



**TOWNSHIP OF MELANCTHON POLICE SERVICES BOARD
AGENDA**

**WEDNESDAY, SEPTEMBER 20, 2017 - 10:00 A.M.
MELANCTHON MUNICIPAL OFFICE COMMITTEE ROOM**

- 1. Call to order**
- 2. Attendance**
- 3. Oath of Office** - Darren White, Melancthon Council Representative
- 4. Declaration of Pecuniary Interest or Conflict of Interest**
- 5. Approval of Agenda**
- 6. Approval of Minutes - May 24, 2017**
- 7. Issues Arising from the Minutes**
- 8. Presentations/Delegations**
- 9. Correspondence**
 1. Letter and 2016-17 Annual Report from the SIU (Annual Report not included in Agenda package but is on file)
- 10. Financial**
- 11. Detachment Commander's Report**
- 12. Committee Reports**
- 13. Other Business**
 1. Community Meeting - Rescheduling to November - Topics
 2. Discussion on traffic enforcement - Road Reports received from Township for 3rd Line OS, 2nd Line SW and 260 Sideroad
 3. Update on Legislation - new *Police Services Act*
 4. Items for Joint Meeting, hosted by Mulmur Township, on October 27, 2017
 5. Unfinished Business
 1. Protocol # 3 - to be signed by PSB Chair
 2. Update on Provincial Member
 3. POA update
 4. OPP Action Plan 2017-19 update
- 14. Public Discussion**
- 15. Date of Next Meeting - December 13, 2017 - 10:00 a.m.**
- 17. Adjournment**



Independent Investigations – Community Confidence • Enquêtes indépendantes – Collectivités rassurées

July 21, 2017

Mr. David Thwaites
Melancthon Police Services Board
157101 Highway 10
Melancthon, ON L9V 2E6

Dear Mr. Thwaites:

I am pleased to share with you the Special Investigations Unit's 2016-17 Annual Report. The Report provides an overview of the SIU's key initiatives, investigation statistics, and significant cases handled by the Unit over the past year. Please note that all content in the Report is for 2016; the Financials reflect 2016-17. I have also included the 2015-16 Annual Report whose production was unfortunately delayed last year for a variety of unforeseen circumstances.

As you may already be aware, the Special Investigations Unit is a civilian law enforcement agency mandated with investigating incidents involving police and civilians that result in serious injury, death, or an allegation of sexual assault. The SIU Director is empowered with the authority to investigate and, where there are reasonable grounds, to charge police officers with a criminal offence.

Since 1990, the SIU's mission has been to nurture public confidence in policing by ensuring that police conduct in cases which fall under SIU jurisdiction is subject to rigorous and independent investigations. It is that mandate that is reflected in the Unit's motto: Independent Investigations - Community Confidence.

In building community confidence, the SIU is committed to outreach efforts to strengthen relationships with Ontario's many diverse communities that may come into contact with the Unit and to increase awareness and understanding of the SIU through education and dialogue. If you and/or a larger group would like to learn more about the SIU, we would welcome an opportunity to arrange a meeting or presentation. The Unit's outreach services are free of charge and all associated travel costs are borne by the Unit. Our Outreach Coordinator, Jason Gennaro, can be reached at Jason.Gennaro@Ontario.ca or 416-641-1863.

If you require any further information, please do not hesitate to contact us. Our website, www.siu.on.ca, is also a wealth of information about the Unit. We have launched a Video Series that may also answer questions you have: https://www.siu.on.ca/en/siu_videos.php.

Yours truly,

Tony Loparco
Director

Protocol Number 3

Protocol for the Sharing of Information

Between

The Township of Melancthon Police Services Board

and

Corporation of the Township of Melancthon

WHEREAS the Township of Melancthon is required pursuant to Section 4(1) of the Police Services Act to provide adequate and effective police service in accordance with its needs;

AND WHEREAS, the Township of Melancthon has entered into a contract with the Ministry of Public Safety and Security pursuant to Section 10(1) of the Police Services Act for the provision of police services for the Township by the Ontario Provincial Police;

AND WHEREAS, the Township is required pursuant to Section 10(2) of the Police Services Act to have a Police Services Board;

AND WHEREAS, the Melancthon Police Services Board is required by Section 32(1) of Ontario Regulation 3/99 (The Adequacy and Effectiveness of Police Services Regulation) to enter into a protocol with the Council of the Township that addresses:

- a) the sharing of information with municipal council, including the type of information to be shared and the frequency for sharing such information;
- b) the dates by which the business plan and the annual report shall be provided to municipal council;
- c) the responsibility for making public the business plan and annual report, and the dates by which the business plan and report must be made public; and
- d) if the municipal council chooses, jointly determining, and participating in, the consultation processes for the development of the business plan.

THEREFORE THE PARTIES HEREBY AGREE THAT


1. The Melancthon Police Services Board shall provide the Clerk/CAO for the Township of Melancthon:
 - a) In January of each year, with notices of the dates, times and locations of the Police Services Boards regular meetings;
 - b) Copies of the public agenda on the Friday preceding the Board's scheduled meeting dates; and
 - c) Copies of the minutes within two weeks of the Board's approval of said minutes.
2. Board and the Detachment Commander may host public information sessions on the current policing issues in the Township as the Board deems necessary.

3. The Melancthon Police Services Board shall:
- (a) Provide the Clerk/CAO with notice of any public meetings, or other consultation processes scheduled by the board for the development of the business plan;
 - (b) Provide the Clerk/CAO with a copy of the business plan no later than 30 days following completion;
 - (c) Make the business plan available to the public no later than 30 days following release to the Clerk/CAO; and
 - (d) Provide copies of the OPP Detachment's Annual Report to the Clerk/CAO and make it available to the public on or before June 30th annually.
4. This protocol is subject to the provisions of Section 41(1.1) of the Police Services Act, as amended, and the provisions of the Municipal Freedom of Information and Protection of Privacy Act.

TOWNSHIP OF MELANCTHON
POLICE SERVICES BOARD

CHAIR

CORPORATION OF THE
TOWNSHIP OF MELANCTHON



MAYOR



CAO/CLERK