance at the meeting, who has been contracted to do some work on a field in Corbetton and the only access to it is at the end of Shook Street. The concerns are that he is unable to gain access due to all of the cars being parked on it. The draft Parking By-law will be discussed during the Committee of the Whole meeting to be held at 6:00 p.m. In the meantime, Staff were directed to contact the OPP and the By-law Enforcement Officer for their advice on this matter. As the farmer needs access as soon as possible, Staff were asked to get on this immediately. In the interim, Council wondered if he could find an alternate way in to the farm and a suggestion was given to him.

Also during this time, it was reported that the same thing is happening on Poulton Place with cars and a waste bin being parked in the middle of the road. Staff were given the same direction as above.

Other Public Works

Corbetton - it was reported that trees are being cut down by the wrecking yard and by the County bridge. Craig was asked to go have a look at the matter.

Bridge 15 Rehabilitation on 2nd Line SW - Councillor Besley raised concerns and is extremely unhappy with the work that is not being done on the 2nd Line SW for Bridge 15. The neighbourhood has been disrupted with the road closures and if they were not going to start the work right away, why was the road closed? Staff advised that an email had been received from the Engineer working for the Township on this bridge and advised of the construction schedule for the rehab of the bridge. The company has been made aware of the concerns.

4th Line OS (between Highway 10 and 89) - Road Counts - the road counts were provided on the Council members desks for their information, due to complaints received about the number of trucks using that road. The counter has been put out again because a cable was not correctly attached so there was no speed information.

Police Services Board

Nothing to report for this meeting.

Delegations

5:30 p.m. - Chad Dupuis and Brian McRae, a Zone Member and Club Service Liaison with the Ontario Federation of Anglers and Hunters, attended Council to speak on the introduction of Sunday gun hunting in the Township of Melancthon. A petition was presented to Council with 130 signatures of people who are in favour of Sunday Hunting. After Mr. McRae's presentation, Council advised that they had no objections to Sunday Hunting in the Township and directed Staff to prepare a motion for the next meeting. It was advised that the MNR map is only updated twice a year – once in the Spring and once in the Fall so once approved, this wouldn't be in place until next Spring.

Committee Reports

The following verbal reports were given:

Deputy Mayor Elliott - CDRC - September 27th, Shelburne Fire Board - October 3rd. After Deputy Mayor Elliott's report on Shelburne Fire Board, it was suggested that an item be placed on the Committee of the Whole agenda for November, to have a discussion going forward about the Shelburne Fire Department.

Councillor Besley - Shelburne Library Board - September 19th

6:00 p.m. - Moved by Besley, Seconded by Hannon that we adjourn Council to go into committee of the Whole and reconvene as Council. Carried.

6:40 p.m. - Council reconvened.

Delegations - Cont.

6:42 p.m. (Delegation was scheduled for 5:45 p.m. on the Agenda but those persons to be in attendance did not attend at that time). Moved by Besley, Seconded by Hannon that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason(s): personal matters about an identifiable individual, including municipal or local board employees - Tax Arrears. Carried.

And the below motion was also passed at this time, as Council will stay in Closed Session to deal with the matters contained in the below motion.

Moved by Webster, Seconded by Elliott that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason(s): personal matters about an identifiable individual, including Municipal or local board employees
1. North Dufferin community Centre Board of Management - Applications and 2. Response to Council from a resident in Horning's Mills regarding a by-law complaint and the receiving of advice that is subject to Solicitor/Client privilege, including communications necessary for that purpose - legal opinion from Thomson Rogers. Carried.

7:35 p.m. - Moved by Webster, Seconded by Elliott that we rise from Closed Session with report. Carried. The Report: The Report is that Staff to proceed as per the direction in Closed Session and Moved by Hannon, Seconded by Elliott that Council appoint the following persons to the North Dufferin Community Centre Board of Management: 1. Debbie Fawcett 2. Bert Tupling

3. Clayton Rowbotham. This appointment is pending receipt of a complete resume or VC from Bert Tupling and Clayton Rowbotham, indicating education and experience as per the ad. And, we further appoint Councillor Dave Besley as the Council Representative to the Board. Carried.

Correspondence

***Board & Committee Minutes**

1. Melancthon Police Services Board- Meeting May 24, 2017
2. Shelburne Public Library Board- Meeting June 27, 2017

Moved by Webster, Seconded by Elliott that the Board and Committee Minutes Correspondence Item # 1-2, be received as information. Carried.

*** Items for Information Purposes**

1. WDG Board of Health Highlights, dated September 2017
2. GRCA Current - September, 2017 Volume 22 Number 9
3. Dufferin County E-Newsletter, September 14, 2017
4. Dufferin County Notice of a By-Law to Approve Official Plan Amendment No. 2 to the Township of Mulmur Official Plan
5. Letter from the Office of the Minister of Finance, dated September 20, 2017, thanking Melancthon Township for correspondence sent regarding the fair tax system
6. AMO Communications - AMO Policy Update - Policing Policy and Bill 68 Update
7. NVCA Board Meeting Highlights - September 22, 2017
8. Notice of Site Alteration Application, North-East of Main Street East (Highway 89) and County Road 124, Town of Shelburne, and Notice of a Public Meeting Monday, September 25, 2017
9. Email from Environment and Land Tribunals Ontario, dated September 20, 2017, Re. Issue Decision - PL150296

Moved by Elliott, Seconded by Webster that Correspondence Items 1-9, for information purposes be received as information. Carried.

*** Items for Council Action**

1. Copy of the 2018 NVCA Draft Budget, dated September 28, 2017, deadline for comment, November 3, 2017
2. Letter from David Tilson, Q.C., M.P., dated September 26, 2017, encouraging feedback on projects Melancthon Council perceives as a priority in the Municipality
3. Notification for Maintenance and Repair of the McNabb Drainage Works, signed by Robert Baratto, Part Lot 15, Concession 4 NE
4. Letter from Saugeen Conservation to Denise Holmes, CAO/Clerk, dated September 26, 2017, Re. Signed Version of Memorandum of Understanding - Planning Services

1 - Staff were directed to put this item on the next agenda for passage.

2 - Staff were directed to forward the correspondence to the Public Works Director to find out what infrastructure projects are a priority.

Councillor Hannon declared a conflict of interest on the next matter as his land is in the watershed drainage area and left the Council Chambers.

3 - Moved by Webster, Seconded by Elliott we accept the notification for the maintenance and repair of the McNabb Municipal Drain under Section 79 of the Drainage Act, 1990, signed by Robert Baratto, owner of the Part of Lot 15, Concession 4 NE. We direct Tom Pridham, P.Eng., Drainage Superintendent to investigate and report back to Council on his findings and recommendations. Carried.

Councillor Hannon returned to the Council Chambers.

4 - Moved by Besley, Seconded by Hannon that the Mayor and Clerk be directed to sign the Memorandum of Understanding between the Saugeen Valley Conservation Authority and the Corporation of the Township of Melancthon. Carried.

General Business

Accounts

The Treasurer presented the accounts in the amount of \$980,328.95. Moved by Hannon, Seconded by Besley that the General Accounts be approved as presented by the Treasurer. Carried.

New/Other Business/Additions

Request from Mayor Ken Bennington, Town of Shelburne that the minutes of September 7, 2017 be amended

Verbal motion - Moved by Elliott, Seconded by Besley that we receive the correspondence from Ken Bennington as information. Carried.

Unfinished Business

Asset Management Plan

Deferred. Staff advised that they would be meeting with Reps from Watson and Associates tomorrow.

NVCA - Request for support of Funding Application

Staff to contact the other municipalities in Dufferin, who contribute to NVCA, to find out what they are contributing to this initiative and report back at the next meeting.

Third Reading of By-laws

Moved by Elliott, Seconded by Webster that By-law No. 49-2017 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

n/a.

Confirmation By-law

Moved by Hannon, Seconded by Besley that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on October 5, 2017 and it be given the required number of readings. Carried. By-law numbered 50-2017 and given the required number of readings.

Adjournment and Date of Next Meeting

8:00 p.m. - Moved by Webster, Seconded by White that we adjourn Council to meet again Thursday, October 19, 2017 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK