



# TOWNSHIP OF MELANCTHON

## A G E N D A

Thursday, September 21, 2017 - 5:00 p.m.

1. **Call to Order**
2. **Announcements**
3. **Additions/Deletions/Approval of Agenda**
4. **Declaration of Pecuniary Interest and the General Nature Thereof**
5. **Approval of Draft Minutes** - Council meeting - September 7, 2017; Strategic Planning Sub-Committee meeting - April 3, 2017; Roads Sub-Committee meeting - July 11, 2017
6. **Business Arising from Minutes**
7. **Point of Privilege or Personal Privilege**
8. **Public Question Period** (Please visit our website under Agenda & Minutes for information on Public Question Period)
9. **Public Works**
  1. Release 2017 Gravel Tender Cheque to Fleshcon
  2. Road Report - 4<sup>th</sup> Line SW, North of 250 SR
  3. Other Public Works Matters
10. **Planning**
  1. Applications to Permit
  2. Other Planning Matters
11. **Police Services Board**
12. **County Council Update**
13. **Correspondence**

### **\*Board & Committee Minutes**

1. Mulmur-Melancthon Fire Board Minutes - July 17, 2017

### **\* Items for Information Purposes**

1. Headwaters Tourism Update - August, 2017
2. Headwaters Tourism, Meeting Minutes - June 22, 2017
3. Town of Shelburne, Notice of Passing By-law # 58-2017
4. AMO Communications, Policy Update - Ontario Announces Cannabis Control Board Framework
5. ROMA Report - Highlights of August 2017 Board Meeting
6. Letter from Department of Finance Canada, dated August 28, 2017, Re. Receipt of Melancthon Township correspondence dated July 13, 2017
7. Letter from Triton Engineering Services Limited Consulting Engineers, dated September 8, 2017, Re. Township of Southgate Dundalk Industrial Access Road Class Environmental Assessment

### **\* Items for Council Action**

1. Letter from the NVCA to Mayor White, dated August 31, 2017, Re. Integrated Watershed Management Plan - Request for Support of Funding Application
2. Email from R.J. Burnside & Associates Limited, dated September 12, 2017, Re. Municipal Energy Plan Program Presentation
3. Mulmur-Melancthon Fire Board Budget - 2018

**\* Items regarding Dufferin Wind Power Inc.**

1. Email from Dufferin Wind Power Inc, dated Friday September 15, 2017, Re. REA Amendment - and Notice of Public Meeting

**14. General Business**

1. Notice of Intent to Pass By-laws
  - 1.1 Authorize the Township of Melancthon to Appoint a Deputy Fire Chief for the Mulmur-Melancthon Fire Department
2. New/Other Business/Additions
  1. Cost Recovery Agreement - Strada Aggregates Inc.
  2. Municipal Tax Sales - new rules regarding the time line of registering of property
  3. Update on Dog Tags
  4. Other Business
3. Unfinished Business
  1. Asset Management Plan
  2. Correspondence Information Item # 9 - Municipal Infrastructure Project Bundling Initiative

**15. Delegations**

1. 5:30 p.m. - Margaret Walton and Stefan Szczerbak from Planscape - Presentation of Draft Strategic Plan

**16. Closed Session (if required)**

**17. Third Reading of By-laws (if required)**

**18. Notice of Motion**

**19. Confirmation By-law**

**20. Adjournment and Date of Next Meeting - Thursday, October 5, 2017 - 5:00 p.m.**

**21. On Sites**

**22. Correspondence on File at the Clerk's Office**

**APPLICATIONS TO PERMIT FOR APPROVAL**  
**September 21, 2017 COUNCIL MEETING**

<b>PROPERTY OWNER</b>	<b>PROPERTY DESCRIPTION</b>	<b>TYPE OF STRUCTURE</b>	<b>DOLLAR VALUE</b>	<b>D.C.'s</b>	<b>COMMENTS</b>
Randy Haw	Part Lots 296-297, Concession 1 SW 156380 Highway 10, Concession 1 SW	Driving Shed for Tractor & Equipment 105.91 Square Meters	\$25,000.00	NO	



**MINUTES**  
**MULMUR-MELANCTHON FIRE BOARD**  
**July 17, 2017**

**Fire Hall – 6:00 pm**

**Present:**

Chair Paul Mills from Mulmur Township  
Vice Chair James Webster from Melancthon Township  
Member Darren White from Melancthon Township  
Member Earl Hawkins from Mulmur Township  
Fire Chief Jim Clayton  
Secretary Kerstin Vroom

**1. Call to order by Chair**

Chair Mills called the meeting to order.

**2. Approval of the Agenda**

**Motion #33-17: Webster-Hawkins:** THAT the agenda be approved as copied and circulated.

**Carried.**

**3. Declaration of Pecuniary Interests**

Chair Mills stated that if any member had a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

**4. Approval of Previous Meeting's Minutes**

**Motion #34-17: Hawkins-Webster:** THAT the minutes of April 10, 2017 are approved as copied and circulated.

**Carried.**

**5. Business Arising From Minutes -- none**

**6. Correspondence (for information only)**

**i) Post Traumatic Stress Disorder (PTSD) Plan**

Chief Clayton advised the Board that they would be training a new member as Deputy Fire Chief Clayton was the only one currently trained.

*Member White arrived 6:04 pm*

**ii) Ambulance Act Legislative Consultation**

The Board had a brief discussion on how this legislation could affect the department.

## **7. Approval of Accounts & Financial Update**

### **i) Approval of Accounts**

**Motion #35-17: Webster-Hawkins:** THAT the accounts in the amount of \$60,887.06 (April 04 – July 10, 2017) be paid. **Carried.**

The Board discussed the newly implemented Procurement Policy and cash purchases by members of the fire department. The Board discussed using a MMFD credit card for these purchases for the Chief and Captains; but that the purchases would still need to follow the purchase order process.

*Direction was given to the Secretary to obtain four credit cards on one number with a limit of \$1,000 for the Chief and three Captains to use.*

## **8. Chief's Call Report**

The Board was advised that all deer – vehicular accidents get reported to OPP.

## **9. Health and Safety Issues – none**

## **10. Closed Session pursuant to the Policy to Govern the Proceedings of the Board, Section 8(b) ii) personal matters about an identifiable individual(s), including municipal or local board employees, and approving the past closed meeting minutes.**

**Motion #36-17: Hawkins-Webster:** THAT the Mulmur-Melancthon Fire Board move into Closed Session pursuant to Section 239 (2) (b) of the Municipal Act 2001, as amended at 6:30 p.m. for the following reasons: – personal matters about an identifiable individual, including municipal or local board employees; and approval of past closed meeting minutes. **Carried.**

**Motion #37-17: Webster-Hawkins:** THAT the Mulmur-Melancthon Fire Board adjourn the Closed Session at 6:39 p.m. and return to the regular meeting. **Carried.**

**Motion #38-17: Hawkins-Webster:** THAT the Mulmur-Melancthon Fire Board, upon the recommendation of the Fire Chief, in accordance with the Hiring Policy, ratifies the hiring of:  
Name of employee(s): Scott Davison, Dan Henderson, Mike Scott and Larry Rice  
Position title: Firefighter  
Date of hire: July 17, 2017  
Probationary period (if any): 12 months  
And that the salary or hourly wage is according to Board accepted policy. **Carried.**

## **11. Old/New Business**

### **i) Tariff of Fees for Fire Department Services**

The Board agreed to defer to the Incident Commander's discretion whether or not to charge for calls at which the Fire Department attends but are not needed.

**Motion #39-17: White-Hawkins:** THAT the Mulmur-Melancthon Fire Board reviewed the current Tariff of Fees for Fire Department Services and increases the per hour fee to \$665.00 and ½ hour fee to \$332.50 effective immediately. **Carried.**

**ii) Clearview and Mulmur Automatic Aid Agreement Proposal**

The Fire Chief told the Board that this proposal would ensure a timely response for the residents in the affected area.

*Direction was given to the Chief to enter into an agreement for Automatic Aid if passed by Clearview Council.*

**iii) Update County Grant funding – County Wide Communications System and/or Radios**

Chair Mills advised that the County was preparing on a Memorandum of Understanding for those using the Whitfield Tower. A 'simplex' system would be needed for interoperability between the Grand Valley, Shelburne and Mulmur-Melancthon Fire Department. The Chief was advised that there may be County funding for this system; however, the Chiefs would need to make a presentation to County Council.

The Chief was asked to ensure that the remnants of the damaged tower at the Fire Hall be removed.

**iv) Review of MMFD Agreement**

**Motion #40-17: Webster-Hawkins:** THAT the Mulmur-Melancthon Fire Board has reviewed the Mulmur-Melancthon Fire Board Agreement and recommends no changes and;

FURTHER recommends that the Agreement be reviewed the year after every municipal election instead of annually. **Carried.**

**v) DRAFT Volunteer Deputy Fire Chief Posting and Job Description**

The Board was advised that Jeff Clayton, Deputy Fire Chief, would be leaving the department to take the position of Deputy Fire Chief for the Shelburne and District Fire Department. The Board agreed to have Chair Mills invite Fire Chief Brad Lemaich to participate in the interview process for a new Deputy Chief. Applications will be accepted until September 01, 2017.

The Board invited Jeff Clayton in to the meeting to thank him for his dedicated service and to wish him well in his new position.

**Motion #41-17: Hawkins-Webster:** THAT the Mulmur-Melancthon Fire Board approves the DRAFT Volunteer Deputy Fire Chief Posting and Job Description and directs the Secretary to commence the process for hiring of a Volunteer Deputy Fire Chief and to advertise in the Shelburne Free Press, Dundalk Herald and Creemore Paper as well. **Carried.**

**12. Confirming Motion**

**Motion #42-17: Webster-Hawkins:** THAT be it resolved that all actions of the Members and Officers of the Mulmur/Melancthon Fire Board of Management, with respect to every matter addressed and/or adopted by the Board on the above date are hereby adopted, ratified and confirmed; and each motion, resolution and other actions taken by the Board Members and Officers at the meeting held on the above date are hereby adopted, ratified and confirmed. **Carried.**

**13. Motion to Adjourn**

**Motion#43-17: Hawkins-Webster:** THAT we do now adjourn at 7:10 pm to meet again at the call of the Chair. **Carried.**

**Approved:**

***Paul Mills***

***Kerstin Vroom***

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**Chair**

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**Secretary**

#### Headwaters Tourism - public profile & sector engagement

- Headwaters Tourism made submissions for the following awards:
  - Ontario Tourism Print Collateral – Headwaters 2016 Four-Season Visitors' Guide
  - Ontario Tourism Digital Marketing – 2016 Get Real digital campaign
  - Ontario Tourism Travel Media Photography – James MacDonald for Headwaters 2016 Visitor Guide
  - Ontario Tourism Travel Media Story – Jim Diorio for Main Street Lives Here (2016 VG)
  - Marketing Canada Awards (EDAC) Print Publication – Headwaters 2016 Four-Season Visitors' Guide
  - Marketing Canada Awards (EDAC) Brand Identity/Application – Headwaters: Where Ontario Gets Real
- Headwaters Tourism is planning to host their annual Taste of Tourism awards in conjunction with a ½ day Headwaters Tourism conference (responding to operator feedback for networking and training opportunities).
  - Tuesday, January 16<sup>th</sup>, 2018 (starting at 1pm)
  - (Backup/snow event alternate date – Wednesday, January 17<sup>th</sup>)
  - Conference to run from 1pm to 5pm, followed by cocktail reception and tourism awards presentation.
- Hosted first LWB quarterly teleconference with LWB partners on August 21<sup>st</sup>. These calls will be scheduled regularly to keep partners up-to-date on programming opportunities, find out what is happening in their businesses, and to support tourism development at the operator level.

#### Municipal economic development integration:

- Dufferin Economic Development Strategy approved on July 13<sup>th</sup>, 2017. Council also approved the hiring of an Economic Development Officer by the end of 2017.
- Annual Headwaters Tourism delegation to Town of Mono Council. Following the delegation, and at Council's request, Headwaters Tourism's Executive Director presented a brief workshop on developing a communications/engagement strategy
- Town of Shelburne's CAO/Clerk, John Telfer (and a long-serving and valued Board member for Headwaters Tourism) retired effective August 4, 2017. John led the Town for the past 14 years, and most recently was at the helm when the Town was named the second-fastest growing municipality in Canada (2016 Statistics Canada). Headwaters Tourism will greatly miss John's sage guidance and governance expertise around our Board table. We wish him and his wife Sue all the best on this next adventure. Brian Besley from the Town's EDC Committee has been appointed as John's replacement on the Headwaters Tourism Board of Directors.

#### Product development – Nature & Leisure

- Amanda Perricone from Toronto Region Conservation will be joining the Headwaters Tourism Board (replacing Bill Lidster from CVC) as the Nature & Leisure sector representative.
- Tour de Headwaters/Headwaters Tourism - approved as a cycling event for the Ontario 150 Celebrate By Bike event, in partnership with the Greenbelt. Opportunity for additional promotion through extended channels. Will also provide opportunities for photography & videography at event that can be used for future cycling event promotion.
- Working with Caledon Hills Cycling & Tour de Headwaters to utilize the three routes for the Tour de Headwaters (25km, 50km & 101km) as ongoing/legacy cycling routes throughout the region.

**Product development – Arts & Heritage**

- Working with Town of Orangeville and Barking Dog Studios (Headwaters Tourism's web developer) to explore ways to amalgamate data from various platforms and databases and do stakeholder outreach to update arts & culture assets for framework development.

**Product development – Horse & Country**

- Registration now open for Headwaters 10<sup>th</sup> annual Horse Country Stable Tour (September 30<sup>th</sup> and October 1<sup>st</sup>, 2017)
- HELG will be presenting the 2017 edition of the Headwaters Horse Country Awards of Excellence on September 30<sup>th</sup>, 2017 – submissions are being accepted until the end of August.

**Administration:**

- Summer students (Kristie Oughtred; Katie Ross; Tristan Boyington & Brenden MacDonald) will be finishing up their assignment with Headwaters Tourism at the end of August. Program has been exceedingly successful; students have gained significant work experience and Headwaters has developed a significant asset base of photography & videography (see below)

**Marketing:**

**2018 Visitor Guide planning** – meeting with creative agency regarding work on the 2018 project. Also looking at packaged pricing structure to encourage engagement of more operators in both LWB and "enhanced" advertising in Visitor Guide (responding to operator budget issues etc).

Pricing structure for 2018 Guide to be presented in September.

**Headwaters Videos/Rich Media Content**

The following videos have been completed (to August 18<sup>th</sup>) as part of our rich-media/video marketing content strategy. These students have primarily been created by our summer students (funding through Canada Summer Jobs program). We are anticipating another 20 videos will be completed by the end of the summer/early September.

Type of video	Subject	Business Featured
How to....	...bait & cast a line	Credit Valley Conservation
How to....	...chip out of a bunker	Caledon Country Club
How to....	...pour a pint	Terra Nova Public House
How to....	...make Raku pottery	Jackie Warmelink
How to....	...plant a perennial	Plant Paradise Country Gardens
How to....	...fold hospital corners	Best Western Plus
How to....	...grill a steak	Heatherlea Farm Market
How to....	...arrange a bouquet of flowers	Snowberry Botanicals
How to....	...take a deep & mindful breath	GoYoga

How to....	...groom a horse	Little Creek Ranch
How to....	...polish silver	Inglewood Antique Market
How to....	...draw a mandala	CJ Shelton (Alton Mill)
How to...	...make a thin crust pizza	Rosemont General Store
How to...	...make sticky buns	Friendly Chef Adventures
How to...	...throw a bowl	Ann Randeraad (Alton Mill)
How to...	...make sponge toffee	Gourmandissimo
How to...	...to make a green smoothie	Euphoria Café
How to...	...paint with wax	Andrea Bird (Alton Mill)
How to...	...throw an axe	Far Shot
How to...	...make a glass bead	Dragonfly Arts on Broadway
How to...	...make a fish taco	Soulyve
How to...	...pick the perfect strawberry	Rock Garden Farms
Real Moments	Real Slides	Urban Slide Orangeville
Real Moments	Real Thrills	RAM Rodeo
Real Moments	Real Retreat	Millcroft Inn & Spa
Real Moments	Real Rallies	Headwaters Racquet Club
Real Moments	Real Splash	GO Adventure Co.
Real Moments	Real Speed	Soap Box Derby (Shelburne Street Festival)
Real Moments	Real Broadway	Downtown Orangeville
Real Moments	Real Car Wash	Mud Bog
Real Moments	Real Shots	Headwaters Racquet Club
Real Moments	Real Mysteries	Shoe Tree (Caledon)
Generic	Canada 150 in Headwaters	
150 Realsons	2017 Headwaters campaign	

#### Digital/Social Media:

#### Digital engagement statistics: June 1<sup>st</sup> to June 30<sup>th</sup>, 2017

	Sessions	Page Views	Reach	Impressions	Total audience	Growth rate
<a href="http://www.headwaters.ca">www.headwaters.ca</a>   <a href="http://www.headwatersb2b.ca">www.headwatersb2b.ca</a>   <a href="http://www.headwatershorsecountry.ca">www.headwatershorsecountry.ca</a>	14,288	33,965	n/a	n/a	n/a	n/a
Facebook	n/a	n/a	28,000	49,400	1,217	2.87%
Twitter	n/a	n/a	156,982	n/a	4,982	0.85%
Constant Contact	n/a	n/a	n/a	n/a	9,082	0.14%
YouTube	1,686	n/a	n/a	n/a	n/a	n/a

**Digital engagement statistics: July 1<sup>st</sup> to July 31<sup>st</sup>, 2017**

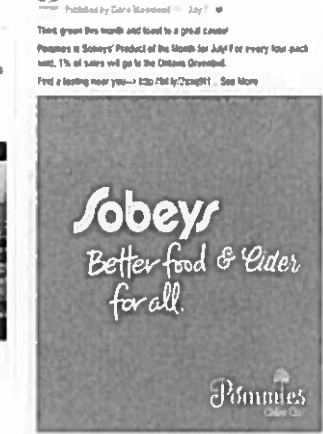
	Sessions	Page Views	Reach	Impressions	Total audience	Growth rate
<a href="http://www.headwaters.ca">www.headwaters.ca</a>   <a href="http://www.headwatersb2b.ca">www.headwatersb2b.ca</a>   <a href="http://www.headwatershorsecountry.ca">www.headwatershorsecountry.ca</a>	13,366	31,745	n/a	n/a	n/a	n/a
Facebook	n/a	n/a	6,685	11,900	1,222	0.41%
Twitter	n/a	n/a	82,318	n/a	5,034	1.04%
Constant Contact	n/a	n/a	n/a	n/a	9,082	0%
YouTube	2,006	n/a	n/a	n/a	n/a	n/a

Headwaters Tourism entered the Instagram world in August 2017. This supports our marketing & consumer digital engagement strategy and metrics will be added to our overall digital statistics moving forward to assess impact.

**Crowdriff:** Training is complete and Headwaters has created galleries on the Headwaters Tourism website (with Crowdriff-sourced photography) on the following site pages: Arts & Heritage; Fresh & Local; Fun & Festive; Horse & Country; Nature & Leisure; See, Shop, Stay; Towns & Villages; Accommodations; Communities; Trails. Over 113,000 assets have been tracked for properties/attractions/communities in the Headwaters region. Headwaters has gained the right to use 34 selected images for our own promotional purposes (at no additional cost to Headwaters).

**Social media posts:**







## Executive Director report 21 August 2017

Headwaters updated their profile picture  
Published by Diane Munro-Wood | July 10 | 0



Headwaters shared Wine & Food Festival at Adam Lill  
Published by Diane Munro-Wood | July 11 at 10:28am | 0

Culinary creations and tastings abound. Enjoy live music and art as a second course and you're sure to be satisfied this Saturday at the Adam Lill Arts Centre Wine & Food Festival at Adam Lill.



Sample local artisanal food & beverages while enjoying live-off & put-off performances. Art sculpture and music all day. What about to bring? Sign up and share the festival event, to get more info and tickets at <http://www.adamlillartscentre.com>

Headwaters  
Published by Diane Munro-Wood | July 11 at 10:28am | 0

Just one of the highlights that Headwaters is Where Ontario gets real. The More History Challenge!



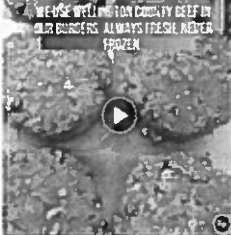
Headwaters  
Published by Diane Munro-Wood | July 15 at 11:26am | 0

Stars Project: ACTION  
It's never right at Island Lake Conservation Area with a screening of The Peoplers Bros.



Headwaters shared The Family Chef Adventure Inc. video  
Published by Diane Munro-Wood | July 11 at 10:28am | 0

The Family Chef Adventure Inc. is bringing back and local producers to your table with their new video.



The Family Chef Adventure Inc. is bringing back and local producers to your table with their new video.

Headwaters  
Published by Diane Munro-Wood | July 11 at 10:28am | 0

The Town of Shelburne has deep market roots. Experience it all starting at the 2017 Shelburne Heritage Music Festival.



Headwaters  
Published by Diane Munro-Wood | July 11 at 10:28am | 0

Another great reason to plan your trip to Headwaters before the weekend page turns to August. Due to overwhelming demand, Theatre On Stage's Young Company has added an additional performance of Les Misérables on Sunday, July 30th at 7pm. Get your tickets now before they sell out.



Headwaters  
Published by Diane Munro-Wood | August 1 at 11:26am | 0

Looking for tips to master the art of grilling? Pat McArdle from the Ontario Farm Shoppe teaches us a few tricks. Find more @Realtoadventures videos here -> <http://bit.ly/2whZcYw>



Headwaters  
Published by Diane Munro-Wood | August 1 at 11:26am | 0

Golf game got you down? Caledon Country Club pro Matthew Belasco teaches the art of chipping out of a bunker. Find more @Realtoadventures videos here -> <http://bit.ly/2whZcYw>



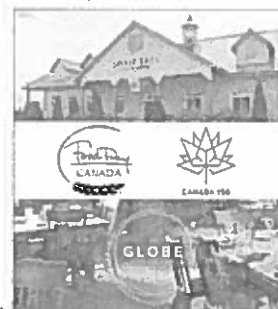
Headwaters with The Family Chef Adventure Inc. art  
Published by Diane Munro-Wood | August 1 at 11:26am | 0

It's well known fact that taking nature everything better. Chopped Canada winner Chef Ian Faray of The Family Chef Adventure Inc. shows us how to create the goodness.



Headwaters  
Published by Diane Munro-Wood | August 1 at 11:26am | 0

Food Day Canada is this Saturday and you can join in the celebrations here at Headwaters at Jays Tree Estate Cabery and The Glass Restaurant. Reservations are required.



Headwaters at 8 Year Calendar  
Published by Diane Munro-Wood | August 1 at 11:26am | 0

Check out these Toronto to Secondary trip suggestions from Hardy Canada's complete with stops at Headwaters at Mount Lake Conservancy Area and Balacons Conservation Park.

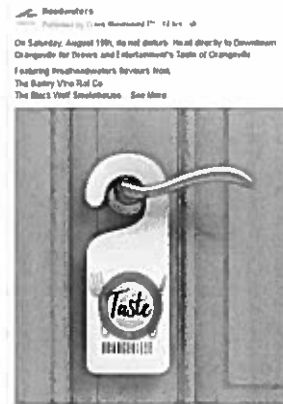


This is The Coolest Road Trip You'll Ever Go On From Toronto To Tabernash. You, your friends and the road.

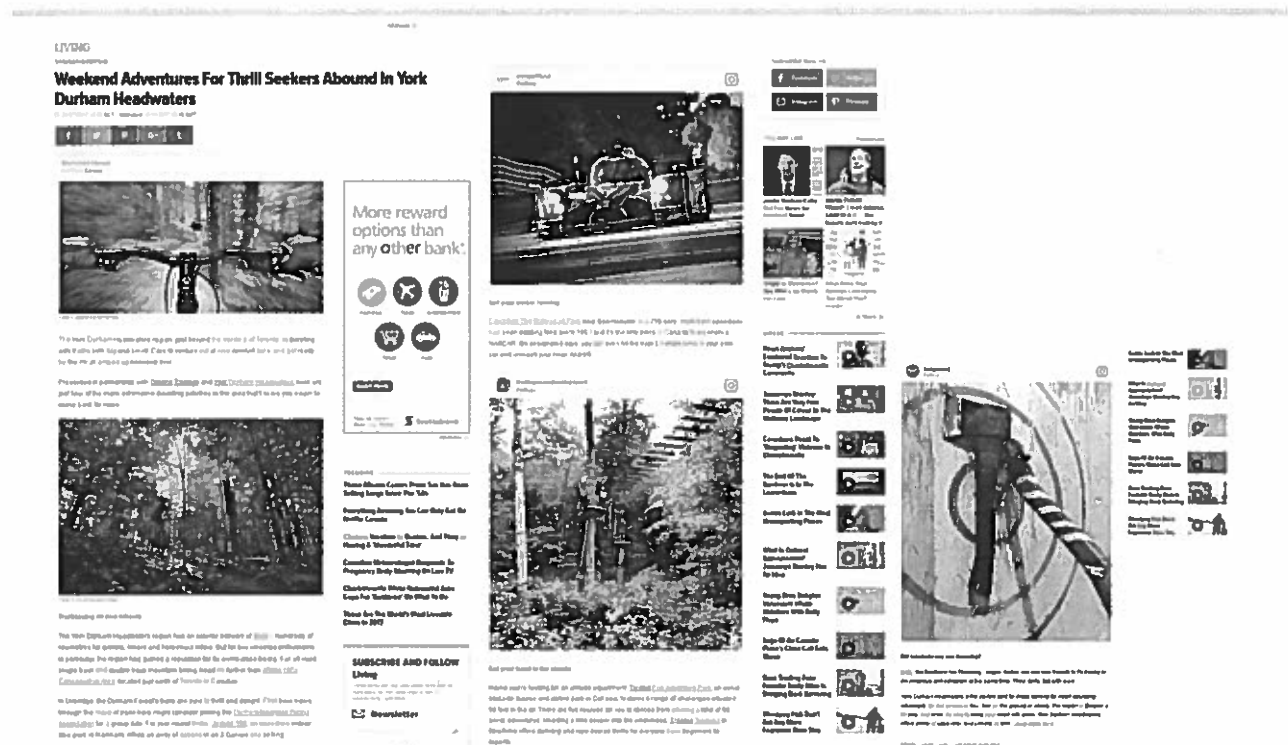




## Executive Director report 21 August 2017



### Media coverage:



Huffington Post – 7 August 2017

246372 Hockley Road, Mono, Ontario L9W 6K4  
519-942-0314 | 800-332-9744  
[www.headwaters.ca](http://www.headwaters.ca) | [www.headwatersb2b.ca](http://www.headwatersb2b.ca)

**www.headwaters.ca | www.headwatersb2b.ca**


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## How did a horse statue end up on the roof of Erin District High School?

Teens put statue on the roof of a hatchback and drove 1 km to Erin District High School

CBC News Posted: Jun 23, 2017 1:03 PM ET | Last Updated: Jun 23, 2017 1:03 PM ET



Police believe a group of teens took this horse statue from McMullan Park in Erin, Ont. and placed it on the roof of Erin District High School. (Google Maps)

23 shares



Wellington OPP said they believe a small group of teens are the reason a horse statue was found on the roof of Erin District High School last week.

Police said they believe the teens removed the statue from McMullan Park in Erin, Ont. the morning of June 20.

The group of teens placed the statue on the roof of a small hatchback car and drove a kilometre to Erin District High School and entered the rear parking lot of the school, police said.

Police said the teens lifted the statue onto the roof of the school using ropes and placed it over top the front entrance of the school, giving staff and students a clear view of the statue the next morning.

Police are looking for anyone with information.

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Deal people. Great cars.



RED TAG
ALREADY
1-1
FINAL
DAYS

XLE model shown

**THAT'S REAL VALUE**

LEARN MORE >

TOYOTA

Weather

Friday	Saturday	Sunday	Monday
20°C	25°C	24°C	25°C
Tuesday			
25°C			

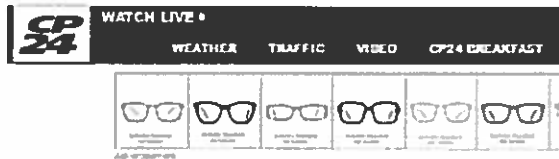
More Weather



## Executive Director report 21 August 2017



## Executive Director report 21 August 2017



CHECK OUT OUR LIVE AND INTERACTIVE SCREEN

### OPP seek suspects who took horse statue from park and placed it on school roof



An O.P.P. vehicle is seen in this file photo.



The Canadian Press  
Published Tuesday, June 27, 2017 8:27PM EDT  
Last Updated Tuesday, June 27, 2017 8:27PM EDT

ERIN, Ont. — Police in Ontario are looking for a group of suspects who took a horse statue from a park and put it on the roof of a nearby school.

Ontario Provincial Police say the incident occurred early on the morning of June 20 in Erin, about 80 kilometres northwest of Toronto.

They say the suspects — believed to be males in their teens — removed a statue of a horse from McArthur Park and placed it on the roof of a small hatchback car.

Police say they then drove about one kilometre to Erin District High School.

Investigators say the statue was then hoisted onto the roof of the school using ropes and placed over top of the front entrance of the building.



OPP have released photos of a car and two people believed to have been involved in the incident and are asking the public for assistance in identifying the suspects.

The fiberglass artwork is one of 24 Headwaters Parade of Horses statues on display in the Caledon, Dufferin, Erin and King areas of southern Ontario.



CANADA June 27, 2017 10:18 am

### Police seek suspects who took horse statue from Erin, Ont., park and placed it on school roof

By Staff The Canadian Press

Comment 1 Facebook Twitter Email Print



Ontario Provincial Police are searching for suspects after a horse statue from a park in Erin, Ont., was placed on a school rooftop.

4 Likes

ERIN, Ont. — Police in Ontario are looking for a group of suspects who took a horse statue from a park and put it on the roof of a nearby school.

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They say the suspects — believed to be males in their teens — removed a statue of a horse from McArthur Park and placed it on the roof of a small hatchback car.

Police say they then drove about one kilometre to Erin District High School.

**READ MORE:** Toronto school partially closed after alleged prank sees person batter sprinted throughout building

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The fiberglass artwork is one of 24 Headwaters Parade of Horses statues on display in the Caledon, Dufferin, Erin and King areas of southern Ontario.



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**POLICE SEEK PRANKSTERS WHO PUT HORSE STATUE ON TOP OF ERIN HIGH SCHOOL**  
6/28/2017 10:06:07 AM

**WINMAR**  
FURNITURE RESTORATION SPECIALISTS

**opper's**  
pizza  
Amazingly Delicious  
First St. Orangeville  
9-940-7171



they arrived for class later that morning.

OPP in Enn is looking for a group of teen boys who allegedly stole a statue and put it on top of the local high school.

Early last Thursday morning (June 20), police say the suspects removed the horse statue from McMillan Park and strapped it to the roof of a small hatchback car.

They drove it to Erin District High School and placed it on the roof at the entrance for staff and students to see when

Police are looking to speak to anyone who may have information regarding this incident.

You can remain anonymous by contacting Crime Stoppers



**Celtic Carpet**  
18 Centennial Rd  
Orangeville  
(519) 942-3414

**Plumb PERFECT**  
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**Police seek suspects who took horse statue from park and placed it on school roof**



Police are looking for a group of suspects who took a horse statue from a park and put it on the roof of a nearby school.

Orangeville Police say the statue was removed early on the morning of June 20 in Erin, about 50 kilometres southwest of Toronto.

They say the suspects, believed to be males in their teens, ran toward the statue at McMillan Park and placed it on the roof of a small hatchback car.

Police say they have about one kilometre to go to Erin District High School.

Investigators say the statue was taken from the roof of the school early today and placed on top of the roof entrance of the building.

OPP have received reports of a car with orange lettering on the hood and a white hatchback car.

The statue was placed on top of the school roof at the entrance of Erin District High School.

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**Orangeville Today**  
28 June 2017  
Home News Sports Community Contests Great Music Online Extras Contact

**Pranksters sought for horsing around at Erin high school**

By OPP News Staff  
Orangeville District High School

The OPP is looking for a group of teen boys who allegedly stole a horse statue from McMillan Park and put it on the roof of the local high school.

Early last Thursday morning (June 20), police say the suspects removed the horse statue from McMillan Park and strapped it to the roof of a small hatchback car.

They drove it to Erin District High School and placed it on the roof at the entrance for staff and students to see when they arrived for class later that morning.

Police are looking to speak to anyone who may have information regarding this incident.

You can remain anonymous by contacting Crime Stoppers

**Crime Stoppers**

Leading With the Best – partner engagement:

246372 Hockley Road, Mono, Ontario L9W 6K4  
519-942-0314 | 800-332-9744  
[www.headwaters.ca](http://www.headwaters.ca) | [www.headwatersb2b.ca](http://www.headwatersb2b.ca)



## Executive Director report 21 August 2017

Currently 70 partners engaged in Headwaters Leading With the Best marketing program:

Adamo Estate Winery	Alabaster Acres	Alton Mill Arts Centre
Ann Randerad Pottery	Best Western Plus Orangeville	Beth Grant Gass
Brampton Flight Centre	Caledon Country Club	Caledon Equestrian Park
Caledon Ski Club	Century Church Theatre	Champ Burger
CJ Shelton Dancing Moon Designs	Credit Valley Conservation	Downey Farm Market & Winery
Dragonfly Arts on Broadway	Dufferin County Museum & Archives	Dufferin Town & Country Farm Tour
ECO Camp	Erin Agricultural Society	Euphoria Café & Smoothies
Everdale	Far Shot Recreation	Farmhouse Pottery Gallery & Café
Forks of the Credit Inn	Fromage	GO Adventure Co.
GoodLot Farmstead Brewing Co.	Gourmandissimo	Go YOGA
Grand Spirits Inc	Hats on Dufferin	Headwaters Arts
Headwaters Health Care Foundation	Headwaters Racquet Club	Heatherlea Farm Market
Hills of Erin Studio Tour	Historic Downtown Orangeville BIA	Hockley Valley Brewing Co.
Hockley Valley Resort	Inglewood Antique Market	Kitchen to Table
Landman Gardens & Bakery	Lavender Blue	Margi Taylor Self
Maria Britto Real Estate	Marlene Madole	Millcroft Inn & Spa
Mrs. Mitchell's Restaurant	Orangeville Blues & Jazz Festival	Orangeville Lions Club
Osprey Valley Resorts	Plant Paradise Country Gardens	Caledon Hills Cycling
Pommies Cider Co.	Rock Garden Farms	Rosemont General Store & Café
Ross Millar Group	Rustik Local Bistro	Snowberry Botanicals
Soulyve Caribbean Kitchen	Spirit Tree Estate Cidery	Terra Nova Public House
Theatre Orangeville	The Friendly Chef Adventures Inc.	The Globe Restaurant
Toronto Region Conservation	Wicked Shortbread	William's Mill
Woodfield Farm		

### Municipal updates:

246372 Hockley Road, Mono, Ontario L9W 6K4  
519-942-0314 | 800-332-9744  
[www.headwaters.ca](http://www.headwaters.ca) | [www.headwatersb2b.ca](http://www.headwatersb2b.ca)

**Town of Caledon:**

EVENT NAME	DESCRIPTION	DATES
Belfountain Music Festival	9-day music festival in historic Melville Church	19-27 Aug
Caledon Local Food Tour	Guided coach tour, including lunch and farm tour.	30 Aug
Autumn Classic at Caledon Equestrian Park	Multi-breed horse show including classes for Morgans, Saddlebreds, Hackneys, Road Horses & Shetlands.	13-17 Sept

INITIATIVE	DESCRIPTION
Instagram Takeover	On August 12 @YourCaledon partnered with the Caledon Equestrian Park to do its first Instagram “takeover” during one of CEP’s biggest equestrian events of the year. At the end of the day, after several interviews, posts and stories, the @YourCaledon account gained 88 followers.

**Town of Shelburne:**

EVENT NAME	DESCRIPTION	DATES
Shelburne Fall Fair	The promotion of the importance of agriculture generally through educational displays and competitions.	Sept. 15 – 17, 2017
Culture Days	Annual three-day event featuring engaging community activities	Sept. 29 -30 <sup>th</sup> , 2017
Downtown Shelburne Halloween Party	Halloween Festivities	October 28 <sup>th</sup> , 2017
Santa Claus Parade	Christmas Celebration - Parade	Dec. 2 <sup>nd</sup> , 2017



Executive Director report  
21 August 2017

**Town of Orangeville:**

EVENT NAME	DESCRIPTION	DATES
Orangeville Farmers' Market	Located beside Town Hall, Orangeville's weekly source for local food and goods.	Every Saturday morning, 8 a.m. to 1 p.m. until October
Movie Night in the Park	Outdoor movie screenings will be hosted at the Alder Sports Fields.	Friday, August 25 Friday, September 15
Celebrate the Arts: Dufferin Arts Council 25 <sup>th</sup> Anniversary Event	This day-long event will highlight visual, performing, and literary arts. Events, sales, and concerts will take place at various locations in downtown Orangeville.	Saturday, September 9
Celebration of the Arts	This evening reception hosted by the Town of Orangeville's Arts & Culture Committee will kick off Culture Days and will include the presentation of the Town's Arts & Culture Awards.	Thursday, September 28

INITIATIVE	DESCRIPTION
Utility box art display program expanded	Four new utility boxes, featuring original art work created by local artists, were unveiled in July. There are now eight utility boxes wrapped in art throughout Orangeville.
Municipal Strategic Plan approved	"Orangeville Forward: A Strategic Plan for the Town of Orangeville" was approved by Council on July 17. The plan establishes the Town's priorities and sets objectives to guide the municipality for the next three to five years. Economic Vitality was identified as one of the five commitments and includes an objective to stimulate tourism and cultural development in Orangeville. The plan can be reviewed at: <a href="http://online.flowpaper.com/7aea0776/OrangevilleForwardStrategicPlan2017/">http://online.flowpaper.com/7aea0776/OrangevilleForwardStrategicPlan2017/</a>
Nominations for Arts & Culture awards are due August 28	The Town of Orangeville is now accepting nominations for the annual Arts & Culture Awards. Eight award categories exist to recognize Dufferin-based individuals, businesses, and organizations who contribute to arts and culture. The awards are open to all Dufferin County arts and culture representatives. Nominations can be found at the link below and are due August 28. <a href="https://www.orangeville.ca/council-1/committees-of-council-1/arts-culture-committee/celebration-of-the-arts-2017/complete-your-nomination-today">https://www.orangeville.ca/council-1/committees-of-council-1/arts-culture-committee/celebration-of-the-arts-2017/complete-your-nomination-today</a>



**Board of Directors' Meeting**  
**22 June 2017 – 9am to 11am**  
**55 Zina Street (Sutton Room), Orangeville**

### **Meeting Minutes**

**Attending:** Maria Britto (via telephone until 10am), Elaine Capes, Lisa Johnson, Sharon Martin, Ross Millar, Alison Scheel, John Telfer

**Ex-officio:** Michele Harris, Susan Gallimore, Robyn Mulder, Katrina Lemire

**Regrets:** John Brennan, Stacey Coupland, Rob Mezzapelli, Sonya Pritchard, Adriana Roche, Laura Ryan

**Guest:** Carol Maitland (Town of Shelburne)

**Meeting called to order at 9:00am**

**Declaration of pecuniary interest:** none

**Motion: to approve the agenda**

**Motioned by:** Maria Britto

**Seconded by:** Sharon Martin

**Outcome:** carried

**Motion: to approve the consent agenda items (as amended with addition of Town of Shelburne municipal report)**

**Motioned by:** John Telfer

**Seconded by:** Lisa Johnson

**Outcome:** carried

**Motion: to approve the minutes of the 25 May 2017 Board meeting**

**Motioned by:** Lisa Johnson

**Seconded by:** Alison Scheel

**Outcome:** carried

**Business arising from the previous minutes:**

- None

**Audited 2016/17 financial statements**

**Motion: to approve the 2016/17 audited statements as presented**

**Motioned by:** John Telfer

**Seconded by:** Sharon Martin

**Outcome:** carried



**Board of Directors' Meeting**  
**22 June 2017 – 9am to 11am**  
 55 Zina Street (Sutton Room), Orangeville

**Executive Director's report to June 19, 2017**

Not included in Executive Director report:

Central Counties Tourism hosted their AGM on Wednesday, June 21<sup>st</sup>. No information was provided about CCT 2017/18 plans, nor did they discuss partnership funding opportunities for 2017/18. Attendees at the AGM did not receive copies of the full audited statements, but the following section was included in a year-end impact report that was provided to all attendees.

Headwaters Tourism Board of Directors highlighted the fact that 32% of CCT total revenues (just under \$1M) were expended towards administration and overhead which seemed excessive.

Other questions by Headwaters Tourism Board included: what was the additional \$94,000 in revenue from the Ontario Tourism Marketing Partnership Corporation; why did CCT have a \$121K profit?

**STATEMENT OF OPERATIONS**  
 FOR THE YEAR ENDED MARCH 31, 2017

	2017	2016
<b>REVENUE</b>		
Ministry of Tourism, Culture and Sport	\$ 2,435,737	\$ 2,773,000
Partnership Contributions	257,523	-
Ontario Tourism Marketing Partnership Corporation	94,000	-
Interest	438	556
Other	30,524	1,620
	<b>3,018,222</b>	<b>2,775,176</b>
<b>EXPENDITURES</b>		
Governance - administration and overhead	964,320	732,968
Governance - industry relations	-	97,430
Investment attractions	-	2,588
Partnership funding	535,979	377,257
Product development	275,837	195,579
Sales and marketing initiative	994,473	1,305,099
Workforce development	125,779	42,941
	<b>2,896,388</b>	<b>2,753,862</b>
<b>EXCESS OF REVENUE OVER EXPENDITURES</b>	<b>\$ 121,834</b>	<b>\$ 21,314</b>

Central Counties also showed stats from their consumer website traffic in their year-end report (see below). Headwaters Tourism Board of Directors noted that CCT web traffic seemed particularly low given that they spent \$994,473 on sales & marketing. In comparison, Headwaters Tourism, over the same period, had over 276,000 web page views and over 105,000 users (with a direct marketing budget of \$0)

**IMPACT REPORT**  
 2016 - 2017

10

ADDITIONAL PERFORMANCE MEASURES	15 - 16	16 - 17	Comments / Notes
Consumer Website Traffic (Number of visits)	76,261	97,249	Moved to new consumer brand of yorkdurhamheadwaters.com and drove people to campaign pages. This increase is excellent considering that change affected SEO through the year as CCT rebuilt.



**Board of Directors' Meeting  
22 June 2017 – 9am to 11am  
55 Zina Street (Sutton Room), Orangeville**

John Telfer suggested that Headwaters Tourism's organizational impact and financial management and oversight should be celebrated and acknowledged at a provincial level. Significant return on investment with very limited resources.

**Motion: to receive the Executive Director report as presented**

**Motioned by:** John Telfer

**Seconded by:** Maria Britto

**Outcome:** carried

**Sector updates**

**Headwaters Horse Country**

10<sup>th</sup> annual Headwaters Stable Tour to take place on Saturday, September 30<sup>th</sup> and Sunday, October 1<sup>st</sup>. Municipal partners are asked to solicit and encourage equine related businesses within their municipality to take part.

**Arts & Heritage**

Headwaters Tourism has contracted Vicki Sword to coordinate this project over the next 9 months. Currently reviewing provincial municipal cultural planning categorization formats; meetings with Town of Orangeville – will be working with Town staff to ensure complementary data collection categories and processes; Town will share their existing data and Headwaters Tourism will share updated information with the Town.

**In-camera session re HR (without staff or ex-officio representatives)**

**Motion: to go in-camera at 9:50 am**

**Motioned by:** John Telfer

**Seconded by:** Lisa Johnson

**Outcome:** carried

**Motion: to come out-of-camera at 9:59 am**

**Motioned by:** Lisa Johnson

**Seconded by:** Sharon Martin

**Outcome:** carried

**Motion: Rise and report – the Board has instructed the Executive Committee to meet as directed to initiate an incentive as discussed.**

**Motioned by:** John Telfer

**Seconded by:** Lisa Johnson

**Outcome:** unanimously carried

**(Note: Maria Britto left meeting at 10am).**



**Board of Directors' Meeting  
22 June 2017 – 9am to 11am  
55 Zina Street (Sutton Room), Orangeville**

**Board considerations**

- Electric vehicle tourism strategy draft review as presented by Michele Harris  
(Due to lack of quorum after 10am, the following notice of motion will be put forward at the August 2017 Board of Directors' meeting)

**Notice of motion: to permit Headwaters Tourism staff to pursue the development of the Headwaters region as an electric vehicle tourism destination**

**Destination Marketing Fee discussion: granting municipalities the authority to levy a hotel tax**  
No updates at this point.

**Acknowledgements and recognition: none**

**Notice of motions & new business: none**

**Motion: to adjourn at 10:37 am**

**Motioned by: John Telfer**

**Seconded by: Sharon Martin**

**Outcome: carried**

**Next meeting:**

**Thursday, August 24<sup>th</sup>, 2017 – 9am to 11pm**

**Dufferin County Sutton Room, 55 Zina Street, Orangeville**



**NOTICE OF THE PASSING OF  
BY-LAW 58-2017  
BY COUNCIL OF THE TOWN OF SHELburnE  
UNDER SECTION 34 OF THE PLANNING ACT**

**TAKE NOTICE** that the Council of the Corporation of the Town of Shelburne passed By-Law 58-2017 on August 28, 2017, under Section 34 of the Planning Act, R.S.O., 1990, C.P. 13, as amended.

The purpose and effect of the Amendment is to rezone the subject property at 138 Wellington Street from 'Mixed Use Commercial (C2) Zone' to 'Mixed Use Commercial Exception Five (C2-5) Zone' to add an accessory dwelling unit as a permitted use within an accessory building. The Amendment also provides relief from Section 3.4.3 which restricts the total number of dwelling units on a lot to one, whereas there are two existing dwelling units on the lot including the existing single detached dwelling and the existing accessory building containing a second dwelling unit.

A public meeting was held by Council on August 28, 2017. The Town did not receive any written or oral submissions from members of the public regarding this Zoning By-law Amendment.

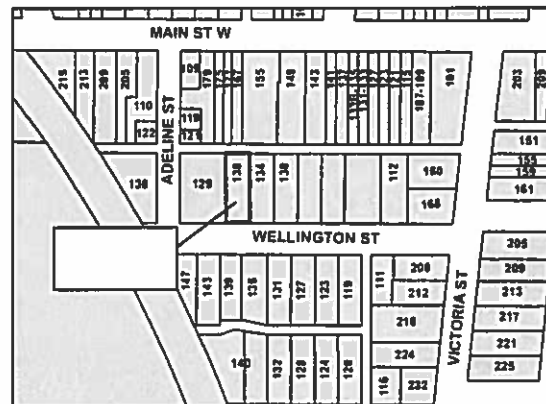
The accompanying map illustrates the location of the land subject to the Zoning By-law Amendment. The Zoning By-law amendment is in keeping with the Town of Shelburne Official Plan.

**AND TAKE NOTICE** that any person or agency may appeal to the Ontario Municipal Board in respect of By-law 58-2017 by filing with the Clerk of the Corporation of the Town of Shelburne, not later than the 26<sup>th</sup> day of September, 2017, a notice of appeal setting out the objection to the By-law and the reasons in support of the objection accompanied by the prescribed fee required by the Ontario Municipal Board in the amount of \$125.00, payable to the Minister of Finance. Only individuals, corporations and public bodies may appeal a Zoning By-law to the Ontario Municipal Board. A notice of appeal may not be filed by an unincorporated association or group. However, a notice of appeal may be filed in the name of an individual who is a member of the association or group on its behalf. No person or public body shall be added as a party to the hearing of the appeal unless, before the by-law is passed, the person or public body made oral submissions at a public meeting or written submissions to the council or, in the opinion of the Ontario Municipal Board, there are reasonable grounds to add the person or public body as a party.

A copy of the complete By-law 58-2017 is available to the public for inspection at the Municipal Offices during normal business hours.

Dated this 6<sup>th</sup> day of September, 2017.

Jennifer Willoughby, Clerk  
Town of Shelburne  
203 Main Street East  
Shelburne, ON L9V 3K7  
Telephone: 519-925-2600  
Fax: 519-925-6134



THE CORPORATION OF THE TOWN OF SHELBURNE

BY-LAW NO. 58-2017

BEING A BY-LAW TO AMEND BY-LAW 38-2007, AS AMENDED.

WHEREAS an Official Plan has been approved for the Town of Shelburne.

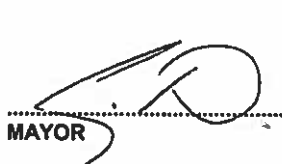
AND WHEREAS authority is granted under Section 34 of the Planning Act, R.S.O. 1990, C.P.13 and amendments thereto, to enact this By-law.

NOW THEREFORE the Council of the Corporation of the Town of Shelburne enacts as follows:

1. That Schedule "A" of By-law 38-2007, as amended, be further amended by rezoning the lands known municipally as 138 Wellington Street and described legally as Lot 24, Block 1, Registered Plan 7A, in the Town of Shelburne, County of Dufferin, from Mixed Use Commercial (C2) Zone to Mixed Use Commercial Exception Five (C2-5) Zone as shown on Schedule "A1" to this By-law.
2. That subsection 4.7.3 of By-law 38-2007, as amended, be further amended by inserting one exception zone after subsection 4.7.3.4, as follows:  
  
"4.7.3.5 Mixed Use Commercial Exception Five (C2-5) Zone  
  
Notwithstanding the requirements of subsections 3.2.1, 3.4.3, 4.7.1 to the contrary, on the lands zoned C2-5 on Schedule "A" hereto, the permitted uses shall include one dwelling unit in an accessory building to a single detached dwelling located on the same lot."
3. That except as amended by this By-law, the subject lands as shown on Schedule "A1" to this By-law, shall be subject to all other applicable regulations of By-law 38-2007, as amended.
4. Schedule "A1" attached hereto forms part of this By-law.
5. This By-law shall take effect from its date of passage by Council and shall come into force either upon approval by the Ontario Municipal Board or upon compliance with Section 34 of the Planning Act, R.S.O. 1990, C.P. 13.

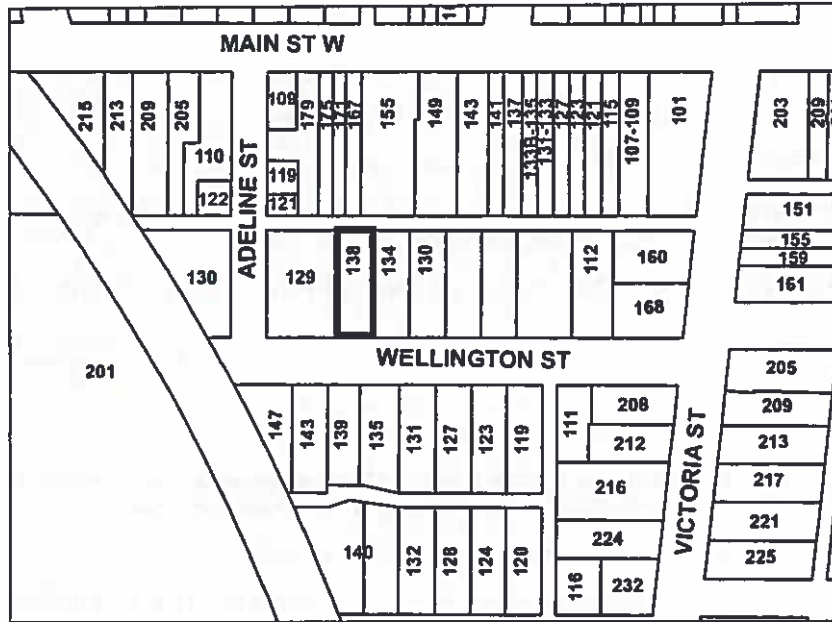
BY-LAW READ A FIRST AND SECOND TIME THIS 28<sup>th</sup> DAY OF AUGUST, 2017

BY-LAW READ A THIRD TIME AND ENACTED THIS 28<sup>th</sup> DAY OF AUGUST, 2017.

  
MAYOR

  
CLERK

SCHEDULE A1 TO BY-LAW NO. 58-2017



☒ Zone change from C2 to C2-5

#### **EXPLANATORY NOTE**

The purpose and effect of this amendment to Zoning By-law 38-2007 is to change the zoning of the property described legally as Lot 24, Block 1, Registered Plan 7A, and known as 138 Wellington Street, in the Town of Shelburne, County of Dufferin, from Mixed Use Commercial (C5) to Mixed Use Commercial Exception Five (C2-5) Zone as shown on Schedule "A1" to this By-law.

The amendment adds a dwelling unit as a permitted use within an accessory building to a single detached dwelling. The property contains an existing dwelling unit in an existing accessory building originally constructed as an office and workshop accessory to the main dwelling on the property. This amendment bring the use of the accessory building as a dwelling unit into compliance with the Zoning By-law, which otherwise does not permit accessory buildings or structures to be used as a dwelling unit, and limits the number of dwelling units on a lot to one (1) dwelling unit per lot.

**From:** AMO Communications <communicate@amo.on.ca>  
**Sent:** Friday, September 08, 2017 12:23 PM  
**To:** dholmes@melancthontownship.ca  
**Subject:** AMO Policy Update - Ontario Announces Cannabis Control Board to Retail Cannabis Products

September 8, 2017

## **Ontario Announces Cannabis Control Board to Retail Cannabis Products and its Provincial Cannabis Framework**

Today, Ontario Minister of Finance Charles Sousa, Attorney General Yasir Naqvi, and Minister of Health and Long-Term Care Dr. Eric Hoskins announced the Provincial government's plan for the regulation of recreational cannabis use in Ontario. The plan is a response to the federal-level legalization of recreational cannabis slated to come into effect on July 1, 2018.

The Government of Ontario's plan includes:

- the creation of a separate and dedicated Crown Agency modeled after the LCBO for the retail and distribution of recreational cannabis;
- storefronts with locations determined in collaboration with Ontario's municipal governments;
- online retail to enable consumers to purchase federally licensed marijuana through mail delivery;
- adjusting the legal age for consumption to align with Ontario's liquor and tobacco rules;
- prohibiting cannabis consumption in public spaces, workplaces, and in motorized vehicles consistent with existing rules;
- new enforcement measures to deter youth from holding, sharing, or consuming cannabis; and
- a public education campaign focused on prevention and harm reduction.

AMO has led engagement with municipal, provincial, and federal governments since cannabis legalization was first announced in April 2016. AMO has called for:

- Local influence on the location of retail outlets to promote community safety and to ensure the rollout of storefronts begins in willing municipalities.
- Adequate funding, training, and resource supports to enable municipal governments to follow provincial enforcement and implementation directions in time for legalization.
- Revenue from marijuana sales to finance new municipal responsibilities and other municipal needs.
- Collaboration with the Province to ensure Ontario communities and residents benefit from the economic development opportunities arising from regulated legal cannabis.

Moving forward, AMO will continue to work with the Province, through the AMO Marijuana Legalization Task Force and staff-level working tables, to ensure the implementation of a safe and effective Ontario model for cannabis regulation. AMO will also be providing input on the Province's proposed framework once consultations are underway to ensure municipal governments in Ontario have the ability to act in the best interests of residents and communities. Stay tuned as we transition towards the consultation and implementation phases of marijuana regulation — AMO will be providing members with updates on municipal interests and implications as they arise.

**AMO Contact:** Craig Reid, Senior Advisor, [creid@amo.on.ca](mailto:creid@amo.on.ca), 416-971-9856 ext. 334.

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**PLEASE NOTE:** AMO Breaking News will be broadcast to the member municipality's council, administrator, and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

**DISCLAIMER:** Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

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**From:** Rural Ontario Municipal Association <rho1man=ripnet.com@mail237.atl101.mcdlv.net>  
on behalf of Rural Ontario Municipal Association <rho1man@ripnet.com>  
**Sent:** Wednesday, September 13, 2017 9:13 AM  
**To:** dholmes@melancthontownship.ca  
**Subject:** ROMA Report

[View this email in your browser](#)



## **ROMA Report to Member Municipalities Highlights of the August 2017 Board Meeting**

The ROMA Board held a Regular Meeting at the recent AMO Conference held in Ottawa, Ontario.

Highlights of the August 13, 2017 meeting include:

### ***Ministerial Visits***

The Board hosted a number of Ministerial Meetings during the Board Meeting:

***The Honourable Kathryn McGarry,  
Minister of Natural Resources and Forestry***

The Minister answered questions from the ROMA board on the Aggregate Resources study, recent Species-at-Risks announcements and on the

Province's no net-loss approach to wetlands.

The Minister communicated that the Aggregate Resources study is complex and that there have been a number of hold-ups resulting in an indefinite delay in the report's release.

A discussion ensued with the Minister on the measures upon which the Endangered Species List was created. The Board indicated that it hoped changes were coming which would allow consultation prior to posting, and expressed concern over lack of input from various sectors.

The Minister also indicated that she is in the process of considering how to mitigate factors in the North with respect to managing wetlands.

*The Honourable Bob Chiarelli,  
Minister of Infrastructure*

The Minister engaged in a discussion with the Board on sprinklers in Seniors Homes, broadband connectivity, asset management and on natural gas expansion.

Minister Chiarelli indicated that a small fund has been created to help LTC homes install sprinklers and that program details will be released shortly.

The Board communicated and the Minister agreed that broadband connectivity should be viewed as an essential service. The Ministry is considering measures to require utilities to map out where currently-unused broadband fibre has been installed so that the Province has a better idea of the infrastructure in place.

The Board relayed the significant concerns that it has with respect to the recent Asset Management Planning Regulation. Minister Chiarelli indicated that financial supports for smaller municipalities are under consideration. The

Ministry is also considering establishing a 'swat' team of engineers and expanding OCIF funding.

*Parliamentary Assistant Lou Rinaldi,  
Ministry of Municipal Affairs*

The Board discussed recent changes to the *Election Act* requiring that candidates in municipal elections obtain 25 signatures. PA Rinaldi explained that this measure was established to deter insincere candidates. Due to potential challenges this may present to smaller jurisdictions, the Ministry is considering making an exemption for certain municipalities based on size. Currently, the ministry is determining the possibilities.

The board also expressed concern over the removal of Long Term Care beds from rural regions, indicating that this appears to be a developing trend.

### ***ROMA Conference 2018***

The 2018 ROMA Conference planning is well underway. Many speakers and sessions have been confirmed and the agenda will be of interest to all of our members.

The Board was also very pleased with the response from sponsors and those wanting to attend the Trade Show.

Earlier this month, members were informed of how to register for the conference and room rental arrangements for the hotel. All the arrangements and information concerning the ROMA Conference can be found following the link.

## ***ROMA Strategic Plan***

The Board received an update on the implementation of its recently adopted Strategic Plan.

While other matters are ongoing, two areas are drawing immediate attention; communication with our members and the development of various Committees to deal with the myriad of issues facing our sector.

Additional information on both subjects should be available in the coming weeks.

## ***Policy Updates***

The Board received a number of policy updates, including Bill 139, the Local Planning Appeals Tribunal (OMB Review), Bill 148, Changing Workforce Legislation and Bill 142, the Construction Lien Amendment Act. Further details can be found on the recent AMO Board Update.



**Contact:** Chris Wray,  
Interim Executive Director  
ROMA, [cwray@wawa.cc](mailto:cwray@wawa.cc)  
705-856-2244 ext. 223.



Great to have you on my list as more info comes from ROMA

**Our mailing address is:**

ROMA

200 University Avenue, Suite 801

Toronto, On M5H 3C6

Canada

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From: bounce-mc.us14\_61345857.403189-

dholmes@melanctontownship.ca@mail237.atl101.mcdlv.net

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Department of Finance  
Canada

Ministère des Finances  
Canada

Ottawa, Canada  
K1A 0G5



2017FIN460199

AUG 28 2017

Ms. Denise B. Holmes  
Chief Administrative Officer/Clerk  
The Township of Melancthon  
157101 Highway 10  
Melancthon, ON L9V 2E6

Dear Ms. Holmes:

We acknowledge receipt of your correspondence of July 13, 2017, which was referred by the Office of the Prime Minister, the Right Honourable Justin Trudeau, to the Minister of Finance, the Honourable Bill Morneau.

Please be assured that your comments will be brought to the Minister's attention as soon as possible.

Departmental Correspondence Unit



**TRITON  
ENGINEERING  
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LIMITED**

Consulting Engineers

18 Robb Boulevard, Unit 8  
Orangeville  
Ontario L9W 3L2  
Tel: (519) 941-0330  
Fax: (519) 941-1830  
e-mail: info@tritoneng.on.ca

ORANGEVILLE • FERGUS • GRAVENHURST

RECU/RECEIVED

13-09-2017

September 8, 2017

Township of Melancthon  
157101 Highway 10  
MELANCTHON, Ontario  
L9V 2E6

Attention: Denise Holmes  
CAO/Clerk

RE: TOWNSHIP OF SOUTHGATE  
DUNDALK INDUSTRIAL ACCESS ROAD  
CLASS ENVIRONMENTAL ASSESSMENT  
OUR FILE: M5616A

Dear Denise:

The Township of Southgate (Township) owns properties south of the community of Dundalk, including the existing Eco-Parkway. The properties (Study Area), as shown on the attached Key Plan, generally include industrial land uses, a Provincially Significant Wetland (Melancthon Wetland Complex #1) and forested area, and agricultural lands. An abandoned railroad, now being used as a railway, is located through the middle of the properties.

Eco-Parkway, which extends approximately 700 meters easterly from Ida Street, was constructed to provide access and facilitate development within the westerly portion of the Study Area. Municipal water and wastewater services, hydro servicing and street lighting are provided along Eco-Parkway. In order to facilitate further commercial and industrial development, the Township is proposing to construct an Industrial Access Road through the Study Area to connect Ida Street and Highway 10. In addition to providing access to the subject development, the proposed Industrial Access Road will provide an alternate route for transport trucks to avoid travelling through the downtown core of the community of Dundalk.

The Township has initiated a Schedule B Municipal Class Environmental Assessment (Class EA) to evaluate alternative alignments for the Industrial Access Road and establish a preferred route. Triton Engineering Services Limited will be conducting the Class EA process on behalf of the Township.


The purpose of this letter is to introduce you to the project and invite you to provide any preliminary comments using the attached Consultation Response Form. Effective consultation with all stakeholders, approval agencies and First Nation communities will ensure that all environmental

features and constraints (natural/social/economic environments, etc.) are identified in a timely manner and will be considered in the planning and design of this project.

We look forward to receiving your preliminary comments by **October 11, 2017**. Should you have any questions or require additional information, please contact the undersigned.

Yours very truly,

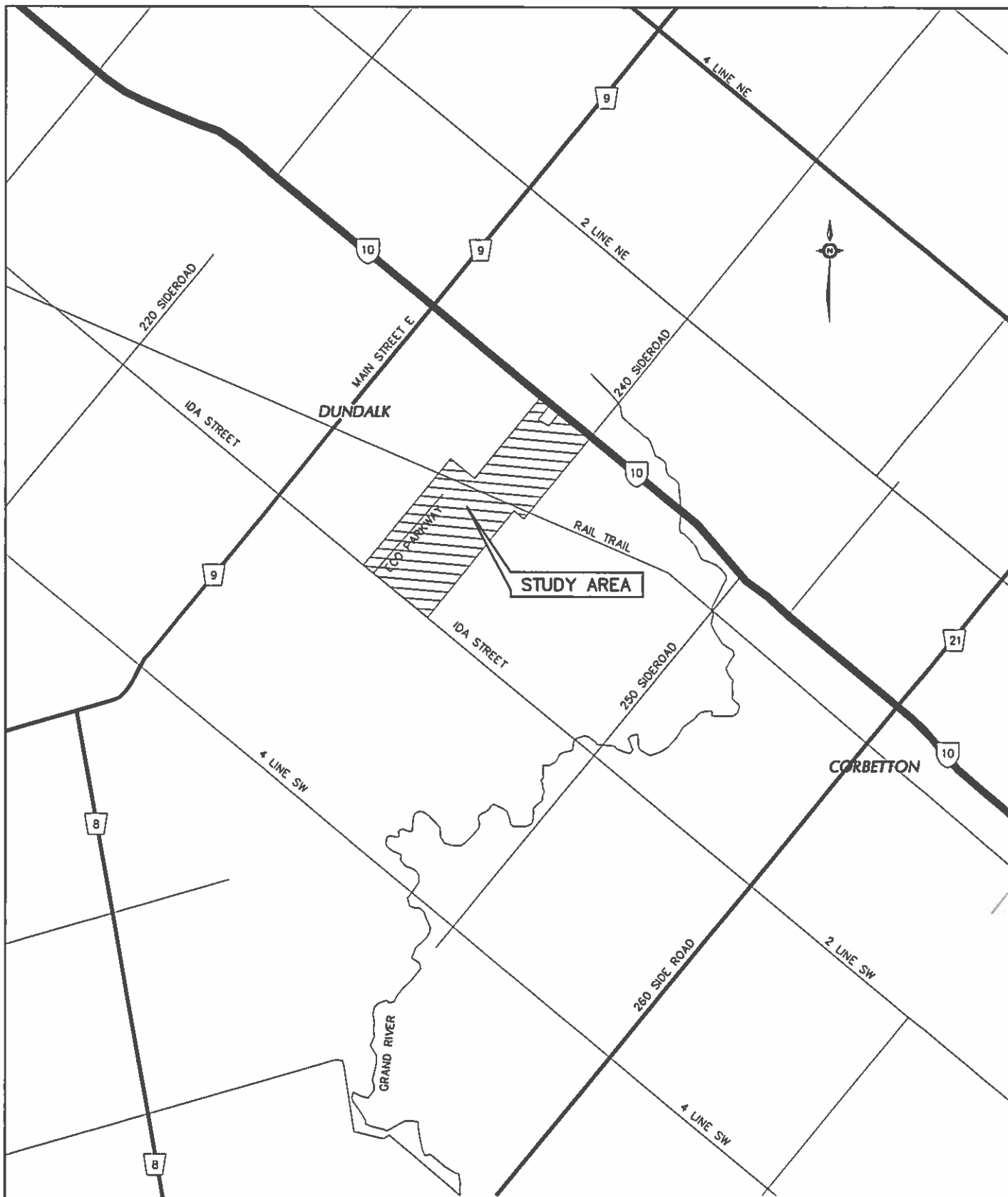
TRITON ENGINEERING SERVICES LIMITED

A handwritten signature in black ink, appearing to be 'HW' with a stylized flourish extending to the right.

Howard Wray, P.Eng.  
Project Engineer

HW/  
Encl.     Figure 1: Study Area  
             Consultation Response Form

cc:         Jim Ellis, Public Works Manager, Township of Southgate



## KEY PLAN

SCALE: N.T.S.

DUNDALK  
INDUSTRIAL  
ACCESS ROAD  
TWP OF SOUTHGATE

**Township of Southgate**  
**Schedule B Municipal Class Environmental Assessment**  
**Dundalk Industrial Access Road**

**CONSULTATION RESPONSE FORM**

Name (please print clearly): \_\_\_\_\_

Agency: \_\_\_\_\_

1) Is your agency interested in being involved in this project? (Circle One) YES NO

2) If you are interested in being involved in this project, please identify a contact person

Name and Title: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code \_\_\_\_\_

Telephone: (     ) \_\_\_\_\_ Fax (     ) \_\_\_\_\_

Email: \_\_\_\_\_

3) If you presently have any comments or questions about this project please outline them below or attach on a separate sheet of paper.

4) Do you have any information regarding the study area, which will assist us in our planning process? If so, please outline below or attach on a separate sheet of paper.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please submit by October 11, 2017, to:

Mr. Howard Wray, P. Eng.  
Service Provider Project Manager  
Triton Engineering Services Limited  
18 Robb Boulevard, Unit 8  
Orangeville, Ontario L9W 3L2  
Phone: (519) 941-0330  
Call Collect: (519) 941-0330  
Fax: (519) 941-1830  
Email: [hwwray@tritoneng.on.ca](mailto:hwwray@tritoneng.on.ca)

OR

Mr. Jim Ellis  
Public Works Manager  
Township of Southgate  
Public Works Department  
185667 Grey County Road 9  
RR1 Dundalk, Ontario N0C 1B0  
Toll Free: 1-888-560-6607  
Phone: (519) 923-2110 ext. 227  
Fax: (519) 923-9262  
Email: [jellis@southgate.ca](mailto:jellis@southgate.ca)

Comments and information regarding this study are being collected to assist the Township in meeting the requirements of the Municipal Class EA. This material will be maintained on file for use during the study and may be included in study documentation. With the exception of personal information, all comments will become part of the public record.



**Nottawasaga Valley**  
Conservation Authority

---

August 31, 2017

Mayor Darren White and Council  
The Township of Melancthon  
Via Clerk: Denise Holmes, CAO/Clerk

Dear Mayor White & Council

Re: Integrated Watershed Management Plan – Request for Support of Funding Application

The Nottawasaga Valley Conservation Authority (NVCA) is in the process of applying for funding under FCM's Municipalities for Climate Innovation Program (MCIP) to develop an Integrated Watershed Management Plan with a focus on responding to the risks posed by climate change.

NVCA's most recent watershed management plan was developed more than 20 years ago. An updated plan will allow the authority to address the rapid growth and changing climate being experienced in the watershed. Further, this new plan will support local municipalities in responding to the climate change requirements in the updated Provincial Policy Statement and Provincial Growth Plan, as well as the watershed management components now required under the Growth Plan.

NVCA is seeking \$168,000 from FCM to support the development of the Integrated Watershed Management Plan, which in total will cost \$210,000. If successful, the FCM grant will cover 80% of the costs.

The NVCA board of directors approved staff going forward with this application in May of this year. To support our application, we now require proof of project buy-in from our member municipalities in the form of a council resolution and a letter of support.

At this time, we would ask you to:

- 1) Pass a council resolution that demonstrates your municipality's commitment to working to develop the plan (sample follows)
- 2) Write in confirming your municipality's in-kind and/or financial contribution to the initiative (sample follows)

#### In-Kind Support

We are asking for your in-kind support to have staff participate in the project stakeholder engagement process, to provide data where necessary, and review draft documents. We envision this would entail:

- Staff time to participate in the stakeholder engagement process.
- Staff time to prepare maps and other documentation as required in preparing the plan.
- Staff time to review draft versions of the integrated watershed management plan.

We would conservatively suggest the cost of your in-kind staff support to be \$600 for this project based on three half-day meetings at \$150 per person per meeting and two document reviews at \$75 per person per review. Please feel free to adjust this amount as appropriate for your municipal staff costs.

#### Financial Contribution

Further, we ask you to consider making a contribution of \$500 to \$2,500 to show your support of this initiative. NVCA will be approaching all its municipal partners and the counties for support, and will itself be contributing approximately \$22,000 to this project.

While a financial contribution is requested in support of this project, it is not a requirement for your municipality to participate. However, our application will be stronger if financial support is received from all of the authority's member municipalities.

If we could receive your council resolutions and/or letters of support no later than October 27, 2017, that would allow time for the FCM application process to be completed by the end of the year. Please forward any resolutions and/or letters to Laurie Barron at the NVCA, lbarron@nvca.on.ca or 705-424-2115 (fax). Laurie will forward the received resolutions and letters to FCM.

Assuming our funding application is successful, after the integrated watershed management plan is drafted we will be requesting that each municipal council adopt a resolution committing to the recommendation of the plan. As we have allowed for considerable municipal input throughout the process, we are confident that the final document will meet our members' needs for a timely and well-crafted integrated watershed management plan.

If you have any questions on this matter, please feel free to contact me at dhevenor@nvca.on.ca or 705-424-1479 ext. 225.

Sincerely,



Doug Hevenor, Chief Administrative Officer

cc: NVCA Member: Councillor James Webster

Sample Council Resolution

WHEREAS: the MUNICIPALITY in partnership with the Nottawasaga Valley Conservation Authority, will develop an Integrated Watershed Management Plan; and

THAT: the plan will focus on responding to the risks posed by climate change, to be developed by the NVCA staff and their selected consultant; and

FURTHER THAT: a stakeholder committee comprised of municipal and other watershed stakeholders will provide guidance in the development of the plan; therefore

BE IT RESOLVED: that subject to confirmation of project funding from the Federation of Canadian Municipalities and other project partners, the plan will be developed starting in January 2018 and will be completed by March, 2019; and

THAT: the MUNICIPALITY will commit \$XX towards the cost of this initiative, with \$XX of that amount offered as in-kind contributions and \$XX of that amount offered as cash contributions.

Sample Letter

Municipalities for Climate Innovation Program  
Federation of Canadian Municipalities  
24 Clarence St.  
Ottawa, ON, K1N 5P3

RE: Confirmation of financial contribution for an MCIP funding application: Integrated Watershed Management Plan, Nottawasaga Valley Conservation Authority

Dear Sir/Madam,

This letter is to confirm that MUNICIPALITY will make a [please specific: cash, in-kind and/or staff salary] contributions of \$XX to undertake the plan mentioned above and for which funding is requesting from the Municipalities for Climate Innovation Program.

Yours sincerely,

AUTHORIZES PERSON  
TITLE  
MUNICIPALITY

Please forward any resolutions and/or letters to Laurie Barron at the NVCA, lbarron@nvca.on.ca or 705-424-2115 (fax). Laurie will forward the received resolutions and letters to FCM.



September 12, 2017

**Via: Email**

Ms. Denise Holmes  
Chief Administrative Officer and Clerk  
Melancthon Township  
157101 Highway 10  
Melancthon, ON L9V 2E6

Dear Denise:

**Re: Municipal Energy Plan Program Presentation**

R.J. Burnside & Associates Limited (Burnside) would appreciate the opportunity to present to Council on how Burnside can support the Municipality in participating in the Municipal Energy Plan (MEP) Program which is designed to help municipalities understand their energy use through a community energy planning process. If possible, we would appreciate being included on the agenda for the October 5, 2017 Council Meeting. Otherwise, please advise an alternate date. The MEP Program reviews energy use in the whole community not just municipal assets. During the presentation Burnside will discuss the planning process, benefits arising from having a plan and also funding options available not only for preparing a plan but also for implementing energy conservation and efficiency recommendations as identified in the plan.

The end result of the MEP Program is a Community Energy Plan (CEP) which is a comprehensive, long-term plan to improve energy efficiency, reduce greenhouse gas (GHG) emissions and foster local sustainable energy solutions in the community. Implementing the solutions identified in the CEP will provide economic development and investment opportunities for the Municipality.

The MEP Program will provide up to \$90,000 per project or 50% of total project costs, whichever is less. Additional funding for a CEP may be obtained from other sources including other levels of government, and community stakeholders. In addition, various sources of funding are available to implement recommendations identified in the plan. Of key note is the \$1.8 to \$1.9 billion expected annually from Ontario's cap and trade program. This money will be made available to fund GHG reduction measures such as those identified in the CEP.

Burnside would like to see the Municipality be prepared to capitalize on current funding initiatives in addition to upcoming sources of funding including those associated with the provincial Climate Change Action Plan (CCAP) which includes the cap and trade program. There will no doubt be interest from all levels of government concerning how each municipality plans to meet the GHG reduction targets set out in the CCAP.

ACT#2  
SEP 21 2017

Yours truly,

**R.J. Burnside & Associates Limited**



Lyle Parsons  
Vice President, Environmental  
LP/BB:lm

Other than by the addressee, copying or distribution of this document, in whole or in part, is not permitted without the express written consent of R.J. Burnside & Associates Limited.

170912\_Holmes\_Municipal Energy Plan Program\_Melancihon.docx  
12/09/2017 11:50 AM

## Denise Holmes

---

**From:** Kerstin Vroom <kvroom@mulmur.ca>  
**Sent:** Tuesday, September 12, 2017 10:50 AM  
**To:** Denise Holmes; Terry Horner  
**Subject:** 2018 MM Fire Budget  
**Attachments:** MM Fire 2018 Budget.pdf

Good Morning!

At last night's meeting the Mulmur-Melancthon Fire Board passed the following motion:

THAT the Budget as amended be approved and FURTHER THAT subject to the audit for 2017, be it resolved that any surplus or deficit of operating funds be allocated to the operating levy in the 2018 budget.

Kindly put this on your Council's agenda for their review and approval.

Enjoy the rest of your day!

Kerstin

**Kerstin Vroom, CMO, CMM I | Deputy Clerk-Treasurer**  
Township of Mulmur | 758070 2<sup>nd</sup> Line East | Mulmur, Ontario L9V 0G8  
Phone 705-466-3341 ext. 223 | Fax 705-466-2922 | [kvroom@mulmur.ca](mailto:kvroom@mulmur.ca)



*Celebrating in  
Mulumur!*



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# **MULMUR MELANCTHON FIRE DEPARTMENT**

<b>Revenue</b>		<b>2017 ACTUAL</b>	<b>2017 BUDGET</b>	<b>2018 BUDGET</b>
02-1094-4000	MM FIRE-CALL REVENUE	\$ 4,930	\$ -	\$ -
02-1094-4020	MM FIRE-OTHER REVENUE	\$ 9,575	\$ -	\$ -
02-1094-4030	MM FIRE-INTEREST EARNED	\$ 674	\$ -	\$ -
02-1094-4130	MM FIRE-OP REV MELANCTHON	\$ 35,737	\$ 48,265	\$ 45,678
	OPERATING SURPLUS MELANCTHON		\$ (783)	\$ -
02-1094-4230	MM FIRE-OP REV MULMUR	\$ 117,343	\$ 158,793	\$ 150,280
	OPERATING SURPLUS MULMUR		\$ (2,578)	\$ -
02-1094-3001	MM FIRE-PR YR'S OPERATING SURPLUS		\$ 3,361	\$ -
	<b>Total Operating Revenue</b>	<b>\$ 168,259</b>	<b>\$ 207,058</b>	<b>\$ 195,958</b>
<b>Expenses</b>				
02-1094-5100	MM FIRE MANAGEMENT SALARIES	\$18,332	\$ 29,593	\$ 29,593
02-1094-5101	MM FIRE PRACTICE WAGES	\$12,923	\$ 27,000	\$ 27,000
02-1094-5102	MM FIRE SITE WAGES	\$23,033	\$ 22,000	\$ 22,000
02-1094-5103	MM FIRE COLLEGE TRAINING WAGES	\$3,239	\$ 6,000	\$ 6,000
02-1094-5104	MM FIRE EMPLOYER HEALTH TAX	\$579	\$ 1,000	\$ 1,000
02-1094-5105	MM FIRE WORKERS COMPENSATION	\$3,080	\$ 6,000	\$ 6,000
02-1094-5109	MM FIRE SECRETARIAL DUTIES	\$2,000	\$ 2,000	\$ 2,000
02-1094-5110	MM FIRE SELF CONT BREATH APP (SCBA'S)	\$1,528	\$ 3,000	\$ 3,000
02-1094-5111	MM FIRE EQUIPMENT PURCHASES		\$ -	\$ -
02-1094-5112	MM FIRE VEHICLE FUEL	\$2,514	\$ 3,700	\$ 3,700
02-1094-5114	MM FIRE BLDGS & GROUNDS MAINTENANCE	\$2,746	\$ 6,000	\$ 4,000
02-1094-5115	MM PURCHASE MATERIALS/SUPPLIES	\$3,054	\$ 4,000	\$ 4,000
02-1094-5116	MM FIRE RADIO MAINTENANCE	\$1,774	\$ 3,000	\$ 3,000
02-1094-5117	MM FIRE HEAT & HYDRO	\$2,896	\$ 6,250	\$ 6,250
02-1094-5118	MM FIRE DEPT COURSES	\$665	\$ 4,000	\$ 4,000
02-1094-5119	MM FIRE ASSOCIATION FEES	\$150	\$ 275	\$ 275
02-1094-5120	MM FIRE COMMUNICATIONS	\$9,958	\$ 17,000	\$ 14,500
02-1094-5121	MM FIRE MISC (AWARDS)	\$617	\$ 1,000	\$ 1,000
02-1094-5122	MM FIRE TREASURERS EXPENSE	\$10,000	\$ 10,000	\$ 10,000
02-1094-5123	MM FIRE PREVENTION/INSPECTIONS	\$270	\$ 1,000	\$ 1,000
02-1094-5124	MM FIRE PROPANE	\$2,833	\$ 3,500	\$ 3,500
02-1094-5125	MM FIRE AUDIT	\$2,375	\$ 2,600	\$ 2,600
02-1094-5130	MM FIRE ASSET MANAGEMENT	\$0	\$ 1,000	\$ 1,000
02-1094-5134	MM FIRE INSURANCE	\$20,642	\$ 27,000	\$ 18,000
02-1094-5140	MM FIRE TRAVEL	\$143	\$ 500	\$ 500
02-1094-5141	MM FIRE MEALS & ENTERTAINMENT	\$60	\$ 500	\$ 500
02-1094-5142	MM FIRE OFFICE/COMPUTER SUPPLIES	\$1,553	\$ 1,500	\$ 1,500
02-1094-5143	MM FIRE MEDICAL SUPPLIES	\$400	\$ 600	\$ 500

02-1094-5144	MM FIRE EQUIP REPAIRS & MAINTENANCE	\$4,972	\$ 2,600	\$ 2,600
02-1094-5146	MM FIRE BANK CHARGES	\$264	\$ 440	\$ 440
02-1094-5150	MM FIRE IT SUPPORT	\$0	\$ -	\$ -
02-1094-5161	MM FIRE - PUMPER #41 1999 FREIGHTLINER	\$430	\$ 3,000	\$ 3,500
02-1094-5162	MM FIRE - RESCUE #42 2000 INT'L	\$2,349	\$ 3,500	\$ 3,500
02-1094-5163	MM FIRE - TANKER #43 2005 INT'L	\$1,761	\$ 2,750	\$ 3,500
02-1094-5164	MM FIRE - PUMPER #44 2009 SPAR	\$877	\$ 3,250	\$ 3,500
02-1094-5165	MM FIRE - 2006 TRAILER (RME)	\$0	\$ 500	\$ 1,000
02-1094-5166	MM FIRE - ARGO	\$3,065	\$ 500	\$ 1,000
<b>Total Operating Expenses</b>		<b>\$ 141,166</b>	<b>\$ 207,058</b>	<b>\$ 195,958</b>
<b>Operating Surplus (deficit)</b>		<b>\$ 27,092</b>	<b>\$ -</b>	<b>\$ -</b>
<b><u>CAPITAL BUDGET</u></b>				
<b>CAPITAL REVENUE</b>		<b>2017 ACTUAL</b>	<b>2017 BUDGET</b>	<b>2018 BUDGET</b>
02-1094-4140	MM FIRE-CAP REVENUE MELANCTHON	\$ 35,625	\$ 47,500	\$ 52,500
02-1094-4240	MM FIRE-CAP REVENUE MULMUR	\$ 35,625	\$ 47,500	\$ 52,500
02-1094-4010	MM FIRE-DONATIONS	\$ 200		
02-1094-4300	MM FIRE-TSFR FROM CAPITAL RESERVES	\$ -	\$ 26,372	\$ 26,372
<b>Total Capital Revenue</b>		<b>\$ 71,450</b>	<b>\$ 121,372</b>	<b>\$ 131,372</b>
<b>CAPITAL EXPENSES</b>				
02-1094-5128	MM FIRE CAPITAL PURCHASES (TSFR IN FROM CAP RES)	\$ 9,299	\$ 26,372	\$ 26,372
02-1094-5300	MM FIRE TSF TO CAPITAL RESERVES	\$ -	\$ 95,000	\$ 105,000
02-1094-5200	MM FIRE CAPITAL LOAN (TSFR IN FROM CAPITAL RESERVES)			
		<b>\$ 9,299</b>	<b>\$ 121,372</b>	<b>\$ 131,372</b>
<b>Capital Surplus (deficit)</b>		<b>\$ 62,151</b>	<b>\$ -</b>	<b>\$ -</b>

Denise Holmes

---

**From:** A.J. Daniak <aj@robertsmarketing.ca>  
**Sent:** Friday, September 15, 2017 1:29 PM  
**To:** dholmes@melancthontownship.ca  
**Subject:** REA Amendment and Notice of Public Meeting | Dufferin Wind Power Inc.  
**Attachments:** DWP - Notice of REA Amendment - Sept 11, 2017.pdf; Dufferin Wind REA Amendment - Ltr to Stakeholders - Sept 11, 2017-Final.pdf

Dear Ms. Denise Holmes,

This email is to notify you of a proposed change to an approved Renewable Energy Project (DUFFERIN WIND - REA No. 5460-98BPH8) and notice of a public meeting; software upgrade and new ground line.

A Letter and REA Amendment Notice are attached to this email; printed copies to follow.

ENCL: Dufferin Wind REA Amendment - Ltr to Stakeholders - Sept 11, 2017-Final.pdf, DWP - Notice of REA Amendment - Sept 11, 2017

Sincerely,

A.J. Daniak

Roberts Marketing  
for Dufferin Wind Power Inc.  
161 Bay St, Suite 4550  
TD Canada Trust Tower  
Toronto, ON  
M5J 2S1

---

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DWP #1  
SEP 21 2017

September 11, 2017

**Re: NOTICE OF A PROPOSED CHANGE TO AN APPROVED RENEWABLE ENERGY PROJECT (DUFFERIN WIND - REA No. 5460-98BPH8) AND NOTICE OF A PUBLIC MEETING; SOFTWARE UPGRADE AND NEW GROUND LINE**

On June 10, 2013, Dufferin Wind Power Inc. received a Renewable Energy Approval (REA) to develop the Dufferin Wind Power Project (REA #5460-98BPH8). The project is located in the Township of Melancthon, Ontario and was placed into commercial service in December 2014. The approval for the project was amended most recently in 2016 to complete short-term testing to validate new operating software for the wind turbines which allows the wind farm to operate more efficiently. Testing of this new operating software, and accompanying noise studies were successfully completed in August 2017, and accordingly Dufferin Wind Power Inc. is seeking an amendment to the Project's REA to allow the wind farm to use the new operating software and to also install an additional underground ground line for the project.

The new equipment will allow Dufferin Wind Power to operate more efficiently and to improve the performance of the wind farm. The upgrade to the wind turbine's software operating system will increase energy production when the necessary wind resources are available. The software update will achieve the desired increase in turbine efficiency while maintaining compliance with MOECC noise standards. *The number or the location of the wind farm's wind turbines will not change and the wind farm's output will not exceed its authorized nameplate capacity.* The wind farm will also continue to comply with the terms and conditions of its REA.

In order to provide interested parties the opportunity to learn more about the proposed amendment, Dufferin Wind Power Inc. will be holding Public Information Meetings on Monday, October 16th, 2017 in Shelburne, Ontario, on Tuesday, October 17th, 2017 in Amaranth, Ontario and on Thursday, Oct 19th, 2017 in Melancthon, Ontario. Additional details about these meetings are provided for you in the attached Notice and are also available on the project's website, [www.dufferinwindpower.ca](http://www.dufferinwindpower.ca).

Throughout the REA process, Dufferin Wind Power Inc. is committed to ongoing consultation. If you have any questions or concerns, please contact the undersigned.

Yours sincerely,

**DUFFERIN WIND POWER INC.**

Dan Bernhard, Wind Farm Site Manager  
705357 County Road 21, Melancthon, ON L9V 2A3  
Phone: 519-925-5599

Enclosure(s) or Attachment(s): Notice of REA Amendment

---

Dufferin Wind Power Inc.

**NOTICE OF A PROPOSED CHANGE TO AN APPROVED  
RENEWABLE ENERGY PROJECT (REA No. 5460-98BPH8)  
AND NOTICE OF A PUBLIC MEETING**

**by Dufferin Wind Power Inc.**

**Project Name:** Dufferin Wind Power Project

**Project Location (municipalities):** Melancthon, Shelburne and Amaranth in the County of Dufferin, Ontario

**Dated at:** The County of Dufferin, September 11, 2017

**IESO Reference #:** F-000661-WIN-130-601

**EBR Registry Number:** 011-7852

Dufferin Wind Power Inc. has engaged in a renewable energy project known as the Dufferin Wind Power Project subject to the provisions of the *Environmental Protection Act* (Act) Part V.0.1 and *Ontario Regulation 359/09* (Regulation).

A Renewable Energy Approval (REA) application was made to the Ministry of the Environment and Climate Change (MOECC) in August 2012 and the Dufferin Wind Power Project was subsequently issued a REA on June 10, 2013. Dufferin Wind Power Inc. is proposing an amendment to the approval to implement software upgrades to the wind turbine's operating system to improve the operating efficiency of the wind farm and also install an additional underground ground line for the project. *The upgrades will allow the wind farm to increase its energy production when the necessary wind resources are available. The software update will achieve the desired increase in turbine efficiency while maintaining compliance with MOECC noise standards. The number and location of the wind farm's wind turbines will not change and the wind farm's output will not exceed its authorized nameplate capacity.* The wind farm will also continue to comply with the terms and conditions of its REA. The request for an REA amendment is based on Chapter 10 of the Technical Guide to Renewable Energy approvals.

**Project Description:**

Pursuant to the Act and Regulation, the facility, in respect of which this project is to be engaged in, is a wind energy project and is rated as a Class 4 Wind Facility. The wind farm components are located entirely in the Township of Melancthon. The Project constructed a 47 km transmission line that runs along a private easement and within a County-owned easement. The transmission line passes through the Township of Melancthon, the Town of Shelburne (underground), and the Township of Amaranth. The line connects to the Provincial grid in the Township of Amaranth.

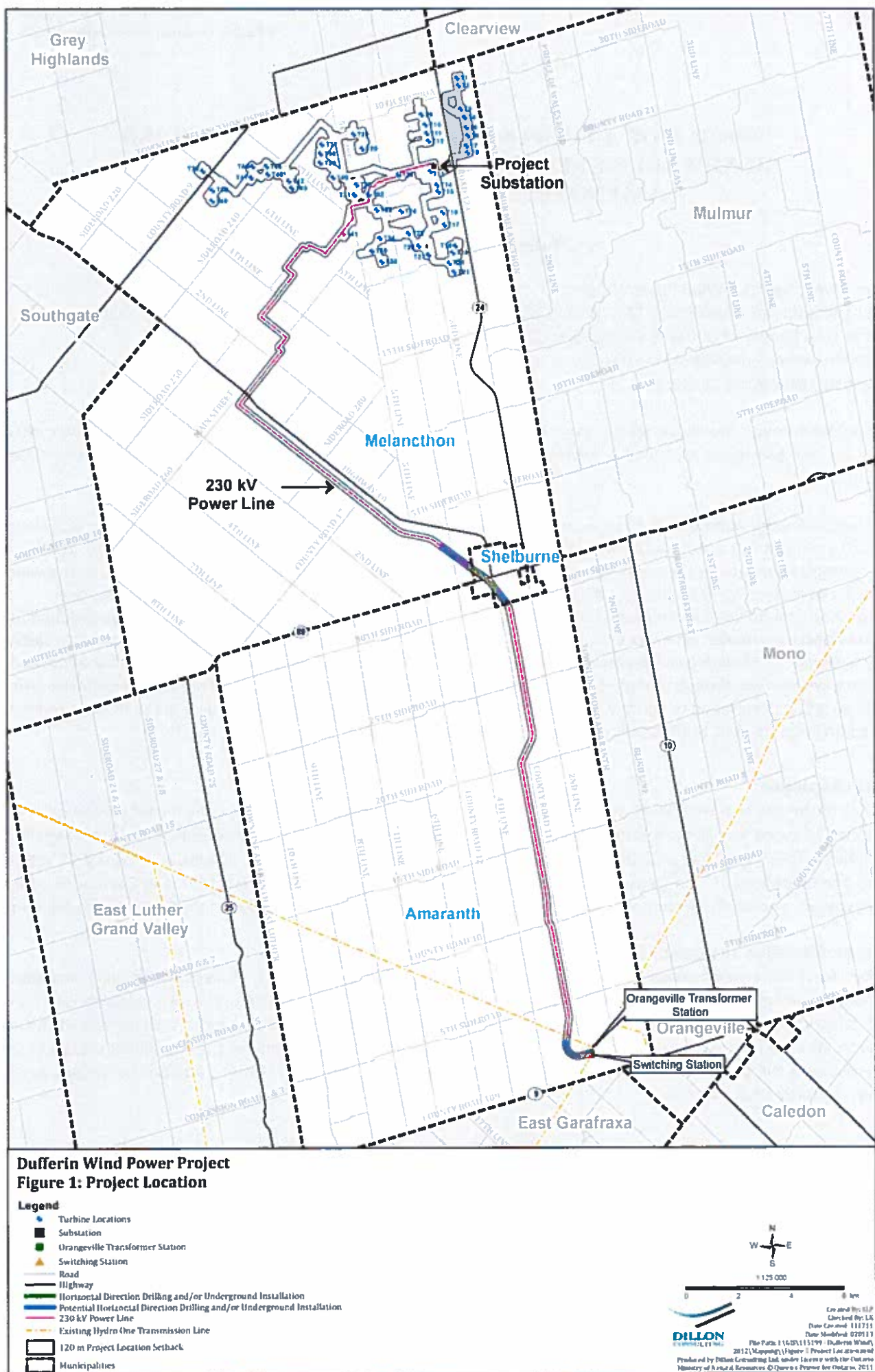
**Meeting Information and Location:**

In order to provide information to, and to consult with, community members, stakeholder groups, Indigenous communities and government agencies, Dufferin Wind Power Inc. is holding three public meetings to consult on the proposed amendments to the REA. The public meeting will be an open house, drop-in format where you will be able to review information and discuss the project directly with the proponent. A copy of the Modifications Document, which discusses the proposed changes, will be available for viewing at the project office and on the project website at [www.dufferinwindpower.ca](http://www.dufferinwindpower.ca).

Dufferin Wind Power Inc. Public Meeting Schedule			
	Shelburne	Amaranth	Melancthon
Date:	Mon. Oct 16, 2017	Tues. Oct 17, 2017	Thurs. Oct 19, 2017
Time:	6 pm – 8 pm	6 pm – 8 pm	6 pm – 8 pm
Location	Centre Dufferin Recreation Complex 200 Fiddle Park Lane, Shelburne, ON	Amaranth Township Banquet Hall 374028 6th Line, Amaranth, ON	Horning's Mills Community Hall 14 Mill Street, Melancthon, ON

**Project Contacts and Information:**

Please call 1-519-925-5599 or email [info@dufferinwindpower.ca](mailto:info@dufferinwindpower.ca) to comment on the project or for further information.



**THE CORPORATION OF THE TOWNSHIP OF MELANCTHON**

**BY-LAW NO. -2017**

**A BY-LAW TO AUTHORIZE THE TOWNSHIP OF MELANCTHON TO APPOINT A DEPUTY FIRE CHIEF FOR THE MULMUR MELANCTHON FIRE DEPARTMENT**

**WHEREAS** pursuant to *the Fire Protection and Prevention Act, 1997*, Part II paragraph 6. (6) states "A fire chief may delegate his or her powers or duties under sections 14, 19 and 20 and such other powers and duties as may be prescribed to any firefighter or class of firefighters, subject to such limitations, restrictions or conditions as may be prescribed or set out in the delegation. 1997, c. 4, s. 6."

**AND WHEREAS** a Deputy Fire Chief means the person appointed by Council to act on behalf of the Fire Chief of the fire department in case of an absence or a vacancy in the office of Fire Chief;

**NOW THEREFORE** the Municipal Council of the Corporation of the Township of Melancthon hereby enacts as follows:

**WHEREAS** the Corporation of the Township of Melancthon have enacted By-Law No. 23-1979 to establish a fire department;

**NOW THEREFORE** the Corporation of the Township of Melancthon enacts that Jonathen Reid be appointed as Deputy Fire Chief of the Mulmur Melancthon Fire Department to serve from September 11, 2017 with a probationary period of 12 months from the date of hire and shall not be discharged without just cause, after a hearing before Council.

**AND FURTHER THAT** any by-laws or resolutions not consistent with this by-law are hereby rescinded.

**BY-LAW READ A FIRST, SECOND AND A THIRD TIME, AND FINALLY PASSED THIS 21<sup>ST</sup> DAY OF SEPTEMBER, 2017.**

.....  
MAYOR

.....  
CLERK

Denise Holmes

From: Kerstin Vroom <kvroom@mulmur.ca>  
Sent: Tuesday, September 12, 2017 12:17 PM  
To: Terry Horner; Denise Holmes  
Subject: New Deputy Chief - Jonathen Reid

Good Morning,

At last night’s Board meeting the following motion was passed:

THAT the Mulmur-Melancthon Fire Board, in accordance with the Hiring Policy, ratifies the hiring of Jonathen Reid for the position of Deputy Chief effective September 11, 2017, conditional on a 12 month probationary period and that the salary or hourly wages is in accordance with Board accepted policy.

Could you please put a by-law on your Council’s agenda to appoint the new Deputy Chief.

Thanks!!  
Kerstin

Kerstin Vroom, CMO, CMM I | Deputy Clerk-Treasurer  
Township of Mulmur | 758070 2<sup>nd</sup> Line East | Mulmur, Ontario L9V 0G8  
Phone 705-466-3341 ext. 223 | Fax 705-466-2922 | [kvroom@mulmur.ca](mailto:kvroom@mulmur.ca)



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**COST RECOVERY AGREEMENT**  
(the "Agreement")

This Agreement made this 14 day of September, 2017.

**BETWEEN:**

**STRADA AGGREGATES INC.**

(hereinafter collectively referred to as "the Applicant")

- and -

**THE CORPORATION OF THE TOWNSHIP OF MELANCTHON**

(hereinafter referred to as "the Corporation")

WHEREAS the Applicant has made application to the Corporation for planning approval necessary to develop the lands described in Schedule "A" (the "Lands").

AND WHEREAS the Applicant is the owner of the Lands;

AND WHEREAS it may be necessary to investigate and resolve planning, engineering, legal and/or other issues;

AND WHEREAS the Corporation may, at its sole discretion, find it necessary to engage professional planning, engineering, legal and other services in reviewing the application;

NOW THEREFORE in consideration of the sum of \$2 paid to the Corporation by the Applicant and in further consideration of the Corporation reviewing such application and incurring costs in so doing (the sufficiency of which is acknowledged by the Applicant), the parties agree as follows:

1. This Agreement shall not be construed as the Corporation's acceptance or approval of the application.
2. The Corporation agrees to review the application and may retain such additional planning, engineering, environmental, legal and/or other consultants as are deemed necessary by the Corporation to thoroughly evaluate the application. The Applicant shall be entitled to the provision of final reports submitted by such consultants but not to drafts, or communications which would otherwise be privileged. The Applicant agrees that with respect to legal consultants, all such work shall be solicitor-client privileged to which it has no access.
3. The Corporation hereby notifies the Applicant that it intends to retain the Corporation's Solicitor to provide legal services relating to the preparation and execution of documents in connection with the Applicant's application.
4. The Applicant shall pay all reasonable costs specific to the application as incurred by the Corporation for its Solicitor (on a complete indemnity basis) and other consultants and its

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administrative costs in respect of the application, including interest on arrears if incurred as the result of delay in payment by the Applicant.

5. The Applicant shall, at the time of executing this Agreement, and further upon being notified by the Corporation from time to time, deposit funds with the Corporation to cover the Corporation's expenses including without limitation all consulting fees, disbursements, legal fees, staff time and administrative time and expenses. Any funds deposited hereunder shall be in the form of cash, certified cheque or bank draft. The initial deposit required to be paid to the Corporation shall be \$10,000.00. The Corporation is entitled to pay expenses as they come due from the deposit, and when the amount of the deposit held by the Corporation is less than \$2,000.00 at any time, and from time to time, upon written notice, the Applicant shall be required to deposit further additional amounts to replenish the amount of the deposit to at least \$10,000.00, failing which the Applicant shall be in default. In default of such deposits being made, the Corporation may refuse to continue to process the application, refuse to execute any agreement required as a condition of development approval or take such legal action against the Applicant as it deems necessary. For greater certainty, the Applicant shall pay, in addition to the initial deposit, any applicable application fees payable to the Corporation at the time that such application is filed, which application fees shall be applied towards planning consultant time and the Corporation's expenses incurred in the administration of the *Planning Act* approval.
6. The Corporation upon completion, termination, or withdrawal of the application, shall prepare and submit a final statement of account to the Applicant, including copies of all invoices submitted to it by its consultants. Surplus funds held by the Corporation shall be returned to the Applicant within sixty (60) days of such completion, termination or withdrawal. Surplus funds shall not be returned to any mortgagee or subsequent owner of the property referred to in the application except on the written direction of the Applicant or pursuant to a Court Order. In the event of a deficiency, the Applicant shall pay the amount of such deficiency forthwith upon demand.
7. This Agreement shall not stand in lieu of or prejudice the rights of the Corporation to require such further and other agreements permitted by provincial or federal legislation in respect of any application that the Corporation may deem necessary.
8. This Agreement constitutes the entire agreement of the parties to date with respect to the payment of the Corporation's costs for professional planning, engineering, legal and other services required in consideration of the application. Any subsequent agreement which includes a provision relating to costs incurred by the Corporation shall be deemed to be supplementary to this Agreement and shall not supersede this Agreement.
9. This Agreement shall be effective from the earlier of the date of this Agreement and the date the application referred to herein was submitted to the Corporation.
10. The persons signing this Agreement on behalf of the parties warrant that each person who signs this Agreement is authorized to represent that party and to bind it in this Agreement.
11. This Agreement shall ensure to the benefit of and be binding upon the parties and their respective successors and assigns.

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12. Should any provision or any part of any provision of this Agreement be declared null, void or inoperative, the remainder of the Agreement shall remain in full force and effect and shall be interpreted as a complete entity.
13. The Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario.
14. Any notice required pursuant to this Agreement shall be in writing and delivered personally, by confirmed facsimile transmission ("fax") or sent by registered mail to the following address:

Applicant(s): Strada Aggregates Inc.  
30 Floral Parkway  
Concord, ON  
L4K 4K1

Fax – 905-669-2296.

Attn: Grant Horan

The Corporation: The Corporation of the Township of Melancthon  
157101 Highway 10  
Melancthon, ON  
L9V 2E6

Fax: 519-925-1110

Attn: CAO or Clerk

Or to such addresses either of the Parties may indicate in writing to the other. Any notice given in accordance with this shall be deemed to have been received:


- i) Upon delivery if delivered personally;
- ii) At the time of transmission if sent by fax or email between 8:30 a.m. and 4:30 p.m. EST, or, if sent before or after such times, on the next business day; or
- iii) On the fifth day after posting, if sent by registered mail, provided that if such day is a Saturday, Sunday or holiday, on the next business day thereafter.

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IN WITNESS THEREOF the parties hereto have duly executed this agreement as of the date so indicated below.



Witness



Strada Aggregates Inc. – Grant Horan  
Date: September 14, 2017

**THE CORPORATION OF THE  
TOWNSHIP OF MELANCTHON**

Per: \_\_\_\_\_  
Denise Holmes, CAO/Clerk  
I have authority to bind the Corporation

Per: \_\_\_\_\_  
Darren White, Mayor  
I have authority to bind the Corporation

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**SCHEDULE "A"**  
**Legal Description of Lands**

The Lands are legally described as follows:

**West Half of Lot 12, Concession 3 O.S. – PIN 341380040**

**Part of the West Half of Lot 14, Concession 3 O.S. – PIN 341380034**