

TOWNSHIP OF MELANCTHON

AGENDA

Thursday , September 7, 2017 - 5:00 p.m.

- 1. Call to Order
- 2. Announcements
- 3. Additions/Deletions/Approval of Agenda
- 4. Declaration of Pecuniary Interest and the General Nature Thereof
- 5. Approval of Draft Minutes August 17, 2017
- 6. Business Arising from Minutes
- 7. Point of Privilege or Personal Privilege
- **8. Public Question Period** (Please visit our website under Agendas and Minutes for information on Public Question Period)
- 9. <u>Public Works</u>
 - 1. Accounts
 - 2. Open Quotes to supply and deliver approximately 3,000 tonnes of screened winter sand
 - 3. Email from Arunas Kalinauskas, R.J. Burnside and Associates, dated August 25, 2017, Re. Corbetton Structure Inspections
 - 4. Other Business
 - 5. Unfinished Business
 - 1. 2017 Bridge Study

10. <u>Planning</u>

- 1. Applications to Permit
- 2. Other Planning Matters

11. Police Services Board

1. Appointment of Member from Council

12. Committee Reports

13. Correspondence

* Items for Information Purposes

- 1. Copy of a Resolution from Municipality of Bluewater, to Honourable Kathleen Wynne, Premier of Ontario, dated August 1, 2017, Re. Ontario Carbon Tax
- 2. NVCA Board Meeting Highlights, August 25, 2017
- 3. AMO Communications Highlights of the August 2017 Board Meeting and Helping Latest Double Hatter Firefighters
- 4. Application for Zoning By-law Amendment to rezone property from Development (D) Zone to Development Exception (D-#) zone, 440 Main Street West, Town of Shelburne, and Notice of Public Meeting, dated August 21, 2017
- 5. Application for Site Plan Approval, 301 Col. Phillips Dr., Town of Shelburne, dated August 14, 2017
- 6. Letter from Office of the Prime Minister, dated August 17, 2017, acknowledging receipt of the Melancthon Township Resolution supporting Town of Mono's Resolution on tax exemptions
- 7. Resolution from Township of Oro Medonte, dated August 24, 2017, to Kathleen Wynne, Premier of Ontario, Re. Ontario's Wildlife Damage Compensation Program
- 8. Resolution from Kawartha Lakes, dated, August 30, 2017, Re. Farm House Severances

* Items for Council Action

- 1. Email from Steve Hett, Dufferin County Corporate Services, dated July 24, 2017, Re. Melancthon Township's updated MOU
- 2. Letter from R. J. Burnside and Associates, dated August 10, 2017, Re Amos Drainage Works Maintenance and Repair, 2017
- 3. Letter from R. J. Burnside and Associates, dated August 13, 2017, Re Gordon Drainage Works Maintenance and Repair, 2017

14. General Business

- 1. Accounts
- 2. New/Other Business/Additions
- 3. Unfinished Business
 - 1. Approval of Asset Management Plan
 - 2. North Dufferin Community Centre Board of Management Agreement
 - 3. Correspondence Information Item # 9 Municipal Infrastructure Project Bundling Initiative

15. Delegations

- 1. 5:20 p.m. Sharon Morden, Feral Cat Rescue to inform Council of the request for Feral Cat Rescue to move to property located at 476260 3rd Line OS and to give Council an opportunity to ask questions
- 2. 5:30 p.m. Heather Hill, Noble Insurance and Steve Smith, Frank Cowan and Company -2017-2018 Insurance Program
- 16. Closed Session
- 17. Third Reading of By-laws
- 18. Notice of Motion
- 19. Confirmation By-law
- 20. Adjournment and Date of Next Meeting Thursday, September 21, 2017 5:00 p.m.
- 21. On Sites
- 22. Correspondence on File at the Clerk's Office

Denise Holmes

From:	Arunas Kalinauskas <arunas.kalinauskas@rjburnside.com></arunas.kalinauskas@rjburnside.com>
Sent:	Friday, August 25, 2017 5:18 PM
To:	dwhite@melancthontownship.ca
Cc:	Denise Holmes (dholmes@melancthontownship.ca); Chris Knechtel; Stephen Riley, Matt
	Brooks
Subject:	RE: Corbetton Structure Inspections

Dear Mayor White,

We can appreciate the confusion that both Township staff and Council must have had and continue to wonder, with respect to the last three inspections of the Corbetton structure. We have already responded to the differences between another engineering consultant and our most current Burnside inspection.

What has added to the confusion is that Burnside had completed an inspection of this same structure in 2014.

Your comment to me at the AMO Conference was that all three inspections were quite different and that the Township was concerned with what information to believe. I would suggest that our engineer's comments below will help Council better understand the differences between our inspections.

To assist with the explanation of the potential differences between the two Burnside inspection reports I have asked not only Chris Knechtel our engineer who has been assisting the Township with current structure improvements, but also Stephen Riley and Matthew Brooks, who are our two most senior bridge engineers. Please find the groups comments below:

As discussed, we have taken a closer look at the 2014 Burnside inspection report for the Corbetton Bridge (7.7m span concrete rigid frame structure) as completed for the County of Dufferin (Bridge 004-0017) and the 2015 Burnside inspection of the same structure for the Township of Melancthon (Bridge 2).

The 2015 inspection for the Township was completed before it was confirmed that this structure is in fact was owned by the County. The bridge has now been removed from the Township's structure inventory. Below is a summary of our review.

2014 County Inspection

Recommended Minor Bridge Rehabilitation within 3 years for an estimated cost of \$132k Replacement cost estimated \$480k BCI = 66.3

- Inspection was completed on a dry, sunny day.
- Any dampness noted on the soffit (bridge underside) is to be classified as 'Fair' (as defined in the OSIM manual).
 On a dry day, it can be difficult to observe signs of moisture penetration in this type of structure and thus a majority of the soffit was rated as 'Good'. The assignment of an area of soffit as either "Good" or "Fair" will have an impact on the calculated Bridge Condition Index (BCI).
- Minor rehab work was recommended within 3 years as the BCI approached 60 (this is typical BCI level at which rehabilitation plans are targeted).
- Since the recommendation was a <u>minor</u> rehab items such as barrier replacement, traffic control and contingencies were not included in the 2014 cost estimate (items total of \$60k).

2015 Township Inspection

Recommended Major Bridge Rehabilitation within 1 year for an estimated cost of \$268k

SFP 0 7 7017

Replacement cost estimated \$700k BCI = 59.4

- Inspection was completed on a damp, post rain day.
- Moisture penetration and dampness was observed on the soffit, reducing the area of "good" and increasing area of 'Fair' quantity, which lowers the BCI.
- The 2015 inspection noted that the area of deterioration of the asphalt wearing surface and concrete soffit had increased since the 2014 inspection. The deterioration of the asphalt surface would allow more water to penetrate into the structure, resulting in a damp or wet soffit, particularly notable after a rain event.
- The condition of concrete deck that is covered with asphalt is based on as visual assessment of both the asphalt wearing surface and concrete soffit (in accordance with OSIM). Increases, and changes in nature of the visible asphalt defects, imply the condition of the deck surface changing from good to fair to poor as set out in the OSIM Manual. As a result, in addition to the worsening asphalt condition, the deck surface condition is similarly impacted.
- The combination of these elements (deck soffit, deck surface and asphalt surface) increasing in the 'poor' and 'fair' quantity classifications resulted in a reduction in the calculated BCI of 59.4.
- With a lower BCI, a <u>major</u> rehabilitation was recommended within 1 year as the BCI was below the desirable 60 BCI threshold and the work now included replacing the barrier with a code conforming barrier system.
- The estimated concrete repairs of the deck top and soffit were approximately \$40k higher than 2015 due to the increased poor quantity observed.

<u>Summary</u>

- The difference in the BCI between the 2014 and 2015 inspection can be attributed to a higher amount of poor and fair quantity observed in the asphalt, soffit and deck surface (due to the increased areas of asphalt deterioration and moisture penetration noted).
- The difference between the rehabilitation cost estimates can mainly be related to the increase in concrete repairs and the addition of the new barrier, traffic control and contingency items due to the classification as a major rehabilitation, rather than minor (however the \$50k estimated in 2015 to repair the deck top is likely conservative as this is unknown until the asphalt is removed).
- The difference in the replacement costs can be partially attributed to increases in construction costs, and also out
 of a desire to provide more conservative cost estimates to manage uncertainties. After reviewing further the
 \$700k may be a bit too conservative for this structure and \$550k-\$600k may be a more accurate replacement
 cost.

I hope the above review will help the Township better understand the differences between our bridge inspection reports.

Please feel free to contact me at any time, if you have any other questions.

Best Regards,

Arunas

Arunas Kalinauskas, B.Sc. Business Manager - Asset Management & GIS R.J. Burnside & Associates Limited | www.rjburnside.com Office: 800-265-9662 Direct: 519-938-3071

**** CONFIDENTIALITY NOTICE ****

This electronic transmission and any accompanying attachments may contain privileged or confidential information intended only for the use of the individual or organization named above. Any distribution, copying or action taken in reliance on the contents of this communication by anyone other than the intended recipient(s) is STRICTLY PROHIBITED. If you have received this communication in error please notify the sender at the above email address and delete this email immediately.

Thank you.

From: Arunas Kalinauskas Sent: Monday, August 21, 2017 3:34 PM To: 'Denise Holmes' Subject: RE: Corbetton Structure Inspections

Thanks Denise,

I talked with Chris. He is looking at this and we will have a note to send to you and the Mayor I hope this week.

Best Regards,

Arunas

From: Denise Holmes [mailto:dholmes@melancthontownship.ca] Sent: Monday, August 21, 2017 2:54 PM To: Arunas Kalinauskas Subject: Corbetton Structure Inspections

Hi Arunas,

As per our conversation, attached are the Reports for the Structure in Corbetton.

Thanks.

Regards,

Denise Holmes

Denise B. Holmes, AMCT | Chief Administrative Officer/Clerk | Township of Melancthon | dholmes@melancthontownship.ca | Www.melancthontownship.ca |

Please consider the environment before printing this e-mail This message (including attachments, if any) is intended to be confidential and solely for the addressee. If you received this e-mail in error, please delete it and advise me immediately. E-mail transmission cannot be guaranteed to be secure or error-free and the sender does not accept liability for errors or omissions.

Login

Total Control Panel

To: dholmes@melancthontownship.caRemove this sender from my allow listFrom: arunas.kalinauskas@rjburnside.com

You received this message because the sender is on your allow list.

APPLICATIONS TO PERMIT FOR APPROVAL September 7, 2017 COUNCIL MEETING

PROPERTY OWNER	PROPERTY DESCRIPTION	TYPE OF STRUCTURE	DOLLAR VALUE	D.C.'s COMMENTS
Ivan Martin	Part Lot 28 Concession 5 S.W.	Addition to Existing Building	\$35,000.00	NO
Eli Sherk	098268 4th Line S.W.	25' x 50'		
Michael & Sharlene Martin	West Part lot 12, Concession 1 O.S.	Single Family Dwelling	\$350,000.00	NO
	537037 Main St, Melancthon, ON, L9V 1X7	387 Square Meters		
Kenneth Granter	Part Lot 3, Concession 5 S.W.	Mud Room	\$10,000.00	NO
	096084 4th Line SW, Melancthon, ON, L9V 2B9	200 Square Feet		
Ion Bauman	Lot 245, Part Lot 246, Concession 2 S.W.	Farm Storage Shed	\$50,000.00	NO
Simon Martin	118307 2nd Line SW, Melancthon, ON, L9V 2E4	5000 Square Feet		





14 Mill Ave. P.O. Box 250 ZURICH ON N0M 2T0 519-236-4351 or 1-877-236-4351 Fax: 519-236-4329 municipalityofbluewater.ca

SEP N 7 2017

August 1, 2017

Honourable Kathleen Wynne, Premier of Ontario Legislative Building – Room 281 Queen's Park TORONTO ON M7A 1A1

Dear Ms. Wynne:

Resolution: Ontario Carbon Tax

Please be advised that the Council of the Corporation of the Municipality of Bluewater at its regular meeting on July 17, 2017 passed the following resolution:

MOVED: Councillor Hill SECONDED: Councillor Roy

That Council support the resolution made by the Town of New Tecumseth at their meeting of May 29, 2017;

THAT WHEREAS the Provincial Government passed legislation known as the Climate Change Mitigation and Low- Carbon Economy Act, 2016, c.7 including Reg. 144/16 The Cap and Trade Program and Reg. 143/16 Quantification, Reporting and Verification of Greenhouse Gas Emission;

AND WHEREAS on January 1, 2017 the Province of Ontario adopted a cap and trade carbon pricing system which provides for the inclusion of a carbon fee for users of products derived from carbon based fuels;

AND WHEREAS the terms of an Ontario Energy Board ruling stated that the carbon fee will be included in the "delivery" line of natural gas bills and not listed separately;

BE IT RESOLVED THAT the Council of the Municipality of Bluewater requests the government of Ontario insist that all bills from companies supplying products derived from carbon based fuels, including but not limited to, products such as natural gas, propane, hydro, gasoline and furnace oil, to Ontario residents show the carbon fee/tax on a separate line of the bill;

AND FURTHER THAT the Province of Ontario be required to annually report to Ontario Citizens on the proceeds of the carbon tax;

AND FURTHER THAT this resolution be forwarded to the Premier, the Minister of Energy, MPP Lisa Thompson, and all Municipal and Regional Councils in Ontario requesting their support. CARRIED.

We are pleased to lend our support in this matter.

Sincerely,

12 met

Chandra Alexander Clerk

cc: MPP Lisa Thompson Minister of Energy – Glenn Thibeault Ontario Municipalities

C- 217 -2017

THE TOWNSHIP OF GEORGIAN BAY Council Agenda

DATE: 14 August 2017

	YEA	NAY		
Councillor Bochek			MOVED BY:	K.h.
Councillor Cooper				
Councillor Douglas			SECONDED	e 1/
Councillor Edwards			BY:	1X Vm
Councillor Kay				
Councillor Wiancko				\bigcirc
Mayor Braid				
DEFERRED		DE	FEATED	REFERRED

WHEREAS The Township of Georgian Bay has identified Invasive Plant Species that are a threat to our Natural Environment, our Eco-System and our Residents Health;

AND WHEREAS The Township of Georgian Bay is working proactively with The District of Muskoka and many volunteer groups to hopefully eradicate these Invasive Plant Species; AND WHEREAS the cost to provide these local programs is rising each year;

AND WHEREAS the identified plant species being Giant Hogweed, Japanese Knotweed and Phragmites are currently found growing along Provincial Highways, namely Highway 400 in our Municipality and on Crown Lands;

AND WHEREAS the seeds from these plants are migrating on to Municipal lands and Municipal Road Allowances as well as Privately Owned Lands;

AND WHEREAS the fastest spreading Invasive plant is Phragmites which is currently eradicating Wetland Cattail fields which are a huge benefit to our eco-system;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Georgian Bay requests the Ministry of Natural Resources, the Ministry of the Environment and Climate Change and the Ministry of Transportation to work collaboratively to eradicate these invasive species on Provincially owned lands;

AND THAT copies of this resolution be forwarded to all Ontario Municipalities asking for their for support and copies be sent to our MPP Norm Miller, our MP Tony Clement and to our Premier Kathleen Wynn.

MAYOR



NVCA Board Meeting Highlights August 25, 2017

Next Board Meeting: September 22, 2017 at Suite Works, 92 Caplan Ave., Barrie

For the full meeting agenda including documents and reports, visit nvca.on.ca/about/boardofdirectors

Review of the June 23, 2017 flood event

Peter Alm, NVCA's Water Resource Engineer, provided board members with an overview of the June 23, 2017, flood event that took place in the southern portion of the watershed. The 100-year storm saw 113 mm of rain fall in the Mono area in a seven-hour period, and resulted in severe flooding in portions of Shelburne, Mono and Adjala-Tosorontio.

Overall the flood response system worked well, with NVCA monitoring the situation and issuing warnings, and municipalities prepared and able to quickly respond. Staff highlighted the excellent job done by municipalities, counties and EMS in responding to the flood.

Following the flood, NVCA staff have been reviewing protocols and actions to determine what, if anything, could be improved going forward.

Also, staff are working to have repairs made to the emergency spillway at the Tottenham Dam, which was damaged during the flood.

New partnership funds programs to improve water quality and fish habitats

The board agreed to enter into a new partnership with Environment and Climate Change Canada to implement two projects, both receiving support from the EcoAction Fund.

The first project will see NVCA receive \$100,000 over three years for 2020 Vision of Healthy Waters: Community Stewardship in the Nottawasaga Valley and South Georgian Bay. The 2020 Vision of Healthy Waters application involves the ongoing implementation of the NVCA's Healthy Waters grant incentive program. This program provides support for landowners and environmental groups looking to implement water quality improvement projects.

The second project will see NVCA receive \$65,000 over one year for the *Connecting Communities and Creeks*.

The Connecting Communities and Creeks program will see the implementation of two stream restoration projects: one on Lamont Creek at the Clearview EcoPark and one on Black Ash Creek in the Town of the Blue Mountains. The funding will support work already begun under the Nottawasaga Watershed Improvement Program.

The board thanked Environment Canada and all the community and municipal partners involved in these projects.

Draft 2018 budget expected in September

The board approved guidelines for the development of the draft 2018 NVCA budget. The draft budget will be considered by the board at their September 22 meeting.

In brief

During the meeting the board also:

 Acknowledged the Rotary Club of Barrie for their support of a new program that saw 12 children that are new to Canada attend



NVCA's Camp Tiffin summer day camp. For many of the children, this was their first time experiencing Canadian summer mustdos like canoeing.

- Received a report on the results of the time tracking conducted by the NVCA planning staff over the past year.
- Recognized the efforts of NVCA staff, partners and volunteers in the successful "Fight the Phrag!" Phragmites removal day in Collingwood on August 12, 2017.
- Recognized NVCA staff with service awards:
 - Sheryl Flannagan, Director of Corporate Services (5 yrs)
 - Sheri Steiginga, Flood Operations Field Specialist (5 yrs)
 - Ian Ockenden, Watershed Monitoring Specialist (10 yrs)
 - Chris Hibberd, Director of Watershed Management Services (10 yrs)
 - Henry Pelley, Maintenance Technician (15 yrs)
 - Fred Dobbs, Manager of Stewardship Services (25 yrs)
 - Tim Salkeld, Resource Planner (30 yrs)
 - Glenn Switzer, outgoing Director of Engineering & Technical Services, (15 yrs) and congratulated for his retirement from the NVCA.

Future Meetings and Events

Re-Wiggle Willow Creek – Volunteer Stream Rehabilitation Day

Thursday, Aug 31, 10:00 am - 2:30 pm Minesing Wetlands – Willow Creek Canoe Launch, 2220 George Johnston, Minesing

What's the Buzz? TD Tree Days - Volunteer Pollinator Garden Plant, Mono

Saturday, Sept 16, 9:30 am - 2:00 pm 246372 Hockley Rd, Mono (near Orangeville)

Clearview EcoPark Volunteer Plant - TD Tree Days Saturday, Sept 16, 9:30 am - 2:00 pm 300 Mowat St. North, Stayner

For the Birds! Minesing Volunteer Plant – TD Tree Days, Angus

Sunday, Sept 17, 9:00 am - 1:00 pm 4150 Concession 2 Sunnidale, Angus

NVCA Board of Directors Meeting

Friday, Sept 22, 9:00 am - 12:00 pm (followed by Board Bus Tour) Suite Works, 92 Caplan Ave., Suite 309, Barrie

Wasaga Beach Volunteer Plant - TD Tree Days

Saturday, Sept 30, 9:00 am - 12:30 pm Wasaga Sports Park, 1888 Klondike Park Road

Festival at Fort Willow

Saturday, Sept 30, 10:00 am - 4:00 pm Fort Willow Conservation Area, Grenfel

Hike the Bluffs - Small Halls Festival Event

Sunday, Oct1, 10:00 am - 11:30 am Nottawasaga Bluffs Conservation Area Offered as part of Clearview's Small Halls Festival, Singhampton Hall

For more information on these events, please visit the <u>NVCA website</u>.

Denise Holmes

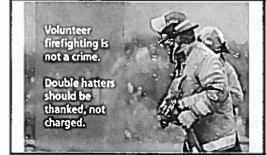
From: Sent: To: Subject:

August 21, 2017

Monday, August 21, 2017 3:46 PM dholmes@melancthontownship.ca AMO Policy Update - AMO Report to Member Municipalities - Highlights of the August 2017 Board Meeting and Helping Latest Double Hatter Firefighters

AMO Report to Member Municipalities Highlights of the August 2017 Board Meeting and Helping Latest Double Hatter Firefighters

AMO Communications <communicate@amo.on.ca>



Five new firefighters charged by their union for volunteering in their hometown. Each has been convicted by an OPFFA jury, fined and is awaiting an OPFFA appeal process before they can go to the Ontario Labour Relations Board. Mandy Gould, one of the firefighters received two standing ovations at the AMO conference for her courage to stand up. Help by contributing as individuals or municipally through www.gofundme.com and search for Support our Local Two Hatters. Show you care!

August 2017 Board Meeting

To keep members informed, AMO provides updates on important issues considered at regular AMO Board of Directors' meetings. The Board met in Ottawa, Ontario prior to the 2017 Annual AMO Conference. Highlights of the August 12, 2017 meeting include:

One-Third Tax Exemption Resolution

The Board passed a resolution requesting that the Federation of Canadian Municipalities champion this matter federally and to coordinate other provinces impacted by the federal policy change set to take place January 2019. (FCM has recently advised that it will discuss this matter at its September Board meeting.) AMO's survey responses from municipal treasurers demonstrate that there is a cost impact to municipal governments in Ontario.

AMO Contact: Pat Vanini, Executive Director, pvanini@amo.on.ca, (416) 971-9856 ext. 316.

Bill 148, Fair Workplace, Better Jobs 2017

The AMO Board continues to recommend amendments to Bill 148 to exempt municipal operations. The recent annual conference profiled the legislation and our concerns. The Minister of Labour has assured AMO and delegates that the unintended consequences in the drafting as relates to municipal governments will be re-examined. Exemptions will be needed to the Bill that would

SFP 0 7 2017

frustrate municipal public safety and emergency activities. If not amended, it would make big changes to the *Employment Standards Act* and *Labour Relations Act*. Scheduling, on-call payments, equal pay provisions, vacation entitlements, personal emergency leave, union certification, and successor rights are a few of the issues that would impact municipal operations and budgets. **AMO Contact:** Cathie Brown, Senior Advisor, <u>cathiebrown@amo.on.ca</u>, (416) 971-9856 ext. 342.

Bill 139, Building Better Communities and Conserving Watersheds Act, 2017 – Land Planning Appeals Tribunal (OMB Review)

The AMO Board will be advising Ministers Mauro and Naqvi that it supports this proposed direction for a renewed land use appeal process with a couple of suggestions such as:

- all provincial land use policies should be transferred to the Provincial Policy Statement where it is easily found and more apparent;
- 90 days seems too short for the 2nd decision process so 120 days will be recommended;
- the effectiveness of the second decision process should be reviewed a couple of years after implementation; and
- greater upfront dialogue between provincial and local planning staff at the outset of amendments so that there is better understanding of the application of provincial policy to local circumstances, so the likelihood of appeal is reduced.
 AMO Contact: Cathie Brown, Senior Advisor, cathiebrown@amo.on.ca, (416) 971-9856

AMO Contact: Cathie Brown, Senior Advisor, <u>cathiebrown@amo.on.ca</u>, (416) 971-9856 ext. 342.

Digital Government and Ontario's Municipal Governments

The AMO Board received and approved a comprehensive paper, including its four recommendations, enabling municipal government digitization. The AMO Digital Government Task Force report, <u>"#OnMuni Online: Towards Digital Transformation and Opportunities for Ontario's Municipal Governments</u>", explores how municipal governments can consider available digital opportunities, overcome perceived barriers to digital transformation, and show how municipal governments can digitally mature.

AMO Contact: Nicholas Ruder, LAS Research Advisor, <u>nruder@amo.on.ca</u>, (416) 971-9856 ext. 411.

Waste Management Update

AMO, with its municipal partners and key producers, have been advocating the move of the Blue Box program to full producer responsibility faster than the Ministry's proposed 2023 date. The advocacy has resulted in an announcement at the recent AMO Conference by MOECC Minister Chris Ballard that he has directed the Resource Productivity and Recovery Authority and Stewardship Ontario to amend the Blue Box Program Plan as a first phase of transition to the *Resource Recovery and Circular Economy Act*, 2016. In addition, municipal comments to the EBR posting of MOECC's "Discussion Paper: Addressing Food and Organic Waste in Ontario" were recently submitted.

AMO Contact: Dave Gordon, Senior Advisor, dgordon@amo.on.ca, (416) 971-9856 ext. 371.

Leadership "Onward" Project

The AMO Board received an update on the Leadership "Onward" Project. With the critical need for municipal succession planning at the senior leadership staff level, the objectives of this project

include the development of programs to respond to leadership gaps that include: creation of champions at the political level, active promotion of municipal succession planning and talent development efforts, and increased awareness of municipal management as a career choice. Jim Pine, CAO, County of Hastings, <u>pinej@hastingscounty.com</u>, and Tony Haddad, CAO, Town of Tecumseh, <u>thaddad@tecumseh.ca</u> are the project's municipal leads.

Highlights of the 2017 AMO Annual Conference: For plenary session videos including Local Share, Nik Nanos polling, panel discussion on global trends and impacts, provincial leaders' sessions and more, please click here: <u>https://www.amo.on.ca/Events/AMOConference/OnAtAMO.</u>

PLEASE NOTE: AMO Breaking News will be broadcast to the member municipality's council, administrator, and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

DISCLAIMER: Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

<u>Login</u>

OPT-OUT: If you wish to opt-out of these email communications from AMO please click here.

Remove this sender from my allow list



Total Control Panel

To: <u>dholmes@melancthontownship.ca</u> From: communicate@amo.on.ca

You received this message because the sender is on your allow list.

3

Denise Holmes

From:	Jennifer Willoughby <jwilloughby@shelburne.ca></jwilloughby@shelburne.ca>
Sent:	Monday, August 21, 2017 1:14 PM
То:	Jennifer Willoughby
Subject:	Town of Shelburne Planning Application - 440 Main Street West, Shelburne
Attachments:	Z17 04 - Circulation Letter.pdf; Circulation Response Form.pdf; Z17 04 - Application.pdf;
	Z17 04 - Public Meeting Notice.pdf

Good Afternoon

The Town of Shelburne has received an application for a zoning by-law amendment to rezone property municipally known as 440 Main Street West from Development (D) Zone to Development Exception (D-#) zone to legalize a non-conforming home occupation operation.

Attached please find a copy of the Notice of Public meeting and the application.

We would appreciate receiving any comments, concerns or conditions you may have by Friday September 1, 2017.

Thank You

Jennifer Willoughby Clerk Town of Shelburne 203 Main St. E Shelburne ON L9V 3K7 jwilloughby@shelburne.ca Phone (519) 925 – 2600 Ext. 223

Total Control Panel

 To:
 <u>dholmes@melanethontownship.ca</u>
 <u>Remove</u> this sender from my allow list

 From:
 jwilloughby@shelburne.ca

You received this message because the sender is on your allow list.

Login



TOWN OF SHELBURNE

Planning & Development Department

August 14, 2017

CIRCULATED TO:

- County of Dufferin**
- MTO**
- NVCA**
- Township of Melancthon**
- Township of Amaranth**
- OPG
- Hydro One
- Enbridge**
- School Boards**

- Shelburne EDC**
- Heritage Committee**
- Engineering**
- Legal**
- Fire Dept**
- Police**
- Council*
- Public Works**

*Hard copy circulation **Email circulation only

APPLICATION FOR ZONING BY-LAW AMENDMENT

FILE NO: Z17/04 PROJECT: Proposed Accessory Dwelling – 440 Main St West (Sherri Scarlett)

Please take notice that an application has been submitted to the Town of Shelburne for the approval of a Zoning By-law Amendment to rezone the property municipally known as 440 Main Street West, in the Town of Shelburne, from Development (D) Zone to Development Exception (D-#) Zone. The purpose of the rezoning is to legalize a non-conforming Home Occupation operation as a Personal Services Shop (hair salon) within the attached garage of the existing single detached dwelling. A copy of the Notice of Public Meeting and the Application submitted by the applicant are attached. Please contact me should you require additional information to complete your review.

I would appreciate any comments, concerns or conditions you may have by:

Friday, September 1st, 2017.

Please provide comments in an electronic format via email to <u>planning@townofshelburne.on.ca</u>. Alternatively, if you have no comment or objection, please complete the attached response sheet and fax it to the Town of Shelburne Planning Department at (519) 925-6134. Should you have any questions or require any additional information, please contact me.

Steve Wever, MCIP, RPP Town Planner

Attachment(s): Notice of Public Meeting Application for Zoning By-law Amendment Z17/04



TOWN OF SHELBURNE PLANNING & DEVELOPMENT

Circulation Response Form

File:Z17/04 – 440 Main Street West, ShelburneProject:Zoning By-law Amendment – Proposed Accessory Dwelling

If you have no comments or objection to the approval of the above noted application please complete this form and fax it to **Jennifer Willoughby** at the Town of Shelburne by **Friday September 1, 2017.**

Fax Number: 519-925-6134

(No cover page is necessary)

By signing this document I acknowledge that as a representative of the noted organization / body / or person, I have reviewed this application and as a result have no comments or concerns related to this matter.

Agency Name (Please Print)

Representative Name (Please Print)

Representative Title (Please Print)

Signature

Date

RECEIVED

JUL 27 2017

203 Main Street East Box 69 Shelburne, Ontario LON 1S0 Tel: (519) 925-2600 Fax: (519) 925-6134 www.townofshelburne.on.ca



For Office Use Only File #: Z17/04 Date Received: 07/27/2017 Date Accepted: 08/11/2017 Application Fees: PAID

TOWN OF SHELBURNE APPLICATION FORM FOR AN ZONING BY-LAW AMENDMENT

	Date Received:	
1. APPLICATION INFORMATION	, 4	
Name of Applicant:	scarlett	
Mailing Address: 440 Main	Stariot (1)	Sholburne ()nt
Mailing Address.		1011 2113
Telephone Number (Home)	Fax Number:	
Telephone Number (Business	_Email Address	

2. OWNER

If the Applicant is not the Owner of the subject lands, than authorization from the Owner is required, as well as the following information:

Name: SAME		
Mailing Address:		
Telephone Number:	Fax Number:	

3. MORTGAGES, CHARGES OR OTHER ENCUMBRANCES

Name	
Mailin	
Name:	
Mailing Address:	

4. SUBJECT LANDS
Lot: Concession: NIWay 89 W
Reference Plan: <u>28A</u> Part/Block/Lot: <u>LOT</u> G
Street Name and Number: <u>440 Main Street</u> (if corner lot please include both street names)
Area of subject lands: She burne Frontage: 66 fort
Depth: 150,12 feet
What is the current use of the subject land? residential
What is the proposed use of the subject lands? part time residential business/
When were the subject lands acquired by the current owner? 2009
How long have the existing uses continued on the subject lands? 2013/2014 p/t har shop
2009 hobby room
5. ZONING AND OFFICIAL PLAN INFORMATION
What is the present Official Plan designation of the subject lands? development
What is the present zoning? CGLCLential full
What is the purpose of the proposed Zoning By-law Amendment? Horuna
hair design shop part time and have a hobby shop room

6. PROPOSED DEVLEOPMENT

Please describe any proposed development on the subject lands (include buildings, floor area, height, parking spaces, etc. and attached plans with site and development statistics): 5H NOP uan СЛІ e a sater parking 1Pe Ω L J I C prel <u>an</u> C ourchased na5 amil 101

7. ACCESS

Is the subject land accessible by:

Deprovincial highway within to con limits Municipal road (maintained year round) Right of way Dother, describe

8. SERVICING			
	Municipal	Private	<u>Other</u>
Water Supply			
Sewage Disposal	<u> </u>	0	MTC
Frontage on Road	a	ц ,	
Is storm drainage provided by:	Storm Sewer	Bleftch	
	DOther, describ	e	
9. STATUS OF OTHER APPLICAT		- d- o Ab o Diopoios	. Act?
Are the subject lands the subject of	any other applications u	nder ine Flamming	
🗋 Yes 🕑	No	Unknown	
If yes, describe the application(s)?_			K K
10 DRAWINGS			

Drawings shall be provided as required in the Official Plan Amendment Process sheet.

11. PAYMENT OF FEES

As of the date of this application, I hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape architectural and/or external planning consulting expenses incurred by the Town of Shelburne during the processing of this application, id addition to any application fee set by the Town of Shelburne.

Dá



Note: All invoices for payment shall be sent to the person indicated in section 2 of this application, unless otherwise requested.

04/04/2013

12. AUTHORIZATION

I/We______ am/are the owner(s) of the subject lands for which this application is to apply. I/We ______ do hereby grant authorization to ______ to act on my/our behalf in regard to this application.

Date

Signature of Registered Owner(s)

13. AFFIDAVIT

I. Sharri Scarlett _______ of the <u>fourner</u> in the <u>fourne</u> _______ in the <u>fourne</u> _______ solemnly declare that all of the above statements contained herein and in all exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under other, and by virtue of "The Canada Evidence Act".

DECLARED BEFORE ME AT	TOWN OF SHELBURNE
in the COUNTY & Dutte	$R(\Lambda)$ of the
this day of	
Annall	
AAU 99	Sig
Witness ()	2

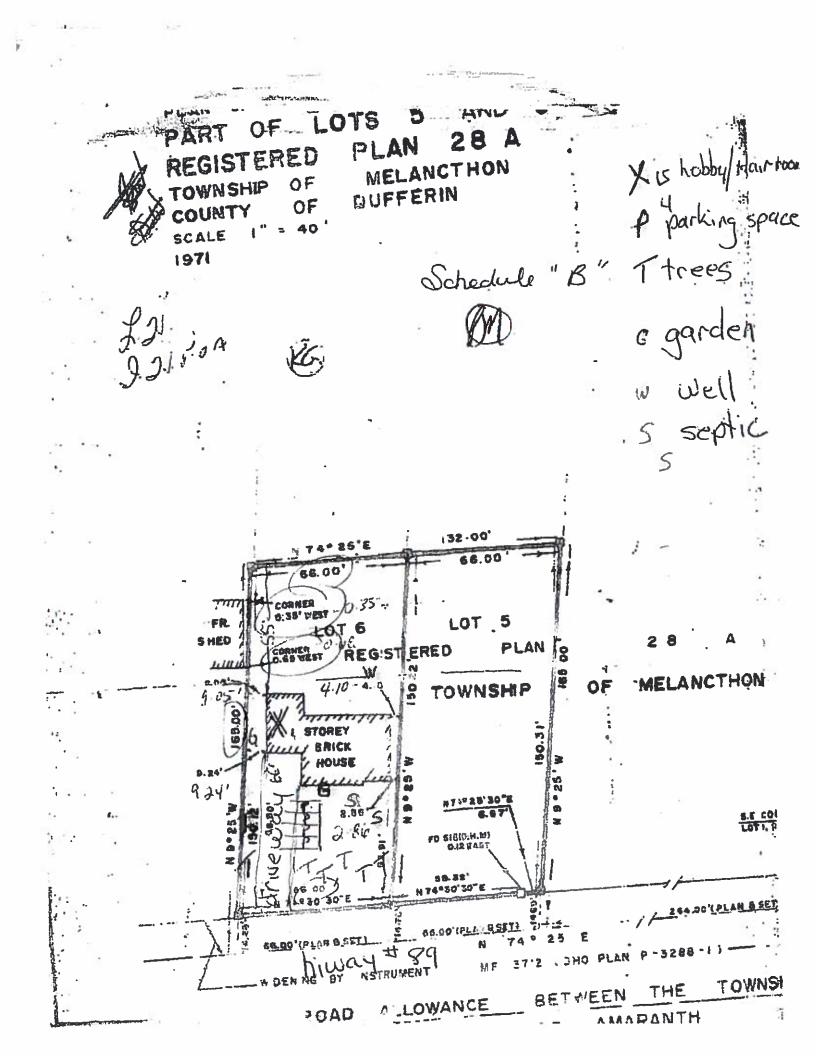
14. PERMISSION TO ENTER

I hereby authorize the members of staff and/or elected members of Council of the Town of Shelburne to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this

Pale Signature er Registered Owner (5)	01 1 gont-

Personal information contained on this form is collected under the authority of *The Municipal Freedom of Information* and Protection of Privacy Act. This sheet and any additional information provided will be placed on the Council agenda. The agenda is a public document and forms part of the permanent public record. Questions about this collection should be directed to the Clerk at 519-925-2600.

14 a) 66 w X 150,12 deep b) hobby room size is '22'L × 13.1 w × 9:3.5 H -it is 9:24 from front corner of building to lot line 2 west sid -it is 9:05 from back corner of building to lot line 2 of proper C) on said property there is a septic system in the front a a well in the back. Both are marked on survey provided (w for well a Storsep. d) there is a ditch on MTO property that runs west to East at the front of the property e) 450 property adjacent is used as outdoor garbage storing, outdoor metal recycling, outdoor material storage for roofing company, roofing company equipment storage and a homebased photo business. I don't believe there are proper permits in place for this. Also is used for residential 430 is solely used for residential f) Hway 89 runs east and west infront of property and is @ Sokm limit in a safety zone g) trees, barden are marked on survey picture J provided h) there is no easement





THE CORPORATION OF THE TOWN OF SHELBURNE NOTICE OF COMPLETE APPLICATION AND PUBLIC MEETING UNDER SECTION 34 OF THE PLANNING ACT

Take notice that the Council of the Corporation of the Town of Shelburne has received a complete application for a Zoning By-law Amendment (File No. Z17/04) and will hold a public meeting on:

MONDAY, SEPTEMBER 11, 2017

The public meeting is scheduled to start at 7:00 p.m., or as shortly thereafter as possible, and will be held in the Council Chambers at the Municipal Office, 203 Main Street East, Shelburne.

The purpose of the meeting is to consider an Amendment to the Town of Shelburne Zoning By-law No. 38-2007. Take notice that the application has been deemed complete so that it can be circulated and received.

The subject property is municipally known as 440 Main Street West. The property is located on the north side of Main Street West and east of 4th Line. The Site has a total area of approximately 685 m² and contains a single detached dwelling with an attached garage. The garage has been converted to finished floor space for the purpose of a Home Occupation operated as a Personal Service Shop (hair salon). The property is designated as 'Non-Urban' in the Official Plan and zoned 'Development (D)' Zone in the Zoning By-law. The accompanying map illustrates the location of the land subject to the proposed zoning amendment.

The purpose and effect of the Amendment is to rezone the subject properties from 'Development (D) Zone' to 'Development Exception (D-#) Zone' to recognize an existing home occupation within the attached garage. The applicant is seeking site-specific zoning which allows for a Home Occupation, limited to a Personal Service Shop (hair saton) as a permitted use.

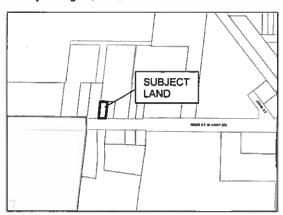
At the meeting you will be given an opportunity to ask questions and indicate whether you support or oppose the Zoning By-law Amendment. Written submissions will be accepted by the Clerk up to the time of the Public Meeting and will be given consideration by the Council prior to a decision being made.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Clerk of the Town of Shelburne before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so.

Additional information relating to the proposed Zoning By-law Amendment will be available for inspection at the Town of Shelburne Municipal Office at 203 Main Street East, during normal office hours, 8:30 a.m. to 4:30 p.m. and on the Town's website at www.townofshelburne.on.ca. If you wish to be notified of the passing of the proposed Zoning By-law Amendment, you must make a written request to the Town at the address below.

Dated at the Town of Shelburne on the 14th day of August, 2017.

Jennifer Willoughby, Clerk Town of Shelburne 203 Main Street East Shelburne, Ontario L9V 3K7 Phone: 519-925-2600 Fax: 519-925-6134





TOWN OF SHELBURNE

Planning & Development Department

August 14, 2017

CIRCULATED TO:

- MTO**
- County of Dufferin**
- Township of Melancthon**
- NVCA**
- OPG***
- Hydro One***
- Enbridge**
- Bell**
- Rogers**

- Council*
- Police**
- Legal**
- Engineering*
- Public Works*
- Shelburne EDC**
- Fire Dept**

*Email and hard copy circulation **Email circulation only ***Hard copy circulation only

APPLICATION FOR SITE PLAN APPROVAL

FILE NO: SPA17/02 PROJECT: MICHAEL SPAZIANI ARCHITECT INC. FOR 2477838 ONTARIO INC. 301 COL. PHILLIPS DRIVE, SHELBURNE

Please take notice that an application for Site Plan Approval has been submitted to the Town of Shelburne for the construction of a new drive-through restaurant and commercial plaza at 301 Col. Phillips Drive in the Town of Shelburne. The application proposes three buildings to be constructed on the property with related parking and loading areas, landscaping and pedestrian access.

A copy of the completed Site Plan Approval application form, site plan and building elevations, site servicing and grading plans, landscape plans, Stormwater Management Brief and Traffic Impact Study are available for your review and consideration. Please contact me should you require additional information to complete your review.

I would appreciate any comments, concerns or conditions you may have by:

Friday, September 1, 2017.

Please provide comments in an electronic format via email to <u>planning@townofshelburne.on.ca</u>. Alternatively, if you have no comment or objection, please complete the attached response sheet and fax it to the Town of Shelburne Planning Department at (519) 925-6134. Should you have any questions or require any additional information, please contact me.

Sincerely,

Steve Wever Town Planner

Attachment(s)

SEP N 7 20



TOWN OF SHELBURNE PLANNING & DEVELOPMENT

Circulation Response Form

File:SPA 17/02 – 301 Col. Phillips Drive, ShelburneProject:Michael Spaziani Architect Inc. for 2477838 Ontario Inc.

If you have no comments or objection to the approval of the above noted application please complete this form and fax it to the Town of Shelburne by Friday September 1, 2017.

Fax Number: 519-925-6134

(No cover page is necessary)

By signing this document I acknowledge that as a representative of the noted organization / body / or person, I have reviewed this application and as a result have no comments or concerns related to this matter.

Agency Name (Please Print)

Representative Name (Please Print)

Representative Title (Please Print)

Signature

Date

RECEIVED

MAY 0.9 2017

TOWN OF SHELBURNE

203 Main Street East 203 Main St E Shelburne, Ontario L9V 3K7 Tel: (519) 925-2600 Fax: (519) 925-6134 www.shelburne.ca



For Office Use Only File #: _____ SPA 17/02 Date Received: 05/09/2017 Date Accepted: 08/11/2017 Application Fees: PAID

TOWN OF SHELBURNE APPLICATION FORM FOR SITE PLAN APPROVAL

1. APPLICATION INFORMATION	Date Received			
	Spazioni Architect J	LNC		
	NO GRUSSICALLADON			
Telephone Number (Home):	Fax Number:_		~	
Telephone Number (Business):	Email Address:			
2 OWNED				

2. OWNER

If the Applicant is not the Owner of the subject lands, than authorization from the Owner is required, as well as the following Information:

	NTARIO T.NC.
Mailing Address: 7268 Balbar	Ann CrT.
Telephone Number	Fax Number:
3. MORTGAGES, CHARGES OR OTHER ENCL	IMBRANCES
Name:	
Mailing Address:	

Name:______
Mailing Address: ______

4. SUBJECT LANDS

Lot: PARTS OF LOTS 3 AND 11 Concession: CONCESSIO	<u>n 7)</u>		
Reference Plan: PLAN 7M - 56 Part/Block/Lot: BLOCK 244			
Street Name and Number: <u>301</u> Cot. PHILIPS DRIVE (if corner lot please include both street names)			
Area of subject lands:	<u>n</u>		<u></u>
Depth: 68 m			
What is the current use of the subject land? VACANT LAND	··- <u>-</u> ··		
What is the proposed use of the subject lands? COMMERCIAL PLAZA			
When were the subject lands acquired by the current owner? 2616			
How long have the existing uses continued on the subject lands?N/A			
	Yes	No	Unknown
Has the grading of the subject land been changed by		0	e
adding earth or other material? Has a gas station been located on the subject land or land?		e	Q
adjacent to the subject land at any time? Has there been petroleum or other fuel stored on the subject		đ	
land or land adjacent to the subject land? Is there reason to believe the subject land may have been? contaminated by former uses on the site or adjacent sites?			۲.

5. ZONING AND OFFICIAL PLAN INFORMATION

What is the present Official Plan designation on the subject lands? Commerciae (Community Commerciae)

What is the present zoning? (3 (H)

6. ACCESS

Is the subject land accessible by:

Provincial highway
 Municipal road (maintained year round)
 Right of way
 Other, describe

7. BUILDINGS, STRUCTURES AND USES

What is the existing use of the subject land? DURDECT LAND IS NOT IN USE

Are there any buildings or structures on the subject lands?

Please complete the following for each existing and proposed building or structure:

	Building One	Building Two	BUILDING THREE
Type of Building:	RETAIL	RETAIL	TIM HORTONS
Setback from Front Lot Line:	8 m	43 m	20 m
Setback from Rear Lot Line:	41 m	6 m	21 m
Setback from Side Lot Line (interior):	3m	12 m	123 m
Setback from Side Lot Line (exterior):	135 m	6 Sm	19 m
Height (metres):	6.460 m	6 960 m	6.960 m
Dimensions:	18,35m x 18.30m	75.80m x 17.71m	10.48 m x 23.94m
Floor Area:	355 m²	1,345 m2	251 m ²
Date of Construction:	N/A	N/A	N/H

8. SERVICING

	Municipal	Private		<u>Olher</u>
Water Supply				
Sewage Disposal	Ø			
Fronlage on Road	C.		5	۵
Is storm drainage provided by:	⊠Sewer ⊡Other, describe	Ditch		Swale

9. STATUS OF OTHER APPLICATIONS

Are the subject lands the subject of any other application under the Planning Act?

If yes, what is the file number?_____

What is the status of the application?	

10. DRAWINGS

The details relating to the plans and information required to be submitted with the application are outlined on the Site Plan Approval Process sheet. The following plans are required:

- LEGAL DESCRIPTION (SURVEY)
- SITE PLAN 15 COPIES
- LANDSCAPE PLAN
- SITE SERVICING AND GRADING PLAN
- ARCHITECTURAL AND ELEVATIONS DRAWINGS

11. PAYMENT OF FEES

As of the date of this application, I hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape architectural and/or external planning consulting expenses incurred by the Town of Shelburne during the processing of this application, in addition to any application fee set by the Town of Shelburne.



All invoices for payment shall be sent to the person indicated in section 2 of this application, unless Note: otherwise requested.

12. AUTHORIZATION

INHE That Masnud am/are the owner(s) of the subject lands for which this application is to apply. INHE Theory do hereby grant authorization to which this application. Michael

Inc. 1 Date

13. AFFIDAVIT

I. <u>Than Masoud</u> of the <u>City of Mississauga</u> in the <u>Degion of Peck</u> solemnly declare that all of the above statements contained herein and in all exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under other, and by virtue of "The Canada Evidence Act".

DECLARED BEFORE ME AT <u>Perl</u> of the <u>Province</u> of <u>Many</u> in the / this day of Commissioner of Oaths OTATARio DL # MO758 -35886-51218

Lakhvir Singh Gill LL.B., LL.M, LPP Barrister, Solicitor & Notary Public 499 Ray Lawson Blvd, Unit 16 Brampton, ON L6Y 4E6 Canada

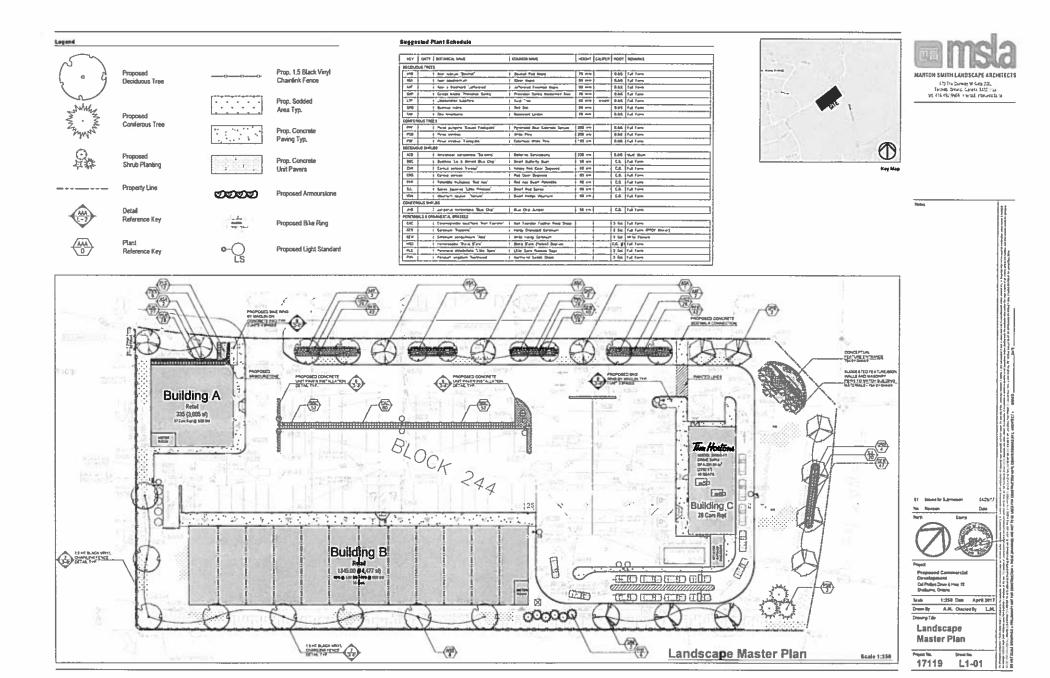
TEL # 905-447-3311

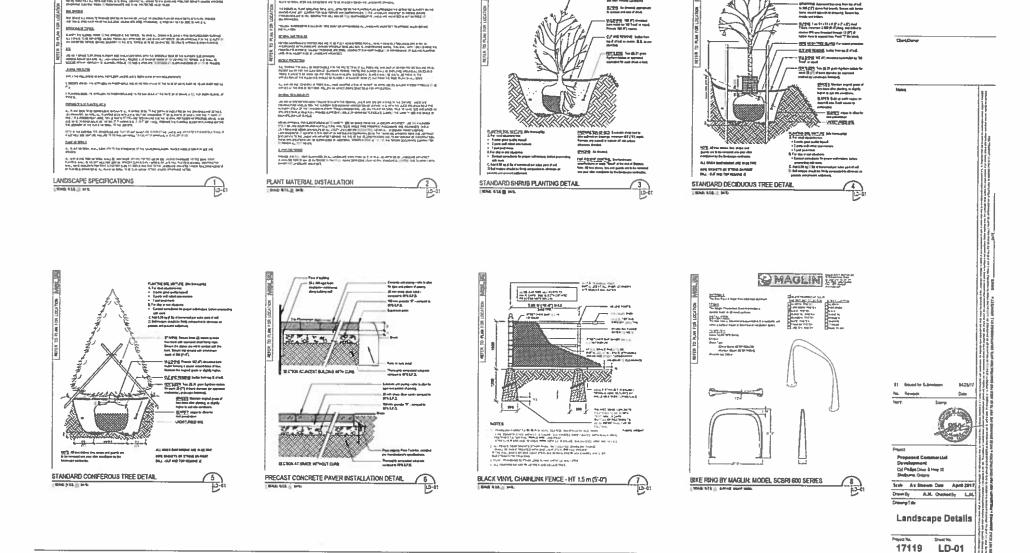
Attestation /Witness Only No Legal Advice Sought or Provided

14. PERMISSION TO ENTER

I hereby authorize the members of staff and/or elected members of Council of the Town of Shelburne to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

Mandra 2017





Carlos Prove stands

In and round Links

Machine and Special

Star INCA

No. of Contrast, and C

AND SIDE SHALL IN THE READ TO PARTY

Constant-Calency of UP, 2013 (2014) Transfer for "Strategy States Spectra Strategy States (2014)

Sector Stream and Ballion

1... 100년 (1918년 2019년 1919년 1919년 1919년 전 1918년 1919년 1918년 1919년 1919년 1919년 1919년 1918년 1918년 1918년 1918년 19 1918년 191

of the local of the field of the source and second study

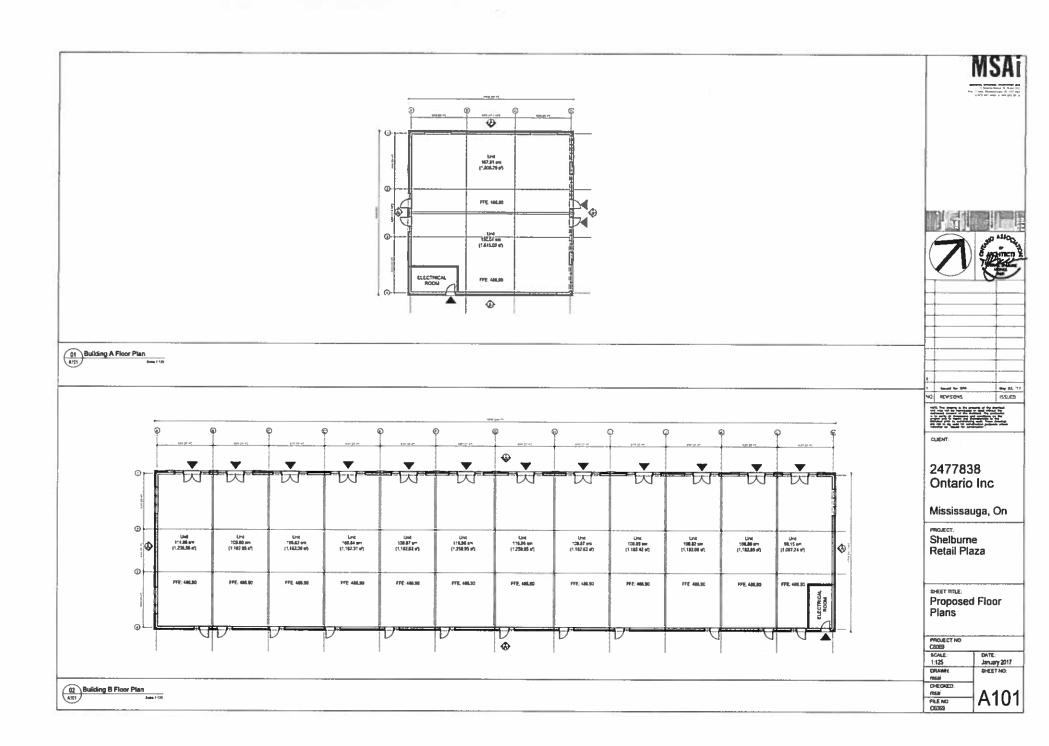
175 Ten Correcty (g. Suita, 202), Termite, Corrano, Canada, 3612 (Sui 121, 416, 432,9626) | ermit, interconcilianti

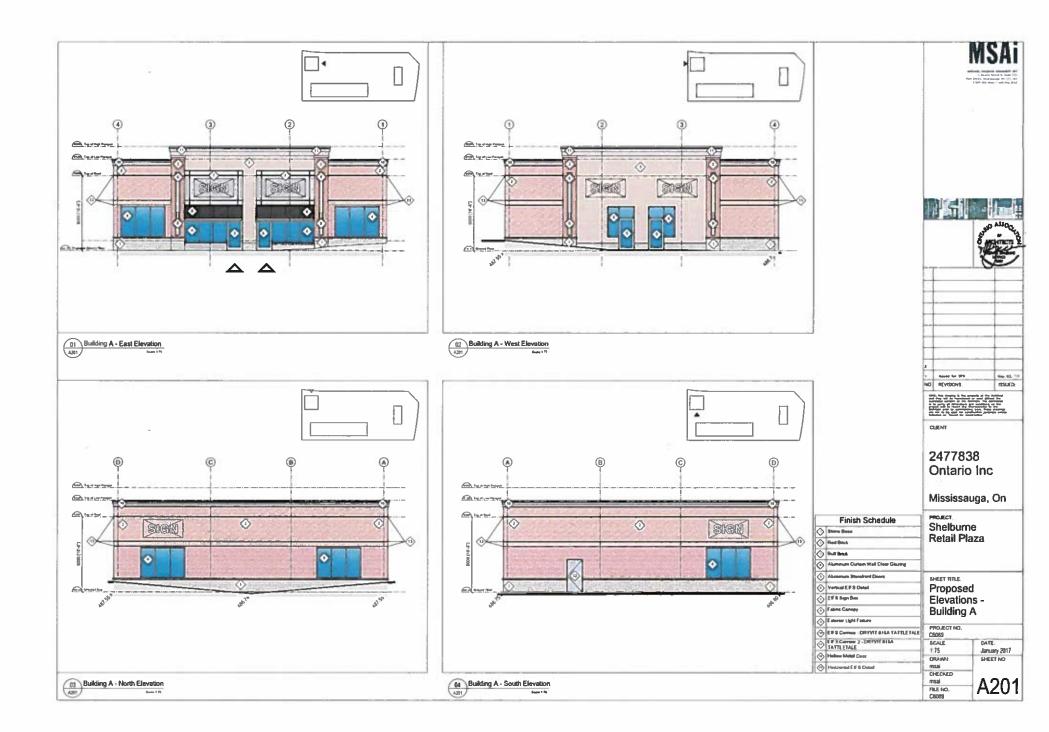
MARIDS SMITH LANOSCAPE ARCHITECTS

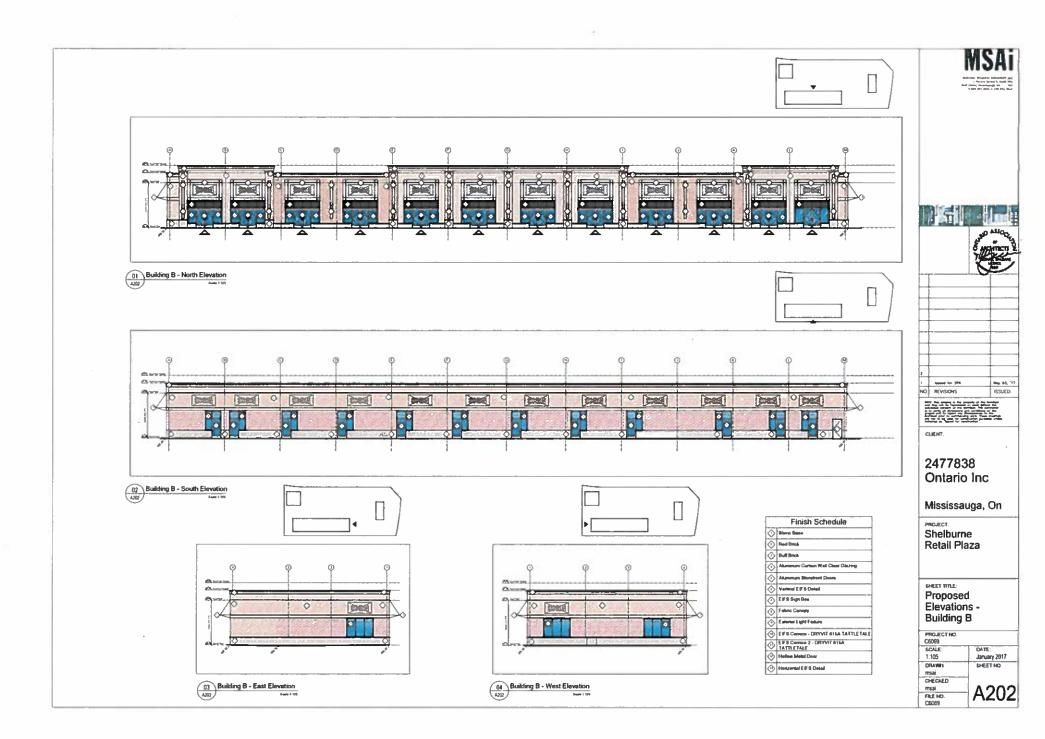
1153

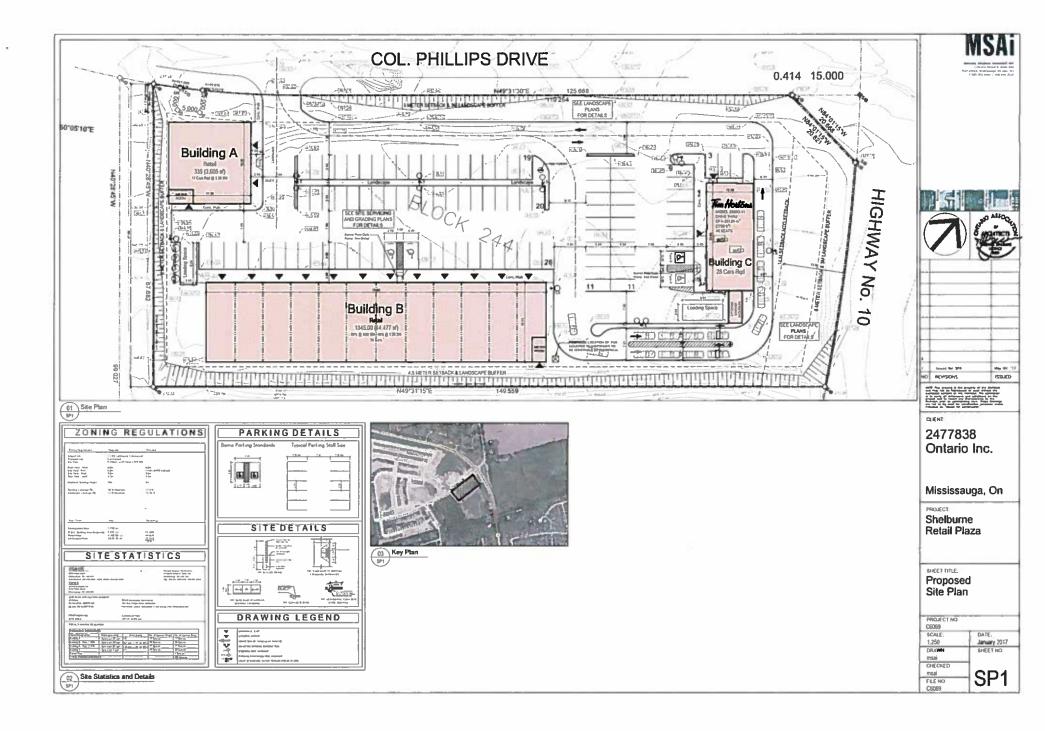
Sala in a sure of

THE REAL PROPERTY AND









Office of the Prime Minister



Cabinet du Premier ministre



INfo#

SEP 0 7 2017

Ottawa, Canada K1A 0A2

August 17, 2017

Ms. Denise B. Holmes Chief Administrative Officer/Clerk The Township of Melancthon 157101 Highway 10 Melancthon, Ontario L9V 2E6

Dear Ms. Holmes:

On behalf of the Right Honourable Justin Trudeau, I would like to acknowledge receipt of your letter of July 13, 2017, with which you enclosed a resolution of the Corporation of the Town of Melancthon supporting the Town of Mono's resolution on tax exemptions.

Please be assured that the resolution has been carefully reviewed. I have taken the liberty of forwarding a copy of your correspondence to the Honourable William Francis Morneau, Minister of Finance, for his information. While the Prime Minister appreciates being made aware of your concerns, he will leave the issue to be considered by Minister Morneau.

Thank you for writing to the Prime Minister.

Yours sincerely,

IMA

S. McAdam Executive Correspondence Officer





Via Email

August 24, 2017

Kathleen Wynne, Premier Legislative Building, Queen's Park Toronto ON M7A 1A1

Re: Ontario's Wildlife Damage Compensation Program

Dear Premier Wynne,

At its meeting on August 9, 2017 the Council of the Township of Oro-Medonte adopted the following motion pertaining to the Ontario Ministry of Agriculture, Food and Rural Affairs, Ontario's Wildlife Damage Compensation Program:

"Be it resolved

1. That the Ontario's Wildlife Damage Compensation Program Guide from the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) and presented by Councillor Jermey be received.

2. And Whereas Council of the Township of Oro-Medonte recognizes that The Ontario Wildlife Damage Compensation Program (OWDCP) provides compensation to eligible producers whose livestock and/or poultry have been injured or killed as a result of wildlife predation or whose bee colonies, beehives and/or beehive-related equipment has been damaged as a result of wildlife predation.

3. And Whereas livestock producers are passionate about caring for their animals, creating a sustainable environment for future generations and providing high-quality livestock to represent the industry.

4. And Whereas the Municipal Investigators are appointed by the Municipality to conduct a thorough investigation ensuring that all relevant evidence is documented.

5. Now therefore be it resolved that the Township of Oro-Medonte respectfully requests that the Province:

a) expand the OWDCP to include evidence of partial carcass' to allow eligible producers to process legitimate claims; and

148 Line 7 South	P: (705) 487-2171
Oro-Medonte, ON LOL 2E0	F: (705) 487-0133

www.oro-medonte.ca INfo#



Proud Heritage, Exciting Future

b) rely more heavily on the opinions of the Municipal Investigator, as they are experienced, familiar and knowledgeable with the Municipality's producers, as they continue to process genuine and valid applications.

6. And That correspondence be forwarded, under the Mayor's signature, to the Premier, the Ministry of Agriculture, Food and Rural Affairs, the Ontario Sheep Marketing Agency, the Beef Farmers of Ontario and Ontario municipalities requesting their support."

We respectfully request your consideration and support of Council's resolution of this matter and thank you in advance for your time.

Sincerely,

Hugher

Mayor Harry Hughes /so

Cc: Hon. Jeff Leal, Minister of Agriculture, Food and Rural Affairs Jennifer MacTavish, General Manager, Ontario Sheep Marketing Agency Beef Farmers of Ontario Ontario Municipalities Township of Oro-Medonte Council

148 Line 7 South P: (705) 487-2171 www.oro-medonte.ca	Oro-Medonte, ON LUL 2E0 F: (705) 487-0133	148 Line 7 South Oro-Medonte, ON L0L 2E0	P: (705) 487-2171 F: (705) 487-0133	www.oro-medonte.ca
---	---	---	--	--------------------



The Corporation of the City of Kawartha Lakes P. O. Box 9000, 26 Francis St., LINDSAY, ON K9V 5R8 Tel. (705) 324-9411 Ext 1295, 1-888-822-2225 Fax: (705) 324-8110

Judy Currins, City Clerk

August 30, 2017

Town of Lakeshore 419 Notre Dame St. Belle River, ON N0R 1A0

Attention: Mary Masse

Dear Ms. Masse:

Re: Farm House Severances

Your correspondence regarding the above referenced matter was on the August 22nd, 2017 Regular Council Meeting agenda for consideration. For your information your correspondence was received and the following resolution was adopted at that meeting:

CR2017-672

RESOLVED THAT the Memorandum from the Agricultural Development Advisory Board dated July 11, 2017, regarding Farm House Severances, be received;

THAT the City of Kawartha Lakes Council does not support the request by the Town of Lakeshore to the Province of Ontario for easing of restrictions on surplus dwelling severances in areas zoned agriculture; and

THAT this resolution be circulated to the Association of Municipalities for Ontario and Ontario Municipalities including the Town of Lakeshore.

CARRIED

Please contact Kelly Maloney, Economic Development Officer 9705-324-9411, ext. 1208) if you have any questions with respect to this matter.

Yours very truly,

Chidy Curis

Judy Currins, CMO, City Clerk City of Kawartha Lakes

cc: Kelly Maloney, Economic Development Officer Association of Municipalities Ontario (AMO) Via Email – All Ontario Municipalities

Denise Holmes

From:	Steve Hett <shett@dufferincounty.ca></shett@dufferincounty.ca>
Sent:	Monday, July 24, 2017 2:20 PM
То:	Denise Holmes (dholmes@melancthontownship.ca)
Cc:	Pam Hillock
Subject:	Updated MOU and Replacement Plan
Attachments:	Melancthon Replacement Plan.xlsx; MOU with Melancthon.docx

Hi Denise,

Thanks for meeting with Eric and I today. I have attached the updated MOU we discussed that includes the \$60 per hour rate and GIS services. I have also attached an export from our inventory system that shows the suggested replacement date for each workstation.

Let me know if you have any questions.

Thanks

Steve

Steve Hett CISSP, CMMIII | Manager of Information Technology and GIS | Corporate Services Dufferin County | Phone: 519-941-2816 Ext. 8008 | <u>shett@dufferincounty.ca</u> | 51 Zina Street, Orangeville, ON L9W 1E5

DISCLAIMER: This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. If you have received this email in error please notify the sender. Please note that any views or opinions presented in this email are solely those of the author and do not necessarily represent those of the County of Dufferin. Finally, the recipient should check this email and any attachments for the presence of viruses. The County of Dufferin accepts no liability for any damage caused by any virus transmitted by this email. The Corporation of the County of Dufferin, 55 Zina Street, Orangeville, Ontario. <u>www.dufferincounty.ca</u>

Total Control Panel

 To: dholmes a melanethontownship.ca
 Remove this sender from my allow list

 From: shett a dufferineounty.ca
 Remove this sender from my allow list

Login

You received this message because the sender is on your allow list.

SEP 0 7 2017

MEMORANDUM OF UNDERSTANDING

BETWEEN

CORPORATION OF THE COUNTY OF DUFFERIN

AND

THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

PROVISION OF INFORMATION TECHNOLOGY SERVICES TO THE CORPORATION OF THE TOWNSHIP OF MELANCTHON

This agreement, prepared on July 21, 2017, between the Corporation of the County of Dufferin, hereafter referred to as "Dufferin" and the Corporation of the Township Of Melancthon hereafter called "Melancthon".

WHEREAS Dufferin and Melancthon, have agreed that Dufferin will provide IT support to Melancthon

Therefore Dufferin and Melancthon agree to the following:

GENERAL OPERATING PRINCIPLES

Dufferin agrees to:

- 1. Provide IT services to Melancthon staff on an as-needed basis, Monday to Friday from 8:30 am to 4:30 pm.
- IT staff will utilize the IT Service Desk software to log work orders for Melancthon and respond to calls based on a priority system developed by Dufferin.
- 3. Provide IT services for the following IT-related devices: Laptops, Desktops, Servers, Routers, Firewalls, Switches, Tablets and Smart Phones.
- 4. For the provision of IT services, the cost of the service will be \$60 per hour including travel time with a one-hour minimum plus travel cost (mileage).
- 5. For the provision of GIS services, the cost of the service will be \$60 per hour including travel time with a one-hour minimum plus travel cost (mileage).
- 6. For the provision of IT services over the phone for requests that require 15 minutes or less, there will be no cost.

- 7. Provide monthly invoices to Melancthon for IT services provided with a detailed billing report with all tickets.
- 8. Will purchase supplies if required using the collaborative purchasing agreements on a cost-recovery basis with the approval of the Manager of Information Technology and GIS of Dufferin and the CAO of Melancthon. Staff time to seek quotes, tenders, etc. will be billed to Melancthon.
- 9. Review with Melancthon, this Memorandum of Understanding after a six-month period.
- 10. Defend, indemnify and save and hold harmless Melancthon from all claims, lawsuits, losses, expenses and costs, or any other liability imposed by statute or common law in any way connected to or in any way arising out of any actual or alleged breach, default or neglect of duty in respect of obligations imposed on Dufferin under the terms of this Agreement.

Melancthon agrees to:

- 1. That Dufferin will not provide after hours IT support. IT support will be provided Monday to Friday from 8:30 am to 4:30 pm.
- All IT requests will be reported to the IT Service Desk at <u>itservicedesk@dufferincounty.ca</u> or 519-941-2816 extension 8000.
- 3. For the provision of IT services, the cost of the service will be \$60 per hour including travel time with a one-hour minimum plus travel cost (mileage).
- 4. For the provision of GIS services, the cost of the service will be \$60 per hour including travel time with a one-hour minimum plus travel cost (mileage).
- 5. Pay the current Dufferin rate for mileage.
- 6. Dufferin will not provide support for phones and phone systems.
- 7. Defend, indemnify and save and hold harmless Dufferin from all claims, lawsuits, losses, expenses and costs, or any other liability imposed by statute or common law in any way connected to or in any way arising out of any actual or alleged breach, default or neglect of duty in respect of obligations imposed on Melancthon under the terms of this Agreement.

Insurance

- 1. a) Each party shall, at its own expense, obtain and keep in force during the term of this Agreement, liability insurance satisfactory to the other party, including the following terms and minimum coverage and underwritten by an insurer licensed to conduct business in the Province of Ontario:
 - i. Municipal General Liability insurance on an occurrence basis for an amount of not less than Two Million Dollars (\$2,000,000);
 - ii. inclusion of the other party as an Additional Insured with respect to the operations of the named insured;
 - iii. cross liability and severability of Interest clauses;
 - iv. policies shall not be invalidated as respects the interests of the Additional Insured by reason of any breach or violation on any warranties, representations, declarations or conditions;
 - v. Products and completed operation coverage with an aggregate limit of not less than Two Million Dollars (\$2,000,000);
- 2. Each party shall provide the other party proof of insurance, each year, in the form of an insurance certificate.

Force Majeure

Neither Dufferin nor Melancthon shall be held responsible for any damage or delays as a result of war, invasions, insurrection, demonstrations, or as a result of decisions by civilian or military authorities, fire, flood, human health emergency, strikes and generally as a result of any event that is beyond the reasonable control of Melancthon or Dufferin.

Dufferin and Melancthon agree that in the event of a disaster or FORCE MAJEURE the parties will co-operate and each party will make all reasonable efforts to provide temporary replacement service until permanent service is completely restored.

TERMINATION

This agreement may be terminated by either party with two weeks written notice.

Dated this ______, 2017.

CORPORATION OF THE COUNTY OF DUFFERIN

Darren White, Warden

Pam Hillock, Clerk

MELANCTHON

Denise Holmes, CAO

R.J.Burnside & Associates Limited 15 Townline Orangeville ON L9W 3R4 Canada telephone (519) 941-5331 fax (519) 941-8120 web www.rjburnside.com



7102 4 1 9UA
RECEIVED

August 10, 2017

Mrs. Denise Holmes, AMCT, CAO / Clerk, Township of Melancthon 157101 Highway No. 10 Melancthon, ON L9V 2E6

> Amos Drainage Works Maintenance and Repair, 2017 File No.: D-ME-SUP

Dear Mrs. Holmes,

Pursuant to Council's resolution to investigate the Amos Drain, regarding a request from Mr. Bauman for maintenance, we have done our field investigation and report as follows.

The Amos Drain is an open ditch and was last repaired and improved under an Engineer's report of 1997. As far as we are aware, other than beaver dam removals, nothing has been done on the drain since that time. Our field investigation noted a heavy growth of willows and siltation up to 500mm in depth starting at the 2nd Line Road. Continuing downstream the siltation in the bottom of the drain and the willow growth gets less until the drain becomes clean and in reasonable condition. We found the lower end of the drain, from Lotline 301-302 downstream to Highway No. 89, is still in good condition and, other than a beaver dam which will be dealt with under the County nuisance beaver program, no further maintenance has been requested.

We recommend the drain be cleaned out to the original grade and depth along Lotline 301-302 upstream to the top end at the 2nd Line. We have talked to most of the directly affected owners and they are in agreement with the work.

The cost of the work is estimated at \$3,500.00. This cost will be assessable to the drainage area pursuant to Section 74 of the Drainage Act. If Council concurs, then please forward a copy of the enclosed form letter and plan to all the affected owners. We recommend that Hanna and Hamilton Construction be retained on an hourly basis to complete the work. They will be working in the area this summer and could do the work.

Yours truly,

R. J. Burnside & Associates Limited Drainage Superintendent

Udentac

Gerd Uderstadt, C.S.T. Encl.

SEP 0.7

Date: August 2017

Drain Maintenance: AMOS DRAINAGE WORKS

Dear Sir or Madam:

In accordance with Section 74 of the Drainage Act, a Municipality is required to maintain and repair the Municipal Drains located within its boundaries, at the expense of all upstream lands and roads assessed in the proportion determined by the then current By-law pertaining to such drainage works.

The Township of Melancthon, by By-law, under Section 93, has appointed a Drainage Superintendent for the purpose of such a program.

In determining maintenance and repair work, the following factors are considered by Council:

- (i) Results of inspections by the Drainage Superintendent,
- (ii) Complaints and concerns of property owners.

The above mentioned Drain has been scheduled for maintenance and your property or a portion thereof, if part of the watershed area, will be affected.

There will be no report and Section 74 does not authorize allowances to owners for damages to lands and crops, land loss, loss of access, etc. Material will in general be excavated from the bottom only, but owners with tile drains are requested to clearly mark the outlets. It shall be the owner's responsibility if damage occurs to unmarked outlets.

The proposal is to clean out the open drain, along Lotline 301-302 upstream to the 2nd Line Road, to the original grade and depth, as noted on the accompanying plan. (See enclosed plan.)

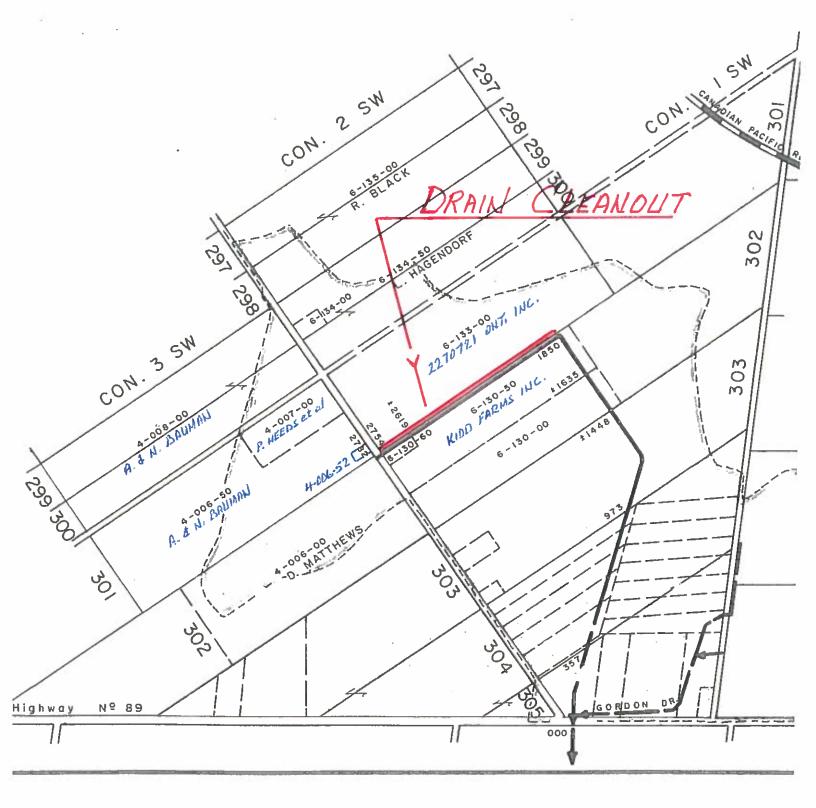
The work is scheduled to be completed later this year after the crop harvest.

The total cost of the work is estimated at \$3,500.00, which will be assessed to the surrounding drainage area. This assessment may be subject to a provincial grant of 1/3 of the assessed amount against lands currently eligible for the Farm Property Class Tax Rate. After completion, this grant, where eligible, will be applied for by the Municipality.

Please contact Mr. Gerd Uderstadt at 519-938-3024 for any questions or evenings at 519-843-3571.

Yours truly

Drainage Superintendent Gerd Uderstadt, C.S.T.



AMOS DRAINAGE WORKS

Maintenance and Repair 2017

DATED : AUGUST 2017

R.J. BURNISIDE & ASSOC. LTD. Drainage Superint and ant R.J.Burnside & Associates Limited 15 Townline Orangeville ON L9W 3R4 Canada telephone (519) 941-5331 fax (519) 941-8120 web www.rjburnside.com



August 30, 2017

Mrs. Denise Holmes, AMCT, CAO / Clerk, Township of Melancthon 157101 Highway No. 10 Melancthon, ON L9V 2E6

> Gordon Drainage Works Maintenance and Repair, 2017 File No.: D-ME-SUP

Dear Mrs. Holmes,

Pursuant to Council's resolution to investigate the Gordon Drain, regarding a request from Mr. Blydorp for a cleanout for his proposed systematic tile outlet, we have done our field investigation and report as follows.

The Gordon Drain is an open ditch and was last repaired and improved under an Engineer's report of 1999. As far as we are aware, other than beaver dam removals, nothing has been done on the drain since that time. Our field investigation noted a heavy growth of vegetation, narrowing of the channel and siltation up to 300mm in depth. This is all holding the water-level at a high elevation. We further found the outlet end of the drain, halfway along Highway No. 89, still in good condition with no work necessary.

We recommend the drain be cleaned out to the original grade and depth, halfway along Highway No. 89, upstream to the top end along Line Road 5. We have talked to most of the directly affected owners and they are in agreement with the work.

The cost of the work is estimated at \$4,000.00. This cost will be assessable to the drainage area pursuant to Section 74 of the Drainage Act. If Council concurs, then please forward a copy of the enclosed form letter and plan to all the affected owners. We recommend that Hanna and Hamilton Construction be retained on an hourly basis to complete the work. They will be working in the area this summer and could do the work.

Yours truly,

R. J. Burnside & Associates Limited Drainage Superintendent

Gerd Uderstadt, C.S.T.

Gerd Udersta Encl.



Date: August 2017

Drain Maintenance: GORDON DRAINAGE WORKS

Dear Sir or Madam:

In accordance with Section 74 of the Drainage Act, a Municipality is required to maintain and repair the Municipal Drains located within its boundaries, at the expense of all upstream lands and roads assessed in the proportion determined by the then current By-law pertaining to such drainage works.

The Township of Melancthon, by By-law, under Section 93, has appointed a Drainage Superintendent for the purpose of such a program.

In determining maintenance and repair work, the following factors are considered by Council:

- (i) Results of inspections by the Drainage Superintendent,
- (ii) Complaints and concerns of property owners.

The above mentioned Drain has been scheduled for maintenance and your property or a portion thereof, if part of the watershed area, will be affected.

There will be no report and Section 74 does not authorize allowances to owners for damages to lands and crops, land loss, loss of access, etc. Material will in general be excavated from the bottom only, but owners with tile drains are requested to clearly mark the outlets. It shall be the owner's responsibility if damage occurs to unmarked outlets.

The proposal is to clean out the open drain, halfway along Highway No. 89 upstream to and along Line Road 5, to the original grade and depth, as noted on the accompanying plan. (See enclosed plan.)

The work is scheduled to be completed later this year after the crop harvest.

The total cost of the work is estimated at \$4,000.00, which will be assessed to the surrounding drainage area. This assessment may be subject to a provincial grant of 1/3 of the assessed amount against lands currently eligible for the Farm Property Class Tax Rate. After completion, this grant, where eligible, will be applied for by the Municipality.

Please contact Mr. Gerd Uderstadt at 519-938-3024 for any questions or evenings at 519-843-3571.

Yours truly,

dorila Drainage Superintendent

Gerd Uderstadt, C.S.T.

GORDON DRAINAGE KLORKS Maintenance and Repair 2017 Dated: AUGUST 2017 R.J. BURNSIDE & ASSOCILTO. Drainage Superintendent CON. 4 OS SN 6-127-00 2 con. 6-126-06 6-103-00 6-103-00, N A. & A. PROKOPICH A. & A. PROKOPICH 6-126-05 A 1250 6-126-04 6-126-0 A 1064 6-126-02 -126-01 LEAN A 956 6-126-00 A±800 20 20 20 -124-10 -0MBARDI 6-124-00 6-102-00 L. & A. BLYDORP L. & R. BLYDDRP B 120 25 TABLES HIGHWAY Nº 89

August 30th/2017

Kimberly Goddard 476260 3rd Line Melancthon, Ontario L9V1T3

To Whom It May Concern:

I, Kimberly Goddard, consent to give Sharon Morden full use of my vacant land for the use of housing and running her Feral Cat Rescue. I am in full agreement with Sharon using the property to run her non-profit, community service Rescue facility and I realize that she will need to have access to water, electricity and septic to run the Rescue. I give her full authority to apply for anything she needs to make her facility successful and fully functioning. I understand that she will need a private driveway, parking spaces and that gravel will need to be laid in order to level the ground for her building.

She has full access to said property without consulting me and may visit the location anytime without consulting me and proceed with its creation.

I am a firm believer in her cause and the positive impact it has on our community and this is my way of trying to assist her in keeping her Rescue alive.

Kimberly Goddard