

CORPORATION OF THE TOWNSHIP OF MELANCTHON

The Council of the Corporation of the Township of Melancthon held a meeting on the 17th day of August, 2017 at 5:00 p.m. in the Council Chambers. Mayor D. White, Deputy Mayor J. Elliott, Councillor W. Hannon and Councillor J. Webster were present. Councillor D. Besley was absent with prior notice given. Denise Holmes, CAO/Clerk and Wendy Atkinson, Treasurer/Deputy Clerk were also present. Mayor White presided and called the meeting to order.

Announcements

None

Additions

- CAO - Update on dog tag enumeration
- Councillor Webster - Roads Sub-Committee

Deletions

None.

Approval of Agenda

Moved by Elliott, Seconded by Hannon that the agenda be approved as amended. Carried.

Disclosure of Pecuniary Interest and the General Nature Thereof

Mayor White advised that disclosure of pecuniary interest can be declared at this time or anytime throughout the meeting.

Minutes

Moved by Elliott, Seconded by Webster that the minutes of the July 20, 2017 Council meeting be adopted as circulated. Carried.

Moved by Hannon, Seconded by Elliott that the minutes of the July 29, 2017 Special Council meeting be adopted as circulated. Carried.

Business Arising from Minutes

The Clerk advised that the speeding ticket(s) issued on the 3rd Line OS when the speed limit of 60 km/hour was not yet posted, will be withdrawn.

Point of Privilege or Personal Privilege

None.

Public Question Period

No questions asked.

Public Works

Accounts

Moved by Webster, Seconded by Elliott that the public works accounts be approved as presented by the Public Works Director. Carried.

Review of the 2nd Line SW and 3rd Line O.S. Road Counter Reports

The information was reviewed and Staff were directed to forward the information to the new Staff Sergeant at the Dufferin OPP and request enforcement on those two roads. The information also to be forwarded to the Police Services Board.

Other Road Business

None.

Unfinished Business

Bridge Study

Mayor White advised that he spoke to Arunas Kalinauskas of RJ Burnside and Associates at the AMO Conference and Mr. Kalinauskas will be contacting Staff to obtain the three bridge reports that have been completed on the structure in Corbetton. He is going to review them and provide comments to the Township. This item deferred pending those comments.

Recommendation from Roads Sub-committee regarding locking gates at entrance to Municipal Yard

Craig advised of his concerns with the locking gates at the entrance and said he and his staff would rather not have them installed. Craig was advised that this information be passed on to the Roads Sub-Committee so that the recommendation can be withdrawn. There was no action on the tabled motion from the July 20, 2017 Council meeting.

Planning

Applications to Permit

Mayor White signed the following applications to permit:

- a 32' x 20' garage on the East Part of Lot 11, Concession 2 OS - J. Starmer
- a single family dwelling on Part Lot 271 - 275, Concession 1 NE - B. & A. Kidd
- a single family dwelling on the East Part of Lot 17, Concession 3 OS - 1419658 Ontario Ltd. (D. Empey)

A permit for D. Horst at Part Lots 5 & 6, Concession 6 SW for a grain storage was earlier approved by Staff. Two other applications were presented but not signed as further information is required:

- a garage and addition to house on Part Lot 12 & 13, Concession 11 SW - C. Soloman
- a storage shed on the East Part of Lot 15, Concession 2 OS - E. Stuckey

Police Services Board

Resignation of Councillor Dave Besley from the Melancthon Township Police Services Board

Moved by Elliott, Seconded by Webster that Council accept the resignation of Councillor Besley from the Melancthon Township Police Services Board. Carried. Staff to put this item on the September 7, 2017 Council Agenda to appoint another member to the Board.

County Council Update

Mayor White advised that there was no regular meeting in August. He provided an update to Council on the AMO Conference he attended.

Delegations

5:30 p.m. - A public meeting had been called for a proposed zoning by-law amendment on the East Part of Lot 30, Concession 3 OS for Wayne Squirrell and Betty Ann Wilson. The purpose of the by-law is to amend Township Zoning By-law 12-1979, as amended to rezone part of the lands from the General Agricultural Zone to the Rural Residential Zone as per the severance approval for application B2/17. No one notified of the Public meeting was in attendance for it. The CAO/Clerk read the correspondence received from the NVCA and the Authority has no objection

Moved by Elliott, Seconded by Webster that leave be given to introduce a By-law to amend By-law 12-1979 as amended, for lands legally described as Part 1 Plan 7R-6474, located in Part 3, Plan 7R-1431, in the East Part of Lot 30, Concession 3 OS and it be hereby read a first and second time. Carried. By-law numbered 40-2017 and read a first and second time.

Correspondence

***Board & Committee Minutes**

1. Shelburne Public Library Board Meeting - Tuesday, May 16, 2017
2. Mulmur-Melancthon Fire Board Meeting - Monday, April 10, 2017

Moved by Webster, Seconded by Elliott that the Board and Committee Minutes Correspondence Items 1-2, be received as information. Carried.

*** Items for Information Purposes**

1. Email from Watson & Associates, dated Friday, July 28, 2017, Re: Asset Management Regulation - Submission to the Ministry
2. Wellington-Dufferin-Guelph Public Health's 2016 Community Report
3. Application for Zoning By-Law Amendment, Proposed Accessory Dwelling - 138 Wellington Street, Town of Shelburne, dated July 28, 2017
4. Letter from David Tilson, Q.C., M.P., Dufferin-Caledon, dated, July 25, 2017, Re: Copy received of the letter the Township of Melancthon sent to Honourable Justin Trudeau, regarding the elimination of the 1/3 tax exempt portion of paid remuneration
5. Letter to Mayor White, from Sylvia Jones, MPP, Dufferin-Caledon, dated, July 2017, Re: Private Member's Bill 141 - Sewage Bypass Reporting Act, 2017
6. GRCA Current - August, 2017 - Volume 22 Number 8
7. Email from Central Region Headquarters, dated August 1, 2017, Re: New Detachment Commander of Dufferin OPP, Staff Sergeant Nicol Randall
8. MPAC News - AMO Edition, dated, Thursday, August 10, 2017
9. Email from Scott Butler, dated, Tuesday, July 18, 2017, Re: Municipal Infrastructure Project Bundling Initiative
10. Email from SWIFT Network, dated, July 17, 2017, Re: Pre-qualified Service Providers
11. Draft Approval Plan of Subdivision 22-T-150001, Town of Shelburne
12. AMO Policy Updates - AMO Submission on Bill 148 - Fair Workplaces, Better Jobs Act, 2017
13. Letter from The Township of The Archipelago, dated, July 26, 2017, Re: Resolution passed to support Municipality of Killarney Resolution regarding the proposed changes under Bill 68
14. Email from Tom Pridham, P. Eng. Drainage Engineer, R.J. Burnside & Associates Limited, dated, July 24, 2017, Re: Drainage Superintendent Services
15. Motion, received from Corporation of the Township of Mulmur, dated, August 2, 2017, Re: North Dufferin Community Centre

Moved by Elliott, Seconded by Hannon that Correspondence Items 1-15 for information purposes be received as information except for items 9, 12, 14 and 15 for discussion. Carried.

9 - Staff to put on the next agenda

12 - Mayor White advised that there was a lot of discussion at AMO regarding this matter as this could have a potential impact on municipalities. When putting this in place, the Province neglected to exempt municipalities from this Act regarding the “refusal of shifts not scheduled 4 days in advance” and they will be looking further into this. They will be looking into exempting fire departments as well, regarding this matter.

14 - Staff were asked if they had reviewed this item and if everything looked ok for what was billed? Staff responded that yes, they did review it and everything appeared to be in order.

15 - defer to later in meeting

Delegations - Cont.

5:45 p.m. - MaryAnn Lowry, Dufferin County Community Foundation and Shirley Boxem, Headwaters Communities in Action attended Council to speak on and inform Council of the creation of the Dufferin Community Foundation. Ms. Boxem and Ms. Lowry spoke on what the Community Foundation is, how it works, why Dufferin needs it and what the Foundation will do. They advised on how the funds will be managed and how donors in Dufferin can make a difference. They outlined the workplan of the Foundation and advised of the difference it would make in Dufferin by joining the Foundation. Council advised that it supports the Dufferin Community Foundation in principle, but the budget for 2017 has already been set. Council will put this matter forward for the 2018 budget deliberations. A question was asked if they were going to be asking for financial support from the County and they advised that yes they would be going to the County. Council would also like to see what the County does with the financial request before the Township commits to funding.

Correspondence - Cont.

15 - Info Correspondence - Keith Lowry, Mulmur Township Councillor was in attendance and asked if he could speak to this motion passed by Mulmur Council on August 2, 2017. All of Council agreed to let him speak. He advised that he put forward this motion and requested that the decision on the North Dufferin Community Centre Board of Management Agreement be deferred until September due to the events that took place after the Honeywood Beef BBQ on July 22, 2017. At the Mulmur meeting in July, there were discussions regarding fees, funds, Staff and activities and a resolution reached that there would be a separate bank account established, but all financial transactions would be made through the bank account and cheques signed by the Mulmur Treasurer and Chair of the Board. He thought this was firmly established, but it was not. He advised that at the end of the BBQ, all of the cash from the 50/50 draw, entrance fees and sale of leftover meat from the BBQ was taken home by a Committee member. The Committee member then used some of the cash to pay some of the suppliers of the Beef BBQ. At the time of the August 2nd Council meeting, the Township office hadn't received invoices, there was not an accurate record of attendance, no information on left over meat and potatoes that were sold. They did get a hand ful of cash after some of the bills had been paid. Councillor Lowry advised that after hearing all of this that went on, he couldn't support the Agreement. Mulmur Council had a closed session meeting on this matter and it was advised that Melancthon Council would also be having a closed session meeting on this matter later in the meeting, to decide what course of action to take and to protect the identity of the individual. It was advised by Councillor Lowry that the individual(s) have been asked for the paperwork. Melancthon Council would like to work together with Mulmur Council to rectify this and decide jointly how to move forward.

6:35 p.m. - Council took at five minute break and reconvened.

*** Items for Council Action**

1. Application for Tile Drainage Loan, Part Lot 248 and Part Lot 249, Concession 1 SW to Concession 2 SW
2. Letter from the Ministry of Municipal Affairs, regarding Bill 68, deadline for

- comment, September 15, 2017
3. Letter from the GRCA, dated, July 25, 2017, Re: Lake Erie Region Source Protection Committee Municipal Member Nomination, deadline for submission, Monday November 6, 2017
 4. Correspondence received from Y. Ahluwalia, dated, July 17, 2017, Re: Rogers Communication Telecommunication Tower Proposal
 5. Notification for Maintenance and Repair of the Gordon Drain, signed by Leo Blydorp, East Part Lot 1, Concession 4 O.S. and West Part Lot 1, Concession 4 O.S.
 6. Municipal Voting Contract between Township of Melancthon and Intelivote Systems Inc. Dated, June 5, 2017

1 - Moved by Hannon, Seconded by Elliott that The Council of the Corporation of the Township of Melancthon accept the application from 2535976 Ontario Inc. (Loveraj Rai) for a tile drainage loan under the Tile Drainage Act, 1990 in the amount of \$50,000.00 to drain approximately 17 hectares of Part of Lot 248 and 249, Concession 1 SW to Concession 2 SW. This is subject to funds being available from the Ontario Ministry of Agriculture and Food and Rural Affairs. Carried.

2 - no action

3 - Staff to keep following this.

4 - Council directed staff to contact Michelle Vivar at Rogers and advise that Council and the residents are in favour of the Rogers Telecommunications tower and that they would leave it up to Ms. Vivar on how she feels best to respond to Mr. Ahluwalia.

5 - Moved by Webster, Seconded by Elliott that we accept the notification for the maintenance and repair of the Gordon Municipal Drain under Section 79 of the Drainage Act, 1990, signed by Leo Blydorp, owner of the West and East Part of Lot 1, Concession 4 OS. We direct Tom Pridham, P.Eng., Drainage Superintendent to investigate and report back to Council on his findings and recommendations. Carried.

6 - Moved by Hannon, Seconded by Elliott that leave be given to introduce a By-law to authorize the execution of an Agreement between Intelivote Systems Inc. and the Corporation of the Township of Melancthon for eVoting Services for the 2018 Municipal Election and it be hereby read a first and second time. Carried. By-law numbered 41-2017 and read a first and second time.

General Business

Notice of Intent to Pass By-laws:

A By-Law to Prescribe a Tariff of Fees for Public Works Matters

Moved by Hannon, Seconded by Webster that leave be given to introduce a By-law to prescribe a tariff of fees for public works matters and it be hereby read a first and second time. Carried. By-law numbered 42-2017 and read a first and second time.

A By-law to Amend By-Law No. 12-2012 - Being a By-Law to Provide for Establishing Tariff of Fees for Fire Department Services and Repeal By-Laws 22-2001 & 16-2004 & 9-2009

Moved by Webster, Seconded by Elliott that leave be given to introduce a By-law to amend By-law No. 12-2012 - being a By-law to provide for establishing tariff of fees for Fire Department services and repeal By-laws 22-2001 & 16-2004 & 9-2009 and it be hereby read a first and second time. Carried. By-law numbered 43-2017 and read a first and second time.

Accounts

The Treasurer presented the accounts in the amount of \$115,423.66. Moved by Hannon,

Seconded by Webster that the general accounts be approved as presented by the Treasurer. Carried.

New/Other Business/Addition(s)

Information from Staff regarding changes to the Shelburne and District Fire Department Agreement

The CAO provided information to Council from the Township Solicitor on the concerns raised regarding changes to the Shelburne and District Fire Department Agreement. Discussion ensued and Council directed Staff to advise the Secretary of the Shelburne and District Fire Board that Council will support updating the Agreement to reflect the legislative references.

Additions

Roads Sub-Committee

Councillor Webster who added this item to the Agenda said that due to a lot of issues regarding timing, he requested that Council go back to dealing with road issues in Committee of the Whole with all of Council involved. This could be done on the 1st Thursday of the month and if there was a recommendation, it could be dealt with at the Council meeting. Everyone was in agreement and the following motion put forth:

Moved by Webster, Seconded by Elliott that the Corporation of the Township of Melancthon manage and oversee all road matters pertaining to the Township of Melancthon in Committee of the Whole effective immediately and that the Roads Sub-Committee be disbanded. Carried.

Update from the CAO regarding dog tag enumeration

The Clerk advised that the Enumerators have finished the enumeration. There were over 700 tags issued. The Clerk also advised that there were several properties with 10+ dogs who did not qualify for a kennel license and the enumerator did not know what to do with them, so just made notes and submitted them to the Municipal Office. There are two properties in the Township, one that has 80+ dogs and the other 60+. Staff were directed to send these property owners a letter to find out further information about the dogs so that an appropriate fee can be determined. There were dog owners who refused the tags because their dogs are working dogs. The current by-law only allows three dogs per property and there is no exemption for working dogs. Staff recommended that the canine by-law be reviewed and amended, as there are several properties in the Township that are in contravention of the By-law. For those properties with 10+ dogs, Council directed Staff to invoice \$60 per tag for the third and additional dogs. Staff also advised that they are aware of places that were missed that have dogs and Council directed Staff to send out tags/invoices to those properties. Staff also to invoice the properties with working dogs and if they wanted to come to Council about this, they could. There were several people who were left tags that did not pay and the Township will be invoicing those people. For those who do not pay the invoice, the amount will be added to the Tax Collectors Roll. In the event that it is a tenant living on the property, the outstanding amount will be posted to the Collectors Roll for the owner of the property.

Unfinished Business

Approval of Asset Management Plan

Item deferred.

Saugeen Valley Conservation Authority Agreement

Moved by Hannon, Seconded by Elliott that the Mayor and Clerk be directed to sign the

Memorandum of Agreement between Saugeen Valley Conservation Authority and the Township of Melancthon. Carried.

Update on Corbetton Hall Property - Mayor White

Mayor White spoke to the Church Board Trustee and the sale of the property is under contract with the Real Estate Agent until near the end of September. The Township will contact the Trustee at that time about a potential offer if the property has not sold in the meantime.

Closed Session

7:36 p.m. - Moved by Elliott, Seconded by Webster that Council move into a Closed Session Meeting pursuant to Section 239 of the Municipal Act, 2001 as amended for the following reasons: Personal matters about an identifiable individual, including municipal or local board employees - Melancthon Township Police Services Board and North Dufferin Community Centre - Proposed Board of Management. Carried.

8:15 p.m. - Moved by Webster, Seconded by Hannon that we rise from Closed Session with report. Carried. The Report is that Staff to proceed as per the direction in Closed Session.

Third Reading of By-laws

Moved by Elliott, Seconded by Webster that By-laws 40-2017, 41-2017, 42-2017 and 43-2017 now be read a third time, signed by the Mayor and Clerk, sealed and engrossed in the By-law Book. Carried.

Notice of Motion

None for this meeting.

Confirmation By-law

Moved by Webster, Seconded by Hannon that leave be given to introduce a By-law to confirm the proceedings of the Council of the Corporation of the Township of Melancthon at its meeting held on August 17, 2017 and it be given the required number of readings. Carried. By-law numbered 44-2017.

Adjournment and Date of Next Meeting

8:16 p.m. - Moved by Webster and Hannon that we adjourn Council to meet again Thursday, September 7, 2017 at 5:00 p.m. or at the call of the Mayor. Carried.

MAYOR

CLERK