



TOWNSHIP OF MELANCTHON

A G E N D A

Thursday, October 5, 2017 - 5:00 p.m.

1. **Call to Order**
2. **Announcements**
3. **Additions/Deletions/Approval of Agenda**
4. **Declaration of Pecuniary Interest and the General Nature Thereof**
5. **Approval of Draft Minutes - September 21, 2017**
6. **Business Arising from Minutes**
7. **Point of Privilege or Personal Privilege**
8. **Public Question Period** (Please visit our website under Agendas and Minutes for information on Public Question Period)
9. **Planning**
 1. Applications to Permit
 2. Memo from Chris Jones, Melancthon Township Planner, dated, September 28, 2017, Re. Plan of Subdivision 332
 1. Notice of Intent to Pass By-Law:
 1. A By-Law to Deem a Registered Plan of Subdivision, or a Part Thereof, No Longer To Be a Registered Plan of Subdivision
10. **Public Works**
 1. Accounts
 2. Shook Street, Corbetton - concerns regarding the non-access to a field at the end of the Street
 3. Other Public Works
11. **Police Services Board**
12. **Committee Reports**
13. **Correspondence**

***Board & Committee Minutes**

1. Melancthon Police Services Board- Meeting May 24, 2017
2. Shelburne Public Library Board- Meeting June 27, 2017

*** Items for Information Purposes**

1. WDG Board of Health Highlights, dated, September 2017
2. GRCA Current - September, 2017 Volume 22 Number 9
3. Dufferin County E-Newsletter, September 14, 2017
4. Dufferin County Notice of a By-Law to Approve Official Plan Amendment No. 2 to the Township of Mulmur Official Plan
5. Letter from the Office of the Minister of Finance, dated September 20, 2017, thanking Melancthon Township for correspondence sent regarding the fair tax system
6. AMO Communications - AMO Policy Update - Policing Policy and Bill 68 Update
7. NVCA Board Meeting Highlights - September 22, 2017
8. Notice of Site Alteration Application, North-East of Main Street East (Highway 89) and County Road 124, Town of Shelburne, and Notice of a Public Meeting Monday, September 25, 2017
9. Email from Environment and Land Tribunals Ontario, dated, September 20, 2017, Re.

*** Items for Council Action**

1. Copy of the 2018 NVCA Draft Budget, dated September 28, 2017, deadline for comment, November 3, 2017
2. Letter from David Tilson, Q.C., M.P., dated, September 26, 2017, encouraging feedback on projects Melancthon Council perceives as a priority in the Municipality
3. Notification for Maintenance and Repair of the McNabb Drainage Works, signed by Robert Baratto, Part Lot 15, Concession 4 NE
4. Letter from Saugeen Conservation to Denise Holmes, CAO/Clerk, dated September 26, 2017, Re. Signed Version of Memorandum of Understanding - Planning Services

14. General Business

1. Accounts
2. New/Other Business/Additions
 1. Request from Mayor Ken Bennington, Town of Shelburne that the minutes of September 7, 2017 be amended
3. Unfinished Business
 1. Asset Management Plan
 2. NVCA - Request for support of Funding Application

15. Delegations

1. 5:30 p.m. - Chad Dupuis regarding the introduction of Sunday gun hunting in the Township of Melancthon
2. 5:45 p.m. - Closed Session matter - Personal matters about an identifiable individual, including municipal or local board employees - Tax Arrears

16. Closed Session

1. Adoption of the Draft Minutes of August 17, 2017
2. Receiving of advice that is subject to Solicitor/Client privilege, including communications necessary for that purpose - Legal opinion from Thompson and Rogers
3. Personal matters about an identifiable individual, including municipal or local board employees - North Dufferin Community Centre Board of Management - Applications
4. Personal matters about an identifiable individual, including municipal or local board employees - Response to Council from a resident in Horning's Mills regarding a by-law complaint

17. Third Reading of By-laws

18. Notice of Motion

19. Confirmation By-law

20. Adjournment and Date of Next Meeting - Thursday, October 19, 2017 - 5:00 p.m.

21. On Sites

22. Correspondence on File at the Clerk's Office

APPLICATIONS TO PERMIT FOR APPROVAL
October 5, 2017 COUNCIL MEETING

PROPERTY OWNER	PROPERTY DESCRIPTION	TYPE OF STRUCTURE	DOLLAR VALUE	D.C.'s	COMMENT
Heather Caughill	Part Lot 253-253, Concession 3 S.W. 118142 2nd Line SW, Melancthon, ON, L9V 2E3	Shed and indoor pool 848 Square Meters	\$315,000.00	NO	
Steve and Marg McCarthy	Lot 10, Part Lot 7, Plan 17A, West Part Lot 15, Concession 1 O.S. 73 Mill Lane, Melancthon, ON, L9V 2T9	Addition of Garage, Entry, Covered deck/sunroom, Replace deck, Convert Garage to mudroom 1092 Square Feet	\$100,000.00	NO	
Jonathan Luff	Part Lot 17, Concession 6 S.W. 077423 7th Line, Melancthon, ON, L9V 2B6	Pole Barn for Storage 2500 Square Feet	\$50,000.00	NO	
Valter Soares	West Part Lot 10, Concession 3 O.S. 585142 County Road 17, Melancthon, ON, L9V 1&8	3 Car Garage, Reface brick of existing dwelling 39' x 36'	\$50,000.00	NO	

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MEMORANDUM

To: Mayor White and Members of Council
Copy: Ms. Denise Holmes, CAO
From: Chris D. Jones MCIP, RPP
Date: September 28, 2017
Re: Plan of Subdivision 332

BACKGROUND

A plan of subdivision was approved by the Ministry in 1991 in the settlement of Riverview on lands located in the north part of Lot 21, Concession 7, S.W.T.S.R, in the Township of Melancthon. The plan was known at the time as the Van Delft Subdivision.

This subdivision was accompanied by a subdivision agreement, dated November 19, 1991. This agreement is registered on title and required amongst other things, improvements to the municipal road allowance to better accommodate access and drainage. The cost of the improvements, as articulated in the agreement, was approximately \$446,000. These improvements were never completed by the original developer.

There are 34 building lots in the subdivision, all of which are registered and zoned to permit residential use. Currently 30 of the lots are owned by a single owner, and four of the lots (Lots 7, 8, 9 and 10) are owned by separate owners. Of these four owners, three have previously obtained building permits to construct dwellings and one of the lots remains vacant.

The CAO and I have discussed the subdivision agreement with the Township solicitor and have sought his advise on whether provisions of the subdivision agreement can be upheld or leveraged by the Township. On the basis of these discussions, it is Mr. Christie's opinion that provisions of the agreement with respect to road and drainage improvements will not be achieved given that the Township did not take securities to ensure such works would be completed.

Given this circumstance and given that the remaining 30 lots are registered and conveyable, it is Mr. Christie's opinion that the Township pass a deeming by-law so the existing lots would merge and would no longer be lots in a plan of subdivision.

Should Council proceed to deem Plan 332 no longer to be a plan of subdivision, it would not render the resultant parcels to be undevelopable. The subject lands are located in a Community designation of the Official Plan and therefore the existing or a

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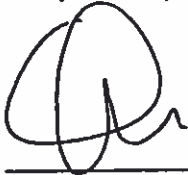
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future owner would be able to reapply to subdivide the lands, subject to a new approval process which would provide the Township with a mechanism to ensure original road and drainage works are undertaken. In addition, the deeming by-law would not apply to Lots 7, 8, 9 and 10 given that these lots are held by separate owners.

RECOMMENDATION

If Council finds the rationale to deem Plan 332 to no longer be a plan of subdivision to be acceptable, it is recommended that the attached By-law be approved by Council and forwarded the Township solicitor for filing with the Registry Office. Subsequent to the passage of the By-law, the Clerk will also be required to send notice to the owner in accordance with the requirements of the Planning Act.

Respectfully Submitted,



Chris Jones MCIP, RPP

• Municipal Planning Services Ltd. •

Chris D. Jones BES, MCIP, RPP
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Corporation of the Township of Melancthon

By-law No. -2017

A BY-LAW TO DEEM A REGISTERED PLAN OF SUBDIVISION, OR A PART THEREOF, NO LONGER TO BE A REGISTERED PLAN OF SUBDIVISION

WHEREAS Section 50(4) of the Planning Act, R.S.O. 1990 Chapter P. 13, as amended, authorizes a municipality to designate any plan of subdivision, or part thereof, that has been registered for eight years or more, as not being a registered plan of subdivision;

AND WHEREAS Registered Plan 332 located in the north part of Lot 21, Concession 7, S.W.T.S.R., in the Township of Melancthon has been registered more than eight years ago;

NOW THEREFORE the Council of the Corporation of the Township of Melancthon hereby enacts as follows:

1. Lots 1 to 6, inclusive, and Lots 11-34, Registered Plan 332, are deemed not to be lots in a registered Plan of Subdivision for the purpose of Section 50 (3) of the Planning Act, R.S.O. 1990 Chapter P. 13, as amended.
2. That this By-law shall come into full force and take effect on the date it is passed by Council of the Corporation of the Township of Melancthon, subject to the provisions of Sections 50 (27) and (28) of the Planning Act.
3. That this By-law be registered in the Registry/Land Titles Office for the County of Dufferin.

This By-law read a first, second and third time this 5th day of October 2017.

Darren White, Mayor

Denise Holmes, Clerk

TOWNSHIP OF MELANCTHON POLICE SERVICES BOARD

The Township of Melancthon Police Services Board held a meeting on Wednesday, May 24, 2017 at 10:00 a.m. at the Melancthon Township Municipal Office Committee Room. Those present: Chair and Public Member David Thwaites, Municipal Member Dave Besley, Acting Staff Sergeant Nicol Randall, Dufferin OPP and Denise Holmes, Interim Secretary.

Call to Order

Chair Thwaites called the meeting to order at 10:00 a.m.

Declaration of Pecuniary Interest or Conflict of Interest

Chair Thwaites advised those in attendance that they could declare their pecuniary interest now or at any time during the meeting. None was declared.

Approval of Agenda

The following items were added to the Agenda: Police Services Act - update, Provincial PSB Appointment - update and update on POA

Moved by Thwaites, Seconded by Besley that the Agenda be approved as amended. Carried.

Approval of Minutes - February 22, 2017

Moved by Besley, Seconded by Thwaites that the minutes of the February 22, 2017 Police Services Board Meeting be adopted as circulated. Carried.

Issues Arising from the Minutes

With regard to the Melancthon Roads Sub-Committee recommendation regarding the OPP call to the Road Superintendent about bringing fuel to a motorist stuck on the road, Staff Sgt. Randall advised that she received information about this call and the tow truck driver was asked to take fuel but the Road Superintendent was called about requesting a plow and believes this was a miscommunication.

Presentations/Delegations

None.

Correspondence

None.

Financial

None.

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Detachment Commander's Report

Staff Sgt. Randall reviewed her report for January - March 2017 and spoke on Secondary Employment, Staffing Updates, statistics on violent crime, property crime, drug crime, clearance rates unfounded and criminal record and vulnerable sector screening checks. She advised that because of the increase in the screening checks, they will be advertising for an Administrative Assistant which will be funded by the Province and not the contract. The Melancthon Collision summary is still being done manually and the location and causation was reviewed for Q1 - 2017.

Committee Reports

None.

Other Business

1. Community Meeting - June 6, 2017 - Review of Agenda

Discussion ensued on possible agenda items:

- Fentanyl
- Farm Machinery on Roads
- Auxiliary Issue
- Video on Safeguarding homes
- Drones - questions and answers
- Impaired Driving by Drug Legislation
- Dufferin Situation Table

2. Discussion on new speed limits and follow up enforcement

It was advised that the signs have not come in yet for the reduced speed limits. Chair Thwaites asked if the speed indicator signs could be put up in these areas once the signs are up on these roads. It was also asked if the traffic counters could also be rotated on various roads as it helps the OPP on where they need to be. It was asked if this could be put on the next Roads Sub-committee Agenda.

3. OPP Agreements with other Police Services in Dufferin County (Orangeville and Shelburne)

This matter was brought up at the last meeting and Chair Thwaites inquired as to the billing model. Staff Sgt. Randall advised that the OPP are mandated to assist other Police Services and this is all paid for by the Province and does not affect calls for service. They don't bill back the police service for helicopter, canine services, etc. Concerns were raised that this still takes people away even though we are not paying for it but Staff Sgt. Randall advised that Provincial resources are assigned, not Detachment resources.

4. OPP Action Plan 2017-19 - Status update

Staff Sgt. Randall advised that she is anticipating that the Plan will be completed in the next two weeks. Once it is, it will be published and sent out to the Police Services Boards. Chair Thwaites advised that once received, he would book a Delegation for a Council meeting to present it. Target date would be the July 6th or 20th meeting.

5. Request from Council/Horning's Mills Park Board for OPP to attend Melancthon Celebration on Saturday, June 24, 2017 at Horning's Mills Community Park for Public Awareness

Discussion ensued on Melancthon's Celebration in June and Staff Sgt Randall will put in a request. Staff Sgt. Randall made some suggestions about getting the canine unit to do a half hour show and then a half hour question and answer, as well as a drone demo. She will work with Denise Holmes to coordinate

6. Melancthon Council - request for information, as well as a meeting, with Acting Staff Sgt. Randall regarding a call for service from the Township's Road Superintendent on April 3, 2017 regarding full truck loads of fill being hauled on half-load roads on 4th Line SW north of Highway 89

The Secretary explained the situation and Staff Sgt. Randall advised that the call came into dispatch from Joyce Clarke of the Melancthon Office and was dispatched at 9:54 a.m. The Officer arrived at the scene at 10:05 a.m., did a 30 minute patrol of the area and no trucks were observed and no sign of the Road Superintendent. It was suggested that the next time this happens, the Road Superintendent should make the call himself and not through the office. Discussion then ensued on this matter. It was recommended at a Roads Sub-committee meeting earlier in the year that the Township get paid duty officers to enforce the half loads by-law but when Joyce Clarke called to inquire, she was told by one of the Administration Staff at the OPP to just let them know where the problem areas are and they would send a cruiser out to that location. Staff Sgt. Randall advised that the Officer that attended that call would have no way of knowing if the load was a full load and would have to send it to a set of scales (closest in the area would be Strada or Duivenvoorden). It was suggested that if this was paid duty, the Officer could be better equipped with the proper equipment. As half load season is now over, it was suggested that a meeting be coordinated in the fall with the PSB and Road Sub-committee to deal with this matter. It was also suggested that this matter be placed on the Joint PSB meeting Agenda to find out how other municipalities handle it.

7. Petition from residents of 3rd Line OS between 15 and 20 SR requesting a reduced speed limit along that stretch of road

It was advised that Melancthon Council dealt with this matter at its May 18th Council meeting and directed Staff to bring back a By-law to the June 1st Council meeting to reduce the speed along this stretch of road.

8. Unfinished Business - Development of Protocols

As there were no further changes to the Protocol's, the following verbal motion was introduced and passed: Moved by Besley, Seconded by Thwaites that Protocol 1-6, except 3 be adopted as circulated. Carried.

1. Passing a motion for Council's consideration regarding Protocol #3

Verbal Motion - Moved by Thwaites, Seconded by Besley that the PSB recommends that Draft Protocol 3 be sent to Council for their consideration and approval. Carried.

2. Unfounded Sexual Abuse Complaints

It was noted by Staff Sgt. Randall that the review has been finished and there are minimal cases going back for investigation and there is nothing for Dufferin. The Secretary was advised that she can remove this item from future agendas.

Additions to Agenda

Police Services Act Legislation - Update

Chair Thwaites advised that the new legislation is targeted for September, 2017 and does not know what the model will look like.

Melancthon PSB Provincial Member - Update

Chair Thwaites advised that Melancthon's vacancy is not on the Province's list so he has spoken with Duane Sprague, Police Services Advisor with the Ministry of Community Safety and Correctional Services who is going to follow up with this and get us on the vacancy list. Chair Thwaites noted there are a lot of vacant appointments.

Provincial Offences - Update

Staff Sgt. Randall advised that the POA Court is being moved to Caledon effective January 1, 2018. She advised that a Working Group has been struck to identify impacts this will have on each affected police agency and the administration of POA courts. The first meeting will take place on June 7th.

Public Discussion

None.

Date of Next Meeting & Adjournment

11:30 a.m. - Moved by Besley, Seconded by Thwaites that we adjourn this Police Services Board Meeting to meet again on Wednesday, September 20, 2017 at 10:00 a.m. or at the call of the Chair. Carried.



CHAIR



SECRETARY

*Minutes for Shelburne Public Library Board Meeting
Tuesday, June 27, 2017*

Present: Geoff Dunlop Larry Haskell Dave Besley
 Erika Ulch Harry Allen Gail Little
 Sharon Martin

Also Present: Rose Dotten, CEO/ Head Librarian and Lindsay Hunsberger, Consultant, Ward & Uptigrove

Regrets: Laurita Townsend

The chair, Geoff Dunlop, called the meeting to order at 7:00 P.M.

Motion 21 -17 G. Little, D. Besley

Be it resolved that we approve the agenda of the board meeting dated June 27, 2017.

Carried

Motion 22 -17 H. Allen, G. Little

Be it resolved that we approve the minutes of the board meeting dated May 16, 2017.

Carried

Financial Reports:

Motion 23 -17 G. Little, H. Allen

Be it resolved that we approve the Accounts Payable Register for May, 2017 with invoices and payments in the amount of \$35,692.91.

Carried

CEO/ Head Librarian's Report:

- **Statistics**

You will see from the statistics for May that our circulation is still increasing each month with several positive indicators... ILLO at 465 books and e-books at 720. The e-books are added to our circulation each month and the print circulation is quite steady as well.

- **One Book One County Event**

This event scheduled for May 13, 2017, at Dufferin County Museum was cancelled due to a conflict for the author. Unfortunately, due to a variety of circumstances, it is not possible to re-schedule so the event will be cancelled and ticket money refunded.

- **Authors in the Hills of Mulmur for 2017.**

As in the past years, CEO, Rose is working on the committee for Authors in the Hills of Mulmur. This year, we are hosting the planning meetings here at the library as it is a convenient location for most of the members.

- **Legacy Journals with Heather Tucker on June 11, 2017**

Heather Tucker, author of *Clay Girl*, was here on June 11, 2017, to do a workshop on Legacy Journals. The key concept on Heather's part is to tie into Canada's 150th and create our own journals using her techniques and ideas. There were 21 attendees working on the legacy journals and a number of participants have dropped in to the library to show off some of their journals.

- **Jeanne Cruikshank's retirement**

There was a marvelous turnout for Jeanne's retirement on June 23, 2017, from 3 pm to 7 pm. David Tilson, MP, for Dufferin/Caledon/Peele, presented Jeanne with a certificate honouring her 25 years of service.

Geoff Dunlop, Chair of the Board, presented Jeanne with a certificate from the Town of Shelburne in appreciation of Jeanne's work with the children of the community.

Rose Dotten, CEO, presented Jeanne with a lovely glass plaque engraved with a dedication to Jeanne's 25 years of dedication to the children's programs at the library. The Board also presented Jeanne with an amethyst necklace and earrings designed and crafted by Gemma Jewellery Gallery in Alton.

A memory book was available for all attendees to sign and the remaining cake and the book were left in the library for the next week so children and families could sign.

- **Hiring of Library Assistant—Children's Services**

We have hired Brittany Hooker as our new Library Assistant in charge of Children's programming. She is very enthusiastic and she brings some very relevant experience to the position. We are looking forward to lots of new programming in the fall... and that in turn will keep up our circulation.

Correspondence:

- Town of Mono—Congratulatory letter relating to our First Prize in the 2016 TD Summer Reading Program

New Business:

- **Personnel Matter**

Lindsay Hunsberger a consultant from Ward & Uptigrove made a presentation to the Board regarding some statutory pay equity changes that we need to review for certain positions in the library. Because these are personnel matters that relate to identifiable persons, pursuant to the *Public Libraries Act* the discussion is required to move into camera.

Motion 24-17 E. Ulch, D. Besley

Be it resolved that the Board move into a closed meeting at 7:34 pm pursuant to Section 16.1 (4) OR 16.1 (5) of *The Public Libraries Act, R.S.O. 1990*, as amended, for the following reason: personnel matter.

Carried

Motion 25-17 S. Martin, H. Allen

Be it resolved that we rise from in-camera at 8:07 pm with no report.

Carried

Chair, Geoff Dunlop indicated that the Board would like to meet again to further discuss costing and implications of implementation of the recommendations. Lindsay Hunsberger was directed to come back with pricing to a special meeting on July 18, 2017.

Motion 26 -17 L. Haskell, S. Martin

That we now adjourn at 8:40 p.m., to meet again July 18, 2017, at 7 pm., or at call of the Chair.

Carried

WDG Board of Health

Highlights

Board of Health Members

Nancy Sullivan

Chair

City of Guelph

Allen Taylor

Vice-Chair

County of Dufferin

Dennis Lever

Secretary – Treasurer

Warden, County of Wellington

Mayor, Township of Puslinch

Dr. Nicola Mercer

Ex-Officio Member

Medical Officer of Health & CEO,

WDG Public Health

Margaret Abbink

City of Guelph

William Baxter

County of Wellington

Christine Billings

Councillor, City of Guelph

George Bridge

Warden, County of Wellington

Mayor, Town of Minto

Cam Guthrie

Mayor, City of Guelph

Guy Gardhouse

Councillor, County of Dufferin

Mayor, Township of East Garafraxa

June Hofland

Councillor, City of Guelph

Ken McGhee

Councillor, County of Dufferin

Deputy Mayor, Town of Mono

Keith Perron

City of Guelph

Chris White

Councillor, County of Wellington

Mayor, Township of Guelph-Eramosa

Public Health is governed by a Board of Health consisting of provincially appointed local municipal councillors, mayors and community members and is mandated to support the well-being of individuals and communities.

Dr. Nicola Mercer, Medical Officer of Health and CEO, shared:

Preconception Health Study: Approximately 50% of all pregnancies are unplanned. By shifting attention to Preconception Health (PCH) it is possible to improve reproductive, maternal and child health outcomes. In partnership with Boston Medical Centre, WDG Public Health has developed a risk assessment tool for women of reproductive age called *My Health eSnapshot (MHeS)*. The results of MHeS are automatically integrated into the physician's Electronic Medical Record and a physician can discuss the results with the patient while providing a customized patient handout. Public Health conducted a study across seven local primary care sites involving 300 patients to evaluate whether the use of MHeS during primary care visits could result in a better understanding of preconception health and lead to positive behaviour change among women of reproductive age. Preliminary results indicate that a majority of participants were motivated to make positive changes and understood how their current health will impact the health of any children. The MHeS research study is the first of its kind in Ontario and contributes to the growing momentum around PCH in Canada and internationally. The Women's College Hospital has provided a grant to Public Health to present this study at various conferences and contribute to the knowledge exchange of the project results.

Opioid Use Locally: Public Health will continue to support community partners by providing data, surveillance, evidence and best practices based on the community picture as it develops. Locally we are seeing generally higher rates of opioid-related Emergency Department (ED) visits and opioid-related hospitalizations than the province of Ontario. Furthermore, locally the rate of opioid-related ED visits appears to be highest in the 15-24 year old age group; and, for Ontario as a whole, it is highest for the 25-44 year old age group. As new local data highlights local impacts of opioid use, Public Health and community partners are coming together to develop a coordinated and comprehensive approach to reduce harms. Opioid work in Wellington County and the City of Guelph is coordinated by the Wellington Guelph Drug Strategy and supported by Public Health. In Dufferin County, Public Health is working with the Dufferin Coalition for Kids to educate parents and students about substance misuse and mental health.

Info#1
OCT 05 2017



PublicHealth
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519-822-2715 or 1-800-265-7293
info@wdgpublichealth.ca
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GRCA Current



September, 2017 • Volume 22 Number 9

GRCA General Membership

Chair	Helen Jowett
Vice-Chair	Chris White
Townships of Amaranth, East Garafraxa, Melancthon and Southgate and Town of Grand Valley	Guy Gardhouse
Townships of Mapleton and Wellington North	Pat Saker
Township of Centre Wellington	Kirk McElwain
Town of Erin, Townships of Guelph/Eramosa and Puslinch	Chris White
City of Guelph	Bob Bell, Mike Salisbury
Region of Waterloo	Les Armstrong, Elizabeth Clarke, Sue Foxton, Helen Jowett, Geoff Lorentz, Jane Mitchell, Joe Nowak, Wayne Roth, Sandy Shantz, Warren Stauch
Municipality of North Perth and Township of Perth East	George Wicke
Halton Region	Cindy Lunau
City of Hamilton	George Stojanovic
Oxford County	Bruce Banbury
County of Brant	Brian Coleman, Shirley Simons
City of Brantford	Dave Neumann, Vic Prendergast
Haldimand and Norfolk Counties	Bernie Corbett, Fred Morison

Five-year forecast to update floodplain mapping

A five-year forecast to update floodplain mapping within the Grand River watershed has been presented to the GRCA board.

Updated floodplain mapping will help meet the first objective of the GRCA's strategic plan, which is to protect life and minimize property damage due to flooding and erosion.

The report recommends high-tech digital mapping created using LIDAR (Light Detection and Ranging) technology. This remote sensing method is a way to gather information using a laser, usually from a plane. The result will be a better understanding of where water accumulates and how it moves across the watershed.

Complex hydrologic and hydraulic analyses of the data will ensure that the digital maps are easy to understand, and provide information to flood operations staff, residents, emergency service personnel and planners. Among its many uses, floodplain mapping is crucial during a flood, because it provides information about which properties are at risk.

When compared with the hard-copy maps now used in many parts of the watershed, the digital maps will be easier to update and more accurate.

The GRCA is funding part of the proposed work and is investigating additional funding options. The upper Grand River between Dundalk and Belwood Lake is expected to be the first part of the watershed where updated mapping will be completed.

It is used for the seven major dams and dozens of stream gauge stations.

The GRCA is buying updated SCADA software from Lakeside Process Controls Limited of Mississauga for \$24,000. Project management, implementation and support over the next two years are not included in this cost.

Implementation of the updated software is expected to start this month and will be completed before the end of 2018.

This software is one of many parts of the data collection system, which is being modernized to improve the way senior GRCA operators view the information.

Woolwich Dam gate to be repaired and repainted

The GRCA has hired Jacques Daoust Coatings Management Inc. to strip and repaint the Woolwich Dam gate and to replace the seal.

The Woolwich Dam was constructed in the early 1970s and is in need of this repair. The work will be undertaken in two phases during the upcoming two winters (between October and February), when reservoir levels are at their seasonal lows. Splitting the project up into two phases allows two of the four gates to be completed each winter to make the project more manageable.

Consulting engineering firm AECOM acted as project designer and tender consultant and will carry out contract administration and inspection for this project. The value of the contract over the two years is \$728,000 for the painting and sealing, and a further \$125,000 for contract administration and inspections.

The cost of the 2017-2018 phase is being covered through a provincial grant from the Water Infrastructure Control Program. This money is given out on an annual basis, and the GRCA intends to apply for funding through this program for the second phase of this project next year.

While work is underway on the dam, public passage over it will be closed.

Water monitoring software update

The software used to collect, transmit and process water quantity and quality data has served the GRCA well for the past 20 years, but it is time for a replacement.

Supervisory Control And Data Acquisition (SCADA) software provides water level and flow data that helps the GRCA with dam operations, flood forecasting, decision making and reporting.



www.grandriver.ca

Grand River Conservation Authority

OCT 05 2017

Info#2

AMO conference

During the Association of Municipalities of Ontario conference in Ottawa on August 14 and 15, the GRCA made presentations to several provincial ministers.

CAO Joe Farwell, GRCA Chair Helen Jowett, Vice-Chair Chris White and several board members confirmed the GRCA's support for modernizing the Conservation Authorities Act and explained why the GRCA supports the current governance model. They expressed concern with a proposed change that could result in provincial appointment of board members.

Meetings were held with Kathryn McGarry (Minister of Natural Resources and Forestry), Chris Ballard (Minister of Environment and Climate Change) and Jeff Leal (Minister of Agriculture, Food and Rural Affairs) to stress the importance of continuing the collaboration between the province, municipalities and conservation authorities.

June flood debriefings with municipalities

GRCA staff continue to attend municipal flood debriefing sessions that are taking place in the watershed regarding the record rainfall event on June 23.

This event resulted in flooding in many locations. Work also continues on analyzing the monitoring data and making improvements to the monitoring system and warning systems.

Municipal flood coordinators and emergency services personnel are responsible for the flood response in their communities during an event, as they carry out tasks such as closing roads, warning residents and handling evacuations.

The Provincial Flood Forecasting and Warning workshop is scheduled for September in the Brampton area. This workshop will include an emergency management stream related to flood emergency response. Municipal staff from within the Grand River watershed have been invited to attend the workshop.

Variable rain across the watershed

Rainfall during the first half of August and



The 2017 Mill Creek ranger crew from left are Kristie Allan, Ben Corbell, Kyra Pope, Kelly Moores (crew leader) and Jason Holmes.

all of July was variable across the watershed.

For example, during the first half of August, the Shand Dam climate station recorded 30 per cent of normal rainfall, while the Shade's Mills station recorded 250 per cent of the normal rainfall.

It has been a wet year so far, but it is in line with two other wet years — 2008 and 2013 — so precipitation has not been off the scale.

Temperatures in August were slightly below the long-term average, while July was average.

Luther reservoir remains above the normal operating range, and is slowly being drawn down to the normal range.

Water has been released to manage the reservoirs levels and to meet stream low flow targets in the rivers.

In early August, augmentation accounted for about 50 per cent of the flow through Kitchener and 20 per cent of the flow through Brantford and below Guelph.

Mill Creek crew wraps up for 2017

The Mill Creek stewardship rangers and their crew leader spent their summer improving sections of Mill Creek, which flows into the Grand River in Cambridge.

This was the 15th year that high school students have been hired and trained in river restoration. The program is overseen by the GRCA and funding is provided thanks to donations collected by Friends of Mill Creek.

The crew restored sections of the creek and a tributary. They also made improvements to the stream study areas used by students at Shade's Mills Nature Centre.

This issue of *GRCA Current* was published in September, 2017.

It is a summary of the August, 2017 business conducted by the Grand River Conservation Authority board and committees, as well as other noteworthy happenings and topics of interest.

The Grand River Conservation Authority welcomes distribution, photocopying and forwarding of *GRCA Current*.

Next board meeting:
September 22 at 9:30 a.m.,
GRCA Administration Centre

Subscribe to

GRCA Current and other news:
www.grandriver.ca/subscribe

Meeting agendas:
<https://calendar.grandriver.ca/directors>

Coming events:
www.grandriver.ca/events

Denise Holmes

From: Dufferin County <clerk=dufferincounty.ca@mail200.sea22.mcdlv.net> on behalf of Dufferin County <clerk@dufferincounty.ca>
Sent: Wednesday, September 20, 2017 10:23 AM
To: dholmes@melancthontownship.ca
Subject: Dufferin County E-Newsletter

Dufferin County's Official E-Newsletter

Is this email not displaying correctly?
[View it in your browser.](#)



DUFFERIN
COUNTY

COUNTY IN BRIEF

For September 14th, 2017

The following highlights from the September 14th, 2017 Dufferin County Council Meeting are provided for general information purposes. [For the full agenda and minutes, please visit our website by clicking here.](#) In addition we will also be providing some highlights of services, upcoming events and items of interest.

Orangeville Food Bank Celebrates 25th **Anniversary**



The Orangeville Food Bank was founded in 1992 and continues to be an important resource in the community. Since 2011, there has been a 68% increase in the number of people accessing the services provided by the Food Bank. The Warden thanked the staff and volunteers from the Orangeville Food Bank for their hard work and proclaimed September 2017 as "Hunger Awareness Month" in Dufferin County.

Dufferin County Proclaims September 2017

Big Brothers Big Sisters Month



Pictured from the right: Bruce Blears, Warden White and Matthew Taylor

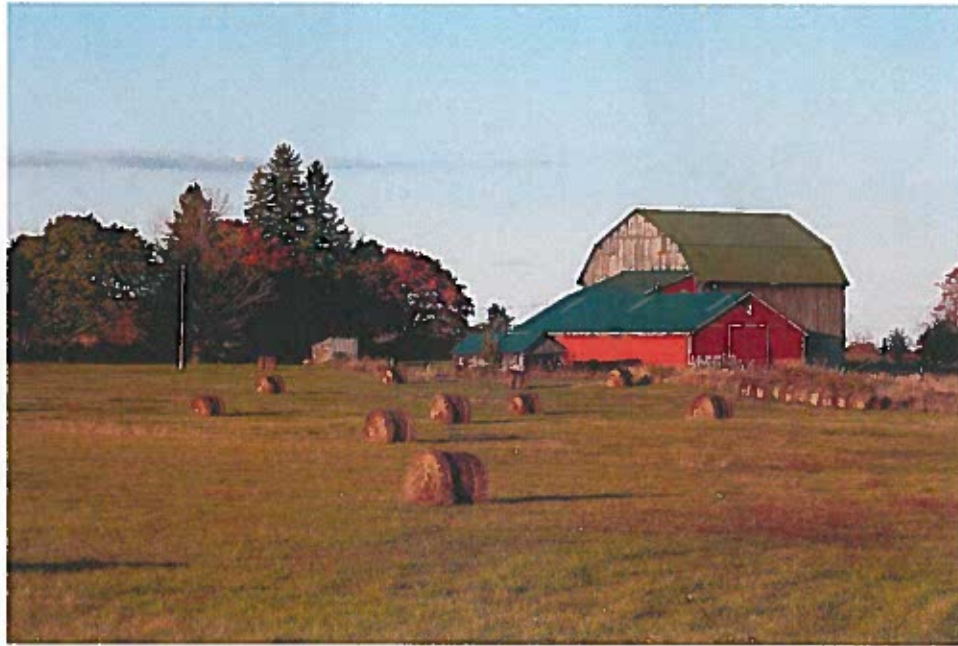
The Warden proclaimed September 2017 as "Big Brothers Big Sisters Month" in Dufferin County. Big Brothers Big Sisters has been operating in Dufferin County since 1972 and last year 284 children were involved in the program.

Dufferin County Proclaims October 2017 Child **Abuse Prevention Month**



The Warden proclaimed October 2017 as “Child Abuse Prevention Month”. Dufferin Child and Family Services works to keep children safe and healthy. While every day, all year long, there is a need for us as community members to act upon questions we have about the safety and well-being of a child, Child Abuse Prevention Month is a perfect time to reflect further on what we can do to help keep children and youth safe.

Tackling Precarious Employment in Rural **Ontario**



The University of Guelph's School of Environmental Design and Rural Development recently released a research report "Help Wanted: Precarious Employment in Rural Ontario." As part of the research, interviews were conducted with key individuals across Ontario, including the Director of Community Services. The report suggests a number of ways to address precarious employment including the creation of a streamlined hiring process and providing community incentives to attract skilled workers to rural areas. To read the full report and for more information on precarious employment, visit (<https://www.uoguelph.ca/oac/news/what%E2%80%99s-happening-rural-ontario-telling-stories-precariously-employed>)

New Technology for the Well-Being of Children in Dufferin County



The Wellington-Dufferin-Guelph Coalition for Report Cards on the Well-Being of Children has launched a new website and data portal. The County of Dufferin's Children's Services division has been a member of the Coalition since 2005. The new website divides the data into 5 categories of well-being: education, health, living environment, safety and social relationships. To explore the data, visit www.wdgreportcard.com

Dufferin County Community Support Services

2016/17 Annual Report



Dufferin County Community Support Services has released its annual report. During 2016-2017, Community Support Services provided support to 797 seniors and adults with disabilities. Through the year, Community Support Services provided transportation to 377 clients, offered assisted living services to 24 individuals, delivered 3766 hot lunches through the Meals on Wheels program, matched 218 clients with home maintenance services, and spent 171 hours visiting isolated seniors and disabled adults.

Rural Water Quality Program



County staff will be working with the Grand River Conservation Authority to establish a Rural Water Quality Program in Dufferin County. The program will provide funding to farmers to help them upgrade their water systems and protect the water quality on their farms. More than 5000 projects have been implemented by landowners throughout the

counties involved in the current Rural Water Quality Program with the Grand River Conservation Authority. Grants range from 30% to 100% of the cost of eligible projects. For more information on the program, visit <https://www.grandriver.ca/en/our-watershed/Rural-Water-Quality-Program.aspx>

Things to do in Dufferin County

September 22-24 - Grand Valley Fall Fair - Welcome to our 145th Grand Valley Fall Fair. 2017 will be a year of celebrations. The Grand Valley Agricultural Society would like to congratulate the Grand Valley Community Centre on their 50th Anniversary. The Community Centre will celebrate this milestone with activities on June 17th. We have been successfully holding our fair in this facility since it's opening in 1967, through a great partnership with the Community Centre Board over the last 50 years, and we hope to continue that tradition. <http://www.grandvalleyfallfair.ca>

September 23 7-10pm - Beer and Trivia with Ken Weber - An evening with the delightful Ken Weber asking the important Canadian questions, such as "What Canadian program is the longest running television sports show in the world?" and "What is the mistake in the following sentence? Our first Prime Minister, Sir John A. MacDonald, was married twice." Trivia will be based on Canadian questions so come fully patriotic and prepared! Cash bar available. Admission: \$20.00 / \$15.00 DCMA Members. <http://www.dufferinmuseum.com>

September 30 9am-4pm - Dufferin Town and Country Farm Tour - Every year for more than 15 years Dufferin farmers have opened their doors for one day in the fall to show people how farming really happens. Each year a different section of the county is chosen and the the tour takes visitors to several different farms, making each tour a

totally unique experience.

The tour is a self-guided tour and is **open to the public**. The host farms offer a glimpse of the diversity of agriculture in the area. Our farmers are anxious to share their farming knowledge and the day to day operation and challenges of farming. There will be many animals to see, farm-related activities, commodity displays, local produce to purchase. You will end your day with an appreciation for local farming and the commitment of the farm families. Admission is a non-perishable food donation or cash for the Local Food Bank. <http://dufferinfarmtour.com>

September 30 8am-3pm - Hazardous and Electronic Waste Event Primrose Ops Centre - Hazardous wastes and electronics contain substances that can be harmful to human health and the environment. It is very important that we keep these materials out of the landfill. See web site for a list of acceptable materials. <https://www.dufferincounty.ca/residents/waste>

For a complete list of events this summer visit <http://headwaters.ca/events/>

The complete minutes from the September 14, 2017 County Council meeting will be available on the County website.

***The next County Council meeting is October 12th, 2017 at 7:00 pm -
51 Zina Street, Orangeville, ON***

Upcoming Committee Meeting Dates

Public Works committee - September 27th, 2017 at 9:00 am

Community Services Dufferin Oaks - Cancelled

General Government Services - Cancelled

To access agendas or minutes for these committee meetings please use the link to our website below:

<https://www.dufferincounty.ca/government/council-and-committee-meetings>

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Our mailing address is:
County of Dufferin
Administration Department
55 Zina Street
Orangeville, ON
L9W 1E5
clerk@dufferincounty.ca

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CORPORATION OF THE COUNTY OF DUFFERIN

BY-LAW NUMBER 2017-41

A BY-LAW TO APPROVE OFFICIAL PLAN AMENDMENT NO. 2 TO THE TOWNSHIP OF MULMUR OFFICIAL PLAN

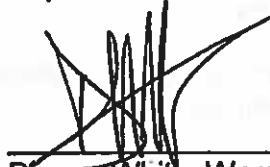
WHEREAS the Planning Act, R.S.O. 1990, c.P.13, as amended, permits the County of Dufferin to approve an Official Plan or amendments thereto;

AND WHEREAS County Council at its meeting on September 14th, 2017, decided to approve, with modifications, Official Plan Amendment No. 2 to the Township of Mulmur;

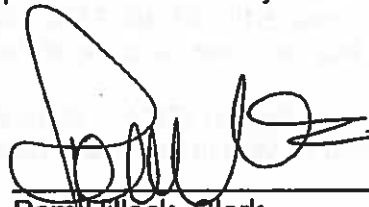
BE IT ENACTED BY THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE COUNTY OF DUFFERIN AS FOLLOWS:

1. Official Plan Amendment No. 2 to the Township of Mulmur Official Plan, as adopted by By-law 16-2017 by the Township of Mulmur and the County modifications is hereby approved.

READ a first, second and third time and finally passed this 14th day of September, 2017.



Darren White, Warden



Pam Hillock, Clerk





NOTICE OF DECISION

Subsection 17(35) of the *Planning Act* R.S.O. 1990

TOWNSHIP OF MULMUR OFFICIAL PLAN AMENDMENT

**Subject: Amendment #2 to the Official
Plan for the Township of
Mulmur – Second Unit Policies**

**County File No.: Mulmur OPA #2
Date of this notice: Sept. 21, 2017**

TAKE NOTICE that The County of Dufferin made a decision to **MODIFY**, and **APPROVE** as **MODIFIED**, Amendment #2 to the Official Plan for the Township of Mulmur on September 14, 2017.

Purpose and effect of this Amendment:

Official Plan Amendment (OPA) #2 to the Official Plan for the Township of Mulmur is intended to incorporate policies to accommodate second units within various land use designation in the Township of Mulmur. The amendment adds policies to the Official Plan that further regulate second units, and strengthen the prohibition of lot creation for second units.

The OPA is a general Township-wide amendment and applies to all lands within the Township where second units may be permitted.

For additional information:

A copy of the Township of Mulmur OPA #2, as well as background information and the details of the decision, will be available for inspection at the County's municipal offices (see contact information at the end of this notice) from 8:30 to 4:30 on regular business days. For further assistance, please contact Pam Hillock, County Clerk/Director of Corporate Services, County of Dufferin, by phone: 519-941-2816 Ext. 2503, or email: phillock@dufferincounty.ca. A copy of the decision has also been supplied to the Clerk of the Township of Mulmur.

Please note that Section 17(24.1) of the *Planning Act*, R.S.O 1990, restricts appeals of second unit official plan policies to the Ontario Municipal Board, except by the Minister.

A handwritten signature in black ink, appearing to read 'Pam Hillock', written over a horizontal line.

Pam Hillock, County Clerk/Director of
Corporate Services, County of Dufferin
55 Zina Street
Orangeville, ON
L9W 1E5

Dated: Sept. 21, 2017

Office of the Minister
of Finance



Cabinet du ministre
des Finances



Ottawa, Canada K1A 0G5

2017FIN460199

SEP 20 2017

Ms. Denise B. Holmes
CAO / Clerk
The Corporation of the Township of Melancthon
157101 Highway 10
Melancthon, ON L9V 2E6

Dear Ms. Holmes:

On behalf of the Minister of Finance, the Honourable Bill Morneau, thank you for your correspondence of July 13, 2017, which was referred by the Office of the Prime Minister, the Right Honourable Justin Trudeau. Minister Morneau appreciates hearing Canadians' comments and suggestions regarding the tax system.

Budget 2017 announced measures to close tax loopholes, make the tax system more efficient, and improve tax relief for caregivers, students, and people with disabilities. The Government of Canada took steps to bring the tax treatment of non-accountable allowances to municipal office holders in line with that afforded to other employees. An employer may reimburse work-related expenses on a tax-free basis, but non-accountable allowances may substitute for salary and are thus taxable.

In order to provide affected organizations more time to adjust their compensation schemes, should they so choose, this measure will apply to the 2019 and subsequent taxation years.

The Government remains committed to building a fair tax system that benefits the middle class and those working hard to join it.

Thank you for writing.

Sincerely,

Elliot Hughes
Deputy Director – Tax Policy
The Office of the Honourable Bill Morneau – Minister of Finance

Canada

Info#5
OCT 05 2017

From: AMO Communications <communicate@amo.on.ca>
Sent: Friday, September 22, 2017 11:54 AM
To: dholmes@melancthontownship.ca
Subject: AMO Policy Update - Policing Policy and Bill 68 Update

September 22, 2017

Policing Policy and Bill 68 Update

Policing Grants

AMO has just been provided details regarding the government's plan for policing grants in 2018-19. Earlier in September, the Ministry of Community Safety and Correctional Services (MCSCS) wrote to Police Chiefs and Police Service Board Chairs to advise that for next year, police services will again have the option to apply for funding under the old or new model.

The Ministry has also advised that 2018-19 will be the last year in which the Provincial Anti-Violence Intervention Strategy (PAVIS), Community Policing Partnership (CPP), and the 1,000 Officers grants will be offered. For the past twelve years, these three grants have funded the provincial cost share of over 2,000 front-line officers. New granting criteria for 2019-20 will not necessarily be directed to front-line officers in the future.

Questions related to this potential financial risk should be discussed locally with Boards and Chiefs. Specific questions related to policing grants should be directed to the MCSCS. If you have any questions, please contact Steffie.Anastasopoulos@ontario.ca or James.Y.Lee@ontario.ca.

AMO Contact: Matthew Wilson, Senior Advisor, E-mail: mwilson@amo.on.ca, 416.971-9856 ext. 323.

New Policing Bill Anticipated This Fall

After five years of consultation through the Future of Policing Advisory Committee, a new *Police Services Act* is expected to be introduced this fall. Municipal governments are looking for three key changes to improve and modernize policing and public safety services:

- **Reforms that improve the effectiveness and efficiency of police spending, especially in smaller communities.** Increased police spending does not mean increased public safety and security. New legislation must consider sustainability.
- **The civilianization of specific functions that do not require a police officer, to manage costs and effective use of resources.** Efforts to modernize policing must clearly allow civilians to perform some non-core policing functions that do not necessitate an armed, sworn officer.

- **Governance reforms that clarify the mandate of police services boards and provide resources to support effective civilian oversight.** Designing a successful civilian oversight system through police services boards is a critical part of the future. This must include Ministry resources for board training and support.

Ontarians pay the highest policing costs in the country. This includes both provincial and municipal spending. In 2014-2015, Ontarians spent \$347 per capita on policing, which is at least \$20 more than Albertans, \$38 more than Quebecers, and \$58 more than British Columbians. AMO is seeking to modernize policing, so that all Ontario communities can afford police services, along with all the other public programs and services that keep people safe and healthy. An updated report on emergency service costs in Ontario was provided at the 2017 AMO Conference. A copy of that presentation is available [here](#).

AMO Contact: Matthew Wilson, Senior Advisor, E-mail: mwilson@amo.on.ca, 416.971-9856 ext. 323.

Bill 68, *Modernizing Ontario's Municipal Legislation Act, 2017 (MOMLA)* Timing

- The changes made through MOMLA will come into force in phases. While some sections of MOMLA came into force on Royal Assent, many of the sections will come into force on dates to be proclaimed. A phased approach to proclamation has been confirmed, which would bring certain amendments into force on January 1, 2018 and March 1, 2019, respectively.
- The changes made through MOMLA that will come into force on January 1, 2018, include provisions respecting small business programs, open meetings, and other provisions.
- The second proclamation date is March 1, 2019, and will bring into force changes to municipal accountability and transparency framework that include provisions respecting codes of conduct, integrity commissioner, conflict of interest, mandatory policies and other provisions. This includes the requirement for a policy regarding the relationship between members of council and the officers and employees of the municipality.
- For more information about the proclamation of certain MOMLA provisions, please refer to the legislation on E-laws (<https://www.ontario.ca/laws>) where in force timing will be embedded.
- AMO will continue to monitor progress and keep members informed.

AMO Contact: Pat Vanini, Executive Director, E-mail: pvanini@amo.on.ca, 416.971.9856 ext. 316.

PLEASE NOTE: AMO Breaking News will be broadcast to the member municipality's council, administrator, and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

DISCLAIMER: Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.



NVCA Board Meeting Highlights Sept 22, 2017

Next Board Meeting: October 27, 2017
at Suite Works, 92 Caplan Ave., Barrie

For the full meeting agenda including documents and reports, visit nvca.on.ca/about/boardofdirectors

NVCA's 2018 draft budget and capital levy to be circulated for municipal review

The board received NVCA's 2018 draft budget, which sets total revenues/expenses at \$4.74 million (compared to \$4.59 million in 2017). The budget contains a 4.1% increase to the overall municipal levy. This amounts to an increase of \$89,956 to be shared by all 18 member municipalities.

The 2018 capital asset levy also was received. This levy is used to fund NVCA's Asset Management Plan which details capital needs over a period of ten years. For 2018, the total amount being contributed by all 18 member municipalities is \$96,393.

The draft budget and capital asset levy will now be circulated to member municipalities for a 30-day review period. It is also available on the NVCA [website](#).

Board member tour watershed project sites

Following their meeting, board members and guests toured the south-central part of the watershed to see firsthand NVCA projects and programs including:

- Forestry programs in Innisfil,
- Public-private partnerships to improve agricultural water use and reduce soil erosion by planting shelter belts in New Tecumseth, and
- Wetland creation and Mad River flow restoration project in Clearview.

This tour was part of the board's ongoing education initiative.

In brief

During the meeting the board also:

- approved an application to the National Disaster Mitigation Program (NDMP) seeking funding for a risk assessment for flood susceptible areas in the Township of Adjala-Tosorontio, Town of Mono and Town of New Tecumseth. These municipalities experienced considerable losses as a result of flooding from the June 23, 2017, 100-year storm event.
- approved the use of reserves as matching funds for the Wasaga Beach Floodplain Mapping Project, which is receiving funding under an earlier submission to the NDMP. In addition to direct dollars, NVCA is making an in-kind contribution, and the Town of Wasaga Beach also is contributing matching funds to support this project. The NDMP is contributing \$73,151, or 50 percent of the total project cost. When complete, the updated mapping will help with emergency preparedness and in defining appropriate land uses with regards to natural hazards.
- approved the use of reserve funds for repairs to the Tottenham Dam, which was damaged during the June 23, 2017, 100-year storm event.

Future Meetings and Events

Fort Willow Accessible Trail

– Grand Opening

Friday, Sept 29, 11:00 am - 11:30 am

Fort Willow Conservation Area, Grenfel

Festival at Fort Willow

Saturday, Sept 30, 10:00 am - 4:00 pm

Fort Willow Conservation Area, Grenfel

Hike the Bluffs - Small Halls Festival Event

Sunday, Oct 1, 10:00 am - 11:30 am

Nottawasaga Bluffs Conservation Area

Offered as part of Clearview's Small Halls

Festival, Singhampton Hall

Volunteer Habitat Restoration Workdays

Volunteers needed for cutting and planting willow and dogwood live-stakes. Events run rain or shine, 9:30 am to 3:00 pm.

- Monday, Oct 16, Minesing Wetlands near Angus
- Tuesday, Oct 17, Willow Creek Canoe Corral, Minesing
- Wednesday, Oct 18, Willow Creek Canoe Corral, Minesing
- Thursday, Oct 19, Minesing Wetlands near Angus
- Friday, Oct 20, Creemore Nature Reserve

Nature Days for Homeschoolers

Friday, Oct 20, 10:00 am to 3:00 pm

Nottawasaga Bluffs Conservation Area

For more information on these events, please visit the [NVCA website](http://www.nvca.on.ca).



**THE CORPORATION OF THE TOWN OF SHELBURNE
NOTICE OF SITE ALTERATION PERMIT APPLICATION
UNDER BY-LAW NO. 26-2015**

Take notice that the Corporation of the Town of Shelburne has received a Request for Approval to permit a Site Alteration and that Town Council will consider the application on:

MONDAY, SEPTEMBER 25, 2017

The meeting is scheduled to start at 7:00 p.m., or as shortly thereafter as possible, and will be held in the Council Chambers at the Municipal Office, 203 Main Street East, Shelburne.

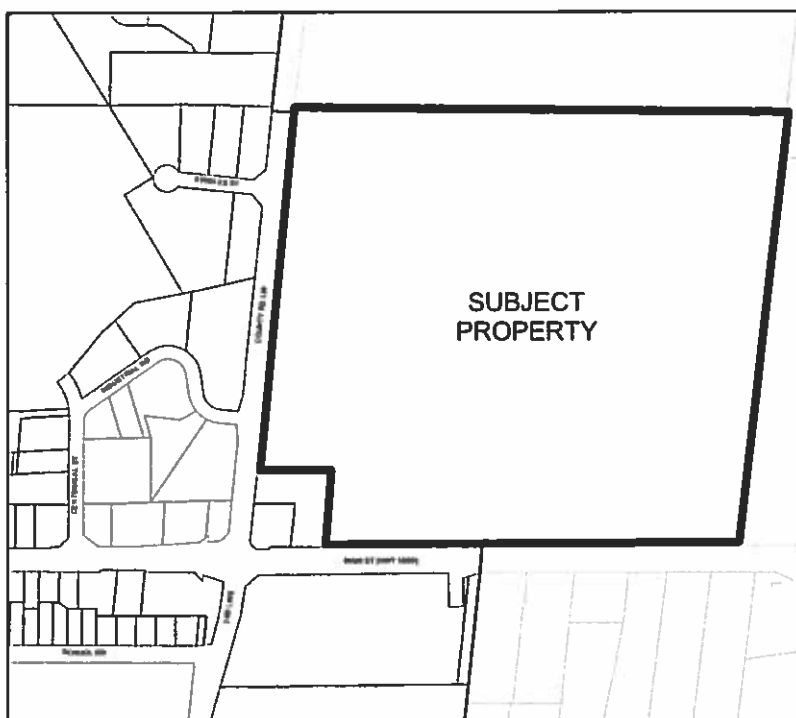
The purpose of the meeting is to consider a Request for Approval to permit a Site Alteration on the subject property located to the north-east of Main Street East (Highway 89) and County Road 124, and described as Part of the West Half of Lot 1, Concession 1, Old Survey, Part 2, Plan 7R-5591 in the Town of Shelburne. The subject property is presently vacant and has a total land area of 39 hectares and approximately 490 metres of frontage on County Road 124 and also abuts Highway 89 for an approximate distance of 550 metres. The project has a total area of 25.4 hectares within the south-central portion of the site and for which future development will require the clearing and raising of the ground surface with the importation and rough grading of fill materials, as well as related on-site erosion, runoff and sediment controls. The duration of the project will be approximately 1 year commencing in the Fall of 2017 and ending in the Fall of 2018. Construction vehicle traffic and trucks hauling the fill material are proposed to enter the subject property from County Road 124, and the proposed haul route is from the north on County Road 124.

At the meeting you will be given an opportunity to ask questions and indicate whether you support or oppose the Site Alteration Request for Approval. Written submissions will be accepted by the Clerk up to the time of the meeting and will be considered by the Council prior to a decision being made.

Additional information relating to the Site Alteration Request for Approval is available for inspection at the Town of Shelburne Municipal Office at 203 Main Street East, during normal office hours, 8:30 a.m. to 4:30 p.m. and on the Town's website at www.townofshelburne.on.ca. If you wish to be notified of Council's decision, you must make a written request to the Town at the address below.

Dated at the Town of Shelburne on the 18th day of September, 2017.

Jennifer Willoughby, Clerk
Town of Shelburne
203 Main Street East
Shelburne, Ontario L9V 3K7
Phone: 519-925-2600
Fax: 519-925-6134





Town Planner REPORT

Page 1 of 5

TO: Mayor Bennington and Members of Council
FROM: Steve Wever, Town Planner
CC: Jennifer Willoughby, Clerk
RE: Request for Approval to Permit Site Alteration – Shelburne 89 Developments Ltd.

DATE PREPARED:

September 20, 2017

SUBJECT:

Site Alteration Permit Application filed by Shelburne 89 Developments Ltd. (Fieldgate Developments) for land located north-east of Highway 89 and County Road 124.

ANALYSIS:

The Town of Shelburne has received a Request for Approval to Permit Site Alteration under the Town's Site Alteration By-law 26-2015.

The subject property is located along the north side of Highway 89 and east side of County Road 124 and is described as Part of the West Half of Lot 1, Concession 1, Old Survey, Part 2, Plan 7R-5591 in the Town of Shelburne. The property is presently vacant and has a total land area of 39 hectares and approximately 490 metres of frontage on County Road 124, and also abuts Highway 89 for an approximate distance of 550 metres. The property is owned by Shelburne 89 Developments Ltd. (Fieldgate).

Fieldgate is in the process of preparing planning applications for zoning and draft plan of subdivision and, while that process is ongoing, the developer is seeking to commence site clearing, fill operations and rough grading. This work is also subject to approvals by the NVCA and MTO, and the Town and Fieldgate have been working with these agencies through the approvals process.

As this is a large site with a significant volume of fill required for the planned future commercial and residential developments, Fieldgate expects that the preliminary site works may take one year to complete. As the planning process is ongoing, and in order to position the Site for future development when the required planning approvals are in place, Fieldgate is now seeking approvals to commence their initial site works program under a Site Alteration Permit in 2017 with expected completion in Fall 2018.



Town Planner REPORT

Page 2 of 5

In support of the application, Fieldgate has provided the following:

- Completed Site Alteration Permit Application Form and payment of the required application fee and deposit for professional fees
- Soil Importation Protocol prepared by Golder Associates
- Topographic Survey by J.D. Barnes Limited
- Stage 1 and 2 Archaeological Assessment prepared by This Land Archaeology Inc.
- Vegetation Offset Plan and Letter of Intent prepared by Aboud & Associates Inc.
- Preliminary Hydrogeological Investigation prepared by Golder Associates
- Environmental Impact Study prepared by Golder Associates
- Proposed Haul Route for Importation of Material, prepared by CDC Contracting
- Functional Servicing and Stormwater Management Report prepared by Husson Engineering and Management
- Rough Grading Erosion and Sediment Control Plan and Details prepared by Husson Engineering and Management
- Traffic Impact Study prepared by Cole Engineering

The area of the property that is proposed for Site Alterations is located in the south-central portion and has a total area of 25.4 hectares. The proposed Site Alteration works include the clearing and raising of the ground surface with the importation and rough grading of fill materials, as well as related on-site erosion, runoff and sediment controls.

The attached Drawing ESC-1 illustrates the components of the proposed Site Alterations, including:

- Construction/equipment/trucking access from County Road 124 via gravel access driveway and culvert;
- Erosion and Sediment Control fencing around the limits of disturbance to protect the natural areas in the northerly portion of the Site, including a 30m buffer;
- Two temporary topsoil piles located in the central and central-east portion of the Site;
- Existing and proposed grades;
- Direction of drainage to proposed temporary sediment pond at the south-east corner of the Site.



Town Planner REPORT

Page 3 of 5

The total volume of fill required is approximately 105,000 m³ to be sourced from the Strada Aggregates site to the north. The attached Map illustrates the location of the fill source and proposed haul route.

At this time the purpose of this report is to provide information to Council and an opportunity for questions and comments from Council and interested members of the public. This report also seeks direction from Council to enable Town staff to issue a Site Alteration Permit subject to the applicant addressing any further requirements emerging from the Town's engineering review and further subject to conditions as noted.

FINANCIAL/STAFFING IMPLICATIONS:

Application fees and deposits have been paid by the applicant as required to cover the Town's costs for processing the Site Alteration Permit Request.

POLICIES AFFECTING PROPOSAL:

Site Alteration By-law 26-2015

COMMENTS FROM RELEVANT DEPARTMENTS/COMMUNITY AND CORPORATE PARTNERS:

Notice of this Application was provided in the local newspaper and mailed to property owners within 120 metres of the Site, and was circulated to the County of Dufferin, Ministry of Transportation, NVCA, Townships of Amaranth and Melancthon, and internal Town Departments. In addition, the Town and Fieldgate have met with NVCA staff to review and discuss the technical aspects of the studies submitted and requirements for approvals. As parts of the property are within the area subject to NVCA regulations and MTO approvals, permit from the NVCA and MTO are also required. It is also anticipated that a County entrance permit will be required.

As of the date of this report, no comments or objections regarding the application have been received. Engineering review of the documentation submitted is still ongoing and Town engineering approval will be required. Conditions of approval are recommended to address agency approvals, engineering review comments and ongoing requirements.



Town Planner REPORT

Page 4 of 5

RECOMMENDATION:

That this report be received as presented and circulated.

That Council authorize staff to finalize the review of the Request for Approval to Permit Site Alteration submitted by Shelburne 89 Developments Ltd. and to proceed with issuance of a Site Alteration Permit subject to the applicant satisfying Town engineering review comments and with the conditions identified in the Town Planner Report dated September 20, 2017 and such other conditions as may be required by the Town's engineering consultants based on their review.

CONDITIONS:

1. The Owner is responsible for ensuring compliance with all regulations, standards, permit requirements and conditions of the Town of Shelburne, Nottawasaga Valley Conservation Authority, Ministry of Transportation Ontario, County of Dufferin and any other authority having jurisdiction. The Owners shall not commence Site Alterations until required approvals are obtained. The Owner shall provide documentation to demonstrate to the Town's satisfaction that all required approvals have been obtained prior to commencement of the Site Alterations.
2. Prior to commencement of the Site Alterations, the Owner shall provide to the Town a financial security to guarantee the performance of the Site Alterations in accordance with the approved plans, drawings and specifications approved by the Town. The amount of the security shall be based on the estimated cost to restore the Site to an acceptable state in the event that the Site Alteration works are not fully completed and/or if the development of the lands does not proceed. The security shall not be released by the Town until the Site Alteration works are completed and accepted by the Town and/or the Owner has entered into an agreement with the Town for the development of the lands.
3. The Owner shall ensure that all siltation fencing and erosion controls are constructed prior to the commencement of Site Alterations, in accordance with an Erosion and Sediment Control Plan and Details approved by the Town.
4. The importation of fill materials to be placed on the property shall be sourced from a licensed aggregate pit or other source approved by the Town and shall be certified and tested to ensure compliance with the Ministry of Environment and Climate Change



***Town Planner
REPORT***

Page 5 of 5

standards, and shall be in accordance with the Soil Importation Protocol Technical Memorandum prepared by Golder Associates and dated September 20, 2017 and any amendments thereto as required by the Town. The Owner shall provide to the Town such documentation and specifications as required by the Town on the advice of the Town's engineering consultants to demonstrate that the importation of fill materials complies with these requirements. The Town reserves the right to request a soil sample to be randomly tested from any truck and/or to complete independent testing while the fill operations are in progress.

5. All access to the property shall be from County Road 124 and only in accordance with County of Dufferin requirements.

6. Trucking of fill shall be along the designated haul route approved by the Town and any other authorities having jurisdiction, and all by-laws, conditions and load restrictions for local and County Roads must be adhered to. The Owner, at its cost, shall repair any damage to roads caused by truck traffic or other vehicles or equipment associated with the Site Alterations.

7. The Owner shall ensure that mud mats and dust controls are in place to avoid tracking of mud, dirt or other material onto the roadway and to minimize any potential impacts to other properties.

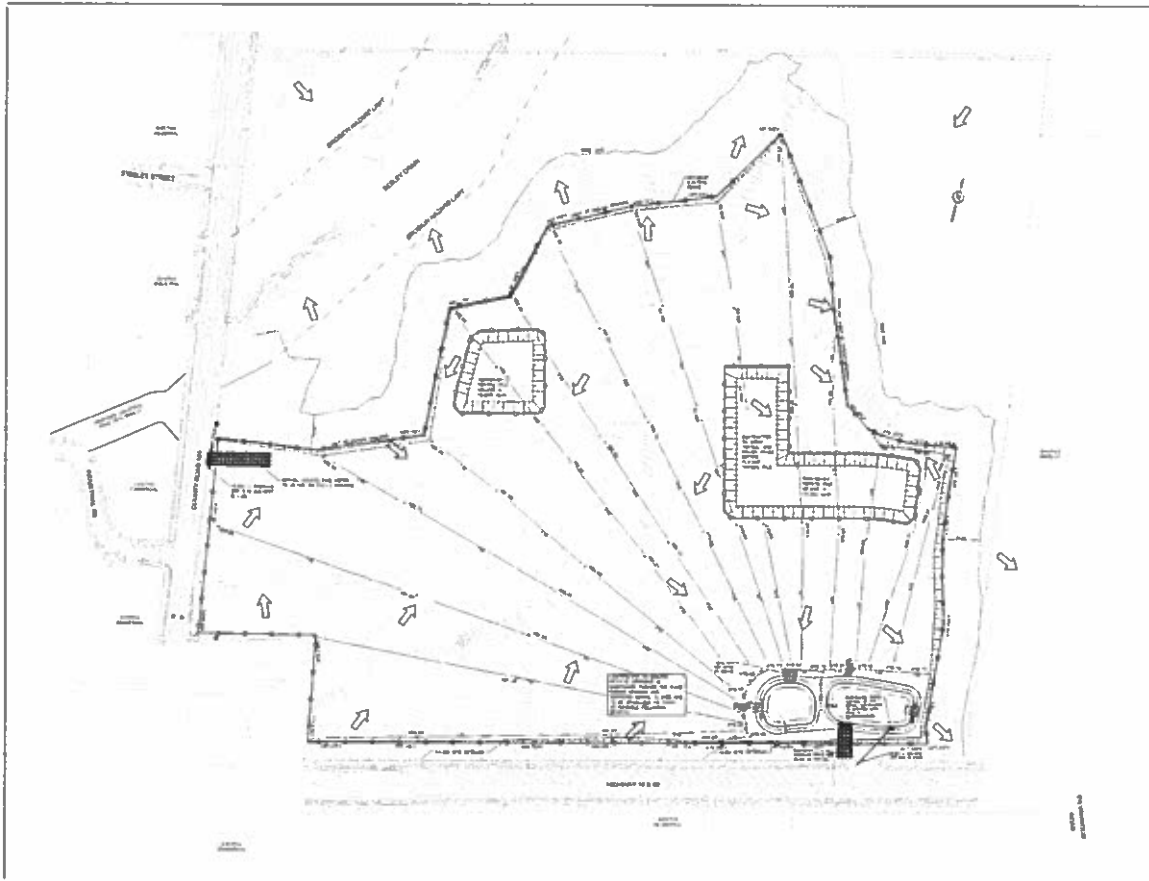
8. Approval of the Site Alteration Permit by the Town in no way constitutes approval or partial approval of other applications required for the development of the lands under the Planning Act.

ATTACHMENTS:

Rough Grading, Erosion and Sediment Control Plan (Drawing No. ESC-1)
Proposed Haul Route Map

Respectfully submitted,

Steve Wever, MCIP, RPP
Town Planner



LEGEND

- EXISTING ROAD
- EXISTING FOOTPATH
- EXISTING FENCE
- EXISTING BUILDING
- EXISTING LANDSCAPE
- EXISTING UTILITIES
- EXISTING DRAINAGE
- EXISTING FLOOD RISK
- EXISTING BOUNDARY

PROPOSED DEVELOPMENT

- PROPOSED ROAD
- PROPOSED FOOTPATH
- PROPOSED FENCE
- PROPOSED BUILDING
- PROPOSED LANDSCAPE
- PROPOSED UTILITIES
- PROPOSED DRAINAGE
- PROPOSED FLOOD RISK
- PROPOSED BOUNDARY

SHELBOURNE B3 DEVELOPMENTS LTD

ESC-1
SOILS DRAINAGE
EXPOSURE AND SEDIMENT CONTROL PLAN



Proposed Haul Route for Importation of Material



- 1. Head South on 4 Line towards Dufferin County Rd. 17**
- 2. Turn Left at the 1st cross street onto Dufferin County Rd. 17**
- 3. Turn Right onto Dufferin County Rd. 124**
- 4. Enter site at construction entrance.**

Denise Holmes

From: Stewart, Veina (MAG) <Veina.Stewart@ontario.ca>
Sent: Wednesday, September 20, 2017 8:03 AM
To: dholmes@melancthontownship.ca; Young, Claire (MMA/MHO); Shachter, Irvin (MMA/MHO); Egeh, Hodan (MMA/MHO); clerk@dufferincounty.ca; commissioner@eco.on.ca
Subject: Issued Decision - PL150296
Attachments: PL150296-SEP-20-2017.pdf

To all recipients:

Attached is a decision issued today with respect to the above noted file.

NOTE: The attached decision is issued by this email. A hard copy will not be sent.

This email address cannot process any correspondence related to this case.

Should you require further information/assistance concerning this matter, please contact the OMB Case Coordinator:

- By emailing to: ontario.municipal.board@ontario.ca
- By telephoning: Toronto: 416-212-6349 Toll Free: 1-866-448-2248
- By faxing to: Toronto: 416-326-5370
- TTY: 1-800-855-1155 via Bell relay

Thank you.

S. Veina Stewart
Decisions Unit Administrative Staff
Environment and Land Tribunals Ontario (ELTO)
Visit the ELTO website

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Total Control Panel

[Login](#)

To: dholmes@melancthontownship.ca
From: veina.stewart@ontario.ca

Message Score: 1
My Spam Blocking Level: High

High (60): Pass
Medium (75): Pass
Low (90): Pass

[Block](#) this sender

Ontario Municipal Board
Commission des affaires municipales
de l'Ontario



ISSUE DATE: September 20, 2017

CASE NO(S): PL150296

PROCEEDING COMMENCED UNDER subsection 17(36) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended

Appellant: Township of Melancthon
Subject: Proposed Official Plan Amendment No. 22-OP-142029
Municipality: Township of Melancthon
OMB Case No.: PL150296
OMB File No.: PL150296
OMB Case Name: Township of Melancthon v. Dufferin (County)

Heard: September 5, 2017 by Telephone Conference Call

APPEARANCES:

Parties

Counsel*/Representative

Township of Melancthon

Denise Holmes

Ministry of Municipal Affairs

Claire Young*
Irvin Shachter*

**MEMORANDUM OF ORAL DECISION DELIVERED BY S. TOUSAW ON
SEPTEMBER 5, 2017 AND ORDER OF THE BOARD**

INTRODUCTION

[1] The Township of Melancthon (the "Township"), in the County of Dufferin adopted a new Official Plan ("OP") in 2014 and the Ministry of Municipal Affairs (the "Ministry") modified and approved the Official Plan (as modified) in 2015.

[2] Out of a concern for protecting groundwater, the Township appealed four of the Ministry's modifications dealing with two issues: the depth of aggregate extraction relative to the water table, and the types of information to be included on mapping of groundwater resources. The Township's position was that aggregate extraction operations should be required to stay at least 1.5 metres ("m") above the water table, and that groundwater mapping should be based on the Township's consultant's report (the "Harden Report") in addition to the source water protection reports approved by the Ministry of the Environment and Climate Change (the "MOECC").

[3] Except for the sections under appeal, the balance of the OP came into effect upon the Ministry's approval on March 9, 2015 under s. 17(38) of the *Planning Act* (the "Act"). Thus, the only matters before the Board were the sections of the OP which the Ministry proposed to modify and the Township appealed.

[4] The parties reached agreement on the issues and this hearing was convened to consider the proposed settlement. The hearing was held via teleconference call, and the Township joined the call within its municipal council chamber in the event that those who received notice of the hearing attended in person. No additional parties or participants appeared.

LEGISLATIVE TESTS

[5] Municipal Official Plans are required to: have regard for matters of provincial interest under s. 2 of the Act; be consistent with the Provincial Policy Statement (the "PPS") under s. 3(5)(a) of the Act; conform with the Growth Plan for the Greater Golden Horseshoe (the "Growth Plan") under s. 3(5)(b) of the Act; and conform with the County Official Plan under s. 17(34.1) of the Act. In addition, Official Plans must conform with the significant threat policies and have regard to other policies in source protection plans under s. 39 and 40 of the *Clean Water Act*.

[6] In making a decision, the Board must have regard to any decision of the municipal council and the approval authority relating to the matter, and any information the municipal council or approval authority considered in making the decision.

SETTLEMENT

[7] Planning evidence on the proposed settlement was provided by Darryl Lyons, RPP, who is a Planning Manager with the Ministry. Mr. Lyons was qualified to give opinion evidence in the area of land use planning, had filed an affidavit with the Board in advance of the hearing, and gave oral testimony.

[8] Mr. Lyons explained that the settlement involves replacing Schedule G of the Official Plan with new Schedules G and G1 pertaining to areas of aquifer vulnerability and wellhead protection (Schedule G) and areas of significant groundwater recharge (Schedule G1). These schedules incorporate pertinent information from the approved source protection reports and plans, and from the Township's Harden Report. Mr. Lyons testified that the new Schedules satisfied all legislative tests regarding conformity with the County Official Plan, consistency with the PPS, conformity with the Growth Plan, and conformity with the *Clean Water Act*.

[9] The settlement also involved deferring three policies in the Official Plan that address the depth of extraction with reference to the water table. The policies to be deferred in the Official Plan are:

- the last sentence in s. 3.18(b),
- part of s. 5.6.2(k) as noted below, and
- s. 5.6.2(y)(iii) (as renumbered according to the Minister's modifications).

[10] The parties agreed that these deferred matters will be considered further and will be addressed within the next five year review of the Official Plan under s. 26 of the Act. Mr. Lyons testified that the policy gap, as a result of the deferral of these policies, is

adequately covered by the PPS, including s. 2.4 and s. 2.5, by the Growth Plan, and by the remaining policies of the Official Plan, all of which would apply to any subsequent application for aggregate extraction. He further concluded that the deferral satisfied all legislative tests regarding conformity with the County Official Plan, consistency with the PPS, and conformity with the Growth Plan.

[11] The original settlement, as contained in Exhibit 3, proposed that the policy appeals be “adjourned *sine die*.” At the hearing, the parties consented to use the approach contained in Mr. Lyon’s affidavit that the policies “be deferred.” The Board preferred this approach to ensure the final disposition of the settlement and allow the appeal file to be closed.

[12] Policy 5.6.2(k) required some further clarification on which specific parts of it are to be deferred. The parties agreed that Ms. Young would provide the Board with final wording in a written submission following the hearing, and to include confirmation of agreement from Ms. Holmes.

DECISION AND ORDER

[13] On consent of the parties and based on the planning evidence, the Board allowed the appeal in part and approved the settlement, subject to the clarified wording affecting policy 5.6.2(k) by written submission and now included in the following Order.

[14] The Board ordered that the appeal is allowed in part and the Township of Melancthon Official Plan is modified, and approved as modified, as follows:

- Schedule G of the Official Plan is deleted and replaced with Schedule G and Schedule G1 as contained in Exhibit 3 and attached hereto as Attachment 1.
- The last sentence in s. 3.18(b) of the Official Plan is deferred.

- Section 5.6.2(k)(iii) of the Official Plan is deferred. All other modifications to s. 5.6.2(k) of the Official Plan by modification 37(c) of the Minister's Decision are in force and effect.
- Section 5.6.2(y)(iii) of the Official Plan is deferred (as renumbered according to the Minister's modifications).

"S. Tousaw"

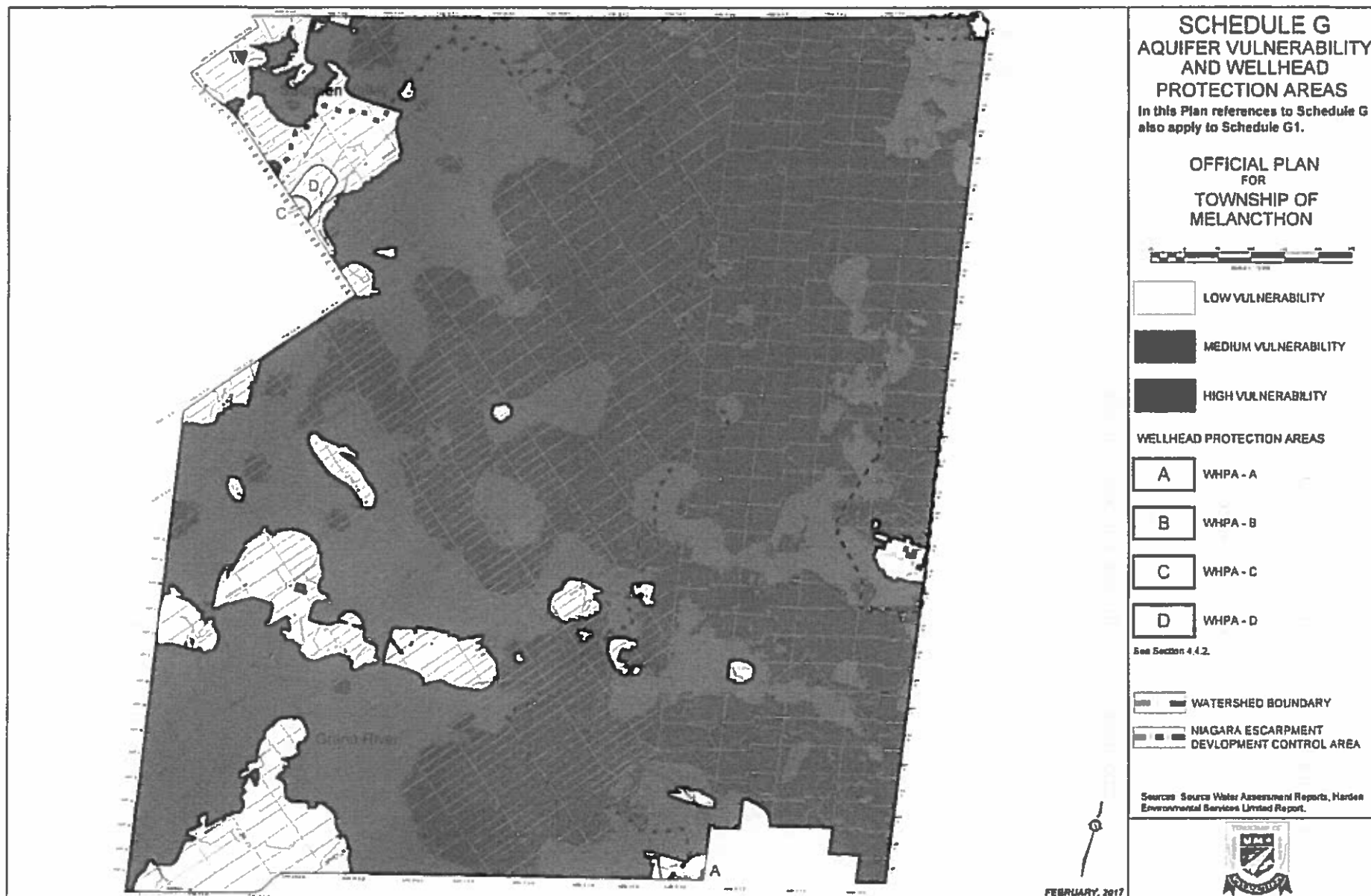
S. TOUSAW
MEMBER

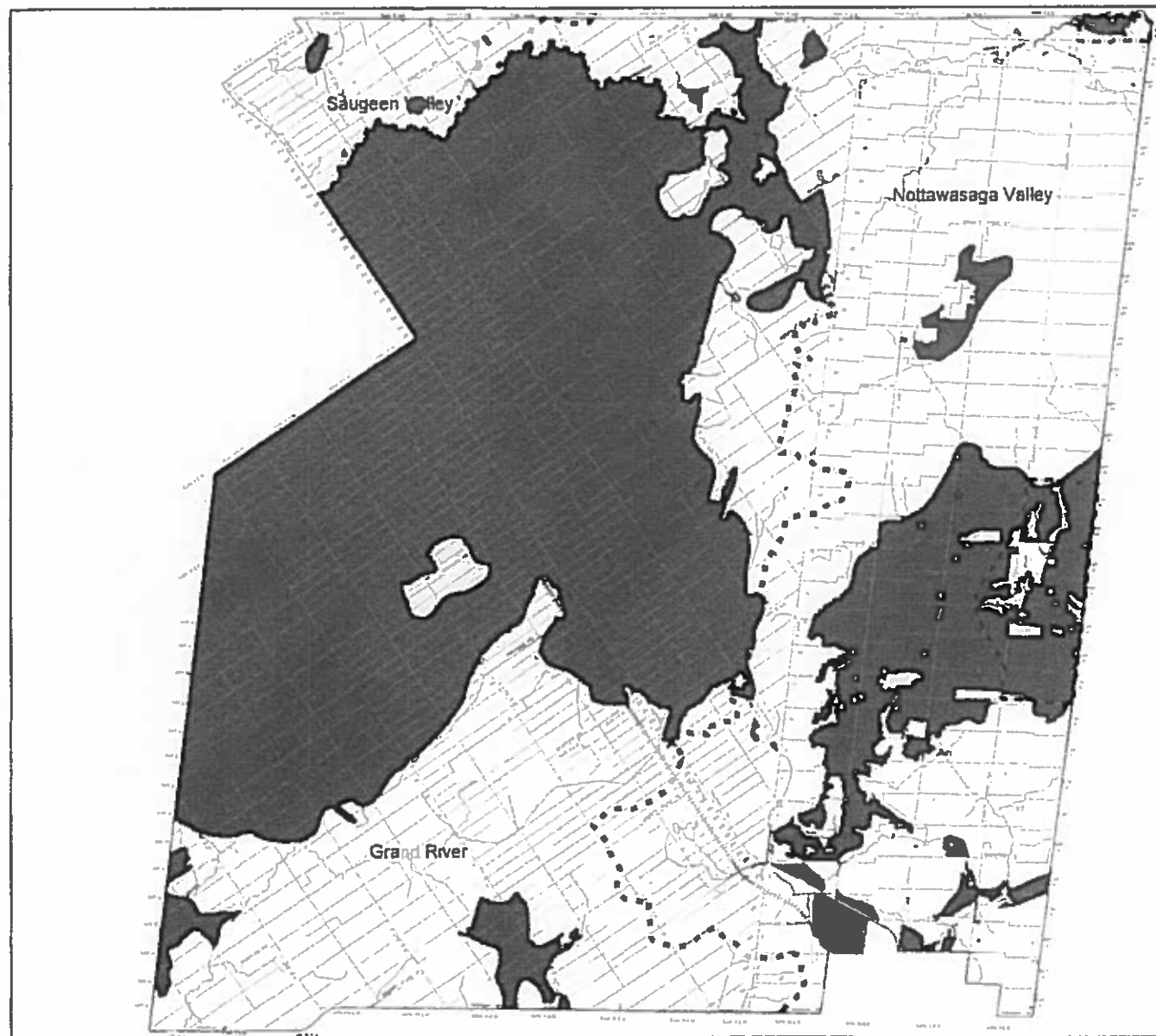
If there is an attachment referred to in this document, please visit www.elto.gov.on.ca to view the attachment in PDF format.

Ontario Municipal Board

A constituent tribunal of Environment and Land Tribunals Ontario

Website: www.elto.gov.on.ca Telephone: 416-212-6349 Toll Free: 1-866-448-2248





SCHEDULE G1 SIGNIFICANT GROUNDWATER RECHARGE AREAS

In this Plan references to Schedule G also apply to Schedule G1.

OFFICIAL PLAN FOR TOWNSHIP OF MELANCTHON



**SIGNIFICANT GROUNDWATER
RECHARGE AREAS**

WATERSHED BOUNDARY

**NIAGARA ESCARPMENT
DEVELOPMENT CONTROL AREA**

Source: Source Water Assessment Reports, Harden
Environmental Services Limited Report.



FEBRUARY, 2017



Nottawasaga Valley
Conservation Authority

September 28, 2017

The Township of Melancthon
Mayor Darren White & Council
c/o Denise Holmes, CAO/Clerk
157101 Highway 10
Melancthon, ON L9V 2E6

Dear Mayor White & Council

Enclosed, please find the 2018 Nottawasaga Valley Conservation Authority (NVCA) Draft Budget Booklet (attachment 1). This draft budget was received for circulation/input, at the September 22, 2017 NVCA Board meeting through the following resolution:

RESOLVED THAT: Staff Report No. 61-09-17-BOD regarding the NVCA's 2018 Draft Budget be approved; and

FURTHER THAT: The Board of Directors receive the 2018 draft budget for consideration; and

FURTHER THAT: staff be directed to distribute the 2018 Draft Budget booklet to municipalities for the 30 day review period.

As per the resolution, we ask that municipalities review the attached budget and forward any comments to the undersigned by November 3, 2017. After municipal comments and any presentations have been received; on December 15, 2017 the NVCA Board of Directors will deliberate and vote on this budget.

The operational budget has been developed to minimize the increase to our municipal partners while maintaining levels of conservation services. Despite NVCA's attempt to keep the budget within as low as possible, growth and uncontrollable costs continue to rise. NVCA staff worked hard and the draft operational budget is proposed at 4.1%. Staff have continued to work on sustainable income and continue to generate approximately 47% through income generated by the authority and through grants/other projects. This has stabilized the levy at also 47% of total revenues.

In the draft budget, the average levy paid by the 18 NVCA municipalities within our watershed reflects \$89,955.86 increase in levy. For the Township of Melancthon the proposed increased amount is \$445.80 which is a total 2018 levy contribution of \$11,079.00. This amount is calculated based on the Current Value Assessment (CVA) apportionment from the Ministry of Natural Resources and Forestry (MNR).

The capital asset levy, which funds the asset management plan, is shared by the municipal partners based on their apportionment percentage. When the capital asset levy was introduced in 2017, some municipalities chose to phase in their contributions over five years, while others chose to contribute their full amount starting in year one. Your municipality is contributing through the full contributing approach. Therefore, your municipality's year 2 contribution amount will be \$629.56.

We would be pleased to make a deputation to your Council or work directly with your staff to answer any questions regarding the 2018 draft budget. Please contact Laurie Barron, Coordinator, CAO & Corporate Services at 705-424-1479 ext. 222 or lbarron@nvca.on.ca to schedule a deputation or meeting with staff. We believe the 2018 draft budget represents a wise investment for the long term health of our environment and our local economy.

A link to the complete 2018 Draft Budget booklet can also be found on the NVCA web site home page @ www.nvca.on.ca

Yours truly,



Doug Hevenor
Chief Administration Officer

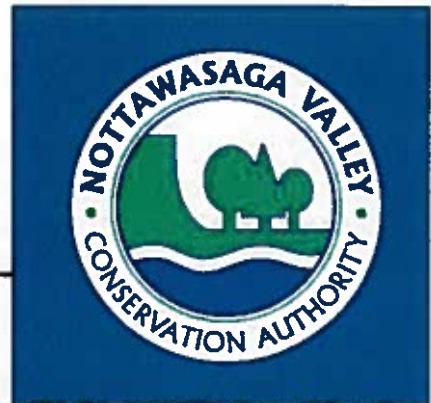
Attachment: 2018 Draft Budget Booklet

Copies: NVCA Board Member Councillor James Webster
Wendy Atkinson, Treasurer

2018 Draft Budget

Information for Member Municipalities

September 2017



About NVCA

For 57 years, the Nottawasaga Valley Conservation Authority (NVCA) has worked with municipal, provincial and federal partners as well as local stakeholders to deliver excellence in watershed planning and management. Like Ontario's other 35 conservation authorities, NVCA operates under three fundamental principles:

- Watershed jurisdiction
- Local decision making
- Funding partnerships

As your municipal partner, NVCA provides the expertise to help protect our water, our land, our future.



Vision - Innovative watershed management supporting a healthy environment, communities and lifestyles.



Mission - Working together to lead, promote, support and inspire innovative watershed management.



Guiding Principles - We are committed to carrying out our responsibilities, providing services to our customers and working with our partners in a professional, accountable, responsible and dedicated manner.

We are:

- an adaptive organization - constantly striving to improve; committed to anticipating change and thinking strategically
- a "can-do" organization - collaborative, decisive and efficient, committed to finding solutions that work for all
- a science-based organization - committed to using the best available watershed science and knowledge to inform decisions

- a professional organization - authentic and credible, respectful of all and receptive to the ideas of others
- an open organization - approachable, committed to customer service excellence, honest, open, transparent and effective
- a responsible organization - trustworthy, committed to fiscal prudence and the responsible use of resources

Our watershed encompasses a large geographic area of 3,700 sq. km, with jurisdiction in 18 municipalities. One representative from each municipality is appointed as a member of our Board of Directors. Our members play a key role in governing the authority. They have a responsibility to represent the interests of their municipalities, to consider the interests of the authority and the watershed as a whole, and to act as a liaison between their municipalities and NVCA.



Member Municipalities

- Township of Adjala-Tosorontio
- Township of Amaranth
- City of Barrie
- Town of the Blue Mountains
- Bradford/West Gwillimbury
- Clearview Township
- Town of Collingwood
- Township of Essa
- Municipality of Grey Highlands
- Town of Innisfil
- Township of Melancthon
- Town of Mono
- Mulmur Township
- Town of New Tecumseth
- Township of Oro-Medonte
- Town of Shelburne
- Township of Springwater
- Town of Wasaga Beach



Budget Process

In August 2017, Board members approved a staff report on the budget pressures projected for 2018 and directed staff to prepare a 2018 budget for consideration based on a 4.1% increase to general levy. This draft budget is to be reviewed at the September 22, 2017 Board of Directors meeting. Pending Board approval, the draft budget will be circulated to NVCA watershed municipalities for comments. The Board of Directors will vote on the budget and associated municipal levy at the December 15, 2017 Board meeting.

Budget Vote

Directors of the Board will vote on the budget and levy using a weighted vote based on the Current Value Assessment (CVA) levy apportionment formula from the next page.



2018 Draft Budget

The 2018 draft operation budget is organized into business units and departments and is intended to reflect all associated costs. Operating programs have been maintained at the previous years' service levels.

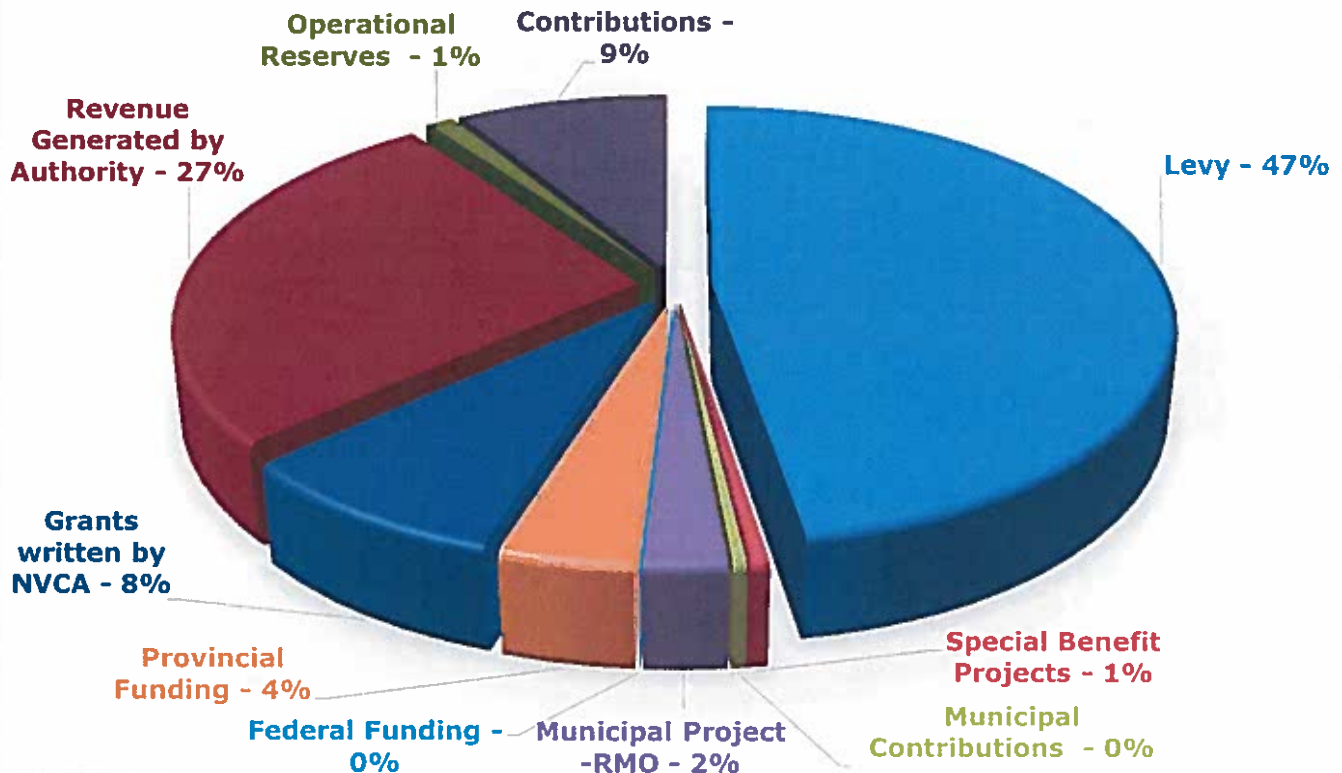
A 4.1% increase in municipal levy, or a total increase of \$89,956, is needed to support the operating expenditures. The operating levy is shared by NVCA member municipalities based on the CVA apportionment percentages provided by the Ministry of Natural Resources and Forestry.

Summary of Municipal Levy Contribution

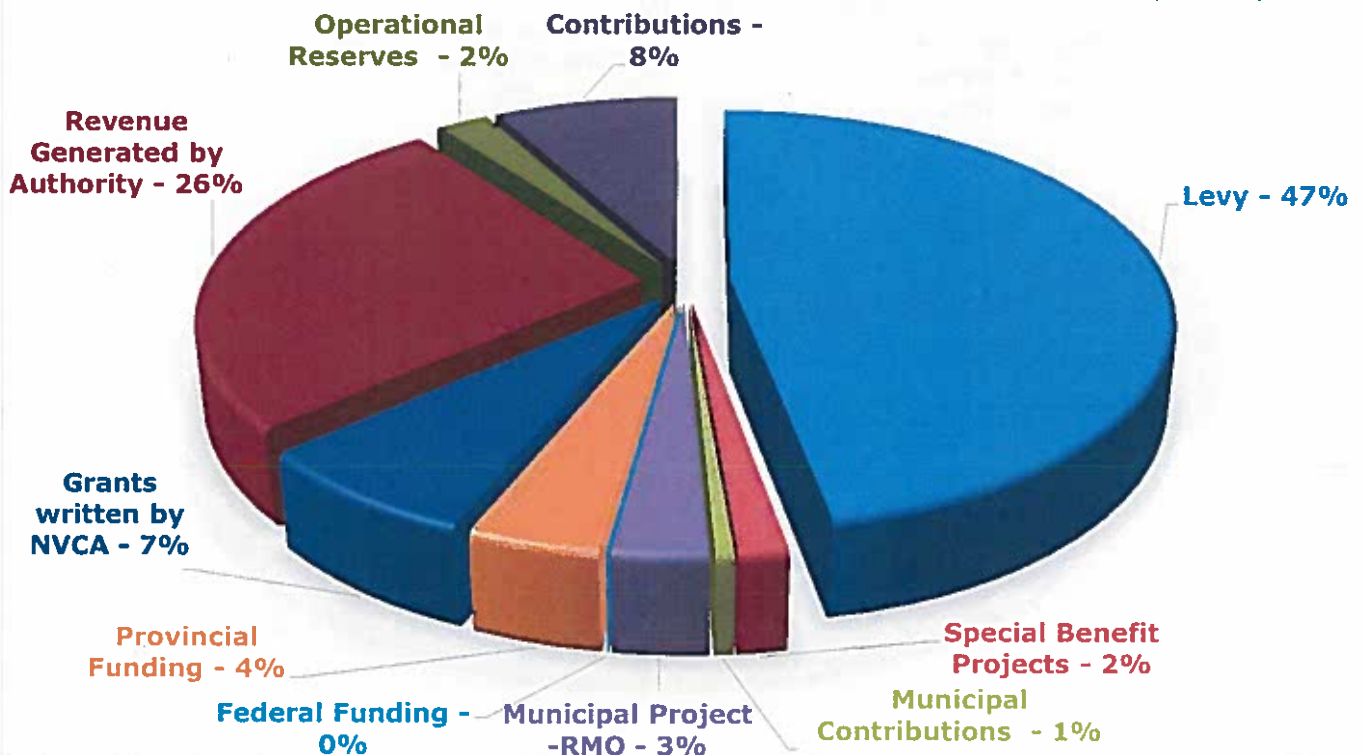
Municipality	2017 CVA Apportionment Percentage	2018 CVA Apportionment Percentage	2017 Operating Levy	2018 Draft Operating Levy	\$ Increase	% Increase
			\$2,196,487.39	\$2,286,443.25	\$89,955.86	4.10%
Township of Adjala-Tosorontio	4.2632%	4.2689%	\$93,640.65	\$97,606.27	\$3,965.62	4.23%
Township of Amaranth	0.2233%	0.2235%	\$4,904.76	\$5,109.08	\$204.32	4.17%
City of Barrie	15.4277%	15.4948%	\$338,867.48	\$354,279.76	\$15,412.28	4.55%
Town of The Blue Mountains	1.5577%	1.4703%	\$34,214.68	\$33,617.95	(\$596.73)	-1.74%
Bradford/West Gwillimbury	3.5896%	3.8174%	\$78,845.11	\$87,283.77	\$8,438.66	10.70%
Clearview Township	5.3554%	5.2013%	\$117,630.69	\$118,924.61	\$1,293.92	1.10%
Town of Collingwood	10.5235%	10.3451%	\$231,147.35	\$236,534.41	\$5,387.06	2.33%
Township of Essa	6.7510%	6.7363%	\$148,284.86	\$154,021.54	\$5,736.68	3.87%
Municipality of Grey Highlands	0.3890%	0.3705%	\$8,544.34	\$8,472.40	(\$71.94)	-0.84%
Town of Innisfil	6.4471%	6.4739%	\$141,609.74	\$148,022.65	\$6,412.91	4.53%
Township of Melancthon	0.4841%	0.4846%	\$10,633.20	\$11,079.00	\$445.80	4.19%
Town of Mono	3.8373%	3.8523%	\$84,285.81	\$88,081.18	\$3,795.37	4.50%
Mulmur Township	1.8044%	1.7510%	\$39,633.42	\$40,034.53	\$401.11	1.01%
Town of New Tecumseth	12.3239%	12.7683%	\$270,692.91	\$291,940.15	\$21,247.24	7.85%
Township of Oro-Medonte	7.7913%	7.7282%	\$171,134.92	\$176,700.09	\$5,565.17	3.25%
Town of Shelburne	1.9382%	2.0606%	\$42,572.32	\$47,114.22	\$4,541.90	10.67%
Township of Springwater	7.2227%	7.2250%	\$158,645.69	\$165,196.58	\$6,550.89	4.13%
Town of Wasaga Beach	10.0706%	9.7280%	\$221,199.46	\$222,425.05	\$1,225.59	0.55%

Sources of Revenue

2018 - \$4,744,148

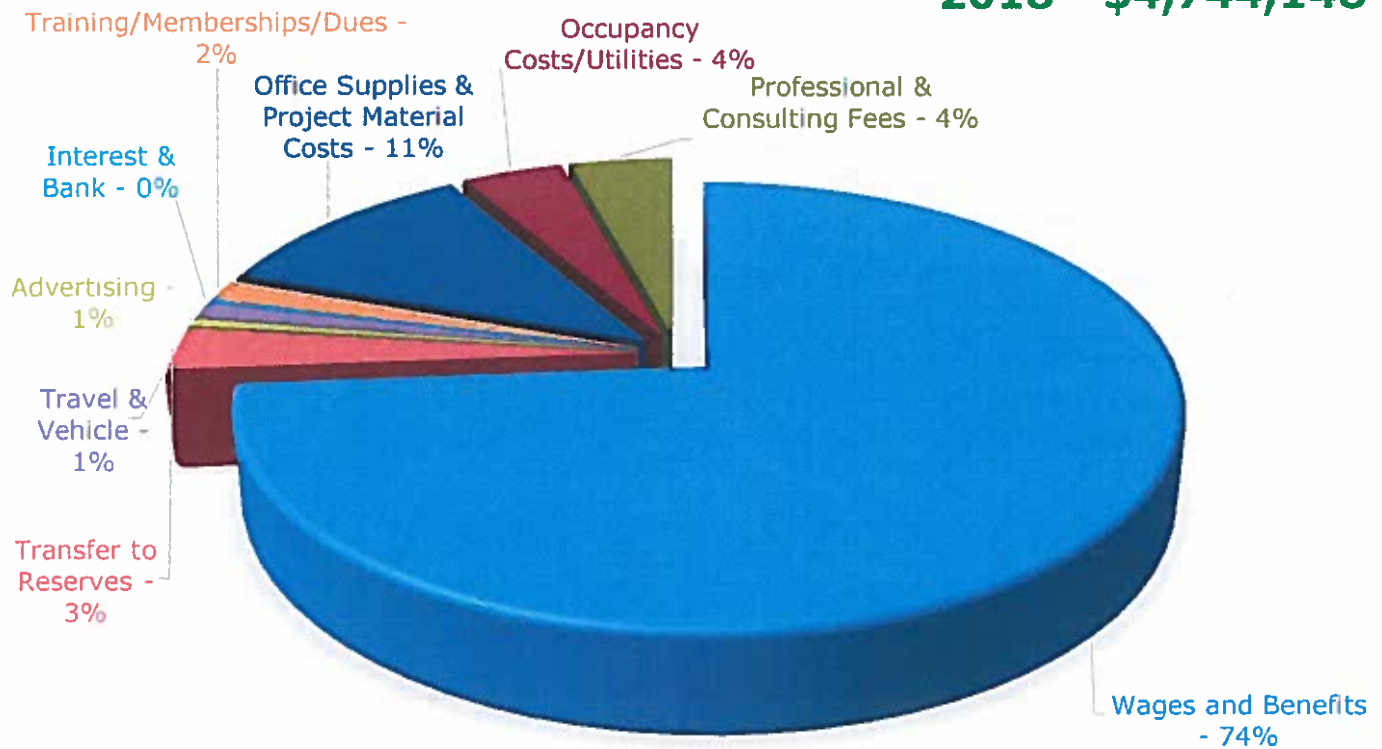


2017 - \$4,591,014

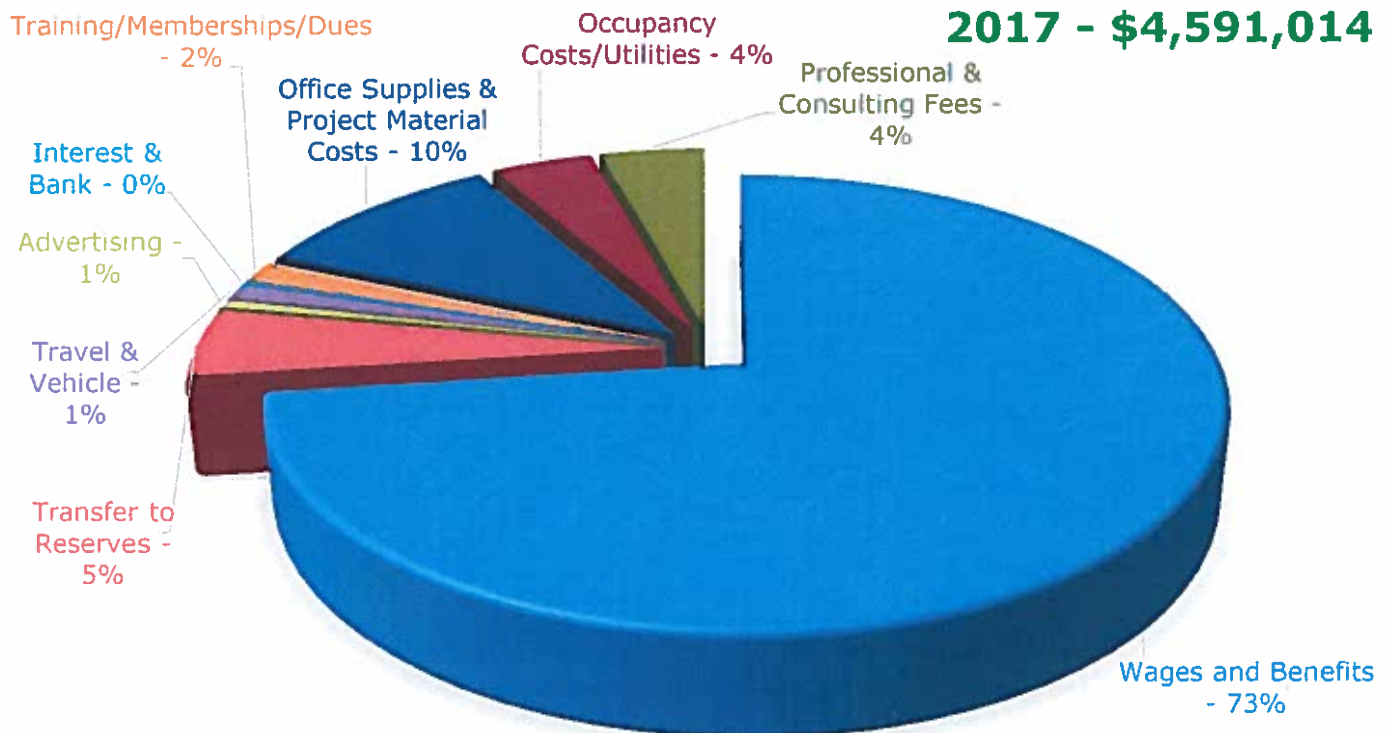


Expenditures

2018 - \$4,744,148



2017 - \$4,591,014



Asset Management

The capital asset levy, which funds the asset management plan (AMP), is shared by the municipal partners based on their apportionment percentage.

When the capital asset levy was introduced in 2017, some municipalities chose to phase in their contributions over five years while others chose to contribute their full amount starting in year one. To be fair to those that are contributing in full, the AMP will continue to be updated during the phase in period, but municipalities will only pay the fees as established in year one until the phase-in-period is complete.

Below are the contributions for 2018 based on the municipalities' choice:

Capital Asset Levy - Phased-In Municipalities

Municipality	2018 CVA Apportionment Percentage	2017 Capital Levy (33%)	2018 Capital Levy (66% + CVA Adjustment)
City of Barrie	15.4948%	\$6,614.73	\$13,287.02
Town of The Blue Mountains	1.4703%	\$667.89	\$1,260.82
Bradford/West Gwillimbury	3.8174%	\$1,539.08	\$3,273.52
Town of Collingwood	10.3451%	\$4,512.03	\$8,871.06
Township of Essa	6.7363%	\$2,894.53	\$5,776.47
Town of Innisfil	6.4739%	\$2,764.24	\$5,551.49
Town of Mono	3.8523%	\$1,645.29	\$3,303.42
Town of New Tecumseth	12.7683%	\$5,283.95	\$10,949.02
Township of Oro-Medonte	7.7282%	\$3,340.59	\$6,627.02
Township of Springwater	7.2250%	\$3,096.77	\$6,195.58

Capital Asset Levy - Full Contributing Municipalities

Municipality	2018 CVA Apportionment Percentage	2017 Capital Levy	2018 Capital Levy with CVA Adjustment
Township of Adjala-Tosorontio	4.2689%	\$5,539.03	\$5,546.45
Township of Amaranth	0.2235%	\$290.13	\$290.32
Clearview Township	5.2013%	\$6,958.08	\$6,757.86
Municipality of Grey Highlands	0.3705%	\$505.41	\$481.44
Township of Melancthon	0.4846%	\$628.97	\$629.56
Mulmur Township	1.7510%	\$2,344.39	\$2,274.95
Town of Shelburne	2.0606%	\$2,518.24	\$2,677.25
Town of Wasaga Beach	9.7280%	\$13,084.38	\$12,639.24

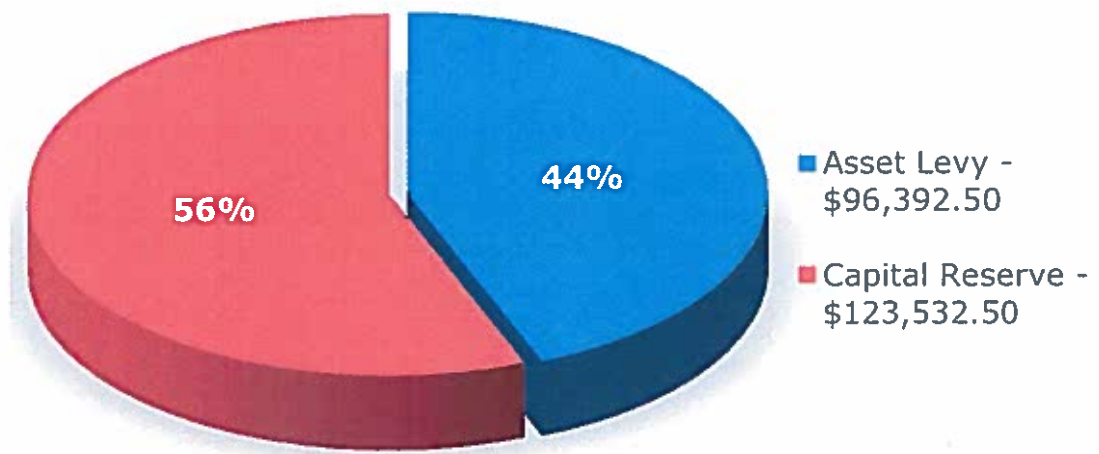
These amounts will be put into reserves to pay for the repair maintenance and replacement of the assets as identified in the 2016 Asset Management Plan.

2018 Expenditures as per the Asset Management Plan:

1. Replacement of exterior doors on the John Hix Administration Building
2. Computer/server replacements/upgrades
3. Replacement of two vehicles at end of life
4. Replacement of evaporator for maple syrup program
5. Repair of the New Lowell dam
6. Replacement of some groundwater, flood and monitoring equipment at end of life
7. Other small repairs/replacements as per plan

Funding for Asset Management Plan

2018 Total Cost - \$219,925



****In years where the capital asset levy is more than the required in expenditures, excess funds will replenish the capital reserve use happening now. Capital reserve use is forecast to balance out over a ten-year period.**

Nottawasaga Valley Conservation Authority Proposed 2018 Budget

Consolidated

	2017	BUDGET 2018	% CHANGE
REVENUE:			
Municipal Levy Non Match	2,007,997.42	2,097,953.25	4.48%
Matching Municipal Levy (Flood)	188,489.99	188,490.00	0.00%
Special Benefit Projects	70,950.00	20,500.00	-71.11%
Oro-Medonte MOU	(32,960.03)	(34,311.39)	4.10%
Municipal Contributions	26,080.00	28,000.00	7.36%
Municipal Project - RMO	134,000.00	115,844.95	-13.55%
Total Municipal Revenue	2,394,557.38	2,416,476.81	0.92%
MNR Transfer Payment-Flood	188,489.99	188,490.00	0.00%
Other Provincial Sources	166,600.00	144,000.00	-13.57%
Federal Sources	167,700.00	253,000.00	50.86%
Total Government Grants	522,789.99	585,490.00	11.99%
Contributions	365,922.00	415,080.00	13.43%
User Fees			
Reforestation	52,500.00	52,500.00	0.00%
Healthy Waters	-	4,000.00	0
Conservation Lands	20,050.00	21,000.00	4.74%
Planning	755,500.00	820,500.00	8.60%
Environmental Monitoring	13,000.00	13,000.00	0.00%
Environmental Education	225,500.00	230,500.00	2.22%
Tiffin Operations	90,500.00	93,500.00	3.31%
Conservation Land Leases	28,960.00	29,590.00	2.18%
Investment Income	22,000.00	13,000.00	-40.91%
Total Contributions and User Fees	1,573,932.00	1,692,670.00	7.54%
Operational Reserves	99,735.03	49,511.39	-50.36%
TOTAL REVENUE	4,591,014.40	4,744,148.20	3.34%

EXPENSES:

Wages and Interprogram Charges	3,353,034.40	3,502,813.20	4.47%
	3,353,034.40	3,502,813.20	4.47%
Other Expenses			
Staff Cost	11,450.00	11,450.00	0.00%
Memberships/Professional Dues	41,225.00	43,500.00	5.52%
Educations and Training	29,500.00	29,000.00	-1.69%
Materials & Supplies - General	271,950.00	327,200.00	20.32%

Nottawasaga Valley Conservation Authority Proposed 2018 Budget

Consolidated

Materials & Supplies - Cost of Trees	130,000.00	142,100.00	9.31%
Vehicles & Large Equipment Costs	42,150.00	42,450.00	0.71%
Office Expenses	27,250.00	26,750.00	-1.83%
Equipment Costs	9,250.00	9,000.00	-2.70%
Transportation Costs	11,000.00	11,000.00	0.00%
Legal	37,000.00	37,000.00	0.00%
Consultants	139,500.00	144,500.00	3.58%
Insurance	77,500.00	77,900.00	0.52%
Taxes	21,560.00	23,865.00	10.69%
Heat and Hydro	32,000.00	33,000.00	3.13%
Telephones and Internet Access	26,000.00	23,000.00	-11.54%
Audit Fees	17,500.00	17,500.00	0.00%
Interest and Bank Charges	13,000.00	14,200.00	9.23%
Maintenance Expense	30,400.00	31,700.00	4.28%
Uniform Expense	4,525.00	5,000.00	10.50%
Leases	14,000.00	14,000.00	0.00%
Advertisement and Communications	25,720.00	26,720.00	3.89%
Bad Debt Expense	500.00	500.00	0.00%
Transfer to Reserves	225,000.00	150,000.00	-33.33%
	<u>1,237,980.00</u>	<u>1,241,335.00</u>	<u>0.27%</u>
 TOTAL EXPENSES	 <u>4,591,014.40</u>	 <u>4,744,148.20</u>	 <u>3.34%</u>
 SURPLUS (DEFICIT)	 <u><u>-</u></u>	 <u><u>-</u></u>	 <u><u>0</u></u>

Ottawa

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Ottawa, Ontario K1A 0A6
Tel.: 613-995-7813
Fax.: 613-992-9789
Email: david.tilson@parl.gc.ca



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

RECU / RECEIVED

28-09-2017

Orangeville

229 Broadway, Unit 2
Orangeville, Ontario L9W 1K4
Tel: 519-941-1832
Fax: 519-941-8660
Email: david.tilson.c1@parl.gc.ca

OTTAWA
September 26, 2017

David Tilson

Member of Parliament
Dufferin—Caledon

Mayor Darren White and Members of Council
Township of Melancthon
157101 Highway 10
Melancthon, ON
L9V 2E6

Bolton

Hopcroft Plaza
12596 Regional Road 50
Bolton, Ontario L7E 1T6
Tel: 905-857-6080
Fax: 905-857-5570
Email: david.tilson.c1a@parl.gc.ca

Dear Mayor White and Members of Council,

As the House of Commons prepares to resume for the fall session I thought it was important to reach out to all of the municipalities.

We all know there are always a number of infrastructure projects in need of attention within the municipality. Some of these projects may even qualify for different funding programs offered by the federal government.

I would like to hear what projects your council perceives as a priority in your area that may benefit by being brought to the attention of the federal government.

I hope to hear from you soon.

Sincerely,

A blue ink signature of David Tilson, consisting of a large, stylized 'D' and 'T'.

David Tilson, Q.C., M.P.
Dufferin-Caledon

NOTIFICATION FOR MAINTENANCE AND REPAIR

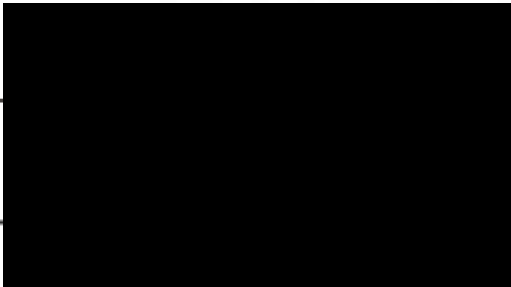
SECTION 79, THE DRAINAGE ACT, 1990

Date: Sep 27, 2017

The Reeve and Council,

Township of Melancthon

The undersigned, being owner(s) of the lands assessed on the
McNabb Drainage Works Municipal Drain, herewith
serve notice that the condition of said drainage works injuriously affects the
following lands and that it is herewith respectfully requested to have the said
drainage works repaired, improved, extended or altered, if necessary, under the
provisions of the Drainage Act.

Lot	Con.	Signature of Owner
<u>Pt 6+15</u>	<u>CONYNE</u>	



1078 Bruce Road 12, P.O. Box 150, Formosa ON Canada N0G 1W0
Tel 519-367-3040, Fax 519-367-3041, publicinfo@svca.on.ca, www.svca.on.ca

Denise Holmes, Chief Administrative Officer/Clerk
Township of Melancthon

September 26, 2017

Re: Memorandum of Understanding – Planning Services

Further to your email of August 29, I attach a signed version of the Memorandum of Understanding (MOU). The only change from the previous document is that the document is now called a MOU whereas the previous draft document was called a Memorandum of Agreement. That change was made because the proposed amendments to the Conservation Authorities Act refers to a document of this nature as a MOU.

We did not fill in the effective date for the MOU and ask that you do so prior to returning a signed version to me. Any date on or before January 1, 2018 is fine with us.

Please let me know if you have any questions.

Sincerely,

Wayne Brohman
General Manager / Secretary-Treasurer
Saugeen Conservation



Watershed Member Municipalities
Municipality of Arran-Elderslie, Municipality of Brockton, Township of Chatsworth, Municipality of Grey Highlands,
Town of Hanover, Township of Howick, Municipality of Morris-Turnberry, Municipality of South Bruce,
Township of Huron-Kinloss, Municipality of Kincardine, Town of Minto, Township of Wellington North,
Town of Saugeen Shores, Township of Southgate, Municipality of West Grey

ACT#4
OCT 05 2017

MEMORANDUM OF UNDERSTANDING dated this day of , 2017.

BETWEEN

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

(Hereinafter referred to as the "Township")

AND

THE SAUGEEN VALLEY CONSERVATION AUTHORITY

(Hereinafter referred to as the "SVCA")

1. PURPOSE

The purpose of this Memorandum of Understanding is to describe the framework within which the SVCA will provide specified *Planning Act* application review and technical review services to the Township.

2. ROLES AND RESPONSIBILITIES

(a) **The Township and the SVCA mutually agree that:**

- i) this Memorandum of Understanding applies to the SVCA and the area under its jurisdiction which is located in the Township of Melancthon;
- ii) the SVCA desires and has the expertise to provide the plan review and technical review services to the Township identified in this Memorandum of Understanding and that the Township is relying on said expertise. The parties acknowledge that the Township remains the Approval Authority for those planning applications for which the Township is so designated by statute;
- iii) nothing in this Memorandum of Understanding precludes the SVCA from commenting to the Township from a Conservation Authority perspective, as it normally would on an application circulated by the Township under the *Planning Act*, including appeals to the Appeal Board for such matters as the SVCA deems to be within its mandate;
- iv) this Memorandum of Understanding may be amended by mutual agreement, in writing, from time to time to reflect changes in the programs of parties to this Memorandum of Understanding, or as a result of changes in provincial policies, or as a result of subsequent discussions between the parties hereto; it is intended this Memorandum of Understanding will be revisited every 5 years by both the SVCA and the Township;
- v) any party to this Memorandum of Understanding may terminate the understanding at any time, in writing to the other party to the understanding, with a minimum of six months' notice; and,

- vi) nothing in this Memorandum of Understanding precludes the SVCA from administering and enforcing its Regulation of Development, Interference with Wetlands and Alterations to Shorelines and Watercourses (Ontario Regulation 169/06), as amended, under Section 28 of the *Conservation Authorities Act*, R.S.O. 1990, Chap. C.27.

(b) The Township commits to:

- i) circulate to the SVCA under this Memorandum of Understanding all those development/planning applications listed in Appendix A, Schedule 1;
- ii) transfer appropriate policy statements, guidelines, manuals, maps, information, data and criteria from the Township to the SVCA, and transfer said material to the SVCA as it is received from the Province of Ontario or County, or make arrangements to have said material transferred directly from the Province or County to the SVCA;
- iii) make other arrangements to provide the plan review and technical review services identified in this Memorandum of Understanding, when in the opinion of the Township and the SVCA utilizing the services of the SVCA as specified in this understanding could result in a conflict of interest for the SVCA;
- iv) collect fees as prescribed in Appendix A, Schedule 3(a) on behalf of the SVCA; and,
- v) accept all liability for applications not circulated to the SVCA for commenting in accordance with clause 4 of Appendix A – Schedule 1.

(c) The SVCA commits to:

- i) provide the Township with those services listed in Appendix A, Schedule 2;
- ii) provide its comments to the Township prior to the public hearing, or public meeting, or due date for submitting comments as indicated on the circulated application or notice, or request an extension with reasons;
- iii) comment on whether the application complies with applicable Provincial Policies as set out in Section 3.1 (Natural Hazards) of the Provincial Policy Statement (PPS 2014), or as requested by the Township and as mutually agreed upon by the Parties;
- iv) apply all relevant Provincial operational procedures and guidelines in the plan review and technical review services it provides the Township;
- v) not disseminate any data, maps, information or other documents either received directly from the Province or identified as “Provincial data” by the Township, unless permission has been obtained;
- vi) disseminate Township data, maps, information or other documents when

requested, only in accordance with Township policies and procedures; and,

- vii) make provision for staff to attend Appeal Board Hearings, upon the request of the Township, with respect to the plan review and technical review services provided pursuant to this Memorandum of Understanding at no extra cost to the Township.

3. TIME FRAME FOR IMPLEMENTATION

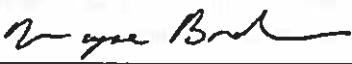

This Memorandum of Understanding will take effect on _____, 2017.

The parties have duly executed this Memorandum of Understanding under the hands of their authorized Officers.

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

)
)
)
) _____
) , Mayor
)
)
) _____
) , Chief Administrative Officer/Clerk
)
)

SAUGEE VALLEY CONSERVATION AUTHORITY

)
)
) 
) _____
) Wayne Brohman,
) General Manager/Secretary Treasurer
)
) 
) _____
) Luke Charbonneau, Chair

APPENDIX A - SCHEDULE 1

APPLICATION TYPES AND DEFINITIONS

1. The Township advises the SVCA that under this Memorandum of Understanding it will circulate the following types of development/planning applications to the SVCA for comment as per the items in Appendix A, Schedule 2, unless circulated by the County:
 - Subdivisions;
 - Condominiums;
 - Consents;
 - County and Township Official Plans;
 - County and Township Official Plan Amendments;
 - Part Lot Control By-laws;
 - Comprehensive Zoning By-laws;
 - Zoning By-law Amendments;
 - Minor Variances; and,
 - Site Plans, where deemed necessary by the Township or as requested by the SVCA.
2. "Development/planning application review" as defined in Appendix A, Schedule 2 includes:
 - i) reviewing development applications to determine if and where a Provincial interest may be affected;
 - ii) identifying the need for and adequacy of technical reports and proposing mitigation measures for applications;
 - iii) assisting in the preparation of terms of reference for studies and reports; and,
 - iv) specifying conditions of approval.
3. "Technical Review" as defined in Appendix A, Schedule 2 includes assessing technical reports submitted by the proponent's consultants to determine if the reports have been prepared in accordance with Provincial and SVCA guidelines and standards.
4. The Township shall only circulate development/planning applications to the SVCA if the subject property, or a portion of the subject property is within the SVCA's Approximate Regulated Area or within the SVCA's Approximate Screening Area. For those development/planning applications not circulated to the SVCA the SVCA will not provide review or comment and will not charge a fee. For Development Applications circulated to the SVCA the SVCA will charge the Township a review fee.

APPENDIX A - SCHEDULE 2

SERVICES TO BE PROVIDED BY SVCA TO THE TOWNSHIP OF MELANCTHON

in accordance with the Fee Schedules

	LIST OF FUNCTIONS FOR DEVELOPMENT/PLANNING APPLICATION REVIEW AND TECHNICAL REVIEW	
DESCRIPTION – When Development Proposed on a property containing SVCA Screening or Regulated Areas	DEVELOPMENT/PLANNING APPLICATION REVIEW	TECHNICAL REVIEW
Identify need for and conduct technical review of reports on wetland areas impacts and mitigation measures	X	X
Review for site specific (off site) stormwater planning issues	X	X
Identify need for and conduct technical review of stormwater management facilities design reports	X	X
Review for sub-watershed planning/master drainage planning	X	
Comment on natural hazards	X	X
Comment and issue permit for development in Regulated Areas	X	X
Review impact on valleylands	X	X
Comment on lakes and rivers impacts	X	X
Comment on shorelines impact	X	X
Review and comment on erosion limits	X	X
Review and comment on natural resource - related impacts on groundwater recharge/discharge areas where there is a wetland impact	X	X

APPENDIX A

SCHEDULE 3(a)

FEE SCHEDULE – Township of Melancthon

APPLICATION REVIEW FEE

- The Application Review Fee shall be charged for all Applications circulated to the SVCA.
- The Application Review Fee shall be collected by the Township on behalf of the SVCA and remitted to the SVCA quarterly, or in accordance with any other mutually agreeable timeframe.
- No Application Review Fee shall be charged for Township sponsored applications.

Official Plan Amendment	\$240
Zoning By-law Amendment	\$240
Consent (Severance)	\$240
Minor Variance	\$180
Draft Plan of Subdivision	\$70 lot/ \$560 Block per each lot, unit or block, with a minimum flat fee of \$560 and a maximum fee of \$6690 (Note: 0.3 metre reserve blocks shall not be included in the calculation of the number of blocks.)
Draft Plan of Condominium)	The lesser of \$70 per unit or \$1340/ha, with a minimum flat fee of \$560 and a maximum fee of \$6690
Site Plan Application	The lesser of \$70 per unit or \$1340/ha, with a minimum flat fee of \$560 and a maximum fee of \$6690
Private "Multi-Lot" Residential Developments (as an OPA and/or ZBA)	\$70 per unit (parcel) or block, with a minimum flat fee of \$560 and a maximum fee of \$6690
Other Types of Applications not noted above	\$180

Notes and Definitions

1. The SVCA reserves the right to waive the application fee or reduce the fee on a case by case basis.
2. Fees for multiple joint applications made at the same time for the same parcel and for the same development proposal for Official Plan Amendments, Zoning By-law Amendments, Minor Variances and Consents will be discounted as follows:

First application	Full fee per Application Review Fee above
Additional applications	50% of full Application Review Fee per application

Note: The first Application Review Fee shall always be the higher of the applicable fees.

3. That on January 1st of each year, commencing January 1st, 2019, the fees as listed in Schedule 3 (a) "Fee Schedule" shall automatically increase on a percentage basis, rounded up to the nearest dollar increment, in a manner consistent with the Statistics Canada "Ontario Consumer Price Index" for the previous calendar year, if the index shows an increase.
4. If formal pre-submission consultation with the SVCA is undertaken, formal planning review fees will be reduced by 50% at the discretion of the SVCA (does not include Draft Plan of Subdivision, Draft Plan of Condominium, Multi-Lot Development, or Site Plan Control Applications).

APPENDIX A
Schedule 3(b)

FEE SCHEDULE – Township of Melancthon
(fees collected directly from the applicant by the SVCA)
TECHNICAL REVIEW FEES

Technical Review	Flat Fee (Also See No.11)
1. Site Plans	\$600
2. Subwatershed Study/Master Drainage Plan or Tributary Study	\$600
3. Stormwater management studies and proposed facilities. This fee includes review of all Phases of SWM plans from preliminary or conceptual to final engineering design (Quality, Quantity and Sediment and Erosion Control)	\$115/lot, unit or large block plus surcharge where applicable. \$1400 minimum fee
4. <u>Scoped Site</u> Impact studies and proposed mitigation measures for any proposal that is potentially impacted by natural hazards (flooding, slope stability, shorelines)	\$600
5. <u>Full Site</u> Impact studies and proposed mitigation measures for any proposal that is potentially impacted by natural hazards (flooding, slope stability, shorelines)	\$1,520
6. Any combination of two of the above	Sum of the two less \$210
7. Any combination of three of the above	Sum of the three less \$420
8. Any combination of four or more of the above	Sum of the four or more less \$600
9. All technical review fees are subject to the Supplementary Fee , where applicable, in addition to the flat fee	See note 5 below

Notes and Definitions:

1. For the purpose of the fee schedule in Appendix A – Schedule 3(b), **Scoped Site** studies are generally recommended in situations where the natural hazard is well documented, similar development has been previously proposed, modelled and analyzed, impacts are not expected due to the location or nature of a proposed development, and mitigation options have been developed.
2. For the purpose of the fee schedule in Appendix A – Schedule 3(b), **Full Site** studies are generally recommended in situations which are more complex, where information is lacking, or where the risk or significance of the impact is high.
3. It is anticipated that the determination of the type of studies required will be made by the Township, following consultation with the SVCA. The fee for the technical review fee is to be paid by the proponent directly to the SVCA.
4. Where a Development, Interference with Wetlands and Alterations to Shorelines and Waterways Regulation permit approval is required in addition to the planning approval, the fee for the SVCA permit may be discounted at the SVCA's discretion.
5. For the purpose of the fee schedule in Appendix A – Schedule 3(b), the **Supplementary Fee** applies when the SVCA chooses to use specific technical assistance from another source to supplement their review of a technical document, and thereby direct costs are incurred by the SVCA. This fee is in addition to the flat rate fee and is to be paid by the proponent directly to the SVCA. The Supplementary Fee charged to the proponent is equal to the costs invoiced to the SVCA by the other source for that specific review.
6. That on January 1st of each year, commencing January 1st, 2019, the fees as listed in Schedule 3 (b) "Fee Schedule" shall automatically increase on a percentage basis, rounded up to the nearest dollar increment, in a manner consistent with the Statistics Canada "Ontario Consumer Price Index" for the previous calendar year, if the index shows an increase.